

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

August 23, 2011

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Seth Klukoff, President
Kathy Judge, Vice president
Mrs. Sherrie Cohen
Mr. Eric Goodwin
Mrs. Colleen Horiates
Mrs. Carol Matlack
Mr. Steven Robbins
Mr. Elliott Roth
Mr. Wayne Tarken

Student Representatives to the Board of Education

Jackie Susuni, H.S. East
Lily Campbell, H.S. East Alternate

Wendy Cheng, H.S. West
Jeremy Rotblat, H.S. West Alternate

Dr. Maureen Reusche, Superintendent

Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary
Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12
Dr. Marianne Gaffney, Assistant Superintendent, Curriculum and Instruction
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Susan Bastnagel, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Meeting dated, July 26, 2011 and Special Meeting (Administrative Retreat) dated July 27, 2011. Executive Session dated July 26, 2011.

MOTION _____ **SECOND** _____ **VOTE** _____

Correspondence
Presentation:
Board Representative Reports
Public Discussion (up to three minutes per person)
Superintendent's Comments
Action Agenda
Second Public Discussion (up to three minutes per person)

- over

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BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steve Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Kathy Judge, Colleen Horiates, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: James Riordan, Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Seth Klukoff, Steve Robbins, Wayne Tarken

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA

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A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval to Amend NCLB and IDEA FY11 Budget to Reflect Carryover Funds
3. Approval of Out of District Student Placements
4. Approval of Agreements for Educational Services

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Garwood Reynolds Carusi	French trip to Quebec, Canada – Chaperone	2/9-13, 2012	\$0
B	Inez Korff Carusi	French trip to Quebec, Canada – Chaperone	2/9-13, 2012	\$0

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A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Joanne Negrin Carusi	French trip to Quebec, Canada – Chaperone	2/9-13, 2012	\$0
D	Edward Klitz	FFC Standards Training, Trenton, NJ	9/16/11	\$25.79 Mileage/Tolls
E	James Devereaux Central	Energy Savings Improvement Plan Seminar, NJASBO, Robbinsville, NJ	8/23/11	
F	Paul Todd Central	Mock Trial Workers Comp – Mt. Laurel Sp. Ed. & What BA should know Fiscal Issues – Mt. Laurel, NJ	11/21/11 12/6/11 2/2/12	
G	Tom Carter Central	Purchasing – Mt. Laurel, NJ	3/15/12	
H	C. J. Eversole Central	Financial Planning & Pensions NJASBO, Robbinsville, NJ	1/31/12	\$20.68 Mileage
I	Mary Bakey Central	Audit and CAFR Preparation Mt. Laurel, NJ	6/25/12	
J	Gloria Livingston Central	Administrative Secretaries - Mt. Laurel, NJ	5/15/12	
K	Ceil Rosado Central	Administrative Secretaries - Mt. Laurel, NJ	5/15/12	
L	Janet Dromsky Central	403(b) Regulations IRS – Mt. Laurel, NJ	1/19/12	
	Group Registration	NJASBO	As Listed Above E- L	\$650.00
M	Michelle Smith Central	Learning Forward 2011 Anaheim, CA	12/4-7/11	\$1,504.50
N	Marta Audino Central	Learning Forward 2011 Anaheim, CA	12/4-7/11	\$1,504.50
O	Alicia Lomba Rosa	Nat. Forum on Character Ed., San Francisco, CA	10/19-22/11	\$1,974.00
P	Jennifer Aristone Rosa	Nat. Forum on Character Ed., San Francisco, CA	10/19-22/11	\$1,974.00

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A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
Q	Kirk Rickansrud Carusi	Nat. Forum on Character Ed., San Francisco, CA	10/19-22/11	\$1,144.00
R	Christie Robertson Carusi	Nat. Forum on Character Ed., San Francisco, CA	10/19-22/11	\$1,144.00
S	Theresa Wisniewski Carusi	Nat. Forum on Character Ed., San Francisco, CA	10/19-22/11	\$1,974.00
T	Ric Miscioscia Carusi	Nat. Forum on Character Ed., San Francisco, CA	10/19-22/11	\$1,974.00
U	Mona Noyes Central	Nat. Forum on Character Ed., San Francisco, CA	10/19-22/11	\$1,859.00

ITEM 2. APPROVAL TO AMEND NCLB and IDEA FY11 BUDGET TO REFLECT
CARROVER FUNDS

It is recommended that Board approve the revised NCLB FY11 budget and IDEA FY 11 budgets.

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A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the August 2011 cycle. There are forty two students (five new student placements). Also note there is a contract listed below for the 2010-2011 school year.

OUT OF DISTRICT TUITIONS (August 2011)revised

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Alpha School	7103871	7/2011-6/2012	\$46,802		\$24,919	\$7,800	\$3,323		\$82,844
Archbishop Damiano	9801408	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	7103956	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	2021495	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	7103777	7/2011-6/2012	\$38,315			\$6,599			\$44,914
Archbishop Damiano	3009160	7/2011-6/2012	\$38,315		\$29,768	\$6,599	\$5,127		\$79,809
Archbishop Damiano	2031431	7/2011-6/2012	\$38,315		\$29,768	\$6,599	\$5,127		\$79,809
Bancroft NeuroHealth	7103888	7/2011-6/2012	\$43,351		\$26,460				\$69,811
Bancroft NeuroHealth	7103742	7/2011-6/2012	\$43,351			\$7,707			\$51,058
Bancroft NeuroHealth	2010381	7/2011-6/2012	\$43,351		\$26,460	\$7,707	\$4,704		\$82,222
Bancroft NeuroHealth	7103871	7/6/2011-7/21/2011				\$2,890	\$1,764		\$4,654
Bancroft NeuroHealth	2031479	7/2011-6/2012	\$43,351		\$30,240	\$7,707	\$5,376		\$86,674
Bancroft NeuroHealth	2031480	7/2011-6/2012	\$43,351		\$30,240	\$7,707	\$5,376		\$86,674
Bancroft NeuroHealth	7014033	7/2011-6/2012	\$43,351		\$26,460	\$7,707	\$4,704		\$82,222
Bancroft NeuroHealth	3002324	7/2011-6/2012	\$43,351		\$26,460	\$7,707	\$4,704	\$1,700	\$83,922
Bancroft/Voorhees Ped.	7104035	7/2011-6/2012	\$27,840						\$27,840
Bridge Academy	3004180	9/2011-6/2012	\$37,710						\$37,710
Bridge Academy	3002320	9/2011-6/2012	\$37,710						\$37,710
Bridge Academy	9800450	9/2011-6/2012	\$18,855						\$18,855
Burlington Co. SSD	7104129	7/1/2011-7/29/2011				\$2,200			\$2,200
Burlington Co. SSD	3002401	7/1/2011-7/29/2011				\$2,200			\$2,200
Garfield Park Academy	3009254	7/2011-6/2012	\$44,460			\$4,940			\$49,400
Hill Top Prep School	7104056	9/2011-6/2012	\$36,850						\$36,850
Hollydell School	3001507	7/2011-6/2012	\$33,567			\$5,595			\$39,162
Hollydell School	3003437	7/2011-6/2012	\$55,946			\$9,324		\$1,700	\$66,970
Hollydell School	2021423	7/2011-6/2012	\$55,946		\$28,075	\$9,324	\$4,679		\$98,024
Hollydell School	3007220	7/2011-6/2012	\$55,946			\$9,324		\$1,700	\$66,970
Katzenbach	3007351	7/2011-6/2012				\$6,150			\$6,150
Katzenbach	7103697	7/2011-6/2012				\$6,950			\$6,950
Kingsway Learning	7103826	7/2011-6/2012	\$47,870		\$25,065	\$6,978	\$2,685	\$1,700	\$84,298
Kingsway Learning	9800792	7/2011-6/2012	\$47,870			\$6,978			\$54,848
Kingsway Learning	7103655	7/2011-6/2012	\$47,870			\$6,978			\$54,848
Kingsway Learning	7103762	7/2011-6/2012	\$47,870			\$6,978			\$54,848
Mill Creek School	2000062	9/2011-6/2012	\$38,700						\$38,700
Mill Creek School	9800407	9/2011-6/2012	\$38,700						\$38,700
Orchard Friends	2020657	7/2011-6/2012	\$35,000			\$4,200			\$39,200
Orchard Friends	7103929	7/2011-6/2012	\$35,000			\$4,200			\$39,200
Sawtelle (YCS) Center	3001283	7/2011-6/2012	\$49,500			\$5,225			\$54,725
Sawtelle (YCS) Center	3004105	7/2011-6/2012	\$49,500		\$24,471	\$5,225	\$2,583		\$81,779
Sawtelle (YCS) Center	3011210	7/2011-6/2012	\$44,239			\$4,915			\$49,154
Strang (Ranch Hope)	2010225	7/2011-8/2011				\$7,525		\$1,250	\$8,775
YALE	7104047	7/2011-6/2012	\$43,603			\$7,267			\$50,870

Forty two students (five new student placements)

2010-2011 TUITION CONTRACT

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Gloucester Co SSSD	2010831	4/11/11-6/2011	\$8,096					\$733	\$8,829

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A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF AGREEMENTS FOR 2011-2012 SCHOOL YEAR

WHEREAS, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction and Student Services for the 2011-2012 school year; and be it

FURTHER RESOLVED, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

FURTHER RESOLVED, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Lois Albanese
To provide LD evaluations
September 2011 – June 2012
Amount not to exceed \$1,500
11-000-219-320-71-0001
PO #12-03237

Vicki Baker
To provide learning evaluations
September 2011 – June 2012
Amount not to exceed \$2,250
11-000-219-320-71-0001
PO # 12-03238

ACTION AGENDA

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A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF AGREEMENTS FOR 2011-2012 SCHOOL YEAR-continued

Centra

To provide psychiatric evaluation services to students

September 2011 – June 2012

Amount not to exceed \$2,000

11-000-219-320-71-0001

PO # 12-03245

Clarke Pennsylvania

To provide itinerant teacher of the deaf services

September 2011 – June 2012

Amount not to exceed \$13,000

11-207-100-320-71-0001

PO # 12-03246

EIRC

To provide evaluations

September 2011 – June 2012

Amount not to exceed \$5,000

11-000-219-320-71-0001

PO # 12-03235

Stephanie Hicks-O'Brien

To provide behavioral consultation services

September 2011 – June 2012

Amount not to exceed \$10,000

11-204-100-320-71-0002

PO # 12-03241

Barbara Leech

To provide neuropsychological evaluations

September 2011 – June 2012

Amount not to exceed \$12,500

11-000-219-320-71-0001

PO # 12-03247

Dr. Chester Minarcik

To provide neurological evaluations for referred students

September 2011 – June 2012

Amount not to exceed \$7,500

11-000-219-320-71-0001

PO # 12-03243

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A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF AGREEMENTS FOR 2011-2012 SCHOOL YEAR-continued

Stephanie Newcomb

To provide learning evaluations

September 2011 – June 2012

Amount not to exceed \$10,000

11-000-219-320-71-0001

PO # 12-03244

James Priest

To provide psychological evaluations

September 2011 – June 2012

Amount not to exceed \$5,000

11-000-219-320-71-0001

PO # 12-03236

REM Audiology

To provide audiology services

September 2011 – June 2012

Amount not to exceed \$8,000

11-000-219-320-71-0001

PO # 12-03248

Dawn Reilly

To provide psychological evaluations

September 2011 – June 2012

Amount not to exceed \$5,000

11-000-219-320-71-0001

PO # 12-03242

Kimberly Seifring

To provide learning evaluations

September 2011 – June 2012

Amount not to exceed \$7,500

11-000-219-320-71-0001

PO # 12-03240

Dr. Michael Wexler

To provide psychological evaluations

September 2011 – June 2012

Amount not to exceed \$3,000

11-000-219-320-71-0001

PO # 12-03239

Motion _____ Second _____ Vote _____

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B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Contract Renewals
5. Resolution for the Award of Transportation
6. Resolution for the Award of Change Orders
7. Motion to Renew Telephone Maintenance Agreements
8. Approval of Agreement/Contract for the Provision of Student Residency Investigation Services

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2011
- b) SACC FINANCIAL REPORT FOR JUNE 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR JUNE 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION TO AMEND PREVIOUS MOTION - TRANSPORTATION
- c) RESOLUTION TO AMEND PREVIOUS MOTION – EDUCATIONAL DATA SYSTEMS AWARD

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSATR-080911 – ATHLETIC TRANSPORTATION – 2011/2012 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST (080911)
- b) #MSFAT-081611 - ATHLETIC TRANSPORTATION MIDDLE SCHOOLS – FALL SPORTS (081611)

ITEM 4. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

- a) BID #AARDW-080410 – ASBESTOS ABATEMENT AND REMOVAL (8-4-10)
- b) BID #TMPHS-061010 – TEMPORARY HELP / SERVICES (6-10-10)

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) 2011/2012 EXTENDED SCHOOL YEAR – IN AND OUT OF DISTRICT
- b) 2011/2012 CONTRACTED BUS ROUTES
- c) ROUTE #SJO-7A – JOHNSON ESY ADDITIONAL AIDE

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B. BUSINESS AND FACILITIES

ITEM 6. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) **BID #EGSWM060711 - EMERGENCY GENERATOR SYSTEM AND RELATED WORK AT SHARP ELEMENTARY SCHOOL, THE STANDBY GENERATOR SYSTEM AND RELATED WORK AT HIGH SCHOOL WEST, THE STANDBY GENERATOR SYSTEM AND RELATED WORK AT OLD SHARP WAREHOUSE (6-7-11)**
- b) **BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)**
- c) **BID #RMSRR-072210 – ROOF REPLACEMENT – ROSA MIDDLE SCHOOL (7-22-10)**

ITEM 7. MOTION TO RENEW TELEPHONE MAINTENANCE AGREEMENT

ITEM 8. APPROVAL OF AGREEMENT/CONTRACT FOR THE PROVISION OF STUDENT RESIDENCY INVESTIGATION SERVICES (“Services”)

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B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JUNE 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of June 30, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR JUNE 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of June 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2011**

It is recommended that the 2010/2011 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

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B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

d) **FOOD SERVICE OPERATING STATEMENT FOR JUNE 2011**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending June, 2011 be accepted as submitted.

e) **DISBURSEMENT OF FUNDS**

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$1,198,395.05	Payroll Date 8/4/11 7/20/11 thru 8/15/2011
SACC	<u>\$12,232.14</u>	
Grand Total	<u>\$1,210,627.19</u>	

f) **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated, August 23, 2011 in the amount of \$1,236,426.47 be approved as submitted.

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B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A73153	Sherwin Williams Co Inc	Paint And Related Supplies	12-31-11	\$75,000
A69265	Dom's International Sales	Towing and Roadside Services; Motor Vehicles, NJCMP and Various Agencies	5-31-12	\$50,000

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B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION TO AMEND PREVIOUS MOTION**

To amend previous motion made on June 28, 2011 whereas a 0% increase was incorrectly stated to renew (11th yr. renewal 2011/2012) school year transportation for Cherry Hill Public Schools, under Contract NALT with National / Laidlaw Transit Inc., now doing business as First Student, Inc. (merger), the original contract drawn for the school year 1997-2001. The increase to renew for the 2011/2012 school year is 1% as follows. PO# 12-02434

<u>CONTRACTOR</u>	<u>ORIG.BID</u>	<u>10/11</u>	<u>11/12</u>	<u>%INC</u>
LIDLAW INC.	4669	\$2,536,159.45	\$2,561,521.22	1%

TO / FROM CHERRY HILL PUBLIC SCHOOLS

The 11th year renewal figure of \$2,561,521.22 formulated as follows:

10/11- \$2,536,159.45
\$ 1%- Increase
11/12- \$2,561,521.22

Account Code: 11 000 270 511 83 0001

c) **RESOLUTION TO AMEND PREVIOUS MOTION – EDUCATIONAL DATA SYSTEMS AWARD**

Resolution to amend previous motion made on April 26, 2011, in which Design Build Construction Corporation was awarded a number of time and material packages through the Education Data Systems Award process, Design Build has withdrawn from all awarded bids. Following are the next in line vendors for awards for those categories. Said bids expire March 31, 2012.

<u>PACKAGE #2</u>	<u>Not to exceed</u>	<u>AIR DUCT CLEANING</u>	<u>Not to exceed</u>
<i>Primary</i> Induct Industries, Inc	50,000	Indoor Air Technologies, Inc.	50,000
<u>PACKAGE #11</u>		<u>ELECTRICAL REPAIRS & SERVICES</u>	
<i>Primary</i> Northeast Electrical Services, LLC	250,000	<i>Secondary</i> D. P. Murt Co., Inc.	100,000
<u>PACKAGE #13</u>		<u>FENCING REPAIR</u>	
<i>Primary</i> Flooring Associates	100,000	<i>Secondary</i> All Phase General Contractors, LLC	50,000

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B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

**c) RESOLUTION TO AMEND PREVIOUS MOTION –
EDUCATIONAL DATA SYSTEMS AWARD continued**

<u>PACKAGE #17</u>	<u>Not to exceed</u>	<u>FOLDING DOORS REPAIR & REPLACEMENT</u>	<u>Not to exceed</u>
<i>Primary</i> Gym Door Repairs, Inc.	28,000	<i>Secondary</i> Guardian Gym Equipment	11,000
<u>PACKAGE #18</u>		<u>GENERAL CONSTRUCTION & CARPENTRY</u>	
<i>Primary</i> All Phase Design Contractors, LLC	100,000	<i>Secondary</i> Flooring Associates	50,000
<u>PACKAGE #19</u>		<u>GRAFFITI REMOVAL</u>	
<i>Primary</i> Scaturro Bros., Inc., T/A Alpine Painting and Sandblasting Contractors	\$11,000	<i>Secondary</i> GPC, Inc.	\$5,500
<u>PACKAGE #27</u>		<u>PLUMBING</u>	
<i>Primary</i> G.M.H. Associates of America, Inc.	\$50,000	JFK Plumbing, Inc.	\$20,000
<u>PACKAGE #28</u>		<u>PUMP REPAIR</u>	
<i>Primary</i> G.M.H. Associates of America, Inc	50,000	<i>Secondary</i> Longo Electrical- Mechanical, Inc.	25,000
<u>PACKAGE #36</u>		<u>WINDOW GLAZING & GLASS REPLACEMENT</u>	
<i>Primary</i> No Bid			

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSATR-080911 – ATHLETIC TRANSPORTATION – 2011/2012 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST (8-9-11)

INFORMATION:

Specifications for the procurement of a vendor to provide one thousand one hundred and fourteen (1,114) line items of athletic transportation for the 2011/2012 school year for High Schools East and West were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Safety Bus Service, Inc. Pennsauken, NJ	362	\$89,545.00
Eagle-Wolfington Leasing Corporation, Mt. Holly, NJ	365	108,300.00
T & L Transportation, Gibbsboro, NJ	843	163,195.00
Hillman's Bus Service, Inc. West Berlin, NJ	1,114	216,553.00*
Student Transportation of America, Williamstown, NJ	1,114	277,435.00
First Student, Inc., Berlin, NJ	1,114	368,761.00**

*3% bulk bid discount

**5% bulk bid discount

RECOMMENDATION:

It is recommended that **one thousand one hundred and fourteen (1,114)** line items from BID #HSATR-080911 – ATHLETIC TRANSPORTATION – 2011/2012 SCHOOL YEAR – HIGH SCHOOLS EAST AND WEST be awarded as follows based on the lowest responsive and responsible bidder. PO #s **12-00238, 12-03407, 12-03408, 12-03409, 12-03410, 12-03411, 12-03412, 12-03413, 12-03414, 12-00234, 12-00170, 12-00239, 12-03415, 12-03416, 12-03417, 12-03418, 12-03419, 12-03420, 12-03421, 12-03422, 12-03423, and 12-03424.**

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
Safety Bus Service, Inc. Pennsauken, NJ	30	\$4,975.00
T & L Transportation, Gibbsboro, NJ	467	85,458.00
Hillman's Bus Service, Inc. West Berlin, NJ	494	89,762.00
Student Transportation of America, Williamstown, NJ	123	<u>25,860.00</u>
	Total	\$206,055.00

Account Code: 11 000 270 512 50 2500
11 000 270 512 55 2500

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- b) #MSFAT-081611 – ATHLETIC TRANSPORTATION MIDDLE SCHOOLS – FALL SPORTS (8-16-11)

INFORMATION:

It is recommended that the procurement of a vendor to provide fifty-six (56) line items of fall sports athletic transportation for the middle schools were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillman's Bus Service, Inc. West Berlin, NJ	50	\$10,534.00
Eagle-Wolfington Leasing Corporation, Mt. Holly, NJ	56	12,310.00
Student Transportation of America, Williamstown, NJ	55	12,600.00
First Student, Inc., Berlin, NJ	56	16,272.00

RECOMMENDATION:

It is recommended that **fifty-six (56)** line items from BID #FMSAT – 081611 - ATHLETIC TRANSPORTATION MIDDLE SCHOOLS – FALL SPORTS be awarded as follows based on the lowest responsive and responsible bidder. PO #'s **12-03425, 12-03426, 12-03427, 12-03428, 12-03429, 12-03430, 12-03431, and 12-03432.**

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillman's Bus Service, Inc. West Berlin, NJ	6	\$1,185.00
Student Transportation of America, Williamstown, NJ	10	2,600.00
Eagle-Wolfington Leasing Corporation, Mt. Holly, NJ	40	<u>6,966.00</u>
Total		\$10,751.00

Account Code: 11 000 270 512 40 2500
11 000 270 512 45 2500
11 000 270 512 48 2500

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

It is recommended that the following contracts be renewed for the 2011/2012 school year in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

- a) #AARDW-080410 – ASBESTOS ABATEMENT AND REMOVAL
(8-4-10)

<u>VENDOR</u>	<u>AWARD</u>	<u>FIRST RENEWAL 2011/2012</u>
AbateTech, Lumberton, NJ		
Unit price removal floor tiles (up to 50 square feet per building per job).	\$9.00	\$9.50
Unit price for removal of floor tile and associated mastic (up to 50 square feet per building per job).	10.00	10.50
Unit price for removal of floor tile (more than 50 square feet per building per job).	6.50	6.85
Unit price for removal of floor tile and associated mastic (more than 50 square feet per building per job).	7.50	7.90
Unit price for removal of pipe insulation.	75.00	79.00
Unit price for removal of boiler insulation and associated insulated heating components.	45.00	47.50
Unit price for removal of misc. asbestos containing materials.	8.00	8.45
Mobilization charge.	500.00	600.00

Account Code: 11 000 261 420 XX 0001

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

b) BID #TMPHS-061010 – TEMPORARY HELP / SERVICES (6-10-10)

First renewal same as initial award.

	<u>FIRST</u>		<u>SECOND</u>		<u>THIRD</u>		<u>FOURTH</u>	
DRIVER LIGHT VEHICLE	CAMEO	\$12.00	CAREERS USA	\$12.50	EXPRESS	\$13.89	BROOKS	\$16.39
GROUNDKEEPER	CAMEO	\$11.20	CAREERS USA	\$11.35	EXPRESS	\$11.64	BROOKS	\$14.90
GROUNDS LAWN	CAMEO	\$11.20	CAREERS USA	\$11.35	EXPRESS	\$11.64	BROOKS	\$14.90
OFFICE CLERK	CAREERS USA	\$11.87	EXPRESS	\$12.99	CAMEO	\$13.00	BROOKS	\$14.16
SECRETARY EXECUTIVE	CAREERS USA	\$14.70	EXPRESS	\$15.58	BROOKS	\$18.63	KAYE	\$22.50
SECRETARY GENERAL	CAREERS USA	\$12.67	EXPRESS	\$13.79	BROOKS	\$16.39	KAYE	\$18.00
WAREHOUSE PERSON LIGHT	CAMEO	\$12.00	CAREERS USA	\$12.20	EXPRESS	\$12.51	BROOKS	\$16.39
HEAVY DUTY (50 LBS)	CAMEO	\$12.00	CAREERS USA	\$12.40	EXPRESS	\$12.71	BROOKS	\$17.88
LEAD CLEANER	CAMEO	\$12.50	EXPRESS	\$15.00	CAREERS USA	\$15.00	BROOKS	\$15.65
CLEANER	CAMEO	\$11.20	CAREERS USA	\$12.65	EXPRESS	\$12.79	BROOKS	\$14.90

Account Code: 11 000 XXX 420 XX 0001

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) 2011/2012 EXTENDED SCHOOL YEAR – IN AND OUT OF DISTRICT

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide transportation on renewal and/or quote for the 2011/2012 extended school year to in district and out of district schools with the following contractors.

<u>Contractor</u>	<u>Route</u>	<u>Bid#</u>	<u>School</u>	<u>Diem</u>	<u>Days</u>	<u>Total</u>	<u>P.O.#</u>
1st Student	SBANKELA	5182	Bankbridge	\$39.00	20	\$780.00	12-02077
Laurel	SBEA	5363	Brookfield	\$80.00	20	\$1,600.00	12-02078
Safety	QSCHA	quote	Crescent Hill	\$231.56	30	\$6,946.80	12-02079
CT Student Services	SDURA	SUMME-061009	Durand Academy	\$35.00	30	\$1,050.00	12-02648
CT Student Services	SDURA2	SUMME-061009	Durand Academy	\$35.00	30	\$1,050.00	12-02649
1st Student	QSHD2	quote	Hollydell	\$173.00	30	\$5,190.00	12-02083
Hillmans Bus Service	QSEDEN	quote	Eden Institute	\$290.00	34	\$9,860.00	12-02080
Holcomb Bus Service	QSGP	quote	Garfield Park Academy	\$147.00	20	\$2,940.00	12-02081
Hillmans Bus Service	SHOLLYDA	SUMME-061009	Hollydell	\$60.00	30	\$1,800.00	12-02082
1st Student	QSNG	quote	New Grange	\$189.10	30	\$5898.00*	12-02084
1st Student	QSNH	quote	New Hope Academy	\$179.00	21	\$3,759.00	12-02085
Hillmans Bus Service	QSYAL-1	quote	Yale	\$215.03	30	\$6,450.90	12-02076
Holcomb Bus Service	QSYALV	quote	Yale	\$184.00	30	\$5,520.00	12-02086
Hillmans Bus Service	QSYAL1A	quote	Yale	\$42.00	30	\$1,260.00	12-02089
T&L Transportation	QSJO-DEL	quote	Johnson	\$105.00	19	\$1,995.00	12-02088
T&L Transportation	QSJOHN-WC	quote	Johnson	\$190.00	19	\$3,610.00	12-02075
Hillmans Bus Service	QSCA-8	quote	Carusi	\$150.00	19	\$2,850.00	12-02087

* \$225 increase to amount due to mileage on tiered route going to Bridge Academy

RECOMMENDATION:

It is recommended approval be granted to the above contractors to provide transportation for Cherry Hill Public Schools to in district and out of district schools for the 2011/2012 extended school year.

Account Code: 11 000 270 514 83 0001

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

b) **2011/2012 CONTRACTED BUS ROUTES**

INFORMATION:

The Cherry Hill Transportation Department has the request to renew all 2011/2012 contracted bus routes per Mr. Bart's report dated August 8, 2011.

RECOMMENDATION

It is recommended that the Contract renewals for the 2011/2012 school year be approved and operated by their respective contractors.

Acct. #Public: 11-000-270-511-83-0001

Special Ed: 11-000-270-514-83-0001

AIL: 11-000-270-503-83-0001*

Non-Public: 11-000-270-511-83-0002*

These contracts include an additional 1% charge per CPI for the 2011/2012 school year.

*For the school year 2011-2012 the Camden County Educational Commission will be managing the services for Cherry Hill School District's Non-Public Schools for Aid-In-Lieu and transporting students.

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

c) **ROUTE #SJO-7A – JOHNSON ESY ADDITIONAL AIDE**

INFORMATION:

The Cherry Hill Transportation Department has the request to provide an additional aide for classified students on route SJO-7A for Johnson ESY with Laurel Enterprises, Inc., under original Bid#5653, original route SJO-7 at \$40.00 per diem, from 7/5/11-8/4/11 (19 days) totaling \$760.00.

RECOMMENDATION:

It is recommended that prior administrative approval be ratified to grant Laurel Enterprises, Inc., to provide an additional aide for classified students on route SJO-7A for Johnson ESY with Laurel Enterprises, Inc., under original Bid#5653, original route SJO-7 at \$40.00 per diem, from 7/5/11-8/4/11 (19 days) totaling \$760.00. PO#12-02878

Account Code: 11-000-270-514-83-0001

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 6. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) **BID #EGSWM060711 - EMERGENCY GENERATOR SYSTEM AND RELATED WORK AT SHARP ELEMENTARY SCHOOL, THE STANDBY GENERATOR SYSTEM AND RELATED WORK AT HIGH SCHOOL WEST, THE STANDBY GENERATOR SYSTEM AND RELATED WORK AT OLD SHARP WAREHOUSE (6-7-11)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to D. P. Murt Company, Pennsauken, NJ to remove existing underground LP storage tank and re-locate generator (add \$9,800.00) at Sharp Elementary School.

RECOMMENDATION:

It is recommended that Change Order 001 to remove existing underground LP storage tank and re-locate generator (add \$9,800.00) at Sharp Elementary School be issued to D. P. Murt Company, Pennsauken, NJ. PO # 12-03433.

Account Code: 12 000 252 730 86 0001

- b) **BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to Ninsa LLC, Hammonton, NJ to provide additional fencing, 25' cantilever gate, and bollards (add \$11,000.00) High School West.

RECOMMENDATION:

It is recommended that Change Order 001 to provide additional fencing, 25' cantilever gate, and bollards (add \$11,000.00) at High School West be issued to Ninsa LLC, Hammonton, NJ. PO #11-08464.

Account Code: 11 000 263 420 086 0001

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 6. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- c) **BID #RMSRR-072210 – ROOF REPLACEMENT – ROSA MIDDLE SCHOOL (7-22-10)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to Jottan, Inc., Florence, NJ to install owner's wall banners located at the rising gymnasium metal wall panels (add/deduct 0) at Rosa Middle School.

RECOMMENDATION:

It is recommended that Change Order 001 to install owner's wall banners located at the rising gymnasium metal wall panels (add/deduct 0) at Rosa Middle School be issued to Jottan, Inc., Florence, NJ. Original PO #11-02977

ACTION AGENDA

August 23, 2011

B. BUSINESS AND FACILITIES

ITEM 7. MOTION TO RENEW TELEPHONE MAINTENANCE AGREEMENT

Motion to renew telephone maintenance agreement with RFP Solutions for the 2011-12 school year in the amount of \$41,171.56. P.O. 11-00235

ITEM 8. APPROVAL OF AGREEMENT/CONTRACT FOR THE PROVISION OF STUDENT RESIDENCY INVESTIGATION SERVICES (“Services”)

It is recommended that the Cherry Hill Township Board of Education approve the agreement between the Cherry Hill Board of Education (“Board”) and George Irwin (“Contractor”) for the Provision of Student Residency Investigation Services (“Services”) from August 1, 2011 through June 30, 2012 in the amount not to exceed Eighteen Thousand Dollars (\$18,000.00). PO# 12-00259

Motion _____ Second _____ Vote _____

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Contract Renewal—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Ruben Gomez	CHHS West-Maintenance (\$42,530)	1/01/12	Retirement
Christina Guerrieri	Harte-Educational Assistant (\$9904)	7/01/11	Personal
Craig Udell	Paine-Educational Assistant (\$9959)	7/01/11	Personal

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Stipend</u>
Rachel Lesse	CHHS East-Special Education (Long term substitute for S. Nadav on leave of absence-budget 11-213-100-101-50-0100-revised for budget #'s)	9/01/11-1/04/12	\$47,622 prorated (Bachelors+15-step 2)
Melissa Hale	Kingston/Sharp-Kindergarten Teacher (Long term substitute for E. Park on leave of absence-budget #11-110-100-101-30-0100/#11-110-100-101-18-0100)	9/01/11-6/30/12	\$46,677 (Bachelors-step 3)
Lauren Kelly	Kilmer-Grade 4 (Long term substitute for T. Kershner on leave of absence-budget #11-120-100-101-15-0100)	9/15/11-3/27/12	\$47,460 prorated (Bachelors-step 5)
Alisa Zmijewski	Johnson-Grade 2 (Reassignment of J. Thompson-budget #11-120-100-101-12-0100)	9/01/11-6/30/12	\$48,147 (Bachelors-step 6)
James DiCicco, Sr.	CHHS West-Social Studies (Long term substitute for L. Farrington on leave of absence-budget #11-140-100-101-55-0100)	9/01/11-10/05/11	\$54,899 prorated (Masters-step 9)
Bridget Doyle Burlage	Carusi-Language Arts (Long term substitute for A. Budniak on leave of absence-budget #11-130-100-101-45-0100)	9/01/11-11/15/11	\$46,277 prorated (Bachelors-step 1)
Karla Smith	Paine-Grade 4 (Long term substitute for J. VanGinhoven on leave of absence-budget #11-120-100-101-27-0100)	9/01/11-1/10/12	\$50,598 prorated (Masters-step 2)
Stacy Antonelli-Scanlon	Kilmer-Grade 3 (Replacing A. Richartz-budget #11-120-100-101-15-0100)	9/01/11-6/30/12	\$50,598 (Masters-step 2)

ACTION AGENDA
August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(b) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for co-curricular positions in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Thomas Weaver	CHHS East-Yearly Stage Manager (budget #11-401-100-100-50-0101)	9/01/11-6/30/12	\$2133
Peter Gambino	CHHS East-Yearly Light & Sound Manager (budget #11-401-100-100-50-0101)	9/01/11-6/30/12	\$1873
Kristen Hildebrand	CHHS East-Assistant Coach, Girls Soccer (budget #11-402-100-100-50-0101)	9/01/11-6/30/12	\$3452
Timothy Ennis	CHHS West-Assistant Coach, Boys Soccer (budget #11-402-100-100-55-0101)	9/01/11-6/30/12	\$4128
Christopher Halladay	CHHS West-Head Coach, Girls Volleyball (budget #11-402-100-100-55-0101)	9/01/11-6/30/12	\$3452
Melanie Wyckoff	Beck-Advisor, Newspaper (budget #11-401-100-100-40-0101)	9/01/11-6/30/12	\$1538
Valerie McDonald	Beck-Advisor, Yearbook (budget #11-401-100-100-40-0101)	9/01/11-6/30/12	\$1538
Rachel Lieberman	CHHS West-Director, Chamber Singers (budget #11-401-100-100-55-0101)	9/01/11-6/30/12	\$1376
Rachel Lieberman	CHHS West-Director, Men of Note (budget #11-401-100-100-55-0101)	9/01/11-6/30/12	\$1376
Rachel Lieberman	CHHS West-Director, Fermata (budget #11-401-100-100-55-0101)	9/01/11-6/30/12	\$1376
Rachel Lieberman	CHHS West-Assistant Director, Spring Musical (budget #11-401-100-100-55-0101)	9/01/11-6/30/12	\$2133
Nora Smaldore	CHHS East-Co-Advisor, Freshman Class (budget #11-401-100-100-50-0101)	9/01/11-6/30/12	\$1310
Susan Melograna	CHHS East-Co-Advisor, Freshman Class (budget #11-401-100-100-50-0101)	9/01/11-6/30/12	\$1310

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(c) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Shanette Sadler	Rowan	9/01/11-12/20/11	Christine Mays/Johnson
Dara Colancecco	Rowan	9/01/11-12/20/11	Kristine Williamson-Sara Kellerman/Harte
Ross Lambersky	Drexel	9/12/11-12/09/11	Melinda Hess/Johnson
Ryan Staiger	William Patterson	10/24/11-12/07/11	Jennifer Ritter-Neil Mullin- CHHS East
Lindsay Eckhardt	Rutgers	9/01/11-11/11/11	Erica Winters/Stockton
Lindsay Eckhardt	Rutgers	11/14/11-12/23/11	Erica Wolf/Stockton
Lauren Klaus	Stockton	9/06/11-12/13/11	Shirley Graves/Harte
Amy Miller	Rutgers	9/01/11-12/23/11	Rae Savett/Woodcrest

(d) Field Placement

RECOMMENDATION:

It is recommended that the persons listed be approved for a field placement in accord with the data presented:

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Alison Goodman	Rowan	9/19/11-10/26/11	Timothy Dempster/Mann
Alison Goodman	Rowan	10/31/11-12/07/11	Robyn Housman/Rosa
Christine Cavallo	Rowan	9/19/11-10/26/11	Robyn Housman/Rosa
Christine Cavallo	Rowan	10/31/11-12/07/11	Timothy Dempster/Mann
Martin Schoettler	Rowan	9/19/11-10/26/11	Chai Chuenmark/Rosa
Jarett Rossi	Rowan	9/19/11-10/26/11	Timothy Dempster/Mann
Jarett Rossi	Rowan	10/31/11-12/07/11	Christopher Convery/Rosa

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(e) Curriculum Committee—Title IIA

RECOMMENDATION:

It is recommended that the persons listed be approved as members to write curriculum during August, 2011 for a total of 82 hours at the rate of \$35.71/hr. Monies budgeted from account #20-275-200-100-99-0103-Title IIA.

Name

Stephanie Rogers
Gretchen Seibert
Kimberly Laskey
Cynthia O'Reilly

Name

Elaine Schultz
Jacqueline Thompson
Virginia Errichetti

**(f) Curriculum Committee-
School Climate-Character Education**

RECOMMENDATION:

It is recommended that the persons listed be approved as members of the Character Education committee effective 8/23/11 at the rate of \$35.71/hour (total of 5 hrs each). Monies budgeted from account #20-010-100-610-24-0000.

Name

Dianna Morris
Kimberly McAllister
Megan Manns

Name

Wendy Wong
June Harden

Name

Kimberly Stout
June Stagliano

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(g) Mathematics Curriculum Committee

RECOMMENDATION:

It is recommended that the persons listed be approved as members of the mathematics blueprint curriculum committee which met during July/August 2011 at the rate of \$35.71/hr (not to exceed 100 hours-total of \$3571 in cost). Monies budgeted from account #11-000-221-110-72-0101.

Name

**Caroline Buscher
Jeffrey Killion
Kathleen McEleney
William Semus**

Name

**Brian Drury
Janet Kolodzey
Paul McNally**

Name

**Denise Horton
Lanie Leipow
Nancy Paley**

(h) Science Curriculum Committee

RECOMMENDATION:

It is recommended that the persons listed be approved as members of the science blueprint curriculum committee which met during July/August 2011 at the rate of \$35.71/hr (not to exceed 50 hours-\$1785.50 in cost). Monies budgeted from account #11-000-221-110-72-0101.

Name

**Karen Block
Lydia Krupa**

Name

**Christopher Corey
Deborah Nemorofsky**

Name

**Jennifer Foltz
Kristina Weigel**

(i) Attendance—IEP Meetings

RECOMMENDATION:

It is recommended that Christine Lind be approved for attending IEP meetings during the months of July/August 2011 at the rate of \$35.71/hr. Monies budgeted from account #11-213-100-101-71-0101.

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(j) Professional Development—Science

RECOMMENDATION:

It is recommended that the persons listed be approved for 2 professional development days 7/27/11-7/28/11 at the rate of \$104.50/day. Monies are budgeted from account #11-000-223-110-72-0101.

Name

Name

Kevin McCall

Luke Alvarez

(k) Professional Development—Math

RECOMMENDATION:

It is recommended that the persons listed be approved for a professional development day on 7/14/11 at the rate of \$104.50/day (total cost not to exceed \$313.50) Monies budgeted from account #11-000-223-110-72-0101.

Name

Name

Name

Patrick McHenry

Hilary Meola

Sarah Guy

(l) Homebound Tutor

RECOMMENDATION:

It is recommended that Barbara Mitidieri be approved as a homebound tutor for the 2011-12 school year at the rate of \$41.03/hour. Monies budgeted from account #11-150-100-101-71-0101.

(m) Substitute Teacher/Substitute Nurses

RECOMMENDATION:

It is recommended that the persons listed in the report dated 8/16/11 in the office of human resources be approved as substitute teachers/substitute nurses for the 2011-12 school year.

ACTION AGENDA
August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
Tamara Hurwitz	District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001)	9/01/11-6/30/12	\$ 8.50
Michele Sample	Knight-Program Aide, SACC (budget #60-990-320-106-58-0001)	9/01/11-6/30/12	\$ 8.50
Ashleigh Wallace	Johnson-Program Aide II, SACC (budget #60-990-320-106-58-0001)	9/01/11-6/30/12	\$ 7.25
Kathleen Shevlin	Kingston-Program Aide, SACC (budget #60-990-320-106-58-0001)	9/01/11-6/30/12	\$ 8.50
Nicole Gaspari	District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001)	9/01/11-6/30/12	\$11.00
Elizabeth Sevast	District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001)	10/01/11-6/30/12	\$11.00
Elli Warowitz	Stockton-Program Aide, SACC (budget #60-990-320-106-58-0001)	9/01/11-6/30/12	\$ 9.37
Evan Cheresnick	Paine-Educational Assistant (new position - 32.5 hrs-budget #11-212-100- 106-27-0100)	9/01/11-6/30/12	\$9.07
Daniel DiRenzo	CHHS West-Student Support Assistant (Replacing P. Weber-budget #11-000-240-110-55-0100)	9/01/11-6/30/12	\$20,046

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
Dana Seternus	Beck-Educational Assistant (new position-30 hrs-budget #11-204-100-106-40-0100)	9/01/11-6/30/12	\$ 9.07
Havilah Londres	Barclay-Educational Assistant (Reassignment of J. DiNoia-30 hrs-budget #20-254-100-106-99-0100)	9/01/11-6/30/12	\$ 9.07
Kristen McGrath	Beck-Educational Assistant (new position-30 hrs-budget #11-204-100-106-40-0100)	9/01/11-6/30/12	\$ 9.07
Pamela Freeman	Paine-Exceptional Educational Assistant (new position-32.5 hrs/wk-budget #11-000-217-106-27-0100)	9/01/11-6/30/12	\$10.65

(b) Additional Summer Employment

RECOMMENDATION:

It is recommended that Eric Stinson be approved for an additional 15 days for summer employment at Carusi Middle School effective 8/01/11-8/31/11 at the rate of \$12.81/hr. Monies budgeted from account #11-190-100-106-45-0101.

(c) Summer Employment—SACC

RECOMMENDATION:

It is recommended that the persons listed be approved for summer employment in the SACC summer program effective 6/28/11-8/31/11 in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Jennifer Fasbinder	District-Substitute Teacher, SACC	\$20.07
Jodi Rosenfeld	District-Substitute Teacher, SACC	\$18.71
Marilyn Cohen	District-Substitute Teacher, SACC	\$11.55
Lynne Brady	District-Substitute Teacher, SACC	\$18.71
Colleen Corey	District-Substitute Teacher, SACC	\$17.63
Nicole Gauntt	District-Substitute Teacher, SACC	\$15.81
Nicole Gilbert	District-Substitute Teacher, SACC	\$17.63

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED – continued

(d) In-Home Facilitator

RECOMMENDATION:

It is recommended that Deanna Suarez be approved as an in-home facilitator for services provided from 6/01/10-6/10/10 for 7.5 hours at the rate of \$15.00/hr. Monies budgeted from account #11-150-100-101-71-0101.

(e) Substitute Secretaries/Educational Assistants

RECOMMENDATION:

It is recommended that the persons listed in the report dated 8/16/11 in the office of human resources be approved as substitute secretaries and educational assistants for the 2011-12 school year.

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jennifer VanGinhoven	Paine-Grade 4	Leave of absence without pay 9/01/11-1/06/12
Joy Patterson-Gross	Kingston-Grade 3	Leave with pay 9/26/11-9/28/11; without pay 9/29/11-3/23/12
Laura Farrington	CHHS West-Social Studies	Leave without pay 9/01/11-10/03/11 (leave extended)
Eugene Park	Sharp-Grade 5	Leave without pay 9/01/11-6/30/12
Melissa Wilkins	CHHS West-Math	Leave with pay 10/17/11-11/08/11; without pay 11/09/11-3/30/12
Angela Berlehner	CHHS West-Math	Leave with pay 10/17/11-11/11/11; without pay 11/14/11-3/16/12

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Carmella Tomasetti	Rosa-Secretary	Leave with pay 6/29/11- 8/19/11 (revised for dates)
Joanna Johnson	Malberg-Secretary	Leave with pay 11/03/11-11/16/11 (revised for dates)
Angela Espinal Madera	Rosa-Cleaner	Leave without pay 7/28/11-8/19/11
Patricia Fowler	Malberg-HR Coordinator	Leave with pay 7/20/11-9/09/11
Thomas Bianco	Kilmer/Sharp/Stockton- Maintenance	Leave with pay 8/04/11-8/19/11
David Robinson	Cooper-Head Custodian	Leave with pay 8/15/11-9/23/11
Edward Vezza	Barclay-Head Custodian	Leave with pay 7/15/11-until a determination is made regarding a return to work date

ITEM 6. CONTRACT RENEWAL—NON-CERTIFICATED

(a) School Age Child Care

RECOMMENDATION:

It is recommended that the persons listed in the report dated August 2, 2011 to Ms. Adrian, Director of Human Resources, which shall become a part of the official minutes of this meeting, be reemployed for the 2011-12 school year and that their salaries be adjusted accordingly.

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Eugene Park	Sharp-Grade 5 (budget ##11-110-100-101-30-0100)	Sharp- .5 Kindergarten/ Kingston- .5 Kindergarten (budget #11-110-100-101-18-0100/#11-110-100-101-30-0100)	9/01/11-6/30/12	\$61,193 (Bachelors+30- step 11)
Carla Smith	Harte-.7 Music (budget #11-120-100-101-09-0100)	Harte-.7 Music/ District-.1 Music (budget # 11-120-100-101-09-0100)	9/01/11-6/30/12	\$40,622 (.8 of Bachelors-step 9)
Steve Redfearn	Kilmer-Grade 5 (budget #11-120-100-101-15-0100)	Kingston/Cooper- Health & P.E. (Reassignment of J. Speller- budget #11-120-100-101-18-0100/#11-120-100-101-06-0100)	9/01/11-6/30/12	\$94,069 (Masters-step 17)
Valerie Furlong	Cooper-.5 Kindergarten/.5 Inclusion (budget #11-110-100-101-06-0100/#11-213-100-101-06-0100)	Cooper-.5 Kindergarten Inclusion/Stockton .5 Resources Room (budget #11-213-100-101-06-0100/#11-213-100-101-33-0100)	9/01/11-6/30/12	\$95,900 (Masters+15-step 17)
Kathy Redmond	Sharp- .5/Kingston .5- Kindergarten (budget #11-120-100-101-30-0100/#11-120-100-101-18-0100)	Sharp-Grade 1 (budget #11-120-100-101-30-0100)	9/01/11-6/30/12	\$49,749 (Bachelors+30- step 5)
Faisal Sheikh	Paine-Grade 3 (budget #11-120-100-101-27-0100)	Johnson-Grade 3 (new position- budget #11-120-100-101-12-0100)	9/01/11-6/30/12	\$47,622 (Bachelors+15- step 2)

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

It is recommended that the hourly rates of the persons listed be decreased in accordance with EACH guidelines for the 2011-12 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Michele Derer	Kingston- Exceptional Educational Assistant (\$12.81/hr-37.5 hrs/wk-budget # 11-213-100-106-18- 0100)	Kingston- Educational Assistant (37.5 hrs/budget #11-213- 100-106-18-0100)	9/01/11-6/30/12	\$11.74
Sandra Otto	Kingston- Exceptional Educational Assistant (\$12.28/hr-32.5 hrs/wk-budget # 11-213-100-106-18- 0100)	Kingston- Educational Assistant (32.5 hrs/wk-budget #11- 213-100-106-18- 0100)	9/01/11-6/30/12	\$11.19

(b) Reassignment

RECOMMENDATION:

It is recommended that the person listed be reassigned for the 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Sandra Schneider	Knight- Educational Assistant (30 hrs/- budget #11-204-100- 106-21-0100)	Knight-Educational Assistant (31.25 hrs/- budget #11-204-100-106-21- 0100)	5/17/11-6/30/11	\$12.81

ACTION AGENDA

August 23, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED—

continued

(c) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary of Donna Tkacz, secretary to the principal at Kilmer Elementary School be adjusted from \$34,000 to \$37,800 effective 7/01/11-6/30/12 due to verification of previous experience.

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenters

RECOMMENDATION:

It is recommended that the persons listed be approved for presenting a workshop during new teacher orientation on 8/23/11-8/25/11 (not to exceed 8 hrs. each) at the rate of \$71.42/hr. Monies budgeted from account #20-275-200-200-99-0103.

Name

Name

Lauren Miscioscia

Amy Edinger

(b) Payment for Additional Class

RECOMMENDATION:

It is recommended that Nora Smaldore be approved for teaching an additional Latin class, effective 9/01/11-6/30/12 at CHHS East at a salary of \$8293. Monies budgeted from account #11-140-100-101-50-0100.

Motion _____ Second _____ Vote _____

ACTION AGENDA

August 23, 2011

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of First Reading of Policies
2. Waiver of Procedure F-3: Secondary Field Trips

ITEM 1. APPROVAL OF FIRST READING OF POLICIES

- Draft Policy 5118: Non-Resident
- Draft Policy 5124: Reporting to Parents
- Draft Policy 6142.1: Electronic Communication

RECOMMENDATION:

It is recommended that the policies listed above be approved for first reading and adoption as presented.

ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Carusi	French Trip	Quebec	2/9/-13/12	3 or
			2/16-20/12	2
• Alternate date is provided in case of inclement weather				

Motion _____ Second _____ Vote _____

ACTION AGENDA
August 23, 2011

E. STRATEGIC PLANNING

NO ITEMS