

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**May 14, 2013 @ 6:00 P.M.**

**AGENDA**

Student Matters

- HIB cases

Human Resources Matter

Special Education Settlement

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
May 14, 2013  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mrs. Kathy Judge, President  
Mrs. Carol Matlack, Vice President  
Mrs. Sherrie Cohen  
Dr. J. Barry Dickinson  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mr. Seth Klukoff  
Mr. Steven Robbins  
Mr. Elliott Roth

**Student Representatives to the Board of Education**

*Rebecca Fisher, H.S. East*  
*Andrew Adler, H.S. East Alternate*

*Christopher Blandy, H.S. West*  
*Melissa Malik, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent*  
*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*  
*Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12*  
*Ms. LaCoyya Weathington, Director of Pupil Services*  
*Mr. Steve Levine, Interim Director of Curriculum*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mr. Donald Bart, Director of Support Operations*  
*Mrs. Susan Bastnagel, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Public Discussion (up to three minutes per person)*  
*Action Agenda*

**SPECIAL ACTION AGENDA**  
**May 14, 2013**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

**Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, J. Barry Dickinson

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

**Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

**Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Middle School Summer Reading for 2013-2014 school year

**ITEM 1. APPROVAL OF MIDDLE SCHOOL SUMMER READING FOR THE 2013-2014 SCHOOL YEAR.**

It is recommended that the Board approve the Middle School Summer Reading list below for the 2013-2014 school year, as discussed at the Curriculum and Instruction Committee meeting on May 6, 2013:

- The Alchemyst: The Secrets of the Immortal Nicholas Flamel by Michael Scott
- Divergent by Veronica Roth
- The Dreamer by Pam Munoz

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## SPECIAL ACTION AGENDA

May 14, 2013

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

*The Superintendent recommends the following:*

1. *Approval of Bill List*
2. *Approval of Donation*
3. *Approval of Resolution for Lease Purchase Financing*
4. *Approval of Resolution for First Reading, A Refunding School Bond Ordinance*

### **ITEM 1. FINANCIAL REPORTS**

#### **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated May 14, 2013 in the amount of \$3,219,929.41 be approved as submitted.

### **ITEM 2. ACCEPTANCE OF DONATION**

SCHOOL	DONATION	GROUP OFFERING DONATION	VALUE
East HS	Yamaha polished Copper Timpani - set of 4 with covers	Cherry Hill Education Foundation*	\$11,466
Cherry Hill Education Foundation Grants are monetary. *Unexpended funds will be returned to Cherry Hill Education Foundation			

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL AUTHORIZING THE SEEKING OF BIDS FOR A TAX-EXEMPT EQUIPMENT LEASE PURCHASE FINANCING FOR THE ACQUISITION AND INSTALLATION OF VARIOUS PROJECTS AS SET FORTH IN THE SCHOOL DISTRICT'S ESP IN AN AMOUNT NOT TO EXCEED \$8,935,000.**

**WHEREAS**, The Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey (the "Board") seeks to acquire and install the various projects as set forth in the Energy Savings Plan prepared by Concord Engineering dated February 25, 2013 (the "Project"); and

**WHEREAS**, the Board intends to finance such acquisition through a tax-exempt, equipment lease purchase financing (the "Lease Purchase Financing"); and

**WHEREAS**, the Board wishes to seeks bids for such Lease Purchase Financing;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY, as follows:**

**SECTION 1.** The Board hereby approves, authorizes and directs Phoenix Advisors, and Wilentz, Goldman & Spitzer to seek bids, on behalf of the Board, to finance the acquisition and installation of the various projects as set forth in the Energy Savings Plan prepared by Concord Engineering dated February 25, 2013 (the "Project") through a tax-exempt, equipment Lease Purchase Financing in an amount not to exceed \$8,935,000.

**SECTION 2.** This Resolution shall take effect immediately upon its adoption.

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY APPROVING, ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF A PORTION OF ITS OUTSTANDING SCHOOL BONDS DATED JANUARY 20, 2005**

**WHEREAS**, on January 20, 2005, The Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$35,245,000 aggregate principal amount of tax-exempt Refunding School Bonds dated January 20, 2005 (the “2005 Refunding School Bonds”); and

**WHEREAS**, the Board has determined that the current interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding Bonds”) to refund all or a portion of the \$14,565,000 aggregate principal amount of the outstanding 2005 Refunding School Bonds maturing on February 15 in the years 2016 through 2019, inclusive (the “Refunded Bonds”); and

**WHEREAS**, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding Bonds in an aggregate principal amount not to exceed \$16,150,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY** as follows:

**Section 1.** The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance in the Courier-Post, in the form and at the time required by N.J.S.A. 18A:24-61.4.

**Section 2.** This resolution shall take effect immediately.

**SPECIAL ACTION AGENDA**

May 14, 2013

**B. BUSINESS AND FACILITIES**

**EXHIBIT A**

**REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY PROVIDING FOR THE REFUNDING OF A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED JANUARY 20, 2005, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$35,245,000 AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$16,150,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS TO EFFECT SUCH REFUNDING**

**WHEREAS**, on January 20, 2005, The Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$35,245,000 principal amount of tax-exempt Refunding School Bonds dated January 20, 2005 (the “2005 Refunding School Bonds”); and

**WHEREAS**, the Board has determined that the current interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding Bonds”) to refund all or a portion of the \$14,565,000 aggregate principal amount of the outstanding 2005 Refunding School Bonds maturing on February 15 in the years 2016 through 2019, inclusive (the “Refunded Bonds”); and

**WHEREAS**, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding Bonds in an aggregate principal amount not to exceed \$16,150,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**Section 1.** The Board is hereby authorized to refund all or a portion of the \$14,565,000 aggregate principal amount of outstanding 2005 Refunding School Bonds maturing on February 15 in the years 2016 through 2019, inclusive. The Refunded Bonds may be redeemed on or after February 15, 2015 at a redemption price equal to par, plus accrued interest to the date of redemption.

**Section 2.** In order to finance the cost of the purpose set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$16,150,000 aggregate principal amount of Refunding Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62.



**SPECIAL ACTION AGENDA**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**EXHIBIT A - continued**

**Section 3.** An aggregate amount not exceeding \$200,000 may be allocated from the aggregate principal amount of the Refunding Bonds to pay for the aggregate costs of issuance thereof, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

**Section 4.** The purpose of the issuance of the Refunding Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District (“net” meaning savings after payment of all costs of issuance of the Refunding Bonds). Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding Bonds’ debt service and the Refunded Bonds’ debt service which comparison shall set forth the present value savings achieved by the issuance of the Refunding Bonds; (b) a summary of the issuance of the Refunding Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding Bond and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of section (b) of N.J.A.C. 5:30- 2.5 have been met and (ii) a resolution authorizing the issuance of the Refunding Bonds, adopted pursuant 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

**Section 5.** The Supplemental Debt Statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Township of Cherry Hill, in the County of Camden, State of New Jersey (the “Township”) and in the Office of the Business Administrator/Board Secretary as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such Statement shows that the gross debt of the Township is increased by \$1,585,000 as a result of the authorization of the Refunding Bonds.

**Section 6.** To the extent the Refunding Bonds are issued as “tax-exempt” bonds, the Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding Bonds issued under this Refunding Bond Ordinance.

**Section 7.** This Refunding Bond Ordinance shall take effect upon final adoption hereof.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

## SPECIAL ACTION AGENDA

May 14, 2013

### C. HUMAN RESOURCES/NEGOTIATIONS

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated-Offer of Employment
6. Contract Renewals—Certificated
7. Contract Renewals—Non-Certificated
8. Assignment/Salary Change—Certificated
9. Other Compensation—Non-Certificated

### ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

#### (a) Resignations

#### RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Stephanie Vesce	Carusi-Math (\$48,832)	7/01/13	Personal
Erin O'Brien	Sharp-LDT-C (\$65,046)	9/01/13	Personal
Jeffrey Heller	Beck-Assistant Principal (\$139,999)	8/01/13	Retirement

#### (b) Termination of Employment

#### RECOMMENDATION:

It is recommended that employee #11829 be terminated for reasons on file in the office of Human Resources effective 5/15/13.

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Mildred Augelli	Mann-Teacher II, SACC (\$14.91/hr)	7/01/13	Retirement

(b) Termination of Employment

**RECOMMENDATION:**

It is recommended that employee #5558 be terminated for reasons on file in the office of Human Resources effective 5/15/13.

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Nicholas Wright	CHHS East-Biology (Long term substitute for E. DeMichele on leave of absence-budget #11-140-100-101-50-0100)	5/30/13-6/30/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Suzanne Platt	Rosa-Social Studies (Long term substitute for K. Kitz on leave of absence-budget #11-130-100-101-48-0100)	5/02/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Lisa Ewing	CHHS West-Nurse (Replacing R. Bond-budget #11-000-213-104-55-0100)	8/29/13-6/30/14	\$49,560 (Bachelors-step 5)

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Grace Min	Barton-Grade 5 (Long term substitute for J. Eppihimer on leave of absence-budget #11-120-100-101-03-0100)	5/09/13-6/30/13	\$46,277 prorated (Bachelors-step 1)
Mallory Chase	Barton/Johnson-Music (Long term substitute for A. Henderson on leave of absence-budget #11-120-100-101-03/12-0100)	2/21/13-6/04/13 (revised for dates)	\$46,277 prorated (Bachelors-step 1)

(b) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be approved for co-curricular positions listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
James Scerbo	CHHS West-Assistant Coach, Boys LaCrosse (budget #11-402-100-100-55-0101)	4/22/13-6/30/13	\$775

(c) Substitute Teachers

**RECOMMENDATION:**

It is recommended that Julie Cairone be approved as a substitute teacher for the 2012-13 school year effective 5/15/13-6/30/13. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Stage Crew/Lighting Work

**RECOMMENDATION:**

It is recommended that the persons listed be approved for lighting work at CHHS East at the rate of \$7.25/hr effective 9/01/13-6/30/14.

Name

Name

Name

Logan Lassin

Kevin Gorgenberg

Randall Ogen

**ITEM 5. CONTRACT RENEWALS-NON-TENURED**  
**TEACHING STAFF MEMBERS – 2013-14 CONTRACTS**

(a) Offer of Employment-Non-Tenured Teaching Staff

**RECOMMENDATION:**

It is recommended that the following resolution be adopted:

**RESOLUTION**

**IT IS RESOLVED** by this Board of Education that the non-tenured teaching staff members listed in Section A of Ms. Adrian's report dated May 3, 2013, which is on file in the office of Human Resources, be given a written offer of a contract for employment for the 2013-2014 school year; and

**BE IT FURTHER RESOLVED** that said written offer contract a provision that the staff member accept such offer in writing on or before the first day of June 2013; and

**BE IT FURTHER RESOLVED** that any contract resulting from the aforementioned offer shall be in writing and in a form heretofore used by this Board of Education.

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. CONTRACT RENEWALS—CERTIFICATED STAFF**  
**2013-14 SCHOOL YEAR**

(a) CHEA

It is recommended that the following resolution be adopted:

**RESOLUTION**

**RESOLVED** that this Board hereby authorize the renewal of contracts for tenured/non-tenured teachers affiliated with the Cherry Hill Education Association bargaining unit for the 2013-14 year, effective 8/29/13-6/30/14 with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Education Association and the Cherry Hill Board of Education.

(b) CHASA

**RECOMMENDATION:**

It is recommended that the principals/assistant principals listed in Ms. Adrian's report dated May 3, 2013, which shall become part of the official minutes of this meeting, who are affiliated with the Cherry Hill Association of School Administrators bargaining unit be reemployed for the 2013-14 year, effective 7/01/13-6/30/14 with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Association of School Administrators and the Cherry Hill Board of Education.

(c) Non-Affiliated Certificated Employees

**RECOMMENDATION:**

It is recommended that the non-affiliated employees in the following positions listed in Ms. Adrian's report dated May 3, 2013, which shall become part of the official minutes of this meeting, be appointed for the 2013-14 year effective 7/01/13-6/30/14 and that their salary payments based on the 2012-13 rates be continued until salary guidelines have been established and approved.

Assistant Superintendents

Directors

Speech Therapist Consultants

School Psychologist Consultants

Social Worker  
Consultants

LDT-C Consultants

Assistant Business Administrator

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. CONTRACT RENEWALS—CERTIFICATED STAFF**  
**2013-14 SCHOOL YEAR** - continued

(d) Homebound/Supplemental Instructor

**RECOMMENDATION:**

It is recommended that the teachers listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be approved for homebound and supplemental instruction for the 2013-14 school year.

**ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED**

(a) Secretaries - (CHEA)

**RECOMMENDATION:**

It is recommended that the secretarial personnel listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2013-14 year, effective 7/01/13-6/30/14 with the understanding that salaries will be adjusted in accordance with the salary settlement approved under negotiations between the Cherry Hill Education Association and the Cherry Hill Board of Education .

(b) Support Staff - (CHEA)

**RECOMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2013-14 year, effective 7/01/13-6/30/14 with the understanding that salaries will be adjusted in accordance with the salary settlement approved under negotiations between the Cherry Hill Education Association and the Cherry Hill Board of Education.

(c) Technology Staff - (CHEA)

**RECOMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2013-14 year, effective 7/01/13-6/30/14 with the understanding that salaries will be adjusted in accordance with the salary settlement approved under negotiations between the Cherry Hill Education Association and the Cherry Hill Board of Education.

**SPECIAL ACTION AGENDA**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED –**

continued

(d) Non-Affiliated Employees

**RECOMMENDATION:**

It is recommended that the non-affiliated employees in the following positions listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of this official meeting, be appointed for the 2013-14 year and that their salary payments based on the 2012-13 rates be continued until salary guidelines have been established and approved.

Managers/Assistant Managers	Directors	Supervisors/Assistant Supervisors
Student Advocates	Treasurer of Monies	District Medical Inspector
Accountant	Senior Accountant	Finance Technician
Secretaries	Administrative Assistants	High School Student Supervisors
Public Information Officer	District Technology Manager	Technology
Transportation Facilitators	Transportation Coordinators	Travel Trainer
Coordinators	COTA	Physical Therapy Consultants
School Supportive Assistants	Occupational Therapy Consultants	Consulting Psychiatrists
Neurological Consultants	Recruiter	Clerk

(e) Supervisory

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Supervisory Association bargaining unit, be reemployed for the 2013-14 school year, effective 7/01/13-6/30/14 and that their salaries be adjusted in accordance with the contract finally settled between the Cherry Hill Supervisory Staff Association and the Cherry Hill Board of Education.



**SPECIAL ACTION AGENDA**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED—**

continued

(f) Supportive

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Supportive Staff Association bargaining unit be reemployed for the 2013-14 school year effective 7/01/13-6/30/14 and that their salaries be adjusted in accordance with the contract finally settled between the Cherry Hill Supportive Staff Association and the Cherry Hill Board of Education.

(g) Campus Police

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Campus Police Association bargaining unit, be reemployed for the 2013-14 school year, effective 9/01/13-6/30/14, with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Campus Police Association and the Cherry Hill Board of Education.

(h) Educational Assistants

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 3, 2013, which shall become a part of the official minutes of this meeting, who are affiliated with the Educational Association of Cherry Hill bargaining unit, be reemployed for the 2012-13 school year, effective 9/01/13-6/30/14 and that their salaries be adjusted with the salary settlement finally approved under negotiations between the Educational Association of Cherry Hill and the Cherry Hill Board of Education.

**SPECIAL ACTION AGENDA**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the person listed be reassigned for the 2013-14 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Kwame Morton	Kilmer-Principal (budget #11-000- 240-103-15-0100)	CHHS West- Principal (budget #11-000-240-103- 55-0100)	7/01/13-6/30/14	\$150,000

**ITEM 9. OTHER COMPENSATION-NON-CERTIFICATED**

(a) Additional Payment for Head Custodian

**RECOMMENDATION:**

It is recommended that the head custodian listed be approved for an additional \$160/month to compensate for the use of black seal during lunch hours effective 4/01/13-4/15/13.

<u>Name</u>	<u>School</u>
Michael Moebius (Long term substitute for retirement of G. Afanador (budget #11-000-262-100-21-100)	Knight

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **SPECIAL ACTION AGENDA**

**May 14, 2013**

### **D. POLICY & LEGISLATION COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**

### **E. STRATEGIC PLANNING COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**

# memorandum

**Date:** May 8, 2013

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:00 PM**  
**SPECIAL ACTION MEETING— 7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**  
**May 14, 2013 Malberg Board Room**

### BOARD OF EDUCATION COMMITTEES

#### Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen  
Administrative Liaison: Lawyer Chapman  
Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

#### Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth  
Administrative Liaison: James Devereaux  
Committee Members: Seth Klukoff, Kathy Judge, J. Barry Dickinson

#### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates  
Administrative Liaison: Nancy Adrian  
Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

#### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative  
Administrative Liaison: Maureen Reusche  
Committee Members: Sherrie Cohen, Colleen Horiates

#### Strategic Planning (buff)

Chairperson: Seth Klukoff  
Administrative Liaison: James Devereaux  
Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

## **BOARD WORK SESSION**

**May 14, 2013**

### **PRESENTATIONS**

Special Event – There will be a display in the All Purpose Room of school Green Team presentations. Sustainable Cherry Hill will also be in attendance.

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**  
**May 14, 2013**

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**A. APPOINTMENTS**

**1. Appointment of Board Secretary/Assistant Board Secretary**

It is recommended that James Devereaux be appointed Board Secretary and Paul Todd be appointed Assistant Board Secretary for the Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**2. Treasurer of School Monies**

It is recommended that Debra Campbell be appointed Treasurer of School Monies for the Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**3. Affirmative Action Officers**

It is recommended that James Riordan, Director of Guidance, be appointed Affirmative Action Officer for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**4. Public Agency Compliance Officer**

It is recommended that the Assistant Superintendent/Business, Board Secretary be appointed Public Agency Compliance Officer for this Board of Education for bid specifications, construction contracts and procurement, and professional and service contracts for a term commencing July 1, 2013 through June 30, 2014.

**5. Handicapped 504 Officer/ADA Officer**

It is recommended that Marta Audino, Supervisor of Special Education, be appointed as Handicapped 504 Officer/ADA Officer for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**6. Substance Awareness Coordinator**

It is recommended that James Riordan, Director of Guidance, be appointed as Substance Awareness Coordinator for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**7. Homeless Liaison**

It is recommended that Don Bart, Director of Support Operations, be appointed as Homeless Liaison for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**BOARD WORK SESSION**  
**May 14, 2013**

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**A. APPOINTMENTS - continued**

**8. Indoor Air Quality Program Certifier**

It is recommended that Marco Fernandez-Obregon, Director of Facilities, be appointed as the designated person to review and certify the Indoor Air Quality Program for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**9. Asbestos Management and PEOSA Officer/Coordinator**

It is recommended that Marco Fernandez-Obregon, Director of Facilities be appointed as the designated person for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**10. Integrated Pest Management Coordinator and IPM Plan**

It is recommended that Marco Fernandez-Obregon, Director of Facilities be appointed as the designated person for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**11. Right to Know Officer**

It is recommended that Marco Fernandez-Obregon, Director of Facilities be appointed as the designated person for this Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**12. Custodian of Records**

It is recommended that the Assistant Superintendent Business/Board Secretary be appointed as the District's Custodian of Records NJSA47:1A-1 et seq. commencing July 1, 2013

**13. Designation of Official Newspaper**

It is recommended that the Courier Post and the Philadelphia Inquirer be designated as the official newspapers for the Cherry Hill Board of Education.

**BOARD WORK SESSION**  
**May 14, 2013**

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**A. APPOINTMENTS - continued**

**14. Purchasing Agent**

IT IS RESOLVED that pursuant to the Public School Contracts Law (N.J.S.A. 18A:18A-1 *et seq*), the Assistant Superintendent, Business/Board Secretary, shall serve as the “Contracting Agent” of this school district for the 2012-2013 school year.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A: 18A-3, the Assistant Superintendent, Business/Board Secretary, is hereby empowered to make, negotiate, and award any and all purchases, contracts, and agreements for the performance of any work or services, or the furnishing or hiring of materials or supplies where the cost or price thereof does not exceed \$36,000.00 and \$17,500.00 for pupil transportation contracts (as amended from time to time) in a fiscal year, without public advertising for bids and bidding, and in accordance with the provisions of this resolution.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A-37c., the Assistant Superintendent, Business/Board Secretary is authorized to award any contract or agreement, the aggregate cost or price of which is estimated at less than fifteen percent (15%) of the required bidding threshold, without soliciting competitive quotations.

**15. Solicitor**

**WHEREAS**, the Public School Contracts Law (N.J.S.A. 18A: 18A-1, *et seq*) authorized the awarding of a contract for “Professional Services” without competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Cherry Hill, County of Camden, that Paul Green, of the law firm of Schenck, Price, Smith & King, LLP (“SPSK”), 220 Park Avenue, Florham Park, New Jersey 07932, be appointed the Solicitor of this Board for the period July 1,2013 through June 30,2014 to provide comprehensive legal services ordinarily provided by an Attorney at Law of the State of New Jersey in accordance with the terms and conditions more specifically set forth in the Retainer Agreement between the parties. Said Paul Green, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit; the profession of law. These professional services are necessary and are required by the Board of Education; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.



**BOARD WORK SESSION**  
**May 14, 2013**

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**A. APPOINTMENTS - continued**

**16. Architect of Record**

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq) authorized the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED that the firm of Becica Associates, LLC is hereby appointed as Architect of Record to the District commencing July 1, 2013, through June 30, 2014.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2013 proposal.

**17. Appointment - Healthcare Insurance Portability & Accountability Act (HIPAA) Officer**

It is recommended that Ms. Nancy Adrian be designated as the Healthcare Insurance Portability & Accountability Act (HIPAA) compliance officer for the 2013/2014 school year.

**18. Tax Shelter Annuity Companies and Disability Insurance Companies**

It is recommended that the Board of Education approves the following list of TSA representatives that are authorized for payroll deductions and the list of Disability Insurance companies that are authorized for payroll deductions.

**TAX SHELTER ANNUITIES**

Equitable  
Lincoln Investment  
Met Life  
Valic - (AIG)  
State of New Jersey Division of Pensions  
The Legend Group

**DISABILITY INSURANCE**

Unum Provident  
Prudential Ins. Co. of America - CHEA  
American General Insurance  
Prudential Ins. Co. of America - CHASA  
AFLAC

**19. Ratification of Paid Bills and Budget Transfers**

It is recommended that the Assistant Superintendent, Business/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board Approval. Such actions will be made when necessary to facilitate the normal operations of the district and shall be presented at the next Board Action meeting for ratification.

**BOARD WORK SESSION**  
**May 14, 2013**

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**A. APPOINTMENTS - continued**

**20. Insurance Broker of Record**

It is recommended that Conner Strong, 123 Rosenhayn Avenue, Bridgeton, NJ be appointed Insurance Broker of Record for the Board of Education for a term commencing July 1, 2013 through June 30, 2014.

**21. Approval of Consulting Service Fee Agreement Employee Benefits Brokerage & Consultancy**

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq) authorized the awarding of a contract for "Professional Services" without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED that Conner Strong Companies, Inc., is hereby appointed as Employee Benefits Brokerage & Consultancy to the District commencing July 1, 2013, through June 30, 2014 subject to execution of the Consulting Service Fee Agreement.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2013 proposal.

**22. OMNI GROUP 403(B) TPA**

Motion to renew the annual services agreement with the OMNI GROUP for the 2013-2014 school year as administrator for the 403B Plan in the amount of \$2,004.00.  
PO #14-00138

**B. REAFFIRMATION OF POLICIES, ACTIONS, RULES AND REGULATIONS**

**1. POLICIES**

It is recommended that it be resolved that the policies, actions, rules and regulations, participation in NJSIAA adopted by prior Boards of Education of the Cherry Hill School District, which were in effect immediately prior to this Board Meeting, be reaffirmed and adopted by the Board of Education.

**2. CODE OF ETHICS**

It is recommended that the Board adopts the Code of Ethics to include:

- a. That the School Ethics Act and code of Ethics for School Board Members has been received and discussed.
- b. That Policies and Procedures regarding training of district Board of Education members has been adopted, Policy #9271 and,
- c. That each Board of Education acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the code of Ethics.

**BOARD WORK SESSION**  
**May 14, 2013**

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**C. RESOLUTION – EDUCATIONAL SERVICES FOR NON-PUBLIC PUPILS**

BE IT HEREBY RESOLVED that the Cherry Hill Township Board of Education has approved continuation of its membership in the Camden County Educational Services Commission, a consortium of school districts, for the purpose of providing:

- Title I Services
- Compensatory Education, Handicapped Pupil Services and Homebound Instruction for Non-Public Schools pupils as provided under Chapters 192 and 193
- I.D.E.A. Services for Non-Public Schools
- Aid in Lieu of Transportation
- Non-Public Transportation

during the 2013-2014 school year at a cost not to exceed funding allocated by the State of New Jersey for such services

BE IT FURTHER RESOLVED that the Board has appointed Kathy Judge to serve as their representative to the Camden County Educational Services Commission.

**BOARD WORK SESSION**  
**May 14, 2013**

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**D. RESOLUTION – BOARD MEETING ADVERTISEMENTS**

**WHEREAS**, the Cherry Hill Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (N.J.S.A 18A:10-6), and

**WHEREAS**, the Open Public Meetings Act requires posting and dissemination of the annual notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education, that the following notice of regularly scheduled meetings be adopted:

Notice is hereby given that a Regular Meeting of the Cherry Hill Board of Education will be held on or about the second and fourth Tuesday of each month, as more specifically listed below;

1. That the notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 45 Ranoldo Terrace, Cherry Hill, New Jersey;
2. That the aforesaid notice shall be mailed to the Courier Post and the Philadelphia Inquirer, the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act;
3. That the aforesaid notice be filed with the Clerk of Cherry Hill Township;
4. The board secretary shall send all notices of any regular, special, or rescheduled meeting to any individual requesting to be placed on a mailing list as provided by N.J.S.A. 10:4-19 and upon the prepayment of a fee of \$50.00 per year. Such requests for notices under this resolution shall terminate at midnight on June 30th of each school year. Notices requested by the news media shall be mailed to such news media free of charge;
5. That the regular meetings of the Cherry Hill Board of Education during the period of July 2013 through 2014 shall be as listed below.

**BOARD WORK SESSION**  
**May 14, 2013**

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**MONTHLY RESOLUTION – BOARD MEETING ADVERTISEMENTS REGULAR  
OFFICIAL PUBLIC MEETINGS**

All such meetings to be held at 7:00 p.m. on the **fourth Tuesday evening of the month, unless noted to be different.** Formal official action may be taken at such meetings on any and all business involving the school district.

<u><b>Date 2013</b></u>	<u><b>Location</b></u>	<u><b>Date 2014</b></u>	<u><b>Location</b></u>
July 23	Malberg	January 28	Malberg
August 27	Malberg	February 25	Malberg
September 24	Malberg	March 25	Malberg
October 29*	Malberg	April 29*	Malberg
November 26	Malberg	May 27	Malberg
December 17**	Malberg	June 24	Malberg

**\*Fifth Tuesday**

**\*\*Third Tuesday**

**Organization Meeting will be held on January 2, 2014**

**REGULAR MONTHLY WORK SESSIONS**

All such meetings will be Board Work Sessions and/or Special Meetings to be held at 7:00 p.m. on the **second Tuesday evening of the month** at the Malberg Administration Building, 45 Ranoldo Terrace, Cherry Hill, New Jersey, unless noted to be different. Formal action may be taken on the matters on Special Meeting Agendas. The purpose of these meetings, to the extent now known, involves a review of the agenda for the next scheduled Regular Monthly Meeting.

<u><b>Date 2013</b></u>	<u><b>Location</b></u>	<u><b>Date 2014</b></u>	<u><b>Location</b></u>
July - none	Malberg	January 14	Malberg
August 13	Malberg	February 11	Malberg
September 10	Malberg	March 11	Malberg
October 8	Malberg	April 8	Malberg
November 12	Malberg	May 13	Malberg
December - none	Malberg	June 10	Malberg

**BOARD WORK SESSION**  
**May 14, 2013**

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**E. BANK ACCOUNTS**

1. Current Account

It is recommended that an account in the name of the Board of Education – Current Account be kept with Beneficial Bank and all monies, checks, drafts or funds coming into the possession of this Board of Education be deposited in said bank to the credit of this Board and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the President or Vice President, Secretary of the Board of Education and the Treasurer of School Funds.

2. Payroll Account

It is recommended that the Payroll Account in the name of this Board of Education be kept with Beneficial Bank and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Treasurer of School Funds.

3. Cafeteria Account

It is recommended that the Cafeteria Account in the name of this Board of Education be kept with the Beneficial Bank for the deposit of cafeteria funds to the credit of this Board of Education and that all such cafeteria funds coming into the possession of the Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

4. Student Activity Fund Account (Middle/Elementary)

It is recommended that an account in the name of this Board of Education be deposited with the Beneficial Bank for the deposit of Middle & Elementary Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

**BOARD WORK SESSION**  
**May 14, 2013**

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**E. BANK ACCOUNTS - continued**

5. Student Activity Fund Account (High School East)

It is recommended that an account in the name of this Board of Education be deposited with the Beneficial Bank for the deposit of High School East Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

6. Student Activity Fund Account (High School West)

It is recommended that an account in the name of this Board of Education be deposited with the Beneficial Bank for the deposit of High School West Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

**BOARD WORK SESSION**  
**May 14, 2013**

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7. Petty Cash Account

It is recommended that the Business Administrator be authorized to open petty a cash account as described below in the amount of \$3,350.00 in the name of this Board of Education be kept with the Beneficial Bank for the deposit of said funds to the credit of this Board of Education, and that all such petty cash funds coming into the possession of this Board of Education be deposited in said Beneficial Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business;/Board Secretary, Accountant, Senior Accountant, or Assistant Business Administrator/Assistant Board Secretary.

School	Amount	Person Responsible	Purpose
Barclay Elementary School	\$100	Principal	General
Barton Elementary School	\$100	Principal	General
Cooper Elementary School	\$100	Principal	General
Harte Elementary School	\$100	Principal	General
Johnson Elementary School	\$100	Principal	General
Kilmer Elementary School	\$100	Principal	General
Kingston Elementary School	\$100	Principal	General
Knight Elementary School	\$100	Principal	General
Mann Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	Life Skills Coach
Sharp Elementary School	\$100	Principal	General
Stockton Elementary School	\$100	Principal	General
Woodcrest Elementary School	\$100	Principal	General
Beck Middle School	\$150	Principal	General
Carusi Middle School	\$150	Principal	General
Rosa Middle School	\$150	Principal	General
Alternative HS	\$100	Principal	General
East HS	\$200	Principal	General
West HS	\$800	Principal	General
West HS	\$200	Assistant Principal	General
Security	\$100	Director	General
Building/Grounds	\$100	Director	General



**BOARD WORK SESSION**  
**May 14, 2013**

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**E.           BANK ACCOUNTS - continued**

8.    Payroll Agency Account

It is recommended that an account in the name of Cherry Hill Board of Education Payroll Agency Account be kept with the Beneficial Bank for the deposit of deductions from employees' pay and said bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by one of the following: the Treasurer of School Funds, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

9.    School Age Child Care Program Account

It is recommended that the School Age Child Care Program Account in the name of this Board of Education be kept with the Beneficial Bank for the deposit of School Age Child Care Program funds to the credit of this Board of Education and that all such funds coming into the possession of the Board of Education be deposited in said Beneficial Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by two of the following: Principal of Barclay Early Childhood Center and SACC, Accountant, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

10.   Scholarship Accounts

It is recommended that the following Scholarship Accounts, in the name of this Board of Education be kept with the Beneficial Bank for the deposit of the Elizabeth Conner Scholarship Fund, Dinsmore Scholarship Fund, and Kaufman Scholarship Fund to the credit of this Board of Education and that all such scholarship funds coming into the possession of the Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Assistant Superintendent, Business/Board Secretary.

**BOARD WORK SESSION**  
**May 14, 2013**

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**F.     INVESTMENT OF FUNDS**

1.             Certificates of Deposit/U.S. Treasury Obligations

It is recommended that the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary or Accountant shall be authorized to invest idle funds or monies of the Board of Education between Action Meetings, in such interest bearing securities or accounts as may be legal under the laws of the State of New Jersey, said investments to be ratified and affirmed at the next Action Meeting of the Board of Education.

2.             Participation in the State of New Jersey Cash Management Fund

It is recommended that the Cherry Hill Board of Education participate in the New Jersey Cash Management Fund with said fund authorized to purchase and sell participations in the funds on the approval of the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary, Accountant or Senior Accountant.

**BOARD WORK SESSION**  
**May 14, 2013**

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**G. TAX RECEIPT SCHEDULE**

**TAX RECEIPT SCHEDULE 2013-14**

<u>Month and Day</u> <u>Payable</u>	<u>General Fund</u>	<u>Debt Service</u>
July 12, 2013	6,351,388.68	
July 26, 2013	6,351,388.67	
August 1, 2013		1,000,000.00
August 9, 2013	12,702,777.33	
September 13, 2013	12,702,777.33	
October 11, 2013	12,702,777.33	
November 8, 2013	12,702,777.33	
December 13, 2013	12,702,777.33	
Total July through December, 2013	76,216,664.00	1,000,000.00
January 10, 2014	12,702,777.34	
February 3, 2014		2,010,866.00
February 14, 2014	12,702,777.34	
March 14, 2014	12,702,777.33	
April 11, 2014	12,702,777.33	
May 9, 2014	12,702,777.33	
June 13, 2014	12,702,777.33	
Total January through June, 2014	76,216,664.00	2,010,866.00
TOTAL 2013-2014 YEAR	<u>152,433,328.00</u>	<u>3,010,866.00</u>

# **BOARD WORK SESSION**

**May 14, 2013**

## **A. CURRICULUM & INSTRUCTION**

### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Agreement with College Board
3. Approval of Agreements for the 2012-2013 school year
4. A Resolution Approving a Rider to the Services Agreement for the 2012-2013 school year
5. Approval of Agreements for the 2013-2014 school year
6. Approval of Riders Extending Agreements for the 2013-2014 school year
7. Approval of Professional Services Contracts for the 2013-2014 school year

### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Dr. Maureen Reusche - Central	Garden State Coalition of Schools 22 <sup>nd</sup> Annual Meeting – Monroe Twp., NJ	5/29/13	\$84.64 Registration, Mileage District Funds

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Marc Pierlott – East HS	Advanced Placement Summer Institute – Athens, Georgia	7/07-11/13	\$749.00 Registration Title II Funds
C	Kim Mazzochette Resurrection Catholic School	Professional Development for Math and Science Educators – Glassboro, NJ	6/11/13	\$125.00 Registration Title II Funds
D	Miriam Brennan Resurrection Catholic School	Professional Development for Math and Science Educators – Glassboro, NJ	6/11/13	\$125.00 Registration Title II Funds
E	Dr. Mary Kline – Central	AP English Language and Composition Summer Institute – Blackwood, NJ	8/5-8/13	\$850.00 Registration CHASA Funds

**ITEM 2. APPROVAL OF AGREEMENT WITH COLLEGE BOARD**

It is recommended that the Board approve the agreement between College Board and the District for the 2013 PSAT/NMSQT Early Participation Program (P.O. 14-00219).

**ITEM 3. APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR**

Dr. Danielle Chase  
To provide Neuropsychological Evaluations  
September 2012- June 2013  
Original amount \$3,500 – 6/12  
Increased \$7,500 – 11/12  
Amount not to exceed \$11,000  
Increase \$3,200 4/13  
Total amount not to exceed \$14,200  
11-000-219-320-71-0001  
PO #13-02028

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF AGREEMENTS FOR 2012-2013 SCHOOL YEAR - CONTINUED**

Barbara Leech

To provide neuropsychological evaluations

September 2012-June 2013

Original amount \$12,500

Increase \$3,800

Total amount not to exceed \$16,300

11-000-219-320-71-0001

PO #13-02012

**ITEM 4. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND CLARKE OF PENNSYLVANIA, INC. TO PROVIDE ITINERANT TEACHER OF THE DEAF SERVICES FOR THE 2012-2013 SCHOOL YEAR**

**WHEREAS**, effective September 1, 2012, the Cherry Hill Board of Education approved an agreement between the Board and Clarke of Pennsylvania, Inc. d/b/a Clarke Schools for Hearing and Speech, for the provision of itinerant teacher of the deaf services to certain District pupils for the period of September 1, 2012 through June 30, 2013; and

**WHEREAS**, due to an increased need for such services from July 1, 2012 to June 30, 2013, the Board must amend the original agreement via Rider to increase the \$23,000 original total contract cost by \$10,000, to an amount not to exceed \$33,000; and

**WHEREAS**, Clarke of Pennsylvania, Inc. has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for services provided by Clarke of Pennsylvania, Inc. d/b/a Clarke Schools for Hearing and Speech for the period July 1, 2012 to June 30, 2013, shall not exceed Thirty Three Thousand Dollars (\$33,000), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Clarke of Pennsylvania, Inc. incorporating the above expenditure limitation into the contract.

PO #13-03453 – original amount approved \$23,000

Increased by \$10,000

For a total of \$33,000

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF AGREEMENTS FOR 2013-2014 SCHOOL YEAR**

Dr. Kaari – UMDNJ  
To provide services as district physician  
July 1, 2013- June 30, 2014  
Amount not to exceed \$17,000  
11-000-213-320-71-0001  
PO #14-01582

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR**

Item #	Vendor	Services Provided	Amount	Purchase Order #
a.	Building Blocks Behavior Consultation Inc.	Behavioral consultation services	\$76,500	14-00268
b.	Kevin Cohen	Augmentative Communication & Assistive Technology	\$66,500	14-00275
c.	Interactive Kids	Behavioral and social skills consultation	\$454,000	14-00267
d.	New Behavioral Network Inc.	Behavioral consultation	\$79,300	14-00272
e.	Para Plus Translations, Inc.	Translation services	\$22,000	14-01580
f.	Samost Jewish Family & Children's Service of SNJ	Job coaching services	\$120,000	14-00293
g.	Technology for Education and Communication Consulting, Inc.	Augmentative Communication & Assistive Technology	\$151,500	14-00277

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**a. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND BUILDING BLOCKS BEHAVIOR CONSULTATION, INC. TO PROVIDE BEHAVIORAL SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Building Blocks Behavior Consultation, Inc. for the provision of behavioral consultation services for the term September 1, 2011 through June 30, 2013;

**WHEREAS**, due to the continued need for behavioral consultation services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, due to an increased need for the behavioral consultation services, the Board increased its expenditures for these services via Rider to the contract from \$93,667 for the 2011/2012 school year to \$96,500 for the 2012/2013 school year in order to ensure adequate services through June 30, 2013;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, Building Blocks Behavior Consultation, Inc. has agreed to the above extension of the contract term and the total dollar limit of \$76,500 for the 2013/2014 school year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that Building Blocks Behavior Consultation, Inc. has provided the services under its contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with Building Blocks Behavior Consultation, Inc. be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for services provided by Building Blocks Behavior Consultation, Inc. for the 2013/2014 school year shall not exceed Seventy Six Thousand Five Hundred Dollars (\$76,500) with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Building Blocks Behavior Consultation, Inc. incorporating the above extension of the contract and expenditure limitation into the contract.

**PO #14-00268**



**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**b. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND KEVIN COHEN TO PROVIDE AUGMENTATIVE COMMUNICATION AND ASSISTIVE TECHNOLOGY SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Kevin Cohen for the provision of Augmentative Communication and Technology Assistive Services for the term of September 1, 2011 through June 30, 2013;

**WHEREAS**, due to the continued need for Augmentative Communication and Technology Assistive Services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, the Board, via Riders, authorized expenditures of \$66,500 for the 2012/2013 school year;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, Kevin Cohen has agreed to the above extension of the contract term and the total dollar limit of \$66,500 for the 2013/2014 year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that Kevin Cohen has provided services under his contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with Kevin Cohen be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for the services provided by Kevin Cohen for the 2013/2014 school year shall not exceed Sixty-Six Thousand Five Hundred Dollars (\$66,500), with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Kevin Cohen incorporating the above extension of the contract and expenditure limitation into the contract.

PO #14-00275

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**c. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND INTERACTIVE KIDS TO PROVIDE BEHAVIORAL CONSULTATION SERVICES AND SOCIAL SKILLS CONSULTATION SERVICES AND INSTRUCTION**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Interactive Kids for the provision of behavioral consultation services and social skills consultation services and instruction (the "Services") for the term September 1, 2011 through June 30, 2013;

**WHEREAS**, due to the continued need for the above Services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, due to an increased need for the Services, the Board increased its expenditures for the Services via Rider to the contract from \$242,500 for the 2011/2012 school year to \$304,000 for the 2012/2013 school year, to ensure adequate services through June 30, 2013;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, Interactive Kids has agreed to the above extension of the contract term and the total dollar limit of \$454,000 for the 2013/2014 school year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that Interactive Kids has provided the services under its contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with Interactive Kids be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for services provided by Interactive Kids for the 2013/2014 school year shall not exceed Four Hundred Fifty-Four Thousand Dollars (\$454,000) with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Interactive Kids incorporating the above extension of the contract and expenditure limitation into the contract.

**PO #14-00267**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**d. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND NEW BEHAVIORAL NETWORK, INC. TO PROVIDE BEHAVIORAL CONSULTATION SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and New Behavioral Network, Inc. for the provision of behavioral consultation services for the term of September 1, 2011 through June 30, 2013;

**WHEREAS**, due to the continued need for behavioral consultation services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, due to an increased need for behavioral services, the Board increased its expenditures for said services via Rider to the contract from \$75,000 for the 2011/2012 school year to \$84,300 for the 2012/2013 school year, to ensure adequate services through June 30, 2013;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, New Behavioral Network, Inc. has agreed to the above extension of the contract term and the total dollar limit of \$79,300 for the 2013/2014 year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that New Behavioral Network, Inc. has provided the services under its contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with New Behavioral Network, Inc. be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for the services provided by New Behavioral Network, Inc. for the 2013/2014 school year shall not exceed Seventy-Nine Thousand Three Hundred Dollars (\$79,300) with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with New Behavioral Network, Inc. incorporating the above extension of the contract and expenditure limitation into the contract.

**PO #14-00272**

**BOARD WORK SESSION**

May 14, 2013

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**e. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND PARA PLUS TRANSLATIONS, INC. TO TRANSLATION SERVICES**

**WHEREAS**, effective September 1, 2012, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Para Plus Translations, Inc. ("Para Plus") for the provision of translation services for the term of September 1, 2012 through June 30, 2013;

**WHEREAS**, due to the continued need for translation services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, the Board authorized expenditures of \$30,000 for the 2012/2013 school year;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, Para Plus has agreed to the above extension of the contract term and the total dollar limit of \$22,000 for the 2013/2014 year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that Para Plus has provided services under its contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with Para Plus be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for the services provided by Para Plus for the 2013/2014 school year shall not exceed Twenty-Two Thousand Dollars (\$22,000), with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Para Plus incorporating the above extension of the contract and expenditure limitation into the contract.

**PO #14-01580**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**f. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND SAMOST JEWISH FAMILY & CHILDREN'S SERVICE OF (JFS) SOUTHERN NEW JERSEY ("SAMOST") TO PROVIDE JOB COACHING SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Samost Jewish Family & Children's Service of Southern New Jersey ("Samost") for the provision of job development, coaching and supervision/ transportation services for the term September 1, 2011 through June 30, 2013;

**WHEREAS**, due to the continued need for job development, coaching and supervision/ transportation services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, due to an increased need for job development, coaching and supervision/ transportation services, the Board increased its expenditures for Samost's services via Rider to the contract from \$90,000 to \$123,000 for the 2011/2012 school year and to \$131,000 for the 2012/2013 school year in order to ensure adequate services through June 30, 2013;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, Samost has agreed to the above extension of the contract term and a total dollar limit of \$120,000 for the 2013/2014 school year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that Samost has provided the services under its contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with Samost be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for services provided by Samost for the 2013/2014 school year shall not exceed One Hundred Twenty Thousand Dollars (\$120,000) with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Samost, incorporating the above extension of the contract and expenditure limitation into the contract.

**PO #14-00293**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF RIDERS EXTENDING AGREEMENTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

- g. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND TECHNOLOGY FOR EDUCATION AND COMMUNICATION CONSULTING, INC. TO PROVIDE AUGMENTATIVE COMMUNICATION AND ASSISTIVE TECHNOLOGY SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Technology for Education and Communication Consulting, Inc. ("TECC, Inc.") for the provision of Augmentative Communication and Technology Assistive Services for the term of September 1, 2011 through June 30, 2013;

**WHEREAS**, due to the continued need for Augmentative Communication and Technology Assistive Services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, the Board authorized expenditures of \$151,500 for the 2012/2013 school year;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, TECC, Inc. has agreed to the above extension of the contract term and the total dollar limit of \$151,500 for the 2013/2014 year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that TECC, Inc. has provided services under its contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with TECC, Inc. be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for the services provided by TECC, Inc. for the 2013/2014 school year shall not exceed One Hundred Fifty-One Thousand Five Hundred Dollars (\$151,500), with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with TECC, Inc., incorporating the above extension of the contract and expenditure limitation into the contract.

**PO #14-00277**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR**

Item #	Vendor	Services Provided	Amount	Purchase Order #
a.	Bayada Nurses, Inc.	Nursing	\$125,000	14-00292
b.	Clarke of Pennsylvania, Inc.	Itinerant teacher of the deaf	\$33,000	14-01575
c.	Cooper Health System	Reading/multi sensory Remediation	\$160,000	14-00305
d.	Cross County Clinical and Educational Services, Inc.	Multilingual evaluations	\$26,000	14-01579
e.	Edmund Decker, D.O., PA	Student medical and health services	\$20,000	14-01584
f.	Joseph C. Hewitt, D.O.	Psychiatric evaluations	\$70,000	14-00277
g.	Eden Autism Service	Behavioral consultation	\$99,200	14-00271
h.	Education Inc.	Homebound	\$23,300	14-01583
i.	Effective School Solutions	Specialized therapeutic	\$647,000	14-02076
j.	Invo Healthcare Associates Inc.	Speech/Language Therapy Services Occupational therapy and speech/language	\$475,000 \$1,082,000	14-00269
k.	Learning Tree Multicultural/Multilingual Evaluation and Consulting Services, Inc.	Bilingual evaluations	\$20,000	14-01578
l.	Onward Healthcare	Nursing	\$52,500	14-01581
m.	Regional Enrichment and Learning Center, LLC.	Wilson Reading Homebound Services	\$90,000 \$205,500	14-00291
n.	Rehab Connection, PC	Occupational/physical therapy	\$201,500	14-00270
o.	Social Sensibility	Consultation	\$21,000	14-01576
p.	Young Children's Center for the Arts, Inc.	Music therapy	\$25,520	14-01577

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**a. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND BAYADA NURSES, INC., TO PROVIDE NURSING SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Bayada Nurses, Inc. for the provision of nursing services and transportation as needed to certain District employees and pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Bayada Nurses, Inc. for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed One Hundred and Twenty-Five Thousand Dollars (\$125,000) for nursing services and transportation as needed; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Bayada Nurses, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO# 14-00292**



**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR - CONTINUED**

**b. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND CLARKE OF PENNSYLVANIA, INC. TO PROVIDE ITINERANT TEACHER OF THE DEAF SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Clarke of Pennsylvania, Inc. d/b/a Clarke Schools for Hearing and Speech, for the provision of Itinerant Teacher of the Deaf Services to certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Clarke of Pennsylvania, Inc. d/b/a Clarke Schools for Hearing and Speech, for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Thirty Three Thousand Dollars (\$33,000) for the provision of Itinerant Teacher of the Deaf Services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Clarke of Pennsylvania, Inc. d/b/a Clarke Schools for Hearing and Speech upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01575**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**c. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND THE COOPER HEALTH SYSTEM TO PROVIDE READING/MULTI-SENSORY REMEDIATION SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and The Cooper Health System d/b/a Cooper Learning Center, for the provision of reading/multi-sensory remediation services to certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and The Cooper Health System d/b/a Cooper Learning Center, for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed One Hundred Sixty Thousand Dollars (\$160,000) for reading/multi-sensory remediation services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with The Cooper Health System d/b/a Cooper Learning Center upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-00305**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**d. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND CROSS COUNTY CLINICAL & EDUCATIONAL SERVICES, INC. TO PROVIDE MULTILINGUAL EVALUATIONS**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Cross County Clinical & Educational Services, Inc. for the provision of multilingual evaluation of certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Cross County Clinical & Educational Services, Inc., for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Twenty Six Thousand Dollars (\$26,000) for multilingual evaluations; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Cross County Clinical & Educational Services, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01579**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**e. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND EDMUND J. DECKER, D.O., PA TO PROVIDE EMPLOYEE AND STUDENT MEDICAL AND HEALTH SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Edmund J. Decker, D.O. PA for the provision of employee and student medical and health services (new hire physicals, sports physicals and employee/student inoculations) to certain District employees and pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Edmund J. Decker, D.O. PA for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Twenty Thousand Dollars (\$20,000) for employee and student medical and health services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Dr. Decker upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01584**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**f. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND JOSEPH C. HEWITT, D.O. TO PROVIDE PSYCHIATRIC EVALUATIONS**

**WHEREAS**, effective September 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Joseph C. Hewitt, D.O. for the provision of psychiatric evaluations of certain District pupils for the period September 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Joseph C. Hewitt, D.O. for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Seventy Thousand Dollars (\$70,000) for psychiatric evaluations; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Dr. Hewitt upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-00277**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**g. A RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND EDEN AUTISM SERVICES TO PROVIDE BEHAVIORAL CONSULTATION SERVICES**

**WHEREAS**, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Eden Autism Services for the provision of behavioral consultation services for the term September 1, 2011 through June 30, 2013;

**WHEREAS**, due to the continued need for behavioral consultation services, the parties wish to extend the term of their agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of services for the 2013/2014 school year;

**WHEREAS**, due to an increased need for behavioral consultation services, the Board increased its expenditures for the Services via Rider to the contract from \$100,000 for the 2011/2012 school year to \$123,200 for the 2012/2013 school year in order to ensure adequate services through June 30, 2013;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of services for the 2013/2014 school year;

**WHEREAS**, Eden Autism Services has agreed to the above extension of the contract term and the total dollar limit of \$99,200 for the 2013/2014 school year with no change to existing rates; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that Eden Autism Services has provided the services under its contract with the Board in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract with Eden Autism Services be extended for the term July 1, 2013 through June 30, 2014, and that the total expenditure for services provided by Eden Autism Services for the 2013/2014 school year shall not exceed Ninety Nine Thousand Two Hundred Dollars (\$99,200) with no change to existing rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Eden Autism Services incorporating the above extension of the contract and expenditure limitation into the contract.

**PO #14-00271**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**h. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND EDUCATION, INC. TO PROVIDE HOMEBOUND SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Education, Inc., for the provision of homebound services to certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Education, Inc. for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Twenty Three Thousand Three Hundred Dollars (\$23,300) for the provision of homebound services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Education, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01583**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**i. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND EFFECTIVE SCHOOL SOLUTIONS TO PROVIDE SPECIALIZED THERAPEUTIC SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Effective School Solutions, LLC for the provision of specialized therapeutic mental health services to certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Effective School Solutions, LLC for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Six Hundred Forty-Seven Thousand Dollars (\$647,000) for the provision of specialized therapeutic mental health services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Effective School Solutions, LLC upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-00276**



**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**j. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND INVO HEALTHCARE ASSOCIATES, INC. TO PROVIDE OCCUPATIONAL THERAPY AND SPEECH/LANGUAGE SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education awarded a contract to Invo Health Care Associates, Inc. (“Invo”) for the 2012-13 school year based on such vendor’s response to the Board’s Request for Proposals for the provision of Occupational Therapy and Speech/Language Therapy to certain District pupils;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Invo for the term of July 1, 2013 through June 30, 2014 for a total amount not to exceed One Million Eighty-Two Thousand Dollars (\$1,082,000) for all Speech/Language Therapy services and Four Hundred Seventy-Five Thousand Dollars (\$475,000) for all Occupational Therapy services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Invo upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A.* 18A:18A-5(a) (1).

**PO #14-00269**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**k. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND LEARNING TREE MULTICULTURAL/MULTILINGUAL EVALUATION & CONSULTING SERVICES, INC. TO PROVIDE BILINGUAL EVALUATIONS**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc., for the provision of bilingual evaluations of certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc. for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Twenty Thousand Dollars (\$20,000) for the provision of bilingual evaluations; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01578**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**I. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND ONWARD HEALTHCARE, TO PROVIDE NURSING SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Onward Healthcare for the provision of substitute nursing services to certain District employees and pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Onward Healthcare for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Fifty-Two Thousand Five Hundred Dollars (\$52,500) for substitute nursing services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Onward Healthcare upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01581**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**m. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND REGIONAL ENRICHMENT AND LEARNING CENTER, LLC TO PROVIDE WILSON READING SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Regional Enrichment and Learning Center, LLC (“REAL”) for the provision of Homebound and Supplemental Instruction Services and Wilson Reading Services to certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and REAL for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Ninety Thousand Dollars (\$90,000) for Wilson Reading Services and a total amount not to exceed Two Hundred and Five Thousand Five Hundred Dollars (\$205,500) for homebound services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with REAL upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-00291**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**n. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND REHAB CONNECTION, P.C. TO PROVIDE OCCUPATIONAL/PHYSICAL THERAPY SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Rehab Connection, P.C. for the provision of Occupational/Physical Therapy services to certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Rehab Connection, P.C. for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Two Hundred and One Thousand Five Hundred Dollars (\$201,500) for Occupational and Physical Therapy services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Rehab Connection, P.C. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-00270**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**o. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND SOCIAL SENSIBILITY, LLC TO PROVIDE CONSULTATION SERVICES**

**WHEREAS**, effective July 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Social Sensibility, LLC for the provision of Consultation Services to certain District pupils for the period July 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Social Sensibility, LLC for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Twenty One Thousand Dollars (\$21,000) for Consultation Services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Social Sensibility, LLC upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01576**

**BOARD WORK SESSION**

**May 14, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 7. APPROVAL OF PROFESSIONAL SERVICES CONTRACTS FOR THE 2013-2014 SCHOOL YEAR – CONTINUED**

**p. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOARD AND YOUNG CHILDREN’S CENTER FOR THE ARTS, INC. TO PROVIDE MUSIC THERAPY SERVICES**

**WHEREAS**, effective September 1, 2012, the Cherry Hill Board of Education approved a professional services contract between the Board and Young Children’s Center for the Arts, Inc. for the provision of music therapy services to certain District employees and pupils for the period September 1, 2012 through June 30, 2013;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the 2013-14 school year is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Young Children’s Center for the Arts, Inc. for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Twenty Five Thousand Five Hundred and Twenty Dollars (\$25,520) for music therapy services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Young Children’s Center for the Arts, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #14-01577**

## **BOARD WORK SESSION**

**May 14, 2013**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Resolution for the Award of Change Orders
5. Resolution for the Award of Contract Renewals
6. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR MARCH 2013
- d) SACC FINANCIAL REPORT FOR MARCH 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) UMDNJ - EMPLOYEE ASSISTANCE PROGRAM
- c) RESOLUTION AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES CONTRACT TO \_\_\_\_\_ FOR THE PROVISION OF PUBLIC SCHOOL ACCOUNTING SERVICES
- d) RESOLUTION TO SUPPORT NEW JERSEY SCHOOLS ON THE ENROLLMENT OF RESIDENT CHILDREN

#### **ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE # - SJ-5X – ST. JOHN OF GOD, WESTVILLE, NJ / AIDE

#### **ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #WSCPb-032911 – PRESS BOX REPLACEMENT AT THE HIGH SCHOOL WEST SPORTS COMPLEX (4-12-11)

#### **ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS**

- a) BID #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

#### **ITEM 6. ACCEPTANCE OF DONATIONS**



**BOARD WORK SESSION**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2013**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending March 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MARCH 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of March 2013 be accepted as submitted.

**BOARD WORK SESSION**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_ and the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**  
**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A77003	Dell Marketing, LP	Software license & related services	6-30-15	\$85,000
A73740	Marlton Napa Auto Parts	Automotive Parts for Heavy Duty Vehicles	3-17-14	20,000

**BOARD WORK SESSION**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) UMDNJ – EMPLOYEE ASSISTANCE PROGRAM

It is recommended that the Agreement between the Cherry Hill Public Schools and University of Medicine and Dentistry of New Jersey (UMDNJ) providing an employee assistance program to all Cherry Hill School District employees for the period of July 1, 2013 to June 30, 2014 at a cost not to exceed \$45,000.00.

PO #14-00132

Account Code: 11 000 291 290 90 0002

c) RESOLUTION AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES CONTRACT TO \_\_\_\_\_ FOR THE PROVISION OF PUBLIC SCHOOL ACCOUNTING SERVICES

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.

d) RESOLUTION TO SUPPORT NEW JERSEY SCHOOLS ON THE ENROLLMENT OF RESIDENT CHILDREN

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW

**BOARD WORK SESSION**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE # - SJ-5X – ST. JOHN OF GOD, WESTVILLE, NJ / AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for McGough Bus Company, Inc. to transport (1) one classified student on a shuttle with an aide from school to home as listed below.

Route: SJ-5X

School: St. John of God, Westville

Company: McGough Bus Company, Inc.

Original Route: SJ-1

Original Bid: #5222

Date(s): Tuesday only- 4/23/13-6/4/13

Cost per diem: \$85.00

Aide cost: \$20.00

Total # of days: (7) Seven days

Total Cost: \$735.00

PO #13-07868

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #WSCPB-032911 – PRESS BOX REPLACEMENT AT THE HIGH SCHOOL WEST SPORTS COMPLEX (4-12-11)

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to Levy Construction Company, Audubon, NJ for construction deviations in the prefabricated modular press box unit (deduct \$25,000.00)at High School West.

**RECOMMENDATION:**

It is recommended that Change Order 001 for construction deviations in the prefabricated modular press box unit (deduct \$25,000.00).at High School West be issued to Levy Construction Company, Audubon, NJ.

Original PO#11-06421

Account Code: 12 000 400 450 55 8027

**BOARD WORK SESSION**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS**

It is recommended that the following contracts be renewed for the 2012/2013 school year in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

a) BID #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

This renewal is based on twenty-two (22) services which include cutting, trimming, and leaf collection services if needed between July 1, 2013 and December 31, 2013.

Contractor	School	Leaf cost one time service	2013-14 Cutting service # of weeks	per week	TOTAL
All Green	Harte	1,250	22	179	3,938
	Kingston	1,200	22	239	5,258
	Mann	1,500	22	224	4,928
	Paine	900	22	131	2,882
	Beck	750	22	600	13,200
	East	1,850	22	375	8,250
	Richterman	0	22	250	5,500
	Malberg	750	22	195	4,290
	Ranoldo	250	22	35	770
		<hr/>			
		\$8,450.00			\$49,016
Eaise	Barton	900	22	260	5,720
	Johnson	2,800	22	850	18,700
	Kilmer	2,000	22	500	11,000
	Knight	850	22	210	4,620
	Sharp	975	22	310	6,820
	Stockton	600	22	190	4,180
	Woodcrest	900	22	240	5,280
	Carusi	2,100	22	550	12,100
	Rosa	1,200	22	300	6,600
		<hr/>			
		\$12,325.00			\$75,020
Shearon	Barclay	350	22	360	7,920
	Cooper	350	22	325	7,150
	West	360	22	335	7,370
	West lower fields	0	22	794.30	17,474.60
		<hr/>			
		\$1,060.00			\$39,914.60
<b>TOTALS</b>		<b>\$21,835.00</b>			<b>\$163,950.60</b>

PO #'s 14-00255, 14-00256 and 14-00257  
Account Code: 11 000 263 420 XX 0001

**BOARD WORK SESSION**

**May 14, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East HS	Monetary – to Christine Miller for Metal, tools and other equipment for Commercial Art Classes	East PTA	\$750
East HS	Monetary – to Bernadette Calnon-Buote for Oil Paints	East PTA	\$750
East HS	Monetary – to Bill Kovnat for Designjet T-120 24” color inkjet ePrinter	East PTA	\$1000
East HS	Monetary – to Susan Stofflet for Video & audio equipment for broadcasting classes	East PTA	\$1000
East HS	Monetary – to Mike Dappolone for computer & electronic equipment for Physical Science Dept	East PTA	\$1000
Cooper ES	Monetary to be used for purchase of technology at Cooper	Cooper PTA	\$6,751
Barton & Johnson ES	Djembe Drums - 54	Cherry Hill Education Foundation*	\$4,092
Cherry Hill Education Foundation Grant is monetary. *Unexpended funds will be returned to Cherry Hill Education Foundation			



## **BOARD WORK SESSION**

**May 14, 2013**

### **C. HUMAN RESOURCES/NEGOTIATIONS**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificate
4. Leave of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated
8. Abolishment of Job Description
9. Approval of Job Descriptions

### **ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

#### **(a) Resignations**

#### **RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Susan Bastnagel	District-.8 Public Information Officer (\$76,493)	9/01/13	Deferred Retirement

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Amanda McGeehan	CHHS West-Biology (Long term substitute for L. Campbell on leave of absence- budget #11-140-100-101-55-0100)	8/29/13-6/30/14	\$46,277 (Bachelors-step 1)
Ainsley Karl-Cannon	Kilmer/Kingston-Resource Room (Long term substitute for J. Davila on leave of absence-budget #11-213-100-101-15/18-0100)	8/29/13-6/30/14	\$46,277 (Bachelors-step 1)

(b) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Jennifer Peifer	Kellyn Riley	CHHS East	\$1000 prorated	4/08/13-6/30/13
Sonia Singh	Nicholas Wright	CHHS East	\$550 prorated	5/30/13-6/30/13 (contract extended)
Susan Mark	Jessica Peyton	Rosa	\$550 prorated	4/18/13-6/30/13
Jennifer Taylor	Grace Min	Barton	\$550 prorated	5/09/13-6/30/13

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(c) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 5/29/13-6/30/13 (unless otherwise indicated). Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Lisa Greenspan	Marcie Pullano	Saira Mirza	Tara Kuroda
David Swisa	Ashley Townsend	Tamara Snyder	Christopher McGoldrick
Mary Elizabeth Johnston	Brent Hennis	Samantha Kofsky	Dennis McNichol, Jr.
Daniel Pease	Samantha Gariano	Scott Flancer	Karyl Murray
Mark Mignone	Laura An	Jacqueline Mazahreh	Anthony Nocito
Corrienne Aviad	Mallory Goldstein	Lynda Hitchman	Rebecca Kotlyar

(d) Extended School Year Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved as teachers in charge for the 2013-14 extended school year program effective 7/01/13-8/01/13 at a stipend of \$500 each. Monies budgeted from account #11-204-100-101-71-0102.

<u>Name</u>	<u>Name</u>
Gail Ward	Tiffani Rosenbleeth

(e) Title I Summer Academy

**RECOMMENDATION:**

It is recommended that Richard D' Alessandro be approved for three days of planning for the Title I Summer Academy (Camp Barton) effective 6/19/13-6/21/13 at the rate of \$104.50/day (not to exceed \$313.50). Monies budgeted from account #20-231-200-101-99-0140.

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(f) Title I Summer Academy – Planning Committee

**RECOMMENDATION:**

It is recommended that the persons listed be approved to receive one day of planning for the Title I Summer Academy (Camp Barton) on 6/20/13 at the rate of \$104.50/day (not to exceed \$2612.50). Monies budgeted from account #20-231-100-101-99-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Raymond Anderson	Lynn Kahan	Karen Barnett
Ronda Lomborg	Asia Brown	Patrick McHenry
Marie Curry DeSuarez	Laure Ann Powell	Caryn Cutler
Stephanie Rogers	Timothy Dempster	Susan Roussilhes
Danielle Douglas	Amanda Squillace	Rose Guglielmelli
Jacqueline Thompson	David Helgeson	Cheryl Tumolo
Deborah Jacobs	Irena Viola	

**Substitutes**

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Kevin Flood	Jill Price	Melissa Stoffers	Christine Hammitt

(g) Title I Summer Academy

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the Title I Summer Academy (Camp Barton) effective 6/20/13-6/30/13; 7/01/13-7/25/13 at the rate of \$45.20/hr. (not to exceed \$51,528). Monies budgeted from account #20-231-100-101-99-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Raymond Anderson	Lynn Kahan	Karen Barnett
Ronda Lomborg	Asia Brown	Patrick McHenry
Marie Curry DeSuarez	Laure Ann Powell	Caryn Cutler
Stephanie Rogers	Timothy Dempster	Susan Roussilhes
Danielle Douglas	Amanda Squillace	Rose Guglielmelli
Jacqueline Thompson	David Helgeson	Cheryl Tumolo
Deborah Jacobs	Irena Viola	

**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(g) Title I Summer Academy - continued

Substitutes - \$45.20/hr

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Kevin Flood	Jill Price	Melissa Stoffers	Christine Hammitt

(h) Title I Summer Institute

**RECOMMENDATION:**

It is recommended that the following persons be approved for attending the Johnson Elementary School Title I Summer Institute on 7/30/13 to 8/01/13 at the rate of \$104.50/day (not to exceed \$5000). Monies budgeted from account #20-231-200-101-12-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Norri McGrath	Danielle Douglas	Alisa Zmijewski
Linda Day-Strutz	Lisa Badger	Melinda Hess
Susan Miller	Faisal Sheikh	Ellen Trombetta
Lynn Totoro	Karen Potter	Rebecca Sanders
Dawn Slaton		

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(i) Summer Counseling

**RECOMMENDATION:**

It is recommended that the persons listed be approved for summer counseling in accord with the data presented.

CHHS East – Budget #11-000-218-104-50-0101

<u>Name</u>	<u>Not to Exceed</u>	<u>1/200<sup>th</sup> of Salary</u> 6/25/13-6/30/13	<u>1/200<sup>th</sup> of Salary</u> 7/01/13-8/28/13
Cathleen Enderle	2 days	\$274.50	\$285.00
Roberto Figueroa	2 days	\$283.65	\$294.15
Eileen Lynch	2 days	\$507.96	\$518.46
Darren Gamel	2 days	\$475.34	\$485.85
Letitia Schuman	2 days	\$323.71	\$334.21
Carly Friedman	2 days	\$284.22	\$294.72
Tracye Walsh	2 days	\$356.90	\$367.40
Margaret Regan	2 days	\$494.80	\$505.30
Viney McClain	2 days	\$407.25	\$417.75
Jennifer DiStefano	4 days	\$396.96	\$407.45
Mollie Crincoli	2 day	\$448.17	\$458.68

CHHS West – Budget #11-000-218-104-50-0101

<u>Name</u>	<u>Not to Exceed</u>	<u>1/200<sup>th</sup> of Salary</u> 6/25/13-6/30/13	<u>1/200<sup>th</sup> of Salary</u> 7/01/13-8/28/13
Nicholas Caputi	3 days	\$274.50	\$285.00
Michelle Pryor	3 days	\$494.80	\$505.30
Margaret Strimel	3 days	\$261.34	\$271.84
Francis Vanni	3 days	\$466.19	\$476.79
Lisa Saffici	3 days	\$286.51	\$296.51
Mollie Crincoli	1 day	\$448.17	\$458.68

Rosa Middle School–Budget #11-000-218-104-48-0101

<u>Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>	<u>1/200<sup>th</sup> of Salary</u>
John Young	7/01/13-8/15/13	5	\$485.85
Lynne Vosbikian	7/01/13-8/15/13	5	\$271.84
Marcia Ruberg	7/01/13-8/15/13	10	\$570.30

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(j) Summer Employment - Scheduling

**RECOMMENDATION:**

It is recommended that the persons listed be approved for summer scheduling at the rate of \$13.86/hour in accord with the data presented.

Alternative High School-Budget #11-000-218-104-60-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
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Mollie Crincoli	7/02/13-8/28/13	90
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CHHS East -Budget #11-000-218-104-50-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
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Carly Friedman	7/02/13-8/28/13	225
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Paul Koester	7/02/13-8/28/13	50
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CHHS West -Budget #11-000-218-104-55-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
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Lisa Saffici	6/25/13-8/28/13	225
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Paul Koester	6/25/13-8/28/13	50
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Rosa Middle School -Budget #11-000-218-104-48-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
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John Murtha	7/01/13-8/15/13	250
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Jules Farkas	7/01/13-8/15/13	250
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Scott Goldthorp	7/01/13-8/15/13	100
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**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(k) Summer Employment-Student Activities

**RECOMMENDATION:**

It is recommended that the person listed be approved as Student Activities Coordinator in accord with the data presented.

CHHS West-Budget #11-401-100-100-55-0101

<u>Name</u>	<u>Total Days</u> (not to exceed)	<u>Effective Dates</u>	<u>Per Diem Rate</u>
Carole Roskoph	10	7/01/13-8/28/13	\$384.37

(l) Summer Arts Enrichment Program

**RECOMMENDATION:**

It is recommended that Lauren Arno be approved as the Visual Arts teacher for the Summer Arts Enrichment Program effective 6/24/13-7/25/13 at the rate of \$45.20/hr. (program is parent funded-not to exceed 50 hrs total). Monies budgeted from account #11-190-100-106-72-2010.

It is further recommended that Cynthia Lanni and Sara Gilgore be approved to serve as substitute teachers for the program at the same hourly rate and budgeted account.

(m) Title I Summer Tutoring

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the Title I Summer Tutoring Program at Kilmer Elementary School effective 6/24/13-7/25/13 at the rate of \$42.60/hr. (not to exceed \$1917/teacher). Monies budgeted from account #20-231-100-101-15-0101.

Name

Laura Barker

Name

Amanda Costanzo



**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(n) Curriculum Committee

**RECOMMENDATION:**

It is recommended that the persons listed be approved as members of the curriculum development committee for CI Integrated Math/Science, Grades 6 and 7 at Rosa Middle School at the rate of \$35.71/hr. effective 7/01/13-8/15/13. Monies budgeted from account #11-000-218-104-48-0101.

<u>Name</u>	<u>Not to Exceed</u>
Scott Goldthorp	5 days
Matthew Cieslik	5 days
Cynthia O'Reilly	3 days
Mary Rose Ruggieri	3 days
Susan Cappuccio	1 day
Corrine Camarote	5 days

(o) Curriculum Writing

**RECOMMENDATION:**

It is recommended that the persons listed be approved as members of the World Language Curriculum Writing committee effective 4/01/13-4/15/13 at the rate of \$35.71/hr (not to exceed \$178.55 each) for a total of 5 hours each. Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>
Ramona Bregatta	Marianne Daily

**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(p) Curriculum Character Education

**RECOMMENDATION:**

It is recommended that the persons listed be approved to participate in committee work using the Character Education Grant from Rutgers University effective 8/19/13 at the rate of \$35.71/hr for 5 hours (not to exceed \$2463.15) at Mann Elementary School. Monies budgeted from account #20-010-200-100-24-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Amanda Aslanian	Christina DeFlaviis	Ana Delgado
Kimberly Hall	Janese Leidy	Megan Manns
Kimberly McAllister	Dianna Morris	Emily Murray
June Stagliano		

(q) AP Exams

**RECOMMENDATION:**

It is recommended that the persons listed be approved to proctor AP exams on 5/06/13-5/17/13 in accord with the data presented:

CHHS East-budget #11-190-100-106-66-2015

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Margaret Regan	AP Coordinator	\$3000
Carly Friedman	Assistant	\$500
Letitia Schuman	AP Proctor	\$ 150
Cathleen Enderle	AP Proctor	\$ 150
Darren Gamel	AP Proctor	\$ 150
Tracye Walsh	AP Proctor	\$ 150
Roberto Figueroa	AP Proctor	\$ 150
Eileen Lynch	AP Proctor	\$ 150
Substitutes		\$85/day

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(q) AP Exams - continued

CHHS West-budget #11-190-100-106-66-2015

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Francis Vanni	AP Coordinator	\$2600
Diane Benfield	AP Proctor	\$ 150
Lisa Saffici	AP Proctor	\$ 150
Cynthia Snowden	AP Proctor	\$ 150
Michelle Pryor	AP Proctor	\$ 150
Substitutes		\$ 85/day

(r) Student Teaching

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Frank Lisante	Rowan	9/03/13-10/25/13	James Scerbo/CHHS West
Frank Lisante	Rowan	10/28/13-12/19/13	Charles Belinsky/Sharp-Woodcrest
Nichole Dilks	Rowan	7/01/13-8/16/13	Dianna Morris/Johnson-ESY Program
Hannah Choi	Rowan	9/03/13-12/19/13	Arezou Montgomery/Johnson
Aaron Kopania	College of New Jersey	3/10/14-5/02/14	Alexis Henderson/Johnson
Cory Nickerson	College of New Jersey	3/10/14-5/02/13	James Mark/CHHS West
Marc Spivak	Rider	1/27/14-5/08/14	Melissa Santiago/Paine
Courtney Stuck	Rider	9/04/13-12/13/13	Anita Plum/Paine
Kaitlin Insolera	Rider	1/27/14-5/08/14	Gina Klinshaw/Johnson

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(r) Student Teaching - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Joseph Saenz	Rider	1/27/14-5/08/14	Sharon Schreiber/Johnson
Jamie Swartz	Wilmington	9/03/13-12/13/13	Dana Hoffman/Paine
Rosemary Khalifa	St. Joseph's	9/03/13-12/13/13	Mary Ann Alomar/Knight-Barton
Caroline Speakman	Ramapo	9/09/13-12/06/13	Nina Bart/Harte

(s) Field Placement

**RECOMMENDATION:**

It is recommended that Chelsea Mello, student at Tufts University, Boston School of Occupational Therapy be approved for a field placed effective 9/29/13-12/19/13 with Karen Korobellis, Harte Elementary School as the cooperating occupational therapist.

(t) Environmental Education Resident Program

**RECOMMENDATION:**

It is recommended that approval be granted to employ the following teachers for the 2013-14 Environmental Education Resident Program effective 10/15/13-6/01/14 at the rate of 1/187 of starting salary per diem for Tuesday through Thursday and \$75 for Friday. Monies budgeted from account #11-130-100-101-66-2000.

Teachers

<u>Name</u>	<u>Name</u>	<u>Name</u>
Norma Kensinger	John McCormick	Donald Brubaker
Richard Baker	Elaine Bryan	Ronald Roberts
William Robertson	George Patton	Jeffrey Heller

Nurses

<u>Name</u>	<u>Name</u>	<u>Name</u>
Susanne Pizzutilla	Deborah Fritz	Kathleen Linnehan

**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(a) Title I – Summer Educational Assistant

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated not to exceed \$528 in total pay and 54 hours in accord with the data presented. Monies budgeted from account #20-231-100-101-15-0101

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Kathleen	Kilmer-Title I Summer	6/24/13-6/30/13	\$11.74
Ricchezza	Educational Assistant	7/01/13-7/25/13	\$12.53

(b) AP Exams

**RECOMMENDATION:**

It is recommended that the person listed be approved as a clerical assistant for AP exams at CHHS East on 5/06/13-5/17/13. Monies budgeted from account #11-190-100-106-66-2015.

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Carol Cook	Clerical Assistant	\$350

(c) Summer SACC Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitutes for the SACC office for the summer 2012-13 SACC Program effective 6/19/13-8/31/13 in accord with the data presented.

<u>Name</u>	<u>Hourly Rate</u>
Elizabeth Sevast (budget #60-990-320-101-58-0001)	\$12.65
Jennifer Fasbinder (budget #60-990-320-101-58-0002)	\$20.47
Marilyn Cohen (budget #60-990-320-101-58-0001)	\$12.13
Nicole Gauntt (budget #60-990-320-101-58-0001)	\$16.44
Nicole Gilbert (budget #60-990-320-101-58-0002)	\$17.98
Jodi Rosenfeld (budget #60-990-320-101-58-0001)	\$19.08
Tracy Lyons (budget #60-990-320-101-58-0002)	\$15.81

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED** – continued

(d) Summer Employment-Copy Machine Operator

**RECOMMENDATION:**

It is recommended that the copy machine operator listed be approved for summer employment for a total of 20 days in accord with the data presented. Monies budgeted from account #11-401-100-100-55-0101.

<u>Name</u>	<u>School</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Hansa Kanzaria	CHHS West	6/19/13-6/30/13	\$24.70
		7/01/13-8/26/13	\$25.53

(e) Summer Employment

**RECOMMENDATION:**

It is recommended that the person listed be approved for summer imputing at the rate of \$13.86/hr in accord with the data presented.

CHHS East-Budget #11-000-218-104-50-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Sharon Wames	7/02/13-8/28/13	150

CHHS West -Budget #11-000-218-104-55-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Sharon Wames	6/25/13-8/28/13	50

(f) 504 Accommodations Compliance

**RECOMMENDATION:**

It is recommended that Barbara Morrone be approved for summer employment for the 504 accommodations compliance at CHHS East at the rate of \$13.86/hr. (not to exceed 75 hrs) Monies budgeted from account #11-140-100-101-50-0101.

**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Margaret Malcarney	Beck-Guidance	Leave without pay 8/29/13-1/01/14 (leave extended)
Susan Esposito	Johnson-Grade 4	Leave without pay 8/29/13-1/01/14 (leave extended)
Sheri Orlando	CHHS East-Social Studies	Leave without pay 8/29/13-11/01/13 (leave extended)
Jill Davila	Kilmer-Resource Room/Kingston- Kindergarten	Leave without pay 8/29/13-6/30/14
Laura Campbell	CHHS West-Science	Leave without pay 8/29/13-6/30/14
Susan Bryson	Knight-Special Education	Leave with pay 6/03/13-6/07/13; without pay 6/08/13-6/30/13; without pay 8/29/13-10/02/13
Kelly O'Neill	CHHS East-Math	Leave with pay 8/29/13-9/26/13; without pay 9/27/13-1/30/14
Kristen Kitz	Rosa-Humanities	Leave with pay 5/06/13-6/30/13; without pay 8/29/13-1/31/14
Jaclyn Eppihimer	Barton-Grade 3	Leave with pay 5/13/13-6/30/13; without pay 8/29/13-12/06/13 (leave extended)
Karen Greenwald	Stockton-Grade 2	Leave with pay 4/11/13-4/12/13; without pay 4/15/13-4/19/13
Anita Bowser	CHHS-Health & P.E.	Leave with pay 5/10/13-6/30/13; without pay 8/29/13-10/09/13 (revised for dates)
Diane Paull	Rosa-Math	Leave with pay 3/18/13-3/19/13; without pay 3/20/13-5/10/13 (leave extended)
Kristen Corkery	Barclay-Special Education	Leave without pay 8/29/13-10/08/13
Alexis Henderson	Barton/Johnson-Music	Leave without pay 2/25/13-5/31/13 (revised for dates)
Stacy Antonelli- Scanlan	Kilmer-Grade 3	Leave with pay 8/29/13-9/17/13; without pay 9/18/13-12/04/13

**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Chiarina Dorety Tara Orsini	CHHS East-English Sharp-Grade 2	Leave with pay 5/10/13-6/30/13 Leave with pay 4/11/13-5/15/13; without pay 5/16/13-6/30/13
Dennis Millar	CHHS West-Student Advocate	Leave with pay 2/05/13-3/21/13; 3/22/13-until a determination is made regarding a return to work date
Erica DeMichele	CHHS East-Science	Leave with pay 1/31/13-2/28/13; without pay 3/01/13-6/30/13 (leave extended)
Tamara Kimler	Rosa/Carusi/Woodcrest/Paine- Music	Leave with pay 4/22/13-4/29/13; without pay 4/30/13-6/30/13 (revised for dates)
Anne Hunt	Johnson-Grade 2	Leave with pay 4/10/13-4/10/13; without pay 4/11/13-6/30/13
Barbara Cohen	Kilmer-Grade 1	Leave with pay 4/15/13-5/01/13



**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ana Berrios	Woodcrest-Teacher II, SACC	Leave without pay 3/18/13-4/03/13
Dawn Read	Barton/Woodcrest-Teacher II, SACC	Leave with pay 4/02/13-4/22/13; without pay 4/23/13-5/31/13
Stephanie Brooks	Rosa-Educational Assistant	Leave with pay 2/05/13-2/13/13; without pay 2/14/13-3/20/13
Anna Palladino	Cooper-Educational Assistant	Leave with pay 5/03/13-5/06/13; without pay 5/07/13-5/10/13
Jeanne St. Clair	CHHS West-Educational Assistant	Leave with pay 4/02/13-4/26/13
Estelle DeLellis	Barton-Educational Assistant	Leave with pay 4/15/13-4/19/13
Wanda Toledo	CHHS West-Cleaner	Leave without pay 4/29/13-5/30/13
Confessor Jerez	Carusi-Cleaner	Leave with pay 3/15/13-4/12/13; without pay 4/15/13-until a determination is made regarding a return to work date
Sonia Valdez- DeHernandez	Sharp-Lead Cleaner	Leave with pay 5/07/13-6/04/13
Carlos DelValle	District-Cleaner	Leave without pay 3/18/13-4/12/13 (revised for dates)
Francisca Vega	Alternative High School-Lead Cleaner	Leave with pay 3/05/13-3/08/13

**BOARD WORK SESSION**

May 14, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. ASSIGNMENT/SALARY CHANGE-NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the person listed be reassigned for the 2013-14 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Yanell Holiday	CHHS East- Student Advocate (budget #11-000-221-104- 50-0100)	CHHS West- Student Advocate (budget #11-000- 221-104-55-0100)	7/01/13-6/30/14	\$68,667*

\*Salary to be adjusted pending outcome of salary guidelines established and approved

(b) Salary Adjustment

**RECOMMENDATION:**

It is recommended that the salary of Barbara Caruso, secretary to the principal at Rosa Middle School be adjusted for verification of previous experience.

<u>Effective Date</u>	<u>From</u>	<u>To</u>
12/19/11-6/30/12	\$33,000 prorated	\$44,800 prorated
7/01/12-6/30/13	\$35,253	\$46,053

**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER COMPENSATION—CERTIFICATED**

(a) Parent Son/Daughter Human Growth And Development

**RECOMMENDATION:**

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development.

<u>Name</u>	<u>School</u>	<u>Date</u>
Lee-Ann Halbert	Mann (budget #11-120-100-101-24-0101)	4/09/13
Vincenzo Angelucci	Knight (budget #11-120-100-101-21-0101)	3/14/13
Marci Shapiro-Goldman	Sharp (budget #11-120-100-101-30-0101)	4/23/13
Marci Shapiro-Goldman	Sharp (budget #11-120-100-101-30-0101)	5/02/13
Jacqueline Naddeo	Kingston (budget #11-120-100-101-18-0101)	2/28/13
Jacqueline Naddeo	Kingston (budget #11-120-100-101-18-0101)	3/06/13
Robin Olin	Cooper (budget #11-120-100-101-06-0101)	4/18/13
Robin Olin	Cooper (budget #11-120-100-101-06-0101)	4/24/13

(b) Tuition Reimbursement—CHASA

**RECOMMENDATION:**

It is recommended that the person listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-280-98-0002.

<u>Name</u>	<u>Amount</u>
William Marble	\$1641

**BOARD WORK SESSION**

**May 14, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER COMPENSATION—CERTIFICATED** - continued

(c) Outside Learning Evaluations

**RECOMMENDATION:**

It is recommended that the persons listed be approved to provide outside learning evaluations effective 3/01/13-6/30/13 for a total of ten evaluations each at the rate of \$250/evaluation (not to exceed \$2500 each). Monies budgeted from account #11-000-219-104-71-0101.

Name

Name

Angelina Phelan

Joanne Merriman-Miller

(d) Payment to Presenters

**RECOMMENDATION:**

It is recommended that EIRC be approved to present a 3 day workshop to teachers at Johnson Elementary School on 7/30/13 to 8/01/13. Cost for this presentation will be \$3300. Monies budgeted from account #20-231-200-500-12-0000.

**ITEM 8. ABOLISHMENT OF JOB DESCRIPTIONS**

**RECOMMENDATION:**

It is recommended that the job description listed be abolished effective 5/29/13.

- Maintenance Assistant

**ITEM 9. APPROVAL OF JOB DESCRIPTIONS**

It is recommended that the job description listed be approved effective 5/29/13.

- Plumbing Lead

## **BOARD WORK SESSION**

**May 14, 2013**

### **D. POLICIES & LEGISLATION COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. First Reading of Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

#### **ITEM 1. SECOND READING OF POLICIES**

- Draft Policy 3240: Tuition
- Draft Policy 3451: Petty Cash Funds
- Draft Policy 5118: Non-Resident Students

#### **RECOMMENDATION:**

It is recommended that the draft policies listed be approved for second reading and adoption as presented.

#### **ITEM 2. FIRST READING OF POLICIES**

- Draft Policy 3450: Money in School Buildings
- Draft Policy 3453: School Activity Funds
- Draft Policy 3514: Equipment
- Draft Policy 3541.3: Nonschool Use of District Vehicles
- Draft Policy 3541: Student Transportation
- Draft Policy 6142.2: Acceptable Use of Technology

#### **RECOMMENDATION:**

It is recommended that the draft policies listed be approved for first reading as presented.



**BOARD WORK SESSION**

**May 14, 2013**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

NO ITEMS