

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

March 8, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on March 8, 2016.

The meeting was called to order by Mrs. Matlack at 7:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

(A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON MARCH 3, 2016.

(B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON MARCH 3, 2016.

(C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON MARCH 3, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson
Mr. Eric Goodwin
Mr. Steven Robbins
Mr. Elliot Roth

Mrs. Lisa Saidel
Mrs. Jane Scarpellino
Mr. Ken Tomlinson
Mrs. Carol A. Matlack

Mrs. Kathy Judge – absent

Student Representatives:

Drew Meklinsky, H.S. East

Timothy Intelisano, H.S. West

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mr. J. Devereaux, Mr. J. Gallagher, Ms. N. Adrian, Mr. D. Bart, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes
March 8, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Saidel made and Mr. Robbins seconded a motion to adjourn to Executive Session for review of student matters at 6:45 P. M.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Matlack led the Pledge of Allegiance.

Public Discussion:

Two speakers commented on the reassignment of Dr. L. Chapman.

A speaker commented on his affiliation with The Cherry Hill African American Association and the scholarships they offer, the accessibility to AP courses and the reassignment of Dr. L. Chapman.

Presentation:

Mr. J. Devereaux gave an update on the 2016/2017 budget and explained the timeline, the process of how the budget progresses and commented on details of the budget.

Mrs. Matlack called the meeting to order from the recess for public discussion and the budget update for the purpose of considering and voting on the items presented in the Special Action Agenda which is incorporated as part of the minutes.

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for March 29, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

SPECIAL ACTION AGENDA

March 8, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Agreements for 2015-2016 School Year for Professional Services - Under \$17,500
3. Approval of Non Public Textbooks for 2015-2016 school year

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Violeta Katsikis Central	Rigorous Reading, New Brunswick, NJ	3/18/16	\$188.94 Registration/Mileage/ Tolls Title IIA
B	Lisa Feinstein Kilmer	Rigorous Reading, New Brunswick, NJ	3/18/16	\$188.63 Registration/Mileage/ Tolls Title IIA
C	Cheryl McMillan Barton	Rigorous Reading, New Brunswick, NJ	3/18/16	\$189.56 Registration/Mileage/ Tolls Title IIA

SPECIAL ACTION AGENDA

March 8, 2016

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
D	Melissa Wohlforth Woodcrest	Rigorous Reading, New Brunswick, NJ	3/18/16	\$190.18 Registration/Mileage/ Tolls Title IIA
E	Trina Scott Central	Carnegie Foundation for the Advancement of Teaching	3/22-25, 2016	\$2,050 Registration/Lodging/ Parking/Meals CHASA Funds
F	Lisa Seward Johnson	Newcomer English Learner Summit, Monroe Twp., NJ	4/15/16	\$29.20 Mileage Title IIA
G	Paula Pennington Knight	Rigorous Reading, New Brunswick, NJ	3/18/16	\$189.87 Registration/Mileage/ Tolls Title IIA

ITEM #2. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR FOR PROFESSIONAL DEVELOPMENT SERVICES - UNDER \$17,500

WHEREAS, the Cherry Hill Board of Education has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with vendors who provide professional development services;

WHEREAS school district personnel have compiled a list of qualified vendors who provide professional development services; and

WHEREAS, the total amount to be paid to any one vendor included on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that it hereby approves the appended list of vendors of professional development services as determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year.

Marcia Kish, DSD Professional Development
Original Amount \$1,481
Increase \$1,011
Total Amount not to exceed \$2,492
PO #16-05536
20-272-200-300-59-0027

Resolution #187-3'8

SPECIAL ACTION AGENDA

March 8, 2016

A. CURRICULUM & INSTRUCTION

ITEM #3. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2015-2016 school year.

Camden Catholic High School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Biology	Pearson	9780133242003
Biology Study Wbk	Pearson	9780133687187
Biology TE	Pearson	9780133235753
Bio Wbk Annotated TE	Pearson	9780133687194
Bio Assess Resource TE	Pearson	9780133687316
Bio ExVw Comp Test - CD	Pearson	9780133614688
Bio Untamed Sci DVD	Pearson	9780133614800
Bio Clsroom Rsrc - CD	Pearson	9780133690057
Chemistry - Fndtns + online	Pearson	9780133185225
Chemistry TE	Pearson	9780133188523
Chemistry Test Bank	Pearson	9780132534710
Chemistry Clsrm Resc - DVD	Pearson	9780132534895
Chemisty Untamed Sci DVD	Pearson	9780132534727

Motion Mrs. Saidel Second Dr. Dickinson Vote Ayes - 8 No - 0
Mrs. Judge – absent

SPECIAL ACTION AGENDA

March 8, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. *Financial Reports*
2. *Resolution of the Board of Education of the Township of Cherry Hill in the County of Camden, Authorizing the Application of Available Proceeds to the Prepayment of a Lease Purchase and other Actions in Connection Therewith*

ITEM 1. FINANCIAL REPORTS

a) APPROVAL OF BILL LIST

It is recommended that the Bill List dated March 8, 2015 in the amount of \$1,491,084.03 be approved as submitted.

ITEM 2. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, AUTHORIZING THE APPLICATION OF AVAILABLE PROCEEDS TO THE PREPAYMENT OF A LEASE PURCHASE AND OTHER ACTIONS IN CONNECTION THEREWITH

WHEREAS, on December 20, 2013, the Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) entered into a lease purchase transaction (“Lease Purchase 2”) in the amount of \$5,612,000;

WHEREAS, Lease Purchase 2 financed various capital projects (the “Projects”), which Projects were eligible for New Jersey State Regular Operating District Grants (the “Grants”);

WHEREAS, the Projects have been completed;

WHEREAS, the School District anticipates that it will have received the Grants in the amount of \$1,995,487 as of July 1, 2016 (the “Grant Proceeds”) and there currently remain unspent Lease Purchase 2 proceeds in the amount of \$598,330.12 (the “Unspent Lease Proceeds”) totaling \$2,593,817.12 (the “Available Proceeds”); and

WHEREAS, the Available Proceeds are required to be used towards the payment of Lease Purchase 2;

WHEREAS, between budgeted funds and the Available Proceeds, the Board now has sufficient funds to make the regularly scheduled July 1, 2016 Lease Payment and to prepay the remaining balance of Lease Purchase 2 on July 1, 2016 as follows;

Regularly Scheduled Lease Payment 2 (includes principal and interest)	\$ 644,432.18
Payment of remaining principal balance of Lease Purchase 2	\$2,536,065.12
Total amount to be paid on July 1, 2016	\$3,180,497.30

SPECIAL ACTION AGENDA

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, AUTHORIZING THE APPLICATION OF AVAILABLE PROCEEDS TO THE PREPAYMENT OF A LEASE PURCHASE AND OTHER ACTIONS IN CONNECTION THEREWITH

continued

WHEREAS, on July 1, 2016 the Board seeks to apply the Available Proceeds, plus \$586,680.18 in 2016-17 budgeted, Lease Purchase 2 payment funds, to the prepayment of Lease Purchase 2, in full, on July 1, 2016 (the "Prepayment") as follows;

Available Proceeds (Grant Proceeds and Unspent Lease Proceeds)	\$2,593,817.12
2016-17 budgeted funds	\$ 586,680.18
Total amount to be applied on July 1, 2016	\$3,180,497.30

WHEREAS, such application will cause Lease Purchase 2 to be pre-paid two years before its anticipated final payment date of July 1, 2018; and

WHEREAS, the Board now seeks to authorize the use of such Available Proceeds towards the prepayment of Lease Purchase 2 on July 1, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL, IN THE COUNTY OF CAMDEN AS FOLLOWS:

1. The Available Proceeds, are hereby appropriated to the prepayment of Lease Purchase 2 on July 1, 2016. To the extent that the Grant Proceeds, on hand as of July 1, 2016, are less than anticipated, such difference shall be paid from general fund monies.
2. The Assistant Superintendent, Business/Board Secretary is hereby authorized and directed (i) to transfer the Grant Proceeds, on July 1, 2016 to TD Bank, N.A., to facilitate the Prepayment and (ii) to direct TD Bank, N.A. to apply the Unspent Lease Proceeds to the Prepayment on July 1, 2016.
3. The Board President and the Assistant Superintendent, Business/Board Secretary are each hereby authorized and directed to execute all documents including, but not limited to, a letter of instruction to TD Bank, N.A., if required, and all documents in connection with the prepayment of Lease Purchase 2 and are hereby authorized to take any other action necessary therefor or incidental thereto.
4. This resolution shall take effect immediately.

Resolution #188-3'8

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 8 No -0
Mrs. Judge – absent

EXCEPTIONS:

Item #1(a) Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 7 No -0-1*
*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.
Mrs. Judge – absent

Item #1(a) Approval of Bill List (CDW)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 7 No -0-1*
*Mrs. Saidel abstained due to a conflict of interest with CDW.
Mrs. Judge – absent

SPECIAL ACTION AGENDA

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Assignment/Salary Change—Certificated
4. Other Compensation—Certificated
5. Other Compensation—Non-Certificated

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Scott Goldthorp	Rosa-Assistant Coach, Boys/Girls Spring Track (budget #11-402-100-100-48-0101)	9/01/15-6/30/16	\$2727
Chai Chuenmark	Rosa-Assistant Coach, Boys/Girls Spring Track (budget #11-402-100-100-48-0101)	9/01/15-6/30/16	\$3538
Christopher Corey	Beck-Assistant Coach, Boys/Girls Spring Track (budget #11-402-100-100-40-0101)	9/01/15-6/30/16	\$3538
Catherine Corcoran	Beck-Assistant Coach, Boys/Girls Spring Track (budget #11-402-100-100-40-0101)	9/01/15-6/30/16	\$2398
Jamie Gaymon*	CHHS West-Assistant Coach, Spring Boys Track (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5725 (revised for previous coaching experience)

*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

*Outside district employee

SPECIAL ACTION AGENDA

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED - continued

(b) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 3/09/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Name

Jeremy Nevitt
Zachary Tannoia

Ashley Leitner (3/18/16-6/30/16)

(c) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Amanda Pellicori	Rowan	2/17/16-4/13/16	Jean Mattia Butler/Barclay
Samantha Yaworski	Rowan	2/17/16-4/13/16	Jean Mattia Butler/Barclay

(d) Family Friendly Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Family Friendly Program in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Karla Smith	3/09/16-6/16/16	\$22.46
Jenna Martin	3/09/16-6/19/16	\$22.46

(e) Wrestling Season

RECOMMENDATION:

Be it resolved that John McCormick be approved as a scorekeeper for home wrestling matches for the 2015-16 wrestling season at Rosa Middle School effective 1/14/16, 1/21/16, 2/04/16 and 2/08/16 at the rate of \$21.10/hr. Monies budgeted from account #11-402-100-100-48-0102. .

SPECIAL ACTION AGENDA

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Fred Battee	Carusi-Educational Assistant (Replacing L. Anderson-35 hrs/wk-budget #11-212-100-106-45-0100)	On or about 3/09/16-6/30/16	\$9.34
Zachary Tannoia	Harte-Educational Assistant (Replacing L. Boyle-32.5 hrs/wk-budget #11-213-100-106-09-0100)	On or about 3/09/16-6/30/16	\$9.34
Ashley Leitner	Sharp-Educational Assistant (Rehired into position-30 hrs/wk-budget #11-204-100-106-30-0100)	On or about 3/18/16-6/30/16	\$9.34

ITEM 3. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for 2016-17 school year effective 7/01/16-6/30/17 in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
James Riordan	Alternative High School-.5 Principal/District-.5 Director of Guidance (budget #11-000-240-103-60-0100/#11-000-218-104-72-0100)	District-Director of Guidance (budget #11-000-218-104-72-0100)
Lawyer Chapman	CHHS East-Principal (budget #11-000-240-103-50-0100)	Alternative High School-Principal on Special Assignment (budget #11-000-240-103-60-0100)

SPECIAL ACTION AGENDA

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. OTHER COMPENSATION—CERTIFICATED

(a) Title II—Professional Development Humanities

RECOMMENDATION:

Be it resolved that the persons listed be approved for the title II professional development humanities committee effective 3/09/16-3/31/16 at the rate of \$35.71 (not to exceed \$571.36). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>
Lauren Miscioscia	Caryn Lipkowitz
Jules Farkas	Joshua Hare

(b) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional Math class at CHHS East effective 3/07/16-6/30/16 in accord with the data presented.

<u>Name</u>	<u>Amount</u>
Genevieve Barnes	\$3815
Susan Dollarton	\$5230
Lisa Borrelli	\$4009
Susan Melograna	\$3337
Emily Cajigas	\$6125

(c) Payment to Presenter

RECOMMENDATION:

Be it resolved that Jacqueline Schnapp be approved to present an in-service on Goggle training at Paine and Woodcrest Elementary Schools on 3/04/16 at the rate of \$53.56/hr (not to exceed a total of \$321.36). Monies budgeted from account #20-272-200-101-99-0101.

SPECIAL ACTION AGENDA

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—NON-CERTIFICATED

(a) SACC Site Leaders – Single Shift

RECOMMENDATION:

Be it resolved that the persons listed be approved as single shift site leaders for the SACC program effective 2/23/16-6/30/16 for the 2015-16 school year at a stipend of \$300 per person. Monies budgeted from account # 60-990-320-101-58-1001.

<u>Site Leader– Single Shift</u>	<u>SACC Program School</u>
Shirley Armstrong	Johnson AM
Shaina Booker	Sharp PM
Lynne Brady	Woodcrest PM EDCC
Rosalie Briggs	Paine PM
JoAnn Buzby	Barton AM
Donna Clark	Woodcrest AM
Lisa Cobb	Kilmer PM
Marilyn Cohen	Kilmer AM
Colleen Corey	Woodcrest PM EDCC
Karen Dawson	Cooper PM EDCC
Jillian Arnold	Cooper AM EDCC
Demetra Evans	Knight AM
Dolores Franquiz	Barton PM
Nicole Gauntt	EDCC Teacher
Joshua Grinbergs	Johnson PM
Hedva Levin	Stockton AM
Rosemarie Martin	Mann AM
Maureen Purcell	Stockton PM
Jayne Rosi	Harte AM
Todd Sharofsky	Woodcrest PM
Isolyn Vassall-Sabir	Mann PM
Cynthia Walllin	Paine AM

SPECIAL ACTION AGENDA

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—NON-CERTIFICATED – continued

(b) SACC Site Leaders – Dual Shift

RECOMMENDATION:

Be it resolved that the persons listed be approved as dual shift site leaders for the SACC program effective 2/23/16-6/30/16 for the 2015-16 school year at a stipend of \$500 per person. Monies budgeted from account #60-990-320-101-58-1001.

<u>Site Leader– Dual Shift</u>	<u>SACC Program School</u>
Anna DeMarco	Sharp AM/Harte PM
Jessica Filippini	Cooper AM/PM
Maria Greenwood	Kingston AM/PM

(c) SACC Site Leaders/Peer Coaches

RECOMMENDATION:

Be it resolved that the persons listed be approved as SACC Single Shift site leaders and Peer Coaches for the SACC program effective 2/23/16-6/30/16 for the 2015-16 school year at a stipend of \$300 per person as a site leader plus \$300 per person as a Peer Coach. Monies budgeted from account #60-990-320-101-58-1001.

<u>Site Leader and Peer Coach</u>	<u>SACC Program School</u>
Jennifer Fasbinder	Barclay AM, EDCC and Peer Coach
Nicole Gilbert	Woodcrest AM, EDCC and Peer Coach

Motion _____ Mrs. Scarpellino _____ Second _____ Mrs. Saidel _____ Vote_ Ayes - 8 No - 0
Mrs. Judge – absent

SPECIAL ACTION AGENDA

March 8, 2016

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

Board of Education Work Session and Special Action Meeting Minutes
March 8, 2016

New Business:

None

Mrs. Matlack reminded everyone that there will be a Special Action Meeting March 15, 2016 at 7:00 P.M for the preliminary budget and the regular action meeting for this month will be delayed due to Spring Break. The regular action meeting is on March 29, 2016.

Second Public Discussion:

A speaker commented on The Cherry Hill African American Association and the scholarships they offer as well as recommendation letters from teachers for college bound students.

Mr. Kirk Rickansrud, Principal at Paine Elementary School thanked the Board for the opportunity to be an educator in the District.

A speaker commented on teachers having time for students.

Mrs. Matlack called the meeting to order from public discussion.

Mrs. Saidel made and Mr. Roth seconded a motion to adjourn at 8:15 P.M.

Respectfully submitted,



James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: March 2, 2016

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:45 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

March 8, 2016 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Steve Robbins, Jane Scarpellino, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Jane Scarpellino, Ken Tomlinson, Jr.

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: James Gallagher

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

BOARD WORK SESSION

March 8, 2016

PRESENTATIONS

- Preliminary 2016/2017 Budget
(Approval on March 15, 2016)

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

March 8, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Comprehensive Equity Plan for the Academic Years 2016-2019
3. Approval of the ESEA Accountability Action Plan - 2015 Participation Rate for PARCC

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Gary Schmidt Markkress	AERCO Certification School, Blauvelt, NY	6/13-16, 2016	\$66.03 Mileage General Funds
B	Joshua Robinson Markkress	AERCO Certification School, Blauvelt, NY	6/13-16, 2016	\$66.03 Mileage General Funds

BOARD WORK SESSION

March 8, 2016

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Anthony Saporito Central	NJ Juvenile Officers Annual Conference, Atlantic City, NJ	6/2-3, 2016	\$164.00 Registration/Travel \$164
D	Carolyn J. Eversole Central	NJASBO Annual Conference, Atlantic City, NJ	6/8-10, 2016	\$533 Registration/Lodging/ Mileage/Tolls/Parking/ Meals/Tips General Funds

ITEM #2. APPROVAL OF COMPREHENSIVE EQUITY PLAN FOR THE ACADEMIC YEARS 2016-2019

It is requested that the Board of Education approve the Comprehensive Equity Plan Needs Assessment for the academic years 2016-2019.

ITEM #3. APPROVAL OF THE ESEA ACCOUNTABILITY ACTION PLAN - 2015 PARTICIPATION RATE FOR PARCC

It is requested that the Board of Education approve the ESEA Accountability Action Plan - 2015 Participation Rate for PARCC.

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2015 AND JANUARY 2016
- d) SACC FINANCIAL REPORT FOR JANUARY 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #DA-X3 – DURAND ACADEMY / SHUTTLE
- b) ROUTE #BCS-1A – BURLINGTON COUNTY SPECIAL SERVICES / ADDED AIDE
- c) ROUTE #Q-PEN – CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ

ITEM 4. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2015 AND JANUARY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending December 2015 and January 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JANUARY 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2016 be accepted as submitted.

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates;;
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated _____, 2016 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
80999	BMI Educational Service	Library Supplies, School Supplies & Teaching Aids	2-28-17	\$7,000
81004	Brodart Company	Library supplies, school supplies & teaching aids	2-28-17	5,000
80987	Demco, Inc.	Library supplies, school supplies & teaching aides	2-28-17	20,000
80985	ETA Hand2Mind	Library supplies, school supplies & teaching aids	2-28-17	5,000
80978	Fisher Scientific	Library supplies, school supplies & teaching aids	2-28-17	7,000
81001	Frey Scientific	Library supplies, school supplies & teaching aids	2-28-17	10,000

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS
THROUGH STATE CONTRACT** continued

Contract Number	Vendor	Commodity/ Service	New Jersey State Contract Expiration Date	Amount Not to Exceed
80982	Kurtz Bros., Inc.	Library supplies, school supplies & teaching aids	2-28-17	8,000
80991	Lakeshore Learning Materials	Library supplies, school supplies & teaching aids	2-28-17	25,000
80998	Lightspeed Technologies Inc.	Library supplies, school supplies & teaching aids	2-28-17	15,000
80911	Major Petroleum	Gasoline, automotive	2-28-17	100,000
80912	Majestic Oil Co.	Gasoline, automotive	2-28-17	100,000
80976	S & S Worldwide	Library supplies, school supplies & teaching aids	2-28-17	5,000
80992	Tequipment	Library supplies, school supplies & teaching aids	2-28-17	400,000
80996	Troxell Communications, Inc.	Library supplies, school supplies & teaching aids	2-28-17	5,000
80997	VWR Int'l. LLC dba Sargent Welch	Library supplies, school supplies & teaching aids	2-28-17	20,000
81002	Ward's Natural Science	Library supplies, school supplies & teaching aids	2-28-17	8,000

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor that has been awarded a first renewal on Bid #A-1/2016 through the Camden County Cooperative Pricing System, said bid expires February 28, 2018.

OFFICE SUPPLIES – BID #A-1/2016

Office Basics, Boothwyn, PA

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor for the 2015/2016 school year who has been awarded a bid through the Educational Data Services, said bid expires on September 30, 2016.

Copy Duplicator Supplies

Amount Not to Exceed

W. B. Mason, Bid #7629

\$200,000

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #DA-X3 – DURAND ACADEMY / SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: DA-X3 / Shuttle
School: Durand Academy
Company: Hillman's Bus Service, Inc.
Cost per diem: \$354.40
Cost per diem aide: \$39.40
Date(s): 3/7/16 thru 5/31/16 (Monday thru Thursday only)
Total # of days: (45) Forty-Five
Total Cost: \$17,721.00

PO #16-06035
Account Code: 11-000-270-514-83-0001

b) ROUTE #BCS-1A – BURLINGTON COUNTY SPECIAL SERVICES /
ADDED AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one classified student, with an aide, as listed below.

Aide - per diem cost: \$95.00
Route: BCS-1A / Added Aide (1:1)
School: Burlington County Special Services
Company: First Student, Inc. (Lawnside)
Date(s): 2/23/16 thru 6/17/16
Total # of days: (77) Seventy-Seven
Total Cost: \$7,315.00

PO #16-06036
Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #Q-PEN – CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO,
CAMDEN, NJ

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, to transport (3) three McKinney-Vento students residing in Pennsauken and Camden, NJ to / from John A. Carusi Middle School, as listed below.

Route: Q-PEN/ Quote
School: John A. Carusi Middle School
Company: West Berlin Bus Service
Cost per diem: \$275.00
Date(s): 3/28/16 thru 6/16/16
Total # of days: (58) Fifty-Eight
Total Cost: \$15,950.00

PO #16-06117
Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

March 8, 2016

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Rosa MS	Monetary – Funds to be used in student activity fund	Target – Take Charge of Education	\$867.61
Harte ES	Monetary – Sensory Motor Room Supplies	Cherry Hill Education Foundation	\$3,397*
Johnson ES	Monetary – MacBook Pro	↓	\$3,088*
Kilmer ES	Monetary – Books	↓	\$3,426*
Kingston ES	Monetary – DeskCycles	↓	\$3,180*
Kingston ES	Monetary – Furniture for Library Media Center	↓	\$2,717*
Paine ES	Monetary – Chromebooks	↓	\$9,003*
Sharp ES	Monetary – Books	↓	\$2,000*
Carusi MS	Monetary – Saxophone & 4 Valve Euphonium	↓	\$6,463*
West HS	Monetary – Presentation Speaker	↓	\$2,000*
*Unexpended funds will be returned to Cherry Hill Education Foundation			

BOARD WORK SESSION

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Bonnie Witt	Beck-Special Education (\$97,169)	7/01/16	Retirement

BOARD WORK SESSION

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employee be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jamie DeMarco	Harte-Educational Assistant (\$10,200)	2/26/16	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Daniel Clarke	CHHS East-Volunteer Athletic Aide, Track	3/29/16-6/30/16	-----
David Martin	CHHS East-Volunteer Athletic Aide, Baseball	3/29/16-6/30/16	-----

BOARD WORK SESSION

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Student Teaching

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicole Melchiorre	Drexel	3/28/16-5/16/16	Tara DiBattista/Woodcrest

(c) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Jessica Semar	Paul Derickson	CHHS West	2/22/16-6/30/16	\$1000 prorated
Michael Rickert	Jennifer Caporale	CHHS West	2/22/16-6/30/16	\$1000 prorated
*Nancy Schmarak	Caroline Babula	CHHS West	3/28/16-6/30/16	\$ 550 prorated

* Replacing S. Ferguson on leave of absence

(d) Substitute Teachers

RECOMMENDATION:

Be it resolved that the person listed (district educational assistants) be approved as a substitute teacher effective 3/29/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Taylor Brooks

BOARD WORK SESSION

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Denise Augustyn	Carusi-World Language	Leave with pay 2/08/16-2/12/16
Janet Merin	Rosa-Special Education	Leave with pay 2/24/16-3/08/16
Cheryl Illiano	Harte-Grade 2	Leave with pay 2/29/16-3/29/16; without pay 3/30/16-6/30/16
Kathleen Scott	CHHS West-Special Education	Leave with 11/12/15-1/07/16; without pay 1/08/16-6/30/16 (leave extended)
Christiana Giannopoulos	Barclay-Special Education	Leave with pay 2/12/16-2/22/16; without pay 2/23/16-3/15/16
Sharon Davis	Rosa-LDT-C	Leave without pay 2/17/16-3/16/16
Marie Hunter	CHHS East-Special Education	Leave with pay 4/04/16-5/10/16; without pay 5/11/16-6/30/16; without pay 9/01/16-10/04/16
Jada Thurman	Knight-Special Education	Leave without pay 10/21/15-4/19/16 (leave extended)
Elizabeth Wegoye	Rosa-Language Arts	Leave with pay 5/09/16-6/30/16; without pay 9/01/16-10/07/16
Judithann Albuquerque	Rosa-Special Education	Leave with pay 2/16/16-2/25/16
Thea Dorado	Carusi-Math	Leave with pay 2/08/16-2/17/16
Kathryn Pendleton	Stockton-Grade 3	Leave with pay 5/23/16-6/30/16; without pay 9/01/16-1/16/17
Kimberly Hall	Mann-Grade 5	Leave with pay 3/28/16-6/03/16; without pay 6/06/16-6/30/16; 9/01/16-2/08/17
Opal Minio	Carusi-Language Arts	Leave with pay 1/22/16-1/29/16
Vanessa Brittin	Barclay-Special Education	Leave with pay 2/19/16-2/26/16; without pay 2/29/16-3/04/16
Alicia Lomba	Stockton-Guidance	Leave without pay 12/18/15-5/13/16

BOARD WORK SESSION

March 8, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Francisca Vega	Alternative High School/Malberg-Lead Cleaner	Leave with pay 3/10/16-4/20/16; without pay 4/21/16-6/10/16
Katrina Knott	Harte-Educational Assistant	Leave without pay 2/16/16-until a determination is made regarding a return to work date
Mary Thomas	Stockton-Educational Assistant	Intermittent leave without pay 2/25/16-5/25/16
Kimberly Moritz	Malberg-Bid Coordinator	Leave with pay 3/10/16-5/05/16; without pay 5/06/16-6/02/16

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person listed be adjusted for obtaining a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Alice Fossell	CHHS West-Cleaner (budget #11-000-262-100-55-0100)	\$28,179 prorated	\$28,523 prorated (includes \$344 for boiler license)	3/01/16-6/30/16

BOARD WORK SESSION

March 8, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. First Reading of Revised Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for second reading and adoption.

COMPREHENSIVE EQUITY PLAN

<u>Number</u>	<u>Title</u>
2200	Curriculum Content
2260	Affirmative Action Program for School and Classroom Practices
2411	Guidance Counseling
2415.01	Academic Standards, Academic Assessments and Accountability
2416	Programs for Pregnant Pupils
2423	Bilingual and ESL Education
2425	Physical Education
2460	Special Education
2610	Educational Program Evaluation
2622	Student Assessment
3240	Professional Development for Teachers and School Leaders
4240	Staff Development: Inservice Education/Visitations/Conferences (Non-Certificated)
5111	Eligibility of Resident/Nonresident Pupils
5512	Harassment, Intimidation and Bullying
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services

BOARD WORK SESSION

March 8, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

TEACHING STAFF MEMBERS

<u>Number</u>	<u>Title</u>
3111	Creating Positions
3112	Abolishing Positions
3124	Employment Contract
3125	Employment of Teaching Staff Members (M)
3125.2	Employment of Substitute Teachers
3126	Induction Program for Provisional Teachers
3130	Assignment and Transfer
3134	Assignment of Additional Duties
3141	Resignation
3142	Nonrenewal of Nontenured Teaching Staff Member
3143	Dismissal
3144	Certification of Tenure Charges
3144.12	Certification of Tenure Charges – Inefficiency (M)
3144.3	Suspension Upon Certification of Tenure Charge
3146	Conduct of Reduction in Force
3152	Withholding an Increment
3159	Teaching Staff Member/School District Reporting Responsibilities
3160	Physical Examination (M)
3161	Examination for Cause
3211	Code of Ethics
3211.3	Consulting Outside the District
3150	Discipline
3212	Attendance
3216	Dress and Grooming
3216.1	Staff Photo Identification System
3217	Use of Corporal Punishment
3218	Substance Abuse (M)
3221	Evaluation of Teachers (M)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
3224	3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)

BOARD WORK SESSION

March 8, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

TEACHING STAFF MEMBERS (continued)

<u>Number</u>	<u>Title</u>
3232	Tutoring Services
3233	Political Activities
3244	In-Service Training (M)
3245	Research Projects by Staff Members
3270	Professional Responsibilities
3280	Liability for Pupil Welfare
3281	Inappropriate Staff Conduct
3282	Use of Social Networking Sites
3283	Electronic Communications Between Teaching Staff members and Students (M)
3310	Academic Freedom
3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
3324	Right of Privacy
3340	Grievance
3351	Healthy Workplace Environment
3362	Sexual Harassment (M)
3373	Tenure Upon Transfer or Promotion
3374	Tenure Upon Transfer to an Underperforming School
3381	Protection Against Retaliation
3410	Compensation
3420	Benefits
3425	Work Related Disability Pay
3431	Uncompensated Leave
3431.1	Family Leave (M)
3431.3	New Jersey's Family Leave Insurance Program
3432	Sick Leave
3432.1	Employee Absence - Reporting
3433	Vacations
3435	Anticipated Disability
3436	Personal Leave
3437	Military Leave
3439	Jury Duty

BOARD WORK SESSION

March 8, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

SUPPORT STAFF MEMBERS

<u>Number</u>	<u>Title</u>
4111	Creating Positions
4124	Employment Contract
4125	Employment of Support Staff Members (M)
4140	Termination
4145	Layoffs
4146	Nonrenewal of Nontenured Support Staff Member
4150	Discipline
4159	Support Staff Member/School District Reporting Responsibilities
4160	Physical Examination (M)
4161	Examination for Cause
4211.3	Consulting Outside the District
4212	Attendance
4215	Code of Ethics
4216	Staff Attire
4216.1	Staff Photo Identification System
4218	Substance Abuse (M)
4219	Commercial Driver Controlled Substance and Alcohol Use Testing (M)
4220	Employee Evaluation
4230	Outside Activities
4233	Political Activities
4250	Hours and Days of Work
4281	Inappropriate Staff Conduct
4282	Use of Social Networking Sites
4283	Electronic Communications Between Support Staff Members and Students (M)
4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
4324	Right of Privacy
4340	Grievance
4351	Healthy Workplace Environment
4352	Sexual Harassment (M)
4360	Support Staff Member Tenure
4410	Compensation
4413	Overtime Compensation
4415	Substitute Wages

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D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES

SUPPORT STAFF MEMBERS continued

<u>Number</u>	<u>Title</u>
4420	Benefits
4425	Work Related Disability Pay
4425.1	Modified Duty Early Return to Work Program – Support Staff Members
4431	Uncompensated Leave
4431.1	Family Leave (M)
4431.3	New Jersey’s Family Leave Insurance Program
4432	Sick Leave
4433	Vacations
4434	Holidays
4435	Anticipated Disability
4436	Personal Leave
4437	Military Leave
4438	Jury Duty

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:29	Affirmed	15-16:1105	Affirmed	15-16:1136	Affirmed
15-16:30	Affirmed	15-16:1107	Affirmed	15-16:1140	Affirmed
15-16:1074	Affirmed	15-16:1111	Affirmed	15-16:1141	Affirmed
15-16:1083	Affirmed	15-16:1115	Affirmed	15-16:1142	Affirmed
15-16:1098	Affirmed	15-16:1121	Affirmed	15-16:1143	Affirmed
15-16:1099	Affirmed	15-16:1124	Affirmed	15-16:1145	Affirmed
15-16:1103	Affirmed	15-16:1126	Affirmed		

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E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS