

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

August 8, 2017 @ 6:30 P.M.

AGENDA

- Student Matters
- Legal Matters

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

SPECIAL ACTION AGENDA

Malberg Administration Building – Board Room
August 8, 2017
7:00 PM

Meeting called to order by - _____

ROLL CALL

Dr. J. Barry Dickinson, President
Mr. Eric Goodwin, Vice President
Mrs. Kathy Judge
Mrs. Carol Matlack
Mrs. Lisa Saidel
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mr. Ken Tomlinson, Jr.
Dr. Edward Wang

Student Representatives to the Board of Education

Joshua Sodicoff, H.S. East *Carlee Cohen, H.S. West*
Lauren Atkin, H.S. East Alternate *Gay Brown, H.S. West Alternate*

Dr. Joseph Meloche, Superintendent

Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary

Dr. Joseph Campisi, Assistant Superintendent, K-12

Dr. Farrah Mahan, Director of Curriculum

Mrs. LaCoyya Weathington, Director of Pupil Services

Ms. Nancy Adrian, Director of Human Resources

Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Public Discussion (up to three minutes per person)

Presentations: None

Action Agenda

SPECIAL ACTION AGENDA
August 8, 2017

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

SPECIAL ACTION AGENDA

August 8, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Approval of High School Textbooks for the 2017-2018 school year
2. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired 2017-18
3. Approval of Out of District Student Placements for 2017-2018 school year

ITEM 1. APPROVAL OF HIGH SCHOOL TEXTBOOKS FOR 2017-2018 SCHOOL YEAR

It is recommended that the Board approve the textbooks listed below as discussed at the July 31, 2017 Curriculum and Instruction Committee Meeting.

<u>TITLE</u>	<u>PUBLISHER</u>	<u>GRADE</u>	<u>SCHOOL</u>
Reading the World	W. W. Norton & Co.	10-12	High Schools
Patterns for College Writing	Bedford/St. Martin’s	10-12	High Schools
The Bedford Researcher	Bedford/St. Martin’s	11-12	High Schools

ITEM 2. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2017-18\$1,900

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2017-18 academic school year during the August 2017 cycle.

SCHOOL	I.D.	LEVEL	COST	DATES
CH West	3000769	1	\$ 1,900.00	9/1/17-6/30/18
TOTAL			\$ 1,900.00	

SPECIAL ACTION AGENDA

August 8, 2017

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the August 2017 cycle. There are 11 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Extra	Res	Amt
Bancroft	3017524	7/7/17-6/29/18	52,550		9,343				61,893
Bancroft	3010779	7/7/17-6/29/18	58,038	28,980	10,318	5,152			102,488
Bancroft	3014421	7/1/17-6/30/18	58,038	33,120	10,318	5,888		252,686	360,050
Bancroft	3015767	7/7/17-6/29/18	58,038	28,980	10,318	5,152			102,488
Brookfield	3016718	9/5/17-6/30/18	58,320						58,320
Hampton Academy	2030646	7/10/17-7/31/17			1,900	900			2,800
Kingsway	3000695	7/17/17-6/29/18	41,346	29,700	6,891	4,950			82,887
Strang School	3003225	7/5/17-6/29/18	65,729	28,170	12,051	5,165			111,115
The Eden School	3000932	7/2/17-6/29/18	74,872		18,212		11,594		104,678
The Millcreek School	3008497	9/5/17-6/29/18	46,980						46,980
YALE	3018387	7/5/17-6/29/18	51,687		8,615				60,302
Total									1,094,001

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

August 8, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Bill List

ITEM 1. APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated August 8, 2017 in the amount of \$3,661,432.02, the 2nd Bill List dated August 8, 2017 in the amount of \$40,843.33 the 3rd bill List dated August 8, 2017 in the amount of \$1,993,580.50 and the 4th Bill List dated August 8, 2017 in the amount of \$1,467,030.12 be approved as submitted.

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewal—SACC & EDCC Program
6. Assignment/Salary Change—Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Other Compensation—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/ Stipend</u>	<u>Effective Date</u>	<u>Reason</u>
Christopher Carl	CHHS East	Summer Show Design	\$555	7/01/17	Personal
Gaby Priestley	Harte/Knight/Jo hnson/Barton	World Language	\$50,200	On or about 9/18/17	Personal
Evelyn Wood	Kilmer	Media Specialist	\$99,969	1/01/18	Retirement

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Edward Hall	CHHS East	Student Support Assistant	\$40,137	11/01/17	Retirement
Manuel Natividad	CHHS East	Cleaner	\$31,993	7/10/17	Job Abandonment

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved for the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Elizabeth Ayers	Carusi – Science Teacher (Replacing K. Bower- budget #11-130-100-101-45-0100)	9/01/17-6/30/18	\$50,000 (Bachelors, Step 1)
Charita Cooper	Beck – Special Education (Replacing K. Coleman- budget #11-209-100-101-40-0100)	On or about 9/01/17-6/30/18	\$103,860 (Masters+30, Step 17)
Ivonne D’Amato Suarez	District – ESL Teacher (New Position – budget # 11-240-100-101-71-0100)	On or about 10/08/17-6/30/18	\$60,145 (Bachelors+15, Step 12) Prorated
Donald Draft	Beck – Music Teacher (Replacing E. Shin- budget #11-130-100-101-40-0100)	9/01/17-6/30/18	\$99,969 (Masters, Step 17)
Steven Emerson	CHHS West – Biology Teacher (Replacing M. Lord – budget # 11-140-100-101-55-0100)	On or about 9/01/17-6/30/18	\$60,312 (Masters+30, Step 8)
Eveling Hondros	Carusi – World Language (Replacing K. Burns – budget # 11-130-100-101-45-0100)	9/01/17-6/30/18	\$54,121 (Masters, Step 1)

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Stephanie Metal	Stockton/Cooper– Music Teacher (Replacing L. Harmon - budget #11-120-100-101-06/33-0100)	On or about 9/01/17-6/30/18	\$50,650 (Bachelors, Step 4)
Erin Mleczko	Beck – Mathematics Teacher (Replacing J. McGrath - budget #11-130-100-101-40-0100)	9/01/17-6/30/18	\$50,200 (Bachelors, Step 2)
Christina Wilson	CHHS West – Health & Physical Education (Replacing A. DeSantis- budget #11-140-100-101-55-0100)	On or about 9/01/17-6/30/18	\$63,121 (Masters, Step 12)

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Joann Buzby	Kilmer- Co-Advisor, Safety Patrol (budget #11-190-100-106-15-0101)	9/01/17-6/30/18	\$985
Michael Cheeseman	Paine- Teacher in Charge (budget #11-000-240-110-27-0101)	9/01/17-6/30/18	\$2,217
Lori Combs	Kilmer – Co-Teacher in Charge (budget #11-000-240-110-15-0101)	9/01/17-6/30/18	\$1,108
Christopher Delrossi	Rosa – Athletic Supervisor (budget #11-402-100-100-48-0103)	9/01/17-6/30/18	\$6,038
Helen Gallagher	Kilmer- Co-Advisor, Safety Patrol (budget #11-190-100-106-15-0101)	9/01/17-6/30/18	\$985
Dana Hawkey	Paine - Co-Advisor, Safety Patrol (budget #11-190-100-106-27-0101)	9/01/17-6/30/18	\$985
Candace Keenan	Paine - Co-Advisor, Safety Patrol (budget #11-190-100-106-27-0101)	9/01/17-6/30/18	\$985
Christopher Miller	CHHS East – Summer Show, Design (budget #11-401-100-100-50-0101)	9/01/17-6/30/18	\$555
Patrice Mount	Kilmer – Co-Teacher in Charge (budget #11-000-240-110-15-0101)	9/01/17-6/30/18	\$1,108
Karen Potter	Johnson – Co-Teacher in Charge (budget #11-000-240-110-12-0101)	9/01/17-6/30/18	\$1,108
Karen Potter	Johnson – Advisor, Safety Patrol (budget #11-190-100-106-12-0101)	9/01/17-6/30/18	\$1,970

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Co-Curricular – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Lynn Totoro	Johnson – Co-Teacher in Charge (budget #11-000-240-110-12-0101)	9/01/17-6/30/18	\$1,108
Nicholas Wright	CHHS East-Assistant Coach, Football (Fall) (budget #11-402-100-100-50-0101)	9/01/17-6/30/18	\$3,880
Michael Randall*	CHHS East-Volunteer Athletic Aide, Boys Soccer	9/01/17-6/30/18	-----

*Outside district employee

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 9/01/17-6/30/18. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Anna Marie Fiore	Conor McVeigh	Perveen Sultana

(d) Camp Thomas Paine – Title I Summer Academy

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Title I Summer Academy effective 7/10/17-8/03/17.

TEACHER IN CHARGE – budget #20-234-200-101-99-0140

<u>Name</u>	<u>Hourly Rate</u>
Richard D' Alessandro	\$45.20 (not to exceed \$5516 - REVISED)

(e) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Thomas Schreck	University of Delaware	3/25/18-5/18/18	Laurie Lausi/CHHS East

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(f) Counseling Internship

RECOMMENDATION:

Be it resolved that the persons listed be approved for a school counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Ashley Babula	Rowan	9/05/17-12/22/17	Margaret Regan/CHHS East

(g) Summer Employment—Nurses Charting

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list for charting immunizations in accord with the data presented (new total not to exceed \$12,214.45). Monies budgeted from account #11-000-213-100-71-0104.

Elementary (immunizations) - Not to exceed 3 hrs/each -Effective 7/01/17-8/31/17

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Beverly Thomas	Paine	\$71.28	\$213.84

(h) Curriculum Writing Middle School English

RECOMMENDATION:

Be it resolved that Megan Langman be approved as a member of the high school ELA curriculum writing committee to develop and revise existing 9-12 ELA curriculum effective 8/09/17-10/31/17 at the rate of \$35.71/hr (not to exceed \$857.05 / 24 hours). Monies budgeted from account #11-000-221-110-72-0101.

(i) Title I -Approval for Summer Guided Study

RECOMMENDATION:

Be it resolved that Bridget Schaeffer be added to the previously approved list for Title I Summer Guided Study at Carusi Middle School effective 8/08/17-8/31/17 at the rate of \$35.71/hour (not to exceed \$7,142). Monies budgeted from account #20-233-100-101-45-0140.

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
Ashley Giles	CHHS West-Student Advocate (Replacing K. Nelson-budget #11-000-221-104-55-0100)	9/01/17-6/30/18	\$62,000
Kathleen McNulty	Beck-Educational Assistant (Replacing G. Patton-32.5 hrs/wk-budget #11-213-100-106-40-0100)	9/01/17-6/30/18	\$10.22
Conor McVeigh	Rosa-Educational Assistant (32.5 hrs/wk-budget #11-214-100-106-48-0100)	9/01/17-6/30/18	\$10.22
Emiliann Serrano	Beck-Educational Assistant (Replacing J. Smith-35 hrs/wk-budget #11-209-100-106-40-0100)	9/01/17-6/30/18	\$10.22
Perveen Sultana	Beck-Educational Assistant (Replacing D. Maxwell-32.5 hrs/wk-budget #11-213-100-106-40-0100)	9/01/17-6/30/18	\$10.22

ITEM 5. CONTRACT RENEWAL—SACC & EDCC PROGRAM

(a) SACC & EDCC Program

RECOMMENDATION:

Be it resolved that the persons listed in the report on file in the office of Human Resources dated 8/01/17, which shall become a part of the official minutes, be approved for the 2017-18 school year and that their salaries be adjusted in accordance with the guidelines established and approved.

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2017-18 school year effective 9/01/17-6/30/18 at the same salaries previously approved for the 2017-18 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Tiffany Cipriano	CHHS East/West - World Language (budget #11-140-100-101-50/55-0100)	CHHS West - World Language (budget #11-140-100-101-55-0100)
Laura Harmon	Stockton/Cooper – Music (budget #11-120-100-101-33/06-0100)	Kilmer/Johnson – Music (budget #11-120-100-101-15/12-0100)
Leslie Wallace	CHHS East/West - Mathematics (budget #11-140-100-101-50/55-0100)	CHHS West - Mathematics (budget #11-140-100-101-55-0100)
Sandra Wilcox	Stockton – 3 rd Grade (budget #11-120-100-101-33-0100)	Kilmer – 4th Grade (budget #11-120-100-101-15-0100)

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2017-18 school year effective 9/01/17-6/30/18 in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Hourly Rate</u>
Linda Brunetti	Paine–Educational Assistant (\$13.76/hr., 30 hrs/wk. - budget #11-213-100-106-27-0100)	Barton/Paine–Educational Assistant (30 hrs/wk. - budget #11-190-100-106-03/27-0100)	\$13.76
Charlotte Burton	Rosa–Exceptional Educational Assistant (\$16.78/hr., 30 hrs/wk. - budget #11-000-106-217-48-0100)	Rosa–Exceptional Educational Assistant (32.5 hrs./wk. - budget #11-000-106-217-48-0100)	\$16.78
Cathleen Clark	Mann–Exceptional Educational Assistant (\$16.21/hr., 32.5 hrs/wk. - budget #11-000-217-106-24-0100)	Beck–Exceptional Educational Assistant (32.5 hrs./wk. - budget #11-000-217-106-40-0100)	\$16.21
Deborah DiTore Tabbita	Barton/Paine–Educational Assistant (\$15.66/hr., 30 hrs/wk. - budget #11-190-100-106-03/27-0100)	Paine–Educational Assistant (30 hrs/wk. - budget #11-212-100-106-27-0100)	\$15.66
Stephanie Naling	Cooper–Educational Assistant (\$10.98/hr., 32.5 hrs/wk. - budget #11-213-100-106-06-0100)	Cooper–Exceptional Educational Assistant (32.5 hrs./wk. - budget #11-000-217-106-06-0100)	\$12.66

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Hourly Rate</u>
Lisa O'Rourke	Rosa—Educational Assistant (\$12.09/hr., 32.5 hrs/wk. - budget #11-209-100-106-48-0100)	Beck—Educational Assistant (32.5 hrs./wk. - budget #11-204-100-106-40-0100)	\$10.70
Leslie Sheppard	Rosa—Educational Assistant (\$12.09/hr., 32.5 hrs/wk. - budget #11-209-100-106-48-0100)	Beck—Educational Assistant (32.5 hrs./wk. - budget #11-204-100-106-40-0100)	\$12.09

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Professional Development – 9th Grade Teachers

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in professional development on or about 8/16/17 at the rate of \$104.50/day (not to exceed \$2,510). Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Lisa Ann Aleardi	Lisa Besser	Jeanine Caplan	Kirpa Chohan
Michael Ciavarella	Monica Ciechon	Paul Derickson	Jillian DiAmicis
James Diccio	Thomas DiPatri, Jr.	Michelle Freundlich	Caitlin Giacabetti
Brian Grillo	Andrea Hahn-Walsh	Edward Hart	Karen Howard
Megan Langman	Daniel Rogers	Robin Schwartz	Kevin Tully
Melissa Wilkins	Jennifer Woolston	Walter Stern	Brian Wright

(b) Professional Development – PLC Coordinators

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in professional development on or about 8/10/17 at the rate of \$104.50/day (not to exceed \$836). Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Joseph Boiler	Heather Esposito	Derek Field	Andrea Hahn-Walsh
Megan Langman	Tracy Linblad-Hensley	Nancy Schmarak	Hamisi Tarrant

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED – continued

(c) Summer Peer Leader

RECOMMENDATION:

Be it resolved that the person listed be approved to participate in six days of peer leaders summer planning at CHHS West effective 8/09/17-8/25/17 at the rate of \$104.50/day (not to exceed \$1254). Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>
Dolores Reilly	Brittany Gibbs

(d) Peer Leaders Retreat

RECOMMENDATION:

Be it resolved that the person listed be approved to participate in one day of peer leaders summer planning at CHHS West effective 8/09/17-8/25/17 at the rate of \$104.50/day (not to exceed \$209). Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>
Caitlin Giacabetti	Brian Drury

ITEM 9. OTHER COMPENSATION—NON—CERTIFICATED

(a) SACC Planning Meeting

RECOMMENDATION:

Be it resolved that the persons listed be approved for training at the 17-18 SACC Planning Meeting on 8/10/17 (not to exceed 6 hrs/each). Total amount not to exceed \$2,811.34. Monies budgeted from account #60-990-320-59-0001/#60-990-320-101-59-0002.

<u>Name</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
Shirley Armstrong	\$16.69	\$100.14
Jillian Arnold	\$18.05	\$108.30
Lynne Brady	\$21.38	\$128.28
Rosalie Briggs	\$17.77	\$106.62
JoAnn Buzby	\$20.77	\$124.62
Lisa Cobb	\$18.78	\$112.68
Marilyn Cohen	\$14.45	\$86.70
Donna Cooke	\$15.05	\$90.30
Colleen Corey	\$20.14	\$120.84

SPECIAL ACTION AGENDA

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—NON—CERTIFICATED - continued

(a) SACC Planning Meeting - continued

<u>Name</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
Armani Cruz	\$14.62	\$87.72
Karen Dawson	\$23.31	\$139.86
Anna DeMarco	\$17.77	\$106.62
Demetra Evans	\$16.69	\$100.14
Jennifer Fasbinder	\$22.93	\$137.58
Jessica Filipponi	\$17.77	\$106.62
Jennifer Flacco	\$13.64	\$81.84
Dolores Franquiz	\$16.92	\$101.52
Nicole Gauntt	\$18.41	\$110.46
Nicole Gilbert	\$20.14	\$120.84
Maria Greenwood	\$19.16	\$114.96
Hedva Levin	\$20.77	\$124.62
Maureen Purcell	\$17.77	\$106.62
Karen Santhin	\$13.12	\$78.72
Sheila Shedaker	\$15.58	\$93.48
Cindi Wallin	\$15.90	\$95.40

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

August 8, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISION

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 3246	

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

August 8, 2017

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS

memorandum

Date: August 2, 2017

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:30 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

August 8, 2017 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi

Committee Members: J. Barry Dickinson, Jane Scarpellino

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: J. Barry Dickinson, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
August 8, 2017

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

August 8, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum**

The Superintendent recommends the following:

1. Approval of Professional Development Plans Chart of Fiscal Responsibility for the 2017-2018 School Year
2. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year

ITEM 1. APPROVAL OF PROFESSIONAL DEVELOPMENT PLANS CHART OF FISCAL RESPONSIBILITY FOR THE 2017-2018 SCHOOL YEAR

It is recommended that the Board approve the Professional Development Plans Chart of Fiscal Responsibility as presented at the July 31, 2017 Curriculum and Instruction Committee Meeting.

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Heather Esposito West HS	Transforming Schools through Collaborative Teams Workshop, Denver, CO	11/5-8, 2017	\$1,993.32 Registration/Air/ Lodging/Mileage/ Meals/Incidentals General Funds

BOARD WORK SESSION

August 8, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JUNE 2017

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of June 30, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2017

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION
August 8, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

c) FOOD SERVICE OPERATING STATEMENT FOR JUNE 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending June 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR JUNE 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of June 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /17;
SACC	\$	/17 thru /17
Food Service		
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated , 2017 in the amount of \$ be approved as submitted.

BOARD WORK SESSION

August 8, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SCHOOL ALLIANCE INSURANCE FUND RESOLUTION TO JOIN FOR ADDITIONAL LINES OF COVERAGE**

WHEREAS, a number of educational entities have joined together to form a Joint Insurance Fund as permitted by Chapter 108 Laws of 1983 (18A:18B *et. Seq.*); and

WHEREAS, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the **Cherry Hill Board of Education**, hereafter referred to as “**Educational Facility**” has previously determined that membership in the School Alliance Insurance Fund hereafter referred to as “**Fund**” is in the best interest of the **Educational Facility**; and

WHEREAS, the **Educational Facility** is currently a member of the Fund and is provided package coverage (property, boiler & machinery, general liability, auto liability and environmental impairment liability; and school leaders professional liability coverage; and

WHEREAS, the **Educational Facility** has determined that it is in their best interest to expand their line of coverage through the **Fund**; and

NOW THEREFORE, BE IT RESOVED that the **Educational Facility** agrees to participate in the **Fund** for the following coverages effective July 1, 2017 until July 1, 2018.

- Excess Auto/General Liability
- Excess School Leaders Professional Liability

NOW THEREFORE, BE IT RESOLVED, the **Educational Entity’s** Fund Commissioner is authorized and directed to execute all other documents signifying participation for the lines of coverage stated above and to deliver same to the Administrator of the **Fund**.

BOARD WORK SESSION

August 8, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS-continued

b) **RESOLUTION APPROVING RATE SCHEDULE FOR PROFESSIONAL SERVICES**

WHEREAS, the Cherry Hill Board of Education (the “Board”) has awarded a “Professional Services” contract to the law firm of Schenck, Price, Smith & King, LLP (“SPSK”), 220 Park Avenue, Florham Park, New Jersey 07932 for provision of comprehensive legal services

WHEREAS, said services are in the nature of professional services pursuant to N.J.S.A. 18A:18A-5 and, therefore, a contract for said services may be negotiated and awarded without public bidding;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the professional services agreement and rate schedule with SPSK for Comprehensive Legal Services on file in the office of the Assistant Superintendent-Business and authorizes its President and Secretary to execute same on behalf of the Board.

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) **#1718-12 – CRAWL SPACE VENTILATION AND MODIFICATIONS RELATED WORK AT BARTON ELEMENTARY SCHOOL (8-15-17)**

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.
Bid opens August 15, 2017.

BOARD WORK SESSION
August 8, 2017

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Mann	Monetary- To be used for 4 Smart Boards for 4 classrooms	Mann PTA	\$22,000
District	Monetary- to be used for Mt. Misery Programs	Cherry Hill Education Foundation	\$5,000*
Kingston	Monetary – To be used for 45 Adult Ball Chairs – Flexible Seating	Cherry Hill Education Foundation	\$4,630*

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated
3. Other Compensation—Certificated
4. Other Motions

ITEM 1. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Rachel Amsden	CHHS West – Special Education	Leave with pay 10/23/17-12/04/17; Leave without pay 12/05/17-6/04/18
Elise Kaplow	Cooper – Teacher Coach	Leave with pay 3/15/17-5/09/17; Leave without pay 5/10/17-9/15/17 (Leave extended)

ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michelle Jimenez	Johnson – Secretary	Leave with pay 10/16/17-1/01/18
Carol Sassani	Kingston – Educational Assistant	Leave with pay 9/01/17-10/20/17
Dragana Stankovic	Paine – Lead Cleaner	Leave with pay 7/17/17-8/28/17; Leave without pay 8/29/17-11/20/17

BOARD WORK SESSION

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Beth Coffey	World Language	CHHS West	9/01/17-6/30/18	\$9,405
Susan Melograna	Math	CHHS East	9/01/17-6/30/18	\$9,729
Cecil Leonard	Industrial Arts	CHHS East	9/01/17-6/30/18	\$16,169
Aimee Hird	Graphic Arts	CHHS East	9/01/17-1/26/18	\$5,261
Michael Melograna	Health	CHHS East	9/01/17-1/26/18	\$4,769
Kristen Hildebrand	Health	CHHS East	9/01/17-1/26/18	\$4,268
Anita Bowser	Health	CHHS East	1/29/18-6/30/18	\$6,863
Amy Whitcraft	Health	CHHS East	1/29/18-6/30/18	\$5,890
Sarina Hoell	Speech Therapist	District	9/01/17-6/30/18	\$16,665

(b) Payment to Presenters

RECOMMENDATION:

Be it resolved that the persons listed be approved as presenters for new teacher orientation from 8/25/17-8/30/17 for a total of 4 hrs/persons at the rate of \$71.42/hr (not to exceed \$2,285.44).
Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Katelyn Bower	Lynn Bresnahan	Michelle Corona	Amy Edinger
Megan Langman	Patrick McHenry	James Wence	Melissa Wohlforth

(c) Title I “At Promise” Kids

RECOMMENDATION:

Be it resolved that the persons listed be approved to attend a workshop on lesson development for Title I identified students on August 28, 2017 at the rate of \$104.50/day (not to exceed \$209.00).
Monies budgeted from account #20-233-200-101-27-0101.

<u>Name</u>	<u>Name</u>
Nina Bart	Jodi Gellman

BOARD WORK SESSION

August 8, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER MOTIONS

(a) Affiliation Agreements

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2017-18 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Le Moyne College

Franklin Pierce University

University of Pennsylvania

University of Montana

BOARD WORK SESSION

August 8, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum**

The Superintendent recommends the following:

1. Second Reading of Policies
2. First Reading of Policy

ITEM 1. SECOND READING OF POLICIES

- Draft Policy 5116: Education of Homeless Children
- Draft Policy 8550: Unpaid Meal Charges/Outstanding Food Service Charges

RECOMMENDATION:

It is recommended that the policies be approved for second reading and adoption as presented.

ITEM 2. FIRST READING OF POLICY AND REGULATION

- Draft Policy & Regulation – 5330.01: Administration of Medical Marijuana

RECOMMENDATION:

It is recommended that the policy be approved for first reading as presented.

BOARD WORK SESSION

August 8, 2017

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS