

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

March 29, 2016

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on March 29, 2016.

The meeting was called to order by Mrs. Matlack at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON MARCH 17, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON MARCH 17, 2016.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON MARCH 17, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Jane Scarpellino
Mr. Steven Robbins	Mr. Ken Tomlinson
	Mrs. Carol A. Matlack

Student Representatives:

Drew Meklinsky, H.S. East	Timothy Intelisano, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mr. J. Devereaux, Mr. J. Gallagher, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Regular Meeting Minutes
March 29, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND NEGOTIATIONS UPDATE. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to Student Matters and Human Resources at 6:30 P.M.

Mrs. Matlack called the Regular Meeting to order in public session from the Executive Session at 7:08 P.M.

Mrs. Matlack led the Pledge of Allegiance.

Mrs. Saidel made and Mr. Robbins seconded a motion to approve the Minutes of the Regular Meeting dated February 23, 2016, Special Meeting dated February 16, 2016 and the Board Work Session and Special Action Meeting dated February 9, 2016. Executive Session Meetings dated February 9, 2016 and February 23, 2016.

Ayes - 9 No - 0

Exceptions:

February 23, 2016 Regular Meeting and Executive Session.
*Mr. Goodwin abstained.

Ayes - 8 No - 0-1*

Regular Meeting Minutes
March 29, 2016

Correspondence:

Mrs. Matlack reported that she attended the Camden County School Boards Association Meeting for Eighth Grade Dialogue and Reception on March 9, 2016.

Presentations:

“The Little Mermaid” Spring Play preview, High School West.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

The floor was opened for public discussion. There being no public discussion Mrs. Matlack called the meeting to order for Superintendent’s Comments and the purpose of considering and voting on the items presented on the Action Agenda which is incorporated as part of the minutes.

Superintendent Comments:

Dr. Meloche welcomed everyone back from Spring Break and thanked the Student Representatives for their comments that keep the Board informed with events at their respective High Schools.

Spring Plays at High School East and High School West.

Coffee House Fundraiser at East.

In-service on June 17, 2016.

School year winding down.

Planning for next school year.

High School seniors making college selections.

Mr. Bart’s office has finished mass kindergarten registration.

Middle School graduation is Wednesday, June 15, 2016.

High School graduation is Thursday, June 16, 2016.

ACTION AGENDA
March 29, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Comprehensive Equity Plan for the Academic Years 2016-2019
3. Approval of the ESEA Accountability Action Plan - 2015 Participation Rate for PARCC
4. Approval of Non Public Textbook for 2015-2016 school year
5. Approval of Agreements for the 2015-2016 School Year under \$17,500
6. Resolution Approving Professional Services Agreement for the 2015-2016 school year
7. Resolution Approving Rider to Professional Services Agreement for the 2015-2016 school year
8. Approval of Out of District Student Placements for 2015-2016 School Year
9. Approval of Special Education Settlement Agreement

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST</u> <u>NOT TO EXCEED</u>
#				
A	Gary Schmidt Marlkress	AERCO Certification School, Blauvelt, NY	6/13-16, 2016	\$66.03 Mileage General Funds
B	Joshua Robinson Marlkress	AERCO Certification School, Blauvelt, NY	6/13-16, 2016	\$66.03 Mileage General Funds

ACTION AGENDA

March 29, 2016

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Anthony Saporito Central	NJ Juvenile Officers Annual Conference, Atlantic City, NJ	6/2-3, 2016	\$164.00 Registration/Travel \$164
D	Carolyn J. Eversole Central	NJASBO Annual Conference, Atlantic City, NJ	6/8-10, 2016	\$533 Registration/Lodging/ Mileage/Tolls/Parking/ Meals/Tips General Funds
E	Rachel Friedman East	DECA National Conference, Nashville, TN	4/23-27, 2016	\$1,755.98 Registration/Air/ Lodging/Meals General Funds
F	Peggy Hager East	DECA National Conference, Nashville, TN	4/23-27, 2016	\$1,755.98 Registration/Air/ Lodging/Meals General Funds
G	Greg deWolf East	DECA National Conference, Nashville, TN	4/23-27, 2016	\$1,755.98 Registration/Air/ Lodging/Meals General Funds
H	Bridget Garrity- Bantle West	DECA National Conference, Nashville, TN	4/23-27, 2016	\$1,755.98 Registration/Air/ Lodging/Meals General Funds
I	Cheryl Melleby West	DECA National Conference, Nashville, TN	4/23-27, 2016	\$1,755.98 Registration/Air/ Lodging/Meals General Funds
J	Dr. Mary Kline Paine	Visualizing/Verbalizing, Wilmington, DE	4/27-28, 2016	\$691.46 Registration/Mileage Title I
K	Amy Edinger Central	It is Possible: Evidence Based Approaches...., Ewing, NJ	4/7-8, 2016	\$79.48 Registration/Mileage Title IIA

ACTION AGENDA
March 29, 2016

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
L	Alison McCartney Central	It is Possible: Evidence Based Approaches, Ewing, NJ	4/7-8, 2016	\$79.48 Registration/Mileage Title IIA
M	Violeta Katsikis Central	It is Possible: Evidence Based Approaches..., Ewing, NJ	4/7-8, 2016	\$79.48 Registration/Mileage Title IIA
N	Violeta Katsikis Central	Newsela, Middletown, NJ	4/11/16	\$40.30 Mileage Title IIA
O	Farrah Mahan Central	Maximizing Leadership Effectiveness, Atlantic City, NJ	5/12/16	\$369.12 Registration/Mileage CHASA Funds
P	Anthony Saporito Central	International Child Assault Prevention Conference, Atlantic City, NJ	4/14/16	\$89.00 Registration/Travel General Funds

ITEM #2. APPROVAL OF COMPREHENSIVE EQUITY PLAN FOR THE ACADEMIC YEARS 2016-2019

Be it resolved that the Cherry Hill Board of Education approve the Comprehensive Equity Plan Needs Assessment for the academic years 2016-2019.

ITEM #3. APPROVAL OF THE ESEA ACCOUNTABILITY ACTION PLAN - 2015 PARTICIPATION RATE FOR PARCC

Be it resolved that the Cherry Hill Board of Education approve the ESEA Accountability Action Plan – 2015 Participation Rate for PARCC as follows:

District Plan
Cherry Hill High School East
Cherry Hill High School West
Beck Middle School
Carusi Middle School
Rosa International Middle School
Bret Harte Elementary School
Johnson Elementary School
Kilmer Elementary School
Kingston Elementary School
Paine Elementary School
Stockton Elementary School
Woodcrest Elementary School

ACTION AGENDA

March 29, 2016

A. CURRICULUM & INSTRUCTION

ITEM #4. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2015-2016 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Progress in Mathematics	Sadlier Oxford	978-0-8215-3600-1
Progress in Mathematics	Sadlier Oxford	978-0-8215-3602-5
Progress in Mathematics	Sadlier Oxford	978-0-8215-5113-4
Progress in Mathematics	Sadlier Oxford	978-0-8215-5140-2
Progress in Mathematics	Sadlier Oxford	978-0-8215-5105-9
Progress in Mathematics	Sadlier Oxford	978-0-8215-5106-6

Camden Catholic High School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Precalculus SE& My Math Lab	Pearson	9780133131932
Precalculus SE& My Math Lab	Pearson	9780133131932
Precalculus TE	Pearson	9780321837431

ACTION AGENDA
March 29, 2016

A. CURRICULUM & INSTRUCTION

ITEM #5. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500

WHEREAS, the Cherry Hill Board of Education (the "Board") has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Jim Priest

To provide psychological evaluations for the 2015-16 school year
Original PO Amount \$7,000
Increase of \$2,000
Amount not to exceed \$9,000
PO #16-01547
11-000-219-320-71-0001

Resolution #192-3'29

Lynn Hart

To provide learning evaluations for the 2015-16 school year
Original PO Amount \$3,000
Increase of \$2,500
Amount not to exceed \$5,500
PO #16-03463
11-000-219-320-71-0001

Resolution #193-3'29

ACTION AGENDA

March 29, 2016

A. CURRICULUM & INSTRUCTION

ITEM #5. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500-CONTINUED

Katherine Martin

To provide psychological evaluations for the 2015-16 school year

Original PO Amount \$2,500

Increase of \$1,000

Amount not to exceed \$3,500

PO #16-01543

11-000-219-320-71-0001

Resolution #194-3'29

ITEM #6. RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND TECHNOLOGY FOR EDUCATION AND COMMUNICATION CONSULTING, INC. ("TECC, INC."), TO PROVIDE SPEECH THERAPY AND RELATED SERVICES

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that there is a need for speech therapy services, evaluations, social skills interventions and case load management at Cherry Hill High School East and speech therapy services for Cherry Hill Alternative High School for the period January 1, 2016 through June 30, 2016, and that the award of a contract to TECC, Inc. will allow for the provision of quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and TECC, Inc. for the provision of speech therapy and related services during the term January 1, 2016 through June 30, 2016, for a total amount not to exceed Forty-Two Thousand One Hundred and Twenty Dollars (\$42,120); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with TECC, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-06188

Account Code: 11-000-216-320-71-0001

Resolution #195-3'29

ACTION AGENDA

March 29, 2016

A. CURRICULUM & INSTRUCTION

ITEM #7. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND LEARNING TREE MULTICULTURAL/MULTILINGUAL EVALUATION & CONSULTING, INC. TO PROVIDE BILINGUAL EVALUATION SERVICES

WHEREAS, effective July 1, 2015, the Cherry Hill Board of Education awarded a professional services contract to Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc. (“Learning Tree”), for the provision of bilingual evaluations of certain District pupils (the “Services”) for the July 1, 2015 through June 30, 2016 period, with a maximum expenditure of \$20,000;

WHEREAS, the Board’s Administration has determined that it is necessary to increase the total “not to exceed” amount required to provide the Services for the period July 1, 2015 to June 30, 2016 by \$8,000, allowing for a maximum expenditure of \$28,000; and

WHEREAS, Learning Tree has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by Learning Tree for the period July 1, 2015 to June 30, 2016 shall not exceed Twenty-Eight Thousand Dollars (\$28,000) with no change in existing rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the contract with Learning Tree, incorporating the above expenditure limitation into the contract.

PO # 16-01756

Account Code 11-000-219-320-71-0001

Resolution #196-3’29

ACTION AGENDA

March 29, 2016

A. CURRICULUM & INSTRUCTION

ITEM #8. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the March 2016 cycle. There is 1 submission.

VENDOR	ID	TERM	RSY TUITION	RSY Aide	Total
Kingsway	2021634	2/23/16-6/30/16	16,116	12,312	28,428
					28,428

Resolution #197-3'29

ITEM 9 . APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3003682, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

Resolution #198-3'29

Motion _____ Mrs. Saidel _____ Second _____ Mrs. Judge _____ Vote _____ Ayes - 9 No - 0

Exceptions:

Item #9 Approval of Special Education Settlement Agreement

Motion _____ Mrs. Saidel _____ Second _____ Mrs. Judge _____ Vote _____ Ayes - 7 No - 1*-1**

* Mr. Robbins voted no

** Mrs. Saidel abstained

ACTION AGENDA

March 29, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2015 AND JANUARY 2016
- d) SACC FINANCIAL REPORT FOR JANUARY 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #DA-X3 – DURAND ACADEMY / SHUTTLE
- b) ROUTE #BCS-1A – BURLINGTON COUNTY SPECIAL SERVICES / ADDED AIDE (1:1)
- c) ROUTE #Q-PEN – CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ

ITEM 4. ACCEPTANCE OF DONATIONS

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2015 AND JANUARY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending December 2015 and January 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JANUARY 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2016 be accepted as submitted.

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$8,943,919.82	Payroll Dates: 2/26/2016; 3/11/2016
Food Service	\$304,186.81	3/29/2016
SACC	<u>\$17,040.11</u>	2/17/2016 thru 3/14/2016
Grand Total	\$9,265,146.74	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated March 29, 2016 in the amount of \$1,764,643.78 be approved as submitted.

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
80999	BMI Educational Service	Library Supplies, School Supplies & Teaching Aids	2-28-17	\$7,000
81004	Brodart Company	Library supplies, school supplies & teaching aids	2-28-17	5,000
80987	Demco, Inc.	Library supplies, school supplies & teaching aides	2-28-17	20,000
80985	ETA Hand2Mind	Library supplies, school supplies & teaching aids	2-28-17	5,000
80978	Fisher Scientific	Library supplies, school supplies & teaching aids	2-28-17	7,000
81001	Frey Scientific	Library supplies, school supplies & teaching aids	2-28-17	10,000

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT** continued

Contract Number	Vendor	Commodity/ Service	New Jersey State Contract Expiration Date	Amount Not to Exceed
80982	Kurtz Bros., Inc.	Library supplies, school supplies & teaching aids	2-28-17	8,000
80991	Lakeshore Learning Materials	Library supplies, school supplies & teaching aids	2-28-17	25,000
80998	Lightspeed Technologies Inc.	Library supplies, school supplies & teaching aids	2-28-17	15,000
80911	Major Petroleum	Gasoline, automotive	2-28-17	100,000
80912	Majestic Oil Co.	Gasoline, automotive	2-28-17	100,000
80976	S & S Worldwide	Library supplies, school supplies & teaching aids	2-28-17	5,000
80992	Tequipment	Library supplies, school supplies & teaching aids	2-28-17	400,000
80996	Troxell Communications, Inc.	Library supplies, school supplies & teaching aids	2-28-17	5,000
80997	VWR Int'l. LLC dba Sargent Welch	Library supplies, school supplies & teaching aids	2-28-17	20,000
81002	Ward's Natural Science	Library supplies, school supplies & teaching aids	2-28-17	8,000

Resolution #199-3'29

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded bids through the Camden County Cooperative Pricing System.

OFFICE SUPPLIES – BID #A-1/2016

(Bid Expires February 28, 2018)

Office Basics, Boothwyn, PA

COPY, COMPUTER PAPER AND

ENVELOPES – BID #A37-15

(Bid expires August 31, 2016)

Office Basics, Boothwyn, PA

W. B. Mason

Paper Mart

Resolution #200-3'29

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor for the 2015/2016 school year who has been awarded a bid through the Educational Data Services, said bid expires on September 30, 2016.

Copy Duplicator Supplies

Amount Not to Exceed

W. B. Mason, Bid #7629

\$200,000

Resolution #201-3'29

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #DA-X3 – DURAND ACADEMY / SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: DA-X3 / Shuttle
School: Durand Academy
Company: Hillman's Bus Service, Inc.
Cost per diem: \$354.40
Cost per diem aide: \$39.40
Date(s): 3/7/16 thru 5/31/16 (Monday thru Thursday only)
Total # of days: (45) Forty-Five
Total Cost: \$17,721.00

PO #16-06035
Account Code: 11-000-270-514-83-0001

Resolution #202-3'29

b) ROUTE #BCS-1A – BURLINGTON COUNTY SPECIAL SERVICES /
ADDED AIDE (1:1)

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one classified student, with an aide, as listed below.

Aide - per diem cost: \$95.00
Route: BCS-1A / Added Aide (1:1)
School: Burlington County Special Services
Company: First Student, Inc. (Lawnside)
Date(s): 2/23/16 thru 6/17/16
Total # of days: (77) Seventy-Seven
Total Cost: \$7,315.00

PO #16-06036
Account Code: 11-000-270-514-83-0001

Resolution #203-3'29

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #Q-PEN – CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, to transport (3) three McKinney-Vento students residing in Pennsauken and Camden, NJ to / from John A. Carusi Middle School, as listed below.

Route: Q-PEN/ Quote
School: John A. Carusi Middle School
Company: West Berlin Bus Service
Cost per diem: \$275.00
Date(s): 3/28/16 thru 6/16/16
Total # of days: (58) Fifty-Eight
Total Cost: \$15,950.00

PO #16-06117
Account Code: 11-000-270-511-83-0001

Resolution #204-3'29

ACTION AGENDA
March 29, 2016

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Rosa MS	Monetary – Funds to be used in student activity fund	Target – Take Charge of Education	\$867.61
Harte ES	Monetary – Sensory Motor Room Supplies	Cherry Hill Education Foundation	\$3,397*
Johnson ES	Monetary – MacBook Pro	↓	\$3,088*
Kilmer ES	Monetary – Books	↓	\$3,426*
Kingston ES	Monetary – DeskCycles	↓	\$3,180*
Kingston ES	Monetary – Furniture for Library Media Center	↓	\$2,717*
Paine ES	Monetary – Chromebooks	↓	\$9,003*
Sharp ES	Monetary – Books	↓	\$2,000*
Carusi MS	Monetary – Saxophone & 4 Valve Euphonium	↓	\$6,463*
West HS	Monetary – Presentation Speaker	↓	\$2,000*
Knight ES	Monetary- Furniture for Library Media Center	↓	\$2,717
*Unexpended funds will be returned to Cherry Hill Education Foundation			

Motion Dr. Dickinson Second Mr. Tomlinson Vote Ayes - 9 No - 0

Exceptions:

Item #1 (f) Approval of Bill List (Cooper Health Systems)

Motion Dr. Dickinson Second Mr. Tomlinson Vote Ayes - 8 No - 0-1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems.

Item #1 (f) Approval of Bill List (NJ American Water Co.)

Motion Dr. Dickinson Second Mr. Tomlinson Vote Ayes - 8 No - 0-1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 (f) Approval of Bill List (CDW)

Motion Dr. Dickinson Second Mr. Tomlinson Vote Ayes - 8 No - 0-1*

*Mrs. Saidel abstained due to a conflict of interest with CDW.

#1 (f) Approval of Bill List (Bancroft Neuro Health)

Motion Dr. Dickinson Second Mr. Tomlinson Vote Ayes - 8 No - 0-1*

*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

ACTION AGENDA

March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Ratification of CHASP Contract
10. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Bonnie Witt	Beck-Special Education (\$97,169)	7/01/16	Retirement
Christine Graham	Rosa-Special Education (\$101,060)	7/01/16	Retirement
Ronda Lomberg	Paine-Basic Skills/Remedial (\$99,000)	7/01/16	Retirement
Karen Onyx	Carusi-Humanities (\$101,060)	7/01/16	Retirement
Mary Sindoni	Knight-Media Specialist (\$101,060)	7/01/16	Retirement
Rebecca Sanders	Elementary Spanish (\$52,576)	3/21/16	Personal

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employee be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jamie DeMarco	Harte-Educational Assistant (\$10,200)	2/26/16	Personal
Emma Adofo-Mensah	Knight-Educational Assistant (\$15,325)	7/01/16	Retirement
Rachel Israelite	Rosa-Language Arts (\$55,970)	On or about 5/03/16	Personal
Shana Bennett	Harte-Grade 3 (\$55,167)	4/11/16	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Daniel Clarke	CHHS East-Volunteer Athletic Aide, Track	3/29/16-6/30/16	-----
David Martin	CHHS East-Volunteer Athletic Aide, Baseball	3/29/16-6/30/16	-----
Ali Pilurs	CHHS West-Volunteer Athletic Aide, Girls Lacrosse	3/07/16-6/30/16	-----

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for a co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Maria Lord	CHHS West-Co-Assistant Coach, Spring Girls Softball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$1726
Lisa Besser*	CHHS West-Co-Assistant Coach Spring Girls Softball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$1726
John Peruso*	CHHS East-Assistant Coach, Boys Lacrosse (budget #11-402-100-100-50-0101)	3/11/16-6/30/16	\$3209 prorated

*Outside district employee

(c) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicole Melchiorre	Drexel	3/28/16-5/16/16	Tara DiBattista/Woodcrest
Anthony Parenti	Eastern	3/14/16-5/03/16	Joshua Hare/Carusi
Kaitlin Decker	Rider	1/23/17-5/04/17	Susan Fortin/Woodcrest
Michele Valianti	Rutgers	9/07/16-12/16/16	Diana Polito/Barclay

(d) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Jessica Semar	Paul Derickson	CHHS West	2/22/16-6/30/16	\$1000 prorated
Michael Rickert	Jennifer Caporale	CHHS West	2/22/16-6/30/16	\$1000 prorated

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) Mentors - continued

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
*Nancy Schmarak	Caroline Babula	CHHS West	3/28/16-6/30/16	\$550 prorated
Cynthia O'Reilly	Jill Jeffers	Johnson	2/29/16-6/30/16	\$550 prorated

* Replacing S. Ferguson on leave of absence

(e) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 3/29/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>
Taylor Brooks	Samuel Lee
Denise Lieberman	Leah Lewin

ITEM 4. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Rikki Cohen	Cooper-Educational Assistant (Replacing A. Palladino-27.5 hrs/wk-budget #11-213-100-106-06-0100)	4/01/16-6/30/16	\$9.34

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Denise Augustyn	Carusi-World Language	Leave with pay 2/08/16-2/12/16
Janet Merin	Rosa-Special Education	Leave with pay 2/24/16-3/08/16
Cheryl Illiano	Harte-Grade 2	Leave with pay 2/29/16-3/29/16; without pay 3/30/16-6/30/16
Kathleen Scott	CHHS West-Special Education	Leave with 11/12/15-1/07/16; without pay 1/08/16-6/30/16 (leave extended)
Christiana Giannopoulos	Barclay-Special Education	Leave with pay 2/12/16-2/22/16; without pay 2/23/16-3/30/16 (revised for dates)
Sharon Davis	Rosa-LDT-C	Leave without pay 2/17/16-3/07/16 (revised for dates)
Marie Hunter	CHHS East-Special Education	Leave with pay 4/04/16-5/10/16; without pay 5/11/16-6/30/16; without pay 9/01/16-10/04/16
Jada Thurman	Knight-Special Education	Leave without pay 10/21/15-4/19/16 (leave extended)
Elizabeth Wegoye	Rosa-Language Arts	Leave with pay 5/09/16-6/30/16; without pay 9/01/16-10/07/16
Thea Dorado	Carusi-Math	Leave with pay 2/08/16-2/17/16
Kathryn Pendleton	Stockton-Grade 3	Leave with pay 5/23/16-6/30/16; without pay 9/01/16-1/16/17
Kimberly Hall	Mann-Grade 5	Leave with pay 3/28/16-6/03/16; without pay 6/06/16-6/30/16; 9/01/16-2/08/17
Opal Minio	Carusi-Language Arts	Leave with pay 1/22/16-1/29/16
Vanessa Brittin	Barclay-Special Education	Leave with pay 2/19/16-2/26/16; without pay 2/29/16-3/04/16
Alicia Lomba	Stockton-Guidance	Leave without pay 12/18/15-5/13/16

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Judithann Albuquerque	Rosa-Special Education	Leave with pay 2/16/16-3/11/16; without pay 3/14/16-until a determination is made regarding a return to work date (revised for dates)
Shawna Richetti	Woodcrest-Special Education	Leave without pay 3/02/16-3/08/16
Kelly Hands- McKenzie	Carusi-Assistant Principal	Leave without pay 7/01/16-8/31/16
Carly Friedman	CHHS East-Guidance	Leave without pay 9/01/16-10/14/16 (leave extended)
Dana Hawkey	Paine-Special Education	Leave without pay 1/11/16-4/29/16 (leave extended)
Lori Miller	Barclay-Special Education	Leave with pay 5/02/16-5/03/16 a.m.; without pay 5/03/16 p.m.- 5/06/16

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Francisca Vega	Alternative High School/Malberg-Lead Cleaner	Leave with pay 3/10/16-4/20/16; without pay 4/21/16-6/10/16
Katrina Knott	Harte-Educational Assistant	Leave without pay 2/16/16-until a determination is made regarding a return to work date
Mary Thomas	Stockton-Educational Assistant	Intermittent leave without pay 2/25/16-5/25/16
Kimberly Moritz	Malberg-Bid Coordinator	Leave with pay 3/10/16-5/05/16; without pay 5/06/16-6/02/16
Juanita Rivera	Carusi-Lead Cleaner	Leave without pay 3/02/16-3/25/16
Theresa Malik	Paine-Educational Assistant	Leave without pay 4/04/16-6/30/16

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED – continued

(a) Leave of Absence, With/Without Pay – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
John Earl	District-Floating Head Custodian	Leave without pay 2/15/16-until a determination is made regarding a return to work date (revised for dates)
Donna Reese	Rosa-Educational Assistant	Leave with pay 2/19/16-3/07/16
John Vargas	Marlkress-Assistant Manager, Grounds	Leave without pay 3/22/16-6/22/16
Mary Ott	Kingston-Educational Assistant	Leave with pay 2/22/16-until a determination is made regarding a return to work date

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person listed be adjusted for obtaining a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Alice Fossell	CHHS West-Cleaner (budget #11-000-262-100-55-0100)	\$28,179 prorated	\$28,523 prorated (includes \$344 for boiler license)	3/01/16-6/30/16

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED continued

(b) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be reassigned for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>From</u> <u>Assignment</u>	<u>To</u> <u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
John Vargas	District- Assistant Shift Manager (\$46,011-budget #11-000-262-100- 86-0100)	District- Assistant Manager, Grounds (Replacing R. Booth-budget #11-000-263- 100-86-0100)	3/30/16-6/30/16	\$48,500 prorated

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenters

RECOMMENDATION:

Be it resolved that the person listed be added to the previously approved list of flex option presenters effective 9/11/15-5/21/16 at the rate of 53.56/hr (not to exceed a grand total of \$35,547.24). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Sarah Thomas	Christine Miles	James Wence	Trudi Figueroa

(b) Payment to Presenter

RECOMMENDATION:

Be it resolved that the person listed be approved for training of SACC and EDDC staff at a meeting held on 4/04/16 at the rate of \$71.42/hr. Monies budgeted from account #60-990-320-104-58-0109.

Name

Jennifer Di Stefano

ACTION AGENDA
March 29, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. RATIFICATION OF CHASP CONTRACT

- (a) Ratification of Memorandum of Agreement-Cherry Hill Associated Supervisory Personnel

BE IT RESOLVED, that the Cherry Hill Board of Education hereby ratifies and adopts the Memorandum of Agreement dated 3/17/16 between the negotiating teams of the Board of Education and the Cherry Hill Associated Supervisory Personnel, directs that the terms of the Memorandum be implemented, and authorizes its President and Secretary to execute a successor Collective Negotiations Agreement incorporating the terms and conditions of the Memorandum.

ITEM 10. OTHER MOTIONS

- (a) Approval of Contract Submission to County

RESOLVED, that the Cherry Hill Board of Education authorizes its Solicitor to submit the Assistant Superintendent contract for Lynn Shugars on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

- (b) Approval of Employment Separation Agreement

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education approve the Employment Separation Agreement between the Board and employee number 4540, on file in the office of the Director of Human Resources, and authorizes its President and Secretary to execute same on behalf of the Board.

Motion_____ Mrs. Judge _____ Second_____ Mr. Roth _____ Vote_ Ayes - 9 - 0

ACTION AGENDA

March 29, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. First Reading of Revised Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions
4. Waiver of Procedure F-3: Secondary Field Trips

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for second reading and adoption.

COMPREHENSIVE EQUITY PLAN

<u>Number</u>	<u>Title</u>
2200	Curriculum Content
2260	Affirmative Action Program for School and Classroom Practices
2411	Guidance Counseling
2415.01	Academic Standards, Academic Assessments and Accountability
2416	Programs for Pregnant Pupils
2423	Bilingual and ESL Education
2425	Physical Education
2460	Special Education
2610	Educational Program Evaluation
2622	Student Assessment
3240	Professional Development for Teachers and School Leaders
4240	Staff Development: Inservice Education/Visitations/Conferences (Non-Certificated)
5111	Eligibility of Resident/Nonresident Pupils
5512	Harassment, Intimidation and Bullying
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services

ACTION AGENDA
March 29, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

TEACHING STAFF MEMBERS

<u>Number</u>	<u>Title</u>
3111	Creating Positions
3112	Abolishing Positions
3124	Employment Contract
3125	Employment of Teaching Staff Members (M)
3125.2	Employment of Substitute Teachers
3126	Induction Program for Provisional Teachers
3130	Assignment and Transfer
3134	Assignment of Additional Duties
3141	Resignation
3142	Nonrenewal of Nontenured Teaching Staff Member
3143	Dismissal
3144	Certification of Tenure Charges
3144.12	Certification of Tenure Charges – Inefficiency (M)
3144.3	Suspension Upon Certification of Tenure Charge
3146	Conduct of Reduction in Force
3152	Withholding an Increment
3159	Teaching Staff Member/School District Reporting Responsibilities
3160	Physical Examination (M)
3161	Examination for Cause
3211	Code of Ethics
3211.3	Consulting Outside the District
3150	Discipline
3212	Attendance
3216	Dress and Grooming
3216.1	Staff Photo Identification System
3217	Use of Corporal Punishment
3218	Substance Abuse (M)
3221	Evaluation of Teachers (M)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
3224	3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)

ACTION AGENDA

March 29, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

TEACHING STAFF MEMBERS (continued)

<u>Number</u>	<u>Title</u>
3232	Tutoring Services
3233	Political Activities
3244	In-Service Training (M)
3245	Research Projects by Staff Members
3270	Professional Responsibilities
3280	Liability for Pupil Welfare
3281	Inappropriate Staff Conduct
3282	Use of Social Networking Sites
3283	Electronic Communications Between Teaching Staff members and Students (M)
3310	Academic Freedom
3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
3324	Right of Privacy
3340	Grievance
3351	Healthy Workplace Environment
3362	Sexual Harassment (M)
3373	Tenure Upon Transfer or Promotion
3374	Tenure Upon Transfer to an Underperforming School
3381	Protection Against Retaliation
3410	Compensation
3420	Benefits
3425	Work Related Disability Pay
3431	Uncompensated Leave
3431.1	Family Leave (M)
3431.3	New Jersey's Family Leave Insurance Program
3432	Sick Leave
3432.1	Employee Absence - Reporting
3433	Vacations
3435	Anticipated Disability
3436	Personal Leave
3437	Military Leave
3439	Jury Duty

ACTION AGENDA

March 29, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

SUPPORT STAFF MEMBERS

<u>Number</u>	<u>Title</u>
4111	Creating Positions
4124	Employment Contract
4125	Employment of Support Staff Members (M)
4140	Termination
4145	Layoffs
4146	Nonrenewal of Nontenured Support Staff Member
4150	Discipline
4159	Support Staff Member/School District Reporting Responsibilities
4160	Physical Examination (M)
4161	Examination for Cause
4211.3	Consulting Outside the District
4212	Attendance
4215	Code of Ethics
4216	Staff Attire
4216.1	Staff Photo Identification System
4218	Substance Abuse (M)
4219	Commercial Driver Controlled Substance and Alcohol Use Testing (M)
4220	Employee Evaluation
4230	Outside Activities
4233	Political Activities
4250	Hours and Days of Work
4281	Inappropriate Staff Conduct
4282	Use of Social Networking Sites
4283	Electronic Communications Between Support Staff Members and Students (M)
4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
4324	Right of Privacy
4340	Grievance
4351	Healthy Workplace Environment
4352	Sexual Harassment (M)
4360	Support Staff Member Tenure
4410	Compensation
4413	Overtime Compensation
4415	Substitute Wages

ACTION AGENDA

March 29, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

SUPPORT STAFF MEMBERS (continued)

<u>Number</u>	<u>Title</u>
4420	Benefits
4425	Work Related Disability Pay
4425.1	Modified Duty Early Return to Work Program – Support Staff Members
4431	Uncompensated Leave
4431.1	Family Leave (M)
4431.3	New Jersey’s Family Leave Insurance Program
4432	Sick Leave
4433	Vacations
4434	Holidays
4435	Anticipated Disability
4436	Personal Leave
4437	Military Leave
4438	Jury Duty

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:29	Affirmed	15-16:1126	Affirmed	15-16:1150	Affirmed
15-16:30	Affirmed	15-16:1131	Affirmed	15-16:1151	Affirmed
15-16:31	Affirmed	15-16:1132	Affirmed	15-16:1152	Affirmed
15-16:1074	Affirmed	15-16:1133	Affirmed	15-16:1153	Affirmed
15-16:1083	Affirmed	15-16:1136	Affirmed	15-16:1154	Affirmed
15-16:1098	Affirmed	15-16:1137	Affirmed	15-16:1157	Affirmed
15-16:1099	Affirmed	15-16:1138	Affirmed	15-16:1158	Affirmed
15-16:1103	Affirmed	15-16:1140	Affirmed	15-16:1161	Affirmed
15-16:1105	Affirmed	15-16:1141	Affirmed	15-16:1164	Affirmed
15-16:1107	Affirmed	15-16:1142	Affirmed	15-16:1166	Affirmed
15-16:1111	Affirmed	15-16:1143	Affirmed	15-16:1170	Affirmed
15-16:1115	Affirmed	15-16:1145	Affirmed	15-16:1176	Affirmed
15-16:1121	Affirmed	15-16:1147	Affirmed	15-16:1180	Affirmed
15-16:1124	Affirmed	15-16:1148	Affirmed		

ACTION AGENDA

March 29, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 4. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trips listed below.

School	Trip	Location	Dates	# School Days Missed
CHHS East and West	DECA National Conference	Nashville, TN	April 23-27, 2016	3

Motion Mr. Goodwin Second Mrs. Judge Vote Ayes - 9 No - 0

Exceptions:

Item #3 Approval of Harassment/Intimidation/Bullying Investigation Decisions

Motion Mr. Goodwin Second Mrs. Judge Vote Ayes - 8 No - 0-1*

*Mrs. Judge abstained HIB discussed on March 8, 2016.

BOARD WORK SESSION

March 29, 2016

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

Regular Meeting Minutes
March 29, 2016

Mrs. Matlack opened the floor for a second public discussion.

Second Public Discussion:

Several speakers commented on the science curriculum at High School East.

Dr. Meloche responded that labs are not being removed from curriculum as they are a requirement for graduation.

Dr. Meloche introduced new Business Administrator, Lynn Shugars.

A speaker commented on Common Core Curriculum and PARCC.

Mrs. Matlack called the meeting to order from the recess for public discussion for the meeting to be adjourned.

Mrs. Judge made and Mr. Robbins seconded a motion to adjourn at 7:59 P.M.

Respectfully submitted,



James Devereaux
Assistant Superintendent
Business/Board Secretary