

**CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey**

EXECUTIVE SESSION

Malberg Administration Bldg.

January 10, 2017 @ 6:45 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

SPECIAL ACTION AGENDA

Malberg Administration Building – Board Room
January 10, 2017
7:00 PM

Meeting called to order by - _____

ROLL CALL

Dr. J. Barry Dickinson, President
Mr. Eric Goodwin, Vice President
Mrs. Kathy Judge
Mrs. Carol Matlack
Mrs. Lisa Saidel
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mr. Ken Tomlinson, Jr.
Dr. Edward Wang

Student Representatives to the Board of Education

Kaitlyn Boyle, H.S. East *Molly Burch, H.S. West*
Ezra Nugiel, H.S. East Alternate *Abby Spencer, H.S. West Alternate*

Dr. Joseph Meloche, Superintendent

Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary

Dr. Joseph Campisi, Assistant Superintendent, K-12

Dr. Farrah Mahan, Director of Curriculum

Mrs. LaCoyya Weathington, Director of Pupil Services

Ms. Nancy Adrian, Director of Human Resources

Mr. Donald Bart, Director of Support Operations

Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Public Discussion (up to three minutes per person)

Presentations – Cherry Hill Goals 2020

Action Agenda

SPECIAL ACTION AGENDA
January 10, 2017

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

SPECIAL ACTION AGENDA

January 10, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Shilpa Davé Mann	International Symposium on Cognitive Research & Disabilities, St. Augustine, FL	2/12-14, 2017	\$1,624.84 Registration/Air/ Lodging/Mileage/ Tolls/Taxi/Meals/Tips CHASA Funds
B	J. Barry Dickinson Board President	Board Presidents Meeting, Sewell, NJ	2/4/17	\$61.22 Registration/Mileage General Funds

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

January 10, 2017

B. BUSINESS AND FACILITIES

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"

The Superintendent recommends the following:

1. *Approval of Bill List*
2. *Resolution to Revise Previous Motion Made December 13, 2016 Approving an Emergency Transfer of Funds to Allow for Proper Funding of Construction Project at Sharp Elementary School*
3. *Resolution to Rescind and Re-Award Project #1617-10 – Canopy Structural Repair and Related Work at Sharp Elementary School*
4. *Resolution Approving a Services Agreement Between the Board and Source 4 Teachers, LLC for the Provision of Temporary Certified Substitute Teacher / Support Staff Replacement*

ITEM 1. APPROVAL OF BILL LIST

It is recommended that the first Bill List dated January 10, 2017 in the amount of \$1,033,333.77, the second Bill List dated January 10, 2017 in the amount of \$578,748.90 and the third Bill List dated January 10, 2017 in the amount of \$1,564.28 be approved as submitted.

ITEM 2. RESOLUTION TO REVISE PREVIOUS MOTION MADE DECEMBER 13, 2016 APPROVING AN EMERGENCY TRANSFER OF FUNDS TO ALLOW FOR PROPER FUNDING OF CONSTRUCTION PROJECT AT SHARP ELEMENTARY SCHOOL

Resolution approving an emergency transfer of funds to allow for proper funding of construction project at Sharp Elementary School to correct previous motion made December 12, 2016.

WHEREAS, the Board has a construction project for canopy structural repair work at Sharp Elementary School which is an imminent danger to the health, safety and welfare of the public.

WHEREAS, due to the need for the performance of emergency work to provide canopy structure repairs at Sharp Elementary School, it is necessary to transfer funds from capital reserve to the general fund.

WHEREAS, the Board's administration recommends that the following fund transfer be made to allow for the proper funding of the Project:

<u>School</u>	<u>Project Description</u>	<u>Capital Reserve Funding Amount</u>
Sharp	Canopy Structural Repair	\$125,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Board, in accordance with the above schedule, hereby corrects previous motion made December 13, 2016 and authorizes the transfer of One Hundred Twenty Five Thousand Dollars (\$125,000.00) from Capital Reserve to General Fund (Fund 12).

SPECIAL ACTION AGENDA

January 10, 2017

B. BUSINESS AND FACILITIES

**ITEM 3. RESOLUTION TO RESCIND AND RE-AWARD PROJECT #1617-10
CANOPY STRUCTURAL REPAIR AND RELATED WORK AT
SHARP ELEMENTARY SCHOOL**

WHEREAS, on November 29, 2016, following receipt of sealed bids, the Cherry Hill Board of Education awarded a contract for Project #1617-10, Canopy Structural Repairs at Sharp Elementary School, to R. Maxwell Construction Co., Inc. (“Maxwell”); and

WHEREAS, the Board and Maxwell have determined that is in their mutual best interest that the Board rescind the contract award; and

WHEREAS, the next lowest responsible and responsive bidder, Coastal Land Contractors, Inc., Pittsgrove, New Jersey, has agreed to hold its original bid price and enter into a contract for the project;

NOW, THEREFORE, BE IT RESOLVED, that the Board rescinds its November 29, 2016 motion awarding the Contract #1617-10 to R. Maxwell Construction Co., Inc., on the condition that each party shall bear its share of any costs resulting from award of the original contract award or the rescission of same, including but not limited to bonding, legal or mobilization expenses; and be it

FURTHER RESOLVED, that the Board awards a contract for Project #1617-10, Canopy Structural Repairs at Sharp Elementary School to Coastal Land Contractors, Inc. in accordance with its bid, in the total amount of ninety-nine thousand five hundred ten dollars (\$99,510), including Alternate Bid No. SOC-1A; and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

SPECIAL ACTION AGENDA

January 10, 2017

**ITEM 4. RESOLUTION APPROVING A SERVICES AGREEMENT
BETWEEN THE BOARD AND SOURCE 4 TEACHERS, LLC
FOR THE PROVISION OF TEMPORARY CERTIFIED
SUBSTITUTE TEACHER/SUPPORT STAFF REPLACEMENT**

WHEREAS, on or about December 2, 2016 the Cherry Hill Board of Education published an advertisement which solicited proposals pursuant to the competitive contracting provisions of *N.J.S.A. 18A:18A-4.1 et seq.* for the provision of Temporary Certified Substitute Teacher/Support Staff Replacement; and

WHEREAS, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighted assessment criteria established by the District; and

WHEREAS, proposals were received on December 22, 2016 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal of Source 4 Teachers, LLC as advantageous to the School District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a services contract between the Board and Source 4 Teachers LLC. in accordance with the terms of the Request for Proposals and Source 4 Teachers LLC's response, for an initial term of January 11, 2017 through June 30, 2018, with the option to renew for up to two additional years; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the contract with Source 4 Teachers, LLC. upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-4.5g*.

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

January 10, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Barbara Cerquitella	District-Homebound Tutor/ Supplemental Instructor	12/15/16	Personal

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Christopher Farrell	Knight .6/Harte .4-Educational Assistant (\$9.34/hr)	1/10/17	Declined position
Pamela Hess	Beck – Educational Assistant (\$11,547)	1/2/17	Personal

SPECIAL ACTION AGENDA

January 10, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants) be approved as substitute teacher effective 1/11/17-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jacqueline Gardner	Elizabeth Alper	Esther Pila	

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
John Bolanos	CHHS West – Educational Assistant (Replacing C. Cantanella 35 hrs/wk- budget # 111-212-100-106-55-0100)	On or about 1/11/17-6/30/17	\$9.76
Elba Fekete	CHHS West – Educational Assistant (Replacing T. Treppiedi 32.5 hrs/wk- budget #11-212-100-106-55-0100)	On or about 1/11/17-6/30/17	\$9.76
Esther Pela	Knight – Educational Assistant (Replacing C. Bishop 32.5 hrs/wk –budget #11-204-100-106-21-0100)	On or about 1/11/17-6/30/17	\$9.76
Cheryl Wilkins	Mann – Educational Assistant (Replacing M. Reynolds 30 hrs/wk- budget #11-214-100-106-24-0100)	1/09/17-6/30/17	\$9.76

SPECIAL ACTION AGENDA

January 10, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned to the positions indicated in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Kim Phillips	Kingston-Educational Assistant (32.5 hrs/wk - \$10.84- budget #11-213-100-106-18-0100)	Kingston-Educational Assistant (37.5 hrs/wk - budget #11-213-100-106-18-0100)	1/02/17-6/30/17	\$10.84
Carol Sassani	Kingston-Educational Assistant (37.5 hrs/wk - \$16.64- budget #11-190-100-106-18-0100)	Kingston-Educational Assistant (32.5 hrs/wk - budget #11-190-100-106-18-0100)	1/02/17-6/30/17	\$16.64

ITEM 6. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the additional class for persons listed be extended for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Caitlyn Giacabetti	Science	CHHS West	1/11/17-6/30/17	\$4496.98 prorated
Brian Grillo	Science	CHHS West	1/11/17-6/30/17	\$4911.04 prorated
Maria Lord	Science	CHHS West	1/11/17-6/30/17	\$4496.98 prorated
Robin Schwartz	Science	CHHS West	1/11/17-6/30/17	\$9126.83 prorated

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

January 10, 2017

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

memorandum

Date: January 4, 2017

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:45 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

January 10, 2017 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: J. Barry Dickinson, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
January 10, 2017

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

January 10, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
2. First Reading of Revised Policy and Regulation
3. Approval of Out of District Student Placements for the 2016-2017 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST</u> <u>NOT TO EXCEED</u>
A	Linda King Malberg	Transporting Students with Disabilities, Cherry Hill, NJ	3/2,9,16,23 and 4/6,13, 2017 <i>(previously approved 9/27/16, dates, location and amount changed)</i>	\$659.00 Registration General Funds

BOARD WORK SESSION

January 10, 2017

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Cheryl DeLuca Woodcrest	Rowan's Annual Speech Symposium, Glassboro, NJ	3/10/17	\$169.00 Registration General Funds
C	Shirley Graves Harte	Rowan's Annual Speech Symposium, Glassboro, NJ	3/10/17	\$183.00 Registration/Mileage General Funds

ITEM 2. FIRST READING OF REVISED POLICY AND REGULATION

- Draft Policy 2423: Bilingual and ESL Education

RECOMMENDATION:

It is recommended that the revised policy be approved for first reading as presented.

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the January 2017 cycle. There is 1 submission.

Vendor	ID	Term	RSY	Amt
Garfield Park Academy	2011530	1/3/17-6/30/17	31,512	31,512
			Total	31,512

BOARD WORK SESSION

January 10, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Transportation
3. Resolution for the Award of Change Orders
4. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR NOVEMBER 2016

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of November 30, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF NOVEMBER 2016

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION
January 10, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

c) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2016

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending November 2016 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR NOVEMBER 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of November 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /2016; /2016 &
SACC	\$	/16 thru /16
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated _____, 2017 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

January 10, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) MCKINNEY-VENTO / DCP&P STUDENTS

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Dates	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Cherry Hill High School West	Q-SW2 DCP&P	Sicklerville	West Berlin Bus Service, Inc.	1	12/19/16-3/31/17	67	\$263.00	n/a	\$17,621.00

Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION
January 10, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16)

INFORMATION:

Board approval is requested for Change Order 002R, Project – Bid #1516-004 – A-Wing HVAC System Replacement and Related Work at Cherry Hill High School East, to be issued to Falasca Mechanical, Inc., Vineland, NJ to provide heating water pump control, reduce the unexpended allowance number 1 (deduct) \$16,857.00 and reduce the unexpended allowance number 2 (deduct) \$609.50.

RECOMMENDATION:

It is recommended that Change Order 002R, Project – Bid #1516-004 – A-Wing HVAC System Replacement and Related Work at Cherry Hill High School East, to provide heating water pump control, reduce the unexpended allowance number 1 (deduct) \$16,857.00 and reduce the unexpended allowance number 2 (deduct) \$609.50 be issued to Falasca Mechanical, Inc., Vineland, NJ.

Original contract amount	\$886,427.00
Less Change Order 002R	<u><17,466.50></u>
New contract amount	\$868,960.50

BOARD WORK SESSION

January 10, 2017

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Harte ES	Monetary – for 10 Dell Chromebooks; 10 Google Chrome OS Management Console License	Anonymous	\$2,863.90
Sharp ES-	9 Bookcases	Sharp PTA – purchasing through Scholastic points from Book fair	\$3,600
Rosa-MS	Monetary- Chromebooks	Rosa PTA	\$6,100
East HS	Monetary – DiBart Gym Sound System	Skar Pharmacy, LLC	\$5,000
East HS	Monetary – DiBart Gym Sound System	MHS Lift	\$2,000
East HS	Monetary – DiBart Gym Sound System	NFI	\$2,000
East-HS	Monetary – DiBart Gym Sound System	Abo and Company, LLC	\$2,000
East-HS	Monetary – DiBart Gym Sound System	Class of 2016	\$4,000
East-HS	Monetary – DiBart Gym Sound System	Class of 2015	\$2,500
East-HS	Monetary – DiBart Gym Sound System	Class of 2014	\$4,000
East-HS	Monetary – DiBart Gym Sound System	Class of 2013	\$5,000
East-HS	Monetary – DiBart Gym Sound System	Class of 2011	\$2,000
East-HS	Monetary – DiBart Gym Sound System	Yearbook	\$1,000
East-HS	Monetary – DiBart Gym Sound System	Student Government Association	\$1,060.23
East-HS	Monetary – DiBart Gym Sound System	Student Activities	\$1,000

BOARD WORK SESSION

January 10, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Leslie Caporaletti	Carusi- Exceptional Educational Assistant (\$21,990)	7/01/17	Retirement
Gail Smeland	Johnson-Educational Assistant (\$18,171)	7/01/17	Retirement

BOARD WORK SESSION

January 10, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Curriculum Committee

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the high school biology curriculum writing committee effective 1/11/17-4/28/17 at the rate of \$35.71/hr. (not to exceed \$857.04- for a total of 4 hrs/person.). Monies budgeted from account #11-000-221-110-72-0101.

Name

Rachel Amsden
Michelle Freundlich
Sukhpreet Singh

Name

Theresa Fox
Mary Powelson
Nicholas Wright

(b) Curriculum Committee

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the high school social studies curriculum writing committee effective 2/15/17-6/16/17 at the rate of \$35.71/hr. (not to exceed \$1,285.56- for a total of 6 hrs/person.). Monies budgeted from account #11-000-221-110-72-0101.

Name

Christopher Bova
Derek Field
Susan McKee

Name

Charles Davis
Timothy Locke
Michael Rickert

(c) Curriculum Committee

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the high school English curriculum writing committee effective 1/30/17-4/07/17 at the rate of \$35.71/hr. (not to exceed \$1,571.24- for a total of 4 hrs/person.). Monies budgeted from account #11-000-221-110-72-0101.

Name

Sherrilynn Battenbaum-Adamson
Andrea Hahn-Walsh
Anthony Maniscalco
Alison McCartney
Mary (Katie Kelly) Radbill
John Vivone

Name

Tom Dipatri
Megan Langman
Nicole Mantuano
Carolyn Messias
Dolores Reilly

BOARD WORK SESSION

January 10, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(d) Externship Experience

RECOMMENDATION:

Be it resolved that the person listed be approved for externship experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Sukhmjot Kaur	Rutgers	1/09/17-1/13/17	Eileen Lynch/CHHS East
Amber Jenkins	Rutgers	3/13/17-3/17/17	Shilpa Dave/Mann

(e) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Colleen Dilger	Rowan	2/08/17-4/05/17	Jean Mattia/Barclay
Stephanie Klingler	Rowan	2/08/17-4/05/17	Jean Mattia/Barclay
Lauren Ann Klipp	Rowan	2/08/17-4/05/17	Vanessa Brittin/Barclay
Amanada Pellicori	Rowan	2/08/17-4/05/17	Vanessa Brittin/Barclay
Jamie Lynn Reid	Rowan	2/08/17-4/05/17	Tracy Maita/Barclay
Melissa Simon	Rowan	2/08/17-4/05/17	Tracy Maita/Barclay
Jeremy Atlas	Rowan	2/07/17-4/03/17	June Stagliano/Mann
Kaitlyn Atzert	Rowan	2/07/17-4/03/17	June Stagliano/Mann
Meghan Doughty	Rowan	2/07/17-4/03/17	Joanna Stabile/Mann
Deanna Monaco	Rowan	2/07/17-4/03/17	Sarah Boone/Mann
Amanda Rosenberg	Rowan	2/07/17-4/03/17	Kristina Murphy/Mann
Lyndsay Valentine	Rowan	2/07/17-4/03/17	Kristina Murphy/Mann
JoAnna Longo	Rowan	2/09/17-4/06/17	Jayne Schafer/Barclay
Carina Avila	Rowan	2/07/17-4/03/17	Chris Willey/Mann
Morgan Baals	Rowan	2/07/17-4/03/17	Chris Willey/Mann
Candance Bibb	Rowan	2/07/17-4/03/17	Heather Hayes/Mann
Kadie Carvin	Rowan	2/07/17-4/03/17	Heather Hayes/Mann
Shannon Casey	Rowan	2/07/17-4/03/17	Wendy Wong/Mann
Jenna DiGennaro	Rowan	2/07/17-4/03/17	Wendy Wong/Mann
Nicole Eadie	Rowan	2/07/17-4/03/17	Ali Radetich/Mann
Danielle Forbey	Rowan	2/07/17-4/03/17	Megan Manns/Mann
Victoria Furbeck	Rowan	2/07/17-4/03/17	Melina Espailat/Mann

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(e) Field Experience – continued

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Catherine Walsh	Rowan	2/07/17-4/03/17	Megan Manns/Mann
Mary Roldan	Rowan	3/23/17-4/06/17	Heidi Brunswick/CHHS West
McKenna Rouse	Rowan	3/23/17-4/06/17	Heidi Brunswick/CHHS West
Tyler Selby	Rowan	3/23/17-4/06/17	Heidi Brunswick/CHHS West
Amanda Smith	Rowan	3/23/17-4/06/17	Heidi Brunswick/CHHS West
Jeremiah St Fleur	Rowan	3/23/17-4/06/17	Heidi Brunswick/CHHS West
April Szymczyk	Rowan	3/23/17-4/06/17	Neil Mullin/CHHS East
Eric Villar	Rowan	3/23/17-4/06/17	Neil Mullin/CHHS East
Peter Walski	Rowan	3/23/17-4/06/17	Neil Mullin/CHHS East
Marissa Williamson	Rowan	3/23/17-4/06/17	Neil Mullin/CHHS East
Brian Zales	Rowan	3/23/17-4/06/17	Neil Mullin/CHHS East

(f) Substitute Nurse – Class Trip

RECOMMENDATION:

Be it resolved that the persons listed be approved as substitute nurses in accord with the data presented for the Liberty Science Center trip at the rate of \$120/day and \$120/night. Monies budgeted from 2016-17 school year #11-130-100-101-48/40-0101.

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Not to Exceed</u>
Allison Balmer	Beck	2/23/17-2/24/17	\$360
Susan Bruce	Rosa	3/02/17-3/03/17	\$360

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Liberty Science Center

RECOMMENDATION:

Be it resolved that Joseph DiCarlo from Beck Middle School be approved to participate in the overnight trip to the Liberty Science Center effective 2/23/17 at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate of \$10.97 (not to exceed \$230). Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate. Monies budgeted from account #11-000-217-106-40-0100.

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Anthony Brocco	CHHS-East – Math	Leave with pay 1/09/17-1/24/17
Amanda Costanzo	Paine – 2 nd Grade	Leave with pay 1/23/17-2/23/17; Leave without pay 2/24/17-6/30/17
Joy Malko	Beck – Health & PE	Leave with pay 1/09/17-1/23/17; Leave without pay 1/24/17-2/24/17
Marsha Pecker	CHHS-East – Assistant Principal	Leave with pay 12/08/16-12/16/16
Gail Trocola	Rosa – 6 th Grade	Leave with pay 12/05/16-1/04/17 (revised for dates)

ITEM 5. LEAVES OF ABSENCE—NON—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Esther Fishman	Harte – Educational Assistant	Leave with pay 12/14/16-1/11/17
Marianne Harms	Sharp – Educational Assistant	Intermittent leave without pay 12/05/16-6/30/17
Lois Livecchi	Kilmer – SACC Aide	Leave with pay 10/17/16-10/21/16
Chelsea Monahan	Knight – Educational Assistant	Leave without pay 1/09/17-5/09/17
Sunita Ojha	Woodcrest – SACC	Leave without pay 1/02/17-1/16/17
Susan Pestridge	CHHS East – Educational Assistant	Leave with pay 10/18/16-1/04/17 (revised for dates)
Dragana Stankovic	Paine – Lead Cleaner	Leave with pay 12/19/16-12/28/16; Leave without pay 12/29/16-1/06/17

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned to the positions indicated in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Jillian Arnold	Cooper-EDCC Teacher, SACC (\$17.53/hr.-budget #60-990-320-101-58-0001)	Cooper-EDCC Teacher/Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	12/07/16-6/30/17	\$17.53
Donna Cooke	Woodcrest- Teacher/Site Leader, SACC (\$14.62/hr.-budget #60-990-320-101-58-0001)	Harte/Woodcrest/Man n-Teacher/Site Leader, SACC (budget #60-990-320-101-58-0001)	11/21/16-6/30/17	\$14.62
Paul Crozier	District-Substitute Program Aide, SACC (\$8.50/hr.- budget #60-990-320-106-58-0001)	Woodcrest-Program Aide, SACC (budget #60-990-320-106-58-0001)	1/02/17-6/30/17	\$8.50
Jennifer Flacco	Sharp-Teacher II, SACC (\$13.12/hr.- budget #60-990-320-101-58-0001)	Woodcrest-Teacher II/Site Leader, SACC (budget #60-990-320-101-58-0001)	10/05/16-6/30/17	\$13.12
Jennifer Loudenslager	Woodcrest EDCC- Teacher, SACC (budget #60-990-320-101-58-0001)	Woodcrest EDCC- Teacher/Harte- Teacher, SACC (budget #60-990-320-101-58-0001)	12/01/16-6/30/17	\$13.92
Joseph Vennell	CHHS East-Cleaner (\$30,953-budget #11-000-262-100-50-0100)	Carusi-Cleaner (budget #11-000-262-100-45-0100)	12/05/16-6/30/17	\$30,953

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION--CERTIFICATED

(a) Parent Son/Daughter Human Growth And Development

RECOMMENDATION:

It is recommended that the staff members listed be paid the sum of 35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development in accord with the data presented.

<u>Name</u>	<u>School</u>	<u>Budget #</u>	<u>Effective Date</u>
Timothy Dempster	Mann	11-120-100-101-24-0101	3/16/17
Theresa DiMedio	Harte	11-120-100-101-09-0101	3/02/17
Jennifer Fleischmann	Cooper	11-120-100-101-06-0101	3/08/17
Jennifer Fleischmann	Cooper	11-120-100-101-06-0101	3/15/17
Kevin Flood	Harte	11-120-100-101-09-0101	3/02/17
Stacy Hollander	Mann	11-120-100-101-24-0101	3/15/17

(b) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the additional class for persons listed be extended for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Lisa Aleardi	Math	CHHS West	2/02/17-6/30/17	\$7474.72 prorated
Kevin Tully	Math	CHHS West	2/02/17-6/30/17	\$4016.32 prorated
Melissa Wilkins	Math	CHHS West	2/02/17-6/30/17	\$4106.08 prorated

BOARD WORK SESSION

January 10, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Second Reading of Revised Policy
2. First Reading of Revised Policy
3. Approval of Waiver of Regulation 2340: Field Trips
4. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING OF REVISED POLICIES

- Draft Policy 2610: Educational Program Evaluation
- Draft Policy 2622: Student Assessment
- Draft Policy 2460: Special Education
- Draft Policy and related Regulation 6660: Student Activity Funds

RECOMMENDATION:

It is recommended that the revised policies and regulation be approved for second reading as presented.

ITEM 2. FIRST READING OF REVISED POLICY

- Draft Policy and related Regulation 5337: Service Animals

RECOMMENDATION:

It is recommended that the revised policy be approved for first reading as presented.

BOARD WORK SESSION

January 10, 2017

D. POLICIES & LEGISLATION COMMITTEE (continued)

ITEM 3. APPROVAL OF WAIVER OF REGULATION 2340: FIELD TRIPS

RECOMMENDATION:

It is recommended that the Regulation be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Beck Middle School	8 th Grade Class Trip	Washington, DC	5/16-5/17, 2017	2

ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISION

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
16-17: 1964		16-17: 2143		16-17: 2173	
16-17: 1999		16-17: 2147		16-17: 2177	
16-17: 2068		16-17: 2153		16-17: 2188	
16-17: 2095		16-17: 2155		16-17: 2189	
16-17: 2109		16-17: 2156		16-17: 2193	
16-17: 2110		16-17: 2159		16-17: 2196	
16-17: 2114		16-17: 2161		16-17: 2197	
16-17: 2121		16-17: 2164		16-17: 2219	
16-17: 2139		16-17: 2168			

BOARD WORK SESSION

January 10, 2017

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS