

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

April 18, 2017 @ 6:30 P.M.

AGENDA

Student Matters

- Review HIB case recommendations
- Human Resources Matters

ACTION AGENDA
April 18, 2017

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaisons: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA

April 18, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
2. Resolution Approving Riders to Professional Service Agreements
3. Approval of Out of District Student Placements for the 2016-2017 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Erica Meyer The King’s Christian School	Visualizing Fractions, New Brunswick, NJ	4/27/17	\$165.00 Registration Title II Funds
B	Victoria Goehrig The King’s Christian School	Visualizing Fractions, New Brunswick, NJ	4/27/17	\$165.00 Registration Title II Funds

ACTION AGENDA

April 18, 2017

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Kelli Beaver The King's Christian School	Inspiring K-8 Students to Love Math, New Brunswick, NJ	4/25/17	\$195.00 Registration Title II Funds
D	Jessica Jones The King's Christian School	Inspiring K-8 Students to Love Math, New Brunswick, NJ	4/25/17	\$195.00 Registration Title II Funds
E	Pamela Saverese The King's Christian School	Inspiring K-8 Students to Love Math, New Brunswick, NJ	4/25/17	\$195.00 Registration Title II Funds
F	LaCoyya Weashington Malberg	Special Education Dispute Resolution..., Trenton, NJ	4/25/17	\$18.41 Travel General Funds
G	Kathy Judge Board Member	NJSBA School Security & Student Safety Conference, W. Windsor, NJ	6/2/17	\$121.63 Registration/Mileage General Funds
H	Jane Scarpellino Board Member	NJSBA School Security & Student Safety Conference, W. Windsor, NJ	6/2/17	\$121.63 Registration/Mileage General Funds
I	Michelle Smith Malberg	NJAFPA Spring Training Conference, Long Branch, NJ	5/5/17	\$196.24 Registration/Mileage General Funds
J	Jennifer Green Kilmer/Barton	NJTESOL Spring Conference, New Brunswick, NJ	5/31-6/2, 2017	\$582.80 Registration/Mileage/ Tolls/Parking Title II Funds
K	Kristen McGrath West/Carusi	NJTESOL Spring Conference, New Brunswick, NJ	5/31-6/2, 2017	\$582.80 Registration/Mileage/ Tolls/Parking Title II Funds
L	Nina Israel-Zucker Barton	NJTESOL Spring Conference, New Brunswick, NJ	5/31-6/2, 2017	\$583.55 Registration/Mileage/ Tolls/Parking Title II Funds
M	Maria Campagna Kingston	NJTESOL Spring Conference, New Brunswick, NJ	5/31-6/2, 2017	\$531.88 Registration/Mileage/ Tolls/Parking Title II Funds

ACTION AGENDA

April 18, 2017

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
N	Rae Savett Paine	NJTESOL Spring Conference, New Brunswick, NJ	5/31-6/2, 2017	\$577.40 Registration/Mileage/ Tolls/Parking Title II Funds
O	Anthony Saporito Malberg	NJ Juvenile Officers Assoc. Annual Conference, Atlantic City, NJ	6/1-2, 2017	\$160.00 Registration/Rail General Funds
P	Kathy Judge Board Member	Garden State Coalition of Schools Annual Mtg., Jamesburg, NJ	5/31/17	\$96.00 Registration/Mileage General Funds
Q	Joseph Meloche Malberg	Garden State Coalition of Schools Annual Mtg., Jamesburg, NJ	5/31/17	\$96.00 Registration/Mileage General Funds

ACTION AGENDA

April 18, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. RESOLUTION APPROVING RIDERS TO PROFESSIONAL SERVICE AGREEMENTS

2a) BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND TECHNOLOGY FOR EDUCATION AND COMMUNICATION CONSULTING, INC. (“TECC, INC.”), TO PROVIDE SPEECH THERAPY AND RELATED SERVICES

WHEREAS, effective July 1, 2016, the Cherry Hill Board of Education approved a professional services contract (the “Agreement”) between the Board and TECC, Inc. for the provision of therapy services, evaluations, social skills interventions and case load management at Cherry Hill High School East and speech therapy services for Cherry Hill Alternative High School (collectively “the Services”) for the period July 1, 2016 through June 30, 2017;

WHEREAS, \$65,000.00 was set as the total approved expenditure for the period July 1, 2016 through June 30, 2017;

WHEREAS, due to an increased need for the Services during the 2016/2017 period, the Board and TECC, Inc. wish to amend their Agreement to increase the contract amount by \$50,000.00, with no change to existing hourly service rates, for a new total amount of \$115,000.00; and

WHEREAS, TECC, Inc. has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the Services referenced herein for the period July 1, 2016 through June 30, 2017, shall not exceed One Hundred and Fifteen Thousand Dollars (\$115,000.00), with no change to existing contract service rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Board Secretary to execute a Rider to the professional services contract with TECC, Inc., incorporating the above expenditure limitation into the contract.

PO 17-01678

Original Amount \$65,000

Increase - \$50,000

Total amount not to exceed \$115,000

11-000-216-320-71-0001

ACTION AGENDA

April 18, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. RESOLUTION APPROVING RIDERS TO PROFESSIONAL SERVICE AGREEMENTS

2b) APPROVING A THIRD RIDER TO THE SERVICES AGREEMENT BETWEEN THE BOARD AND TECHNOLOGY FOR EDUCATION AND COMMUNICATION CONSULTING, INC. FOR THE PROVISION OF AUGMENTATIVE COMMUNICATION AND ASSISTIVE TECHNOLOGY SERVICES (“TECC, INC.”)

WHEREAS, effective September 9, 2015, following a competitive contracting process, the Cherry Hill Board of Education approved a contract between the Board and TECC, Inc. (the “Agreement”) for the provision of augmentative communication and assistive technology services (the “Services”) for the term September 9, 2015 through June 30, 2017;

WHEREAS, in accordance with a second rider to the Agreement, \$160,000.00 was set as the total expenditure for the period July 1, 2016 through June 30, 2017;

WHEREAS, due to an increased need for the Services during the 2016-2017 period, the Board and TECC, Inc. wish to amend their Agreement a third time to increase the contract amount by \$31,000.00, with no change to existing hourly service rates, for a new total amount of \$191,000.00; and

WHEREAS, TECC, Inc. has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by TECC, Inc. for the period July 1, 2016 through June 30, 2017 shall not exceed One Hundred and Ninety-One Thousand Dollars (\$191,000.00), with no change to existing contract service rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Board Secretary to execute a Rider to the services contract with TECC, Inc., incorporating the above expenditure limitation into the contract.

PO 17-00277
Original Amount \$160,000
Increase - \$31,000
Total amount not to exceed \$191,000
11-000-216-320-71-0001

ACTION AGENDA

April 18, 2017

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the April 2017 cycle. There are 3 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	Out of County Fee	Amt
Archway*	4001369	2/2/17-6/30/17	398	280			678
Brookfield Academy	4001496	3/16/17-6/30/17	17,340				17,340
GCSSSD*	3013420	2/21/17-6/30/17	230	204		17	451
						Total	18,469

**Revised amount due to weather-related school closings that extended the school year calendar.*

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA

April 18, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Resolution for the Award of Change Orders
5. Resolution Approving Turf Field Fixed Debt Schedule
6. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2017

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of February 28, 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2017

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

ACTION AGENDA
April 18, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

c) FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending February 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR FEBRUARY 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of February 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$10,514,134.43	3/30/17- 4/7/17
SACC	\$3,158.40	3/21/17 - 4/4/17
Food Service	<u>\$301,549.60</u>	4/18/17
Grand Total	\$10,818,842.43	

f) APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated April 18, 2017 in the amount of \$1,368,157.13 and the 2nd Bill List dated April 18, 2017 in the amount of \$489,880.88 be approved as submitted.

ACTION AGENDA
April 18, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) RESOLUTION AWARDING CONTRACT FOR SOFFIT REPLACEMENT AT KINGSTON ELEMENTARY SCHOOL PROJECT #1617-6 (3-17-17)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for soffit replacement and related work at Kingston Elementary School (“Project”)

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on March 17, 2017 at 1:30 p.m.;

WHEREAS, two (2) contractors submitted bids in the following amounts:

<u>BIDDERS</u>	Coastal Land Contractors Pittsgrove, NJ	MJJ Construction, LLC Atco, NJ
CONTRACT SOC-1 (including Allowance No. 1)	\$188,263.00	\$321,000.00

WHEREAS, the Board’s administration has recommended that the Board award the contract in the amount of the base bid;

WHEREAS, the Board’s administration has determined that Coastal Land Contractors submitted the lowest responsive/responsible bid, for a total amount of \$188,263.00;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Coastal Land Contractors for the Project in the amount of One Hundred Eighty Eight Thousand, Two Hundred Sixty Three Dollars (\$188,263.00), and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

ACTION AGENDA
April 18, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Cherry Hill High School West	Q-SW3	Sicklerville, NJ	West Berlin Bus Service, Inc.	1	4/3/17-6/14/17	47	\$263.00	n/a	\$12,361.00

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)

INFORMATION:

Board approval is requested for Change Order 001, Project Bid #KSSD-111015 – Stair Door Replacement at Knight and Sharp Elementary Schools, to be issued to Coastal Land Contractors, Pittsgrove, NJ to provide wall modifications at Knight Elementary School and to delete eight (8) wall mounted electromagnetic door holder/release devices at Sharp Elementary School.

RECOMMENDATION:

It is recommended that Change Order 001 to provide wall modifications at Knight Elementary School and to delete eight (8) wall mounted electromagnetic door holder/release devices at Sharp Elementary School be issued to Coastal Land Contractors, Pittsgrove, NJ.

	<u>Knight</u>	<u>Sharp</u>
Original contract amount	\$39,010.20	\$39,641.80
Less Change Order 001	- 0 -	<u>(745.92)</u>
New contract amount	\$39,010.20	\$38,895.88

ACTION AGENDA
April 18, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION APPROVING TURF FIELD FIXED DEBT SCHEDULE

Whereas, the Cherry Hill Board of Education (“Board”) and the Township of Cherry Hill (“Township”) are parties to a Shared Services Agreement for the conversion of the Cherry Hill High School East athletic field and Cherry Hill High School West Santarpio Field to a synthetic surface (the “project”); and

Whereas, the Shared Service Agreement provides that the Township may secure financing for the project through tax free municipal bonds with a fixed repayment schedule; and

Whereas, the project was completed on schedule and below the originally anticipated cost; and

Whereas, on March 9, 2017 the Township offered \$2,510,000.00 in tax free municipal bonds for public purchase, which were successfully purchased with closing on the sale of the bonds occurring on March 23, 2016 (“Bonds”); and

Whereas, the Shared Services Agreement stipulates that “once the Township secures financing, the BOE agrees to pass a resolution approving a fixed debt schedule, which will reflect payments in the amount of fifty percent (50%) of the Township’s debt obligation. Said payments will be made to the Township no later than 15 days prior to the date of the fixed payment schedule approved by both the Township and BOE”;

Now therefore, be it Resolved, that in furtherance of the provisions of the Shared Services Agreement, the Cherry Hill Board of Education hereby approves the Turf Field Fixed Debt Schedule Agreement between the Board and the Township, on file in the office of the Assistant Superintendent-Business, and authorizes its President to execute same on behalf of the Board; and be it

Further Resolved, that the Board authorizes payments to the Township in accordance with the terms of the Detailed Bond Debt Service Turf Field Project attachment to the Turf Field Fixed Debt Schedule Agreement.

ACTION AGENDA

April 18, 2017

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Barton	Monetary- 14 Desk Exercise Bikes	Cherry Hill Education Foundation	\$3,801 *
Barclay	Monetary- Scooters, Trikes and Coupes	Cherry Hill Education Foundation	\$2,320 *
Mann	Monetary- Misc items for School Counselor/Calm down kits	Cherry Hill Education Foundation	\$1,859 *
Cooper	Monetary- Misc items for School Counselor/Calm down kits	Cherry Hill Education Foundation	\$1,546 *
Woodcrest	Monetary- 10 standing desks	Cherry Hill Education Foundation	\$2,033 *
East	Monetary- 1 Baritone Sax	Cherry Hill Education Foundation	\$4,400 *
Cooper	Monetary- Food, Bowling Event, Transportation, Bounce House Rental "High School Buddy Program"	Cherry Hill Education Foundation	\$2,231 *
Barton	Monetary- 4 iPad minis	Cherry Hill Education Foundation	\$2,184 *
East	Monetary-2 Marching Baritone Horns (Bb) with Case	Cherry Hill Education Foundation	\$3,750 *

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointment—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Approval of Revised Job Description
10. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Judith Cunning	Kilmer	1 st Grade	\$85,603	7/01/17	Retirement
Joseph DiCarlo	Beck	Science	\$99,421	7/01/17	Retirement
Lisa Ghaul	Cooper/Knight	Occupational Therapist	\$99,421	7/01/17	Deferred Retirement
Peggy Hager	CHHS East	Business	\$99,421	7/01/17	Retirement
Mary Ellen Sigman	Johnson	Teacher Coach	\$113,643	9/01/17	Retirement
Sandra Sparber	Knight	Special Education	\$101,252	7/01/17	Retirement

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Termination of Employment

RECOMMENDATION:

It is recommended that employee #10797 be terminated effective 4/19/17 for reasons on file in the office of Human Resources.

(b) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/Hourly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Ebtesam Eid	Paine	Educational Assistant	\$14,137	6/30/17	Personal
Rita Palma	Paine	SACC, Teacher II	\$13.12	4/07/17	Personal
Denise Pyle	Kilmer	Exceptional Educational Assistant	\$19,686	4/07/17	Personal
Allison Flanigan	CHHS East	Cleaner	\$30,953	3/31/17	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Practicum Experience

RECOMMENDATION:

Be it resolved that the person listed be approved for practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Erin Whitescarver	Rowan	6/28/17-8/10/17	Leanne Bernosky/Barclay

(b) Clinical Practicum

RECOMMENDATION:

Be it resolved that the person listed be approved for a clinical practicum in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Speech Language Specialist/School</u>
Kelly White	LaSalle	3/28/17-5/19/17	Sarina Hoell/Rosa

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

- (c) ESY Summer Program – Related Services
Speech Therapy/Occupational Therapy/Physical Therapy

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide coordination of related services Speech Therapy/Occupational Therapy/Physical Therapy for the ESY program at the rate of \$45.20/hr. (not to exceed a total of 52 hrs and \$2350.40). Monies budgeted from account #11-194-100-106-71-0103.

<u>Name</u>	<u>Total Number of Hours</u>	<u>Effective Date</u>
Heather Ackerman	24	6/19/17-6/30/17 7/03/17-7/08/17
Debi Kardon-Duff	8	6/19/17-6/30/17 7/03/17-7/08/17
Karen Korobellis	10	6/19/17-6/30/17 7/03/17-7/08/17
Doreen Peterson	10	6/19/17-6/30/17 7/03/17-7/08/17

- (d) ESY Summer Program – Teacher-in Charge

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers-in-charge for the ESY summer program effective 7/06/17-8/10/17 in accord with the data presented (total amount not to exceed \$1500). Monies budgeted from account #11-204-100-101-71-0102.

<u>Name</u>	<u>Amount</u>
Frank Edwards	\$500
Andrea Finkel	\$500
Mary Kopczynski	\$500

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) ESY Summer Program – Nurses/Substitute Nurses

RECOMMENDATION:

Be it resolved that the persons listed be approved as ESY nurses and/or substitute nurses at the rate of \$45.20/hr. (not to exceed \$15,000) effective 7/06/17-8/10/17. Monies budgeted from account #11-204-100-106-71-0104.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Allison Balmer	Susan O’Toole Bruce	Kathleen Butler	Therese DiMedio
Amy Hawthorne	Marci Shapiro-Goldman	Michele Taylor	Beverly Thomas
Leeanne Keesal			

(f) ESY Summer Program –
Occupational Therapy/Physical Therapy/Speech Therapy

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide Occupational Therapy/Physical Therapy and Speech Therapy for the ESY program effective 7/06/17-8/10/17 at the rate of \$45.20/hr. (not to exceed a total of \$50,000). Monies budgeted from account #11-204-100-106-71-0103.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Heather Ackerman	Ayanna Boxley	Jessica Bruno	Jane Combs
Lori Goldberg	Shirley Graves	Bernadette Hickey	Sarina Hoell
Debi Kardon-Duff	Karen Korobellis	Pamela Moore	Kathleen Mullee
Doreen Peterson	Kimberly Pratt	Mary Salvitti	Nicole Walsh

(g) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Zachary Friedman*	CHHS East - Co-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	3/30/17-6/30/17	\$1264
Griffen Colton*	CHHS East - Co-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	3/30/17-6/30/17	\$1264

*Outside district employee

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Related Service Evaluations

RECOMMENDATION:

Be it resolved that the person listed be approved for related service evaluations effective 6/22/17-8/31/17 at the rate of \$250/evaluation. Monies budgeted from account #11-000-219-104-71-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	
Heather Ackerman	Ayanna Boxley	Alena Brooks	Jessica Bruno	Jane Combs
Lori Combs	Karin Davis	Cheryl DeLuca	Nicole Fornito	Lisa Ghaul
Bernadette Hickey	Lori Goldberg	Shirley Graves	Shanna Hetzell	Sarina Hoell
Cynthia Jaffe	Debi Kardon-Duff	Karen Korobellis	Nicole Kramer	Pamela Moore
Kathleen Mullee	Doreen Peterson	Susan Pettijohn	Linda Petz	Kimberly Pratt
Karen Reitano	Mary Salvitti	Lynda Slimm	Lynn Totoro	Suzanne Vender
Nicole Walsh				

(i) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons (district educational assistants) listed be approved as substitute teachers effective 4/19/17-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>
Choy Anthony	Benjamin Whitcraft, III

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Donna Lafferty	Rosa-Educational Assistant (Replacing D. Reese - budget #11-190-100-106-48-0100)	4/03/17-6/30/17	\$9.76
Choy Anthony	Johnson-Educational Assistant (Replacing P. Babnew - budget #11-204-100-106-12-0100)	On or about 4/19/17-6/30/17	\$9.76

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

- (b) ESY Summer Program – Related Services
Certified Occupational Therapy Assistant

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide coordination of related services Certified Occupational Therapy Assistant for the ESY program at the rate of \$45.20/hr. (not to exceed a total of 4 hrs and \$180.80). Monies budgeted from account #11-194-100-106-71-0103.

<u>Name</u>	<u>Total Number of Hours</u>	<u>Effective Date</u>
Bernadette Hickey	4	6/19/17-6/30/17 7/03/17-7/08/17

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

- (a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tiffany Alvarez	Barton – Psychologist	Leave with pay 3/07/17-4/24/17 (am); Leave without pay 4/24/17(pm)-8/31/17 (revised for dates)
Erik Radbill	CHHS East/Alt. HS – Special Education	Leave with pay 3/10/17-4/24/17
Diana Ragasa Tavares	Barton – 3 rd Grade	Leave without pay 4/03/17-4/28/17
Sean Wolosin	CHHS West – Science	Leave without pay 5/16/17-5/19/17

ITEM 6. LEAVES OF ABSENCE—NON—CERTIFICATED

- (a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Marilyn Cohen	Kilmer – SACC, Teacher II	Leave with pay 1/23/17-3/02/17; Leave without pay 3/03/17-5/02/17 (revised for dates)

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Olimpia Espinal	CHHS East – Cleaner	Leave with pay 1/30/17-2/03/17
Patricia Kovacs	Paine – Exceptional Educational Assistant	Leave with pay 4/19/17-5/18/17
Stipo Lucic	Woodcrest – Lead Cleaner	Leave with pay 3/21/17-5/16/17
Mary McKenzie	CHHS East – Secretary	Intermittent leave without pay 8/29/16- 6/30/17 (leave extended)
Susan Overs-DeHart	Paine – Educational Assistant	Leave without pay 4/24/17-6/01/17
Dragana Stankovic	Paine – Lead Cleaner	Leave without pay 4/03/17-6/05/17

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 2/01/17-6/30/17.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Laura Barker	Kilmer	E	8	\$56,246	F	8	\$58,077
Evelyne Bittout	Rosa	F	13	\$71,271	G	13	\$73,331
Jennifer Carey	Harte	B	3	\$48,987	C	3	\$50,132
Danielle Douglas	Johnson	D	3	\$51,276	E	3	\$53,108
Stefanie Eglin	Kilmer/Kingston	C	6	\$51,679	D	6	\$52,823
Min Felix	Rosa	D	5	\$52,536	E	5	\$54,368
Lisa Gilbert	Sharp	B	7	\$51,208	E	7	\$55,329
Dianna Morris	Mann	E	7	\$55,329	F	7	\$57,160
Gina Oh	CHHS East	E	16	\$87,435	F	16	\$89,266
Anita Plum	Paine	B	17	\$95,300	C	17	\$96,445

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED continued

(a) Salary Adjustment Credits Earned continued

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Daniel Rogers	CHHS West	E	16A	\$93,052	F	16A	\$94,883
Kelly Staeck	Barton	B	4	\$49,560	C	4	\$50,705
Kimberly Wolozen	Carusi	E	3	\$53,108	F	3	\$54,939

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned to the positions indicated in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Ramon Cruz	CHHS West-Cleaner (budget #11-000-262-100-55-0100)	Carusi-Cleaner –(budget #11-000-262-100-45-0100)	3/20/17-6/30/17
Branden Lee	Carusi-Cleaner (budget #11-000-262-100-45-0100)	CHHS West-Cleaner (budget #11-000-262-100-55-0100)	3/20/17-6/30/17
Joseph DiCarlo	Beck – Exceptional Educational Assistant (35hrs/wk budget # 11-000-217-106-40-0100)	Beck – Exceptional Educational Assistant (33.75hrs/wk budget # 11-000-217-106-40-0100)	3/28/17-6/30/17
Altagracia Valerio De Nunez	Rosa-Cleaner (budget #11-000-262-100-48-0100)	Sharp-Cleaner – (budget #11-000-262-100-30-0100)	4/03/17-6/30/17
Angel Gomez	CHHS East-Cleaner (budget #11-000-262-100-50-0100)	Rosa-Cleaner (budget #11-000-262-100-48-0100)	4/03/17-6/30/17
Jorge Lopez	Sharp-Cleaner – (budget #11-000-262-100-30-0100)	CHHS East-Cleaner (budget #11-000-262-100-50-0100)	4/03/17-6/30/17

ACTION AGENDA

April 18, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. APPROVAL OF REVISED JOB DESCRIPTIONS

RECOMMENDATION:

Be it resolved that the revised job description listed be approved as presented effective 4/19/17.

- Director of Athletics
- PLC Coordinator (High School)

ITEM 10. OTHER MOTIONS

(a) Withholding Increment

Resolved, upon the recommendation of the superintendent of schools, that the Cherry Hill Board of Education withholds the employment and adjustment salary increment of staff member #4097 effective for the 2017-18 school year.

Motion _____ Second _____ Vote _____

ACTION AGENDA

April 18, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. Abolishment of Policy
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions
4. Resolution Adopting Revisions to Special Education Policies and Regulations

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES

- **Draft Policy 0167: Public Participation at Board Meetings**
- Draft Policy 2415.04: Title I – District-wide Parental Involvement
- Draft Policy 2415.3: Title I – Educational Stability for Children in Foster Care
- Draft Policy 2418: Section 504 of the Rehabilitation Act of 1973 – Students
- Draft Policy 2422: Health and Physical Education
- **Draft Policy 2460: Special Education**
- Draft Policy 2467: Surrogate Parents and Foster Parents
- Draft Policy 5116: Education of Homeless Children
- Draft Policy 5305: Health Services Personnel
- Draft Policy 5514: Use of Student Vehicles on School Grounds
- Draft Policy 8330: Student Records
- **Draft Policy 8454: Management of Pediculosis**
- Draft Policy 8630: Bus Driver-Bus Aide Responsibility

RECOMMENDATION:

It is recommended that the revised policies be approved for second reading and adoption as presented.

ITEM 2. ABOLISHMENT OF POLICY

- Policy 3244: In Service Training

RECOMMENDATION:

It is recommended that the revised policy be abolished.

ACTION AGENDA

April 18, 2017

D. POLICIES & LEGISLATION COMMITTEE (continued)

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
16-17:2677		16-17:2719		16-17:2741	
16-17:2684		16-17:2725		16-17:2743	
16-17:2685		16-17:2733		16-17:2745	
16-17:2699		16-17:2734		16-17:2748	
16-17:2704		16-17:2738		16-17:2776	
16-17:2714		16-17:2739		16-17:12	
16-17:2715					

**ITEM 4. RESOLUTION ADOPTING REVISIONS TO SPECIAL EDUCATION
POLICIES AND REGULATIONS**

Whereas, the New Jersey Department of Education’s Office of Special Education Programs has revised its Special Education Model Policies and Procedures adopted in 2009; and

Whereas, the Cherry Hill Board of Education has revised its Special Education Policies and Regulations in compliance with state and federal law; and

Whereas, those revisions are in compliance with the amended requirements in N.J.A.C. 6A:14 as noted in Policy 2460: Special Education and Regulation 2460: Special Education, therefore

Be it Resolved, that the Cherry Hill Board of Education verifies the adoption of the amended Policies and Regulations and authorizes the Superintendent to complete the Assurance Statement to be submitted to the Camden County Department of Education no later than May 5, 2017.

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA

April 18, 2017

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS