

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

December 8, 2015

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on December 8, 2015.

The meeting was called to order by Mrs. Matlack at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON DECEMBER 3, 2015.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON DECEMBER 3, 2015.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON DECEMBER 3, 2015.

A roll call recorded the following Board Members as present:

Mrs. Lisa Conn	Mr. Steven Robbins
Dr. J. Barry Dickinson	Mr. Elliott Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Carol A. Matlack

Mrs. Colleen Horiates - absent

Student Representatives:

Drew Meklinsky, H.S. East	Timothy Intelisano, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mr. J. Devereaux, Mr. J. Gallagher, Ms. N. Adrian, Mr. D. Bart, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes  
December 8, 2015

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Robbins made and Mrs. Judge seconded a motion to go into public session at 7:05 P.M.

Mrs. Matlack led the Pledge of Allegiance.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:05 P.M.

Board President commented on CHEA negotiations.

Public Discussion:

There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

PRESENTATIONS:

Mr. Scott Clelland (Wiss and Company, LLP) reported that we had a very good audit. Mr. Devereaux thanked Scott and his team for their work during the audit.

Mr. John Middleton (Becica and Associates, LLC) updated the Board on the status of turf fields and other improvements at the High School sports complexes.

Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes as follows.

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Dr. Joseph Meloche Central	American Association of School Administrators Annual Conference, Phoenix, AZ	2/10-2/14, 2016	\$2,214.50 Registration/Air/ Lodging/Mileage/ Meals/Tips General Funds

Motion           Mrs. Sidel           Second           Mrs. Judge           Vote           Ayes - 8    No - 0            
 Mrs. Horiates - absent

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution Approving the Transfer of Local Share Funds to Allow for Funding of Construction Projects at Alternative High School and Rosa International Middle School
4. Resolution for the Award of Bids
5. Resolution to Accept Audit Report
6. Resolution to Accept Corrective Action Plan for 2014/2015 Audit

**ITEM 1. FINANCIAL REPORTS**

- a) APPROVAL OF BILL LIST

**ITEM 2. RESOLUTIONS**

- a) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DOOR REPLACEMENT WORK AT KNIGHT ELEMENTARY SCHOOL
- b) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR REPLACEMENT OF AUTOMATIC FIRE DETECTION AND ALARM SYSTEMS AT FOUR ADDITIONAL LOCATIONS (BARTON, JOHNSON, KILMER AND KNIGHT ELEMENTARY SCHOOLS)

**ITEM 3. RESOLUTION APPROVING THE TRANSFER OF LOCAL SHARE FUNDS TO ALLOW FOR FUNDING OF CONSTRUCTION PROJECTS AT ALTERNATIVE HIGH SCHOOL AND ROSA INTERNATIONAL MIDDLE SCHOOL**

**ITEM 4. RESOLUTION FOR THE AWARD OF BIDS**

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)
- b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)
- c) #FA111815 – AUTOMATIC FIRE DETECTION AND ALARM SYSTEM REPLACEMENT (11-18-15)

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT**

**ITEM 6. RESOLUTION TO ACCEPT CORRECTIVE ACTION PLAN FOR**  
**2014/2015 AUDIT**

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) APPROVAL OF BILL LIST

It is recommended that the bill list dated December 8, 2015 in the amount of \$2,246,826.28 be approved as submitted.

**ITEM 2. RESOLUTIONS**

a) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR THE DOOR REPLACEMENT WORK AT KNIGHT ELEMENTARY SCHOOL

**WHEREAS**, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to replace an interior stairwell door at the Knight Elementary School;

**WHEREAS**, the above project is partially funded by the New Jersey Schools Development Authority;

**WHEREAS**, the Board believes that Becica’s proposal for architectural work relating to door replacement work at the Knight Elementary School will allow for the continuation of high quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to the replacement of the interior stairwell door at the Knight Elementary School for a total lump sum fee of Nine Thousand Seven Hundred and Fifty Dollars (\$9,750.00), inclusive of a reimbursable expense allowance of Two Hundred and Fifty Dollars (\$250.00); and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

PO #16-05002

Account Code: 30-000-400-334-21-8100

**Resolution #118-12’8**

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- b) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES FOR REPLACEMENT OF AUTOMATIC FIRE DETECTION AND ALARM SYSTEMS AT FOUR ADDITIONAL LOCATIONS (BARTON, JOHNSON, KILMER AND KNIGHT ELEMENTARY SCHOOLS)**

**WHEREAS**, the Cherry Hill Board of Education (“Board”) awarded a contract to Becica Associates, LLC (“Becica”) to provide architectural services in connection with the replacement of automatic fire detection and alarm systems at ten locations within the school district;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that it will be in its best interest to replace the fire detection and alarm systems at four additional locations;

**WHEREAS**, the additional work will take place at the Barton, Johnson, Kilmer and Knight Elementary Schools;

**WHEREAS**, the above four projects are partially funded by the New Jersey Schools Development Authority;

**WHEREAS**, the Board believes that Becica’s proposal for architectural work relating to the four additional locations will allow for the continuation of high quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services at the Barton, Johnson, Kilmer and Knight Elementary Schools for a total lump sum fee of Seventy-Seven Thousand Eight Hundred and Fifty Dollars (\$77,850.00), inclusive of a reimbursable expense allowance of One Thousand Dollars (\$1,000.00); and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

PO #	Account Code:	Amount
16-05003	30-000-400-334-03-8095	\$20,750.00
16-05004	30-000-400-334-12-8096	18,400.00
16-05005	30-000-400-334-15-8098	20,200.00
16-05010	30-000-400-334-21-8100	18,500.00

**Resolution #119-12’8**

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 3. A RESOLUTION APPROVING THE TRANSFER OF LOCAL SHARE FUNDS TO ALLOW FOR FUNDING OF CONSTRUCTION PROJECTS AT ALTERNATIVE HIGH SCHOOL AND ROSA INTERNATIONAL MIDDLE SCHOOL**

**WHEREAS**, the Board will be entering into construction contracts for the replacement of the automatic fire protection and alarm systems at the Alternative High School and Rosa International Middle School as well as exterior wall rebuilding work at the Rosa International Middle School (hereinafter the “Projects”).

**WHEREAS**, the contract awards are dependent on the transfer of excess local funds from the budget line item for the Schools Development Authority (“SDA”) funded project at the Henry C. Beck Middle School to the budget line items established for the Projects; and

**WHEREAS**, the Board’s administration recommends that the following fund transfers be made to allow for the proper funding of the Projects:

<b><u>School</u></b>	<b><u>Project Description</u></b>	<b><u>NJDOE STATE PLAN No.</u></b>	<b><u>SDA Grant No.</u></b>	<b><u>Budget Item No.</u></b>	<b><u>Local Share to Transfer</u></b>
Beck MS	Fire Alarm & Detection - Replace	0800-073-14-1022-G04	G5-5047	8076	(44,940.00)
Alternative HS	Fire Doors, Alarm & Detection - Replace	0800-060-14-1018-G04	G5-5036	8079	17,047.00
Rosa MS	Fire Alarm, Exterior Wall Rebuild 2...Projects	0800-074-14-1023-G04	G5-5049	8077	27,893.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Board, in accordance with the above schedule, hereby authorizes the transfer of Forty-Four Thousand Nine Hundred and Forty Dollars (\$44,940.00) from budget line-item number 8076 (Fire Alarm & Detection) as follows: Seventeen Thousand and Forty-Seven Dollars (\$17,047.00) to budget line-item number 8079 (Fire Doors, Alarm and Detection) and Twenty-Seven Thousand Eight Hundred and Ninety-three Dollars (\$27,893.00) to budget line-item number 8077 (Fire Alarm and Wall Rebuild).

**Resolution #120-12’8**



**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF BIDS**

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)

**WHEREAS**, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the replacement of stair doors at the Knight and Sharp Elementary Schools (Bid No. KSSD-111015) (the “Projects”);

**WHEREAS**, bids were received for a single overall contract for the Projects, publicly opened and read aloud at the Board’s offices on Tuesday, November 10, 2015;

**WHEREAS**, the Projects will be funded in part by the New Jersey Schools Development Authority in accordance with grants numbered G5-5035 for the Knight Elementary School location and G5-5058 for the Sharp Elementary School location; and

**WHEREAS**, five (5) contractors submitted bids in the following amounts:

<u>BIDDERS</u>	<u>SOC-1 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS</u>
Coastal Land Contractors, Inc. Elmer, NJ	\$78,652.00
Garozzo & Scimeca Construction, Inc. Williamstown, NJ	110,725.00
Jersey Architectural Door Atlantic City, NJ	83,217.00
Levy Construction Co., Audubon, NJ	97,700.00
MJJ Construction, LLC, Atco, NJ	115,000.00

**NOW, THEREFORE, BE IT RESOLVED**, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Coastal Land Contractors, Inc. for the Projects in the amount of Thirty-Nine Thousand Ten Dollars and Twenty Cents (\$39,010.20) for the work at the Knight Elementary School location and Thirty-Nine Thousand Six Hundred and Forty-One Dollars and Eighty Cents (\$39,641.80) for the work at the Sharp Elementary School location, for a total amount of Seventy-Eight Thousand Six Hundred and Fifty-Two Dollars (\$78,652.00); and be it

**FURTHER RESOLVED**, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #	Account Code:
16-05009	30-000-400-450-21-8100
16-05011	30-000-400-450-30-8084

**Resolution #121-12’8**

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF BIDS**

- b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)

**WHEREAS**, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for exterior wall renovations and related work (phase II) at Rosa International Middle School (Bid No. REW-111015) (the “Project”);

**WHEREAS**, bids were received for a single overall contract, publicly opened and read aloud at the Board’s offices on Tuesday, November 10, 2015;

**WHEREAS**, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5049; and

**WHEREAS**, (3) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	Coastal Land Const., Inc., Pittsgrove, NJ	Levy Construction, Co., Inc. Audubon, NJ	MJJ Const., LLC, Atco, NJ
SOC-1 – EXTERIOR WALL RENOVATIONS & RELATED WORK PHASE II	\$388,443.00	\$328,900.00	\$468,000.00
ALT. SOC-1A – Base Bid: Boiler room modifications	30,198.00	47,400.00	30,000.00
ALT. SOC-1B – Storm drainage system modifications	54,459.00	16,400.00	42,000.00
ALT. SOC-1C – Provide & install light filtering shades.	4,658.00	10,600.00	10,000.00

**WHEREAS**, the Board’s administration has determined that Levy Construction Company, Inc. submitted the lowest responsive/responsible base bid in the total amount of \$328,900.00; and

**WHEREAS**, the Board’s administration has recommended that it is not in the Board’s best interest to pursue the work associated with the above-listed alternate bids at this time;

**NOW, THEREFORE, BE IT RESOLVED**, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Levy Construction Company, Inc. for the Project in the amount of Three Hundred Twenty-Eight Thousand and Nine Hundred Dollars (\$328,900.00); and be it

**FURTHER RESOLVED**, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-05008  
Account Code: 30-000-400-450-48-8077

**Resolution #122-12’8**

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF BIDS**

c) #FA111815 – AUTOMATIC FIRE DETECTION AND ALARM SYSTEM REPLACEMENT (11-18-15)

**WHEREAS**, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for automatic fire protection and alarm system replacement at fourteen locations (Bid No. FA111815) (the “Projects”);

**WHEREAS**, bids were received for a single overall contract, publicly opened and read aloud at the Board’s offices on Wednesday, November 18, 2015;

**WHEREAS**, the Projects will be funded in part by the New Jersey Schools Development Authority in accordance with separate grants for each of the fourteen locations; and

**WHEREAS**, five (5) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	DEC Electrical Contractors West Berlin, NJ	Electri-tech Inc. Dorothy, NJ	Haig's Service Corporation Green Brook, NJ	Open Systems Integrators, Inc. Manalapan, NJ	Wescott Electric Company Glenn Riddle, PA
<b><u>CONTRACT E-1</u></b> Automatic Fire Detection and Alarm System Replacement at Various Cherry Hill Board of Education Sites in Cherry Hill, New Jersey for all (14) fourteen project sites.	\$2,124,400.00	\$1,792,215.55	\$1,576,000.00	\$1,704,757.00	\$3,156,500.00
<b><u>ALTERNATE BIDS</u></b>					
<b><u>ALTERNATE BID NO. E-1A</u></b> (Add to Base Bid): Provide an extended warranty, maintenance/service and testing contract.	\$172,400.00	\$56,000.00	\$224,000.00	\$136,380.56	\$172,720.00
<b><u>ALTERNATE BID NO. E-1B</u></b> (Add to the Base Bid): Voice Notification Speakers.	\$303,000.00	\$165,701.58	\$240,000.00	\$279,548.00	\$420,500.00

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF BIDS**

c) #FA111815 – AUTOMATIC FIRE DETECTION AND ALARM SYSTEM REPLACEMENT (11-18-15) continued

**WHEREAS**, the Board’s administration has determined that Electri-Tech, Inc. submitted the lowest responsive/responsible bid in the total amount of \$2,013,917.13, which amount includes the bid prices for Alternate bids E-1A and E-1B;

**WHEREAS**, for informational purposes, the above-referenced total bid amount is broken down for each location as follows:

- |   |  |
|---|--|
| • Barton Elementary School - \$121,393.65 (SDA Grant G5-5045) | • Paine Elementary School \$139,008.48 (SDA Grant G5-5067)     |
| • Cooper Elementary School - \$141,376.15 (SDA Grant G5-5053) | • Sharp Elementary School \$130,098.44 (SDA Grant G5-5058)     |
| • Harte Elementary School - \$156,353.02 (SDA Grant G5-5042)  | • Stockton Elementary School \$145,655.85 (SDA Grant G5-5065)  |
| • Johnson Elementary School \$154,161.92 (SDA Grant G5-5055)  | • Woodcrest Elementary School \$146,253.69 (SDA Grant G5-5070) |
| • Kilmer Elementary School \$155,354.34 (SDA Grant G5-5060)   | • Beck Middle School \$243,459.73 (SDA Grant G5-5047)          |
| • Knight Elementary School \$134,025.44 (SDA Grant G5-5035)   | • Rosa Middle School \$132,492.62 (SDA Grant G5-5049)          |
| • Mann Elementary School \$125,097.35 (SDA Grant G5-5051)     | • Malberg High School \$89,186.45 (SDA Grant G5-5036)          |

**NOW, THEREFORE, BE IT RESOLVED**, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Electri-Tech, Inc. for the Projects in the total amount of Two Million Thirteen Thousand Nine Hundred Seventeen Dollars and Thirteen Cents (\$2,013,917.13), inclusive of all the advertised alternates; and be it

**FURTHER RESOLVED**, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #	Account Code:
16-05013	30-000-400-450-03-8095
16-05015	30-000-400-450-06-8081
16-05016	30-000-400-450-09-8073
16-05017	30-000-400-450-12-8096
16-05018	30-000-400-450-15-8098
16-05019	30-000-400-450-21-8100
16-05020	30-000-400-450-24-8075
16-05021	30-000-400-450-27-8083
16-05022	30-000-400-450-30-8084
16-05023	30-000-400-450-33-8085
16-05024	30-000-400-450-36-8086
16-05025	30-000-400-450-40-8076
16-05026	30-000-400-450-48-8077
16-05027	30-000-400-450-60-8079

**Resolution #123-12’8**

**SPECIAL ACTION AGENDA**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT**

RESOLVED, that the annual audit for the 2014/2015 school year, as submitted by the District’s auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.

**Resolution #124-12’8**

**ITEM 6. RESOLUTION TO ACCEPT CORRECTIVE ACTION PLAN FOR 2014/2015 AUDIT**

Resolved, that the Cherry Hill Township Board of Education approve the Corrective Action Plan in connection with the 2014/2015 audit and directs the administration to implement same (attached).

**Resolution #125-12’8**

Motion Dr. Dickinson Second Mrs. Conn Vote Ayes - 8 No - 0  
Mrs. Horiates - absent

**EXCEPTIONS:**

Item #1(a) Approval of Bill List (NJ American Water Co.)

Motion Dr. Dickinson Second Mrs. Conn Vote Ayes - 7 No - 0-1\*  
Mrs. Horiates - absent

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1(a) Approval of Bill List (CDW)

Motion Dr. Dickinson Second Mrs. Conn Vote Ayes - 7 No - 0-1\*  
Mrs. Horiates - absent

\*Mrs. Saidel abstained due to a conflict of interest with CDW.

*Summary of Fiscal Year 2015  
Audit Report of the  
Cherry Hill Township School District  
Camden County, New Jersey as  
Required by N.J.S. 18A:23-4*

*June 30, 2015*

Cherry Hill Township School District  
Governmental Funds

Balance Sheet

June 30, 2015

	Major Funds				Total Governmental Funds
	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	
<b>Assets</b>					
Cash and cash equivalents	\$ 11,342,088	\$ 95,895	\$ 4,864,989	\$ 7,200	\$ 16,310,172
Accounts receivable:					
State	1,611,279	9,376	2,149,530		3,770,185
Federal	87,634	646,216			733,850
Other	349,626	15	19,985		369,626
Interfund	19				19
Restricted assets:					
Cash and cash equivalents	5,224,322				5,224,322
<b>Total assets</b>	<u>\$ 18,614,968</u>	<u>\$ 751,502</u>	<u>\$ 7,034,504</u>	<u>\$ 7,200</u>	<u>\$ 26,408,174</u>
<b>Liabilities and Fund Balances</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 3,008,094	\$ 335,886	\$ 84,611		\$ 3,428,591
Intergovernmental payables:					
State		128,197			128,197
Other liabilities	45,195				45,195
Interfund			19		19
Unearned revenue	34,522	287,419			321,941
<b>Total liabilities</b>	<u>3,087,811</u>	<u>751,502</u>	<u>84,630</u>		<u>3,923,943</u>
<b>Fund balances:</b>					
Restricted for:					
Capital reserve	5,224,322				5,224,322
Capital projects			6,949,874		6,949,874
Debt service				\$ 7,200	7,200
Assigned to:					
Designated by the BOE for subsequent year's expenditures	6,169,638				6,169,638
Designated by the BOE for subsequent year's expenditures - (SEMI ARRA)	49,457				49,457
Other purposes	1,034,093				1,034,093
Unassigned:					
General fund	3,049,647				3,049,647
<b>Total fund balances</b>	<u>15,527,157</u>	<u>-</u>	<u>6,949,874</u>	<u>7,200</u>	<u>22,484,231</u>
<b>Total liabilities and fund balances</b>	<u>\$ 18,614,968</u>	<u>\$ 751,502</u>	<u>\$ 7,034,504</u>	<u>\$ 7,200</u>	<u>\$ 26,408,174</u>

Cherry Hill Township School District  
Governmental Funds

Statement of Revenues, Expenditures and Changes in Fund Balances

Year ended June 30, 2015

	Major Funds				Total Governmental Funds
	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	
<b>Revenues</b>					
Local sources:					
Local tax levy	\$ 155,481,994			\$ 3,014,200	\$ 158,496,194
Tuition	737,023				737,023
Rents & Royalties	31,085				31,085
Interest earned	79,185		\$ 462		79,647
Energy rebates			95,715		95,715
Miscellaneous	1,099,205	\$ 161,359		7,263	1,267,827
Total local sources	<u>157,428,492</u>	<u>161,359</u>	<u>96,177</u>	<u>3,021,463</u>	<u>160,707,491</u>
State sources	30,314,141	954,683	2,038,621	1,210,551	34,517,996
Federal sources	286,884	4,193,696			4,480,580
Total revenues	<u>188,029,517</u>	<u>5,309,738</u>	<u>2,134,798</u>	<u>4,232,014</u>	<u>199,706,067</u>
<b>Expenditures</b>					
Instruction:					
Regular instruction	51,551,070	388,408			51,939,478
Special education instruction	18,246,432	4,117,429			22,363,861
Other special instruction	3,092,407				3,092,407
Other instruction	2,229,910				2,229,910
Support services:					
Tuition	7,818,808				7,818,808
Student and instruction related services	18,061,719	784,876			18,846,595
School administration services	6,885,254				6,885,254
Other admin services	4,917,759				4,917,759
Plant operations and maintenance	10,887,990				10,887,990
Pupil transportation	10,917,825				10,917,825
Employee benefits and on-behalf TPAF social security and pension contributions	48,490,598				48,490,598
Capital outlay	2,798,103	19,025	7,116,278		9,933,406
Cost of issuance				123,984	123,984
Debt Service:					
Principal				3,575,000	3,575,000
Interest				649,814	649,814
Transfer of funds to charter schools	184,685				184,685
Total expenditures	<u>186,082,560</u>	<u>5,309,738</u>	<u>7,116,278</u>	<u>4,348,798</u>	<u>202,857,374</u>
Excess (deficiency) of revenues over (under) expenditures	1,946,957	-	(4,981,480)	(116,784)	(3,151,307)
Other financing sources (uses):					
Payment to refunding bond escrow agent				(14,910,540)	(14,910,540)
Refunding bonds issued				13,650,000	13,650,000
Premium on refunding bonds				1,384,524	1,384,524
Transfer in	462		1,575,857		1,576,319
Transfer out	(1,575,857)		(462)		(1,576,319)
Total other financing sources (uses)	<u>(1,575,395)</u>	<u>-</u>	<u>1,575,395</u>	<u>123,984</u>	<u>123,984</u>
Net change in fund balances	371,562	-	(3,406,085)	7,200	(3,027,323)
Fund balances, July 1	15,155,595	-	10,355,959	-	25,511,554
Fund balances, June 30	<u>\$ 15,527,157</u>	<u>\$ -</u>	<u>\$ 6,949,874</u>	<u>\$ 7,200</u>	<u>\$ 22,484,231</u>



Cherry Hill Township School District

Recommendations

June 30, 2015

We suggest the following:

**Financial Planning, Accounting and Reporting**

- The District continue to review its Board policy as it relates to student activity purchases and provide additional guidance regarding what constitutes an appropriate student activity purchase to each of its high schools.

CORRECTIVE ACTION PLAN

COUNTY Camden

NAME OF SCHOOL Cherry Hill Public Schools

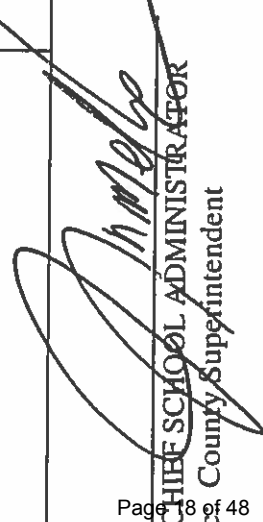
TYPE OF AUDIT Comprehensive Annual Financial Report

DATE OF BOARD MEETING December 8, 2015

CONTACT PERSON Mr. James Devereaux

TELEPHONE NUMBER (856) 426-5600

RECOMMENDATION	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSONNEL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
<p><u>Grants</u>                      Certain items were purchased from the District's high school student activity funds that we believe would be more appropriately purchased through the District's standard purchasing process.</p>	<p>During the 2016 year, additional oversight will be provided by the principals and business office that should eliminate this recommendation in the future.</p>	<p>Certain activities will be run through the General Fund rather than the Student Activities Account.</p>	<p>HS Principals                      Business Administrator</p>	<p>June 30, 2016</p>

  
 CHIEF SCHOOL ADMINISTRATOR  
 County Superintendent

James Devereaux  
 BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

12/10/15  
 DATE

12/9/2015  
 DATE

**SPECIAL ACTION AGENDA****December 8, 2015****C. HUMAN RESOURCES/NEGOTIATIONS****Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**(a) Resignations**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Kathleen Chase	CHHS West-Special Education (\$93,048)	02/01/16	Retirement
Becca Gutwirth	CHHS West-Special Education (\$58,944)	On or about 1/22/16	Personal
Anthony Musumeci	Carusi-Humanities (\$58,259)	On or about 1/22/16	Personal

**SPECIAL ACTION AGENDA****December 8, 2015****C. HUMAN RESOURCES/NEGOTIATIONS****ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**(a) Regular**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Eileen Barkhymer	Cooper-Teacher II, SACC	11/04/15	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**(a) Co-Curricular**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Gregory Coolahan	CHHS West-Assistant Coach Wrestling (budget# 11-402-100-100-55-0101)	9/01/15-6/30/16	\$5725
Edward Shaen	CHHS West-Assistant Coach Boys Basketball (budget# 11-402-100-100-55- 0101)	9/01/15-6/30/16	\$5725

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Classroom Observation**RECOMMENDATION:**

It is recommended that Nicholas Karcher, Special Education/Elementary Education Major at Kutztown University, be approved for a classroom observation for a total of five (5) hours between November 23, 2015 and December 23, 2015 with Maureen Gravante as the Cooperating Teacher at Thomas Paine Elementary School.

**SPECIAL ACTION AGENDA****December 8, 2015****C. HUMAN RESOURCES/NEGOTIATIONS****ITEM 4. APPOINTMENTS—NON-CERTIFICATED**(a) Regular**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Julie Dugan	Barton-Teacher II, SACC	11/17/15-6/30/16	\$11.00
Eileen Barkhymer	District-Substitute Teacher II, SACC	11/05/15-6/30/16	\$11.00
Tracy Riddell	District-Substitute Teacher, SACC	11/25/15-6/30/16	\$12.65
Olimpia Cordisco	District-Transportation Facilitator (Replacing A. Broome-budget #11-000-270-107-83-0100)	12/07/15-6/30/16	\$38,000 pro-rated
Nicole Gaunt	District-STEP Coordinator Aide (Replacing C. Orange-budget #60-990-320-106-58-0003)	12/07/15-6/30/16	\$22,000 pro-rated

(b) Summer Employment**RECOMMENDATION:**

Be it resolved that the persons listed be approved for five days of summer employment effective 7/01/15-8/30/15 at Johnson Elementary School in accord with the data presented. Monies budgeted from account #11-190-100-106-12-0101 (not to exceed \$249.15).

<u>Name</u>	<u>Not to Exceed</u>	<u>Hourly Rate</u>
Cathy Reynolds	35 hours	\$15.65
Ellen Cybulski	16.5 hours	\$15.10

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**(a) Reassignment**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2015-16 school year at the same hourly rate previously approved in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Nicole Gaunt	District-Teacher, SACC (40 hrs/wk-budget #60-990-320-101-58-0002)	District-Teacher, SACC (13.75 hrs/wk-budget #60-990-320-101-58-0002)	12/07/15-6/30/16

Motion        Mrs. Judge        Second        Dr. Dickinson        Vote        - 8        No - 0         
Mrs. Horiates - absent

**SPECIAL ACTION AGENDA**

**December 8, 2015**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
December 8, 2015

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for December 22, 2015 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Comments:

Mr. T. Intelisano, H.S. West Student Representative commented that Lt. Governor, Kim Guadagno will be visiting the High School on December 16, 2015 to promote her "Rock Your Socks" Campaign.

Public Discussion:

- #1 CHEA President Martin Sharofsky reported that he went to NJEA in Trenton on December 3, 2015 along with administrators and staff and they received a series of grants from Sustainable New Jersey and NJEA. Mr. Sharofsky thanked the Board of Education and negotiating committee regarding negotiations.
- #2 A speaker commented on contract negotiations.
- #3 A speaker asked about donation approval and also commented on contract negotiations.
- #4 A speaker asked a question about PARCC test scoring.
- #5 A speaker commented on contract negotiations and made inquiries about Charter Schools.
- #6 A speaker commented on contract negotiations and graduation rotating schedules.

Mrs. Saidel made and Mrs. Judge seconded a motion to adjourn at 8:05 P.M.

Respectfully submitted,



James Devereaux  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date: December 3, 2015**

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

**AGENDA**

**EXECUTIVE SESSION – 6:30 PM  
SPECIAL ACTION MEETING – 7:00 PM  
BOARD WORK SESSION—Immediately following Special Action  
  
December 8, 2015 - Malberg Board Room**

**BOARD OF EDUCATION COMMITTEES**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel  
Administrative Liaison: Farah Mahan  
Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

**Business & Facilities Committee Members (blue)**

Chairperson: J. Barry Dickinson  
Administrative Liaison: James Devereaux  
Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge  
Administrative Liaison: Nancy Adrian  
Committee Members: Colleen Horiates, Lisa Conn

**Policy & Legislation Committee Members (green)**

Chairperson: Eric Goodwin  
Administrative Liaison: James Gallagher  
Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

**Strategic Planning (buff)**

Chairperson: Elliott Roth  
Administrative Liaison: James Devereaux  
Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel



**BOARD WORK SESSION**  
**December 8, 2015**

**PRESENTATIONS**

Turf Field Update.....John Middleton, Becica Associates

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**  
**December 8, 2015**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of the Nursing Services Plan for the 2015-2016 school year
3. Approval of Out of District Student Placements for 2015-2016 school year

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Jennifer Aristone Rosa	Co-Teaching That Works, Voorhees, NJ	1/25/16	\$148.53 Registration/Mileage General Funds

**BOARD WORK SESSION**  
**December 8, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Teresa Convery Rosa	Co-Teaching That Works, Voorhees, NJ	1/25/16	\$148.53 Registration/Mileage General Funds
C	Kate Williams West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds
D	Kathy Gendelman West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds
E	Bridget Garrity- Bantle West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds

**ITEM #2. APPROVAL OF THE NURSING SERVICES PLAN FOR THE 2015-2016 SCHOOL YEAR**

It is requested that the proposal for the Nursing Services Plan for the 2015-2016 school year be approved by the Board of Education as discussed at the C&I Committee Meeting on November 30, 2015.

**BOARD WORK SESSION**  
**December 8, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the December 2015 cycle. There are 3 submissions (including 1 new and 1 revised).

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>RSY TUITION</b>	<b>AMT</b>
Berlin Twp. (John F. Kennedy)	3014319	9/3/15-6/15/16	33,135	33,135
Brookfield Academy*	3009254	9/3/15-6/30/16	930	930
Ranch Hope/Alloway Elem. (new)	2031530	9/8/15-6/30/16	12,100	12,100
*increase in tuition rate by \$930. - prev BOE approved 8/11/15 P.O. 2500 new total \$24,192				
				<b>46,165</b>

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 16, 2016
7. Approval of License Agreement for the Liacouras Center – Graduation H.S. West, June 16, 2016
8. Acceptance of Donations

**ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR OCTOBER 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2015
- d) SACC FINANCIAL REPORT FOR OCTOBER 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

**ITEM 2. RESOLUTIONS**

- a) SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1
- b) SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

a) #BLRFP-032715 – MALBERG BOILER REPLACEMENT PROJECT (3-27-15)

**ITEM 6 APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION – H.S. EAST, JUNE 16, 2016**

**ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 16, 2016**

**ITEM 8. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR OCTOBER 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of October 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2015**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending October 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR OCTOBER 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of October 2015 be accepted as submitted.

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated \_\_\_\_\_, 2015 in the amount of \$ \_\_\_\_\_ be approved as submitted.



**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Public Schools hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 for the Cherry Hill Public Schools in compliance with Department of Education requirements.

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT

WHEREAS, pursuant to N.J.A.C. 6A:27-11.2, all school bus emergency first drills have been successfully completed at all schools as indicated. Reports are kept on file in the Transportation Department office.

SCHOOL	DATE & TIME	SCHOOL LOCATION	ROUTES	WALKERS	PRINCIPAL/ SUPERVISOR
Alternative High School	10/7/15 7:30AM	45 Ranoldo Terrace	AV1-6	All Transported	Mr. Riordan
High School East	10/15/15 6:50AM	1750 Kresson Road	E1-32, EW1-8, CHV75	Yes	Mr. Hulme
High School West	10/7/15 & 10/27/15 7:00AM	2101 Chapel Avenue	CHV65-69, WE1-4, W1-16	Yes	Ms. Gendelman
Beck Middle School	9/16/15 7:45AM	950 Cropwell Road	B1-19	No	Dr. Perry, Dr. Russo
Carusi Middle School	10/6/15 8:00AM	315 Roosevelt Drive	C1-20, CHV8, CHV11, CHV14	No	Ms. McKenzie, Dr. Cafagna
Rosa Middle School	9/22/15 7:35AM	485 Browning Lane	R1-21, CHV10, CHV22, CHV24	All Transported	Mr. Zografos
Barclay Pre-School	10/29/15 9:00AM & 1:00PM	1220 Winston Way	BCV3,4,5,8,10,11,12,13,14,15,17,18,19,28,29 BCV9,22,23,24,25,26,27	Yes	Ms. Rockhill
Barton Elementary School	10/7/15 9:10AM	223 Rhode Island Avenue	CB1-8, CHV26, Bus12	Yes	Mr. Sweeny, Mrs. Badtorff
Cooper Elementary School	9/25/15 9:30AM	1960 Greentree Road	JC1-2, CHV15-20	Yes	Ms. Taylor
Harte Elementary School	10/7/15 8:45am & 11AM	1909 Queen Ann Drive	BH1-3, CHV13, CHV34-36	Yes	Dr. Burti
Johnson Elementary School	10/7/15 8:45AM	500 Kresson Road	JJ1-10, CHV28-32, CHV79	Yes	Mr. Peltzman
Kilmer Elementary School	11/3/15 8:40AM	2900 Chapel Avenue	JK1-7	Yes	Ms. Rebecca Tiernan
Kingston Elementary School	10/27/15 9:00AM	320 Kingston Road	CHV38-43, KG1-2, QVPH, QLK	Yes	Mr. Marble
Knight Elementary School	11/18/15 8:30AM	140 Old Carriage Road	RK1-6, CHV33, CHV44-48, CHV78	No	Mr. Park
Mann Elementary School	10/19/15 9:05AM	150 Walt Whitman Boulevard	HM1-5, CHV49-52	Yes	Ms. Dalal
Paine Elementary School	10/16/15 & 10/22/15 8:30AM	4001 Church Road	TP1-8, CHV53-56, TPK1-2,	Yes	Dr. Rickansrud
Sharp Elementary School	9/17/15 8:40AM	300 Old Orchard Road	JS-1,JS-3,JS-5, CHV27, CHV57-62	Yes	Mr. Miscioscia
Stockton Elementary School	10/21/15 9:00AM	200 Wexford Drive	RS1-6, RS9, CHV63-64, CHC76-77, BCV6	Yes	Mr. Baldoni, Ms. Reilly
Woodcrest Elementary School	11/4/15 8:45AM	400 Cranford Drive	WC1-6, CHV71-73	No	Mr. Cohen

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, said bids expire on November 30, 2016.

**GENERAL CLASSROOM SUPPLIES**

School Specialty  
Bid #7775324141

**OFFICE/COMPUTER SUPPLIES**

Staples Advantage  
Bid #SPLS7269

**ATHLETIC SUPPLIES**

Aluminum Athletic Equipment Co., Bid #150944  
Leisure Sporting Goods, Bid #7465  
Longstreth Sporting Goods, Bid #NJ7465  
M-F Athletic (MFAC, LLC), Bid #MF7465  
  
R & R Trophy and Sporting Goods,  
Bid #NJPB10815  
S & S Worldwide Inc., Bid #7465-16PE  
Stan's Sport Center, Inc. Bid #7465  
Winning Teams by Nissel, LLC, Bid #655

ARC Sports, Bid #7465001  
Levy's Inc., Bid #I7465  
Metuchen Center Inc., Bid 7465  
Passon's Sports/Sports Supply,  
Bid #3074631-15  
Riddell/All American,  
Bid #124590  
Sportsman's, Bid #7465  
Walters' Swim Supplies, Inc., Bid #7465  
Zams, Inc., Bid #7465

**AUDIO VISUAL SUPPLIES**

ACCO Brands USA, LLC dba GBC, Bid #7276  
Interlight, Bid #81565  
Paper Clips Inc., Bid #7276  
Total Video Products, Inc., Bid #7276  
Valiant National AV Supply, Bid #7276

Camcor, Inc., Bid #7276  
Mid-Atlantic Media, Inc., Bid #nj2015  
Ray Supply, Inc., Bid NJAV2015  
Troxell Communications, Inc., Bid #7276

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

**CUSTODIAL SUPPLIES**

All American Poly Corp.,  
Bid #10/8/2015NJ  
APP, Inc., Bid #7310  
Calico Industries Inc., Bid #EDDATANJ7290  
Cooper Electric Supply Co.,  
Bid #S023266557/7310  
E. A. Morse & Co., Inc., Bid #B1008157310  
Generations Electrical Co., Bid #7464GEC  
Interboro Packaging Corp., Bid #7290  
Maintenance Supply Company, Bid #7310  
Real Lighting, Inc.,  
Bid #7310NJ  
Snap-On Industrial (Div. of IDSC Holdings LLC)  
Bid #7310  
The Sherwin-Williams Co., Bid #7310  
United Sales USA Corp., Bid USED7310

Allied Filter Company, Inc., Bid  
#NOV9182015  
Brookaire Co., LLC, Bid #ED7310100815  
Central Poly-Bag Corporation, Bid #140735  
Day to Day Essentials, LLC,  
Bid #7310  
Farrar Filter Co. Inc., Bid #FFC2545  
Indco, Inc., Bid #2015  
John A. Earl Inc., Bid #7310  
Metco Supply Inc., Bid #7310cu108  
Scoles Floorshine Industries,  
Bid #100815SF  
Staples Contract & Commercial, Inc.,  
Bid #SPLS7310  
Tri-State LED, Bid #TSNJ1415

**ELEMENTARY SCIENCE GRADE LEVEL**

Ward's Science, Bid #8002881984

**ELEMENTARY SCIENCE**

Carolina Biological Supply Co., Bid #P105868  
Electronix Express,  
Bid #GC7295  
Frey Scientific, Bid #7779295459  
Pitsco Education,  
Bid #618485  
Ward's Science / BWR International, LLC,  
Bid #8002884546

EAI Education / Eric Armin, Inc., Bid #7295  
Fisher Scientific Co., LLC,  
Bid #003512-001-7295  
Nasco, Bid #15497  
Sargent-Welch/VWR,  
Bid #8002880997

**FAMILY/CONSUMER SCIENCE SUPPLIES**

Nasco, Bid #15475

S.A.N.E., Bid #5700

**BOARD WORK SESSION**  
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**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

**FINE ART SUPPLIES**

Blick Company, Bid #QBM6030-105  
Ceramic Supply Inc., Bid #CS7300  
National Art & School Supplies,  
Bid #7300  
Sheffield Pottery, Inc., Bid #7300  
W. B. Mason co., Inc., Bid #EDS-7300

Cascade School Supplies, Bid #84395  
Nasco, Bid #15472  
School Specialty/Sax Arts Ed.,  
Bid #7779329061  
Triarco Arts & Crafts, LLC, Bid #15137

**HEALTH AND TRAINER SUPPLIES**

Henry Schein Inc., Bid #52034  
School Health Corporation, Bid #3048134  
Winning Teams by Nissel, Bid #654

Medco Supply Co., Bid #100418218  
School Nurse Supply, Bid #7298 NJCO-OP

**LANGUAGE ARTS / WORLD LANGUAGES**

Teacher's Discovery/American Eagle Co., Inc.,  
Bid #ED7257

**LIBRARY SUPPLIES**

ACCO Brands USA LLC (GBC),  
Bid #7247  
Demco, Bid #C20901

Cascade School Supplies,  
Bid #84352  
The Library Store, Inc., Bid #NJEDS

**MATH SUPPLIES**

Discount School Supply, LLC, Bid #7275  
ETA Hand2Mind, Bid #7275NJ

EAI Education / Eric Armin Inc., Bid #7275  
Nasco, Bid #15476

**PHOTOGRAPHY SUPPLIES**

Real Lighting Inc., Bid #7270NJ  
Valley Litho Supply Co., Bid #7270

Troxell Communications, Inc., Bid #7270

**PHYSICAL EDUCATION SUPPLIES**

Aluminum Athletic Equipment Co., Bid #150925  
Nasco,  
Bid #15492  
School Specialty, Inc./Sportime,  
Bid #7779328924

Levy's, Inc., Bid #L7245  
Passon's Sports/BSN Sports & US Games  
Bid #3074614-2015

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

**ROCKETRY**

Brodhead Garrett Co., Bid #7779338608  
Metco Supply Inc., Bid #7259rk108  
Pitsco Education, Bid #618351

Electronix Express, Bid #GC7259  
Midwest Technology Products, Bid #2069825

**SCIENCE SUPPLIES**

Bio Corporation, Bid #7251-09-55  
EAI Education/Eric Armin Inc., Bid #7251  
Fisher Science Education Inc.,  
Bid #003512-001-7251  
Frey Scientific Co., Bid #7779295334  
Parco Scientific Company, Bid #PQA112818  
Sargent-Welch/VWR,  
Bid #SW-2016NJEDDATA

Carolina Biological Supply Co., Bid #P105868  
Electronix Express Bid #GC7251  
Flinn Scientific Inc.,  
Bid #130214  
Nasco, Bid #15520  
Pitsco Education, Bid #618055  
Ward's Natural Science,  
Bid #EdData Bid 7251

**SPECIAL NEEDS**

Fun and Function, LLC, Bid #1057  
School Health Corporation,  
Bid #3050916

Nasco, Bid #15680  
School Specialty/Abilities,  
Bid #7779328981

**TEACHING AIDS**

Bosland's Learning Plus, Inc., Bid #7236  
Cascade School Supplies, Bid #84403  
EAI Education / Eric Armin Inc., Bid #7236  
Kurtz Bros., Bid #E0252B-2015  
Nasco, Bid #15679  
School Specialty/Childcraft,  
Bid #7779328883

Becker's School Supplies, Bid #7236  
Discount School Supply, Bid #7236  
Kaplan Early Learning Co., Bid #3527  
Lakeshore Learning Materials, Bid #7236  
Really Good Stuff, Bid #7236 ED DATA

**TECHNOLOGY SUPPLIES**

Brodhead-Garrett Company, Bid #7779338635  
Klingspor's Woodworking Shop, Bid #2128  
Midwest Technology Products, Bid #2069785  
Pitsco Education, Bid #618352  
Valley Litho Supply Co., Bid #7264

Electronix Express, Bid #GC7264  
Metco Supply Inc., Bid 7264TS101  
Paxton/Patterson LLC, Bid #B749002  
Travers Tool Co., Inc., Bid #22848822

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens 12-9-15.

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

INFORMATION TO BE READY FOR ACTION MEETING.

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) #BLRFP-032715 – MALBERG BOILER REPLACEMENT PROJECT (3-27-15)

**INFORMATION:**

Board approval is requested for Change Order 002 to be issued to Kaser Mechanical LLC, Jobstown, NJ to reduce the unexpended allowance for the Malberg Boiler Replacement (deduct) \$25,000.00.

**RECOMMENDATION:**

It is recommended that Change Order 002 to reduce the unexpended allowance for the Malberg Boiler Replacement (deduct) \$25,000.00 be issued to Kaser Mechanical LLC, Jobstown, NJ.

(Original) PO #15-07033  
Account Code: 30 000 400 450 60 8080

**BOARD WORK SESSION**  
**December 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 6 APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS  
CENTER – GRADUATION – H.S. EAST, JUNE 16, 2016**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Thursday, June 16, 2016 at 4:00 p.m. in the amount of \$19,500.00 for Rental, Parking and other Fees.

PO #16-00294

Account Code: 11 000 240 590 50 0001

**ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS  
CENTER - GRADUATION H.S. WEST, JUNE 16, 2016**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Thursday, June 16, 2016 at 11:00 a.m.in the amount of \$19,500.00 for Rental, Parking and other Fees.

PO #16-00297

Account Code: 11 000 240 590 55 0001

**ITEM 8. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Sharp ES	Monetary – funds to be used for Smartboard M680	Sharp PTA	\$2,200
District Wide Third Grade Students	Dictionaries	Cherry Hill Educational Foundation and Cherry Hill Rotary Club	\$1,320

\*Unexpended funds will be returned to Cherry Hill Education Foundation



**BOARD WORK SESSION**  
**December 8, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Approval of Revised Job Descriptions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joanne Miller	District-LDTC (\$106,886)	03/01/16	Retirement

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Laurel Saraceni	Woodcrest-Program Aide, SACC	1/01/16	Retirement

**BOARD WORK SESSION**  
**December 8, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Frank Genter	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Nicholas Flores	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Sean Redmond	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Christopher Halladay	CHHS West-Volunteer, Basketball	12/23/15-6/30/16	-----
David Sonnheim	District-Teacher, STEP Program (budget #60-990-320-100-58-0004)	01/04/15-6/16/16	\$45.20

(b) Counseling Internship

**RECOMMENDATION:**

Be it resolved the persons listed be approved for a counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Jamie Marcucilli	Rowan	1/19/16-12/20/16	Eileen Lynch/CHHS East
Laura Lopez	Rowan	1/19/16-5/09/16	Brittany Gibbs/CHHS West

(c) Mentors

**RECOMMENDATION:**

Be it resolved that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Bonnie Witt	Raymond Okuda	Kingston	8/31/15-6/30/16	\$550

(d) Practicum Placement

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a practicum placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Ryan Gentek	Rowan	11/23/15-5/14/16	Toni Tomei Culleton/Barclay

**BOARD WORK SESSION**  
**December 8, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(e) Clinical Nurse Rotation

**RECOMMENDATION:**

Be it resolved that the persons listed, who are students at Rutgers School of Nursing be approved for a clinical rotation in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Cooperating Nurse/School</u>
Amanda Ward	1/21/16-2/26/16	Robin Olin/Cooper
Kristin Murphy-Slaton	1/21/16-2/26/16	Angela Mooney/Rosa
Kelsey Denker	1/21/16-2/26/16	Barbara Kase-Avner/Beck
Angela Casaleno	1/21/16-2/26/16	Michele Taylor/Carusi
Francesca Rosati	1/21/16-2/26/16	Beverly Thomas/Stockton
Grace Jacobson	1/21/16-2/26/16	Marci Shapiro-Goldman/Sharp
Dustin Luu	1/21/16-2/26/16	Jacqueline Naddeo/Kingston
Alysia Adams	2/09/16-3/12/16	Robin Olin/Cooper
Amber DeLecce	2/09/16-3/12/16	Angela Mooney/Rosa
Sara Valett	2/09/16-3/12/16	Barbara Kase-Avner/Beck
Kristen Ferguson	2/09/16-3/12/16	Michele Taylor/Carusi
Jessica Liscomb	2/09/16-3/12/16	Beverly Thomas/Stockton
Grace Chung	2/09/16-3/12/16	Marci Shapiro-Goldman/Sharp
Kevin Wright	3/17/16-4/22/16	Robin Olin/Cooper
Wynette Glover	3/17/16-4/22/16	Angela Mooney/Rosa
Salamatu Kamara	3/17/16-4/22/16	Barbara Kase-Avner/Beck
Heidi Morinvil	3/17/16-4/22/16	Michele Taylor/Carusi
Stephanie Nemeth	3/17/16-4/22/16	Beverly Thomas/Stockton
Katherine Nini	3/17/16-4/22/16	Marci Shapiro-Goldman/Sharp
Diana Renna	3/17/16-4/22/16	Jacqueline Naddeo/Kingston

(f) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Melissa Stoffers	Beck-Assistant, Junior School Drama (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$868

\*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**BOARD WORK SESSION**  
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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(g) Curriculum Writing – Elementary Science

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as members of the after school curriculum writing and planning in the area of Elementary School Science to support their work aligning curriculum to Next Generation Science Standards effective 1/04/16-2/29/16 at the rate of \*\$35.71/hr (not to exceed \$3142.48). Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>
Christopher Willey	Linda Pezzella
Tessa Wellborn	Edena DiMeola
Meliassa Bergstrom	Kimberly Laskey
Jennifer Sedlock	Mary Ann Alomar
Da'Vet Ferguson	Lisa Campisi
Wendy Wong	

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(h) Presenters - Human Growth and Development

**RECOMMENDATION:**

Be it resolved the persons listed from the elementary schools be approved to present the district's Human Growth & Development Program to their 4<sup>th</sup> grade girls and 5<sup>th</sup> grade boys beginning in February 2016 through April 2016. The hourly rate of pay for each presenter is \$35.00.

<u>Name</u>	<u>School</u>	<u>Budget Account Number</u>
Lillian Barna	Barton	11-120-100-101-03-0101
Justin Smith	Barton	11-120-100-101-03-0101
Robin Olin	Cooper	11-120-100-101-06-0101
Theresa DiMedio	Harte	11-120-100-101-09-0101
LeeAnne Keesal	Johnson	11-120-100-101-12-0101
Steven Redfearn	Johnson	11-120-100-101-12-0101
Ophillia Dominique	Kilmer	11-120-100-101-15-0101
John Lauk	Kilmer	11-120-100-101-15-0101
Jacqueline Naddeo	Kingston	11-120-100-101-18-0101
Steven Redfearn	Kingston	11-120-100-101-18-0101
Amy Hawthorne	Knight	11-120-100-101-21-0101
Vincent Angelucci	Knight	11-120-100-101-21-0101
Stacey Hollander	Mann	11-120-100-101-24-0101
Timothy Dempster	Mann	11-120-100-101-24-0101
Patricia Lee	Paine	11-120-100-101-27-0101
Justin Smith	Paine	11-120-100-101-27-0101
Marci Shapiro-Goldman	Sharp	11-120-100-101-30-0101
Beverly Thomas	Stockton	11-120-100-101-33-0101
Lynn Richter	Woodcrest	11-120-100-101-36-0101

**BOARD WORK SESSION**  
**December 8, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
Constantino Mosqueda	Beck-Educational Assistant (Replacing H. Swisa-32.5 hrs/wk-budget #11-204-100-106-40-0100)	On or about 12/07/15-6/30/16	\$9.34
Michael Jankaitis	District-Teacher, Family Friendly Program (budget #60-990-320-107-58-0000)	01/04/15-6/16/16	\$22.46
April Kon	District-Teacher, Family Friendly Program (budget #60-990-320-107-58-0000)	01/04/15-6/16/16	\$22.46

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Karen Zirman	Stockton-Grade 2	Leave with pay 8/31/15-10/16/15; without pay 10/19/15-3/11/16

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Terrilyn White	CHHS West-Secretary	Leave without pay 11/17/15-2/29/16
Debra Steiner-Silver	Johnson-Educational Assistant	Leave without pay 11/30/15-12/17/15
Amy Moore	Mann-Educational Assistant	Leave without pay 11/18/15-11/25/15
Barbara Cohen	Rosa-Educational Assistant	Leave with pay 6/08/15-6/30/15; with pay 8/31/15-1/01/16

**BOARD WORK SESSION**  
**December 8, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. APPROVAL OF REVISED JOB DESCRIPTION**

**RECOMMENDATION:**

Be it resolved that the job descriptions listed be approved as presented effective 12/23/15.

- Assistant Business Administrator

**BOARD WORK SESSION**  
**December 8, 2015**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16: 838		15-16: 897		15-16: 906	
15-16: 861		15-16: 899		15-16: 910	
15-16: 879		15-16: 900		15-16: 918	
15-16: 883		15-16: 904		15-16: 919	
15-16: 885		15-16: 905		15-16: 922	
15-16: 891					

**BOARD WORK SESSION**

**December 8, 2015**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS