

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

February 28, 2017 @ 6:30 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA
February 28, 2017
Malberg Administration Bldg.
7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Dr. J. Barry Dickinson, President
Mr. Eric Goodwin, Vice President
Mrs. Kathy Judge
Mrs. Carol Matlack
Mrs. Lisa Saidel
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mr. Ken Tomlinson, Jr.
Dr. Edward Wang

Student Representatives to the Board of Education

Kaitlyn Boyle, H.S. East *Molly Burch, H.S. West*
Ezra Nugiel, H.S. East Alternate *Abby Spencer, H.S. West Alternate*

Dr. Joseph Meloche, Superintendent
Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary
Dr. Joseph Campisi, Assistant Superintendent, K-12
Dr. Farrah Mahan, Director of Curriculum
Mrs. LaCoyya Weathington, Director of Pupil Services
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Action meeting dated January 24, 2017, Board Work Session/Special Action Meeting dated January 10, 2017 and the Organization Meeting dated January 3, 2017. Executive Sessions dated January 10, 2017 and January 24, 2017.

MOTION _____ SECOND _____ VOTE _____

Correspondence
Presentation:

- CHAACA Poster/Essay/Video Contest
- High School East Spring Play Preview “Ragtime”

Board Representative Reports
Public Discussion (up to three minutes per person)
Superintendent’s Comments
Action Agenda
Second Public Discussion (up to three minutes per person)

ACTION AGENDA
February 28, 2017

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaisons: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Out of District Student Placements for the 2016-2017 School Year
2. First Reading of Revised Policies
3. Approval of Non Public School Textbooks for 2016-2017 school year
4. **Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year**
5. **Approval of Agreements for 2016-2017 School Year-\$17,500 and Under**

ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the February 2017 cycle. There are 6 submissions.

Vendor	ID	Term	RSY	ESY	Out of County Fee	Amt
Archway	4001369	2/2/17-6/30/17	16,534	11,620		28,154
Garfield Park	3018029	1/11/17-6/30/17	29,745			29,745
Mercer County SSSD	4001124	11/28/16-6/30/17	33,366		3,082	36,448
YALE	4001216	12/7/16-6/30/17	33,918			33,918
YALE	4000765	11/21/16-6/30/17	39,335			39,335
YALE	3011792	7/5/16-8/31/16		8,033		8,033
					Total	175,633

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. FIRST READING OF REVISED POLICIES

- Draft Policy 1140: Affirmative Action Program
- Draft Policy 1523: Comprehensive Equity Plan
- Draft Policy 2200: Curriculum Content
- Draft Policy 2260: Affirmative Action Program for School and Classroom Practices
- Draft Policy 2340: Field Trips
- Draft Policy 2411: Guidance Counseling
- Draft Policy 2431: Athletic Competition
- Draft Policy 5339: Screening for Dyslexia
- Draft Policy 5350: Student Suicide Prevention
- Draft Policy 5750: Equal Educational Opportunity
- Draft Policy 5755: Equity in Educational Programs and Services

RECOMMENDATION:

It is recommended that the revised policies be approved for first reading as presented.

ITEM 3. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Biology E-student Edition 6 Year/Sub	Glencoe	978-0-07-677439-5
Biology E-student Edition 6 Year Sub Bundle	Glencoe	978-0-07-677570-5
Biology Complete Teacher 6 Year Sub Bundle	Glencoe	978--0-07-677575-0
Chemistry Matter & change E-student Edition 6 Yr Sub	Glencoe	979-0-07-677471-5
Chemistry Matter & change E-student Edition 6 Yr Sub	Glencoe	978-0-07-677584-2

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Farrah Mahan Malberg	NJASA/AASA FEA Women's Leadership Conference, Monroe Twp., NJ	3/30-31, 2017	\$359.71 Registration/ Mileage/Tolls General Funds
B	George Guy Rosa	Navigating Today While Anticipating Tomorrow if Elephants Could Talk, Philadelphia, PA	3/1/17	\$34.60 Mileage/Tolls/ Parking General Funds
C	James Hollander Marlkress	AERCO Certification, New York, NY	4/2-6, 2017	\$850.80 Lodging/Mileage/ Tolls/Meals General Funds
D	LaCoyya Weathington Malberg	NJASA/AASA FEA Women's Leadership Conference, Monroe Twp., NJ	3/30-31, 2017	\$359.71 Registration/ Mileage/Tolls General Funds

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR –CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
E	Gail Stulb Sharp	Facts of Dyslexia by Cooper Learning Center, Stratford, NJ	4/29/17	\$95.00 Registration General Funds
F	Lynn Shugars Malberg	NJASBO 55 th Annual Conference, Atlantic City, NJ	6/7-9, 2017	\$275.00 Registration General Funds
G	Lisa Ridgway Malberg	NJASBO 55 th Annual Conference, Atlantic City, NJ	6/6-9, 2017	\$782.93 Registration/ Lodging/Mileage/ Tolls/Parking/Meals/ Incidentals General Funds
H	Joseph Campisi Malberg	NJASA – The Power of Legal Information, Trenton, NJ	3/13/17	\$170.46 Registration/Mileage General Funds

ITEM 5. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR- \$17,500 AND UNDER

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year; and be it

ACTION AGENDA

February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR- \$17,500 AND UNDER -CONTINUED

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

**Voorhees Pediatric Rehabilitation Services (VPRS)
To provide Related Services (Speech, Occupational and Physical Therapy)
For student #3018097 for 2016-2017 school year
PO Amount \$6,000
Increase of \$9,000
Amount not to exceed \$15,000
PO# 17-03787
Account 11-000-216-320-71-0001**

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2016**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2016

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending December 2016 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR DECEMBER 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$10,443,972.13	Payroll Dates: 1/30/17- 2/15/17
Food Service	\$614,710.24	2/28/17
SACC	<u>\$33,013.84</u>	1/18/17 thru 2/21 /17
Grand Total	\$11,091,696.21	

f) APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated February 28, 2017 in the amount of \$557,065.85 and 2nd Bill List dated February 28, 2017 in the amount of \$2,223,307.95 be approved as submitted.

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) SPRING PLAY EXPENSE – HIGH SCHOOL EAST

In anticipation of revenue in the amount of \$46,637.25, it is recommended that High School East be given permission to procure the following items for the Spring Play “RAGTIME” without exceeding the stated amounts.

Royalties	\$8,437.25
Costumes	3,000.00
Lighting	3,400.00
Printing	1,000.00
Music	800.00
Set Construction	6,000.00
Sound Equipment	4,000.00
Make-up	500.00
Publicity	1,500.00
Rental Set	<u>9,700.00</u>
	\$38,337.25

Anticipated Profit \$8,300.00

b) SPRING PLAY EXPENSE – HIGH SCHOOL WEST

In anticipation of revenue in the amount of \$46,745.00, it is recommended that High School West be given permission to procure the following items for the Spring Play “SISTER ACT” without exceeding the stated amounts.

Royalties	\$8,945.00
Costumes	10,500.00
Lighting	10,000.00
Printing	2,000.00
Music	- 0 -
Set Construction	6,000.00
Sound Equipment	6,500.00
Make-up	- 0 -
Publicity	- 0 -
Rental Set	<u>- 0 -</u>
	\$43,945.00

Anticipated Profit \$2,800.00

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following route:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Y.A.L.E. School (Cherry Hill)	YC-2A	YC-2	Safety Bus Service, Inc.	1	1/23/17-6/19/17	95	n/a	\$65.00	\$6,175.00

Account Code: 11-000-270-514-83-0001

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that prior administrative approval be ratified for the following shuttle:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bankbridge Regional	787	n/a	West Berlin Bus Service, Inc.	1	1/11/17-3/29/17 (Wed. only)	12	\$125.00	n/a	\$1,500.00
Durand Academy	DA-X3	n/a	Hillman's Bus Service, Inc.	5	3/1/17-5/18/17 (Mon.-Thurs. Only)	42	\$352.00	\$48.00	\$16,800.00
New Hope Academy	NH-1X2	n/a	Safety Bus Service, Inc.	5	3/1/17-6/14/17 (Mon.-Thurs. Only)	56	\$189.99	n/a	\$10,639.44

Account Code: 11-000-270-514-83-0001

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION continued

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport Form	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
John A. Carusi Middle School	Q-CWC3	Westmont, NJ	West Berlin Bus Service, Inc.	1	2/1/17-2/2/17	2	\$292.00	n/a	\$584.00
Cherry Hill High School East	Q-AE2	Camden, NJ	Holcomb Bus Service, Inc.	1	3/1/17-6/16/17	71	\$222.00	n/a	\$15,762.00
Cherry Hill High School East	Q-MDM2	Marlton, NJ	Hillman's Bus Service, Inc.	1	1/23/17-5/31/17	84	\$214.00	n/a	\$17,976.00

Account Code: 11-000-270-511-83-0001

School	Route	Transport Form	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Archway-Lower School	Q-MA1	Magnolia, NJ	West Berlin Bus Service, Inc.	1	2/6/17-6/14/17	83	\$139.00	\$40.00	\$14,857.00

Account Code: 11-000-270-514-83-0001

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION continued

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following Jointure(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Kingsway Ln.Ctr. Moorestown	KH-1 Jointure (CHPS Host)	n/a	T&L Transportation, Inc.	1	1/3/17-6/16/17	109	\$50.48	\$50.00	\$10,952.32
Gloucester County Special Services	BB-2 Jointure (CHPS Host)	n/a	T&L Transportation, Inc.	1	9/22/16-6/16/17	170	\$83.45	n/a	\$14,187.00

Account Code: 11-000-270-514-83-0001

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cherry Hill-West	Monetary for Project Graduation 2017	Cherry Hill Education Foundation	\$1,000
Cherry Hill-East	Monetary for Project Graduation 2017	Cherry Hill Education Foundation	\$1,000
Cherry Hill-East	Monetary for DiBart Gym Sound System	Advocare Orthopedic Associates	\$2,000

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. **Appointments—Non-Certificated**
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jaqueline Schnapp	Woodcrest/Paine/Knight/Johnson – Elementary Supplemental Instruction (\$95,300)	7/01/17	Retirement
Christine Lind	Rosa – Special Education (\$99,421)	7/01/17	Retirement
Leslie Sacharow	Barclay – Special Education (\$101,252)	7/01/17	Retirement

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Michelle King	Sharp – Teacher, SACC (\$15.20/hr)	8/09/16	Personal
Brittany Dwyer	Sharp – Educational Assistant (\$10,658)	2/27/17	Personal
Linda Bieberbach	Barton – Educational Assistant (\$8,500) revised salary	1/27/17	Personal
Gary Schmidt	District - HVAC Lead (\$59,149)	9/01/17	Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Guidance Internship

RECOMMENDATION:

Be it resolved that the person listed be approved for guidance internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Sara Martone	Drexel	9/25/17-3/30/18	Darren Gamel/CHHS East

(b) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Ryan Black	Saint Joseph's	1/20/17-2/17/17	Michelle Freundlich/CHHS West
April Szymczyk	Rowan	3/23/17	Michael Melograna/CHHS East (revised for teacher)
Eric Villar	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Field Experience - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Peter Walski	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)
Marissa Williamson	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)
Brian Zales	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)
April Szymczyk	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Eric Villar	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Peter Walski	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Marissa Williamson	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Brian Zales	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Christina Ma	Camden County	1/30/17-2/28/17	Megan Langman/CHHS West
Jake Cominsky	Camden County	1/30/17-2/28/17	Kathleen McEleney/Woodcrest
Valeria Henkel	Camden County	1/30/17-2/28/17	Kelly Smith/Beck
Mildred Lavigna	Camden County	2/6/17-2/17/17	Kathryn Ripple-Gilmour/Sharp
Rachel Nepp	Camden County	1/30/17-2/28/17	Judianne Mayo/Harte

(c) Substitute Nurse

RECOMMENDATION:

Be it resolved that that the persons listed be approved as substitute nurses effective 3/01/17-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Regina Kao

Name

Laura Bennet

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) **Co-Curricular**

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Lisa Besser	CHHS West-Assistant Coach, Girls Spring Softball (budget #11-402-100-100-55-0101)	9/01/16-6/30/17	\$4128
Ronald Myers*	CHHS West-Assistant Coach, Boys Spring Baseball (budget #11-402-100-100-55-0101)	9/01/16-6/30/17	\$5725
Hamisi Tarrant	CHHS West-Assistant Coach, Boys & Girls Spring Track (budget #11-402-100-100-55-0101)	9/1/16-6/30/17	\$5725
Benjamin Whitcraft	CHHS East-Assistant Coach, Boys Spring Lacrosse (budget #11-402-100-100-50-0101)	9/1/16-6/30/17	\$3452

*Outside district employee

(e) **School Rotation for CHOP Psychiatry**

RECOMMENDATION:

Be it resolved that Juliet Muzere who is Psychiatry fellow at The Children’s Hospital of Philadelphia be approved for a school rotation with Theresa Molony/Elementary-Middle Schools as the Cooperating Supervisor effective 3/01/17-4/12/17.

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) **Regular**

RECOMMENDATION:

Be it resolved that the persons listed be approved for the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Manuel Natividad	CHHS East – Night Cleaner (Replacing J. Vennell- budget #11-000-262-100-50-0100)	On or about 3/06/17-6/30/17	\$30,953 prorated

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Anthony Brocco	CHHS-East – Math	Leave with pay 1/09/17-1/31/17 (revised for dates)
Dina Campbell Mathias	CHHS West – Special Education	Leave without pay 1/30/17-2/17/17
Jennifer Cyr	Johnson – 4 th Grade	Leave with pay 12/20/16-1/11/17 (revised for dates)
Maureen Duffy	Stockton/Woodcrest – Special Education	Leave with pay 2/14/17-2/21/17
Joy Malko	Beck – Health and Physical Education	Leave with pay 1/09/17-1/23/17 Leave without pay 1/24/17-4/06/17 (revised for dates)
Samantha Vanaman	CHHS East – Special Education	Leave with pay 1/02/17-1/06/17
Brian Grillo	CHHS West – Science	Leave without pay 2/21/17-3/07/17 (revised for dates)
Ryan Nixon	Beck – Special Education	Leave without pay 2/21/17-3/03/17
Katie Foley	Knight – 5 th Grade	Leave with pay 1/13/17-2/08/17
Judithann Albuquerque	Rosa – Special Education	Leave without pay 3/14/17-4/05/17
Jessica Bruno	Sharp – Speech Language Specialist	Leave with pay 1/02/17-1/06/17
Kimberly Hall	Mann – 2 nd Grade	Leave without pay 9/1/16-6/30/17 (revised for dates)
Christina Curlett	Johnson – 2nd Grade	Leave with pay 2/03/17-2/16/17
Diana Ragasa Tavares	Barton – 3rd Grade	Leave with pay 1/30/17-2/03/17
Sharon Davis	CHHS West – Learning Disabilities Teacher Consultant	Leave without pay 2/13/17-3/01/17
Shanna Hetzell	Carusi – Speech Language Specialist	Leave without pay 4/03/17-5/12/17
Martina Wilkerson	Rosa – Learning Disabilities Teacher Consultant	Leave with pay 1/06/17-1/18/17; Leave without pay 1/19/17-2/24/17
Lauren Mann	Kingston – Special Education	Leave with pay 2/01/17-3/09/17; Leave without pay 3/10/17-3/17/17 (revised for dates)

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Allison Flanigan	CHHS East – Cleaner	Leave with pay 11/4/16-12/09/16 Leave without pay 12/12/16-3/10/17 (revised for dates)
Debbie Maista	Malberg – Payroll	Leave with pay 1/09/17-1/13/17
Michelle Jimenez	Johnson – Secretary	Leave with pay 3/07/17-5/30/17
Toni Giampietro	Knight – Educational Assistant	Leave with pay 1/19/17-1/27/17
Marilyn Cohen	Kilmer – Teacher II, SACC	Leave with pay 1/23/17-3/01/17 Leave without pay 3/02/17-4/21/17
Virginia Pelfrey	Harte – Educational Assistant	Intermittent Leave without pay 12/13/16-6/30/17
Arleen Tiedeken	CHHS East – Registrar	Leave with pay 12/05/16-12/09/16
Cynthia Valentino	Stockton – Educational Assistant	Intermittent Leave without pay 2/01/17-3/31/17
Mary McKenzie	CHHS East – Secretary	Intermittent Leave without pay 8/29/16-3/31/17 (dates extended)
Esther Fishman	Harte – Educational Assistant	Leave with pay 12/14/16-2/24/17 (revised for dates)
Deborah Ditore-Tabbita	Paine/Barton – Educational Assistant	Leave with pay 2/13/17-5/05/17

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned to the positions indicated in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Todd Sharofsky	Johnson-Teacher, SACC (\$16.92/hr.-budget #60-990-320-101-58-0001)	Stockton-Site Leader, SACC (budget #60-990-320-101-58-0001)	1/09/17-6/30/17	\$16.92
Robert Thomas	Stockton-Aide, SACC (\$9.37/hr.-budget #60-990-320-101-58-0001)	Sharp-Aide, SACC (budget #60-990-320-101-58-0001)	1/12/17-6/30/17	\$9.37
Candida Hernandez	Stockton-Cleaner (\$31,297-budget #11-000-262-100-33-0100)	Stockton- Lead Cleaner (budget #11-000-262-100-33-0100)	1/26/17-6/30/17	\$32,532 prorated (includes \$992 for Black Seal/boilers license)
Rafael Villalona-Mancebo	Johnson-Cleaner (\$31,297-budget #11-000-262-100-12-0100)	Stockton-Cleaner (budget #11-000-262-100-33-0100)	2/06/17-6/30/17	\$31,297 (includes \$344 for Black Seal/boilers license)
Aida Cordova	Rosa-Cleaner (\$30,953-budget #11-000-262-100-48-0100)	Johnson-Cleaner (budget #11-000-262-100-12-0100)	2/06/17-6/30/17	\$30,953
David Shade	Barclay-Head Custodian (\$43,381-budget #11-000-262-100-61-0100)	Marlkress-Maintenance (Replacing F. Potgieter budget #11-000-261-100-86-0100)	3/01/17-6/30/17	\$42,833 prorated (includes \$344 for Boilers license \$100 for longevity)
Domenic Lacava	Marlkress-Grounds Grade 1 (\$32,274 budget #11-000-263-100-86-0100)	Marlkress-Warehouse Grade 3 (Replacing E. Hart budget #11-000-263-100-86-0100)	3/01/17-6/30/17	\$34,274 prorated
Thomas Vasta	Marlkress-Maintenance Grade 3 (\$38,581 budget #11-000-261-100-86-0100)	Marlkress-Lead Auto Mechanic (Replacing J. Oyola budget #11-000-261-100-86-0100)	3/01/17-6/30/17	\$52,444 prorated (includes \$344 for Boilers license \$100 for longevity)

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) After School Detention

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list of certificated staff members at CHHS West for after school detention for the 2016-17 school at the rate of \$22.46/hr (not to exceed 360 hrs/total program cost \$8085.60) effective 9/01/16-6/30/17. Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Erik Ball	Kirpa Chohan	Kevin Finn
Chelsea Ronayne	Amy Schurer	Justin Smith

(b) Saturday School Detention

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list of certificated staff members at CHHS West for Saturday School detention for the 2016-17 school at the rate of \$38.48/hr (not to exceed 360 hrs/total program cost \$13,852.80) effective 9/01/16-6/30/17. Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Erik Ball	Kirpa Chohan	Kevin Finn
Chelsea Ronayne	Amy Schurer	Justin Smith

(c) Before and After School Supervision

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list of certificated staff members at CHHS West for Before and After School Supervision for the 2016-17 school at the rate of \$22.46/hr (not to exceed 1170 hrs/total program cost \$26,278.20) effective 9/01/16-6/30/17. Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Erik Ball	Kirpa Chohan	Kevin Finn
Chelsea Ronayne	Amy Schurer	Justin Smith

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED - continued

(d) Training of SACC and EDDC Staff

RECOMMENDATION:

Be it resolved that Jennifer DiStefano be approved for training of SACC and EDDC effective 3/06/17 at the hourly rate of \$71.42 (not to exceed 2 hrs). Monies budgeted from account #60-990-320-104-58-0109.

ITEM 9. OTHER MOTIONS

(a) First Reading of Revised Policy

<u>Draft Policy Number</u>	<u>Title</u>
1220	Employment of Chief School Administrator
1310	Employment of School Business Administrator/Board Secretary
1530	Equal Employment Opportunities
1550	Affirmative Action Program for Employment and Contract Practices
3111	Creating Position
3124	Employment Contract
3125	Employment of Teaching Staff Members
3125.2	Employment of Substitute Teachers
3126	District Mentoring Program
3141	Resignation
3144	Certification of Tenure Charges
3159	Teaching Staff Member/School District Reporting Responsibilities
3212	Attendance (Teaching Staff)
3231	Outside Employment as Athletic Coach
3240	Professional Development for Teachers and School Leaders
3431	Uncompensated Leave (Teaching Staff)
3432	Sick Leave (Teaching Staff)
3436	Personal Leave (Teaching Staff)
4159	Support Staff Member/School District Reporting Responsibilities
4212	Attendance (Support Staff)
4431	Uncompensated Leave (Support Staff)
4432	Sick Leave (Support Staff)
4436	Personal Leave (Support Staff)
9541	Student Teachers/Interns

RECOMMENDATION:

Be it resolved that the policies listed be approved for first readings as presented

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA
February 28, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Second Reading of Revised Policies
2. First Reading of Revised Policy
3. Approval of Harassment/Intimidation/Bullying Investigation Decision
4. Approval of Harassment/Intimidation/Bullying Hearing Decision
5. Approval of Harassment/Intimidation/Bullying Hearing Decision
6. Approval of Harassment/Intimidation/Bullying Hearing Decision

ITEM 1. SECOND READING OF REVISED POLICIES

- Draft Policy and related Regulation 2423: Bilingual and ESL Education
- Draft Policy 5337: Service Animals

RECOMMENDATION:

It is recommended that the revised policies and regulation be approved for second reading as presented.

ITEM 2. FIRST READING OF REVISED POLICY

- Draft Policy 0168: Recording Board Meetings

RECOMMENDATION:

It is recommended that the revised policy be approved for first reading as presented.

ACTION AGENDA
February 28, 2017

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISION

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
16-17: 2379		16-17: 2426		16-17: 2491	
16-17: 2402		16-17: 2466		16-17: 2493	
16-17: 2409		16-17: 2473		16-17: 2494	
16-17: 2414		16-17: 2474		16-17: 2500	
16-17: 2424		16-17: 2480		16-17: 2501	
16-17: 2425		16-17: 2489		16-17: 2506	
				16-17: 09	

ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 16-17:2143, affirming the Board's prior determination that the actions did constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

ITEM 5. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 16-17:2177, affirming the Board's prior determination that the actions did constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

ITEM 6. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 16-17:2240, affirming the Board's prior determination that the actions did not constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA

February 28, 2017

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS