

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**February 11, 2014 @ 6:00 P.M.**

**AGENDA**

Student Matters

- HIB cases
- Residency Hearings

Human Resources Matters

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
February 11, 2014  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mrs. Kathy Judge, President  
Mrs. Carol Matlack, Vice President  
Mrs. Sherrie Cohen  
Dr. J. Barry Dickinson  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mr. Seth Klukoff  
Mr. Steven Robbins  
Mr. Elliott Roth

*Student Representatives to the Board of Education*

*Lydia George-Koku, H.S. East  
Sagar Desai, H.S. East Alternate*

*Ryan Gallagher, H.S. West  
Valerie Wilson, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent  
Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary  
Dr. Joseph Meloche, Assistant Superintendent, Pre-K – 12  
Ms. LaCoyya Weathington, Director of Pupil Services  
Ms. Nancy Adrian, Director of Human Resources  
Mr. Donald Bart, Director of Support Operations  
Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Public Discussion (up to three minutes per person)  
Action Agenda*

**SPECIAL ACTION AGENDA**  
**February 11, 2014**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Steve Robbins

**Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

**Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

**Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

**SPECIAL ACTION AGENDA**

**February 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Steve Robbins Board Member	PARCC & Beyond, Princeton, NJ	2/21/14	\$176.66 Registration/Mileage General Funds

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**SPECIAL ACTION AGENDA**

**February 11, 2014**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

*The Superintendent recommends the following:*

1. *Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated February 11, 2014 in the amount of \$1,216,198.44 be approved as submitted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## SPECIAL ACTION AGENDA

February 11, 2014

### C. HUMAN RESOURCES/NEGOTIATIONS

#### Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Other Compensation—Certificated

### ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

#### (a) Resignations

#### RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Susan Merrill	Paine-Nurse (\$97,169)	7/01/14	Retirement
Jeremiah Weber	Rosa-Science (Replacement Substitute for C. Mazol-\$48,377)	1/28/14	Personal
Michelle Lubrano*	CHHS West-Assistant Coach, Lacrosse	1/23/14	Personal
Maryling Harris	Carusi-Spanish (Replacement substitute for D. Augustyn-\$48,377)	4/03/14	Personal

\*Outside district coach

**SPECIAL ACTION AGENDA**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Judith Bajgier Leuthy	Malberg-Student Registration Assistant Coordinator (\$37,862)	5/01/14	Deferred Retirement

(b) Terminations

**RECOMMENDATION:**

Resolved, based upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education hereby exercises the fifteen-day termination clause in the employment contract of employee #4331, and that said employee's employment in the School District be and is therefore terminated effective at the close of business on February 11, 2014; and be it

Further Resolved, that employee #4331 shall not report to work or otherwise be on School District premises without prior authorization from the Administration between the date of this Resolution and the effective date of termination; and be it

Further Resolved, that the Director of Human Resources shall forthwith provide appropriate written notice of this action to employee #4331.

## SPECIAL ACTION AGENDA

February 11, 2014

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

#### RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Katherine Pacione	Rosa-Science (Replacement substitute for C. Mazol on leave of absence-budget #11-130-100-101-48-0100)	1/27/14-4/08/14	\$48,377 prorated (Bachelors-step 1)
Annette DiGiamberardino	Mann-Grade 5 (Replacement substitute or K. Hall on leave of absence-budget #11-120-100-101-24-0100)	2/13/14-6/30/14	\$48,377 prorated (Bachelors-step 1)
Kimberlee Lipinski	Johnson- Grade 1 (Replacement substitute for S. Murawczyk- budget #11-120-100-101-12-0100)	1/30/14-6/30/14 (revised for start date)	\$48,377 prorated (Bachelors-step 1)
Kaitlin McCarthy	CHHS West-Social Studies (Replacement substitute for J. Woolston on leave of absence-budget #11-140-100-101-55-0100)	1/24/14-3/27/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Sarah Musuta	Rosa-Language Arts (Replacement substitute for R. Israelite on leave of absence-budget # 11-130-100-101-48-0100)	1/30/14-6/30/14	\$48,377 prorated (Bachelors-step 1)
Deborah Roth	Stockton-Resource Room (Replacement substitute for J. Boecklen on leave of absence-budget #11-213-100-101-33-0100)	3/05/14-5/06/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Erica Marshall	Knight-Grade 2 (Replacement substitute for C. Atchinson on leave of absence-budget # 11-120-100-101-21-0100)	5/07/14-6/30/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)



**SPECIAL ACTION AGENDA**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(b) Regular – Grant Funded

**RECOMMENDATION:**

It is recommended that the person listed be reappointed to the position indicated in accord with the data presented. Salary is funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Diana Ragasa Tavares	Barton-.5 Title I (Semi-annual Title I reappointment-budget #20-232-100- 101-03-0100)	8/29/13-6/30/14	\$27,165 (.5 of Masters+15-step 1- revised for column)

(c) Substitute Teachers/Nurses

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers/substitute nurses for the 2013-14 school year effective 2/12/14-6/30/14. Monies budgeted from account #11-120-00-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Laura Flood Matthew Vann	Rick Santarone	Scott Mooney	Kurt Loescher

(d) Co-Curricular

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Robert Kates*	CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402- 100-100-50-0101)	1/30/14-3/01/14	\$ 203
Katelyn McWilliams	CHHS West-Assistant Director, Spring Show Set (budget #11-401- 100-100-55-0101)	9/01/13-6/30/14	\$1538

\*Outside district employee

**SPECIAL ACTION AGENDA**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(e) Homebound-Tutor

**RECOMMENDATION:**

It is recommended that Traun Brodhead be approved as a homebound tutor for students needing instruction during the 2013-2014 school year. Hourly rate for homebound is \$41.03 and charged against budget code 11-150-100-101-71-0101.

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Christopher Puche	Beck-Exceptional Educational Assistant (new position-35 hrs/wk-budget #11-000-217-106-40-0100)	1/21/14-6/30/14 (revised for start date)	\$10.86
Jennifer Carey	Harte-Educational Assistant (replacing A.Caldas-30 hrs/wk-budget #11-213-100-106-09-0100)	2/4/14-6/30/14	\$9.25
Amy Hinkle	Mann-Educational Assistant (replacing L.Boris-30 hrs/wk-budget #11-190-100-106-24-0100)	2/4/14-6/30/14	\$9.25
Shelly Hollingsworth	Kilmer/Johnson-Educational Assistant (Reassignment of N. Schopfer- 30hrs/wk-budget#11-190-100-106-12/15-0100)	On or about 2/10/14-6/30/14	\$9.25

**SPECIAL ACTION AGENDA**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. OTHER COMPENSATION-CERTIFICATED**

(a) After School Workshops

**RECOMMENDATION:**

It is recommended that the teachers listed be approved to present after school workshops from 2/4/14 to 5/30/14 at \$53.56/hour not to exceed a grand total of \$6427.20. Monies budgeted from account #20-272-200-101-99-0101

<u>Name</u>	<u>Name</u>	<u>Name</u>
Patrick McHenry	Cindy O'Reilly	Scott Goldthorp
Denise Roskey	Jacqueline Thompson	Derrick Owings
Paula Pennington	Violeta Katsikis	Waleska Batista-Arias
Linda Petz	Karen Russo	Laure Gibson-Parker
Lindsay Ciemiengo		

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**SPECIAL ACTION AGENDA**

**February 11, 2014**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

**NO ITEMS**

# memorandum

**Date:** February 11, 2014

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:00 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**February 11, 2014 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Steve Robbins

### Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

### Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

## **BOARD WORK SESSION**

**February 11, 2014**

### **PRESENTATIONS**

*“Interpreting School Performance Report”.....Dr. J. Meloche and Ms. V. Sadwin*

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

# **BOARD WORK SESSION**

**February 11, 2014**

## **A. CURRICULUM & INSTRUCTION**

### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year
2. Approval Authorizing a Professional Service Agreement for 2013-2014 school year

### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Debbie Shumaker Resurrection Catholic	Excel Basics, Cherry Hill, NJ	6/25/14 <i>(Date change/Previously approved 10/29/13)</i>	\$79.00 Registration NCLB Funds

**BOARD WORK SESSION**

**February 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2013-2014 SCHOOL YEAR -continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Edward Klitz Cooper	Family Friendly Statewide Meeting, Trenton, NJ	3/5/14	\$26.42 Mileage/Parking General Funds
C	Laura Harmon Stockton	Organization of American Kodaly Educators 2014 National Conference, Atlanta, Georgia	3/19-23/14	\$265.00 Registration General Funds
D	Tom Carter Central	GPA-NJ Purchasing Conference, Atlantic City, NJ	4/9-11, 2014	\$541.40 Registration/Mileage/ Parking/Tolls
E	Toni Tomei Barclay	CEC Convention, Philadelphia, PA	4/9-12, 2014 (Date change, previously approved 1/28/14)	\$563.00 Nonmember Registration General Funds
F	Joanne Merriman Miller West	CEC Convention, Philadelphia, PA	4/9-12, 2014 (Date change, previously approved 1/28/14)	\$404.80 Member Registration/ Travel General Funds
G	Leanne Bernosky Barclay	CEC Convention, Philadelphia, PA	4/9-12, 2014 (Date change, previously approved 1/28/14)	\$408.00 Member Registration/ Travel General Funds



**BOARD WORK SESSION**

**February 11, 2014**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT FOR 2013-2014 SCHOOL YEAR**

BE IT RESOLVED by the Cherry Hill Board of Education, upon the recommendation of the Superintendent of Schools, that the Board hereby approves the following private provider to perform such consultations and services as are determined necessary and prudent by the Director of Curriculum for the 2013-2014 school year;

Zaner Bloser

To provide In-service Six Traits - Support Implementation  
upon the Common core Curriculum across content areas

Dates: On or about March 28, 2014

Amount not to exceed \$2,700

20-232-200-500-60-0000 (\$2,500.00)

20-242-200-300-99-0000 (\$200.00)

P.O. #14-05755

## **BOARD WORK SESSION**

February 11, 2014

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Approval Of Contract for Voice, Data and Internet Services
5. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2013
- d) SACC FINANCIAL REPORT FOR DECEMBER 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

#### **ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-DCF2 – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ

#### **ITEM 4. APPROVAL OF CONTRACT FOR VOICE, DATA AND INTERNET SERVICES**

#### **ITEM 5. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**February 11, 2014**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2013**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending December 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR DECEMBER 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2013 be accepted as submitted.

**BOARD WORK SESSION**  
**February 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the 1<sup>st</sup> Bill List dated \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ ; and the 2<sup>nd</sup> Bill List dated \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**February 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor that has been awarded a first renewal on Bid #A41/2013 through the Camden County Cooperative Pricing System, said bid expires January 31, 2016.

**OFFICE SUPPLIES – BID #A41/2013**

Office Basics, Boothwyn, PA

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) **ROUTE #Q-DCF2 – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ**

INFORMATION TO BE READY PENDING PURCHASE ORDER.

**ITEM 4. APPROVAL OF CONTRACT FOR VOICE, DATA AND INTERNET SERVICES**

INFORMATION TO BE READY FOR ACTION PENDING REVIEW.

**BOARD WORK SESSION**

**February 11, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 5. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District Mt Misery Program	Monetary to support the Mt. Misery Program	Cherry Hill Education Foundation*	\$1,721.72
Various Schools – recipient schools chosen by Bob’s Discount Furniture	Monetary to Barton, Cooper, Beck, Carusi, East.	Bob’s Discount Furniture	\$2,350 per school – total of \$11,750
East HS	Monetary for Poetry Workshop/Residence Program	East PTA	\$750.00
*Unexpended funds will be returned to Cherry Hill Education Foundation			

## **BOARD WORK SESSION**

February 11, 2014

### **C. HUMAN RESOURCES/NEGOTIATIONS**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Certificated
3. Leave of Absence—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Other Compensation—Certificated
6. Revised Job Description

#### **ITEM 1. APPOINTMENTS—CERTIFICATED**

##### (a) Regular

#### **RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Arielle Caldas	Barton-Grade 5 (Replacement substitute for J. James on leave of absence-budget #11-120-100-101-03-0100)	5/02/14-6/30/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)

##### (b) Student Teaching

#### **RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Amanda Borodovsky	Rutgers	1/31/14-5/09/14	Carmela Griffio/Beck

**BOARD WORK SESSION**

February 11, 2014

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(c) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Elisabeth Keeley-Cain	Paul Forte	CHHS East	\$ 550 prorated	1/02/14-6/30/14
Christine Mays	Kimberlee Lipinski	Johnson	\$1000 prorated	1/31/14-6/30/14
Jennifer Taylor	Arielle Caldas	Barton	\$ 550 prorated	1/23/14-6/30/14
Nicole Overbey	Lauren Routhenstein	Harte	\$ 550 prorated	2/01/14-6/30/14 (contract extended)
Kara LaGamba	Reshma George	Woodcrest	\$ 550 prorated	2/07/14-5/28/14
Susan Young	Kathleen Pacione	Rosa	\$ 550 prorated	1/27/14-4/08/14
Jennifer Aristone	Sarah Musuta	Rosa	\$ 550 prorated	1/30/14-6/30/14
Linda Petterson	Erica Marshall	Knight	\$ 550 prorated	5/07/14-6/30/14 (contract extended)

(d) Nursing Practicum

**RECOMMENDATION:**

It is recommended that the person listed, student at Rutgers School of Nursing be approved for a nursing practicum in accord with the data presented.

<u>Name</u>	<u>Cooperating Nurse/School</u>	<u>Effective Date</u>
Eleni Wurster	Cheryl Osnayo/CHHS East (revised for school)	4/08/14-4/09/14



**BOARD WORK SESSION**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(e) Psychology Practicum

**RECOMMENDATION:**

It is recommended that Nicole Napowanetz, student at Rowan University be approved for a practicum in school psychology effective 2/12/14-5/06/14 with Theresa Molony, Kilmer Elementary School as the cooperating psychologist.

(f) Practicum Placement

**RECOMMENDATION:**

It is recommended that the persons listed, who are students at Wilmington University be approved for a practicum in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Melissa Herder	3/10/14-5/02/14	Deborah Jacobs/Barton
Kevin Leamy	2/02/14-5/02/14	Jennifer Taylor/Barton

(g) Field Experience

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a field experience according with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Naveen Khan	Camden County	2/26/14-5/01/14	Cynthia Fortescue/Valerie Furlong-Cooper
Teresa Pugliese	Camden County	2/26/14-5/01/14	Mary D' Alessandro/Sharp
Megan Webster	Camden County	2/26/14-5/01/14	Diana Polito/Barclay

**BOARD WORK SESSION**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kelly O'Neill	CHHS East-Math	Leave with pay 12/20/13-3/20/14; without pay 3/21/14-6/30/14
Lee Ann Halbert	Mann-Nurse	Leave with pay 1/02/14-2/14/14
Elizabeth Nieradka	Carusi-Language Arts	Leave with pay 3/31/14-5/16/14; without pay 5/19/14-6/30/14
Heather Concannon	Stockton-Special Education	Leave with pay 1/21/14-1/27/14
Joanna Browne	Carusi-Special Education	Leave with pay 2/04/14-3/17/14; without pay 3/18/14-5/05/14
Marcella Nazzario-Clark	Kilmer-Teacher Coach	Leave with pay 1/09/14-1/16/14
Jennifer Woolston	CHHS West-Social Studies	Leave without pay 1/30/14-3/25/14 (revised for dates)
Rachel Israelite	Rosa-Language Arts	Leave with pay 1/23/14-2/03/14; without pay 2/04/14-6/30/14 (revised for dates)
Scott Graser	Rosa-Music	Leave with pay 12/11/13-2/07/14
Janet Boecklen	Stockton-Special Education	Leave without pay 1/27/14-5/02/14 (leave extended)
Melissa Lampman	CHHS East-Math	Leave with pay 12/23/13-2/20/14; without pay 2/21/14-6/30/14 (revised for dates)
Colleen Atchinson	Knight-Grade 2	Leave without pay 4/07/14-6/30/14 (revised for dates)
Mary Funaro	CHHS West-Media Specialist	Leave with pay 12/16/13-12/20/13
Gabriela Mandescu	CHHS East/Beck-Music	Leave with pay 4/3/14-4/30/14
Brianna Morris	Cooper-Special Education	Leave with pay 1/30/14-2/7/14

**BOARD WORK SESSION**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Borka Bijader	CHHS East-Cleaner	Leave without pay 2/01/14-3/20/14
Roberta Gentes	Stockton-Program Aide, SACC	Leave without pay 11/26/13-4/04/14
Linda Petterson	Mann-Educational Assistant	Leave without pay 12/06/13-1/20/14
Michelle Derer	Kingston-Educational Assistant	Leave with pay 2/03/14-2/03/14; without pay 2/04/14-2/07/14
Tonette McDonough	CHHS West-Secretary	Leave with pay 12/09/13-12/17/13
Mary McKenzie	CHHS West-Secretary	Leave without pay 1/21/14-1/30/14
Antoinette Broome	Malberg-Transportation Facilitator	Leave with pay 12/06/13-12/16/13
Dolores Sattin	Stockton-Educational Assistant	Leave with pay 1/17/14-1/24/14

**BOARD WORK SESSION**

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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment—Credits Earned

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/14-6/30/14.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Denise Augustyn	Carusi	E	12	\$ 62,950	F	12	\$ 64,781
Leanne Bernosky	Barclay	E	17	\$106,886	F	17	\$108,900
Kevin Brake	Carusi	E	4	\$ 53,108	F	4	\$ 54,939
Caroline Buscher	Barton	E	17	\$ 97,169	F	17	\$ 99,000
Joseph Davidson	Carusi	E	3	\$ 52,898	F	3	\$ 54,729
Melina Espaillat	Knight	D	6	\$ 52,536	E	6	\$ 54,368
Heather Esposito	CHHS West	D	13	\$ 66,154	E	13	\$ 67,986
Susan Fox	CHHS East	C	2	\$ 49,722	E	2	\$ 52,698
Valerie Furlong	Cooper/Stockton	F	17	\$ 99,000	G	17	\$101,060
Michele Jastrzembki	CHHS West	C	3	\$ 49,922	D	3	\$ 51,066
Kristina Kowalski	Paine	D	5	\$ 51,849	E	5	\$ 53,681
Jennifer McCarron	CHHS West	B	13	\$ 63,865	C	13	\$ 65,010
Donna Polito	Barclay	C	9	\$ 54,023	D	9	\$ 55,167
Cynthia Snowden	CHHS West	F	15	\$ 81,490	G	15	\$ 83,550
Elizabeth Wegoye	Rosa	C	2	\$ 49,722	E	2	\$ 52,698

**BOARD WORK SESSION**

**February 11, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Parent Son/Daughter Human Growth And Development

**RECOMMENDATION:**

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development:

<u>Name</u>	<u>School</u>	<u>Date</u>
Lee Ann Keesal	Johnson (budget #11-120-100-101-12-0101)	5/20/14
John Lauk	Johnson (budget #11-120-100-101-12-0101)	5/20/14
Lee-Ann Halbert	Mann (budget #11-120-100-10-24-0101)	3/13/14
Timothy Dempster	Mann (budget #11-120-100-101-24-0101)	4/03/14

(b) Payment to Presenters

**RECOMMENDATION:**

It is recommended that the persons listed be approved to present after school workshops effective 2/03/14-5/30/14 at the rate of \$53.56/hr (not to exceed a total of \$6427.20). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Patrick McHenry	Cynthia O'Reilly	Scott Goldthorp
Denise Roskey	Jacqueline Thompson	Derrick Owings
Paula Pennington	Violeta Katsikis	Waleska Batista-Arias
Laurie Gibson Parker	Linda Petz	Karen Russo
Lindsay Ciemiengo		

**ITEM 6. REVISED JOB DESCRIPTION**

**RECOMMENDATION:**

It is recommended that the job description listed be revised as presented effective 2/25/14.

- Director of Curriculum

**BOARD WORK SESSION**

February 11, 2014

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. First Reading of Policy
2. Waiver of Procedure F-3: Secondary Field Trips
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. FIRST READING OF POLICY**

- Draft Policy 5141.1: Accidents
- Draft Policy 5141.2: Illness

**RECOMMENDATION:**

It is recommended that the policies be approved for first reading as submitted.

**ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trip listed below.

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
Cherry Hill High School West	North America Music Festival	Virginia Beach, Va.	May 1-4, 2014	2

**BOARD WORK SESSION**

**February 11, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING  
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
13-14:88			13-14:97	
13-14:89			13-14:98	
13-14:90			13-14:99	
13-14:91			13-14:100	
13-14:92			13-14:101	
13-14:93			13-14:102	
13-14:94			13-14:103	
13-14:95			13-14:104	
13-14:96			13-14:105	

**BOARD WORK SESSION**

**February 11, 2014**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

**NO ITEMS**