

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
March 13, 2012  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mr. Seth Klukoff, President  
Mrs. Kathy Judge, Vice President  
Mrs. Sherrie Cohen  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mrs. Carol Matlack  
Mr. Steven Robbins  
Mr. Elliott Roth  
Mr. Wayne Tarken

**Student Representatives to the Board of Education**

*Jackie Susuni, H.S. East*  
*Lily Campbell, H.S. East Alternate*

*Wendy Cheng, H.S. West*  
*Jeremy Rotblat, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent*  
*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*  
*Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12*  
*Dr. Marianne W. Gaffney, Assistant Superintendent, Curriculum & Instruction*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mr. Donald Bart, Director of Support Operations*  
*Mrs. Susan Bastnagel, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Public Discussion (up to three minutes per person)*  
*Action Agenda*

# **SPECIAL ACTION AGENDA**

**March 13, 2012**

## **Board of Education Committees:**

### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Eric Goodwin

Administrative Liaison: Marianne Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

### **Business & Facilities Committee Members (blue)**

Chairperson: Steve Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Kathy Judge, Colleen Horiates, Carol Matlack

### **Policy & Legislation Committee Members (green)**

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

### **Strategic Planning**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Seth Klukoff, Steve Robbins, Wayne Tarken

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**A. CURRICULUM & INSTRUCTION**

**Long Range Plan Goals:**

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

| # | NAME                                    | CONFERENCE                                       | DATE          | COST<br>NOT TO EXCEED                            |
|---|---|--|---------------|--|
| A | Eloisa DeJesus-<br>Woodruff<br>Stockton | NJASECD Annual<br>Conference, Trenton, NJ        | 3/14/12       | \$94.57<br>Registration/Mileage<br>General Funds |
| B | Susan Beinart<br>Stockton               | NJASECD Annual<br>Conference, Trenton, NJ        | 3/14/12       | \$75.00<br>Registration<br>General Funds         |
| C | Nicolas Baldoni<br>Stockton             | NJASECD Annual<br>Conference, Trenton, NJ        | 3/14/12       | \$19.57<br>Mileage<br>General Funds              |
| D | Lawyer Chapman<br>Central               | ASCD 2012 Annual<br>Conference, Philadelphia, PA | 3/24-26, 2012 | \$139.00<br>Registration<br>CHASA Funds          |
| E | Mary Kline<br>Central                   | TESOL Int'l. Convention,<br>Philadelphia, PA     | 3/28/12       | \$235.00<br>Registration<br>General Funds        |

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **SPECIAL ACTION AGENDA**

**March 13, 2012**

### **B. BUSINESS AND FACILITIES**

#### **Long Range Plan Goals**

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

#### ***The Superintendent recommends the following:***

1. Approval of Bill List
2. Amendment of Long Range Facilities Plan (LRFP) – Capital Projects 2012-2013
3. Resolution Approving Submission of School Facilities Projects to the New Jersey Department of Education
4. Amendment of Long Range Facilities Plan (“LRFP”) – 2011-2012 Capital Projects
5. Resolution Approving Submission of Other Capital Projects to the New Jersey Department of Education

### **ITEM 1. FINANCIAL REPORTS**

#### **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated, March 13, 2012 in the amount of \$2,376,775.33 be approved as submitted.

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. AMENDMENT OF LONG RANGE FACILITIES PLAN (LRFP) – CAPITAL PROJECTS 2012-2013**

WHEREAS, a list of proposed school facilities projects has been developed for the capital portion of the Cherry Hill School District’s preliminary 2012-2013 school budget; and

WHEREAS, the identified projects are not currently included in the LRFP previously submitted to and approved by the New Jersey Department of Education; and

WHEREAS, the School District is required by law to amend its LRFP prior to seeking approval to undertake the identified capital projects;

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to *N.J.A.C. 6A:26-2.1 et seq.*, the Board of Education hereby authorizes submission of an application to the Commissioner of Education of New Jersey to amend the School District’s LRFP to include the following capital school facilities projects:

2012/13 Capitol Projects - Preliminary

| <b>Site</b>     | <b>Description</b>  | <b>Budget - Potential Grant Project*</b> |
|-----------------|---|--|
| <b>Roofing:</b> |   |  |
| Paine           | Restore existing modified bitumen roofing system throughout the original building and the 1995 addition; with selected areas to receive complete replacement; include miscellaneous maintenance work on the 1999 addition | \$675,000 – Yes                          |
| Rosa            | Remove standing seam metal roof, original built-up roof and gutters at existing 2-story B-wing and install new insulation and modified bitumen roofing system, including RWC's and related work                           | \$785,000 – Yes                          |
| HS East         | Remove existing roofing at lecture rooms, weight room and East Gym lobby and install new insulation and modified bitumen roofing system   | \$285,000 – Yes                          |
|                 |   |  |

**SPECIAL ACTION AGENDA**

March 13, 2012

**B. BUSINESS AND FACILITIES**

**ITEM 2. AMENDMENT OF LONG RANGE FACILITIES PLAN (LRFP) – CAPITAL PROJECTS 2012-2013 - continued**

| <b>Site</b>        | <b>Description</b>   | <b>Budget - Potential Grant Project*</b> |
|--------------------|--|--|
| <b>Electric:</b>   |  |  |
| Rosa               | Remove and replace Federal Pacific equipment; include emergency generator and emergency lighting connections   | \$750,000 – Yes                          |
| Malberg            | Correct damaged electrical circuits in crawl space   | \$85,000 – Yes                           |
| <b>Plumbing:</b>   |  |  |
| HS West            | Renovate D-wing Toilet Rooms - 1st and 2 <sup>nd</sup> Floors  | \$585,000 – Yes                          |
| Malberg            | Install new duplex sanitary ejector pump system with controls and electrical connections located outside of the ejector pit  | \$110,000 – Yes                          |
| <b>Structural:</b> |  |  |
| HS West            | Remove and replace precast architectural stone panels surrounding the Jones Gym entrance; include related roofing modifications  | \$190,000 – Yes                          |
| <b>Site Work</b>   |  |  |
| HS East            | Construct a dewatering system and foundations waterproofing to prevent water infiltration into the auxiliary gymnasium.  | \$243,000 – Yes                          |
| HS East            | Construct an underground drainage system and foundation waterproofing to prevent water infiltration into lower level boys' team locker rooms on student entrance side of the gymnasium | \$300,000 – Yes                          |
| <b>HVAC</b>        |  |  |
| Malberg            | Construct a crawl space ventilation system to eliminate crawl space moisture-related issues  | \$80,000                                 |

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. AMENDMENT OF LONG RANGE FACILITIES PLAN (LRFP) – CAPITAL PROJECTS 2012-2013 - continued**

| <b>Site</b>   | <b>Description</b>   | <b>Budget - Potential Grant Project*</b> |
|---|--|--|
|   |  |  |
| <b>Underground Storage Tank</b>   |  |  |
| Harte ES  | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                           |
| Kilmer ES   | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                           |
| Mann ES   | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                           |
| Stockton ES   | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                           |
| <b>Total</b>  |  | <b>\$4,168,000</b><br>* Note             |
| *Note that there is no published grant availability as of this printing |  |  |

FURTHER RESOLVED, the Board hereby authorizes and directs its Assistant Superintendent-Business to take any steps necessary to effectuate the terms of this resolution and to submit the LRFP amendment to the New Jersey Department of Education.

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION APPROVING SUBMISSION OF SCHOOL FACILITIES  
PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

WHEREAS, the Board of Education of the Township of Cherry Hill, Camden County (the “Board”) has determined that certain capital improvement projects are required in the District; and

WHEREAS, the Board specifically desires to proceed with the following school facilities projects (the “Projects”):

| <b>Site</b>     | <b>Description</b>  | <b>Budget - Potential Grant Project*</b> |
|-----------------|---|--|
| <b>Roofing:</b> |   |  |
| Paine           | Restore existing modified bitumen roofing system throughout the original building and the 1995 addition; with selected areas to receive complete replacement; include miscellaneous maintenance work on the 1999 addition | \$675,000 – Yes                          |
| Rosa            | Remove standing seam metal roof, original built-up roof and gutters at existing 2-story B-wing and install new insulation and modified bitumen roofing system, including RWC's and related work                           | \$785,000 – Yes                          |
| HS East         | Remove existing roofing at lecture rooms, weight room and East Gym lobby and install new insulation and modified bitumen roofing system   | \$285,000 – Yes                          |
|                 |   |  |



**SPECIAL ACTION AGENDA**

March 13, 2012

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION APPROVING SUBMISSION OF SCHOOL FACILITIES  
PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION –  
continued**

| <b>Site</b>        | <b>Description</b>   | <b>Budget - Potential Grant Project*</b> |
|--------------------|--|--|
| <b>Electric:</b>   |  |  |
| Rosa               | Remove and replace Federal Pacific equipment; include emergency generator and emergency lighting connections   | \$750,000 – Yes                          |
| Malberg            | Correct damaged electrical circuits in crawl space   | \$85,000 – Yes                           |
| <b>Plumbing:</b>   |  |  |
| HS West            | Renovate D-wing Toilet Rooms - 1st and 2 <sup>nd</sup> Floors  | \$585,000 – Yes                          |
| Malberg            | Install new duplex sanitary ejector pump system with controls and electrical connections located outside of the ejector pit  | \$110,000 – Yes                          |
| <b>Structural:</b> |  |  |
| HS West            | Remove and replace precast architectural stone panels surrounding the Jones Gym entrance; include related roofing modifications  | \$190,000 – Yes                          |
| <b>Site Work</b>   |  |  |
| HS East            | Construct a dewatering system and foundations waterproofing to prevent water infiltration into the auxiliary gymnasium.  | \$243,000 – Yes                          |
| HS East            | Construct an underground drainage system and foundation waterproofing to prevent water infiltration into lower level boys' team locker rooms on student entrance side of the gymnasium | \$300,000 – Yes                          |
| <b>HVAC</b>        |  |  |
| Malberg            | Construct a crawl space ventilation system to eliminate crawl space moisture-related issues  | \$80,000                                 |

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION APPROVING SUBMISSION OF SCHOOL FACILITIES  
PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION -  
continued**

| <b>Site</b>   | <b>Description</b>   | <b>Budget - Potential<br/>Grant Project*</b> |
|---|--|--|
| <b>Underground<br/>Storage Tank:</b>                                    |  |  |
| Harte ES  | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                               |
| Kilmer ES   | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                               |
| Mann ES   | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                               |
| Stockton ES   | Remove existing underground LP storage tank and restore site | \$20,000 – Yes                               |
| <b>Total</b>  |  | <b>\$4,168,000</b><br>* Note                 |
| *Note that there is no published grant availability as of this printing |  |  |

WHEREAS, the Board has authorized the architectural/engineering firm, Beca Associates, LLC, to prepare schematic documentation for the Projects; and

WHEREAS, the Board intends to finance the local share of the Projects' total cost through the use of available capital projects funds and, where eligible, to apply for grants pursuant to *N.J.S.A. 18A:7G-15*;

NOW, THEREFORE, BE IT

RESOLVED that the Board hereby approves the Projects as delineated above, and the Board further approves funding of the local share for such Projects through funds currently budgeted in capital outlay for the 2012-2013 school year; and be it

FURTHER RESOLVED that pursuant to *N.J.A.C. 6A:26-3.2*, the Board hereby authorizes and directs its Assistant Superintendent-Business and its Architect to submit applications to the Division of Finance in the New Jersey Department of Education in the usual course for filing and approval of the Projects; and be it

FURTHER RESOLVED, that the Board President, Superintendent, and Assistant Superintendent-Business/Secretary are hereby authorized to execute any documents necessary to effectuate the terms of this Resolution.

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 4. AMENDMENT OF LONG RANGE FACILITIES PLAN (“LRFP”) -2011-2012  
CAPITAL PROJECTS**

WHEREAS, the Cherry Hill School District has developed a list of proposed school facilities capital projects; and

WHEREAS, the identified projects are not currently included in the LRFP previously submitted to and approved by the New Jersey Department of Education; and

WHEREAS, the School District is required by law to amend its LRFP prior to seeking approval to undertake the identified capital projects;

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to *N.J.A.C. 6A:26-2.1 et seq.*, the Board of Education hereby authorizes submission of an application to the Commissioner of Education of New Jersey to amend the School District’s LRFP to include the following school facilities projects:

and be it

FURTHER RESOLVED, the Board hereby authorizes and directs its Assistant Superintendent-Business and Architect to take any steps necessary to effectuate the terms of this resolution and to submit the LRFP amendment to the New Jersey Department of Education.

| <b>Site</b>                      | <b>Description</b>   | <b>Budget</b> |
|----------------------------------|--|---------------|
| Woodcrest ES                     | Partial Bus Loop Reconstruction – Replace bus loop paving, concrete curbs, sidewalks and accessible ramp | \$290,000     |
| High School East                 | Partial Bus Loop Reconstruction – Replace bus loop paving, concrete curbs, sidewalks and accessible ramp | \$920,000     |
|                                  | Replace Existing Automatic Fire Detection and Alarm System   | \$1,500,000   |
| Rosa International Middle School | Curtain Wall Replacement on Rear A-wing and all of B-wing  | \$1,650,000   |

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION APPROVING SUBMISSION OF OTHER CAPITAL PROJECTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

WHEREAS, the Board of Education of the Township of Cherry Hill, Camden County (the “Board”) has determined that certain capital improvement projects are required in the District; and

WHEREAS, the Board specifically desires to proceed with the following projects as other capital projects pursuant to N.J.A.C. 6A:26-3.12 (the “Projects”); and to seek grant funding for the project in the event such funding should become available;

| <b>Site</b>                      | <b>Description</b>   | <b>Budget</b> |
|----------------------------------|--|---------------|
| Woodcrest ES                     | Partial Bus Loop Reconstruction – Replace bus loop paving, concrete curbs, sidewalks and accessible ramp | \$290,000     |
| High School East                 | Partial Bus Loop Reconstruction – Replace bus loop paving, concrete curbs, sidewalks and accessible ramp | \$920,000     |
|                                  | Replace Existing Automatic Fire Detection and Alarm System   | \$1,500,000   |
| Rosa International Middle School | Curtain Wall Replacement on Rear A-wing and all of B-wing  | \$1,650,000   |

WHEREAS, the Board hereby authorizes the architectural/engineering firm, Becica Associates, LLC, to prepare schematic documentation for the Projects; and

WHEREAS, the Board intends to finance the local share of the Projects’ total cost through the use of funds currently available or to be available in capital outlay for the 2011-2012 school year, subject to County School Business Administrator approval of any necessary fund transfers:

NOW, THEREFORE, BE IT

RESOLVED that the Board hereby approves the Projects as delineated above, and be it

FURTHER RESOLVED that pursuant to *N.J.A.C. 6A:26-3.12*, the Board hereby authorizes and directs its Assistant Superintendent-Business and its Architect to submit applications to the Office of School Facilities in the New Jersey Department of Education in the usual course for filing and approval of the Projects; and to submit applications for grant funding in the event the Department of Education determines in the future to accept such applications and be it

FURTHER RESOLVED, that the Board President, Superintendent, and Assistant Superintendent-Business/Secretary are hereby authorized to execute any documents necessary to effectuate the terms of this Resolution.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated.

| <u>Name</u>    | <u>Assignment</u>  | <u>Effective Date</u> | <u>Reason</u> |
|----------------|--|-----------------------|---------------|
| Donna Powell   | Kingston-Grade 3<br>(\$89,948)   | 7/01/12               | Retirement    |
| Debra Scanlon  | Cooper-Special<br>Education (\$89,948)                                   | 7/01/12               | Retirement    |
| Linda Makris   | Sharp-Nurse<br>(\$89,948)  | 4/01/12               | Retirement    |
| Mary Kinsey    | Cooper-Special<br>Education (\$97,960)                                   | 7/01/12               | Retirement    |
| Allison Dillon | CHHS West-<br>Assistant Coach,<br>Girls Lacrosse (this<br>position only) | 3/01/12               | Personal      |

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated.

| <u>Name</u>     | <u>Assignment</u>                         | <u>Effective Date</u> | <u>Reason</u> |
|-----------------|---|-----------------------|---------------|
| Shelby Keller   | Malberg-<br>Timekeeper (\$48,126)         | 7/01/12               | Retirement    |
| Brenda Chambers | Harte-Educational<br>Assistant (\$10,450) | 3/15/12               | Personal      |

(b) Termination of Employment

**RECOMMENDATION:**

It is recommended that employee #4099 be terminated effective 3/09/12 for reasons on file in the office of Human Resources.

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u>        | <u>Assignment</u>  | <u>Effective Date</u>                  | <u>Salary</u>  |
|--------------------|--|--|--|
| Gregg Love         | Johnson-Grade 5 (Long term substitute for A. Young on leave of absence-budget #11-120-100-101-12-0100)               | 3/16/12-5/01/12<br>(contract extended) | \$46,277<br>prorated<br>(Bachelors-<br>step 1)       |
| Elyse Ettin        | Kilmer-Guidance (Long term substitute for D. Ward on leave of absence-budget #11-000-218-104-15-0100)                | 3/28/12-4/30/12<br>(contract extended) | \$50,398<br>prorated<br>(Masters-<br>step 1)         |
| Takiyah Jackson    | Mann-Grade 5 (Long term substitute for W. Wong on leave of absence-budget #11-120-100-101-24-0100)                   | 3/14/12-6/30/12                        | \$48,032<br>prorated*<br>(Bachelors-<br>+15step 4)   |
| Michelle Giley     | Johnson-.5 Title I (Reassignment of E. Trombetta-budget #20-232-100-101-12-0100)                                     | On or about<br>3/12/12-6/30/12         | \$25,399<br>prorated<br>(.5 of<br>Masters-step<br>3) |
| James DiCicco, Sr. | CHHS West-Social Studies (Long term substitute for L. Farrington on leave of absence-budget #11-140-100-101-55-0100) | 4/24/12-6/30/12                        | \$54,899<br>prorated<br>(Masters-<br>step 9)         |

\*Salary adjusted for verification of additional credits

(b) Substitute Teachers/Nurses

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers/nurses for the 2011-12 school year effective 3/14/12-6/30/12. Monies budgeted from account #11-120-100-101-98-0150/11-130-100-101-98-0150/11-140-100-101-98-0150/11-000-213-104-98-0150/11-000-240-105-98-0150.

| <u>Name</u>         | <u>Name</u>            | <u>Name</u>     | <u>Name</u>       |
|---------------------|------------------------|-----------------|-------------------|
| Paul Connor         | Emily Saling           | Shannon Nagele  | Jean Horn         |
| Kimberly Katelhon   | Ryan Nixon             | Abigail Kaeser  | Jessica Regalbuto |
| Tina Guerra (nurse) | Susan Bruce<br>(nurse) | Susan McGlinsey | Gregory Rubin     |

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u>     | <u>Assignment</u>   | <u>Effective Date</u>          | <u>Hourly Rate</u> |
|-----------------|---|--------------------------------|--------------------|
| Holly Warshauer | Harte-Educational<br>Assistant (Resignation of<br>B. Chambers-budget #11-<br>213-100-106-09-0100) | On or about<br>3/13/12-6/30/12 | \$9.07             |

(b) Substitute Educational Assistant

**RECOMMENDATION:**

It is recommended that the person listed be approved as a substitute educational assistant for the 2011-12 school year effective 3/14/12-6/30/12. Monies budgeted from account #11-190-100-106-98-0150.

Name

Jessica Regalbuto

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

It is recommended that the persons listed be approved for an additional Spanish class at CHHS East effective 3/02/12-3/15/12.

| <u>Name</u>      | <u>Daily Rate for Additional Class</u> |
|------------------|--|
| Rachel Boswell   | \$48.22                                |
| Laura Lucia      | \$41.43                                |
| Martha Perez     | \$67.11                                |
| Kelly Germscheid | \$42.92                                |
| Paula Saillard   | \$85.50                                |



**SPECIAL ACTION AGENDA**

**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. OTHER COMPENSATION—CERTIFICATED** -continued

(b) Payment to Presenters

**RECOMMENDATION:**

It is recommended that the persons listed be approved to present an in-district four hour workshop in March 2012 at the rate of \$53.56/hr (not to exceed \$214.24 each). Monies budgeted from account #20-272-200-101-99-0101.

Name

Name

Elizabeth Mancini

Michael Dappolone

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**SPECIAL ACTION AGENDA**

**March 13, 2012**

**D. POLICY & LEGISLATION COMMITTEE**

***Long Range Plan Goals:***

- *“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**NO ITEMS**

# memorandum

**Date:** March 7, 2012

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:00 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**March 13, 2012      Malberg Board Room**

### BOARD OF EDUCATION COMMITTEES

#### Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

#### Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

#### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

#### Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

#### Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

## **BOARD WORK SESSION**

March 13, 2012

### **PRESENTATIONS**

- Presentation by H.S. West “The Wedding Singer” students.....Susan Bastnagel
- Recognition of H.S. West Mock Trial Team..... Susan Bastnagel

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**

**March 13, 2012**

**A. CURRICULUM & INSTRUCTION**

*Long Range Plan Goals:*

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Out of District Tuition Contracts
3. Approval of Elementary Novel
4. Approval of Math Textbook
5. Approval of Resolution for Services

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME                             | CONFERENCE   | DATE        | COST<br>NOT TO EXCEED  |
|---|----------------------------------|--|-------------|--|
| A | Joann DiGiacomo                  | LRP’s Nat’l. Institute on Legal Issues of Educating Individuals with Disabilities, San Antonio, TX | 5/6-9, 2012 | \$2335.00<br>Registration/Air/<br>Lodging/Taxi/Meals<br>CHASA & General<br>Funds |
| B | David Genter<br>King’s Christian | Advanced Placement Summer Institute (Biology), Blackwood, NJ                                       | 8/6-9, 2012 | \$850.00<br>Registration<br>NCLB   |

**BOARD WORK SESSION**

**March 13, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the March 2012 cycle. There are four students: one is change in placement, two are for services added to the original contracts and one new student.

OUT OF DISTRICT TUITIONS (March 2012)

| VENDOR   | ID      | TERM           | TUITION  | RES | AIDE     | ESY      | ESY AIDE | EXTRA   | AMOUNT   |
|--|---------|----------------|----------|-----|----------|----------|----------|---------|----------|
| Children's Center of Monmouth County   | 7103871 | 2/13/12-6/2012 | \$20,371 |     |          | \$10,140 |          |         | \$30,511 |
| Change in placement. Originally approved for \$82,844 August 2011, Alpha School (\$41,439) & approved for \$ 4,655, Bancroft for ESY |         |                |          |     |          |          |          |         |          |
| Durand Academy   | 2021641 | 2/6/12-6/2012  |          |     |          |          |          | \$4,680 | \$4,680  |
| Originally approved for \$108,751 November 2011. Added services as required by IEP.  |         |                |          |     |          |          |          |         |          |
| Durand Academy   | 2021639 | 2/6/12-6/2012  |          |     |          |          |          | \$7,020 | \$7,020  |
| Originally approved for \$72,075, November 2011. Added services as required by IEP.  |         |                |          |     |          |          |          |         |          |
| St. John of God  | 3012278 | 1/9/12-6/2012  | \$20,880 |     | \$12,360 |          |          |         | \$33,240 |

**ITEM 3. APPROVAL OF ELEMENTARY NOVEL**

It is recommended that the Board approve the novel “*The Black Stallion*” by Walter Farley be added to the 4<sup>th</sup> grade reading list as discussed at the Curriculum and Instruction meeting on March 5, 2012.

**ITEM 4. APPROVAL OF MATH TEXTBOOK**

It is recommended that the Board approve the grades 3-5 math textbook “*enVision*” by Pearson as discussed at the Curriculum and Instruction meeting on March 5, 2012.

**ITEM 5. APPROVAL OF RESOLUTION FOR SERVICES**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

**WHEREAS**, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

**BOARD WORK SESSION**

**March 13, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF RESOLUTION FOR SERVICES-continued**

**WHEREAS** the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

**WHEREAS**, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction and Student Services for the 2011-2012 school year; and be it

**FURTHER RESOLVED**, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

**FURTHER RESOLVED**, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Dawn Reilly

To provide psychological evaluations

September 2011-June 2012

Increase by \$3,500

Original approved amount \$5,000, 8/23/11

11-000-219-320-71-0001

PO #12-03242

Barbara Monley

Progress Monitoring

September 2011-June 2012

Not to exceed \$6,500

11-204-100-320-71-0001

PO #12-07208

**BOARD WORK SESSION**

**March 13, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF RESOLUTION FOR SERVICES-continued**

Carol Dippolito  
Progress Monitoring  
September 2011-June 2012  
Not to exceed \$4,000  
11-204-100-320-71-0001  
PO #12-07209

New Grange School & Education  
Wilson Language Training – Foundations  
Professional Development  
March - May 2012  
Amount not to exceed \$4,100  
11-204-100-320-71-0001  
P.O. # 12-07207



## **BOARD WORK SESSION**

**March 13, 2012**

### **B. BUSINESS AND FACILITIES**

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Acceptance of Donations

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2012
- b) SACC FINANCIAL REPORT FOR JANUARY 2012
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2012
- d) FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2012
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES
- d) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES – TIME AND MATERIALS MAINTENANCE BIDS

#### **ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #KLWC-A – KILMER – AIDE
- b) ROUTE #0618 – JOINTURE – GLOUCESTER TWP. BOARD OF EDUCATION
- c) ROUTE #1530 - JOINTURE – MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION
- d) ROUTE #HILLPX3 – SHUTTLE - HILLTOP PREP SCHOOL, BRYN MAWR, PA

#### **ITEM 4. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JANUARY 2012**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2012 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR JANUARY 2012**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of January 2012 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2012**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

d) **FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2012**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending January, 2012 be accepted as submitted.

**BOARD WORK SESSION**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

| <u>FUND</u>    | <u>AMOUNT</u> | <u>REPORT DATED</u>   |
|----------------|---------------|-----------------------|
| Payroll & FICA | \$            | <b>Payroll Dates:</b> |
| Food Service   | \$            |                       |
| SACC           | \$            |                       |
| Grand Total    | \$            |                       |

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_, 2012 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

| <u>Contract Number</u> | <u>Vendor</u>              | <u>Commodity/ Service</u>                         | <u>New Jersey State Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|------------------------|----------------------------|---|--|-----------------------------|
| A73153                 | Sherwin Williams Co., Inc. | Paint and related supplies                        | 5-31-12  | \$50,000                    |
| A80975                 | W. B. Mason Company, Inc.  | Library Supplies, School Supplies & Teaching Aids | 2-28-15  | 100,000                     |

**BOARD WORK SESSION**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor that has been awarded a first renewal on Bid #A-29 through the Camden County Cooperative Pricing System, said bid expires August 31, 2012.

**COPY, COMPUTER PAPER AND ENVELOPES – BID #A-29**

Office Basics

Impact Office Products

W. B. Mason

Quill Corporation

Ariva (formally RIS Paper)

Paper Mart

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, said bids expire on September 30, 2012.

**COPY DUPLICATOR SUPPLIES**

W. B. Mason Co., Inc., Bid #NJS012612

**BOARD WORK SESSION**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

d) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS  
THROUGH EDUCATION DATA SERVICES – TIME AND MATERIALS  
MAINTENANCE BIDS**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT FURTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, not to exceed amount stated, said bid expire on March 31, 2012.

**TIME AND MATERIALS MAINTENANCE BIDS**

|                                      |                                 |
|--------------------------------------|---------------------------------|
| <b><u>PACKAGE #23</u></b>            | <b><u>Not to<br/>exceed</u></b> |
| <i>Primary</i>                       |                                 |
| JC Magee Security<br>Solutions, Inc. | 75,000                          |

**BOARD WORK SESSION**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE #KLWC-A – KILMER – AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one classified student with an aide to and from school as listed below. PO# 12-07048

Route: KLWC-A  
School: Kilmer  
Company: First Student, Inc. (Lawnside)  
Original Route: KLWC  
Original Bid: # 5224  
Date(s): 2/29/12 to 6/18/12  
Cost per diem aide: \$45.00  
Total # of days: Seventy one (71)  
Total Cost: \$ 3,195.00

Account Code: 11-000-270-514-83-0001

b) ROUTE #0618 – JOINTURE – GLOUCESTER TWP. BOARD OF EDUCATION

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant Gloucester Twp. Board of Education to provide transportation with a Jointure Contract for (1) one Cherry Hill student from Yes Facility in Blackwood, NJ to Archway School, Atco, NJ as listed below. PO#12-07206

Route: 0618  
School: Archway School, Atco, NJ  
Company: Gloucester Twp. Board of Education  
Date(s): 12/6/11 to 6/12/12  
Cost per diem: \$26.46  
Total # of days: (107) One hundred seven  
Total Cost: \$2,831.22

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**March 13, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #1530 - JOINTURE – MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant Monmouth-Ocean Educational Services Commission to provide transportation with a Jointure Contract for (1) one Cherry Hill student residing at a residential facility in Lakewood, NJ to Children’s Center of Monmouth County as listed below. PO# 12-07205

Route: 1530

School: Children’s Center of Monmouth County

Company: Klarr Transport

Date(s): 2/16/12 to 6/15/12

Cost per diem: \$44.94 (including aide)

Total # of days: (77) Seventy seven

Total Cost: \$3,460.38

Account Code: 11-000-270-514-83-0001

- d) ROUTE #HILLPX3 – SHUTTLE - HILLTOP PREP SCHOOL, BRYN MAWR, PA

INFORMATION TO BE READY FOR ACTION MEETING.

**ITEM 4. ACCEPTANCE OF DONATIONS**

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---------------|-----------------|--------------------------------|--------------|
|               |                 |                                |              |



**BOARD WORK SESSION**

**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Leaves of Absence—Certificated
4. Leaves of Absence—Non-Certificated
5. Assignment/Salary Change—Certificated
6. Assignment/Salary Change—Non-Certificated

**ITEM 1. APPOINTMENTS—CERTIFICATED**

(a) Student Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the date presented.

| <u>Name</u>     | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating School/Teacher</u> |
|-----------------|---------------------------|-----------------------|-----------------------------------|
| Laura Collins   | Rowan                     | 3/12/12-5/04/12       | Steve Redfearn/Kingston-Cooper    |
| Alison Goodman  | Rowan                     | 3/12/12-5/04/12       | John Lauk/Kilmer                  |
| Brittney Idland | College of New Jersey     | 1/22/13-5/03/13       | June Stagliano-Dianna Morris/Mann |

**BOARD WORK SESSION**  
**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(b) Field Placement - continued

| <u>Name</u>           | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating Teacher/School</u> |
|-----------------------|---------------------------|-----------------------|-----------------------------------|
| Tiara Canizares       | Temple                    | 1/23/12-4/27/12       | Kelli Prisk/Barclay               |
| Whitney Weinstein     | Temple                    | 1/23/12-4/27/12       | Kelli Prisk/Barclay               |
| Crystal Fasanya       | Temple                    | 1/23/12-4/27/12       | Susan Donaldson/Barclay           |
| Sarena Kabakoff       | Temple                    | 1/23/12-4/27/12       | Susan Donaldson/Barclay           |
| Colleen Ryan          | Temple                    | 1/23/12-4/27/12       | Tracy Kennedy/Barclay             |
| Kendra Johnson        | Temple                    | 1/23/12-4/27/12       | Tracy Kennedy/Barclay             |
| Alexander Toy         | Temple                    | 1/23/12-4/27/12       | Diana Polito/Barclay              |
| Cassandra Hulderman   | Temple                    | 1/23/12-4/27/12       | Diana Polito/Barclay              |
| Danielle Schindlecker | Temple                    | 1/23/12-4/27/12       | Jean Mattia Butler/Barclay        |
| Aliyah Novelli        | Temple                    | 1/23/12-4/27/12       | Jean Mattia Butler/Barclay        |
| Gracianna Cosacia     | Temple                    | 1/23/12-4/27/12       | Tanya Myers/Barclay               |

(c) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u>    | <u>Assignment</u>  | <u>Effective Date</u> | <u>Salary</u> |
|----------------|--|-----------------------|---------------|
| Anthony Brocco | Carusi-Assistant Coach, Spring Track, Boys/Girls (budget #11-402-100-100-45-01010) | 9/01/11-6/30/12       | \$2727        |
| Kevin Brake    | Carusi-Assistant Coach, Spring Track, Boys/Girls (budget #11-402-100-100-45-0101)  | 9/01/11-6/30/12       | \$3056        |
| Joshua Hare    | Carusi-Head Coach, Spring Track, Boys/Girls (budget #11-402-100-100-45-0101)       | 9/01/11-6/30/12       | \$4128        |
| Jessica Semar  | CHHS West-Assistant Coach, Girls LaCrosse (budget #11-402-100-100-55-0101)         | 9/01/11-6/30/12       | \$3452        |

\*Outside district employee

**BOARD WORK SESSION**  
**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(d) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/11-130-100-101-98-0102/11-140-100-101-98-0102.

| <u>Name</u>      | <u>Protégé</u> | <u>School</u> | <u>Amount</u>  | <u>Effective Dates</u>        |
|------------------|----------------|---------------|----------------|-------------------------------|
| Joanne Rizzo     | Gregg Love     | Johnson       | \$550 prorated | 3/16/12-5/01/12<br>(extended) |
| Christy Marrella | Shawn Gross    | Rosa          | \$550 prorated | 12/12/11-5/02/12              |

(e) SAT Booster Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved to conduct an SAT booster program which is 6.5 hours for junior students at the high schools effective 4/16/12-4/20/12 and 4/23/12-4/27/12. Each instructor will be provided with 2 hours of training for the course for a total of 124 hours and a total cost of \$4766.79. Monies budgeted from account #11-000-218-320-66-0001.

| <u>Name</u>          | <u>Effective Dates</u>             | <u>Prep Hours</u> | <u>Total Hours</u> |
|----------------------|------------------------------------|-------------------|--------------------|
| Michelle Jastrzemski | 4/16/12-4/20/12<br>4/23/12-4/27/12 | 2                 | 28                 |
| Adam Kovalevich      | 4/16/12-4/20/12<br>4/23/12-4/27/12 | 2                 | 15                 |
| Chanelle Wilson      | 4/16/12-4/20/12<br>4/23/12-4/27/12 | 2                 | 15                 |
| Jennifer Greenwald   | 4/16/12-4/20/12                    | 2                 | 8.5                |
| Marguerite Smaldore  | 4/16/12-4/20/12                    | 2                 | 8.5                |
| Katie Kelly          | 4/23/12-4/27/12                    | 2                 | 8.5                |
| Nora Smaldore        | 4/23/12-4/27/12                    | 2                 | 8.5                |
| Susan Nicolazzo      | 4/16/12-4/20/12                    | 2                 | 8.5                |
| Deena Freedman       | 4/16/12-4/20/12<br>4/23/12-4/27/12 | 2                 | 15                 |
| Susan Melograna      | 4/23/12-4/27/12                    | 2                 | 8.5                |

**BOARD WORK SESSION**  
**March 13, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u>    | <u>Assignment</u>   | <u>Effective Date</u> | <u>Hourly Rate</u> |
|----------------|---|-----------------------|--------------------|
| Cynthia Rivera | District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001) | 3/28/12-6/30/12       | \$8.50             |

**ITEM 3. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u>        | <u>Assignment</u>        | <u>Effective Date</u>   |
|--------------------|--------------------------|---|
| Joy Malko          | Beck-Health/P.E.         | Leave without pay 3/12/12-3/30/12 (revised for dates)   |
| Carla Smith        | District-Music           | Leave without pay 2/02/12-3/30/12 (revised for dates)   |
| Nina Bart          | Paine-Grade 2            | Leave with pay 3/05/12-4/13/12  |
| Dana Ward          | Kilmer-Guidance          | Leave without pay 1/03/12-4/30/12 (leave extended)  |
| Betsey Turgeon     | Carusi-Special Education | Leave with pay 1/23/12-1/26/12; without pay 1/27/12-until a determination is made regarding a return to work date |
| Wendy McDermott    | Beck-Humanities          | Leave with pay 4/30/12-6/08/12; without pay 6/11/12-6/18/12   |
| Bethany Lau        | CHHS East-Science        | Leave with pay 1/17/12-2/01/12; without pay 2/02/12-6/30/12 (revised for dates)                                   |
| Luisa Foley        | CHHS East-Spanish        | Leave without pay 1/03/12-3/16/12 (leave extended)  |
| Theresa Wisniewski | Carusi-Resource Room     | Leave with pay 2/29/12-5/01/12; without pay 5/02/12-6/30/12   |

**BOARD WORK SESSION**

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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u>      | <u>Assignment</u>                        | <u>Effective Date</u>  |
|------------------|--|--|
| Jane Ball        | Kilmer-Exceptional Educational Assistant | Leave without pay 2/27/12-3/02/12                              |
| Julia Kelly      | Kilmer-Educational Assistant             | Leave with pay 1/03/12-1/24/12;<br>without pay 1/25/12-2/27/12 |
| Jacqueline Rocks | Malberg-Administrative Assistant         | Leave with pay 2/10/12-2/22/12                                 |
| Madalene Salvo   | Kilmer-Program Aide, SACC                | Leave without pay 1/23/12-2/24/12                              |
| Patricia Tigre   | Johnson-Lead Cleaner                     | Leave without pay 2/13/12-2/23/12                              |
| Donna Boyles     | Harte-Secretary to Principal             | Leave with pay 2/27/12-3/13/12 (leave extended)                |
| Cenobia Vinas    | Kingston-Head Custodian                  | Leave without pay 2/13/12-3/02/12 (revised for dates)          |
| Toni Carter      | Barclay-Secretary                        | Leave without pay 1/26/12-4/04/12 (leave extended)             |
| Judith DiCarlo   | Johnson-Educational Assistant            | Leave without pay 3/09/12-3/15/12                              |

**ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment—Credits Earned

**RECOMMENDATION:**

It is recommended that the person listed be approved for a prorated salary adjustment for credits earned effective 2/01/12-6/30/12:

| <u>Name</u>  | <u>School</u> | <u>From</u><br><u>Column</u> | <u>Step</u> | <u>Salary</u> | <u>To</u><br><u>Column</u> | <u>Step</u> | <u>Salary</u> |
|--------------|---------------|------------------------------|-------------|---------------|----------------------------|-------------|---------------|
| Karen Howard | CHHS West     | E                            | 7           | \$52,953      | F                          | 7           | \$54,784      |

**BOARD WORK SESSION**  
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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the person listed be reassigned to the position indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>From</u>  | <u>To</u>   | <u>Effective Date</u> | <u>Salary</u>     |
|-------------|--|---|-----------------------|-------------------|
| Eddy Arias  | Carusi-Cleaner<br>(budget #11-000-<br>262-100-45-0100) | Barclay-Cleaner<br>(budget #11-000-262-<br>100-61-0100) | 2/10/12-6/30/12       | \$26,650 prorated |

**BOARD WORK SESSION**

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**D. POLICIES & LEGISLATION COMMITTEE**

*Long Range Plan Goals:*

*“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

The Superintendent recommends the following:

1. Approval of First Reading of Policy
2. Approval of Second Reading of Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF FIRST READING OF POLICY**

- Draft Policy 6142.41: Dating Violence

**RECOMMENDATION**

It is recommended that the policy listed above be approved for first reading as presented.

**ITEM 2. APPROVAL OF SECOND READING OF POLICIES**

- Draft Policy 4111/4211: Recruitment, Selection & Hiring
- Draft Policy 4112.21: Teaching Staff Member/School District Reporting Responsibilities
- Draft Policy 4212.21: Support Staff Member/School District Reporting Responsibilities
- Draft Policy 6142.12: Technology Acceptable Use

**RECOMMENDATION:**

It is recommended that the revised policies listed above be approved for second reading and adoption as presented.

**BOARD WORK SESSION**

**March 13, 2012**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING  
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

| <u>Incident Report No.</u> | <u>Board Determination</u> |  | <u>Incident Report No.</u> | <u>Board Determination</u> |
|----------------------------|----------------------------|--|----------------------------|----------------------------|
| 11-12:217                  |                            |  | 11-12:222                  |                            |
| 11-12:218                  |                            |  |                            |                            |
| 11-12:219                  |                            |  |                            |                            |
| 11-12:220                  |                            |  |                            |                            |
| 11-12:221                  |                            |  |                            |                            |



**BOARD WORK SESSION**  
**March 13, 2012**

**E. STRATEGIC PLANNING**

**NO ITEMS**