

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

May 8, 2012

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on May 8, 2012.

The meeting was called to order by Mr. Klukoff at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON May 3, 2012.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON May 3, 2012.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON May 3, 2012.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
Mrs. Kathy Judge	Mr. Seth Klukoff

Mr. Tarken arrived at 6:22 p.m.

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Dr. M. W. Gaffney, and Mr. P. Todd.

Mr. Klukoff led the Pledge of Allegiance.

Board of Education Work Session and/or Special Meeting Minutes  
May 8, 2012

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at 6:18 p.m.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, ATTORNEY-CLIENT PRIVILEGE, AND NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Cohen and Mr. Roth made a motion to return to public session at 7:03 p.m.

Mr. Klukoff acknowledged the passing of Maurice Sendak an American writer and illustrator of children's literature.

On behalf of the Board of Education and Administration in Cherry Hill Dr. Reusche expressed sincere gratitude for the dedication our teachers exhibit each and every day in guiding our children to discover their passion and always work to their full potential. Dr. Reusche thanked each and every teacher for all the work they do.

Mrs. Judge reported on the 35<sup>th</sup> Annual Cherry Hill African American Civic Association Cherry Blossom Jazz luncheon in Pennsauken, New Jersey. Eight young adults from H.S. East and H.S. West received scholarships from the Cherry Hill African American Civic Association.

Presentations:

The Board and administration recognized Carusi 8<sup>th</sup> grader Madeline Bowne who was recently selected as a second place winner in C-SPAN Classroom's StudentCam documentary contest.

The Board recognized Zoe Miller, a senior at Cherry Hill High School West. Zoe participated in the 2012 Philadelphia Inquirer's Acel Moore Career Development workshop.

The Board recognized the Cherry Hill East Robotics Team, a school-supported club with four teams that work together to support and mentor one another. This is the third consecutive year that a Cherry Hill East team has won the NJ State Championship.

Board of Education Work Session and/or Special Meeting Minutes  
May 8, 2012

The Board was honored to recognize Cherry Hill H.S. East as a 2012 New Jersey Dept. of Education Rewards School.

Public Discussion:

1. A speaker thanked the Board for recognizing students at the board meetings for their achievements. He also thanked the board and Dr. Reusche for the support of Dancing with the Cherry Hill Stars.

Mr. Klukoff called the meeting to order from public discussion for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 4 through 26 which follow.

## SPECIAL ACTION AGENDA

May 8, 2012

### A. CURRICULUM & INSTRUCTION

***Long Range Plan Goals:***

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Resolution Approving Services Agreements
3. Approval of Agreement for 2011-2012 School Year
4. Approval of Elementary Novel
5. Approval of Application for Grant Funds

#### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**- continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Connie Doney Central	NJASBO Administrative Secretaries Workshop, Mt. Laurel, NJ	5/15/12	\$75.00 Registration General Funds
B	James Devereaux Central	NJASBO, Atlantic City, NJ	6/6-8, 2012	\$150.00 Registration General Funds
C	Myron Hyman West	7 <sup>th</sup> Annual Black Male Symposium, Glenside, PA	5/12/12	\$50.00 Registration General Funds
D	Cecil Leonard East	7 <sup>th</sup> Annual Black Male Symposium, Glenside, PA	5/12/12	\$50.00 Registration General Funds
E	Traun Brodhead West	7 <sup>th</sup> Annual Black Male Symposium, Glenside, PA	5/12/12	\$50.00 Registration General Funds
F	David Allen	7 <sup>th</sup> Annual Black Male Symposium, Glenside, PA	5/12/12	\$50.00 Registration General Funds

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. RESOLUTION APPROVING SERVICES AGREEMENTS**

**A. RESOLUTION APPROVING SERVICES AGREEMENTS BETWEEN THE BOARD AND PARA PLUS TRANSLATIONS, INC. TO PROVIDE TRANSLATION SERVICES**

**WHEREAS**, on or about February 17, 2012 the Cherry Hill Board of Education published an advertisement which solicited proposals under a fair and open competitive contract process for the provision of Interpreter Services; and

**WHEREAS**, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighted assessment criteria established by the District; and

**WHEREAS**, proposals were received on March 9, 2012 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal of Para Plus Translations, Inc. ("Para Plus") as most advantageous to the School District, price and other factors considered;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a services contract between the Board and Para Plus in accordance with the terms of the Request for Proposals and Para Plus's response, for the term of May 9, 2012 through June 30, 2012, with the total contract expenditure for the 2011-2012 school year not to exceed Thirty Thousand Dollars (\$30,000); and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute the contract with Para Plus upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District within twenty days in accordance with the requirements of *N.J.A.C. 5:34-9.5*.

PO # 12-03521

**Resolution #71-5'12**

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. RESOLUTION APPROVING SERVICES AGREEMENTS - continued**

**B. RESOLUTION APPROVING A SERVICES AGREEMENT BETWEEN THE BOARD AND 360 TRANSLATIONS INTERNATIONAL, INC. TO PROVIDE SIGN LANGUAGE SERVICES**

**WHEREAS**, on or about February 17, 2012 the Cherry Hill Board of Education published an advertisement which solicited proposals under a fair and open competitive contract process for the provision of Sign Language Services; and

**WHEREAS**, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighted assessment criteria established by the District; and

**WHEREAS**, proposals were received on March 9, 2012 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal of 360 Translations International, Inc. as most advantageous to the School District, price and other factors considered;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a services contract between the Board and 360 Translations International, Inc. in accordance with the terms of the Request for Proposals and 360 Translations' response, for the term of May 9, 2012 through June 30, 2012, with the total contract expenditure for the 2011-2012 school year not to exceed Forty-Six Thousand Dollars (\$46,000); and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute the contract with 360 Translations International, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District within twenty days in accordance with the requirements of *N.J.A.C. 5:34-9.5*.

PO # 12-03520

**Resolution #72-5'12**

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. RESOLUTION APPROVING SERVICES AGREEMENTS – continued**

**C. AGREEMENT BETWEEN THE BOARD AND KEVIN COHEN TO PROVIDE AUGMENTATIVE COMMUNICATION AND ASSISTIVE TECHNOLOGY SERVICES**

**WHEREAS**, on or about July 29, 2011 the Cherry Hill Board of Education published an advertisement which solicited proposals under a fair and open competitive contract process for the provision of Augmentative Communication and Assistive Technology Services to certain District pupils; and

**WHEREAS**, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighted assessment criteria established by the District; and

**WHEREAS**, proposals were received on August 18, 2011 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal of Kevin Cohen as advantageous to the School District, price and other factors considered;

**WHEREAS** the Cherry Hill Board of Education approved a services contract between the Board and Kevin Cohen in accordance with the terms of the Request for Proposals and Mr. Cohen's response, for the term of July 1, 2011 through June 30, 2013, at the rate for both the 2011-12 and 2012-13 school years of \$90 per hour for all services, with the total contract expenditure for the 2011-2012 school year not to exceed Seventy-Nine Thousand Five Hundred Dollars (\$79,500) as defined in the Request for Proposals on August 23, 2011; and

**WHEREAS**, the Board has determined that it must expend additional funds to obtain more professional services under the current agreement in order for the Board to meet its obligations pursuant to the Individuals with Disabilities Education Act for the 2011-2012 academic year;

**NOW THEREFORE BE IT RESOLVED**, that the Cherry Hill Board of Education approves an increase in the professional services contract between the Board and Kevin Cohen for the provision of additional services under that contract in the additional amount of Five Thousand Dollars (\$5,000) for a total amount of the contract not to exceed Eighty Four Thousand and Five Hundred Dollars (\$84,500) to accommodate the needs of the students through June 30, 2012 at the rates set forth in the original contract; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute the contract with Kevin Cohen upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District within twenty days in accordance with the requirements of *N.J.A.C. 5:3:34-9.5*.

PO #12-03523

**Resolution #73-5'12**



**SPECIAL ACTION AGENDA**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF AGREEMENT FOR 2011-2012 SCHOOL YEAR**

It is recommended that the Board approve the agreements for the 2011-2012 school year as listed below:

Carol Dippolito  
Progress Monitoring  
September 2011-June 2012  
Not to exceed \$4,500\*  
11-204-100-320-71-0001  
PO # 12-07209

\*This individual had been approved for an amount not to exceed \$4,000 on March 27, 2012. The not to exceed amount has been corrected to \$4,500.

Melissa Quattrone  
Learning Evaluations  
September 2011-June 2012  
Not to exceed \$5500\*\*  
11-000-219-320-71-0001  
PO #12-05788

\*\* This individual had been approved for an amount not to exceed \$2,500 on December 20, 2011. An additional amount of \$3,000 has been requested.

Camden County Educational Services  
Child Study Team Evaluations  
September 2011-June 2012  
Not to exceed \$12,600  
11-000-219-320-71-0001  
PO # 12-07634

**Resolution #74-5'12**

**ITEM 4. APPROVAL OF ELEMENTARY NOVEL**

It is recommended that the Board approve the novel "*Masterpiece*" by Elise Broach be added to the 5th grade reading list as discussed at the Curriculum and Instruction meeting on April 30, 2012.

**Resolution #75-5'12**

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF APPLICATION FOR FUNDS TO SUPPORT BULLYING IMPLEMENTATION OF THE ANTI-BULLYING BILL OF RIGHTS ACT**

It is recommended that the Board approve the Application for Funds to Support Implementation of the Anti-Bullying Bill of Right Acts for the purposes described in the application, for the period July 1, 2011 through June 30, 2012 in the amount of \$9497.00.

Motion Mr. Goodwin Second Mrs. Cohen Vote Ayes - 9 No - 0

## **SPECIAL ACTION AGENDA**

**May 8, 2012**

### **B. BUSINESS AND FACILITIES**

#### **Long Range Plan Goals**

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

1. *Financial Reports*
2. *Resolution for the Award of Bids*

#### **ITEM 1. FINANCIAL REPORTS**

##### **a) APPROVAL OF BILL LIST**

It is recommended that the three Bill Lists dated May 8, 2012 in the amounts of \$105.00; \$36,595.17; & \$2,177,935.74 be approved as submitted.

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

a) #ECHIL-041312 – CHILLER REPLACEMENT AT HIGH SCHOOL EAST (5-1-12)

**INFORMATION:**

Specifications for the procurement of a vendor to provide a chiller replacement at High School East were advertised and solicited with the following results.

<b>BIDDERS</b>	<b>ALLSTATES MECHANICAL LTD BOOTHWYN, PA</b>	<b>FALASCA MECHANICAL VINELAND, NJ</b>	<b>GAUDELLI BROS. INC. MILLVILLE, NJ</b>	<b>JOHNSON CONTROLS BLACKWOOD, NJ</b>	<b>KAPPA CONSTRUCTION OCEAN, NJ</b>	<b>SURETY MECHANICAL SERVICES WILLIAMSTOWN, NJ</b>
<b>CONTRACT SOC-1 Chiller Replacement and Related Work</b>	<b>\$807,000.00</b>	<b>\$789,400.00</b>	<b>\$791,000.00</b>	<b>\$1,398,214.00</b>	<b>\$948,000.00</b>	<b>\$811,000.00</b>
<b>ALTERNATE BID SOC-1A (Add) Remove existing chiller #1 as indicated</b>	<b>29,000.00</b>	<b>22,600.00</b>	<b>33,000.00</b>	<b>184,371.00</b>	<b>85,000.00</b>	<b>23,871.00</b>
<b>ALTERNATE BID SOC-1B (Add) Remove existing chiller #2 as indicated</b>	<b>33,230.00</b>	<b>29,200.00</b>	<b>71,200.00</b>	<b>74,086.00</b>	<b>75,000.00</b>	<b>27,250.00</b>
<b>ALTERNATE BID SOC-1C (Add) Replace the bypass valve, etc. as indicated Provide acrylic coating throughout roof areas</b>	<b>4,300.00</b>	<b>6,500.00</b>	<b>11,200.00</b>	<b>29,064.00</b>	<b>25,000.00</b>	<b>7,630.00</b>
<b>ALTERNATE BID SOC-1D (Add or Deduct) Provide alternate chiller manufacturer and model number as indicated</b>	<b>No charge</b>	<b>+500.00</b>	<b>&lt;52,000.00&gt;</b>	<b>&lt;184,804.00&gt;</b>	<b>&lt;20,000.00&gt;</b>	<b>&lt;30,000.00&gt;</b>
<b>Alternate chiller manufacturer</b>	<b>Carrier</b>	<b>York</b>	<b>Carrier</b>	<b>York</b>	<b>Johnson</b>	<b>Carrier</b>

The following vendors picked up bid packages but did not submit proposals; Core Mechanical, Inc., Pennsauken, NJ, Framan Mechanical, Fords, NJ, Kisby Shore Corporation, Atlantic City, NJ and D.P. Murt, Pennsauken, NJ.

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- a) #ECHIL-041312 – CHILLER REPLACEMENT AT HIGH SCHOOL EAST  
(5-1-12) continued

**RECOMMENDATION:**

It is recommended that **BID #ECHIL-041312 – CHILLER REPLACEMENT AT HIGH SCHOOL EAST** be awarded as follows based on the lowest responsive and responsible bidder. **PO #12-07976**

<b>BIDDERS</b>	<b>FALASCA MECHANICAL VINELAND, NJ</b>
<b>CONTRACT SOC-1 Chiller Replacement and Related Work</b>	<b>\$789,400.00</b>
<b>ALTERNATE BID SOC-1A (Add) Remove existing chiller #1 as indicated</b>	<b>22,600.00</b>
<b>ALTERNATE BID SOC-1B (Add) Remove existing chiller #2 as indicated</b>	<b>29,200.00</b>
<b>ALTERNATE BID SOC-1C (Add) Replace the bypass valve, etc. as indicated Provide acrylic coating throughout roof areas</b>	<b><u>6,500.00</u></b>
<b>TOTAL</b>	<b>\$847,700.00</b>
<b>Alternate chiller manufacturer</b>	<b>York</b>

**Resolution #76-5'12**

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- b) #BARRF-041312 (BARTON) ROOF REPLACEMENT AT BARTON ELEMENTARY SCHOOL, ROSRF-041312 (ROSA) ROOF REPLACEMENT (B-WING) AT ROSA MIDDLE SCHOOL AND #EASRF-041312 (HS EAST) ROOF REPLACEMENT (LECTURE ROOMS AND WEIGHT ROOM) AT HIGH SCHOOL EAST (5-1-12)

**INFORMATION:**

Specifications for the procurement of a vendor to provide roof replacement at Barton Elementary School, Rosa Middle School and High School East were advertised and solicited with the following results.

<b>BIDDERS</b>	<b>Jottan Roofing, Florence, NJ</b>	<b>*Noble Roofing &amp; Sheetmetal, Inc., Richboro, PA</b>	<b>D. A. Nolt, Berlin, NJ</b>	<b>P&amp;C Roofing, Inc., New Castle, DE</b>	<b>Union Roofing, Philadelphia, PA</b>	<b>USA General Contractors Corp., Elizabeth, NJ</b>	<b>Winchester Roofing Corp., Turnersville, NJ</b>
<b>CONTRACT SOC-1 Roof Replacement and Related Work at Barton ES</b>	<b>\$823,521.00</b>	<b>\$847,745.00</b>	<b>\$945,397.00</b>	<b>\$947,200.00</b>	<b>\$799,000.00</b>	<b>\$887,000.00</b>	<b>\$798,000.00</b>
<b>ALTERNATE BID SOC- 1A-Provide acrylic coating throughout roof areas</b>	<b>86,493.00</b>	<b>92,000.00</b>	<b>102,096.00</b>	<b>149,300.00</b>	<b>71,000.00</b>	<b>143,000.00</b>	<b>113,000.00</b>
<b>CONTRACT SOC-2 Roof Replacement and Related Work at Rosa Middle School (B-Wing)</b>	<b>556,477.00</b>	<b>619,745.00</b>	<b>600,998.00</b>	<b>763,400.00</b>	<b>547,000.00</b>	<b>430,000.00</b>	<b>454,000.00</b>
<b>ALTERNATE BID SOC- 2A-Provide acrylic coating throughout roof areas</b>	<b>41,623.00</b>	<b>45,000.00</b>	<b>53,291.00</b>	<b>69,800.00</b>	<b>39,000.00</b>	<b>68,000.00</b>	<b>53,000.00</b>
<b>CONTRACT SOC-3 Roof Replacement and Related Work at HS East</b>	<b>N/B</b>	<b>302,745.00</b>	<b>330,769.00</b>	<b>279,400.00</b>	<b>359,000.00</b>	<b>244,000.00</b>	<b>143,000.00</b>
<b>ALTERNATE BID SOC- 3A-Provide acrylic coating throughout roof areas</b>	<b>N/B</b>	<b>20,000.00</b>	<b>22,357.00</b>	<b>26,500.00</b>	<b>34,000.00</b>	<b>25,000.00</b>	<b>21,000.00</b>

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- b) #BARRF-041312 (BARTON) ROOF REPLACEMENT AT BARTON ELEMENTARY SCHOOL, ROSRF-041312 (ROSA) ROOF REPLACEMENT (B-WING) AT ROSA MIDDLE SCHOOL AND #EASRF-041312 (HS EAST) ROOF REPLACEMENT (LECTURE ROOMS AND WEIGHT ROOM) AT HIGH SCHOOL EAST (5-1-12) continued

**INFORMATION:**

<b>BIDDERS</b>	<b>Jottan Roofing, Florence, NJ</b>	<b>*Noble Roofing &amp; Sheetmetal, Inc., Richboro, PA</b>	<b>D. A. Nolt, Berlin, NJ</b>	<b>P&amp;C Roofing, Inc., New Castle, DE</b>	<b>Union Roofing, Philadelphia, PA</b>	<b>USA General Contractors Corp., Elizabeth, NJ</b>	<b>Winchester Roofing Corp., Turnersville, NJ</b>
<b>CONTRACT SOC-4 Roof Replacement and Related Work at Barton ES, Rosa MS, and HS East</b>	N/B	\$1,745,745.00	\$1,877,164.00	\$1,990,000.00	\$1,686,000.00	\$1,561,000.00	\$1,395,000.00
<b>ALTERNATE SOC-4A - Provide acrylic coating throughout roof areas at Barton, Rosa and HS East</b>	N/B	157,000.00	177,744.00	243,150.00	141,000.00	236,000.00	187,000.00
<b>ALTERNATE BID SOC- 4B-Provide acrylic coating throughout roof areas at Barton ES</b>	N/B	92,000.00	102,096.00	147,800.00	71,000.00	143,000.00	113,000.00
<b>ALTERNATE BID SOC- 4C-Provide acrylic coating throughout roof areas at Rosa MS</b>	N/B	45,000.00	53,291.00	69,100.00	39,000.00	68,000.00	53,000.00
<b>ALTERNATE BID SOC- 4D-Provide acrylic coating throughout roof areas at HS East</b>	N/B	20,000.00	22,357.00	26,250.00	34,000.00	25,000.00	21,000.00

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- b) #BARRF-041312 (BARTON) ROOF REPLACEMENT AT BARTON ELEMENTARY SCHOOL, ROSRF-041312 (ROSA) ROOF REPLACEMENT (B-WING) AT ROSA MIDDLE SCHOOL AND #EASRF-041312 (HS EAST) ROOF REPLACEMENT (LECTURE ROOMS AND WEIGHT ROOM) AT HIGH SCHOOL EAST (5-1-12) continued

**INFORMATION:**

<b>BIDDERS</b>	<b>Jottan Roofing, Florence, NJ</b>	<b>*Noble Roofing &amp; Sheetmetal, Inc., Richboro, PA</b>	<b>D. A. Nolt, Berlin, NJ</b>	<b>P&amp;C Roofing, Inc., New Castle, DE</b>	<b>Union Roofing, Philadelphia, PA</b>	<b>USA General Contractors Corp., Elizabeth, NJ</b>	<b>Winchester Roofing Corp., Turnersville, NJ</b>
<b>UNIT PRICE #1 Remove wood blocking/provide pressure treated 2 X 6 wood blocking per 4 linear feet of blocking</b>	<b>\$34.00</b>	<b>\$25.00</b>	<b>\$22.00</b>	<b>\$20.00</b>	<b>\$16.00</b>	<b>\$25.00</b>	<b>\$23.00</b>
<b>UNIT PRICE #2 Remove wood blocking and provide pressure treated 2 x 8 wood blocking-per 4 linear feet of blocking</b>	<b>42.00</b>	<b>25.00</b>	<b>26.00</b>	<b>21.00</b>	<b>20.00</b>	<b>30.00</b>	<b>26.00</b>
<b>UNIT PRICE #3 Add or deduct from metal deck replacement quantity Per 50 square feet</b>	<b>425.00</b>	<b>500.00</b>	<b>425.00</b>	<b>925.00</b>	<b>600.00</b>	<b>600.00</b>	<b>500.00</b>



**SPECIAL ACTION AGENDA**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- b) #BARRF-041312 (BARTON) ROOF REPLACEMENT AT BARTON ELEMENTARY SCHOOL, ROSRF-041312 (ROSA) ROOF REPLACEMENT (B-WING) AT ROSA MIDDLE SCHOOL AND #EASRF-041312 (HS EAST) ROOF REPLACEMENT (LECTURE ROOMS AND WEIGHT ROOM) AT HIGH SCHOOL EAST (5-1-12) continued

**RECOMMENDATION:**

**It is recommended that BID #BARRF-041312 (BARTON) ROOF REPLACEMENT AT BARTON ELEMENTARY SCHOOL, ROSRF-041312 (ROSA) ROOF REPLACEMENT (B-WING) AT ROSA MIDDLE SCHOOL AND #EASRF-041312 (HS EAST) ROOF REPLACEMENT (LECTURE ROOMS AND WEIGHT ROOM) AT HIGH SCHOOL EAST be awarded as follows based on the lowest responsive and responsible bidder. PO #'s 12-07976, 13-02032 and 13-02033**

<b>BIDDERS</b>	<b>Winchester Roofing Corp., Turnersville, NJ</b>
<b>CONTRACT SOC-4 Roof Replacement and Related Work at Barton ES, Rosa MS, and HS East</b>	<b>\$1,395,000.00</b>
<b>ALTERNATE SOC-4A - Provide acrylic coating throughout roof areas at Barton, Rosa and HS East</b>	<b><u>187,000.00</u></b>
<b>TOTAL</b>	<b>\$1,582,000.00</b>

**Resolution #77-5'12**

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 9 No - 0

**EXCEPTIONS:**

Item #1(a) Approval of Bill List (NJ American Water Co.)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1\*

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1(a) Approval of Bill List (Youth Consultation Services)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1\*

\*Mr. Roth abstained due to a conflict of interest with Youth Consultation Services.

Item #1(a) Approval of Bill List (Cooper Health System)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1\*

Mrs. Judge abstained due to a conflict of interest with Cooper Health System

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated-Offer of Employment
6. Contract Renewals—Certificated
7. Contract Renewals—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignation be accepted on the date listed for the reason indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Stephanie Ramos-Dominko	Barclay-Special Education (\$47,822)	7/01/12	Personal

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Yvonne Lindsay	Malberg-Payroll Clerk *(\$49,179)	1/01/13	Retirement

\*Salary to be adjusted pending outcome of salary guide established and approved

**SPECIAL ACTION AGENDA**

May 8, 2012

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED-**

continued

(a) Resignations - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Margaret Mele	Stockton-Teacher II, SACC (\$12,388)	7/01/12	Deferred Retirement
Soo Paik	Paine-Educational Assistant (\$6639)	7/01/12	Personal
Zenaida Aponte Lopez	CHHS East-Cleaner (\$26,994)	5/15/12	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Nelson Clifton	Carusi-Special Education (Long term substitute for B. Turgeon- budget #11-204-100-101-45-0100)	4/23/12-5/01/12 (contract extended)	\$50,798 prorated (Masters-step 3)
Stephen Alex Bon	Johnson/Mann/Paine/Woodcrest-.8 Music (Long term substitute for C. Smith on leave of absence-budget #11- 120-100-101-12/24/27/36-0100)	5/02/12-5/09/12 (contract extended)	\$37,022 prorated (.8 of Bachelors-step 1)
Kyle Dattola	CHHS West-Math (Long term substitute for M. Wilkins on leave of absence-budget #11-140-100-101-55- 0100)	5/08/12-5/10/12 (contract extended)	\$46,477 prorated (Bachelors-step 2)
Graham Livingston	CHHS East-Math (Long term substitute for J. Rinehart on leave of absence-budget #11-140-100-101-50- 0100)	6/05/12-6/30/12 (contract extended)	\$50,598 prorated (Masters-step 2)

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Substitute Teachers/Nurses

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers/nurses for the 2011-12 school year effective 5/09/12-6/30/12. Monies budgeted from account #11-120-100-101-98-0150/11-130-100-101-98-0150/11-140-100-101-98-0150/11-000-213-104-98-0150/11-000-240-105-98-0150.

Name

Name

Name

Name

Scott Goldhagen

Kelly Wentzell

Brooke Zeitz

Elizabeth Arnot

Jessica Burnett

Michelle Cohen

Patricia Stonaker

Karen Wislocky

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Substitute Educational Assistant

**RECOMMENDATION:**

It is recommended that the person listed be approved as a substitute educational assistant for the 2011-12 school year effective 5/09/12-6/30/12 (unless otherwise indicated). Monies budgeted from account #11-190-100-106-98-0150.

Name

Brooke Zeitz

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. CONTRACT RENEWALS-NON-TENURED**  
**TEACHING STAFF MEMBERS – 2012-13 CONTRACTS**

(a) Offer of Employment-Non-Tenured Teaching Staff

**RECOMMENDATION:**

It is recommended that the following resolution be adopted:

**RESOLUTION**

**IT IS RESOLVED** by this Board of Education that the non-tenured teaching staff members listed in Section A of Ms. Adrian's report dated May 4, 2012, which is on file in the office of Human Resources, be given a written offer of a contract for employment for the 2012-13 school year; and

**BE IT FURTHER RESOLVED** that said written offer contract a provision that the staff member accept such offer in writing on or before the first day of June 2012; and

**BE IT FURTHER RESOLVED** that any contract resulting from the aforementioned offer shall be in writing and in a form heretofore used by this Board of Education.

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. CONTRACT RENEWALS—CERTIFICATED STAFF**  
**2012-13 SCHOOL YEAR**

(a) CHEA

It is recommended that the following resolution be adopted:

**RESOLUTION**

**RESOLVED** that this Board hereby authorize the renewal of contracts for tenured/non-tenured teachers affiliated with the Cherry Hill Education Association bargaining unit for the 2012-13 year, effective 9/01/12-6/30/13 with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Education Association and the Cherry Hill Board of Education.

(b) CHASA

**RECOMMENDATION:**

It is recommended that the principals/assistant principals listed in Ms. Adrian's report dated May 4, 2012, which shall become part of the official minutes of this meeting, who are affiliated with the Cherry Hill Association of School Administrators bargaining unit be reemployed for the 2012-13 year, effective 7/01/12-6/30/13 with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Association of School Administrators and the Cherry Hill Board of Education.

(c) Non-Affiliated Certificated Employees

**RECOMMENDATION:**

It is recommended that the non-affiliated employees in the following positions listed in Ms. Adrian's report dated May 4, 2012, which shall become part of the official minutes of this meeting, be appointed for the 2012-13 year effective 7/01/12-6/30/13 and that their salary payments based on the 2011-12 rates be continued until salary guidelines have been established and approved.

Assistant Superintendents	Directors	Speech Therapist Consultants
School Psychologist Consultants	Social Worker Consultants	LDT-C Consultants
Assistant Business Administrator		

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. CONTRACT RENEWALS—CERTIFICATED STAFF**  
**2012-13 SCHOOL YEAR** - continued

(d) Homebound/Supplemental Instructor

**RECOMMENDATION:**

It is recommended that the teachers listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be approved for homebound and supplemental instruction for the 2012-13 school year.

**ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED**

(a) Secretaries - (CHEA)

**RECOMMENDATION:**

It is recommended that the secretarial personnel listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2012-13 year, effective 7/01/12-6/30/13 with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Education Association and the Cherry Hill Board of Education .

(b) Support Staff - (CHEA)

**RECOMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2012-13 year, effective 7/01/12-6/30/13 with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Education Association and the Cherry Hill Board of Education.

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED –**

continued

(c) Non-Affiliated Employees

**RECOMMENDATION:**

It is recommended that the non-affiliated employees in the following positions listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of this official meeting, be appointed for the 2012-13 year and that their salary payments based on the 2011-12 rates be continued until salary guidelines have been established and approved.

Managers/Assistant Managers	Directors	Supervisors/Assistant Supervisors
Student Advocates	Treasurer of Monies	District Medical Inspector
Accountant	Senior Accountant	Finance Technician
Secretaries	Administrative Assistants	High School Student Supervisors
Public Information Officer	District Technology Manager	Technology
Transportation Facilitators	Transportation Coordinators	Travel Trainer
Coordinators	COTA	Operations Supervisors
School Supportive Assistants	Occupational Therapy Consultants	Consulting Psychiatrists
Neurological Consultants	Physical Therapy Consultants	

(d) Supervisory

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Supervisory Association bargaining unit, be reemployed for the 2012-13 school year, effective 7/01/12-6/30/13 and that their salaries be adjusted in accordance with the contract settled between the Cherry Hill Supervisory Staff Association and the Cherry Hill Board of Education.



**SPECIAL ACTION AGENDA**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED –**

continued

(e) Supportive

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Supportive Staff Association bargaining unit be reemployed for the 2012-13 school year effective 7/01/12-6/30/13 and that their salaries be adjusted in accordance with the contract settled between the Cherry Hill Supportive Staff Association and the Cherry Hill Board of Education.

(f) Campus Police

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Campus Police Association bargaining unit, be reemployed for the 2012-13 school year, effective 9/01/12-6/30/13, with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Campus Police Association and the Cherry Hill Board of Education.

(g) Educational Assistants

**RECOMMENDATION:**

It is recommended that the employees listed in Ms. Adrian's report dated May 4, 2012, which shall become a part of the official minutes of this meeting, who are affiliated with the Educational Association of Cherry Hill bargaining unit, be reemployed for the 2012-13 school year, effective 9/01/12-6/30/13 and that their salaries be adjusted with the salary settlement finally approved under negotiations between the Educational Association of Cherry Hill and the Cherry Hill Board of Education.

Motion Mrs. Cohen Second Mrs. Judge Vote Ayes - 9 No - 0

**EXCEPTION:**

Item #6(a) Motion Mrs. Cohen Second Mrs. Judge Vote Ayes - 8 No - 0 - 1\*  
Mr. Tarken abstained.

**SPECIAL ACTION AGENDA**

**May 8, 2012**

**D. POLICY & LEGISLATION COMMITTEE**

**Long Range Plan Goals:**

- *“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**NO ITEMS**

Board of Education Work Session and/or Special Meeting Minutes  
May 8, 2012

Mr. Klukoff called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for May 22, 2012 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mrs. Cohen made and Mrs. Horiates seconded a motion to adjourn at 8:10 P.M.

Respectfully submitted,

James Devereaux  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** May 3, 2012

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:15 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**May 8, 2012      Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

### Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

### Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

## **BOARD WORK SESSION**

**May 8, 2012**

### **PRESENTATIONS**

- *Carusi Middle School 8<sup>th</sup> Grader Madeline Bowne – C-Span “StudentCam” Contest National Award Winner*
- *Cherry Hill East Robotics Team – VEX Robotics Competition State and National Award Winners*
- *H.S. East Representatives - “New Jersey Dept. of Ed. Reward School” recognition*

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**Long Range Plan Goals:**

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Non-Public School Textbooks 2012-2013
3. Middle School Summer Reading

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Jonathan Yanover West	AP Summer Institute-Spanish Language & Culture, Blackwood, NJ	8/6-9, 2012	\$850.00 Registration Title IIA

**BOARD WORK SESSION**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2012-2013**

It is recommended that the Board approve textbooks for the Non Public Schools for the 2012-2013 school year.

Goddard School

Subject - Textbook Name	Publisher	ISBN#
Handwriting Without Tears (HWT)	HWT	N/A

Kellman Brown Academy

Subject - Textbook Name	Publisher	ISBN#
Second-Grade Math Minutes: One Hundred Minutes to Better Basic Skills by, Angela Hicks	Creative Teaching Press	GF582
Daily Word Problems Math, Grade 3	<u>By Evan-Moor Educational Publishers</u>	DW509

Katz JCC

Subject - Textbook Name	Publisher	ISBN#
Beginning to Read and Write and Listen	McGraw Hill	978-0-02-190894-3

**BOARD WORK SESSION**

**May 8, 2012**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF MIDDLE SCHOOL SUMMER READING**

It is recommended that the Board approve the following grade middle school summer reading books.

<u>TITLE</u>	<u>AUTHOR</u>	<u>TITLE</u>	<u>AUTHOR</u>
Savvy	Ingrid Law	Call it Courage	Armstrong Sperry
Hidden Talents	David Lubar	True Confessions of Charlotte Doyle	AVI
Inside Out & Back Again	LAI	Dairy Queen	Catherine Gilbert Murdock
Masterpiece	Elise Broach	The Ware Between the Classes	Gloria Miklowitz
Ropemaker	Peter Dickinson		



**BOARD WORK SESSION**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2012
- b) SACC FINANCIAL REPORT FOR MARCH 2012
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2012
- d) FOOD SERVICE OPERATING STATEMENT FOR MARCH 2012
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST
- g) TAX RECEIPT SCHEDULE FOR 2012/2013

**ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #JPAPR- - JANITORIAL PAPER PRODUCTS

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) SUMMER BUS ROUTES – CONTRACT RENEWALS 2012/2013 SCHOOL YEAR

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) #RMSLC-051811-CONNECTING LINK RECONSTRUCTION AT ROSA MIDDLE SCHOOL (5-13-11)
- b) #BRHRR-72710 – ROOFTOP HVAC EQUIPMENT REPLACEMENT AND ROOF RESTORATION AT BECK MIDDLE SCHOOL (7-27-10)

**ITEM 6. ACCEPTANCE OF DONATIONS**

## **BOARD WORK SESSION**

**May 8, 2012**

### **B. BUSINESS AND FACILITIES**

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR MARCH 2012**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2012 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR MARCH 2012**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of March 2012 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2012**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

d) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2012**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending March, 2012 be accepted as submitted.

**BOARD WORK SESSION**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	<b>Payroll Dates:</b>
Food Service	\$	
SACC	\$	<b>thru</b>
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ be approved as submitted.

g) TAX RECEIPT SCHEDULE FOR 2012/2013

**BOARD WORK SESSION**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A81119	Tri County Pest Control	Pest control services non-residential facilities - statewide	4-30-15	\$15,000

**BOARD WORK SESSION**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #JPAPR- - JANITORIAL PAPER PRODUCTS (5- -12)

INFORMATION TO BE READY FOR ACTION MEETING. Bids open 5- -12

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) SUMMER BUS ROUTES – CONTRACT RENEWALS 2012/2013 SCHOOL YEAR

INFORMATION TO BE READY FOR ACTION MEETING.

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) #RMSLC-051811-CONNECTING LINK RECONSTRUCTION AT ROSA MIDDLE SCHOOL (5-13-11)

**INFORMATION:**

Board approval is requested for Change Order 002 to be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ for the deletion of exterior aluminum hand railing resulting in a deduction \$3,400.00.

**RECOMMENDATION:**

It is recommended that Change Order 002 for the deletion of exterior aluminum hand railing resulting in a deduction of \$3,400.00 be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ. Original PO #11-07840

- b) #BRHRR-72710 – ROOFTOP HVAC EQUIPMENT REPLACEMENT AND ROOF RESTORATION AT BECK MIDDLE SCHOOL (7-27-10)

**INFORMATION:**

Board approval is requested for Change Order 002 to be issued to A.A. Duckett, Glassboro, NJ for acceptance of Johns Manville insulation and jacketing for all chilled water system piping resulting in a deduction of \$2,000.00.

**RECOMMENDATION:**

It is recommended that Change Order 002 for acceptance of Johns Manville insulation and jacketing for all chilled water system piping resulting in a deduction of \$2,000.00 be issued to A.A. Duckett, Glassboro, NJ. Original PO #11-02981

**BOARD WORK SESSION**

**May 8, 2012**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Beck MS	Monetary – funds to be used for fence around garden	Recycle Bank	\$4,180

**BOARD WORK SESSION**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Certificated
3. Leaves of Absence—Non-Certificated

**ITEM 1. APPOINTMENTS—CERTIFICATED**

(a) Student Teachers

**RECOMMENDATION:**

It is recommended that the person listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Jacalyn Gizara	Rider	9/05/12-12/14/12	Linda Ferri/Paine

(b) Field Placement

**RECOMMENDATION:**

It is recommended that the person listed be approved for a field placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Kait Knoedler	Rowan	*5/08/12-6/30/12	Meredith Callahan/Carusi

\*Total of 20hours-placement will end when rate requirement is fulfilled

**BOARD WORK SESSION**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(c) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Paul Howe	CHHS West-Advisor, Literary Magazine (budget #11-401-100-100-55-0101)	9/01/11-6/30/12	\$2133
Theresa Church	CHHS West-Supervisor, One Act Play (budget #11- 401-100-100-55-0101)	9/01/11-6/30/12	\$1538

(d) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Marlene DiGrosso	Julia Makofsky	Kingston	3/28/12-6/30/12	\$550 prorated
Michael Rickert	Kyle Dattola	CHHS West	4/03/12-5/10/12	\$550 prorated (extended)
Kimberly Blinsinger	Stephen Bonn	Mann	4/25/12-5/09/12	\$550 prorated (extended)



**BOARD WORK SESSION**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(e) Curriculum Committee

**RECOMMENDATION:**

It is recommended that the person listed be approved as a member of the science blueprint committee effective 3/15/12-6/30/12 at the rate of \$35.71/hour (not to exceed 6 hours). Monies budgeted from account #11-000-221-110-72-0101.

Name

Kimberly Laskey

(f) Summer Employment-Guidance

**RECOMMENDATION:**

It is recommended that that persons listed be approved for summer guidance in accord with the data presented:

CHHS East–Budget #11-000-218-104-50-0101 (not to exceed 4 days each- unless otherwise noted)

<u>Name</u>	<u>Effective Date</u>	<u>1/200<sup>th</sup> of Salary</u>
Margaret Regan	7/01/12-8/28/12	\$489.80
George Zografos	7/01/12-8/28/12	\$288.81
Tracye Walsh	7/01/12-8/28/12	\$329.43
Eileen Lynch	7/01/12-8/28/12	\$502.96
Carly Friedman	7/01/12-8/28/12	\$280.80
Darren Gamel	7/01/12-8/28/12	\$470.31
Letitia Schuman	7/01/12-8/28/12	\$305.97
Cathleen Enderle	7/01/12-8/28/12	\$273.45
Roberto Figueroa	7/01/12-8/28/12	\$278.51
Jennifer DiStefano	7/01/12-8/28/12	\$366.05
Mollie Crincoli	7/01/12-8/28/12	\$336.79

(not to exceed 1 day)

**BOARD WORK SESSION**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(f) Summer Employment-Guidance - continued

CHHS West–Budget #11-000-218-104-55-0101 (not to exceed 4 days each-unless otherwise noted)

<u>Name</u>	<u>Effective Date</u>	<u>*1/200<sup>th</sup> of Salary</u>
Margaret Strimel	7/01/12-8/28/12	\$257.91
Michelle Pryor	7/01/12-8/28/12	\$489.80
Lisa Saffici	7/01/12-8/28/12	\$288.22
Francis Vanni	7/01/12-8/28/12	\$461.19
Nicholas Caputi	7/01/12-8/28/12	\$269.35
Diane Benfield	7/01/12-8/28/12	\$470.35
Viney McClain	7/01/12-8/28/12	\$376.35
Laurie Grossman	7/01/12-8/28/12	\$264.77
Mollie Crincoli	7/01/12-8/28/12	\$336.79

(not to exceed 1 day)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(g) Summer Employment - Scheduling

**RECOMMENDATION:**

It is recommended that the persons listed be approved for summer scheduling at the rate of \*\$13.86/hour in accord with the data presented:

CHHS East – Budget #11-000-218-104-50-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Carly Friedman	7/01/12-8/28/12	250
Barbara Morrone	7/01/12-8/28/12	50
Paul Koester	7/01/12-8/28/12	50
Sharon Wames	7/01/12-8/28/12	200
Darren Gamel	7/01/12-8/28/12	50
Margaret Regan	7/01/12-8/28/12	50

CHHS West – Budget #11-000-218-104-55-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Lisa Saffici	7/01/12-8/28/12	250
Paul Koester	7/01/12-8/28/12	50
Michelle Pryor	7/01/12-8/28/12	50
Nicholas Caputi	7/01/12-8/28/12	50
Francis Vanni	7/01/12-8/28/12	50

\*Hourly rate be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**BOARD WORK SESSION**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Denise Roskey	Kilmer-Grade 5	Leave with pay 5/04/12-5/15/12
Melanie Wyckoff	Beck-Language Arts	Leave with pay 9/17/12-10/26/12; without pay 10/29/12-1/01/13
Carly Friedman	CHHS East-Guidance	Leave with pay 5/28/12-6/30/12; without pay 8/29/12-11/20/12
Danielle Newbill	Barton-Grade 2	Leave with pay 6/04/12-6/30/12; without pay 8/29/12-9/28/12
Lauren Miscioscia	Beck-Humanities	Leave without pay 5/30/12-6/30/12; without pay 8/29/12-1/01/13 (revised for dates)
Robyn Housman	Rosa-Health & P.E.	Leave with pay 9/04/12-10/12/12; without pay 10/15/12-12/14/12
Margaret Strimel	CHHS West-Guidance	Leave without pay 8/29/12-10/31/12
Nina Anastasia	Carusi-Special Education	Leave without pay 1/19/12-6/30/12; without pay 8/29/12-1/01/13 (revised for dates)
Betsey Turgeon	Carusi-Special Education	Leave without pay 2/03/12-4/29/12 (revised for dates)
Carla Smith	Johnson/Mann/Paine/Woodcrest-Music	Leave without pay 2/02/12-5/07/12 (leave extended)
John Wade	Beck-Health & P.E.	Leave with pay 5/01/12-5/22/12
Dennis Millar	CHHS West-Student Advocate	Leave with pay 4/27/12-5/28/12
Jessica Semar	CHHS West-English	Leave with pay 5/21/12-6/30/12
Tammy Bradshaw	Carusi-Language Arts	Leave without pay 8/29/12-1/01/13 (leave extended)
Jennifer Greenwald	CHHS East-English	Leave with pay 6/04/12-6/18/12; without pay 8/29/12-10/31/12
Melissa Santiago	Paine-Grade 3	Leave with pay 6/04/12-6/30/12; without pay 8/29/12-10/12/12
Jodi Rinehart	CHHS East-Math	Leave without pay 6/01/12-6/30/12 (leave extended)

**BOARD WORK SESSION**

**May 8, 2012**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Crystal Kittles	Paine-Educational Assistant	Leave without pay 5/03/12-6/08/12
Raymond Hawthorne	Beck-Head Custodian	Leave with pay 6/13/12-8/22/12
Denise Gallagher	Malberg-Pupil Accounting Technician	Leave without pay 5/07/12-5/28/12
Mindy Norlian	Carusi-Exceptional Educational Assistant	Leave with pay 4/30/12-5/11/12
Dolly Nicholson	CHHS East-Educational Assistant	Leave without pay 4/20/12-5/19/12

**BOARD WORK SESSION**

**May 8, 2012**

**D. POLICIES & LEGISLATION COMMITTEE**

*Long Range Plan Goals:*

*“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

The Superintendent recommends the following:

1. Approval of First Reading of Policy
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF FIRST READING OF POLICY**

- Draft Policy 2255: Action Plan for State Monitoring NJQSAC
- Draft Policy 5200: Non Public School Pupils

**RECOMMENDATION**

It is recommended that the policies listed above be approved for first reading as presented.

**ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
11-12:256				
11-12:257				
11-12:258				
11-12:259				
11-12:260				

**BOARD WORK SESSION**  
**May 8, 2012**

**E. STRATEGIC PLANNING**

**NO ITEMS**