

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

January 10, 2012

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on January 10, 2012.

The meeting was called to order by Mr. Klukoff at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON January 5, 2012.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON January 5, 2012.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON January 5, 2012.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Elliott Roth
Mrs. Kathy Judge	Mr. Wayne Tarken
	Mr. Seth Klukoff

Mrs. Colleen Horiates arrived at 6:30 P.M.
Mr. Steven Robbins – absent
Mr. Goodwin departed at 7:00 P.M.

Student Representatives:

Wendy Cheng, H. S. West

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, and Dr. M. W. Gaffney.

Mr. Klukoff led the Pledge of Allegiance.

Board of Education Work Session and/or Special Meeting Minutes
January 10, 2012

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at 6:15 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, AND HUMAN RESOURCES MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Klukoff called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Presentation:

Dr. Reusche presented the QSAC District Performance review to the board.

Public Discussion:

There being no public discussion, Mr. Klukoff called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 10 which follow.

SPECIAL ACTION AGENDA

January 10, 2012

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

NO ITEMS

SPECIAL ACTION AGENDA

January 10, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- “Provide a clean, healthy, safe, and secure physical environment for all students and staff.”
- “Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”

The Superintendent recommends the following:

1. *Approval of Bill List*

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated, January 10, 2012 in the amount of \$1,275,914.71 be approved as submitted.

Motion: Mr. Tarken Second: Mrs. Judge Vote: Ayes - 7 No - 0

Mr. Goodwin departed at 7:00 p.m.

Mr. Robbins – absent

Item #1 Approval of Bill List (Youth Consultation Services)

Motion: Mr. Tarken Second: Mrs. Judge Vote: Ayes - 6 No - 0 – 1*

*Mr. Roth abstained due to a conflict of interest with Youth Consultation Services.

Mr. Robbins – absent

Mr. Goodwin departed at 7:00 p.m.

Item #1 Approval of Bill List

Motion: Mr. Tarken Second: Mrs. Judge Vote: Ayes - 6 No - 0 – 1*

*Mr. Klukoff abstained on his name

Mr. Robbins - absent

Mr. Goodwin departed at 7:00 p.m.

Item #1 Approval of Bill List

Motion: Mr. Tarken Second: Mrs. Judge Vote: Ayes - 6 No - 0 – 1*

*Mr. Roth abstained on his name

Mr. Robbins – absent

Mr. Goodwin departed at 7:00 p.m.

SPECIAL ACTION AGENDA

January 10, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment-Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jacquelyn Rocks	Administrative Assistant	5/1/2012	Retirement
Gary Ricco	Maintenance/Electrician	2/1/2012	Retirement

SPECIAL ACTION AGENDA

January 10, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(b) Termination of Employment

RECOMMENDATION:

Resolved, based upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education hereby exercises the fifteen-day termination clause in the employment contract of employee #5820, and that said employee's employment in the School District be and is therefore terminated effective at the close of business on January 25, 2012; and be it

Further Resolved, that employee #5820 shall not report to work or otherwise be on School District premises without prior authorization from the Administration between the date of this Resolution and the effective date of termination; and be it

Further Resolved, that the Director of Human Resources shall forthwith provide appropriate written notice of this action to employee #5820.

SPECIAL ACTION AGENDA

January 10, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Thomas Kelly	Carusi-Math (Long term substitute for resignation of D. Sloane-budget #11-130-100-101-45-0100)	1/03/12-6/30/12	\$52,953 prorated (Masters-step 7)
Jacqueline Trakimas	CHHS East-Mathematics (Long term substitute for K. O'Neill on leave of absence-budget #11-140-100-101-50-0100)	9/01/11-2/24/12 (contract extended)	\$94,069 prorated (Masters-step 17)

SPECIAL ACTION AGENDA

January 10, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(b) Substitute Teachers/Nurses

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers/nurses for the 2011-12 school year effective 1/11/12-6/30/12. Monies budgeted from account #11-120-100-101-98-0150/11-130-100-101-98-0150/11-140-100-101-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jackie Trakimas	Jacob Loew	Samantha Albert	Scott Freeman
Alex DeFlavix	Amy Miller	Virginia Balmforth	Paul Boye
Danielle Douglas	Carole McHale	Erin Schaffer	Jennifer Delaney
Eric Mathiesen	Kathleen Smith	Kimberly Longo	Syndi Beatt
Stephen Scanlon	Jeffrey Sievert	Benjamin Nusbaum- Kieserman	

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Substitute Educational Assistant/Secretary

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants/secretaries for the 2011-12 school year effective 1/11/12-6/30/12 (unless otherwise indicated). Monies budgeted from account #11-190-100-106-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Alex DeFlavix	Jennifer Delaney	Erin Schaffer	Danielle Douglas
Paul Boye	Benjamin Nusbaum- Kieserman	Eric Mathiesen	Scott Freeman

Motion Mrs. Cohen Second Mrs. Horiates Vote Ayes - 7 No - 0
Mr. Goodwin departed at 7:00 p.m.
Mr. Robbins - absent

SPECIAL ACTION AGENDA

January 10, 2012

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of QSAC District Performance Review Resolution

ITEM 1. NJQSAC DISTRICT PERFORMANCE REVIEW RESOLUTION

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District’s New Jersey Quality Single Accountability Continuum District Performance Review and have determined that all items of the District Performance Review have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the School District’s District Performance Review.

Motion Mrs. Judge Second Mrs. Matlack Vote Ayes - 7 No - 0

Mr. Goodwin departed at 7:00 p.m.

Mr. Robbins - absent

SPECIAL ACTION AGENDA
January 10, 2012

E. STRATEGIC PLANNING COMMITTEE

NO ITEMS

Board of Education Work Session and/or Special Meeting Minutes
January 10, 2012

Mr. Klukoff called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for January 24, 2012 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mr. Tarken made and Mrs. Cohen seconded a motion to adjourn at 7:45 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: January 5, 2012

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:15 PM

Board Member Year Book Photos - *Immediately following Executive Session*

SPECIAL ACTION MEETING—7:00 PM

BOARD WORK SESSION—Immediately following Special Action

January 10, 2012 Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

BOARD WORK SESSION

January 10, 2012

PRESENTATIONS

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

January 10, 2012

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Resolution of Services
3. Approval of Out of District Tuition Contracts

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Marta Audino Central	Personal Emergency Interventions Train the Trainer	May 14-15, 2012	BOE approved 9/26/11 \$318.14 Registration, mileage, tolls General funds
B	Neil Burti Alternative HS	Personal Emergency Interventions Train the Trainer	May 14-15, 2012	BOE approved 9/26/11 \$275.00 Registration only General funds
C	Patricia Cara Resurrection	Early Intervention Strategies for Reading & Writing	February 6, 2012	\$215.00 Registration only NCLB Title IIA
D	Molly Webb Resurrection	Early Intervention Strategies for Reading & Writing	February 6, 2012	\$215.00 Registration only NCLB Title IIA

BOARD WORK SESSION

January 10, 2012

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

(continued)

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
E	Jennifer Carroll CHHS West	NASP Annual Conference	February 21-24, 2012	\$269.00 Registration only General funds
F	James Riordan CHHS West	2012 Statewide CTE Conference	May 3, 2012	\$37.40 Mileage, tolls & parking General funds
G	James Riordan CHHS West	Lawfully Managing Student Records	January 24, 2012	\$326.90 Registration & mileage General funds

ITEM 2. APPROVAL OF RESOLUTION FOR SERVICES

A RESOLUTION AUTHORIZING THE APPROVAL OF A LIST OF APPROVED PROFESSIONAL CONSULTANTS TO CONDUCT EVALUATIONS AND PROVIDE SERVICES AS REQUIRED BY N.J.A.C. 6A:14-2.5 and N.J.A.C. 6A:14-3.4

WHEREAS, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction and Student Services for the 2011-2012 school year; and be it

BOARD WORK SESSION

January 10, 2012

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF RESOLUTION FOR SERVICES (continued)

FURTHER RESOLVED, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

FURTHER RESOLVED, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Camden County Educational Services
To provide Title I services to non-pub schools
September 2011 – June 2012
Amount not to exceed \$8,280 NCLB Funding
20-232-100-300-59-0030...\$2,760
20-232-100-300-59-0027...\$5,520
PO #12-06051

ITEM 3. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the January 2012 cycle. There are five students, two new placements, one change in placement and the other two are additional amounts to the previously approved contracts as noted.

OUT OF DISTRICT TUITIONS (January 2012)

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Archway-Atco	2030840	12/6/11-6/2012	\$22,920						\$22,920
Archway-Atco	3012087	10/7/11-11/29/11	\$2,674						\$2,674
Originally approved November 2011 for \$4,011. Additional days are added as above.									
Bridge Academy	3002321	12/19/11-6/2012	\$22,836						\$22,836
Hill Top Prep School	7104056	9/2011-6/2012						\$1,000	\$1,000
\$1000 one time fee for new student. Previously approved August 2011 for tuition amount.									
Newgrange School	7104044	1/3/12-6/30/12	\$28,082						\$28,082

BOARD WORK SESSION

January 10, 2012

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Contract Renewals
4. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR NOVEMBER 2011
- b) SACC FINANCIAL REPORT FOR NOVEMBER 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF NOVEMBER 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION APPROVING STUDENT AFFILIATION AGREEMENT FOR TEMPLE UNIVERSITY STUDENTS AS NON-TUHS ENTITIES

ITEM 3. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

- a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

ITEM 4. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

January 10, 2012

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR NOVEMBER 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of November 30, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR NOVEMBER 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of November 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF NOVEMBER 2011**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION

January 10, 2012

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

d) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2011

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending November, 2011 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	
SACC	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____ in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

January 10, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A75835	Pasco Scientific	Scientific equipment, accessories, maintenance & supplies	12-31-13	\$20,000

BOARD WORK SESSION

January 10, 2012

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION APPROVING STUDENT AFFILIATION AGREEMENT FOR
TEMPLE UNIVERSITY STUDENTS AS NON-TUHS ENTITIES**

RESOLVED, that the Cherry Hill Board of Education approves the Student Affiliation Agreement for Temple University at NON-TUHS Entities, subject to final approval by the Board Solicitor.

BOARD WORK SESSION
January 10, 2012

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

It is recommended that the following contracts be renewed for the 2011/2012 school year in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

The original base bid was based on twelve (12) services, the renewal is based on thirteen (13) services which include cutting, trimming and edging, between March 1, 2012 and June 30, 2012 plus potential alternate services shown on following pages. Alternates may or may not apply.

<u>AWARD</u>			Base Bid	Estimated cost for 10/11*		<u>RENEWAL 2011/2012</u>			Base Bid	First time edging and flower planting	Estimated cost through June 30, 2012
Barclay	61	Shearon	\$360.00	\$4,320.00		Barclay	61	Shearon	\$360.00	\$260.00	\$4,940.00
Barton	03	Eaise	\$260.00	\$3,120.00		Barton	03	Eaise	\$260.00	\$320.00	\$3,700.00
Cooper	06	Shearon	\$325.00	\$3,900.00		Cooper	06	Shearon	\$325.00	\$260.00	\$4,485.00
Harte	09	All Green	\$179.00	\$2,148.00		Harte	09	All Green	\$179.00	\$365.00	\$2,692.00
Johnson	12	Eaise	\$850.00	\$10,200.00		Johnson	12	Eaise	\$850.00	\$400.00	\$11,450.00
Kilmer	15	Eaise	\$500.00	\$6,000.00		Kilmer	15	Eaise	\$500.00	\$335.00	\$6,835.00
Kingston	18	All Green	\$239.00	\$2,868.00		Kingston	18	All Green	\$239.00	\$415.00	\$3,522.00
Knight	21	Eaise	\$210.00	\$2,520.00		Knight	21	Eaise	\$210.00	\$220.00	\$2,950.00
Mann	24	All Green	\$224.00	\$2,688.00		Mann	24	All Green	\$224.00	\$345.00	\$3,257.00
Paine	27	All Green	\$131.00	\$1,572.00		Paine	27	All Green	\$131.00	\$365.00	\$2,068.00
Sharp	30	Eaise	\$310.00	\$3,720.00		Sharp	30	Eaise	\$310.00	\$295.00	\$4,325.00
Stockton	33	Eaise	\$190.00	\$2,280.00		Stockton	33	Eaise	\$190.00	\$275.00	\$2,745.00
Woodcrest	36	Eaise	\$240.00	\$2,880.00		Woodcrest	36	Eaise	\$240.00	\$260.00	\$3,380.00
				\$48,216.00							\$56,349.00
Beck	40	All Green	\$600.00	\$7,200.00		Beck	40	All Green	\$600.00	\$465.00	\$8,265.00
Carusi	45	Eaise	\$550.00	\$6,600.00		Carusi	45	Eaise	\$550.00	\$345.00	\$7,495.00
Rosa	48	Eaise	\$300.00	\$3,600.00		Rosa	48	Eaise	\$300.00	\$250.00	\$4,150.00
				\$17,400.00							\$19,910.00
East	50	All Green	\$375.00	\$4,500.00		East	50	All Green	\$375.00	\$5000.00*	\$9,875.00
West	55	Shearon	\$335.00	\$4,020.00		West	55	Shearon	\$335.00	\$270.00	\$4,625.00
AHS	60	All Green	\$195.00	\$2,340.00		AHS	60	All Green	\$195.00	\$355.00	\$2,890.00
				\$10,860.00							\$17,390.00
District-wide total				\$76,476.00		District-wide total					\$93,649.00

Percentage Increase Annual and Aggregate 0%

*Includes 13 cuts at Richterman Field

BOARD WORK SESSION

January 10, 2012

B. BUSINESS AND FACILITIES**ITEM 3. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS**

a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10) continued

	<u>VENDOR</u>	Add Alt No. 2	Add Alt No. 3	Add Alt No. 4	Add Alt No. 5	Add Alt No. 6	Add Alt No. 7	Add Alt No. 8	Add Alt No. 9	Add Alt No. 10
		1st time edging per serv/ per linear foot	weed control per application	playground mulch per cubic yard	mulch beds per cubic yard	cleanup interior courtyards per service	leaf collection per service	weather related cleanup per man hour	vegetation control per square foot	seasonal flowers / plants per service
Barclay	Shearon	n/r	\$ 869.40	\$70.00	\$60.00	n/b	\$ 350.00	n/r	n/r	n/r
Barton	Eaise	\$ 0.10	\$1,530.00	\$40.00	\$40.00	\$560.00	\$ 900.00	\$35.00	\$ 0.50	n/r
Cooper	Shearon	n/r	\$ 826.50	\$70.00	\$60.00	n/b	\$ 350.00	\$35.00	n/r	n/r
Harte	All Green	\$ 0.15	\$1,145.00	\$47.00	\$49.00	n/a	\$1,250.00	\$40.00	\$15.00	\$165.00
Johnson	Eaise	\$ 0.10	\$5,100.00	\$40.00	\$40.00	\$250.00	\$2,800.00	\$35.00	\$ 0.50	n/r
Kilmer	Eaise	\$ 0.10	\$3,650.00	\$40.00	\$40.00	\$390.00	\$2,000.00	\$35.00	\$ 0.50	n/r
Kingston	All Green	\$ 0.15	\$1,360.00	\$47.00	\$49.00	n/a	\$1,200.00	\$40.00	\$15.00	\$165.00
Knight	Eaise	\$ 0.10	\$1,465.00	\$40.00	\$40.00	n/b	\$ 850.00	\$35.00	\$ 0.50	n/r
Mann	All Green	\$ 0.15	\$1,350.00	\$47.00	\$49.00	\$400.00	\$1,500.00	\$40.00	\$15.00	\$165.00
Paine	All Green	\$ 0.15	\$ 585.00	\$47.00	\$49.00	\$1,000.00	\$ 900.00	\$40.00	\$15.00	\$165.00
Sharp	Eaise	\$ 0.10	\$2,000.00	\$40.00	\$40.00	n/b	\$ 975.00	\$35.00	\$ 0.50	n/r
Stockton	Eaise	\$ 0.10	\$1,080.00	\$40.00	\$40.00	\$150.00	\$ 600.00	\$35.00	\$ 0.50	\$300.00
Woodcrest	Eaise	\$ 0.10	\$1,640.00	\$40.00	\$40.00	n/b	\$ 900.00	\$35.00	\$ 0.50	n/r
Beck	All Green	\$ 0.15	\$4,700.00	n/a	\$49.00	n/a	\$ 750.00	\$40.00	\$15.00	\$165.00
Carusi	Eaise	\$ 0.10	\$3,710.00	\$40.00	\$40.00	\$575.00	\$2,100.00	\$35.00	\$ 0.50	n/r
Rosa	Eaise	\$ 0.10	\$2,175.00	\$40.00	\$40.00	\$175.00	\$1,200.00	\$35.00	\$ 0.50	n/r
East	All Green	\$ 0.15	\$1,580.00	n/a	\$49.00	\$1,950.00	\$1,200.00	\$40.00	\$15.00	\$165.00
West	Shearon	n/r	\$ 826.50	\$70.00	\$60.00	n/b	\$ 360.00	\$35.00	n/r	n/r
AHS	All Green	\$ 0.15	\$1,350.00	n/a	\$49.00	\$800.00	\$ 750.00	\$40.00	\$15.00	\$165.00

Percentage Increase Annual and Aggregate 0%

PO #s 12-05725, 12-05726, 12-05727

BOARD WORK SESSION

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B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

SCHOOL	DONATION	GROUP OFFERING DONATION	VALUE
District – Schools & Communities Organized for Parent Education (SCOPE)	Monetary Contributions for Parent Education Programs	PTA's	\$1,000
District	Dynavox DVIV; Intellikeys USB Keyboard & Chattervox	Susan Pettijohn	\$1,638

BOARD WORK SESSION

January 10, 2012

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Certificated
7. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Rachel Lesse	CHHS East-Special Education Long Term Substitute (\$47,622)	1/28/12	Personal

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Allyson Browning	Sharp-Educational Assistant	1/13/12	Personal

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Student Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the date presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Alan Burkardt, III	Wilmington	1/04/12-4/30/12	Sioux Xenakis/Knight
Matthew Riley	Rowan	1/17/12-5/04/12	Rachel Israelite/Rosa
Laura Collins	Rowan	1/17/12-3/09/12	Shelby Smith/CHHS West
Amanda McGeehan	Rowan	1/17/12-5/04/12	Lisa Powelson/CHHS West
Jarrett Rossi	Rowan	1/17/12-3/09/12	Michael Eng/Knight
Alison Goodman	Rowan	1/17/12-3/09/12	Michael Eng/Knight
Matthew Riley	Rowan	1/17/12-5/04/12	Rachel Israelite/Rosa
Alexa Gibson	Rowan	1/17/12-3/09/12	Timothy Dempster/Mann
Daniel Wythoff	Rowan	1/17/12-5/04/12	Bonnie Witt/Beck
Kristen Mayer	Rowan	1/17/12-5/04/12	Kristen Mayer/Barclay

(b) Co-Curricular

RECOMMENDATION:

It is recommended that the person listed be appointed to the position indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Kyle Evans*	CHHS West-Head Coach, Boys Lacrosse	3/01/12-6/30/12	\$5478
Kevin Pedrick	CHHS East-Assistant Coach, Boys Lacrosse	9/01/11-6/30/12	\$5725

*Outside district coach

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(c) Practicum Experience

RECOMMENDATION:

It is recommended that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Daniel Berenato	Rowan	2/14/12-4/03/12	Elizabeth Bastnagel/Carusi
Natalie Busarello	Rowan	2/14/12-4/03/12	Elizabeth Bastnagel/Carusi
Melissa Calabrese	Rowan	2/14/12-4/03/12	Zachary Semar/Carusi
Sara DiBenedetto	Rowan	2/14/12-4/03/12	Kate Mead/Carusi
Carly Francis	Rowan	2/14/12-4/03/12	Lindsay Amoroso/Carusi
Stefanie Hios	Rowan	2/14/12-4/03/12	Lindsay Amoroso/Carusi
Marissa Johnston	Rowan	2/14/12-4/03/12	Lindsay Amoroso/Carusi
Jennifer Lebel	Rowan	2/14/12-4/03/12	Zachary Semar/Carusi
Rebecca Lee	Rowan	2/14/12-4/03/12	Stacey Antonelli/Carusi
Samantha Maloney	Rowan	2/14/12-4/03/12	Stacey Antonelli/Carusi
Alexis Marinos	Rowan	2/14/12-4/03/12	Stacey Antonelli/Carusi
Danielle Martin	Rowan	2/14/12-4/03/12	Lucia Ibanez/Carusi
Victoria McGuire	Rowan	2/14/12-4/03/12	Joyce Nece/Carusi
Stuart Moskovitz	Rowan	2/14/12-4/03/12	Ann Carrel/Carusi
Shana O'Donnell	Rowan	2/14/12-4/03/12	Ann Carrel/Carusi
Lauren Roman	Rowan	2/14/12-4/03/12	Ann Carrel/Carusi
Jennifer Roselli	Rowan	2/14/12-4/03/12	Joyce Nece/Carusi
Lindsey Russo	Rowan	2/14/12-4/03/12	Joyce Nece/Carusi
Megan Sheehan	Rowan	2/14/12-4/03/12	Zachary Semar/Carusi
Angela Sorbello	Rowan	2/14/12-4/03/12	Robert Bonnett/Carusi
Morgan Spencer	Rowan	2/14/12-4/03/12	Robert Bonnett/Carusi
Elizabeth Spengler	Rowan	2/14/12-4/03/12	Zachary Semar/Carusi
Alyssa Stetson	Rowan	2/14/12-4/03/12	Robert Bonnett/Carusi
Michelle Stuto	Rowan	2/14/12-4/03/12	Ayana Boxley/Carusi
Crystal Uzdevenes	Rowan	2/14/12-4/03/12	Richard Reidenbaker/Carusi
Jaclyn Wajda	Rowan	2/14/12-4/03/12	Ayana Boxley/Carusi
Danielle Watson	Rowan	2/14/12-4/03/12	Ayana Boxley/Carusi
Janice Simpson	Rutgers	1/23/12-5/04/12	Amy Graves/Beck

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(d) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/11-130-100-101-98-0102/11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Joanne Rizzo	Gregg Love	Johnson	\$550 prorated	11/28/11-on or about 1/20/12

(e) Science Blueprint Committee

RECOMMENDATION:

It is recommended that Tiffany Nicolais be approved as a member of the Science Blueprint Committee (not to exceed 6 hrs) at the rate of \$35.71/hr. (replacing Daniel Sloane). Monies budgeted from account #11-000-221-110-72-0101.

(f) Homebound Instructor

RECOMMENDATION:

It is recommended that Barbara Seltzer be approved as a homebound instructor effective 1/24/12-6/30/12 at the rate of \$41.03/hour. Monies budgeted from account #11-150-100-101-71-0101.

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Christina Hughes	Johnson-Grade 2	Leave with pay 11/30/11-1/02/12
Luisa Foley	CHHS East-Spanish	Leave without pay 1/03/12-1/13/12
Michele Kains	Sharp/Harte/Mann- ESL	Intermittent leave without pay 12/15/11- 12/23/11
Maria Campagna	Kingston/Knight-ESL	Leave without pay 1/19/12-3/15/12
Wendy Wong	Mann-Grade 5	Leave with pay 3/16/12-4/27/12; without pay 4/30/12-6/30/12

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jorge Lopez	Beck-Cleaner	Leave with pay 12/19/11-1/16/12 (leave extended)
Antoinette Broome	Malberg-Transportation Facilitator	Leave with pay 11/28/11-12/16/11
Lori Jay	CHHS East-Educational Assistant	Leave without pay 1/04/12-until a determination is made regarding a return to work date

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the person listed be reassigned to the position indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Sandra Sharp	Sharp .6/Mann .4-Art (budget #11-120-100-101-30-0100/#11-120-100-101-24-0100)	CHHS West.2/ CHHS East .8- Art (budget #11-140-100-101-55-0100/#11-140-100-101-50-0100)	1/30/12	\$97,960 (Masters+30-step 17)
Christine Miller	CHHS West.2/ CHHS East .8- Art (budget #11-140-100-101-55-0100/#11-140-100-101-50-0100)	Sharp .6/Mann .4- Art (budget #11-120-100-101-30-0100/#11-120-100-101-24-0100)	1/30/12	\$49,749 (Bachelors-step 8)

ITEM 7. OTHER COMPENSATION—CERTIFICATED

(a) Tuition Reimbursement—CHASA

RECOMMENDATION:

It is recommended that the person listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-290-98-0002.

<u>Name</u>	<u>Amount</u>
Donean Chinn-Parker	\$4200 ((\$3500 tuition reimbursement/\$700 professional development funds)

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D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of Policies
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions
3. Waiver of Procedure F-3: Secondary Field Trips

ITEM 1. APPROVAL OF POLICY

- Draft Policy 5118.1: Non-Residents
- Draft Policy 6142.41: Dating Violence
- Draft Policy 6172: Home Schooling

RECOMMENDATION:

It is recommended that the revised policies listed above be approved for second reading and adoption as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
11-12:154			11-12:166	
11-12:162			11-12:167	
11-12:163			11-12:168	
11-12:164			11-12:169	
11-12:165			11-12:170	

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE (continued)

ITEM 3. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Cherry Hill West	DECA National Competition	Salt Lake City, Utah	April 28-May 2, 2012	3

BOARD WORK SESSION

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E. STRATEGIC PLANNING

NO ITEMS