

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

December 8, 2015 @ 6:30 P.M.

AGENDA

Student Matters

- HIB cases

Negotiations

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

SPECIAL ACTION AGENDA

Malberg Administration Building – Board Room
December 8, 2015
7:00 PM

Meeting called to order by - _____

ROLL CALL

Mrs. Carol Matlack, President
Mr. Elliott Roth, Vice President
Mrs. Lisa Conn
Dr. J. Barry Dickinson
Mr. Eric Goodwin
Mrs. Colleen Horiates
Mrs. Kathy Judge
Mr. Steven Robbins
Mrs. Lisa Saidel

Student Representatives to the Board of Education

*Drew Meklinsky, H.S. East Timothy Intelisano, H.S. West
Jimin (Jane) Sul, H.S. East Alternate Justin Gick, H.S. West Alternate*

Dr. Joseph Meloche, Superintendent

*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary
Mr. James Gallagher, Interim Assistant Superintendent
Dr. Farrah Mahan, Director of Curriculum
Ms. LaCoyya Weathington, Director of Pupil Services
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Barbara Wilson, Public Information Officer*

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Presentation: Audit - Scott Clelland, Wiss

Public Discussion (up to three minutes per person)

Action Agenda

SPECIAL ACTION AGENDA

December 8, 2015

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Lisa Conn

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: James Gallagher

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Carol Matlack, Kathy Judge, Lisa Saidel

SPECIAL ACTION AGENDA

December 8, 2015

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Dr. Joseph Meloche Central	American Association of School Administrators Annual Conference, Phoenix, AZ	2/10-2/14, 2016	\$2,214.50 Registration/Air/ Lodging/Mileage/ Meals/Tips General Funds

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

December 8, 2015

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution Approving the Transfer of Local Share Funds to Allow for Funding of Construction Projects at Alternative High School and Rosa International Middle School
4. Resolution for the Award of Bids
5. Resolution to Accept Audit Report
6. Resolution to Accept Corrective Action Plan for 2014/2015 Audit

ITEM 1. FINANCIAL REPORTS

- a) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DOOR REPLACEMENT WORK AT KNIGHT ELEMENTARY SCHOOL
- b) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR REPLACEMENT OF AUTOMATIC FIRE DETECTION AND ALARM SYSTEMS AT FOUR ADDITIONAL LOCATIONS (BARTON, JOHNSON, KILMER AND KNIGHT ELEMENTARY SCHOOLS)

ITEM 3. RESOLUTION APPROVING THE TRANSFER OF LOCAL SHARE FUNDS TO ALLOW FOR FUNDING OF CONSTRUCTION PROJECTS AT ALTERNATIVE HIGH SCHOOL AND ROSA INTERNATIONAL MIDDLE SCHOOL

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)
- b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)
- c) #FA111815 – AUTOMATIC FIRE DETECTION AND ALARM SYSTEM REPLACEMENT (11-18-15)

SPECIAL ACTION AGENDA
December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT

**ITEM 6. RESOLUTION TO ACCEPT CORRECTIVE ACTION PLAN FOR
2014/2015 AUDIT**

SPECIAL ACTION AGENDA
December 8, 2015

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) APPROVAL OF BILL LIST

It is recommended that the bill list dated December 8, 2015 in the amount of \$2,246,826.28 be approved as submitted.

ITEM 2. RESOLUTIONS

a) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DOOR REPLACEMENT WORK AT KNIGHT ELEMENTARY SCHOOL

WHEREAS, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to replace an interior stairwell door at the Knight Elementary School;

WHEREAS, the above project is partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica’s proposal for architectural work relating to door replacement work at the Knight Elementary School will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to the replacement of the interior stairwell door at the Knight Elementary School for a total lump sum fee of Nine Thousand Seven Hundred and Fifty Dollars (\$9,750.00), inclusive of a reimbursable expense allowance of Two Hundred and Fifty Dollars (\$250.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-05002
Account Code: 30-000-400-334-21-8100

SPECIAL ACTION AGENDA
December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- b) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR REPLACEMENT OF AUTOMATIC FIRE DETECTION AND ALARM SYSTEMS AT FOUR ADDITIONAL LOCATIONS (BARTON, JOHNSON, KILMER AND KNIGHT ELEMENTARY SCHOOLS)

WHEREAS, the Cherry Hill Board of Education (“Board”) awarded a contract to Becica Associates, LLC (“Becica”) to provide architectural services in connection with the replacement of automatic fire detection and alarm systems at ten locations within the school district;

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that it will be in its best interest to replace the fire detection and alarm systems at four additional locations;

WHEREAS, the additional work will take place at the Barton, Johnson, Kilmer and Knight Elementary Schools;

WHEREAS, the above four projects are partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica’s proposal for architectural work relating to the four additional locations will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services at the Barton, Johnson, Kilmer and Knight Elementary Schools for a total lump sum fee of Seventy-Seven Thousand Eight Hundred and Fifty Dollars (\$77,850.00), inclusive of a reimbursable expense allowance of One Thousand Dollars (\$1,000.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #	Account Code:	Amount
16-05003	30-000-400-334-03-8095	\$20,750.00
16-05004	30-000-400-335-12-8096	18,400.00
16-05005	30-000-400-334-15-8098	20,200.00
16-05010	30-000-400-334-21-8100	18,500.00

SPECIAL ACTION AGENDA
December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 3. A RESOLUTION APPROVING THE TRANSFER OF LOCAL SHARE FUNDS TO ALLOW FOR FUNDING OF CONSTRUCTION PROJECTS AT ALTERNATIVE HIGH SCHOOL AND ROSA INTERNATIONAL MIDDLE SCHOOL

WHEREAS, the Board will be entering into construction contracts for the replacement of the automatic fire protection and alarm systems at the Alternative High School and Rosa International Middle School as well as exterior wall rebuilding work at the Rosa International Middle School (hereinafter the “Projects”).

WHEREAS, the contract awards are dependent on the transfer of excess local funds from the budget line item for the Schools Development Authority (“SDA”) funded project at the Henry C. Beck Middle School to the budget line items established for the Projects; and

WHEREAS, the Board’s administration recommends that the following fund transfers be made to allow for the proper funding of the Projects:

<u>School</u>	<u>Project Description</u>	<u>NJDOE STATE PLAN No.</u>	<u>SDA Grant No.</u>	<u>Budget Item No.</u>	<u>Local Share to Transfer</u>
Beck MS	Fire Alarm & Detection - Replace	0800-073-14-1022-G04	G5-5047	8076	(44,940.00)
Alternative HS	Fire Doors, Alarm & Detection - Replace	0800-060-14-1018-G04	G5-5036	8079	17,047.00
Rosa MS	Fire Alarm, Exterior Wall Rebuild 2...Projects	0800-074-14-1023-G04	G5-5049	8077	27,893.00

NOW, THEREFORE, BE IT RESOLVED, that the Board, in accordance with the above schedule, hereby authorizes the transfer of Forty-Four Thousand Nine Hundred and Forty Dollars (\$44,940.00) from budget line-item number 8076 (Fire Alarm & Detection) as follows: Seventeen Thousand and Forty-Seven Dollars (\$17,047.00) to budget line-item number 8079 (Fire Doors, Alarm and Detection) and Twenty-Seven Thousand Eight Hundred and Ninety-three Dollars (\$27,893.00) to budget line-item number 8077 (Fire Alarm and Wall Rebuild).

SPECIAL ACTION AGENDA
December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the replacement of stair doors at the Knight and Sharp Elementary Schools (Bid No. KSSD-111015) (the “Projects”);

WHEREAS, bids were received for a single overall contract for the Projects, publicly opened and read aloud at the Board’s offices on Tuesday, November 10, 2015;

WHEREAS, the Projects will be funded in part by the New Jersey Schools Development Authority in accordance with grants numbered G5-5035 for the Knight Elementary School location and G5-5058 for the Sharp Elementary School location; and

WHEREAS, five (5) contractors submitted bids in the following amounts:

<u>BIDDERS</u>	<u>SOC-1 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTRY SCHOOLS</u>
Coastal Land Contractors, Inc. Elmer, NJ	\$78,652.00
Garozzo & Scimeca Construction, Inc. Williamstown, NJ	110,725.00
Jersey Architectural Door Atlantic City, NJ	83,217.00
Levy Construction Co., Audubon, NJ	97,700.00
MJJ Construction, LLC, Atco, NJ	115,000.00

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Coastal Land Contractors, Inc. for the Projects in the amount of Thirty-Nine Thousand Ten Dollars and Twenty Cents (\$39,010.20) for the work at the Knight Elementary School location and Thirty-Nine Thousand Six Hundred and Forty-One Dollars and Eighty Cents (\$39,641.80) for the work at the Sharp Elementary School location, for a total amount of Seventy-Eight Thousand Six Hundred and Fifty-Two Dollars (\$78,652.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #	Account Code:
16-05009	30-000-400-450-21-8100
16-05011	30-000-400-335-30-8084

SPECIAL ACTION AGENDA
December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS

b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for exterior wall renovations and related work (phase II) at Rosa International Middle School (Bid No. REW-111015) (the “Project”);

WHEREAS, bids were received for a single overall contract, publicly opened and read aloud at the Board’s offices on Tuesday, November 10, 2015;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5049; and

WHEREAS, (3) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	Coastal Land Const., Inc., Pittsgrove, NJ	Levy Construction, Co., Inc. Audubon, NJ	MJJ Const., LLC, Atco, NJ
SOC-1 – EXTERIOR WALL RENOVATIONS & RELATED WORK PHASE II	\$388,443.00	\$328,900.00	\$468,000.00
ALT. SOC-1A – Base Bid: Boiler room modifications	30,198.00	47,400.00	30,000.00
ALT. SOC-1B – Storm drainage system modifications	54,459.00	16,400.00	42,000.00
ALT. SOC-1C – Provide & install light filtering shades.	4,658.00	10,600.00	10,000.00

WHEREAS, the Board’s administration has determined that Levy Construction Company, Inc. submitted the lowest responsive/responsible base bid in the total amount of \$328,900.00; and

WHEREAS, the Board’s administration has recommended that it is not in the Board’s best interest to pursue the work associated with the above-listed alternate bids at this time;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Levy Construction Company, Inc. for the Project in the amount of Three Hundred Twenty-Eight Thousand and Nine Hundred Dollars (\$328,900.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-05008
Account Code: 30-000-400-450-48-8077

SPECIAL ACTION AGENDA

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS

c) #FA111815 – AUTOMATIC FIRE DETECTION AND ALARM SYSTEM REPLACEMENT (11-18-15)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for automatic fire protection and alarm system replacement at fourteen locations (Bid No. FA111815) (the “Projects”);

WHEREAS, bids were received for a single overall contract, publicly opened and read aloud at the Board’s offices on Wednesday, November 18, 2015;

WHEREAS, the Projects will be funded in part by the New Jersey Schools Development Authority in accordance with separate grants for each of the fourteen locations; and

WHEREAS, five (5) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	DEC Electrical Contractors West Berlin, NJ	Electri-tech Inc. Dorothy, NJ	Haig's Service Corporation Green Brook, NJ	Open Systems Integrators, Inc. Manalapan, NJ	Wescott Electric Company Glenn Riddle, PA
<u>CONTRACT E-1</u> Automatic Fire Detection and Alarm System Replacement at Various Cherry Hill Board of Education Sites in Cherry Hill, New Jersey for all (14) fourteen project sites.	\$2,124,400.00	\$1,792,215.55	\$1,576,000.00	\$1,704,757.00	\$3,156,500.00
<u>ALTERNATE BIDS</u>					
<u>ALTERNATE BID NO. E-1A</u> (Add to Base Bid): Provide an extended warranty, maintenance/service and testing contract.	\$172,400.00	\$56,000.00	\$224,000.00	\$136,380.56	\$172,720.00
<u>ALTERNATE BID NO. E-1B</u> (Add to the Base Bid): Voice Notification Speakers.	\$303,000.00	\$165,701.58	\$240,000.00	\$279,548.00	\$420,500.00

SPECIAL ACTION AGENDA

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS

c) #FA111815 – AUTOMATIC FIRE DETECTION AND ALARM SYSTEM REPLACEMENT (11-18-15) continued

WHEREAS, the Board’s administration has determined that Electri-Tech, Inc. submitted the lowest responsive/responsible bid in the total amount of \$2,013,917.13, which amount includes the bid prices for Alternate bids E-1A and E-1B;

WHEREAS, for informational purposes, the above-referenced total bid amount is broken down for each location as follows:

- Barton Elementary School - \$121,393.65 (SDA Grant G5-5045)
- Cooper Elementary School - \$141,376.15 (SDA Grant G5-5053)
- Harte Elementary School - \$156,353.02 (SDA Grant G5-5042)
- Johnson Elementary School \$154,161.92 (SDA Grant G5-5055)
- Kilmer Elementary School \$155,354.34 (SDA Grant G5-5060)
- Knight Elementary School \$134,025.44 (SDA Grant G5-5035)
- Mann Elementary School \$125,097.35 (SDA Grant G5-5051)
- Paine Elementary School \$139,008.48 (SDA Grant G5-5067)
- Sharp Elementary School \$130,098.44 (SDA Grant G5-5058)
- Stockton Elementary School \$145,655.85 (SDA Grant G5-5065)
- Woodcrest Elementary School \$146,253.69 (SDA Grant G5-5070)
- Beck Middle School \$243,459.73 (SDA Grant G5-5047)
- Rosa Middle School \$132,492.62 (SDA Grant G5-5049)
- Malberg High School \$89,186.45 (SDA Grant G5-5036)

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Electri-Tech, Inc. for the Projects in the total amount of Two Million Thirteen Thousand Nine Hundred Seventeen Dollars and Thirteen Cents (\$2,013,917.13), inclusive of all the advertised alternates; and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #	Account Code:
16-05013	30-000-400-450-03-8095
16-05015	30-000-400-450-06-8081
16-05016	30-000-400-450-09-8073
16-05017	30-000-400-450-12-8096
16-05018	30-000-400-450-15-8098
16-05019	30-000-400-450-21-8100
16-05020	30-000-400-450-24-8075
16-05021	30-000-400-450-27-8083
16-05022	30-000-400-450-30-8084
16-05023	30-000-400-450-33-8085
16-05024	30-000-400-450-36-8086
16-05025	30-000-400-450-40-8076
16-05026	30-000-400-450-48-8077
16-05027	30-000-400-450-60-8079

SPECIAL ACTION AGENDA
December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT

RESOLVED, that the annual audit for the 2014/2015 school year, as submitted by the District's auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.

ITEM 6. RESOLUTION TO ACCEPT CORRECTIVE ACTION PLAN FOR 2014/2015 AUDIT

Resolved, that the Cherry Hill Township Board of Education approve the Corrective Action Plan in connection with the 2014/2015 audit and directs the administration to implement same.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

December 8, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Kathleen Chase	CHHS West-Special Education (\$93,048)	02/01/16	Retirement
Becca Gutwirth	CHHS West-Special Education (\$58,944)	On or about 1/22/16	Personal
Anthony Musumeci	Carusi-Humanities (\$58,259)	On or about 1/22/16	Personal

SPECIAL ACTION AGENDA

December 8, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Eileen Barkhymer	Cooper-Teacher II, SACC	11/04/15	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Gregory Coolahan	CHHS West-Assistant Coach Wrestling (budget# 11-402-100-100-55-0101)	9/01/15-6/30/16	\$5725
Edward Shaen	CHHS West-Assistant Coach Boys Basketball (budget# 11-402-100-100-55- 0101)	9/01/15-6/30/16	\$5725

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Classroom Observation

RECOMMENDATION:

It is recommended that Nicholas Karcher, Special Education/Elementary Education Major at Kutztown University, be approved for a classroom observation for a total of five (5) hours between November 23, 2015 and December 23, 2015 with Maureen Gravante as the Cooperating Teacher at Thomas Paine Elementary School.

SPECIAL ACTION AGENDA

December 8, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Julie Dugan	Barton-Teacher II, SACC	11/17/15-6/30/16	\$11.00
Eileen Barkhymer	District-Substitute Teacher II, SACC	11/05/15-6/30/16	\$11.00
Tracy Riddell	District-Substitute Teacher, SACC	11/25/15-6/30/16	\$12.65
Olimpia Cordisco	District-Transportation Facilitator (Replacing A. Broome-budget #11-000-270-107-83-0100)	12/07/15-6/30/16	\$38,000 pro-rated
Nicole Gaunt	District-STEP Coordinator Aide (Replacing C. Orange-budget #60-990-320-106-58-0003)	12/07/15-6/30/16	\$22,000 pro-rated

(b) Summer Employment

RECOMMENDATION:

Be it resolved that the persons listed be approved for five days of summer employment effective 7/01/15-8/30/15 at Johnson Elementary School in accord with the data presented. Monies budgeted from account #11-190-100-106-12-0101 (not to exceed \$249.15).

<u>Name</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Cathy Reynolds	35 hours	\$15.65
Ellen Cybulski	16.5 hours	\$15.10

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2015-16 school year at the same hourly rate previously approved in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Nicole Gaunt	District-Teacher, SACC (40 hrs/wk-budget #60-990-320-101-58-0002)	District-Teacher, SACC (13.75 hrs/wk-budget #60-990-320-101-58-0002)	12/07/15-6/30/16

SPECIAL ACTION AGENDA

December 8, 2015

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

memorandum

Date: December 3, 2015

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION – 6:30 PM
SPECIAL ACTION MEETING – 7:00 PM
BOARD WORK SESSION—Immediately following Special Action
December 8, 2015 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Lisa Conn

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: James Gallagher

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
December 8, 2015

PRESENTATIONS

Turf Field Update.....John Middleton, Becica Associates

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

December 8, 2015

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of the Nursing Services Plan for the 2015-2016 school year
3. Approval of Out of District Student Placements for 2015-2016 school year

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Jennifer Aristone Rosa	Co-Teaching That Works, Voorhees, NJ	1/25/16	\$148.53 Registration/Mileage General Funds

BOARD WORK SESSION
December 8, 2015

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Teresa Convery Rosa	Co-Teaching That Works, Voorhees, NJ	1/25/16	\$148.53 Registration/Mileage General Funds
C	Kate Williams West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds
D	Kathy Gendelman West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds
E	Bridget Garrity- Bantle West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds

ITEM #2. APPROVAL OF THE NURSING SERVICES PLAN FOR THE 2015-2016 SCHOOL YEAR

It is requested that the proposal for the Nursing Services Plan for the 2015-2016 school year be approved by the Board of Education as discussed at the C&I Committee Meeting on November 30, 2015.

BOARD WORK SESSION
December 8, 2015

A. CURRICULUM & INSTRUCTION

ITEM #3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the December 2015 cycle. There are 3 submissions (including 1 new and 1 revised).

VENDOR	ID	TERM	RSY TUITION	AMT
Berlin Twp. (John F. Kennedy)	3014319	9/3/15-6/15/16	33,135	33,135
Brookfield Academy*	3009254	9/3/15-6/30/16	930	930
Ranch Hope/Alloway Elem. (new)	2031530	9/8/15-6/30/16	12,100	12,100
*increase in tuition rate by \$930. - prev BOE approved 8/11/15 P.O. 2500 new total \$24,192				
				46,165

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 16, 2016
7. Approval of License Agreement for the Liacouras Center – Graduation H.S. West, June 16, 2016
8. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR OCTOBER 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2015
- d) SACC FINANCIAL REPORT FOR OCTOBER 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1
- b) SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

a) #BLRFP-032715 – MALBERG BOILER REPLACEMENT PROJECT (3-27-15)

**ITEM 6 APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER – GRADUATION – H.S. EAST, JUNE 16, 2016**

**ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER - GRADUATION H.S. WEST, JUNE 16, 2016**

ITEM 8. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION
December 8, 2015

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR OCTOBER 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of October 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2015**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending October 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR OCTOBER 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of October 2015 be accepted as submitted.

BOARD WORK SESSION
December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated _____, 2015 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Public Schools hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 for the Cherry Hill Public Schools in compliance with Department of Education requirements.

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT

WHEREAS, pursuant to N.J.A.C. 6A:27-11.2, all school bus emergency first drills have been successfully completed at all schools as indicated. Reports are kept on file in the Transportation Department office.

SCHOOL	DATE & TIME	SCHOOL LOCATION	ROUTES	WALKERS	PRINCIPAL/ SUPERVISOR
Alternative High School	10/7/15 7:30AM	45 Ranoldo Terrace	AV1-6	All Transported	Mr. Riordan
High School East	10/15/15 6:50AM	1750 Kresson Road	E1-32, EW1-8, CHV75	Yes	Mr. Hulme
High School West	10/7/15 & 10/27/15 7:00AM	2101 Chapel Avenue	CHV65-69, WE1-4, W1-16	Yes	Ms. Gendelman
Beck Middle School	9/16/15 7:45AM	950 Cropwell Road	B1-19	No	Dr. Perry, Dr. Russo
Carusi Middle School	10/6/15 8:00AM	315 Roosevelt Drive	C1-20, CHV8, CHV11, CHV14	No	Ms. McKenzie, Dr. Cafagna
Rosa Middle School	9/22/15 7:35AM	485 Browning Lane	R1-21, CHV10, CHV22, CHV24	All Transported	Mr. Zografos
Barclay Pre-School	10/29/15 9:00AM & 1:00PM	1220 Winston Way	BCV3,4,5,8,10,11,12,13,14,15,17,18,19,28,29 BCV9,22,23,24,25,26,27	Yes	Ms. Rockhill
Barton Elementary School	10/7/15 9:10AM	223 Rhode Island Avenue	CB1-8, CHV26, Bus12	Yes	Mr. Sweeny, Mrs. Badtorff
Cooper Elementary School	9/25/15 9:30AM	1960 Greentree Road	JC1-2, CHV15-20	Yes	Ms. Taylor
Harte Elementary School	10/7/15 8:45am & 11AM	1909 Queen Ann Drive	BH1-3, CHV13, CHV34-36	Yes	Dr. Burti
Johnson Elementary School	10/7/15 8:45AM	500 Kresson Road	JJ1-10, CHV28-32, CHV79	Yes	Mr. Peltzman
Kilmer Elementary School	11/3/15 8:40AM	2900 Chapel Avenue	JK1-7	Yes	Ms. Rebecca Tiernan
Kingston Elementary School	10/27/15 9:00AM	320 Kingston Road	CHV38-43, KG1-2, QVPH, QLK	Yes	Mr. Marble
Knight Elementary School	11/18/15 8:30AM	140 Old Carriage Road	RK1-6, CHV33, CHV44-48, CHV78	No	Mr. Park
Mann Elementary School	10/19/15 9:05AM	150 Walt Whitman Boulevard	HM1-5, CHV49-52	Yes	Ms. Dalal
Paine Elementary School	10/16/15 & 10/22/15 8:30AM	4001 Church Road	TP1-8, CHV53-56, TPK1-2,	Yes	Dr. Rickansrud
Sharp Elementary School	9/17/15 8:40AM	300 Old Orchard Road	JS-1,JS-3,JS-5, CHV27, CHV57-62	Yes	Mr. Miscioscia
Stockton Elementary School	10/21/15 9:00AM	200 Wexford Drive	RS1-6, RS9, CHV63-64, CHC76-77, BCV6	Yes	Mr. Baldoni, Ms. Reilly
Woodcrest Elementary School	11/4/15 8:45AM	400 Cranford Drive	WC1-6, CHV71-73	No	Mr. Cohen

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, said bids expire on November 30, 2016.

GENERAL CLASSROOM SUPPLIES

School Specialty
Bid #7775324141

OFFICE/COMPUTER SUPPLIES

Staples Advantage
Bid #SPLS7269

ATHLETIC SUPPLIES

Aluminum Athletic Equipment Co., Bid #150944
Leisure Sporting Goods, Bid #7465
Longstreth Sporting Goods, Bid #NJ7465
M-F Athletic (MFAC, LLC), Bid #MF7465

R & R Trophy and Sporting Goods,
Bid #NJPB10815
S & S Worldwide Inc., Bid #7465-16PE
Stan's Sport Center, Inc. Bid #7465
Winning Teams by Nissel, LLC, Bid #655

ARC Sports, Bid #7465001
Levy's Inc., Bid #I7465
Metuchen Center Inc., Bid 7465
Passon's Sports/Sports Supply,
Bid #3074631-15
Riddell/All American,
Bid #124590
Sportsman's, Bid #7465
Walters' Swim Supplies, Inc., Bid #7465
Zams, Inc., Bid #7465

AUDIO VISUAL SUPPLIES

ACCO Brands USA, LLC dba GBC, Bid #7276
Interlight, Bid #81565
Paper Clips Inc., Bid #7276
Total Video Products, Inc., Bid #7276
Valiant National AV Supply, Bid #7276

Camcor, Inc., Bid #7276
Mid-Atlantic Media, Inc., Bid #nj2015
Ray Supply, Inc., Bid NJAV2015
Troxell Communications, Inc., Bid #7276

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

CUSTODIAL SUPPLIES

All American Poly Corp.,
Bid #10/8/2015NJ
APP, Inc., Bid #7310
Calico Industries Inc., Bid #EDDATANJ7290
Cooper Electric Supply Co.,
Bid #S023266557/7310
E. A. Morse & Co., Inc., Bid #B1008157310
Generations Electrical Co., Bid #7464GEC
Interboro Packaging Corp., Bid #7290
Maintenance Supply Company, Bid #7310
Real Lighting, Inc.,
Bid #7310NJ
Snap-On Industrial (Div. of IDSC Holdings LLC)
Bid #7310
The Sherwin-Williams Co., Bid #7310
United Sales USA Corp., Bid USED7310

Allied Filter Company, Inc., Bid
#NOV9182015
Brookaire Co., LLC, Bid #ED7310100815
Central Poly-Bag Corporation, Bid #140735
Day to Day Essentials, LLC,
Bid #7310
Farrar Filter Co. Inc., Bid #FFC2545
Indco, Inc., Bid #2015
John A. Earl Inc., Bid #7310
Metco Supply Inc., Bid #7310cu108
Scoles Floorshine Industries,
Bid #100815SF
Staples Contract & Commercial, Inc.,
Bid #SPLS7310
Tri-State LED, Bid #TSNJ1415

ELEMENTARY SCIENCE GRADE LEVEL

Ward's Science, Bid #8002881984

ELEMENTARY SCIENCE

Carolina Biological Supply Co., Bid #P105868
Electronix Express,
Bid #GC7295
Frey Scientific, Bid #7779295459
Pitsco Education,
Bid #618485
Ward's Science / BWR International, LLC,
Bid #8002884546

EAI Education / Eric Armin, Inc., Bid #7295
Fisher Scientific Co., LLC,
Bid #003512-001-7295
Nasco, Bid #15497
Sargent-Welch/VWR,
Bid #8002880997

FAMILY/CONSUMER SCIENCE SUPPLIES

Nasco, Bid #15475

S.A.N.E., Bid #5700

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

FINE ART SUPPLIES

Blick Company, Bid #QBM6030-105
Ceramic Supply Inc., Bid #CS7300
National Art & School Supplies,
Bid #7300
Sheffield Pottery, Inc., Bid #7300
W. B. Mason co., Inc., Bid #EDS-7300

Cascade School Supplies, Bid #84395
Nasco, Bid #15472
School Specialty/Sax Arts Ed.,
Bid #7779329061
Triarco Arts & Crafts, LLC, Bid #15137

HEALTH AND TRAINER SUPPLIES

Henry Schein Inc., Bid #52034
School Health Corporation, Bid #3048134
Winning Teams by Nissel, Bid #654

Medco Supply Co., Bid #100418218
School Nurse Supply, Bid #7298 NJCO-OP

LANGUAGE ARTS / WORLD LANGUAGES

Teacher's Discovery/American Eagle Co., Inc.,
Bid #ED7257

LIBRARY SUPPLIES

ACCO Brands USA LLC (GBC),
Bid #7247
Demco, Bid #C20901

Cascade School Supplies,
Bid #84352
The Library Store, Inc., Bid #NJEDS

MATH SUPPLIES

Discount School Supply, LLC, Bid #7275
ETA Hand2Mind, Bid #7275NJ

EAI Education / Eric Armin Inc., Bid #7275
Nasco, Bid #15476

PHOTOGRAPHY SUPPLIES

Real Lighting Inc., Bid #7270NJ
Valley Litho Supply Co., Bid #7270

Troxell Communications, Inc., Bid #7270

PHYSICAL EDUCATION SUPPLIES

Aluminum Athletic Equipment Co., Bid #150925
Nasco,
Bid #15492
School Specialty, Inc./Sportime,
Bid #7779328924

Levy's, Inc., Bid #L7245
Passon's Sports/BSN Sports & US Games
Bid #3074614-2015

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

ROCKETRY

Brodhead Garrett Co., Bid #7779338608
Metco Supply Inc., Bid #7259rk108
Pitsco Education, Bid #618351

Electronix Express, Bid #GC7259
Midwest Technology Products, Bid #2069825

SCIENCE SUPPLIES

Bio Corporation, Bid #7251-09-55
EAI Education/Eric Armin Inc., Bid #7251
Fisher Science Education Inc.,
Bid #003512-001-7251
Frey Scientific Co., Bid #7779295334
Parco Scientific Company, Bid #PQA112818
Sargent-Welch/VWR,
Bid #SW-2016NJEDDATA

Carolina Biological Supply Co., Bid #P105868
Electronix Express Bid #GC7251
Flinn Scientific Inc.,
Bid #130214
Nasco, Bid #15520
Pitsco Education, Bid #618055
Ward's Natural Science,
Bid #EdData Bid 7251

SPECIAL NEEDS

Fun and Function, LLC, Bid #1057
School Health Corporation,
Bid #3050916

Nasco, Bid #15680
School Specialty/Abilities,
Bid #7779328981

TEACHING AIDS

Bosland's Learning Plus, Inc., Bid #7236
Cascade School Supplies, Bid #84403
EAI Education / Eric Armin Inc., Bid #7236
Kurtz Bros., Bid #E0252B-2015
Nasco, Bid #15679
School Specialty/Childcraft,
Bid #7779328883

Becker's School Supplies, Bid #7236
Discount School Supply, Bid #7236
Kaplan Early Learning Co., Bid #3527
Lakeshore Learning Materials, Bid #7236
Really Good Stuff, Bid #7236 ED DATA

TECHNOLOGY SUPPLIES

Brodhead-Garrett Company, Bid #7779338635
Klingspor's Woodworking Shop, Bid #2128
Midwest Technology Products, Bid #2069785
Pitsco Education, Bid #618352
Valley Litho Supply Co., Bid #7264

Electronix Express, Bid #GC7264
Metco Supply Inc., Bid 7264TS101
Paxton/Patterson LLC, Bid #B749002
Travers Tool Co., Inc., Bid #22848822

BOARD WORK SESSION

December 8, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE
ELEMENTARY SCHOOL (12-9-15)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens 12-9-15.

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

INFORMATION TO BE READY FOR ACTION MEETING.

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #BLRFP-032715 – MALBERG BOILER REPLACEMENT PROJECT (3-27-15)

INFORMATION:

Board approval is requested for Change Order 002 to be issued to Kaser Mechanical LLC, Jobstown, NJ to reduce the unexpended allowance for the Malberg Boiler Replacement (deduct) \$25,000.00.

RECOMMENDATION:

It is recommended that Change Order 002 to reduce the unexpended allowance for the Malberg Boiler Replacement (deduct) \$25,000.00 be issued to Kaser Mechanical LLC, Jobstown, NJ.

(Original) PO #15-07033

Account Code: 30 000 400 450 60 8080

BOARD WORK SESSION
December 8, 2015

B. BUSINESS AND FACILITIES

**ITEM 6 APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER – GRADUATION – H.S. EAST, JUNE 16, 2016**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Thursday, June 16, 2016 at 4:00 p.m. in the amount of \$19,500.00 for Rental, Parking and other Fees.

PO #16-00294

Account Code: 11 000 240 590 50 0001

**ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER - GRADUATION H.S. WEST, JUNE 16, 2016**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Thursday, June 16, 2016 at 11:00 a.m.in the amount of \$19,500.00 for Rental, Parking and other Fees.

PO #16-00297

Account Code: 11 000 240 590 55 0001

ITEM 8. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Sharp ES	Monetary – funds to be used for Smartboard M680	Sharp PTA	\$2,200
District Wide Third Grade Students	Dictionaries	Cherry Hill Educational Foundation and Cherry Hill Rotary Club	\$1,320

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

December 8, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Approval of Revised Job Descriptions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joanne Miller	District-LDTC (\$106,886)	03/01/16	Retirement

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Laurel Saraceni	Woodcrest-Program Aide, SACC	1/01/16	Retirement

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Frank Genter	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Nicholas Flores	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Sean Redmond	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Christopher Halladay	CHHS West-Volunteer, Basketball	12/23/15-6/30/16	-----
David Sonnheim	District-Teacher, STEP Program (budget #60-990-320-100-58-0004)	01/04/15-6/16/16	\$45.20

(b) Counseling Internship

RECOMMENDATION:

Be it resolved the persons listed be approved for a counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Jamie Marcucilli	Rowan	1/19/16-12/20/16	Eileen Lynch/CHHS East
Laura Lopez	Rowan	1/19/16-5/09/16	Brittany Gibbs/CHHS West

(c) Mentors

RECOMMENDATION:

Be it resolved that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Bonnie Witt	Raymond Okuda	Kingston	8/31/15-6/30/16	\$550

(d) Practicum Placement

RECOMMENDATION:

Be it resolved that the person listed be approved for a practicum placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Ryan Gentek	Rowan	11/23/15-5/14/16	Toni Tomei Culleton/Barclay

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Clinical Nurse Rotation

RECOMMENDATION:

Be it resolved that the persons listed, who are students at Rutgers School of Nursing be approved for a clinical rotation in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Cooperating Nurse/School</u>
Amanda Ward	1/21/16-2/26/16	Robin Olin/Cooper
Kristin Murphy-Slaton	1/21/16-2/26/16	Angela Mooney/Rosa
Kelsey Denker	1/21/16-2/26/16	Barbara Kase-Avner/Beck
Angela Casaleno	1/21/16-2/26/16	Michele Taylor/Carusi
Francesca Rosati	1/21/16-2/26/16	Beverly Thomas/Stockton
Grace Jacobson	1/21/16-2/26/16	Marci Shapiro-Goldman/Sharp
Dustin Luu	1/21/16-2/26/16	Jacqueline Naddeo/Kingston
Alysia Adams	2/09/16-3/12/16	Robin Olin/Cooper
Amber DeLecce	2/09/16-3/12/16	Angela Mooney/Rosa
Sara Valett	2/09/16-3/12/16	Barbara Kase-Avner/Beck
Kristen Ferguson	2/09/16-3/12/16	Michele Taylor/Carusi
Jessica Liscomb	2/09/16-3/12/16	Beverly Thomas/Stockton
Grace Chung	2/09/16-3/12/16	Marci Shapiro-Goldman/Sharp
Kevin Wright	3/17/16-4/22/16	Robin Olin/Cooper
Wynette Glover	3/17/16-4/22/16	Angela Mooney/Rosa
Salamatu Kamara	3/17/16-4/22/16	Barbara Kase-Avner/Beck
Heidi Morinvil	3/17/16-4/22/16	Michele Taylor/Carusi
Stephanie Nemeth	3/17/16-4/22/16	Beverly Thomas/Stockton
Katherine Nini	3/17/16-4/22/16	Marci Shapiro-Goldman/Sharp
Diana Renna	3/17/16-4/22/16	Jacqueline Naddeo/Kingston

(f) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Melissa Stoffers	Beck-Assistant, Junior School Drama (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$868

*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(g) Curriculum Writing – Elementary Science

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the after school curriculum writing and planning in the area of Elementary School Science to support their work aligning curriculum to Next Generation Science Standards effective 1/04/16-2/29/16 at the rate of *\$35.71/hr (not to exceed \$3142.48). Monies budgeted from account #11-000-221-110-72-0101.

Name

Christopher Willey
Tessa Wellborn
Meliassa Bergstrom
Jennifer Sedlock
Da’Vet Ferguson
Wendy Wong

Name

Linda Pezzella
Edena DiMeola
Kimberly Laskey
Mary Ann Alomar
Lisa Campisi

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(h) Presenters - Human Growth and Development

RECOMMENDATION:

Be it resolved the persons listed from the elementary schools be approved to present the district’s Human Growth & Development Program to their 4th grade girls and 5th grade boys beginning in February 2016 through April 2016. The hourly rate of pay for each presenter is \$35.00.

<u>Name</u>	<u>School</u>	<u>Budget Account Number</u>
Lillian Barna	Barton	11-120-100-101-03-0101
Justin Smith	Barton	11-120-100-101-03-0101
Robin Olin	Cooper	11-120-100-101-06-0101
Theresa DiMedio	Harte	11-120-100-101-09-0101
LeeAnne Keesal	Johnson	11-120-100-101-12-0101
Steven Redfearn	Johnson	11-120-100-101-12-0101
Ophillia Dominique	Kilmer	11-120-100-101-15-0101
John Lauk	Kilmer	11-120-100-101-15-0101
Jacqueline Naddeo	Kingston	11-120-100-101-18-0101
Steven Redfearn	Kingston	11-120-100-101-18-0101
Amy Hawthorne	Knight	11-120-100-101-21-0101
Vincent Angelucci	Knight	11-120-100-101-21-0101
Stacey Hollander	Mann	11-120-100-101-24-0101
Timothy Dempster	Mann	11-120-100-101-24-0101
Patricia Lee	Paine	11-120-100-101-27-0101
Justin Smith	Paine	11-120-100-101-27-0101
Marci Shapiro-Goldman	Sharp	11-120-100-101-30-0101
Beverly Thomas	Stockton	11-120-100-101-33-0101
Lynn Richter	Woodcrest	11-120-100-101-36-0101

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
Constantino Mosqueda	Beck-Educational Assistant (Replacing H. Swisa-32.5 hrs/wk-budget #11-204-100-106-40-0100)	On or about 12/07/15-6/30/16	\$9.34
Michael Jankaitis	District-Teacher, Family Friendly Program (budget #60-990-320-107-58-0000)	01/04/15-6/16/16	\$22.46
April Kon	District-Teacher, Family Friendly Program (budget #60-990-320-107-58-0000)	01/04/15-6/16/16	\$22.46

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Karen Zirman	Stockton-Grade 2	Leave with pay 8/31/15-10/16/15; without pay 10/19/15-3/11/16

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Terrilyn White	CHHS West-Secretary	Leave without pay 11/17/15-2/29/16
Debra Steiner-Silver	Johnson-Educational Assistant	Leave without pay 11/30/15-12/17/15
Amy Moore	Mann-Educational Assistant	Leave without pay 11/18/15-11/25/15
Barbara Cohen	Rosa-Educational Assistant	Leave with pay 6/08/15-6/30/15; with pay 8/31/15-1/01/16

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the job descriptions listed be approved as presented effective 12/23/15.

- Assistant Business Administrator

BOARD WORK SESSION

December 8, 2015

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16: 838		15-16: 891		15-16: 906	
15-16: 861		15-16: 896		15-16: 910	
15-16: 875		15-16: 897		15-16: 918	
15-16: 879		15-16: 900		15-16: 919	
15-16: 883		15-16: 904		15-16: 922	
15-16: 885		15-16: 905			

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E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS