

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

May 24, 2016

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on May 24, 2016.

The meeting was called to order by Mrs. Matlack at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON MAY 19, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON MAY 19, 2016.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON MAY 19, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Jane Scarpellino
Mr. Steven Robbins	Mr. Ken Tomlinson
	Mrs. Carol A. Matlack

Student Representatives:

Drew Meklinsky, H.S. East	Timothy Intelisano, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. J. Allen, Assoc. for Mr. P. Green, Esq., Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Mrs. Matlack led the Pledge of Allegiance.

Regular Meeting Minutes
May 24, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO, STUDENT MATTERS, HUMAN RESOURCES MATTERS, ATTORNEY CLIENT PRIVILEGE AND NEGOTIATIONS UPDATE. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Robbins made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resources matters, attorney client privilege and negotiations update.

Mrs. Matlack called the Regular Meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Saidel made and Mr. Goodwin seconded a motion to approve the Minutes of the Regular Meeting dated April 26, 2016 and the Board Work Session and Special Action Meeting dated April 12, 2016. Executive Session Meetings dated April 12, 2016 and April 26, 2016.

Ayes - 9 No - 0

Regular Meeting Minutes
May 24, 2016

Presentations:

None

Correspondence:

Dr. Dickinson gave NJSBA delegate assembly report.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

Public Discussion:

Martin Sharofsky, CHEA President, thanked the Board for the resolution which calls for the adoption of a 457 plan.

Superintendent's Comments:

Dr. Meloche thanked the student representatives for their past year of service.

Final Exams

June 16, 2016 High School graduations

Project Graduation

High School East at the Racquet Club and High School West at JCC

Art Shows at High Schools East and West

Spring concerts across the district

Sharp International Night

June 15, 2016 Middle School graduations

Mrs. Matlack called the meeting to order from the recess for public discussion for the purpose of considering and voting on the items presented in the Action Agenda which is incorporated as part of the minutes.

ACTION AGENDA
May 24, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Out of District Student Placements for 2015-2016 School Year
3. Approval of Middle School Supplemental Literature Books for the 2016-2017 school year
4. Approval of Summer Middle School Reading List
5. Approval of Special Education Agreements for the 2015-2016 School Year under \$17,500
6. Approval of Non Public Technology for 2015-2016 school year
7. Approval of Non Public Textbook for 2016-2017 school year
8. Approval of Non Public Technology for 2016-2017 school year
9. Resolution Authorizing the Provision of Professional Development Services for 2015-2016 school year
10. Approval of the Perkins Grant for the 2016-2017 school year
11. Approval to Volunteer to Chaperone Overnight Trip

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST</u> <u>NOT TO EXCEED</u>
A	George Guy Rosa	The Limits & Possibilities of Education Making a Difference for Every Child, King of Prussia, PA	5/26/16	\$46.33 Mileage/Tolls/ Parking General Funds

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Sean Sweeney Barton	The Limits & Possibilities of Education Making a Difference for Every Child, King of Prussia, PA	5/26/16	\$41.38 Mileage/Tolls/ Parking General Funds
C	Karen Russo Beck	The Limits & Possibilities of Education Making a Difference for Every Child, King of Prussia, PA	5/26/16	\$46.42 Mileage/Tolls/ Parking General Funds
D	Don Bart Central	Countywide District Homeless Liaison & Registrar Meeting, Sewell, NJ	5/25/16	\$9.92 Mileage General Funds
E	Sean Sweeney Barton	National School of Character Senate Briefing, Washington, DC	5/10/16 <i>(previously BOE approved 4/26/16, price increase)</i>	\$99.00 Rail General Funds
F	Michelle Smith Central	2016 NJ User Group Meeting, Aberdeen, NJ	6/15/16	\$40.98 Mileage General Funds

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the May 2016 cycle. There are 6 submissions.

VENDOR	ID	TERM	RSY TUITION	RSY Aide	ESY	Out of Co fee	Total
Bonnie Brae	2030610	7/6/15-7/17/15			3,300		3,300
Burlington Co. SSD	3018033	1/19/16-6/30/16	22,408	11,306		1,723	35,437
Gloucester Co Vo Tech	3002368	2/1/16-6/30/16	1,103			2,880	3,983
Archway	3006705	4/28/16-6/30/16	6,159	4,340			10,499
Coastal Learning Center	3003225	4/28/16-5/17/16	3,642				3,642
Garfield Park Academy	3014793	5/6/16-6/30/16	7,905				7,905

64,766

Resolution #229-5'16

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF MIDDLE SCHOOL SUPPLEMENTAL LITERATURE FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve the middle school supplemental literature books listed below as discussed at the May 2, 2016 Curriculum and Instruction committee meeting.

<u>TITLE</u>	<u>AUTHOR</u>	<u>GRADE LEVEL</u>
A Long Walk to Water	Linda Sue Park	7
The Crossover	Kwame Alexander	7
Bomb: The Race to Build-and Steal-The World's Most Dangerous Weapon	Steven Sheinken	8
Brown Girl Dreaming	Jacqueline Woodson	8

ITEM 4. APPROVAL OF MIDDLE SCHOOL SUMMER READING

It is requested that the Board approve the middle school summer reading list below for the 2016-2017 school year.

Grade 6 Summer Reading Titles

Savvy by Ingrid Law
Hidden Talents by David Lubar
Inside Out and Back Again by Thanhaa Lai
Flipped by Wendelin Van Draanen

Grade 7 Summer Reading Titles

A Long Walk to Water by Linda Sue Park
The Crossover by Kwame Alexander
Island on Bird Street by Uri Orlev
The Dreamer by Pat Munoz Ryan and Peter Sis
The Alchemist: The Secrets of the Immortal Nicholas Flamel by Michael Scott

Grade 8 Summer Reading Titles

Bomb: The Race to Build – and Steal – The World's Most Dangerous Weapon by Steven Sheinken
Brown Girl Dreaming by Jacqueline Woodson
Freak the Mighty by Rodman Philbrick
Uglies by Scott Westerfeld
Black Diamond: The Story of the Negro Baseball Leagues by Patricia and Frederick McKissack

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF SPECIAL EDUCATION AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Jim Priest

To provide psychological evaluations for the 2015-16 school year

PO Amount \$9,000

Increase of \$750

Amount not to exceed \$9,750

PO #16-01547

11-000-219-320-71-0001

Lynn Hart

To provide learning evaluations for the 2015-16 school year

PO Amount \$6,500

Increase of \$750

Amount not to exceed \$7,250

PO #16-03463

11-000-219-320-71-0001

Resolution #230-5'16

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

ITEM 6. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2015-2016 SCHOOL YEAR

It is recommended that the Board approve technology for the Non-Public Schools for the 2015-2016 school year.

Camden Catholic High School

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Manufacturer</u>	<u>Part #</u>
Lenovo Think Pad E555 15.6"	CDW-G	Lenovo	20DH002QUS
Epson Powerlite 97H 2700 Projector	CDW-G	Epson	V11H688020
Samsung ED55D 55" LEDDisplay	CDW-G	Samsung	ED55D
TP-Link Archer T4U network adapter	CDW_G	TP-Link	Archer T4U

ITEM 7. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

Camden Catholic High School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>
Precalculus	Cengage	9781133949015	11
A/E Precalculus	Cengage	9781133949022	11
Precalculus SE&MyMath Lab	Pearson	9780133131932	11

Discovery Corner

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>
Common Core Practice Workbook	Pearson	328756830	K
Common Core Practice Workbook	Pearson	328756903	K
Print student Edition	Pearson	328865214	K
Single Replacement Copy	Pearson	328703370	K
My skills buddy Unit 1	Pearson	328724378	K
My skills buddy Unit 2	Pearson	328724386	K
My skills buddy unit 3	Pearson	328724394	K
Common core unit benchmark	Pearson	328683906	K

Resurrection Catholic

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN #</u>	<u>GR</u>
My First School Book	Get Ready for School	978-1-934825-53-2	Pre 4

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

**ITEM 7. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017
SCHOOL YEAR-CONTINUED**

Resurrection Catholic

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>
Math Connect Course 1 SE	McGraw Hill	978-0-07-895129-9	6
Math Connects Course 1 Homework and Problem Solving Workbook	McGraw Hill	978-0-07-895136-7	6
Math Triumphs Grade 6 Book 1 Student Study Guide	McGraw Hill	978-0-07-888207-4	6
Math Triumphs Grade 6 Book 2 Student Study Guide	McGraw Hill	978-0-07-888208-1	6
Math Triumphs Grade 6 Book 3 Student Study Guide	McGraw Hill	978-0-07-888209-8	6
Math Connects Course 2 SE	McGraw Hill	978-0-07-895130-5	7
Math Connects Course 2 Homework and Problem Solving Workbook	McGraw Hill	978-0-07-895137-4	7
Math Triumphs Grade 7 Book 1 Student Study Guide	McGraw Hill	978-0-07-888210-4	7
Math Triumphs Grade 7 Book 2 Student Study Guide	McGraw Hill	978-0-07-888211-1	7
Math Triumphs Grade 7 Book 3 Student Study Guide	McGraw Hill	978-0-07-888212-8	7
Math Connects Course 3 SE	McGraw Hill	978-0-07-895139-8	8
Math Connects Course 3 Homework and Problem Solving Workbook	McGraw Hill	978-0-07-895138-1	8
Math Triumphs Grade 8 Book 1 Student Study Guide	McGraw Hill	978-0-07-888213-5	8
Math Triumphs Grade 8 Book 2 Student Study Guide	McGraw Hill	978-0-07-888214-2	8
Glencoe Pre-Algebra Student Edition	McGraw Hill	978-0-07-895773-4	7,8
Glencoe Algebra Student Edition	McGraw Hill	978-0-07-895115-2	7,8
Glencoe Pre-Algebra Practice Workbook Student Edition	McGraw Hill	978-0-07-890740-1	7,8
Glencoe Algebra 1 CCSS homework practice workbook	McGraw Hill	978-0-07-660291-9	7,8
Math 2009 GR K National Student Edition Vol 1	McGraw Hill	978-0-02-105723-8	K
Math 2009 GR K National Student Edition Vol 2	McGraw Hill	978-0-02-105724-5	K
Math 2009 GR 1 National Student Edition Package	McGraw Hill	978-0-02-108399-2	1
Math 2009 GR 1 Homework Workbook	McGraw Hill	978-0-02-107295-8	1
Math 2009 GR 2 National Student Edition Package	McGraw Hill	978-0-02-108401-2	2
Math 2009 GR 2 Homework Workbook	McGraw Hill	978-0-02-107296-5	2
Math 2009 GR 3 National Student Edition Package	McGraw Hill	978-0-02-107811-5	3
Math 2009 GR 3 Homework Workbook	McGraw Hill	978-0-02-107297-2	3
Math 2009 GR 4 National Student Edition Package	McGraw Hill	978-0-02-105733-7	4
Math 2009 GR 4 Homework Workbook	McGraw Hill	978-0-02-107298-9	4
Math 2009 GR 5 National Student Edition Package	McGraw Hill	978-0-02-106024-5	5
Math 2009 GR 5 Homework Workbook	McGraw Hill	978-0-02-107299-6	5
Student works on line 1 year	McGraw Hill	978-0-02-102323-3	3
Student works on line 1 year	McGraw Hill	978-0-02-102322-6	4
Student works on line 1 year	McGraw Hill	978-0-02-112841-9	5
Course 1 on line 1 year	McGraw Hill	978-0-07-895934-9	6
Course 2 on line 1 year	McGraw Hill	978-0-07-895936-3	7
Course 3 on line 1 year	McGraw Hill	978-0-02-895935-7	8
Pre-Alg SE on line 1 year	McGraw Hill	978-0-02-896997-4	7,8
Algebra SE on line 1 year	McGraw Hill	978-0-07-896028-4	7,8
Math Triumphs Grade 8 Book 3 Student Study Guide	McGraw Hill	978-0-07-888215-9	8

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A. CURRICULUM & INSTRUCTION

**ITEM 7. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017
SCHOOL YEAR-CONTINUED**

Resurrection Catholic

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN #</u>	<u>GR</u>
Horizon People & Community Activity Book	Harcourt	0-153-40294-6	3
LA Practice Book	Harcourt	978-0-153-49872-5	1
LA Practice Book	Harcourt	978-0-153-49874-9	2
LA Practice Book	Harcourt	978-0-153-49876-3	3
LA Practice Book	Harcourt	978-0-153-49878-7	4
LA Practice Book	Harcourt	978-0-153-49879-4	5
LA Practice Book Collection	Harcourt	978-0-153-59297-3	K
Writing & Grammar Student Wbk	Pearson	0-133616908	6
Writing & Grammar Student Wbk	Pearson	0-133616916	7
Writing & Grammar Student Wbk	Pearson	0-133616924	8
Workbook - NJ - 2004	Pearson	0-328-05892-0	4
Vocabulary for Success 2011 Level A	Sadlier	978-0-4217-0806-5	6
Vocabulary for Success 2011 Level B	Sadlier	978-0-4217-0807-2	7
Vocabulary for Success 2011 Level C	Sadlier	978-0-4217-0808-9	8
Vocab Workshop - A	Sadlier	978-0-8215-8006-6	6
Vocab Workshop - B	Sadlier	978-0-8215-8007-3	7
Vocab Workshop - C	Sadlier	978-0-8215-8008-0	8
Grammar Workshop - Green	Sadlier	978-1-4217-1053-2	3
Grammar Workshop - Orange	Sadlier	978-1-4217-1054-9	4
Grammar Workshop	Sadlier	978-0-4217-1055-6	5
Vocab Workshop - SE	Sadlier	978-0-8215-8005-9	5
Vocab Workshop - SE	Sadlier	978-0-8215-8004-2	4
The Sign of the Beaver	Random House	0-440-47900-2	5
The Summer of the Swans	Penguin	0-14-031420-2	5
US History Beg. To 1877	Holt McDougal	9780547484693	7
Guided Reading Workbook	Holt McDougal	9780547513010	7
US History Civil War to pres.	Holt McDougal	9780547484709	8
Guided Reading Workbook	Holt McDougal	9780547513027	8
World History	Holt McDougal	9780547485805	6
Guided Reading Workbook	Holt McDougal	9780547513065	6

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

**ITEM 7. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017
SCHOOL YEAR-CONTINUED**

Politz Day School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>
Smart Start	McMillan/McGraw Hill	0-02-192105-9	K
Units 1-11	McMillan/McGraw Hill	0-02-1937818	K
Treasures 0	McMillan/McGraw Hill	0-02-1936285	1
Treasures Grammar	McMillan/McGraw Hill	0-02-193899-7	1
Treasures 0	McMillan/McGraw Hill	0-02-193629-3	2
Treasures Grammar	McMillan/McGraw Hill	0-02-193601-3	2
Grammar Workshop	Sadlier Oxford	978-0-8215-1054-9	4
Vocabulary Workshop	Sadlier Oxford	978-0-8215-8005-9	5
Grammar Workshop	Sadlier Oxford	978-0-8215-1055-6	5
Grammar for Writing	Sadlier Oxford	978-0-4217-1118-8	8
Vocabulary 2013	Sadlier Oxford	978-0-8215-8006-6	6
Vocabulary 2013	Sadlier Oxford	978-0-8215-8007-3	7
Vocabulary 2013	Sadlier Oxford	978-0-8215-8008-0	8
My Math Vol. 1 & 2	McMillan/McGraw Hill	978 0021170685	K
My Math Vol. 1 & 2	McMillan/McGraw Hill	9780021170692	1
My Math Vol. 1 & 2	McMillan/McGraw Hill	9780021170708	2
My Math Vol. 1 & 2	McMillan/McGraw Hill	9780021170715	3
My Math Vol. 1 & 2	McMillan/McGraw Hill	9780021170722	4
My Math Vol. 1 & 2	McMillan/McGraw Hill	9780021170739	5
Pre- Algebra	Holt McDougal Larson	978-0-547-6146-1	7
Algebra 1	Holt McDougal Larson	978-0-547-71002-0	8
Handwriting	Zaner Bloser	0-7367-1209-7	K
Handwriting	Zaner Bloser	0-7367-1210-0	1
Handwriting	Zaner Bloser	0-7367-1212-7	2
Handwriting	Zaner Bloser	0-7367-1213-5	3
Practice workbook Math 6	Houghton Mifflin	978-0-618-69879-0	6
Writing Journal	Zaner Bloser	9780880856652	1
Math Homework	Houghton Mifflin	9780618438020	4
Math Homework	Houghton Mifflin	9780618438037	5
Progressive English Lang. Arts	Sadlier Oxford	978-1-4217-3058-5	8
Progressive English Lang. Arts	Sadlier Oxford	978-1-4217-3057- 8	7
Progressive English Lang. Arts	Sadlier Oxford	978-1-4217-3056- 1	6
The Adventures of Tom Sawyer	Dover Swift Paperback	978-0486400778	7

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

ITEM 7. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR-CONTINUED

M'kor Shalom

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>
Foundations Teacher Kit	Wilson Lang Training	F2FTKK	K
Foundations Student Kit	Wilson Lang Training	F2FSPK	K

ITEM 8. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

Discovery Corner

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>
Keys for Me 1 year student license	Handwriting without tears

M'kor Shalom

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Manufacturer</u>	<u>Part #</u>
iPad Air	Apple Education	Apple	MD788LL/B
Asus Zen Pad S 8.0 - 16GB	CDW	Asus	Z380CX-A2-BK
Samsung Galaxy Tab A	CDW	Samsung	SM-T350NZAAXAR

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

ITEM 9. RESOLUTION AUTHORIZING THE PROVISION OF PROFESSIONAL DEVELOPMENT SERVICES FOR THE 2015-2016 SCHOOL YEAR

9a) BY LINDAMOOD -BELL TO CHERRY HILL BOARD OF EDUCATION TEACHING PERSONNEL

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that there is a need for professional development services relating to Literacy Teacher Coaching (“LTC”), Basic Skills Instruction (“BSI”) and enrichment for Kindergarten teachers;

WHEREAS, the proposed budget is \$21,300.00 and will cover two days of professional development services to be provided on June 6, 2016 and June 7, 2016; and

WHEREAS, the cost of the services is below the statutory bid threshold;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education hereby approves a services agreement between the Board and Lindamood-Bell Learning Processes for the provision of LTC, BSI and enrichment for Kindergarten teacher services for a total amount not to exceed Twenty-One Thousand Three Hundred Dollars (\$21,300.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the services agreement with Lindamood-Bell Learning Processes, upon final approval of the form of contract by the Board Solicitor.

PO #16-06858

Account 20-272-200-300-99-0000

Resolution #231-5’16

9b) BY EDUCATORS PUBLISHING COMPANY TO CHERRY HILL BOARD OF EDUCATION PERSONNEL

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that there is a need for professional development services for teachers;

WHEREAS, the proposed budget is \$14,723.50 and will cover two days of Specialized Program Individualizing Reading Excellence (S.P.I.R.E.) training to be provided during the 2015/2016 fiscal year; and

WHEREAS, the cost of the services is below the statutory bid threshold;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education authorizes the issuance of a purchase order for the provision of S.P.I.R.E. professional development services to be provided by Educators Publishing Company for a total amount not to exceed Fourteen Thousand Seven Hundred and Twenty-Three Dollars and Fifty Cents (\$14,723.50).

PO #16-06843

Account 20-272-200-300-99-0000

Resolution #232-5’16

ACTION AGENDA

May 24, 2016

A. CURRICULUM & INSTRUCTION

ITEM 10. APPROVAL OF THE PERKINS GRANT FOR THE 2016-2017 SCHOOL YEAR

It is recommended that the Board approve the submission of the Perkins Grant FY 2017 in the amount of \$67,072.

ITEM #11. APPROVAL TO VOLUNTEER TO CHAPERONE OVERNIGHT TRIP

It is requested that the Board approve the following Beck staff members to volunteer to chaperone the 8th grade class overnight trip to Washington, DC on June 1 and 2, 2016.

<u>NAME</u>	<u>NAME</u>	<u>NAME</u>
Karen Block	Jen Foltz	Lauren Miscioscia
Courtney Katz	Stephanie Miller	Stacey Butler
Marnie Malcarney	Melissa Stoffers	Amy Fowles
Kathy Miller	Regina Henry	Rebecca Muller
Ramona Bregatta	Emily Briggs	Albert Morales
Lisa Castillo	Barbara Kase-Avner	Jerry Tritt
Jim Southard	Kevin Krutoff	Mike Winter
Ryan Nixon	Lou Tortu	Dennis Perry
Andrea D'Elia	Tara Kurdoa	Nicole Walsh
Donna Morocco	Kathleen Connelly	

Motion Mrs. Saidel Second Mrs. Judge Vote Ayes - 9 No - 0

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

- A. Approval of Appointments
 - B. Approval of Reaffirmation of Policies, Actions, Rules and Regulations
 - C. Approval of Resolution – Educational Services
 - D. Approval of Resolution – Board Meeting Advertisements
 - E. Approval of Bank Accounts
 - F. Approval of Investment of Funds
 - G. Approval of Tax Receipt Schedule
-
1. Financial Reports
 2. Resolutions
 3. Resolution for the Award of Bids
 4. Resolution for the Award of Transportation
 5. Resolution to Approve the Restated Cherry Hill Board of Education 403(b) Retirement Plan
 6. Resolution Authorization Adoption of a 457(b) Deferred Saving Plan
 7. Resolution Appointing an Assistant Qualified Purchasing Agent
 8. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR MARCH 2016
- d) SACC FINANCIAL REPORT FOR MARCH 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) SCHOOL BUS EMERGENCY EVACUATION SECOND DRILLS REPORT

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16)
- b) #1516-002 – RESOLUTION AWARDDING CONTRACT FOR PARTIAL ELECTRICAL SYSTEM REPLACEMENT AT WOODCREST ELEMENTARY SCHOOL (4-13-16)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-CSH – SHARP ELEMENTARY SCHOOL – DCP&P, CAMDEN, NJ
- b) ROUTE #Q-WAC – HIGH SCHOOL WEST AND ALTERNATIVE HIGH SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ

ITEM 5. RESOLUTION TO APPROVE THE RESTATED CHERRY HILL BOARD OF EDUCATION 403(b) RETIREMENT PLAN

ITEM 6. RESOLUTION AUTHORIZATION ADOPTION OF A 457(b) DEFERRED SAVINGS PLAN

ITEM 7. RESOLUTION APPOINTING AN ASSISTANT QUALIFIED PURCHASING AGENT

ITEM 8. ACCEPTANCE OF DONATIONS

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

A. APPROVAL OF APPOINTMENTS

1. Appointment of Board Secretary/Assistant Board Secretary

It is recommended that Lynn Shugars be appointed Board Secretary and Lisa Ridgway be appointed Assistant Board Secretary for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

2. Treasurer of School Monies

It is recommended that Debra DiMattia be appointed Treasurer of School Monies for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

3. Affirmative Action Officer

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed Affirmative Action Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

4. Public Agency Compliance Officer

It is recommended that the Assistant Superintendent/Business, Board Secretary be appointed Public Agency Compliance Officer for this Board of Education for bid specifications, construction contracts and procurement, and professional and service contracts for a term commencing July 1, 2016 through June 30, 2017.

5. Section 504 Officer/ADA Officer

It is recommended that James Riordan, Director of Guidance, be appointed as Section 504 Officer/ADA Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

6. Title IX Officer

It is recommended that James Riordan, Director of Guidance, be appointed as Title IX Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

7. Substance Awareness Coordinator

It is recommended that James Riordan, Director of Guidance, be appointed as Substance Awareness Coordinator for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

8. Homeless Liaison

It is recommended that Don Bart, Director of Support Operations, be appointed as Homeless Liaison for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

9. Indoor Air Quality Program Certifier

It is recommended that Thomas Carter, Director of Facilities, be appointed as the designated person to review and certify the Indoor Air Quality Program for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

10. Asbestos Management and NJ PEOSH Officer/Coordinator

It is recommended that Thomas Carter, Director of Facilities, be appointed as the designated person for this Board of Education for Asbestos Management and NJ PEOSH matters for a term commencing July 1, 2016 through June 30, 2017.

11. Integrated Pest Management Coordinator and IPM Plan

It is recommended that Thomas Carter, Director of Facilities, be appointed as Integrated Pest Management (“IPM”) Coordinator for this Board of Education for a term commencing July 1, 2016 through June 30, 2017, and that the Board approve the District IPM Plan for the 2016/2017 school year.

12. Right to Know Officer

It is recommended that Thomas Carter, Director of Facilities be appointed as the District Right to Know Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

13. Custodian of Records

It is recommended that the Assistant Superintendent Business/Board Secretary be appointed as the District’s Custodian of Records (*N.J.S.A.47:1A-1 et seq.*) commencing July 1, 2016.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

14. Designation of Official Newspaper

It is recommended that the Courier Post and the Philadelphia Inquirer be designated as the official newspapers for the Cherry Hill Board of Education.

15. Purchasing Agent

BE IT RESOLVED that pursuant to the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*), the Assistant Superintendent, Business/Board Secretary, shall serve as the “Contracting Agent” of this school district for the 2016/2017 school year.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 18A: 18A-3*, the Assistant Superintendent, Business/Board Secretary, is hereby empowered to make, negotiate, and award any and all purchases, contracts, and agreements for the performance of any work or services, or the furnishing or hiring of materials or supplies where the cost or price thereof does not exceed \$40,000.00 and \$18,800.00 for pupil transportation contracts (as amended from time to time) in a fiscal year, without public advertising for bids and bidding, and in accordance with the provisions of this resolution.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 18A:18A-37c.*, the Assistant Superintendent, Business/Board Secretary is authorized to award any contract or agreement, the aggregate cost or price of which is estimated at less than fifteen percent (15%) of the required bidding threshold, without soliciting competitive quotations.

16. Solicitor

WHEREAS, the Public School Contracts Law (*N.J.S.A. 18A: 18A-1, et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Cherry Hill, County of Camden, that Paul Green, of the law firm of Schenck, Price, Smith & King, LLP (“SPSK”), 220 Park Avenue, Florham Park, New Jersey 07932, be appointed the Solicitor of this Board for the period July 1, 2016 through June 30, 2017 to provide comprehensive legal services ordinarily provided by an Attorney at Law of the State of New Jersey in accordance with the terms and conditions more specifically set forth in the Retainer Agreement between the parties. Said Paul Green, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit; the profession of law. These professional services are necessary and are required by the Board of Education; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

17. Architect of Record

WHEREAS, the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding;

NOW, THEREFORE, BE IT RESOLVED that the firm of Becica Associates, LLC is hereby appointed as Architect of Record to the District commencing July 1, 2016, through June 30, 2017.

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2016 proposal.

18. Engineer of Record

WHEREAS, the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding;

NOW, THEREFORE, BE IT RESOLVED that the firm of Concord Engineering is hereby appointed as Engineer of Record to the District commencing July 1, 2016 through June 30, 2017.

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2016 proposal.

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

19. RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH TTI ENVIRONMENTAL, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES

WHEREAS, the Cherry Hill Board of Education requires the services of an appropriately licensed and qualified environmental services company to provide industrial hygiene services, environmental consulting, and safety and health training services; and

WHEREAS, the Board has previously engaged the services of TTI Environmental, Inc. (“TTI”) to provide such services, and finds that continuing the services of TTI Environmental, Inc. will result in the provision of the required services in an efficient and cost effective manner; and

WHEREAS, TTI Environmental, Inc. is qualified to provide the services, which constitute professional services within the meaning of the Public School Contracts Law; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5a(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education awards a non-exclusive contract to TTI Environmental, Inc. for the 2016/2017 school year for the provision of industrial hygiene services relating to asbestos and indoor air quality monitoring and sampling, environmental consulting, and safety and health training services, on a time and materials basis in accordance with TTI Environmental, Inc.’s proposal dated May 10, 2016; and be it

FURTHER RESOLVED, that the Board President and Assistant Superintendent-Business/Board Secretary are authorized to execute the contract with TTI Environmental, Inc.; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a(1).

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

20. Auditor

WHEREAS, the Cherry Hill Board of Education (“Board”) is required by law to appoint a licensed public school accountant to conduct its annual audit, and requires the provision of other accounting services; and

WHEREAS, the firm of Wiss & Company is a licensed public school accountant qualified to perform the required services; and

WHEREAS, the Board acknowledges the receipt, review and evaluation of Wiss & Company’s external peer/quality report and letter of comment as required by *N.J.A.C. 6A:23-2.2(i)*; and

WHEREAS, the services to be rendered are professional services pursuant to *N.J.S.A. 18A:18A-5*, in that they are to be performed by persons authorized by law to practice a recognized profession and whose practice is regulated by law, and therefore a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, these professional services are necessary and are required by the Board of Education;

NOW, THEREFORE, BE IT, RESOLVED by the Cherry Hill Board of Education that Scott A. Clelland, Partner of Wiss & Company, L.L.P., 354 Eisenhower Parkway, Livingston, New Jersey, be appointed the Public School Accountant of this Board beginning July 1, 2016 until June 30, 2017 to perform the professional services ordinarily provided by a New Jersey Licensed Public School Accountant, including the examination of the financial statements of the Board of Education for the fiscal year ending June 30, 2016 and performance of the annual audit required by law, and to receive such compensation as may be reasonable for such services; and be it

FURTHER RESOLVED, that the Board President is hereby authorized to execute all necessary contracts and documentation to effectuate the provision of the Services, contingent upon the approval of the contents and form of such contracts and documentation by the Board Solicitor; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

21. Appointment - Healthcare Insurance Portability & Accountability Act (HIPAA) Officer

It is recommended that Nancy Adrian, Director of Human Resources, be designated as the Healthcare Insurance Portability & Accountability Act (HIPAA) compliance officer for the 2016/2017 school year.

22. Tax Shelter Annuity Companies and Disability Insurance Companies

It is recommended that the Board of Education approves the following list of TSA representatives that are authorized for payroll deductions and the list of Disability Insurance companies that are authorized for payroll deductions.

TAX SHELTER ANNUITIES

Equitable
Lincoln Investment
Met Life
Valic - (AIG)
State of New Jersey Division of Pensions
The Legend Group
Vanguard (Grandfathered-closed TSA)

DISABILITY INSURANCE

Aetna
Prudential Ins. Co. of America - CHEA
American General Insurance
Prudential Ins. Co. of America - CHASA
AFLAC

23. Ratification of Paid Bills and Budget Transfers

It is recommended that the Assistant Superintendent, Business/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board Approval. Such actions will be made when necessary to facilitate the normal operations of the district and shall be presented at the next Board Action meeting for ratification.

24. Insurance Broker of Record

It is recommended that Conner Strong, 40 Lake Center Executive Park, 401 Rt. 73 North, Suite 300, Marlton, NJ be appointed Insurance Broker of Record for the Board of Education for a term commencing July 1, 2016 through June 30, 2017.

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

25. RESOLUTION TO APPROVE BOND COUNSEL

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined that it is necessary to retain the services of Bond Counsel; and

WHEREAS, said services are in the nature of professional services pursuant to *N.J.S.A. 18A:18A-5* and, therefore, a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, the Board has determined that the law firm of Wilentz, Goldman & Spitzer, P.A. is qualified to provide such legal services, and that appointment of such firm is in the best interest of the School District and will result in provision of the highest quality services at a fair and competitive price;

NOW, THEREFORE, BE IT, RESOLVED, that the Cherry Hill Board of Education hereby appoints Lisa Gorab of the firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey (“Wilentz”) as Bond Counsel in accordance with the terms of Wilentz’s proposal, continuing for a term of twelve months from the date of this resolution; and be it

FURTHER RESOLVED, that the Board approves the Bond Counsel Services Agreement with Wilentz on file in the office of the Assistant Superintendent, Business/Board Secretary and authorizes its President and Secretary to execute same on behalf of the Board; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

26. OMNI GROUP 403(B) TPA

Motion to renew the annual services agreement with the OMNI GROUP for the 2016/2017 school year as administrator for the 403B Plan in the amount of \$2,040.00.

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

27. A RESOLUTION AWARDING AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR FINANCIAL ADVISOR SERVICES

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined that it requires the services of a qualified financial advisor to provide management advice, guidance and assistance in connection with financing of various projects; and

WHEREAS, the services are in the nature of an extraordinary unspecifiable service (“EUS”) and not subject to public bidding per *N.J.S.A.* 18A:18A-5(a)(2), in that the need for expertise, extensive training and proven reputation in the field of endeavor are critical and essential to the project for which the contract is being awarded, and the services are of such a qualitative nature that the performance of the services cannot be reasonably described by written specifications; and

WHEREAS, the anticipated total expenditure for the services is in any event below the bid threshold established by the Public School Contracts Law; and

WHEREAS, Phoenix Advisors, LLC has the necessary background and expertise to effectively provide such service and has previously provided such services to the Board in an effective and efficient manner;

NOW THEREFORE, BE IT, RESOLVED, upon the recommendation of the Assistant Superintendent, Business/Board Secretary, the Board hereby approves a contract between the Board and Phoenix Advisors, LLC for the provision of financial advisor services in accordance with the terms of their proposal, at a total cost not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) for the period July 1, 2016 through June 30, 2017; and be it

FURTHER RESOLVED, that the Board President and Secretary are authorized to execute an Agreement with Phoenix Advisors, LLC on behalf of the Board of Education upon final approval of the form of any such Agreement by the Board Solicitor; and be it

FURTHER RESOLVED that the District shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board.

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

B. APPROVAL OF REAFFIRMATION OF POLICIES, ACTIONS, RULES AND REGULATIONS

1. POLICIES

It is recommended that it be resolved that the policies, actions, rules and regulations, participation in NJSIAA adopted by prior Boards of Education of the Cherry Hill School District, which were in effect immediately prior to this Board Meeting, be reaffirmed and adopted by the Board of Education.

2. CODE OF ETHICS

It is recommended that the Board adopts the Code of Ethics to include:

- a. That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed.
- b. That Policies and Procedures regarding training of district Board of Education members has been adopted, Policy #0144 (Approved 2/23/2016) and,
- c. That each Board of Education acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

C. APPROVAL OF RESOLUTION – EDUCATIONAL SERVICES

BE IT HEREBY RESOLVED that the Cherry Hill Township Board of Education has approved continuation of its membership in the Camden County Educational Services Commission, a consortium of school districts, for the purpose of providing:

- Compensatory Education, Handicapped Pupil Services and Homebound Instruction for Non-Public Schools pupils as provided under Chapters 192 and 193 subject to separate agreement
- I.D.E.A. Services for Non-Public Schools subject to separate agreement
- Aid in Lieu of Transportation per the general services contract
- Non-Public Transportation per the general services contract
- District Homebound Instruction per the general services contract
- Child Study Team Evaluations per the general services contract

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

D. APPROVAL OF RESOLUTION – BOARD MEETING ADVERTISEMENTS

WHEREAS, the Cherry Hill Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (*N.J.S.A 18A:10-6*), and

WHEREAS, the Open Public Meetings Act requires posting and dissemination of the annual notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board, and the posting and dissemination within seven days of any subsequent revision to the schedule of regular meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education, that the following notice of regularly scheduled meetings be adopted:

Notice is hereby given that a Regular Meeting of the Cherry Hill Board of Education will be held on or about the second and fourth Tuesday of each month, as more specifically listed below;

1. That the notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 45 Ranoldo Terrace, Cherry Hill, New Jersey;
2. That the aforesaid notice shall be mailed to the Courier Post and the Philadelphia Inquirer, the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act;
3. That the aforesaid notice be filed with the Clerk of Cherry Hill Township;
4. That the regular meetings of the Cherry Hill Board of Education during the period of July 2016 through June 2017 shall be listed as follows.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

**MONTHLY RESOLUTION – BOARD MEETING ADVERTISEMENTS REGULAR
OFFICIAL PUBLIC MEETINGS**

All such meetings to be held at 7:00 p.m. at the Malberg Administration Building. Formal official action may be taken at such meetings on any and all business involving the school district.

<u>Date 2016</u>	<u>Location</u>	<u>Date 2017</u>	<u>Location</u>
July 26	Malberg	January 24	Malberg
August 23	Malberg	February 28	Malberg
September 27	Malberg	March 28	Malberg
October 18	Malberg	April 18	Malberg
November 29	Malberg	May 23	Malberg
December 20	Malberg	June 27	Malberg

Organization Meeting will be held on January 3, 2017

REGULAR MONTHLY WORK SESSIONS

All such meetings will be BOARD WORK SESSIONS and/or Special Meetings to be held at 7:00 p.m. at the Malberg Administration Building, 45 Ranoldo Terrace, Cherry Hill, New Jersey, unless noted to be different. Formal action may be taken on the matters on Special Meeting Agendas. The purpose of these meetings, to the extent now known, involves a review of the agenda for the next scheduled Regular Monthly Meeting.

<u>Date 2016</u>	<u>Location</u>	<u>Date 2017</u>	<u>Location</u>
July 12	Malberg	January 10	Malberg
August 9	Malberg	February 14	Malberg
September 13	Malberg	March 14	Malberg
October - none	Malberg	April - none	Malberg
November 15	Malberg	May 9	Malberg
December 13	Malberg	June 13	Malberg

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS

1. Current Account

It is recommended that an account in the name of this Board of Education – Current Account be kept with Republic Bank and all monies, checks, drafts or funds coming into the possession of this Board of Education be deposited in said bank to the credit of this Board and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the President or Vice President, Secretary of the Board of Education and the Treasurer of School Monies.

2. Payroll Account

It is recommended that the Payroll Account in the name of this Board of Education be kept with Republic Bank and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Treasurer of School Monies.

3. Cafeteria Account

It is recommended that the Cafeteria Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Cafeteria Funds to the credit of this Board of Education and that all such Cafeteria Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

4. Student Activity Fund Account (Middle/Elementary)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of Middle & Elementary Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS - continued

5. Student Activity Fund Account (High School East)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of High School East Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

6. Student Activity Fund Account (High School West)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of High School West Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

7. Unemployment Trust Account

It is recommended that the Unemployment Trust Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Unemployment Trust Funds to the credit of this Board of Education and that all such Unemployment Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

8. Capital Reserve Account

It is recommended that the Capital Reserve Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Capital Reserve Funds to the credit of this Board of Education and that all such Capital Reserve Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS - continued

9. Internal Service Fund – Prescription Account

It is recommended that the Internal Service Fund - Prescription Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Internal Service - Prescription Fund to the credit of this Board of Education and that all such Internal Service Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS - continued

10. Petty Cash Account

It is recommended that the Business Administrator be authorized to open a petty cash account as described below in the amount of \$4,050.00 in the name of this Board of Education be kept with the Republic Bank for the deposit of said funds to the credit of this Board of Education, and that all such petty cash funds coming into the possession of this Board of Education be deposited in said Republic Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Accountant, Senior Accountant, or Assistant Business Administrator/Assistant Board Secretary.

School	Amount	Person Responsible	Purpose
Barclay Elementary School	\$100	Principal	General
Barton Elementary School	\$100	Principal	General
Cooper Elementary School	\$100	Principal	General
Harte Elementary School	\$100	Principal	General
Johnson Elementary School	\$100	Principal	General
Kilmer Elementary School	\$100	Principal	General
Kingston Elementary School	\$100	Principal	General
Knight Elementary School	\$100	Principal	General
Mann Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	Life Skills Coach
Sharp Elementary School	\$100	Principal	General
Stockton Elementary School	\$100	Principal	General
Woodcrest Elementary School	\$100	Principal	General
Beck Middle School	\$150	Principal	General
Carusi Middle School	\$150	Principal	General
Rosa Middle School	\$150	Principal	General
Alternative HS	\$100	Principal	General
East HS	\$200	Principal	General
West HS	\$1200	Principal	Job Coach
West HS	\$200	Assistant Principal	General
Security	\$100	Director	General
Building/Grounds	\$400	Director	General

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

E. BANK ACCOUNTS - continued

11. Payroll Agency Account

It is recommended that an account in the name of Cherry Hill Board of Education Payroll Agency Account be kept with the Republic Bank for the deposit of deductions from employees' pay and said bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by one of the following: the Treasurer of School Monies, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

12. School Age Child Care Program Account

It is recommended that the School Age Child Care Program Account in the name of this Board of Education be kept with the Republic Bank for the deposit of School Age Child Care Program funds to the credit of this Board of Education and that all such funds coming into the possession of the Board of Education be deposited in said Republic Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by two of the following: Principal of Barclay Early Childhood Center and SACC, Accountant, or Senior Accountant, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

13. Scholarship Accounts

It is recommended that the following Scholarship Accounts, in the name of this Board of Education be kept with the Republic Bank for the deposit of the Elizabeth Conner Scholarship Fund and Kaufman Scholarship Fund to the credit of this Board of Education and that all such scholarship funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Assistant Superintendent, Business/Board Secretary.

14. Lease Purchase #1 and Lease Purchase #2 Escrow Accounts

It is recommended that accounts in the name of this Board of Education be deposited with TD Bank for the deposit of Lease Purchase proceeds to the credit of the Board of Education and that all such Lease Purchase proceeds that come into the possession of this Board of Education shall be deposited in said TD Bank, which bank be and is hereby authorized to make payment for such funds on deposits with it on warrants or drafts signed by any one of the following: Assistant Superintendent, Business/Board Secretary or the Assistant Business Administrator/Assistant Board Secretary.

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

F. APPROVAL OF INVESTMENT OF FUNDS

1. Certificates of Deposit/U.S. Treasury Obligations

It is recommended that the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary or Accountant or Senior Accountant shall be authorized to invest idle funds or monies of the Board of Education between Action Meetings, in such interest bearing securities or accounts as may be legal under the laws of the State of New Jersey, said investments to be ratified and affirmed at the next Action Meeting of the Board of Education.

2. Participation in the State of New Jersey Cash Management Fund

It is recommended that the Cherry Hill Board of Education participate in the New Jersey Cash Management Fund with said fund authorized to purchase and sell participations in the funds on the approval of the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary, Accountant or Senior Accountant.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending March 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MARCH 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of March 2016 be accepted as submitted.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$6,903,380.12	Payroll Dates: 5/6/2016 & 5/6/2016 (retro pay)
Food Service	\$315,457.17	4/27/2016
SACC	<u>\$25,677.10</u>	4/19/2016 thru 5/16/2016
Grand Total	\$7,244,514.39	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated May 24, 2016 in the amount of \$2,969,992.35 be approved as submitted.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SCHOOL BUS EMERGENCY EVACUATION SECOND DRILLS REPORT**

SCHOOL	DATE & TIME	SCHOOL LOCATION	ROUTES	WALKERS	PRINCIPAL/ SUPERVISOR
Alternative High School	2/19/16 2:10PM	45 Ranoldo Terrace	AV1-6	All Transported	Mr. Riordan
High School East	4/6/16 6:50AM	1750 Kresson Road	E1-32, EW1-8, CHV75	Completed in 1st drill	Mr. Hulme
High School West	3/2/16 7:00AM	2101 Chapel Avenue	W1-16, WE1-4, CHV65-69	Completed in 1st drill	Ms. Gendelman
Beck Middle School	3/18/16 & 3/31/16 7:40AM	950 Cropwell Road	B1-19, CHV2-5,,CHV25	Yes	Dr. Russo / Dr. Perry
Carusi Middle School	4/25/16 8:00AM	315 Roosevelt Drive	C1-C20, CHV8,11,14, Q-PEN, Q-WS	Yes	Dr. Cafagna / Dr. Miles
Rosa Middle School	3/17/16 7:45AM	485 Browning Lane	R1-21, CHV10, CHV22, CHV24, CHV74	All Transported	Mr. Zografos
Barclay Pre-School	4/5/16 9AM & 3:30PM	1220 Winston Way	BCV3,4,5,8,10,11,12,13,14,15,17,18,19,28,29 BCV9,22,23,24,25,26,27	Completed in 1st drill	Ms. Rockhill
Barton Elementary School	3/29/16 9:00AM	223 Rhode Island Avenue	CB1-8, CHV26, BCV16	Completed in 1st drill	Mr. Sweeney
Cooper Elementary School	3/11/16 10:30AM	1960 Greentree Road	CHV15-20, JC1-2, JCK1-2MD	Completed in 1st drill	Ms. Taylor
Harte Elementary School	3/1/16 9:00AM	1909 Queen Ann Drive	BH1-3, CHV13,34-37	Completed in 1st drill	Dr. Burti / Debra Race
Johnson Elementary School	4/5/16 8:45AM	500 Kresson Road	JJ1-10, RS7, CHV28-CHV32, CHV79	Completed in 1st drill	Mr. Peltzman
Kilmer Elementary School	3/29/16 8:45AM	2900 Chapel Avenue	JK1-7	Completed in 1st drill	Ms. Tiernan
Kingston Elementary School	4/14/16 8:55AM	320 Kingston Road	CHV38-43, KG1-2, QVPH, QLK	Completed in 1st drill	Dr. Marble
Knight Elementary School	3/30/16 9:15AM	140 Old Carriage Road	RK1-RK6, CHV44-48	Yes	Mr. Park
Mann Elementary School	3/10/16 8:30AM	150 Walt Whitman Boulevard	HM1-5, CHV49-52	Completed in 1st drill	Ms. Dalal
Paine Elementary School	4/15/16 8:55, 9:05, 12:50	4001 Church Road	TP1-8, CHV53-56, TPK1-2	Completed in 1st drill	Dr. Rickansrud/C. Ackroyd
Sharp Elementary School	3/30/16 8:40AM	300 Old Orchard Road	JS1,3,5, CHV27,57-62	Completed in 1st drill	Mr. Miscioscia / Ms. Gilmour
Stockton Elementary School	3/17/16 8:40AM	200 Wexford Drive	RS1-6, RS-9, CHV63,64,76,77, BCV6	Completed in 1st drill	Mr. Baldoni/ Ms. Thomas
Woodcrest Elementary School	4/14/16 & 4/19/16 8:45AM	400 Cranford Drive	WC1-6, CHV72,73	Yes	Mr. Cohen

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16)

RECOMMENDATION:

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the replacement of the HVAC system at the Cherry Hill High School East’s A-Wing along with additional work relating thereto (the “Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on May 10, 2016 at 2:00 p.m;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-6208; and

WHEREAS, three (3) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	Falasca Mechanical, Inc. Vineland, NJ	W.H.L. Enterprises, Inc. Metuchen, NJ	Worth & Company Pipersville, PA
<u>BASE BID</u> A- Wing HVAC System Replacement and Related Work at Cherry Hill High School East.	\$825,600	\$1,200,000	\$1,100,000
<u>ALTERNATE BID</u> (Add to the Base Bid): Exterior wall brick vents.	\$18,800	\$42,000	\$15,000
<u>ALTERNATE BID</u> (Add to the Base Bid): Condensation drain.	\$59,460	\$200,000	\$89,000
<u>ALTERNATE BID</u> (Deduct from the Base Bid): Conference room (double Department Chair Office) adjacent to Secretary A-015.	<\$17,433>	<\$22,000>	<\$5,000>
TOTAL	\$886,427	\$1,420,000	\$1,119,000

ACTION AGENDA

May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16) continued

WHEREAS, the Board's administration has recommended that the Board award the contract in the amount of the base bid plus all three Alternates; and

WHEREAS, the Board's administration has determined that Falasca Mechanical, Inc. submitted the lowest responsive/responsible bid, inclusive of the three Alternates;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board's solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Falasca Mechanical, Inc. for the Project in the amount of Eight Hundred Eighty-Six Thousand Four Hundred and Twenty-Seven Dollars (\$886,427.00), inclusive of the three advertised Alternates; and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-07171

Account Code: 30-000-400-450-50-8102

Resolution #233-5'16

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

b) #1516-002 – RESOLUTION AWARDING CONTRACT FOR PARTIAL ELECTRICAL SYSTEM REPLACEMENT AT WOODCREST ELEMENTARY SCHOOL (4-13-16)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the partial replacement of the electrical system at the Woodcrest Elementary School (Project No. 15CH13017) (the “Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on April 13, 2016;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5069; and

WHEREAS, seven (7) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	Electri-Tech, Inc. Dorothy, NJ	Brolley Electrical, Inc. Pedricktown, NJ	DC Building Systems. Toms River, NJ	ESCO Electric Contractors & Engineers, Cherry Hill, NJ	Phillips Brothers Electrical Contractors, Inc., Glenmoore, PA	Ranco Construction, Inc. Southampton, NJ	Scalfo Electric, Inc. Vineland, NJ
<u>BASE BID SOC-1</u> Partial Electrical Distribution System Replacement & Related Work at Woodcrest Elementary School	\$47,500.00	\$72,431.00	\$82,000.00	\$49,878.00	\$107,232.00	\$65,300.00	\$57,000.00
<u>TOTAL</u>	\$47,500.00	\$72,431.00	\$82,000.00	\$49,878.00	\$107,232.00	\$65,300.00	\$57,000.00

WHEREAS, the Board’s administration has determined that Electri-Tech, Inc., submitted the lowest responsive/responsible bid in the total amount of \$47,500.00;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Electri-Tech, Inc. for the Project, in the amount of Forty-Seven Thousand Five Hundred Dollars (\$47,500.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-07010
Account Code: 30-000-400-450-36-8101

Resolution #234-5’16

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-CSH – SHARP ELEMENTARY SCHOOL – DCP&P,
CAMDEN, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service to transport (1) one DCP&P student residing in Camden, NJ to/from Joseph D. Sharp Elementary School, as listed below.

Route: Q-CSH / Quote
School: Joseph D. Sharp Elementary School
Company: West Berlin Bus Service
Cost per diem: \$169.00
Date(s): 5/4/16 thru 6/16/16
Total # of days: (31) Thirty-One
Total Cost: \$5,239.00

PO #16-06878
Account Code: 11-000-270-511-83-0001

Resolution #235-5'16

- b) ROUTE #Q-WAC – HIGH SCHOOL WEST AND ALTERNATIVE HIGH SCHOOL /
MCKINNEY-VENTO, CAMDEN, NJ

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that administrative approval be granted for Holcomb Bus Service, Inc. to transport (2) two McKinney-Vento students residing in Camden, NJ to / from Cherry Hill High School West and Alternative High School, as listed below.

Route: Q-WAC / Quote
School: Cherry Hill High School West and Alternative High School
Company: Holcomb Bus Service, Inc.
Cost per diem: \$217.00
Date(s): 6/3/16 thru 6/16/16
Total # of days: (10) Ten
Total Cost: \$2,170.00

PO #16-07046
Account Code: 11-000-270-511-83-0001

Resolution #236-5'16

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION TO APPROVE THE RESTATED CHERRY HILL BOARD OF EDUCATION 403(b) RETIREMENT PLAN

WHEREAS, the Cherry Hill Board of Education (“Board”) maintains the Cherry Hill Board of Education 403(b) Retirement Plan (“Plan”); and

WHEREAS, the Plan was duly adopted by the Board by a resolution approved at its December 16, 2008 meeting effective January 1, 2009, and amended by Board resolutions duly approved on December 15, 2009, November 27, 2012 and January 26, 2016; and

WHEREAS, the Board’s third party administrator, OMNI Group, Inc., has provided a restated plan incorporating the terms of the original plan and subsequent amendments in a successor document, and the Board deems it advisable to approve the restated Plan document;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies, approves and restates the Cherry Hill Board of Education 403(b) Plan in its entirety and approves the restated Model 403(b) Retirement Plan Adoption Agreement, on file in the office of the Assistant Superintendent-Business; and be it

BE IT FURTHER RESOLVED, that the Board’s Assistant Superintendent-Business/Board Secretary is authorized to execute on behalf of the Board the Model 403(b) Retirement Plan Adoption Agreement and any other documents necessary to effectuate the terms of this Resolution.

ITEM 6. RESOLUTION AUTHORIZATION ADOPTION OF A 457(b) DEFERRED SAVINGS PLAN

WHEREAS, the Cherry Hill Board of Education deems it beneficial to offer its employees an additional deferred retirement savings vehicle through the adoption of a 457(b) savings plan; and

WHEREAS, the Board currently utilizes the services of OMNI Group, Inc. (“OMNI”) as a third party administrator for the District’s 403(b) deferred savings plan, and the Board desires to utilize OMNI’s services for the 457(b) plan;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves and adopts the OMNI Group, Inc. Model 457(b) Deferred Compensation Plan, the Adoption Agreement for such plan, and the Authorization of Agency form for such plan, all on file in the office of the Assistant Superintendent-Business, and authorizes its Assistant Superintendent-Business to execute such forms and any other documents necessary to implement the 457(b) Plan and make it available to District employees.

ACTION AGENDA
May 24, 2016

B. BUSINESS AND FACILITIES

ITEM 7. RESOLUTION APPOINTING AN ASSISTANT QUALIFIED PURCHASING AGENT

Resolved, that the Cherry Hill Board of Education appoints Assistant Business Administrator Lisa Ridgway as an Assistant Qualified Purchasing Agent to act in the absence of the Assistant Superintendent-Business, and authorizes Ms. Ridgway to execute Purchase Orders which will become effective on or after July 1, 2016.

ITEM 8. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District Middle Schools	Monetary – Mt. Misery Program	Cherry Hill Education Foundation and TD Bank, through the TD Bank Charitable Foundation*	\$5,000
Johnson ES	Monetary – Elmo Document Camera & Ceiling Projector (installed)	Cherry Hill Education Foundation*	\$2,278
Kilmer ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Paine ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Sharp ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Barton ES	Monetary – SmartBoard Room #7	Cherry Hill Education Foundation*	\$5,500
Barton ES	Monetary – SmartBoard Room #12	Cherry Hill Education Foundation*	\$5,500
East HS	Monetary – Shirts & Food for Freshman Orientation Program	Cherry Hill Education Foundation*	\$2,901
West HS	Monetary – Shirts & Cords “Peer Leader Program”	Cherry Hill Education Foundation*	\$2,030
Carusi MS	Monetary – Support Community Garden Program	Whole Kids Foundation	\$2,000

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion Dr. Dickinson Second Mrs. Scarpellino Vote: Ayes - 9 No - 0

Exceptions:

Item #1 (f) Approval of Bill List (NJ American Water Co.)

Motion Dr. Dickinson Second Mrs. Scarpellino Vote: Ayes - 8 No - 0-1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 (f) Approval of Bill List (CDW-G, Inc.)

Motion Dr. Dickinson Second Mrs. Scarpellino Vote: Ayes - 8 No - 0-1*

*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 (f) Approval of Bill List (Bancroft Neuro Health)

Motion Dr. Dickinson Second Mrs. Scarpellino Vote: Ayes - 8 No - 0-1*

*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Other Compensation—Certificated
9. Other Motions
10. Other Motions
11. Ratification of Memorandum of School Administrators

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Ana Delgado	Mann-Kindergarten (\$72,275)	7/01/16	Personal
Melissa Ciavarella	Carusi-Title I (\$53,108)	7/01/16	Personal
Erica Price	Malberg-Supervisor of Curriculum & Instruction (\$118,694)	7/01/16	Personal
Raymond Anderson	Harte-Grade 5 (\$72,275)	7/01/16	Personal
Megan McSweeny	Johnson-Grade 3 (\$48,577)	7/01/16	Personal
Cheryl Osnayo	CHHS East-Nurse (\$55,707)	7/01/16	Personal

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Timika Smalls	Kilmer-Educational Assistant (\$15,889)	7/01/16	Disability Retirement
Angelo DiJoseph	Marlkress- Groundskeeper (\$31,604)	5/13/16	Personal
Taylor Brooks	Mann-Educational Assistant (\$11,050)	7/01/16	Personal
Joshua Grinbergs	Johnson-Site Leader, Teacher-SACC	6/17/16	Personal
Michelle Reynolds	Woodcrest-Educational Assistant (\$10,200)	5/31/16	Personal
Jane Ball	Kilmer-Educational Assistant (\$15,889)	7/01/16	Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Classroom Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicholas Karcher	Kutztown	4/26/16-4/29/16	Nina Anastasia/Carusi

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Samuel Gorelick	Rutgers	9/07/16-12/16/16	Benjamin Acquesta/Carusi
Samuel Gorelick	Rutgers	10/24/16-12/16/16	Alexis Henderson/Barton-Harte
Christian Thomas	Rowan	9/19/16-10/26/16	Lindsay Karp/Knight
Christian Thomas	Rowan	10/31/16-12/07/16	Christopher Convery/Rosa
Cassandra Sicolo	Montclair State	10/03/16-3/17/17	Parry Barclay/Carusi

(c) Graduate School Internship

RECOMMENDATION:

Be it resolved that the person listed be approved for a school and mental health counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Victoria Wong	Penn	2016-17 school year	Cathleen Enderle/Margaret Regan-CHHS East

(d) Externship Field Placement

RECOMMENDATION:

Be it resolved that Ann Gambuzza-Brugnolo, student at Rowan University be approved for an externship field placement effective 6/27/16-8/31/16 with Leanne Bernosky/Knight Elementary School as the cooperating LDT-C.

(e) Classroom Observation

RECOMMENDATION:

Be it resolved that Veronica Lance, alternate route candidate, Rutgers University be approved for a 4 hour classroom observation in Chemistry at CHHS West effective 5/18/16-5/31/16 with Michelle Prough as the cooperating teacher.

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed by approved for intermediate fieldwork placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Lauren Guidotti	Stockton	9/06/16-12/15/16	Angela Naccarato/Harte
John Fecich	Rowan	9/19/16-10/26/16	John Lauk/Kilmer-Harte
John Fecich	Rowan	10/31/16-12/07/16	George Hanna/Carusi
Benjamin Lefler	Temple	5/09/16-6/15/16	Michele Kains/Carusi
Elizabeth Pinto	Stockton	9/12/16-12/22/16	Karen Korobellis/Harte

(g) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for a co-curricular position in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Karen Lignana	CHHS West-Co-Advisor, Freshman Class (budget #11-401-100-100-55-0101)	9/01/15-3/31/16	\$ 917
Karen Lignana	CHHS West-Advisor, Freshman Class (budget #11-401-100-100-55-0101)	4/01/16-6/30/16	\$ 784
Karen Block	Beck-Co-Advisor, Peer Leaders (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$1265
Deborah Nemerofsky	Beck-Co-Advisor, Peer Leaders (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$1265

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(h) Nursing Policy and Procedure Committee

RECOMMENDATION:

Be it resolved that the nursing staff listed be approved as members of the policy and procedure committee in accord with the data presented

Lead Nurse—Not to Exceed \$1977.50—Monies budgeted from account #11-000-213-100-71-0105

<u>Name</u>	<u>Number of Hours</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Barbara Kase-Avner	50	7/01/16-8/31/16	\$39.55

Not to Exceed - \$3218.60 - Monies budgeted from account #11-000-213-100-71-0103

<u>Name</u>	<u>Number of Hours</u> <u>Not to Exceed</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Jacqueline Naddeo	20	7/01/16-8/31/16	\$43.85
Angela Mooney	20	7/01/16-8/31/16	\$37.92
Joy Atkins	20	7/01/16-8/31/16	\$38.77

(i) Family Life Curriculum

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the Family Life Curriculum committee effective 7/01/16-8/31/16 at the rate of \$35.71/hr in accord with the data presented.

Not to Exceed \$1548.90—Monies budgeted from account #11-000-221-110-72-0101

<u>Name</u>	<u>School</u>	<u>Number of Hours</u> <u>Not to Exceed</u>	<u>Not to Exceed</u>
Robin Olin	Cooper	10	\$636.50
Jacqueline Naddeo	Kingston	10	\$438.50
Lynn Richter	Woodcrest	10	\$473.90

ACTION AGENDA
May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(j) Summer Employment - Student Activities

RECOMMENDATION:

Be it resolved that the person listed be approved for summer employment in accord with the data presented.

CHHS West-Monies budgeted from account #11-401-100-100-55-0101

<u>Name</u>	<u>Total Days</u> (not to exceed)	<u>Effective Dates</u>	<u>Per Diem Rate</u>
Carole Roskoph	10	7/01/16-8/31/16	\$456

CHHS East- Monies budgeted from account #11-401-100-100-50-0101

<u>Name</u>	<u>Total Days</u> (not to exceed)	<u>Effective Dates</u>	<u>Per Diem Rate</u>
Charles Davis	10	7/01/16-8/31/16	\$377.37

(k) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 5/25/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Carrie Mastowski	Marc Spivak	Sonia Lindsay	Lisa O'Rourke

(l) Kindergarten Summer Enrichment—Title I

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/05/16-8/01/16 at the rate of \$45.20/hr (not to exceed total program of \$4340). Monies budgeted from account #20-233-100-101-15-0140.

<u>Name</u>	<u>Name</u>
Hilary Meola	Jenna Martin

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(m) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling in accord with the data presented. Monies budgeted from account #11-000-218-104-40-0101.

Beck Middle School – budget #11-000-218-104-40-0101

<u>Name</u>	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>7/01/16-8/31/16</u>
Julie Lane	5	\$286.52
Margaret Malcarney	5	\$497.11
Regina Henry	5	\$265.54

(n) Summer Music Enrichment Program

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers and substitute teachers (as needed) for summer music enrichment program 6/27/16-7/28/16 at the rate of \$45.20/hr in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u> <u># of hours</u>
Timothy Keleher	Program Director	60
Christine Macaulay	Beginning Band	52
Christine Macaulay	Intermediate Band	52
Timothy Keleher	Jazz Ensemble	52
Lisa Badger	Elementary & Secondary Chorus	52
Francesca Secrest	Beginning & Intermediate Orchestra	52

ACTION AGENDA
May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(o) Summer Enrichment Camp-Nurses

RECOMMENDATION:

Be it resolved that the nurses listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) at the rate of \$45.20/hr in accord with the data presented. Monies budgeted from account #60-990-320-104-58-0007.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Lillian Barna	Lynn Richter	Leeanne Keesal

(p) Summer Enrichment Camp-Site Supervisor

RECOMMENDATION:

Be it resolved that Kathleen McEleney be approved as site supervisor, for summer enrichment camp, at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) at the rate of \$22.46/hour in accord with the data presented. Monies budgeted from account #60-990-320-101-58-0008.

(q) Summer Enrichment Camp-Teachers

RECOMMENDATION:

Be it resolved that the teachers listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) in accord with the data presented. Monies budgeted from account #60-990-320-101-58-0008.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
David Sonnheim	\$17.81	Michael Brown	\$17.46
Lisa Campisi	\$16.77	Alex Tedesco	\$15.20
Jodi Rosenfeld	\$19.47		

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(r) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers for the ESY Summer Program effective 7/07/16-8/11/16 at the rate of \$45.20/hr (not to exceed \$190,000). Monies budgeted from account #11-204-100-101-71-0101.

Name

John Aiello
Amanda Aslanian
Heather Bilingsley
Jaynee Brosnan
Kristin Coleman
Kristen Corkery
Joseph Daivdson
Heather Farnath
Amy Fowles
Lauren Giordano
Justin James
Kevin Krutoff
Rina Ligas
Lauren Mann
Bridget McDermet
Robert Metzger
Angela Naccarato-Francolino
Marie O'Neil
Susanne Pitzorella
Erik Radbill
Emily Sierra
Gail Stulb
Sheri Turner
Linda Wander
Kari Wilwohl
Sioux Xenakis
Bridget Schaeffer

Name

Vincenzo Angelucci
Laura Barker
Vanessa Brittin
Nicole Ciccotelli
Katie Collins
Megan Curtis
Cathleen Fargo
Janene Fiore
Christina Giannopoulos
Annmarie Imperato
Lindsay Jones
Angela Lancos
Gregory Louie
Jennifer McCarron
Katelyn McWilliams
Justin Meyers
Mindy Norlian
Beth Pease
Karen Potter
Lisa Schoen
Janice Simpson
Ashley Szwajkowski
Elizabeth Walsh
Joshua Weinstein
Theresa Wisniewski
Zena Yukna
Karen Fulcher

ACTION AGENDA
May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(s) Curriculum Writing—Biology

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the school curriculum writing and planning in the area of Science for 24 hours/person (total 120 hours) at the rate of \$35.71/hr (not to exceed \$4285.20) effective 5/10/16-6/30/16. Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Nicholas Wright	Sukhpreet Singh	Mary Powelson
Theresa Fox	Rachel Amsden	Michelle Freundlich

(t) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling at Rosa Middle School in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed</u>	<u>1/200th of Salary</u> <u>7/01/16-8/12/16</u>
John Young	7/01/16-8/12/16	5	\$497.11
Natalie Alonso	7/01/16-8/12/16	5	\$273.28

(u) Summer Scheduling

RECOMMENDATION:

Be it resolved that the persons listed be approved as schedulers at Rosa Middle School at the rate of \$13.86/hr. in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed</u>
Jules Farkas	7/01/16-8/12/16	200
John Murtha	7/01/16-8/12/16	200
Scott Goldthorp	7/01/16-8/12/16	100

ACTION AGENDA
May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Summer Employment – Copy Machine Operator

RECOMMENDATION:

Be it resolved that the employees listed be approved for summer employment in accord with the data presented.

<u>Name</u>	<u>School/Position</u>	<u>Effective Date</u>	<u>*Hourly Rate</u>
Hansa Kanzaria	CHHS West-Copy Machine Operator (budget #11-000-222-106-55-0101)	7/01/16-8/31/16 (20 days)	\$26.37
Louise Head	CHHS EAST-Copy Machine Operator (budget #11-000-222-106-50-0101)	6/20/16-6/30/16; 7/01/16-8/31/16 (20 days)	\$26.37

*Salary to be adjusted pending approval of salary guidelines finally established and approved by the Cherry Hill BOE

(b) Kindergarten Summer Enrichment—Title I

RECOMMENDATION:

Be it resolved that the person listed be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/05/16-8/01/16 at the rate of \$13.20/hr (not to exceed total program of \$634). Monies budgeted from account #20-233-100-106-15-0140.

Name

Kathleen Ricchezza

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(c) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Jeffrey Mohn	Marlkress-Groundskeeper (Replacing A. DiJoseph-budget #11-000-263-100-86-0001)	On or about 5/25/16-6/30/16	\$29,500 prorated
Joseph Miller	Malberg-Night Cleaner (Replacing J. Castillo-budget #11-000-262-100-60-0100)	On or about 5/25/16-6/30/16	\$28,179 prorated

(d) Summer Enrichment Camp-Teachers/Teachers II

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) in accord with the data presented. Monies budgeted from account #60-990-320-101-58-0008.

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Jillian Arnold	Teacher	\$17.03
Jessica Filipponi	Teacher	\$16.77
Dolores Franquiz	Teacher	\$15.81
Nicole Gilbert	Teacher	\$19.00
Nicole Gauntt	Teacher	\$17.37
Isolyn Vassall	Teacher	\$20.17
Todd Sharofsky	Teacher	\$16.44
Armani Cruz	Teacher	\$12.65
JoAnn Buzby	Teacher II	\$19.59
Donna Clark	Teacher II	\$15.00
Jennifer Loudenslager	Teacher II	\$12.65
Jane Rosi	Teacher II	\$13.12
Shirley Armstrong	Teacher II	\$15.75
Maureen Barreras	Teacher II	\$11.55
Susan Stoots-Dickinson	Teacher II	\$13.64

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(e) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the ESY Summer Program as educational assistants effective 7/11/16-8/11/16 (not to exceed \$102,000). Monies budgeted from account #11-204-100-106-71-0101.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Natalie Alonso	\$ 9.34	Patricia Babnew	\$ 9.34
Charlotte Burton	\$14.55	Jennifer Bushong	\$15.10
Brenda Callari	\$15.10	Leslie Caporaletti	\$15.65
Fabiola Carrero	\$ 9.34	Donna Chinnici	\$14.55
Cathleen Clark	\$14.00	Lisa D'Antonio	\$15.10
Patricia Davies	\$ 9.40	Rebecca Devine	\$ 9.34
Nancy DiGiovanni	\$10.97	Nichole Dilks	\$11.53
Gale Ellien	\$15.10	Shawn Ferrell	\$10.97
Danielle Filippone	\$ 9.34	Esther Fishman	\$12.10
Jasmine Ford	\$ 9.34	Debra Formanek	\$13.20
Patricia Frisby	\$14.55	Anne Gallagher	\$12.10
Diana Gambacorta Rosati	\$ 9.34	April Gardiner	\$ 9.34
Susan Gorman	\$12.65	Kathleen Haar	\$14.55
Diane Greenberg	\$14.00	Eva Harbora	\$12.65
Ruth Hall	\$12.65	James Hoyle	\$15.65
Shelly Hollingsworth	\$ 9.40	Anthony Incollingo	\$14.00
Marilyn Hyman	\$15.65	Susan Joslin	\$14.55
Susan Johnston	\$12.65	Gabrielle Kains	\$10.97
Marilyn Keeling	\$12.10	Sharri Konce	\$ 9.34
Danielle Korte	\$10.97	Nadine Lamanna	\$15.10
Dawn Lanuez	\$ 9.40	Erika Levin	\$ 9.40
Claudia Long	\$14.55	Jeanne Markart	\$14.55
Rosemarie Martin	\$15.10	Carrie Mastowski	\$ 9.34
Diana Maxwell	\$15.10	Regina Melchiorre	\$15.10

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(e) ESY Summer Program - continued

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Mervat Mena	\$10.97	Caren Morgan	\$15.65
Susan Murphy	\$14.55	Caryn Murtha	\$ 9.34
Erika Nemerof	\$ 9.34	Fahmida Yeasmin	\$14.55
Dorothy Nicoletto	\$15.10	Virginia Pelfrey	\$10.42
Natalie Petroski	\$15.10	Lieren Pfannenstein	\$ 9.34
Michelle Pierce	\$15.10	Andrea Pizzo	\$ 9.34
Karen Plizak	\$13.20	Christopher Puche	\$11.53
Marilyn Radbill	\$13.20	Neina Reinert	\$15.10
Garwood Reynolds	\$ 9.34	Katherine Rollin	\$15.10
Leona Rothstein	\$13.20	Lisa Sagan	\$14.55
Lisa Sadowski	\$ 9.34	Mary Santacapito	\$15.10
Olga Sanchez	\$14.00	Steven Sharofsky	\$ 9.34
Dolores Sattin	\$15.65	Lynn Silverstein	\$14.55
Lindsay Shulman	\$ 9.34	Carol Solano	\$15.10
Janet Sippel	\$ 9.34	Debera Steiner-Silver	\$14.00
Jeanne St. Clair	\$14.00	Ellen Terzini	\$13.20
Nicole String	\$ 9.40	Ann Tirocke	\$14.00
Thomas Thomas	\$14.00	Cindy Velazquez	\$15.10
Erica Trunfio	\$12.65	Steven Walker	\$ 9.34
Nikolette Volpe	\$ 9.34	Deborah Wasson	\$14.00
Cynthia Wallin	\$15.65	Barbara Wilson	\$12.10
Ilene Windreich	\$14.55	Rosa Zayas	\$14.55
Sharon Zbik	\$ 9.40		

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ann Cottone	CHHS West-French	Leave with pay 4/18/16-4/19/16 a.m.; without pay 4/19/16 p.m.-5/06/16
Helene Eksterowicz	Carusi-Psychologist	Leave with pay 4/01/16-6/08/16; without pay 6/09/16-6/30/16; 7/01/16-7/29/16; without pay 9/01/16-1/03/17 (revised for dates)
Justin Meyers	Mann-Special Education	Leave without pay 11/01/16-1/06/17
Kathryn Pendleton	Stockton-Grade 3	Leave with pay 5/09/16-6/30/16; without pay 9/01/16-1/16/17
Cecil Leonard	CHHS East/West-Industrial Arts	Leave with pay 5/17/16-6/30/16
Susanne Casey	CHHS East-Science	Leave with pay 5/13/16-6/03/16
Sharon Davis	District-LDT-C	Leave without pay 4/11/16-5/17/16
Janet Merin	Rosa-Special Education	Leave with pay 4/21/16-4/28/16; 5/12/16-5/19/16; 6/02/16-6/10/16 (revised for dates)
Leslie Williams	Knight/Barton-Kindergarten	Leave without pay 3/21/16-6/30/16 (leave extended)
Francis Madison	CHHS West-Math	Leave with pay 4/18/16-6/30/16
Geraldine Hewitt	Rosa-World Language	Leave with pay 5/16/16-5/26/16; without pay 5/27/16-6/30/16; 9/01/16-10/31/16 (revised for dates)
Paula Cardea	Rosa-Math	Leave with pay 5/05/16-5/11/16 a.m.; without pay 5/11/16 p.m.-5/31/16
Melissa Santiago	Paine-Grade 4	Leave with pay 6/13/16-6/30/16; without pay 9/01/16-10/14/16
Luke Alvarez	Carusi-Science	Leave with pay 4/20/16-4/29/16
Karen Russo	Beck-Assistant Principal	Leave with pay 7/11/16-10/05/16; without pay 10/06/16-11/23/16
Nicole Sutton	Kingston-Media Specialist	Leave with pay 9/01/16-9/16/16; without pay 9/19/16-11/30/16
Julie Cabnet	Rosa-Special Education	Leave without pay 9/01/16-11/04/16
Eileen Reilly	Stockton-Nurse	Leave with pay 11/09/15-5/18/16

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Lauren Giordano	CHHS West-Special Education	Leave without pay 5/31/16-6/30/16 (revised for dates)
Michelle Taylor	Carusi-Nurse	Leave with pay 3/30/16-5/03/16
Natalie Wallace	Beck-Special Education	Leave with pay 4/13/16-5/03/16; without pay 5/04/16-6/30/16
Elizabeth Wegoye	Rosa-Language Arts	Leave with pay 5/09/16-6/30/16; without pay 9/01/16-10/07/16

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Susan Loney	Harte-Teacher II, SACC	Leave without pay 5/01/16-6/30/16
Toni Carter	Barclay-Secretary	Leave with pay 5/05/16-6/16/16
Thomas Fazio	District-Groundskeeper	Leave without pay 4/19/16-until a determination is made regarding a return to work
Debbie Maista	Malberg-Payroll Clerk	Leave with pay 3/08/16-5/31/16; without pay 6/01/16-7/25/16 (revised for dates)
Theresa Malik	Paine-Educational Assistant	Leave without pay 4/04/16-5/06/16 (revised for dates)
Karen Hicks	CHHS East-Educational Assistant	Leave without pay 4/29/16-6/30/16
Michelle Derer	Kingston-Educational Assistant	Leave without pay 5/09/16-5/20/16
Frank Tucci	CHHS West-Student Support Assistant	Leave with pay 4/26/16-5/03/16; without pay 5/04/16-5/13/16
Kathleen Haar	Kingston-Educational Assistant	Leave without pay 5/03/16-5/16/16
Mary Matzer	Malberg-HR Benefits Coordinator	Leave with pay 2/17/16-5/13/16 (revised for dates)
Florence George	Marlkress-Secretary, Buildings & Grounds	Leave with pay 4/04/16-9/14/16
Concetta Doney	Malberg-Assistant to Director of Human Resources	Leave with pay 5/06/16-5/13/16

ACTION AGENDA
May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/15-6/30/16.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Danielle Douglas	Johnson	B	2	\$48,777	C	2	\$ 49,922
Angela Mooney	Rosa	C	8	\$53,480	E	8	\$ 56,456
Danielle Newbill	Barton	C	12	\$62,417	E	12	\$ 65,393
Cheryl Osnayo	CHHS East	D	9	\$55,707	G	9	\$ 61,430
Bridget Schaeffer	Carusi	B	3	\$48,987	C	3	\$ 50,132
Christopher Willey	Mann	E	4	\$53,681	F	4	\$ 55,512
Christine Giannopoulos	Barclay	D	3	\$51,276	E	3	\$ 53,108
Susan Fortin	Woodcrest	F	17	\$100,469	G	17	\$102,529
Jennifer Tomasetti	Kilmer	F	16	\$90,565	G	16	\$ 92,625
Rosaria Norkus	Beck	D	15	\$80,940	G	15	\$ 86,663

(b) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/16-6/30/16.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Lauren Arno	Alternative High School	D	9	\$55,707	E	9	\$ 57,539
Lillian Barna	Barton	D	6	\$52,903	F	6	\$ 56,566
Leanne Bernosky	Knight	F	17	\$110,516	G	17	\$112,782
Danielle Douglas	Johnson	C	2	\$49,922	D	2	\$ 51,066

ACTION AGENDA
May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED - continued

(b) Salary Adjustment—Credits Earned - continued

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Lisa Feinstein	Kilmer	D	12	\$69,917	E	12	\$ 71,932
Rebecca Muller	Beck	C	4	\$50,705	D	4	\$ 51,849
Yusef Smith	CHHS West	D	10	\$56,904	E	10	\$ 58,736

(c) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be reassigned for the 2016-17 school year in accord with the data presented at the same salary previously approved for the 2016-17 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Faith Holmgren	Johnson-Teacher Coach (budget #11-230- 100-101-12-0100)	Malberg-Teacher Coordinator (budget #11-000-221-110-72- 0100)	7/01/16-6/30/17

ITEM 8. OTHER COMPENSATION— CERTIFICATED

(a) Flex Options

RECOMMENDATION:

Be it resolved that the persons listed be approved to facilitate professional development sessions on approved topics on 6/20/16 at the rate of \$53.56/hr (not to exceed a total of \$6427.20). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>
Mary Ann Alomar	Amanda Aslanian
Emily Cajigas	Jeanine Caplan
Kristen Hildebrand	Jacqueline Kamison
Karen Fulcher	Mary Kline
Angela Lancos	Kimberly Laskey

ACTION AGENDA
May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION— CERTIFICATED - continued

(a) Flex Options - continued

<u>Name</u>	<u>Name</u>
Patrick McHenry	Susan Melograna
Dianna Morris	Linda Patterson
Paula Pennington	Jacqueline Schnapp
Jennifer Sedlock	Nora Smaldore
Christine Smith	Amanda Squillace

(b) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the person listed be approved for teaching an additional class at CHHS West effective 5/11/16-6/16/16. Monies budgeted from account #11-140-100-101-55-0100.

<u>Name</u>	<u>Amount</u>
Brian Drury	\$2437

ITEM 9. OTHER MOTIONS

(a) Approval of Employee Assistance Program

RECOMMENDATION:

Be it resolved that the letter of renewal dated 3/26/16 of the Employee Assistance Program, Employer Services Agreement between Rutgers University Behavioral Healthcare EAP and the Cherry Hill Public Schools be approved as presented.

ITEM 10. OTHER MOTIONS

(a) Approval of Employment Separation Agreement

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education approve the Employment Separation Agreement between the Board and employee #4631, on file in the office of the Director of Human Resources, and authorizes its President and Secretary to execute same on behalf of the Board.

ACTION AGENDA

May 24, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

**ITEM 11. RATIFICATION OF MEMORANDUM OF AGREEMENT-
SCHOOL ADMINISTRATORS**

RESOLVED, that the Cherry Hill Board of Education hereby ratifies and adopts the Memorandum of Agreement dated May 16, 2016 between the negotiating teams of the Board of Education and the Cherry Hill Association of School Administrators directs that the terms of the Memorandum be implemented, and authorizes its President and Secretary to execute a successor Collective Negotiations Agreement incorporating the terms and conditions of the Memorandum.

Motion Mrs. Judge Second Mr. Roth Vote Ayes - 9 No - 0

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. First Reading of Revised Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions
4. Approval of Resolution Supporting the Cherry Hill Township's Roadmap to our Future Document
5. Waiver of Procedure S-3: Secondary Field Trips

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

FINANCES

<u>Number</u>	<u>Title</u>
6111	Special Education Medicaid Initiative (SEMI) Program (M)
6112	Reimbursement of Federal and Other Grant Expenditures (M)
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation (M)
6230	Budget Hearing (M)
6311	Contracts for Goods or Services Funded by Federal Grants
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions (M)
6362	Contributions to Board Members and Contract Awards (M)
6421	Purchases Budgeted
6421.01	Environmentally Preferable Purchasing (Green Purchasing Policy)
6422	Budget Transfers (M)
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing
6450	Choice of Vendor

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES
(continued)

FINANCES (continued)

<u>Number</u>	<u>Title</u>
6470	Payment of Claims (M)
6471	School District Travel (M)
6472	Tuition Assistance
6480	Purchase of Food Supplies (M)
6510	Payroll Authorization (M)
6511	Direct Deposit
6520	Payroll Deductions
6521	Retirement
6620	Petty Cash (M)
6640	Cafeteria Fund
6650	Scholarship Fund
6660	Student Activity Fund (M)
6700	Investments
6740	Reserve Accounts
6810	Financial Objectives (M)
6820	Financial Reports (M)
6830	Audit and Comprehensive Annual Financial Report (M)
6831	Withholding or Recovering State Aid
6832	Conditions of Receiving State Aid

PROPERTY

<u>Number</u>	<u>Title</u>
7100	Long-Range Facilities Planning (M)
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7230	Gifts, Grants, and Donations
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair (M)
7420	Hygienic Management (M)
7421	Indoor Air Quality Standards
7422	School Integrated Pest Management Plan (M)
7430	School Safety (M)
7432	Eye Protection (M)
7433	Hazardous Substances
7434	Smoking in School Buildings and on School Grounds (M)
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace (M)
7440	Security of School Premises
7441	Electronic Surveillance In School Buildings and On School Grounds
7450	Property Inventory

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES
(continued)

PROPERTY (continued)

<u>Number</u>	<u>Title</u>
7460	Energy Conservation
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7522	School District Provided Technology Devices to Staff Members
7523	School District Provided Technology Devices to Pupils
7610	Vandalism
7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

OPERATIONS

<u>Number</u>	<u>Title</u>
8110	Attendance Areas
8130	School Organization (M)
8140	Pupil Enrollments (M)
8210	School Year
8220	School Day
8310	Public Records
8311	Managing Electronic Mail
8320	Personnel Records
8330	Pupil Records (M)
8335	Family Educational Rights and Privacy Act
8420	Emergency and Crisis Situations (M)
8441	Care of Injured and Ill Persons (M)
8442	Reporting Accidents
8451	Control of Communicable Disease (M)
8453	HIV/AIDS
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
8462	Reporting Potentially Missing or Abused Children (M)
8465	Hate Crimes and Bias-Related Acts (M)
8467	Weapons (M)
8468	Crisis Response
8470	Response to Concerted Job Action
8500	Food Services
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
8506	School Lunch Program Biosecurity Plan (M)
8507	Breakfast Offer Versus Serve (OVS)
8508	Lunch Offer Versus Serve (OVS)
8540	Free and Reduced Rate Meals
8600	Transportation (M)
8601	Pupil Supervision After School Dismissal (M)
8630	Bus Driver/Bus Aide Responsibility (M)

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES
(continued)

OPERATIONS (continued)

<u>Number</u>	<u>Title</u>
8660	Transportation by Private Vehicle (M)
8670	Transportation of Disabled Pupils (M)
8690	Monitoring Devices on School Vehicles
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Pupil Accident Insurance
8770	School Board Insurance Group
8810	The Use of Cultural, Ethnic, or Religious Themes In Our Educational Program
8811	Observance of Holidays
8820	Opening Exercises

ITEM 2. FIRST READING OF REVISED POLICIES

PROGRAM

<u>Number</u>	<u>Title</u>
2110	Philosophy of Education/District Mission Statement (M)
2132	School District Goals and Objectives
2200	Curriculum Content (M)
2210	Curriculum Development (M)
2220	Adoption of Courses (M)
2230	Curriculum Guides (M)
2240	Controversial Issues
2260	Affirmative Action Program for School and Classroom Practices (M)
2270	Religion in the Schools
2271	The Use of Cultural, Ethnic, or Religious Themes in Our Educational Program
2310	Pupil Grouping
2312	Class Size
2330	Homework
2340	Field Trips
2360	Use of Technology
2361	Acceptable Use of Computer Networks/Computers and Resources (M)
2363	Use of Privately-Owned Technology
2411	Guidance Counseling (M)
2412	Home Instruction Due to Health Condition (M)
2415	No Child Left Behind Programs (M)

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

PROGRAM (continued)

<u>Number</u>	<u>Title</u>
2415.01	Academic Standards, Academic Assessments, and Accountability (M)
2415.02	Title I – Fiscal Responsibilities (M)
2415.03	Highly Qualified Teachers (M)
2415.04	Title I – District-Wide Parental Involvement (M)
2415.05	Pupil Surveys, Analysis and/or Evaluations (M)
2415.06	Unsafe School Choice Option (M)
2415.20	No Child Left Behind Complaints (M)
2416	Programs for Pregnant Pupils (M)
2417	Student Intervention and Referral Services (M)
2422	Health Education (M)
2423	Bilingual and ESL Education (M)
2425	Physical Education
2428.1	Standards-Based Instructional Priorities
2430	Co-Curricular Activities (M)
2431	Athletic Competition (M)
2431.3	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
2432	School Sponsored Publications
2435	NJSIAA Random Testing for Interscholastic Athletics
2436	Activity Participation Fee Program
2440	Summer Session
2460	Special Education (M)
2462	Pupil Placement-Basic Skills Improvement Program
2464	Gifted and Talented Pupils (M)
2466	Needless Public Labeling of Pupils with Disabilities (M)
2467	Surrogate Parents and Foster Parents (M)
2468	Independent Educational Evaluations
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
2510	Adoption of Textbooks
2520	Instructional Supplies (M)
2530	Resource Materials
2530.1	Philosophy and Policy on Learning Resource Center Materials
2531	Use of Copyrighted Materials
2551	Musical Instruments
2560	Live Animals in School

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

PROGRAM (continued)

<u>Number</u>	<u>Title</u>
2610	Educational Program Evaluation (M)
2622	Student Assessment (M)
2624	Grading System
2631	New Jersey Quality Single Accountability Continuum (QSAC)
2700	Services to Nonpublic School Pupils (M)

STUDENTS

<u>Number</u>	<u>Title</u>
5111.2	Open Enrollment
5111.3	Tuition – Nonresident Students
5112	Entrance Age
5114	Children Displaced by Domestic Violence
5116	Education of Homeless Children
5120	Assignment of Pupils (M)
5130	Withdrawal from School (M)
5200	Attendance (M)
5230	Late Arrival and Early Dismissal
5240	Tardiness
5250	Excusal from Class or Program
5300	Automated External Defibrillators (AEDs) (M)
5305	Health Services Personnel
5306	Health Services To Nonpublic Schools (M)
5307	Nursing Services Plan (M)
5308	Student Health Records (M)
5310)	Health Services (M)
5320	Immunization
5330	Administration of Medication (M)
5331	Management of Life-Threatening Allergies in Schools (M)
5332	Do Not Resuscitate Orders (M)
5335	Treatment of Asthma (M)
5337	Use of Service Animals for Student Needs
5338	Diabetes Management (M)
5339	Screening for Dyslexia (M)
5350	Pupil Suicide Prevention
5410	Promotion and Retention (M)
5411	Graduation From Eighth Grade
5420	Reporting Pupil Progress (M)
5430	Class Rank
5431	“Good Pupil” Status
5440	Honoring Pupil Achievement

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

STUDENTS (continued)

<u>Number</u>	<u>Title</u>
5460	High School Graduation (M)
5460.1	Graduation Ceremonies Early Graduation (M)
5465	
5466	Graduation and Yearbook Fees (M)
5500	Expectations for Pupil Conduct (M)
5511	Dress and Grooming
5513	Care of School Property (M)
5514	Pupil Use of Vehicles
5516	Use of Electronic Communication and Recording Devices (ECRD) (M)
5517	Pupil Identification Cards
5519	Dating Violence at School (M)
5520	Disorder and Demonstration
5530	Substance Abuse (M)
5533)	Pupil Smoking (M)
5535	Passive Breath Alcohol Sensor Device
5550	Disaffected Pupils (M)
5560	Disruptive Pupils (M)
5561	Use of Physical Restraint
5570	Sportsmanship
5600	Student Discipline/Code of Conduct (M)
5610	Suspension (M)
5611	Removal of Students for Firearms Offenses (M)
5612	Assaults on District Board of Education Members or Employees (M)
5613	Removal of Students for Assaults with Weapons Offenses (M)
5615	Suspected Gang Activity
5620	Expulsion
5700	Pupil Rights
5701	Plagiarism
5710	Pupil Grievance
5721	Independent Publications
5770	Pupil Right of Privacy
5820	Student Government
5830	Pupil Fund Raising
5841	Secret Societies
5842	Equal Access of Pupil Organizations
5850	Social Events and Class Trips
5860	Safety Patrol (M)
5880	Public Performances by Pupils

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:33	Affirmed	15-16:1282	Affirmed	15-16:1350	Affirmed
15-16:34	Affirmed	15-16:1283	Affirmed	15-16:1359	Affirmed
15-16:35	Affirmed	15-16:1284	Affirmed	15-16:1360	Affirmed
15-16:36	Affirmed	15-16:1285	Affirmed	15-16:1361	Affirmed
15-16:37	Affirmed	15-16:1287	Affirmed	15-16:1368	Affirmed
15-16:1244	Affirmed	15-16:1292	Affirmed	15-16:1369	Affirmed
15-16:1245	Affirmed	15-16:1295	Affirmed	15-16:1370	Affirmed
15-16:1246	Affirmed	15-16:1336	Affirmed	15-16:1375	Affirmed
15-16:1262	Affirmed	15-16:1338	Affirmed	15-16:1378	Affirmed
15-16:1269	Affirmed	15-16:1339	Affirmed	15-16:1381	Affirmed
15-16:1272	Affirmed	15-16:1348	Affirmed	15-16:1393	Affirmed
15-16:1273	Affirmed	15-16:1349	Affirmed		

ITEM 4. APPROVAL OF RESOLUTION SUPPORTING THE CHERRY HILL TOWNSHIP’S ROADMAP TO OUR FUTURE DOCUMENT

WHEREAS, Cherry Hill Township strives to save tax dollars, assure clean air and water, improve working and living environments and build a community that is sustainable economically, environmentally and socially; and

WHEREAS, the Township wishes to support a model of government that benefits our residents now and far into the future by exploring and adopting sustainable, economically sound, local government practices; and

WHEREAS, the Township hereby acknowledges that residents of the Township desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the “Roadmap to our Future” document is the product of the Township’s Green Team 2+ year endeavor to develop a sustainable path for the community to follow; and

WHEREAS, the plan upholds environmental sustainability as a priority for the Township and establishes leadership qualities for our community to implement and follow; and

ACTION AGENDA

May 24, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 4. APPROVAL OF RESOLUTION SUPPORTING THE CHERRY HILL TOWNSHIP'S ROADMAP TO OUR FUTURE DOCUMENT continued

WHEREAS, the "Roadmap to Our Future" is a blueprint for building a sustainable future and maintaining the vitality of the Cherry Hill community for future generations; and

WHEREAS, all of the initiatives will be pursued through a strong partnership between the Mayor and Township Council with Sustainable Cherry Hill (SCH), the Cherry Hill Environmental Board (CHEB), the Cherry Hill Board of Education and all Township departments, staff and boards, as well as local business, home and property owners; and

NOW, THEREFORE BE IT RESOLVED by the Cherry Hill Board of Education, pursuant to this resolution, does hereby support the Township's "Roadmap to Our Future" document and the continued efforts of the Cherry Hill Green Team.

ITEM 5. WAIVER OF PROCEDURE S-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Beck Middle School	8 th grade trip	Washington, DC	June 1-2, 2016	2

Motion Mr. Goodwin Second Mrs. Judge Vote Ayes - 9 No - 0

ACTION AGENDA
May 24, 2016

E. STRATEGIC PLANNING

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

Regular Meeting Minutes
May 24, 2016

Dr. Meloche thanked the Board for their support towards the plan for the Cherry Hill Township's Roadmap to our Future Document.

The floor was again opened for public discussion.

Martin Sharofsky, CHEA President, commented on negotiations. He also thanked the Human Resources Department and the Payroll Department for their hard work and professionalism with regard to the retro pay. He also commented on Volley for Support as well as the upcoming Seniors Prom on June 3rd at Carusi Middle School starting at 5:00 P.M.

A speaker asked for an update on the potential for Chinese to be added to the curriculum at the high school level as an elective language.

Dr. Meloche asked the speaker to leave her contact information with our Public Information Officer so the Director of Curriculum can follow up with more information directly.

Mrs. Matlack called the meeting to order from the recess for public discussion.

Mr. Roth made and Mrs. Judge seconded a motion to adjourn at 7:53 P.M.

Respectfully submitted,



James Devereaux
Assistant Superintendent
Business/Board Secretary