

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

November 26, 2013 @ 6:30 P.M.

AGENDA

Student Matters

- HIB cases

Human Resources Matter

Attorney-Client Privilege

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

November 26, 2013

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Mrs. Kathy Judge, President
Mrs. Carol Matlack, Vice President
Mrs. Sherrie Cohen
Dr. J. Barry Dickinson
Mr. Eric Goodwin
Mrs. Colleen Horiates
Mr. Seth Klukoff
Mr. Steven Robbins
Mr. Elliott Roth

Student Representatives to the Board of Education

Lydia George-Koku, H.S. East
Sagar Desai, H.S. East Alternate

Ryan Gallagher, H.S. West
Valerie Wilson, H.S. West Alternate

Dr. Maureen Reusche, Superintendent
Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary
Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12
Dr. Joseph Meloche, Director of Curriculum
Ms. LaCoyya Weathington, Director of Pupil Services
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Meeting dated, October 29, 2013 and the Board Work Session/Special Action meeting dated October 8, 2013. Executive Sessions dated October 8, 2013 and October 29, 2013.

MOTION _____ **SECOND** _____ **VOTE** _____

Correspondence
Presentation:

- Dictionaries to District Third Graders by Cherry Hill Rotary and Cherry Hill Education Foundation
- Audit Report.....Dave Gannon

Board Representative Reports
Public Discussion (up to three minutes per person)
Superintendent's Comments
Action Agenda
Second Public Discussion (up to three minutes per person)

ACTION AGENDA
November 26, 2013

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
November 26, 2013

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of the Nursing Services Plan for the 2013-2014 school year
2. Approval of Renewal Agreement with Rubicon Atlas
3. **Approval of Agreements for the 2013-2014 school year**
4. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year
5. **Approval of Out of District Placements for the 2013-2014 school year**
6. **Approval of Contracts for the 2013-2014 school year**
7. **Approval Authorizing a Professional Services Agreement**

ITEM 1. APPROVAL OF THE NURSING SERVICES PLAN FOR THE 2013-2014 SCHOOL YEAR

It is requested that the proposal for the Nursing Services Plan for the 2013-2014 school year be approved by the Board of Education as discussed at the C&I Committee Meeting on November 4, 2013.

ITEM 2. APPROVAL OF RENEWAL AGREEMENT WITH RUBICON ATLAS

It is recommended that the Board approve the renewal agreement with Rubicon Atlas (Curriculum Mapping Software) for the period from December 1, 2013 to November 30, 2014 at a cost not to exceed \$30,000.00. The agreement is on file in the Office of Curriculum and Instruction.

P.O. #14-04293

ITEM 3. APPROVAL OF AGREEMENTS FOR 2013-2014 SCHOOL YEAR

WHEREAS, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

ACTION AGENDA
November 26, 2013

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF AGREEMENTS FOR 2013-2014 SCHOOL YEAR-continued

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2013-2014 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

Barbara Moore Williams
Provide consulting services in the area of Cultural Competence
October 2013- June 2014
Amount not to exceed (\$10,000)
11-000-223-320-66-0001
P.O. #14-04680

Katherine Martin
To provide Psychological Evaluations for the 2013-2014 school year
Original amount approved \$3,000 – July 23, 2013
Increase by \$1,000
Total amount not to exceed \$4,000
11-000-219-320-71-0001
PO #14-01867

Princeton Healthcare
To provide Related Services for the 2013-2014 school year
Amount not to exceed \$12,000
11-000-216-320-71-0001
PO #14-04747

ACTION AGENDA
November 26, 2013

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	George Zografos Rosa	IB-MYP Coordinator Regional Workshop, New Orleans, LA	12/13-16, 2013	\$1619.10 Registration/Air/ Lodging/Tolls/Parking/ Meals General Funds
B	Danielle DiRenzo Carusi/West	Maximize Word Study Strategies to Develop Strong Readers & Writers, Philadelphia, PA	12/13/13	\$244.04 Registration/Tolls/ Mileage Title II Funds
C	Marisa Feeley East/Beck	Maximize Word Study Strategies to Develop Strong Readers & Writers, Philadelphia, PA	12/13/13	\$244.04 Registration/Tolls/ Mileage Title II Funds
D	Lisa Seward Johnson/Paine	"Word Study" Strategies to Develop Strong Readers & Writers,	12/13/13	\$244.04 Registration/Tolls/ Mileage Title II Funds

ACTION AGENDA
November 26, 2013

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2013-14 school year during the November, 2013 cycle. There are 2 students, one is a new placement, one is for additional services.

VENDOR	ID	TERM	TUITION	RSY AIDE	Extra	AMOUNT
Garfield Academy	3014812	10/25/13-6/30/14	\$37,008			\$37,008
Durand Academy**	3004693	10/29/13-6/14/14			\$10,150	\$10,150

**Increased by \$10,150 for extra services. Previously Board approved on September 24, 2013.

ITEM 6. APPROVAL OF CONTRACTS FOR 2013-2014 SCHOOL YEAR

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2013-2014 academic school year during the November 2013 cycle.

SCHOOL	I.D.	SERVICE LEVEL	COST	DATES
Larc	2011691	1	\$ 1,750	9/1/2013-6/30/2014

P. O. # 14-00148
Increase Total - \$1,750.00

ACTION AGENDA
November 26, 2013

A. CURRICULUM & INSTRUCTION

ITEM 7. RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT

BAYADA NURSES, INC. TO PROVIDE NURSING SERVICES

WHEREAS, effective July 1, 2013, the Board awarded a professional services contract to Bayada Nurses, Inc. (“Bayada”) for the period July 1, 2013 to June 30, 2014 with a maximum expenditure for Bayada’s services of \$125,000;

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 8A:18A-5(a) (1) may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefore;

WHEREAS, the Board’s Administration has determined that it is necessary to increase the total “not to exceed” amount required to provide essential nursing services for the period July 1, 2013 to June 30, 2014 by \$110,000, to a total amount of \$235,000; and

WHEREAS, Bayada has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby rescinds its May 28, 2013 resolution approving a contract with Bayada with a “not to exceed” amount of \$125,000 and hereby approves a professional services contract between the Board and Bayada for the term of July 1, 2013 through June 30, 2014, for a total amount not to exceed Two Hundred and Thirty-Five Thousand Dollars (\$235,000) for nursing services and transportation as needed; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Bayada upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)* (1).

Account 11-000-217-320-71-0001
P.O. #14-00292 – original amount \$125,000
Increase by \$110,000
Total amount not to exceed \$235,000

Motion _____ Second _____ Vote _____

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 17, 2014
6. Approval of License Agreement for the Liacouras Center – Graduation H.S. West, June 17, 2014
7. Resolution to Accept Audit Report
8. Resolution to Accept Corrective Action Plan for 2012-2013 Audit
9. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2013
- d) SACC FINANCIAL REPORT FOR SEPTEMBER 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT
- b) RATIFICATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #JPAPR-110113 – JANITORIAL PAPER PRODUCTS (11-1-13)
- b) #SNPLW-111313 – SNOW PLOWING DISTRICT WIDE (11-13-13)
- c) #WMSAT-111913 ATHLETIC TRANSPORTATION – 2013/2014 SCHOOL YEAR – THREE MIDDLE SCHOOLS (11-19-13)

ACTION AGENDA

November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #2515 – MONMOUTH-OCEAN EDUCATION SERVICES COMMISSION – JOINTURE
- b) ROUTE #CHW-X – HIGH SCHOOL WEST – SHUTTLE
- c) ROUTE #F01- MOORESTOWN HIGH SCHOOL – JOINTURE
- d) ROUTE #NH-X – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE
- e) ROUTE #Q-AH – ALTERNATIVE HIGH SCHOOL
- f) ROUTE #QEW-6 – HIGH SCHOOL EAST
- g) ROUTE #Q-LP – THOMAS PAINE ELEMENTARY SCHOOL – MCKINNEY-VENTO
- h) ROUTE #VM-X – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO - SHUTTLE
- i) ROUTE #VM-X2 – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO

ITEM 5. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION H.S. EAST, JUNE 17, 2014

ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 17, 2014

ITEM 7. RESOLUTION TO ACCEPT AUDIT REPORT

ITEM 8. RESOLUTION TO ACCEPT CORRECTIVE ACTION PLAN FOR 2012-2013 AUDIT

ITEM 9. ACCEPTANCE OF DONATIONS

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2013**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending September 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR SEPTEMBER 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2013 be accepted as submitted.

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$9,384,279.42	Payroll Date: 10/25/2013 & 11/6/2013
SACC	\$31,552.04	10/15/2013 thru 11/18/2013
Food Service	<u>\$329,404.39</u>	11/26/2013
Grand Total	\$9,745,235.85	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated November 27, 2013 in the amount of \$3,141,230.73 be approved as submitted.

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT

It is recommended that the Agreement between the Cherry Hill Board of Education and the Jewish Community Center, Cherry Hill, NJ be approved at a rate of \$100.00 per hour for pool rental, in an amount not to exceed \$16,500.00 in compliance with the specifications and conditions of the agreement dated October 2, 2013 for High School East (PO#14-00222).

Account Code: 11 402 100 590 50 0001

b) RATIFICATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT

It is recommended that the Agreement between the Cherry Hill Board of Education and the Boys & Girls Club of Camden County be ratified for the period beginning mid-November to the end of February 2014 in the amount of \$4,800.00 for pool rental in compliance with the specifications and conditions of the agreement dated August 8, 2013 for High School West. PO#14-00223

Account Code: 11 402 100 590 55 0001

c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor who has been awarded a bid through the Educational Data Services, said bid expires on February 28, 2014.

COPY DUPLICATOR SUPPLIES

W. B. Mason Co., Inc., Bid #EDS5741

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #JPAPR-110113 – JANITORIAL PAPER PRODUCTS (11-1-13)

INFORMATION:

Specifications for the procurement of a vendor to provide two (2) line items of janitorial paper were advertised and solicited with the following results.

<u>BIDDER</u>	<u>TOILET PAPER CASE PRICE</u>	<u>PAPER TOWEL CASE PRICE</u>
United Sales USA Corp., Brooklyn, NY	\$22.00	\$22.50*
Penn Jersey Paper, Philadelphia, PA	26.80	33.48
WB Mason Company, Inc., Brockton, MA	N/B	17.25**

*Product bid does not fit existing dispensers.

**Vendor is non-responsive.

RECOMMENDATION:

It is recommended that two (2) line items from BID #JPAPR-110113 – JANITORIAL PAPER PRODUCTS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>TOILET PAPER CASE PRICE</u>	<u>PAPER TOWEL CASE PRICE</u>
Penn Jersey Paper, Philadelphia, PA	\$26.80	\$33.48

Account Code: 11 000 262 610 86 0001

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

b) #SNPLW-111313 – SNOW PLOWING DISTRICT WIDE (11-13-13)

INFORMATION:

Specifications for the procurement of a primary and secondary vendor to provide contracted snow plow and surface treatment services district wide, on an as needed basis for the 2013/2014 school, were advertised and solicited with the following results.

	Total of averages	
School	<u>Merit</u>	<u>Eaise</u>
Malberg (60)	\$1,112.09	\$1,075.00
Barton (03)	949.64	974.00
Cooper (06)	1,104.45	1,063.64
Harte (09)	603.18	587.27
Johnson (12)	1,005.64	960.00
Kilmer (15)	1,087.36	1,039.09
Kingston (18)	1,145.55	1,093.64
Knight (21)	914.18	891.82
Mann (24)	543.55	537.76
Paine (27)	883.64	836.36
Sharp (30)	791.36	780.91
Stockton (33)	494.45	466.36
Woodcrest (36)	1,050.00	980.91
Beck (40)	1,278.73	1,206.36
Carusi (45)	2,092.73	1,902.27
Rosa (48)	1,546.18	1,485.91
East (50)	4,822.00	3,919.09
West (55)	2,005.45	1,981.82
Barclay (61)	659.27	663.09
Marlkress Road (B&G)	N/B	561.82
TOTAL	\$24,089.45	\$23,007.12

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

b) #SNPLW-111313 – SNOW PLOWING DISTRICT WIDE (11-13-13) continued

RECOMMENDATION:

It is recommended that a primary and secondary award for BID #SNPLW-111313 – SNOW PLOWING DISTRICT WIDE be awarded as follows based on the lowest responsive and responsible bidder.

Building	Primary Award	Winning Avg Cost per parking lot	Additional/ Optional cost for clearing walkways
Malberg (60)	Eaise	\$1,075.00	\$904.09
Barton (03)	Merit	949.64	1,394.64
Cooper (06)	Eaise	1,063.64	1,577.27
Harte (09)	Eaise	587.27	1,050.00
Johnson (12)	Eaise	960.00	1,381.82
Kilmer (15)	Eaise	1,039.09	1,275.00
Kingston (18)	Eaise	1,093.64	1,104.55
Knight (21)	Eaise	891.82	811.36
Mann (24)	Merit	543.55	1,052.09
Paine (27)	Eaise	836.36	986.36
Sharp (30)	Eaise	780.91	975.91
Stockton (33)	Eaise	466.36	870.45
Woodcrest (36)	Eaise	980.91	1,002.73
Beck (40)	Eaise	1,206.36	2,150.45
Carusi (45)	Eaise	1,902.27	2,979.09
Rosa (48)	Eaise	1,485.91	1,344.55
East (50)	Eaise	3,919.09	6,190.91
West (55)	Eaise	1,981.82	2,755.45
Barclay (61)	Merit	659.27	971.82
Marlkress Road (B&G)	Eaise	561.82	354.55

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

b) #SNPLW-111313 – SNOW PLOWING DISTRICT WIDE (11-13-13) continued

RECOMMENDATION:

Building	Secondary Award	Winning Avg Cost per parking lot	Additional/ Optional cost for clearing walkways
Malberg (60)	Merit	\$1,112.09	\$920.55
Barton (03)	Eaise	974.00	1,253.64
Cooper (06)	Merit	1,104.45	1,643.82
Harte (09)	Merit	603.18	1,077.91
Johnson (12)	Merit	1,005.64	1,430.27
Kilmer (15)	Merit	1,087.36	1,339.09
Kingston (18)	Merit	1,145.55	1,125.45
Knight (21)	Merit	914.18	845.18
Mann (24)	Eaise	537.73	1,013.64
Paine (27)	Merit	883.64	1,026.82
Sharp (30)	Merit	791.36	1,003.09
Stockton (33)	Merit	494.45	892.91
Woodcrest (36)	Merit	1,050.00	1,024.36
Beck (40)	Merit	1,278.73	2,297.00
Carusi (45)	Merit	2,092.73	2,794.73
Rosa (48)	Merit	1,546.16	1,382.27
East (50)	Merit	4,822.00	6,240.45
West (55)	Merit	2,005.45	2,799.91
Barclay (61)	Eaise	663.09	967.73
Marlkress Road (B&G)	Merit	561.82	354.55

PO #'s 14-00203 and 14-00302
 Account Code: 11 000 263 420 86 0001

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- c) #WMSAT-111913 ATHLETIC TRANSPORTATION – 2013/2014 SCHOOL YEAR – THREE MIDDLE SCHOOLS (11-19-13)

INFORMATION:

Specifications for the procurement of a vendor to provide forty-five (45) line items of middle school winter athletic transportation for the 2013/2014 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
First Student, Inc., Lawnside, NJ	16	\$5,360.00
Safety Bus Service, Inc., Pennsauken, NJ	30	9,225.00
Hillman's Bus Service, Inc., West Berlin, NJ	45	10,992.00*

*Vendor offered a 10% bulk bid award.

RECOMMENDATION:

It is recommended that forty-five (45) line items from BID #WMSAT-111913 ATHLETIC TRANSPORTATION – 2013/2014 SCHOOL YEAR – THREE MIDDLE SCHOOLS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Beck Middle School		
Hillman's Bus Services, Inc., West Berlin, NJ	12	\$2,725.20
Carusi Middle School		
Hillman's Bus Services, Inc., West Berlin, NJ	14	3,166.20
Rosa Middle School		
Hillman's Bus Services, Inc., West Berlin, NJ	<u>19</u>	<u>4,001.40</u>
Total	45	\$9,892.80*

*Price shown reflects 10% bulk bid discount.

PO #'s 14-04819, 14-04820 and 14-04821

Account Code: 11 000 270 512 40 2500

11 000 270 512 45 2500

11 000 270 512 48 2500

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #2515 – MONMOUTH-OCEAN EDUCATION SERVICES COMMISSION - JOINTURE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Monmouth-Ocean Educational Services Commission to provide transportation with a jointure contract for (1) one classified student to/from Children's Center of Monmouth County to/from a residential facility as listed below.

Route: Jointure #2515
School: Children's Center of Monmouth County
Company: Monmouth-Ocean Educational Services Commission
Date(s): 9/3/13 thru 6/17/14
Cost per diem: \$40.95
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$7,452.90

PO# 14-03994
Account Code: 11-000-270-514-83-0001

- b) ROUTE #CHW-X – HIGH SCHOOL WEST – SHUTTLE

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (4) four students from school to home on a shuttle as listed below.

Route: CHW-X / Shuttle
School: Cherry Hill High School West
Company: Holcomb Bus Service, Inc.
Date(s): 10/1/13 thru 5/20/14 Tuesday only (No transportation 11/5, 11/26, 12/17, 1/7/14, 4/15/14)
Cost per diem: \$69.00
Total # of days: (27) Twenty-Seven
Total Cost: \$1863.00

PO# 14-03995
Account Code: 11-000-270-514-83-0001

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

c) ROUTE #F01- MOORESTOWN HIGH SCHOOL – JOINTURE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Burlington County Special Services School District to provide transportation with a jointure contract for (1) one classified student to/from Moorestown High School as listed below.

Route: Jointure F01
School: Moorestown High School
Company: Burlington County Special Services School District/ESU
Date(s): September 2013 thru June 2014
Cost per diem: \$140.00
Total # of days: (180) One Hundred and Eighty
Total Cost: \$25,200.00

PO# 14-04401
Account Code: 11-000-270-514-83-0001

d) ROUTE #NH-X – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (4) four classified students on a shuttle from school to home as listed below.

Route: NH-X / Shuttle
School: New Hope Academy, Yardley, PA
Company: First Student, Inc. (Trenton)
Original Route: NH-1
Original Bid: #5659
Date(s): 10/1/13 to 1/31/14 Monday thru Thursday only
Cost per diem: \$219.00
Total # of days: (57) Fifty seven
Total Cost: \$12,483.00

PO# 14-03888
Account Code: 11-000-270-514-83-0001

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) ROUTE #Q-AH – ALTERNATIVE HIGH SCHOOL

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one classified McKinney-Vento student to/from school as listed below.

Route: Q-AH / Quote
School: Alternative High School
Company: Hillman's Bus Service, Inc.
Date(s): 10/25/13 thru 3/21/14
Cost per diem: \$195.00
Total # of days: (90) Ninety
Total Cost: \$17,550.00

PO# 14-04019
Account Code: 11-000-270-514-83-0001

f) ROUTE #QEW-6 – HIGH SCHOOL EAST

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified for First Student, Inc. to transport students to/from Cherry Hill High School East as listed below.

Route: QEW-6 / Quote
School: Cherry Hill High School East
Company: First Student, Inc. (Berlin)
Date(s): 9/16/13 to 3/31/14
Cost per diem: \$139.83
Total # of days: (125) One hundred and twenty five
Total Cost: \$17,478.75

PO#14-03814
Account Code: 11-000-270-511-83-0001

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- g) ROUTE #Q-LP – THOMAS PAINE ELEMENTARY SCHOOL – MCKINNEY-VENTO

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento kindergarten (am) student from school to home as listed below.

Route: Q-LP / Quote - One Way
School: Thomas Paine Elementary School
Company: Hillman's Bus Service, Inc.
Date(s): 10/4/13 thru 6/17/14
Cost per diem: \$75.00
Total # of days: (161) One Hundred and Sixty-One
Total Cost: \$12,075.00

PO# 14-04009
Account Code: 11-000-270-511-83-0001

- h) ROUTE #VM-X – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO - SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student on a shuttle from school to home as listed below.

Route: VM-X / Shuttle
School: Voorhees Middle School, Voorhees, NJ
Company: Hillman's Bus Service, Inc.
Date(s): 10/2/13, 10/16/13, 10/30/13 (Wednesday only)
Cost per diem: \$95.00
Total # of days: (3) three
Total Cost: \$285.00

PO# 14-03997
Account Code: 11-000-270-511-83-0001

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- i) ROUTE #VM-X2 – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student on a shuttle from school to home as listed below.

Route: VM-X2 / Shuttle

School: Voorhees Middle School, Voorhees, NJ

Company: Hillman's Bus Service, Inc.

Date(s): 11/6/13, 11/20/13 (Wednesday only)

Cost per diem: \$96.00

Total # of days: (2) two

Total Cost: \$192.00

PO# 14-04358

Account Code: 11-000-270-511-83-0001

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 5. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION H.S. EAST, JUNE 17, 2014

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Tuesday, June 17, 2014 at 11:00 a.m.in the amount of \$17,250.00 for Rental, Parking and other Fees. PO #14-00294.

Account Code: 11 000 240 590 50 0001

ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 17, 2014

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Tuesday, June 17, 2014 at 4:00 p.m.in the amount of \$17,250.00 for Rental, Parking and other Fees. PO #14-02379.

Account Code: 11 000 240 590 55 0001

ITEM 7. RESOLUTION TO ACCEPT AUDIT REPORT

RESOLVED, that the annual audit for the 2012-2013 school year, as submitted by the District’s auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.

ITEM 8. RESOLUTION TO ACCEPT CORRECTIVE ACTION PLAN FOR 2012-2013 AUDIT

Resolved, that the Cherry Hill Township Board of Education approve the Corrective Action Plan in connection with the 2012-2013 audit and directs the administration to implement same. (attached)

ACTION AGENDA
November 26, 2013

B. BUSINESS AND FACILITIES

ITEM 9. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District Elementary Music Teachers	Funds to complete purchase of iPads	Cherry Hill Education Foundation*	\$847.87
District 3 rd Grade Students	Dictionaries	Cherry Hill Education Foundation* & Cherry Hill Rotary Club	\$1,250.00
*Unexpended funds will be returned to Cherry Hill Education Foundation			

Motion _____ Second _____ Vote _____

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leave of Absence—Non-Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated
8. Approval of Revised Job Description
9. Other Motions
10. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignation

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the date listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Robert Carr	CHHS West- Exceptional Educational Assistant (\$17,658)	2/01/14	Retirement

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Rose Torres	Johnson-Program Facilitator, Title I (newly created position-budget #20-232-200-100-12-0125 -not to exceed \$2000)	12/16/13-6/30/14	\$42.60
Dawn Slaton	Johnson-Tutor, Title I (newly created position-budget #20-232-100-101-12-0101)	12/09/13-6/30/14	\$41.03
David Quinn	CHHS East-Volunteer (Basketball)	11/04/13-6/30/14	-----
Larry Genzer	CHHS East-Volunteer (Basketball)	11/04/13-6/30/14	-----
Paul Connor	CHHS East-Volunteer (Wrestling)	11/27/13-6/30/14	-----
Matan Shmuel	CHHS East-Volunteer (Wrestling)	11/27/13-6/30/14	-----
Paul Graham	CHHS East-Volunteer (Wrestling)	11/27/13-6/30/14	-----
Michael Klein	CHHS East-Volunteer (Wrestling)	11/27/13-6/30/14	-----
Courtney Katz	Beck-Math (Replacing G. Smith - budget #11-130-100-101-40-0100)	11/06/13-6/30/14	\$55,970 prorated (Masters-step 8)
Carlye Hay	Stockton-Grade 3 (Replacement substitute for K. Pendleton-revised for teacher being replaced-budget #11-120-100-101-33-0100)	11/14/13-4/22/14	\$48,377 prorated (Bachelors-step 1)
Christine Hammitt	Sharp-Kindergarten (Replacement substitute for K. Redmond-budget #11-110-100-101-30-0100)	11/11/13-1/03/14	\$48,377 prorated (Bachelors-step 1)
Shane McFadden	CHHS East-Spanish (Replacement substitute for J. Gross-budget #11-140-100-101-50-0100)	11/20/13-12/23/13	\$48,377 prorated (Bachelors-step 1)
David Sonnheim	Stockton-Special Education (Replacement substitute for W. Cousins on leave of absence-budget #11-213-100-101-33-0100)	11/19/13-11/27/13 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Erica Marshall	Knight-Grade 2 (Replacement substitute for C. Atchison on leave of absence-budget #11-120-100-101-21-0100)	11/06/13-3/04/14	\$48,377 prorated (Bachelors-step 1)

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Jennifer LaSure	CHHS East-Special Education (Replacement substitute for M. Hunter on leave of absence-budget #11-140-100- 101-50-0100)	12/19/13-6/30/14	\$48,377 prorated (Bachelors-step 1)
Andrea Weinberg	CHHS East-Math (Replacement substitute for J. Rinehart on leave of absence-budget #11-140-100-101-50-0100)	1/03/14-5/20/14	\$48,377 prorated (Bachelors-step 1)

(b) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Anthony DelVecchio	Burlington County	10/24/13-12/20/13	Karla Smith/Paine
Kelly Disler	West Chester University	1/21/14-5/06/14	Lori Combs/Kilmer
Nicholas French	University of the Arts	3/18/14-5/09/14	Laurie Lausi/CHHS East
Ophillia Dominique	Rowan	1/07/14-4/14/14	Michelle Taylor/Carusi
Shane Massimillo	Rowan	1/21/14-3/14/14	Michael Eng/Knight- Stockton
Rebecca Berkowitz	Rowan	1/21/14-3/21/14	Bonnie Witt/Beck
Stephanie Olt	Rutgers	1/03/14-1/15/14	Denise Shaw/Paine
Donald Gabardi	Rutgers	1/03/14-1/15/14	Anita Plum/Paine
Molly Napolitano	Rowan	1/21/14-3/14/14	Steve Redfearn/Cooper- Kingston
Gianna Canal	Rowan	1/21/14-5/09/14	Michelle Bransfield/Kingston

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(b) Student Teaching - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Dimiri Griffin	Camden	11/05/13-12/23/13	Sarah Guy/Knight
Oscar Capps	Rutgers	1/22/14-5/09/14	Charles Davis/CHHS East
Maria Cohen	Rutgers	1/22/14-5/09/14	Sandra Sharp/CHHS West
Amanda Katzoff	Rowan	1/21/14-5/09/14	Susan McKee/CHHS East

(c) Fieldwork - Occupational Therapy

RECOMMENDATION:

It is recommended that the persons listed, student at Utica College be approved for occupational Therapy field work in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Cooperative Occupational Therapist</u>
Amy Chan	12/09/13-12/20/13 (level 1)	Sally Buckalew/Kingston
Amy Chan	2/18/14-5/16/14 (level 11)	Nicole Fornito/Barclay

(d) Clinical Training Program

RECOMMENDATION:

It is recommended that the persons listed, students at Jefferson School of Nursing be approved for clinical training in accord with the data presented.

Effective 1/16/14-2/28/14

<u>Name</u>	<u>Cooperating Nurse/School</u>
Briana Aversa	Angela Mooney/Rosa
Valentina Bragg	Marie Smith/Kilmer
Hannah Caprarola	Jacquelyn Naddeo/Kingston
Ashley Childress	Barbara Kase-Avner/Beck
Janea Gibbs	Marci Shapiro-Goldman
Lindsay Gaudio	Theresa DiMedio/Harte
Melifer Habon	Lee-Ann Halbert/Mann

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(d) Clinical Training Program - continued

Effective 3/13/14-4/25/14

<u>Name</u>	<u>Cooperating Nurse/School</u>
Leah Ricciardi	Angela Mooney/Rosa
Nicole Sabatelli	Marie Smith/Kilmer
Katherine Safin	Jacquelyn Naddeo/Kingston
Julia Lawyer	Barbara Kase-Avner/Beck
Ashley Sobotka	Marci Shapiro-Goldman/Sharp
Jocelyn Stevens	Theresa DiMedio/Harte
Shannon Willis	Lee-Ann Halbert/Mann

(e) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Parry Barclay	Jessica Peyton	Carusi	\$550	8/29/13-6/30/14
Lisa Schoen	Michelle Mader	Carusi	\$550 prorated	10/14/13-12/17/13
Jennifer Peifer	Julie Cairone	CHHS East	\$550 prorated	8/29/13-11/15/13 (revised for dates)
Ryan James	Julie Cairone	CHHS East	\$550 prorated	11/18/13-4/08/14
Amy Devine	Nicole Ciccotelli	Barton	\$550 prorated	12/01/13-12/17/13 (revised for dates)
Sandra Wilcox	Kate Fishman	Stockton	\$550 prorated	12/04/13-6/30/14 (revised for dates)
Joanne Rizzo	Erin Higgins	Johnson	\$550 prorated	9/30/13-6/30/14
Esther Alpizar	Shane McFadden	CHHS East	\$550 prorated	11/20/13-12/23/13

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(f) Classroom Observation

RECOMMENDATION:

It is recommended that Rachael Shaffer, student at Drexel University be approved to conduct a classroom observation for special education effective 10/28/13-12/07/13 at the Paine Elementary School with Carolyn Robey and Kristina Kowalski as the cooperating teachers.

(g) Math Curriculum Writing

RECOMMENDATION:

It is recommended that the persons listed be approved as members of the K-5 math blueprint writing committee during July/August 2013 at the rate of \$35.71/hr (not to exceed \$1785.50 total). Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Kathleen McEleney	Lanie Leipow	Patrick McHenry
Denise Horton	Shirley Conroy	Nancy Paley

(h) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for co-curricular positions listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Anthony Brocco	CHHS West-Co-Assistant Coach, Boys Basketball (budget #11-402-100-100-55-0101)	9/01/13-6/30/14	\$2402
Jason Speller	CHHS East-Assistant Coach, Boys Basketball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$5725
Christopher Corey	CHHS East-Assistant Coach, Girls Basketball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$4804

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(h) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Stephanie Digneo	CHHS East-Assistant Coach, Girls Basketball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$5725
Barbara Kase-Avner	District-Lead Nurse (budget #11-000-213-100-71-0101)	11/18/13-6/30/14	\$4281

(i) Substitute Teachers/Nurses

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers/substitute nurses for the 2013-14 school year effective 11/27/13-6/30/14. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Erin Dillard Jennifer Kotch	Stephanie Marshall	Anne Carrel	Margaret Reilly

(j) Translation Services

RECOMMENDATION:

It is recommended that the persons listed be approved to provide translation services as part of the Title 1 plan for Johnson Elementary School effective 11/27/13-6/30/14 at the rate of \$42.60/hour (not to exceed \$550). Monies budgeted from account #20-232-200-101-12-0101.

<u>Name</u>	<u>Name</u>
Rebecca Sanders	Rose Torres

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(k) **Clubhouse Program**

RECOMMENDATION:

It is recommended that the persons be listed be approved as substitutes for the clubhouse program at Johnson Elementary School effective 12/10/13-5/01/14 at the hourly rate of \$42.60 (not to exceed \$8500 total). Monies budgeted from account #20-232-100-101-12-0100.

Name

Danielle Douglas
Melinda Hess

Name

Raymond Anderson
Susan Miller

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) **Regular**

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Susan Loney	District-Teacher II, SACC (budget #60-990-320-101-58-0001)	11/01/13-6/30/14	\$11.00
Stavroula Cucinotta	District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	12/02/13-6/30/14	\$12.65
Tri Nguyen	CHHS West-Cleaner (Reassignment of H. Estevez-budget #11-000-262-101-55-0001)	11/27/13-6/30/14	\$28,179 prorated
Linda McKnight	Kingston-Educational Assistant (Replacing M. Lanko-32.5 hrs/wk-budget #11-213-100-106-18-0100)	On or about 11/25/13-6/30/14	\$9.25
Katie Collins	Mann-Educational Assistant (Replacing J. Posey-32.5 hrs/wk-budget #11-214-100-106-24-0100)	On or about 11/25/13-6/30/14	\$ 9.25
Michelle Myer	Sharp-Educational Assistant (Replacing K. Lipinski-30 hrs/wk-budget #11-204-100-106-30-0100)	11/18/13-6/30/14	\$ 9.25

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Chris Belcher	Carusi-Cleaner (Replacing F. Foley-budget #11-000-262-100-45-0001)	11/26/13-6/30/14	\$28,179 prorated
Clifford Wahlberg	Sharp-Cleaner (Reassignment A. Nunez-budget #11-000-262-100-30-0001)	On or about 11/27/13-6/30/14	\$28,179 prorated
Alice Fossell	CHHS West-Cleaner (Replacing A. Phillip-budget #11-000-262-100-55-0001)	On or about 11/27/13-6/30/14	\$28,179 prorated

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Andrea Tierney	CHHS East/West-Art	Leave with pay 11/11/13-1/15/14; without pay 1/16/14-4/09/14 (revised for dates)
Ayanna Boxley	Carusi-Speech/Language Specialist	Leave without pay 10/09/13-11/29/13 (leave extended)
Lisa Badger	Johnson/Kilmer-Music	Leave with pay 9/23/13-10/28/13; without pay 10/29/13-11/25/13 (revised for dates)
Jennifer DiStefano	CHHS East-Substance Awareness Coordinator	Leave of absence without pay 10/25/13-11/08/13
Colleen Atchinson	Knight-Grade 2	Leave with pay 11/04/13-1/10/14; without pay 1/13/14-2/28/14 (revised for dates)
Kathryn Pendleton	Stockton-Grade 3	Leave with pay 11/18/13-1/03/14; without pay 1/06/14-4/18/14 (revised for dates)

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Timothy Locke	CHHS East-Social Studies	Leave with pay 9/09/13-11/08/13
Marcella Nazzario-Clark	Kilmer-Teacher Coach	Leave with pay 10/15/13-10/22/13
Susan Melograna	CHHS East-Health & P.E.	Leave with pay 8/29/13-9/30/13; without pay 10/01/13-1/01/14 (leave extended)
Athena Langi	Barton-Grade 3	Leave with pay 10/14/13-10/18/13
Lindsay Watkins	Stockton-Special Education	Leave without pay 10/18/13-6/30/14 (leave extended)
Melissa Lamp	Woodcrest-Media Specialist	Leave without pay 11/21/13-6/30/14 (leave extended)
Susanna Esposito	Johnson-Grade 4	Leave without pay 9/05/13-6/30/14
Christine Macaulay	Barton/Stockton-Music	Leave with pay 9/30/13-11/22/13; without pay 11/25/13-1/31/14
Marie Hunter	CHHS East-Resource Room	Leave with pay 12/23/13-2/06/14; without pay 2/07/14-5/30/14
Lorie Duffy	Paine-Grade 2	Leave with pay 11/26/13-12/20/13; without pay 12/23/13-1/01/14
Wanda Cousins	Stockton-Special Education	Leave with pay 8/29/13-12/09/13; without pay 12/10/13-until a determination is made regarding a return to work date (revised for dates)
Timothy Dempster	Woodcrest/Mann-Health & P.E.	Leave with pay 11/06/13-11/15/13
Kathryn Redmond	Sharp-Kindergarten	Leave with pay 11/12/13-1/01/14
Paula Saillard	CHHS East-Spanish	Leave with pay 10/28/13-11/08/13
Jennifer Stever	Woodcrest-Grade 2	Leave with pay 2/11/14-3/24/14; without pay 3/25/14-5/26/14
Erin Creek	Kingston-Grade 5	Leave with pay 12/23/13-1/17/14; without pay 1/20/14-6/30/14
Crystal Atkinson	Knight-Grade 5	Leave with pay 12/19/13-1/13/14; without pay 1/14/14-1/31/14

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Justin DeMarco	Paine-Cleaner	Leave with pay 10/02/13-10/14/13
Francisca Vega	Malberg-Cleaner	Leave with pay 9/16/13-9/27/13
Danielle Verano	Malberg-Transportation Coordinator	Leave with pay 10/02/13-10/11/13; intermittent leave without pay 10/14/13-1/01/14
Robert Zeligson	Mann-Educational Assistant	Leave with pay 10/16/13-10/28/13
Sally Molenkamp	Stockton-Head Custodian	Leave without pay 10/03/13-11/29/13
Kristine Tanjutco	Barclay-Exceptional Educational Assistant	Leave with pay 10/24/13-11/08/13
Mark Mays	District-Groundskeeper	Leave with pay 10/04/13-10/11/13

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Salary Adjustment – Boiler License

RECOMMENDATION:

It is recommended that the salary of the persons listed be adjusted for earning a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Maritza Gomez	CHHS West- Cleaner	\$28,179	\$28,523 (includes \$344 for boiler license)	10/24/13-6/30/14
Julius Cinelli	District- Maintenance	\$45,611	\$46,055 prorated (included \$344 for boiler license)	10/23/13-6/30/14
Thomas Vasta	District- Maintenance	\$35,363	\$35,707 prorated (includes \$344 for boiler license)	10/23/13-6/30/14

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED -
 continued

(a) Salary Adjustment Boiler License- continued

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Rafaela Batista	CHHS East-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	11/13/13-6/30/14
Gladys Blanco	CHHS East-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	11/13/13-6/30/14

(b) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for 2013-14 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Danny Patterson	District-Substitute Program Aide II, SACC (budget #60-990-320-106-58-0001)	Kingston- Program Aide II, SACC (budget #60-990-320-106-58-0001)	10/30/13-6/30/14	\$ 7.25
Matthew Carter	Barton-Teacher, SACC (budget #60-990-320-101-58-0001)	District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	11/01/13-6/30/14	\$12.65
Brianna Sholette	District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001)	Woodcrest- Program Aide, SACC (budget #60-990-320-106-58-0001)	11/01/13-6/30/14	\$ 8.50

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November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED -
continued

(b) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Stephanie Vasey	Woodcrest- Program Aide, SACC (budget #60-990-320-106- 58-0001)	District- Substitute Program Aide, SACC (budget #60-990-320-106- 58-0001)	11/15/13-6/30/14	\$ 8.50
Maureen Barreras	Kilmer-Teacher II, SACC (budget #60-990-320-106- 58-0001)	District- Substitute- Program Aide, SACC (budget #60-990-320-106- 58-0001)	11/18/13-6/30/14	\$ 8.50

ITEM 7. OTHER COMPENSATION—CERTIFICATED

RECOMMENDATION:

It is recommended that Julie Bathke be approved to present blind scoring techniques to staff effective 11/05/13-11/27/13 (not to exceed 3.5 hours) at the rate of \$53.56/hr. Monies budgeted from account #20-272-200-101-99-0101.

ITEM 8. APPROVAL OF REVISED JOB DESCRIPTIONS

RECOMMENDATION:

It is recommended that the job description listed be revised as presented effective 11/27/13.

- District Student Mentor/Support Advocate

ITEM 9. OTHER MOTIONS

RECOMMENDATION:

It is recommended that the increment for employee #5717 be withheld for the 2014-15 school year (at the time of settlement of the contract).

ACTION AGENDA
November 26, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. OTHER MOTIONS

RECOMMENDATION:

It is recommended a fee of \$5000 be paid to the New Jersey Association of School Administrators and the Cherry Hill Board of Education approving their contract as presented effective 11/01/13.

Motion _____ Second _____ Vote _____

ACTION AGENDA
November 26, 2013

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. First Reading of Policies
2. Second Reading of Policy
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. FIRST READING OF POLICIES

- Draft Policy 2224: Equal Opportunity/Nondiscrimination/Harassment
- **Draft Policy 5117: School Attendance Areas**
- **Draft Policy 5117.1: Open Enrollment**
- Draft Policy 5131: Harassment, Intimidation and Bullying
- Draft Policy 6164.1: Information for Parents on Use of Electronic Mail in Special Services

RECOMMENDATION:

It is recommended that the policies be approved for first reading as submitted.

ITEM 2. SECOND READING OF POLICY

- Draft Policy: 6111: School Calendar

RECOMMENDATION:

It is recommended that the policy be approved for second reading and adoption as submitted.

ACTION AGENDA
November 26, 2013

D. POLICIES & LEGISLATION COMMITTEE

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
13-14:25	Affirmed		13-14:46	
13-14:33	Affirmed		13-14:47	
13-14:34	Affirmed		13-14:48	
13-14:35	Affirmed		13-14:49	
13-14:36	Affirmed		13-14:50	
13-14:37	Affirmed		13-14:51	
13-14:38	Affirmed		13-14:52	
13-14:39	Affirmed		13-14:53	
13-14:40	Affirmed		13-14:54	
13-14:41	Affirmed		13-14:55	
13-14:42	Affirmed		13-14:56	
13-14:43				
13-14:44				
13-14:45				

Motion _____ Second _____ Vote _____

ACTION AGENDA
November 26, 2013

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

NO ITEMS