

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

October 18, 2016

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on October 18, 2016.

The meeting was called to order by Mrs. Matlack at 6:15 P.M who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON OCTOBER 13, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON OCTOBER 13, 2016.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON OCTOBER 13, 2016.

A roll call recorded the following Board Members as present:

| | |
|------------------------|-----------------------|
| Dr. J. Barry Dickinson | Mr. Elliot Roth |
| Mr. Eric Goodwin | Mrs. Lisa Saidel |
| Mrs. Kathy Judge | Mrs. Jane Scarpellino |
| Mr. Steven Robbins | Mr. Ken Tomlinson |
| | Mrs. Carol A. Matlack |

Mrs. Kathy Judge left at 8:20 P.M.
Mrs. Lisa Saidel left at 9:12 P.M.

Student Representatives:

| | |
|--------------------------|-----------------------------------|
| Kaitlyn Boyle, H.S. East | Abby Spencer, H.S. West Alternate |
|--------------------------|-----------------------------------|

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, and Dr. F. Mahan.

Mrs. Matlack led the Pledge of Allegiance.

Regular Meeting Minutes
October 18, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Saidel made and Mrs. Scarpellino seconded a motion to adjourn to Executive Session for matters pertaining to student matters and E.A.C.H. negotiations. All Board members present voted in favor of the motion.

Mrs. Matlack called the Regular Meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Saidel made and Mr. Robbins seconded a motion to approve the Minutes of the Regular Meeting dated September 27, 2016 and the Board Work Session and Special Action Meeting dated September 13, 2016. Executive Session Meetings dated September 13, 2016 and September 27, 2016.

Ayes - 9 No - 0

Regular Meeting Minutes
October 18, 2016

Correspondence:

None

Presentations:

Mr. T. Saporito, Director of Security for Cherry Hill Public Schools presented the Vandalism and Violence Report for 2015/2016.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

Public Discussion:

The floor was opened for public discussion. There being no public discussion Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Action Agenda which is incorporated as part of the minutes.

Mrs. Matlack commented on the upcoming School Board election and announced the Board of Education candidates.

Superintendent's Comments:

Dr. Meloche recognized Dr. Campisi in attendance for his first official Board of Education Meeting.

Midway through the first marking period.

Grateful for the Student Board Members that represent the student's voice.

Encouraged everyone to get out to the schools to see the shows, athletic competitions and concerts.

Still experiencing challenges with transportation, in particular for after school activities.

Board Members gave reports on Committee Meetings held this month before moving their agenda items.

ACTION AGENDA
October 18, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
2. Approval of Agreements for 2016-2017 School Year for Professional Development Services - \$17,500 and Under
3. Approval of Agreements for 2016-2017 School Year \$17,500 and Under
4. Approval of Out of District Student Placements for 2016-2017 School Year
5. Approval of Non Public School Technology for 2016-2017 School Year
6. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired
7. Approval of Research by Dr. Thomas Power from Children’s Hospital of Philadelphia (CHOP)
8. Approval for Dr. Teresa Benzwie to Mention Barclay Early Childhood in Book
9. Approval of Mt. Misery Mileage
10. Resolution Approving Agreements for the 2016-2017 school year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|------------------------|--|-------------|------------------------------------|
| A | Farah Mahan Malberg | CCCC, Changes to Funding and Requirements: From NCLB to ESSA, Blackwood, NJ | 11/17/16 | \$5.36 Mileage General Funds |

ACTION AGENDA
October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|----------------------------|--|--|--|
| B | Michelle Smith Malberg | CCCC, Changes to Funding and Requirements: From NCLB to ESSA, Blackwood, NJ | 11/17/16 | \$5.36 Mileage General Funds |
| C | Jennifer Sedlock Cooper | NJASL Fall Conference, Long Branch, NJ | 11/18/16 | \$110.00 Registration General Funds |
| D | Joseph Campisi Central | NJ Superintendents' Study Council, E. Orange, NJ | 11/17/16 12/8/16 1/19/17 2/16/17 3/16/17 4/20/17 5/18/17 | \$348.53 Travel General Funds |
| E | Maria McVeigh East H.S. | AP Spanish Workshop Language & Culture, Robbinsville, NJ | 11/4/16 | \$237.21 Registration/Travel Title IIA Funds |
| F | Joseph Meloche Malberg | 2017 AASA National Conference on Education, New Orleans, Louisiana | 3/2-4, 2017 | \$2,284.39 Registration/ Air/Lodging/ Mileage/Meals/Tips General Funds |
| G | Joseph Meloche Malberg | NJ Assoc. of School Administrators- Superintendent Institute, Trenton, NJ | 1/17/17 | \$169.46 Registration General Funds |
| H | Chanette Orange Cooper | Excelling as a Manager or Supervisor, Voorhees, NJ | 11/3/16 | \$101.42 Registration/Mileage General Funds |
| I | Marcia Ruberg Rosa | Social Thinking-Social Communication & Executive Functioning, Mt. Laurel, NJ | 5/8-9, 2017 | \$347.20 Registration General Funds |
| J | Sarina Hoell Rosa | Social Thinking-Social Communication & Executive Functioning, Mt. Laurel, NJ | 5/8-9, 2017 | \$347.20 Registration General Funds |
| K | Julie O'Connor Rosa | Social Thinking-Social Communication & Executive Functioning, Mt. Laurel, NJ | 5/8-9, 2017 | \$347.20 Registration General Funds |

ACTION AGENDA
October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|-----------------------------|---|----------------|---|
| L | Richard Simmers Central | E-rate Program Applicant Training, Philadelphia, PA | 10/18/16 | \$42.33 Mileage/Toll/Parking General Funds |
| M | Lauren Miscioscia Beck | Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ | 12/8/16 | \$61.53 Registration/ Mileage/Tolls Title IIA |
| N | Jenna Dunn Carusi | Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ | 12/8/16 | \$60.35 Registration/ Mileage/Tolls Title IIA |
| O | Jodi Morley Beck | Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ | 12/8/16 | \$61.53 Registration/ Mileage/Tolls Title IIA |
| P | Jennifer Aristone Rosa | Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ | 12/8/16 | \$62.59 Registration/ Mileage/Tolls Title IIA |
| Q | Alison McCartney Malberg | Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ | 12/8/16 | \$61.16 Registration/ Mileage/Tolls Title IIA |
| R | Gina DeMonte Rosa | Basic Restorative Practices, Philadelphia, PA | 11/14-17, 2016 | \$794.68 Registration/Mileage/ Tolls/Parking General Funds |
| S | Angela Capiro Beck | Building Inclusive Educational Pathways for Undocumented Students, New Brunswick, NJ | 10/21/16 | \$92.60 Registration/Mileage Title II A Funds |
| T | Viney McClain East | Building Inclusive Educational Pathways for Undocumented Students, New Brunswick, NJ | 10/21/16 | \$92.91 Registration/Mileage Title II A Funds |

ACTION AGENDA
October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|-------------------------|---|--|--|
| U | Caryn Cutler Cooper | Reading/Writing the Orton-Gillingham Way: Perfect Together, Princeton, NJ | 11/3/16 | \$89.00 Registration General Funds |
| V | Angela Lancos Cooper | Reading/Writing the Orton-Gillingham Way: Perfect Together, Princeton, NJ | 11/3/16 | \$89.00 Registration General Funds |
| W | Justin Meyers Rosa | Community Based Instruction for Students with Disabilities, New Brunswick, NJ | 11/28/16 12/7/16 1/18/17 2/15/17 3/29/17 4/26/17 5/17/17 | \$172.10 Registration/Mileage General Funds |
| X | Evelyn Minutolo West HS | The Ultimate DECA Power Trip, Washington, DC | 11/18-20, 2016 | \$868.50 Registration/Rail/ Lodging General Funds |
| Y | Nancy Paley Barton | NCTM Regional Conference, Philadelphia, PA | 11/1-2, 22016 | \$290.00 Registration General Funds |

ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR FOR PROFESSIONAL DEVELOPMENT SERVICES - \$17,500 AND UNDER

WHEREAS, the Cherry Hill Board of Education has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with vendors who provide professional development services;

WHEREAS school district personnel have compiled a list of qualified vendors who provide professional development services; and

WHEREAS, the total amount to be paid to any one vendor included on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that it hereby approves the appended list of vendors of professional development services as determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year.

Carolyn J. Burke

To provide a one-day full workshop for preschool aides and a two day follow up classroom coaching, observation and consultation; two classes per day
 November, 2016 to February, 2017
 Amount not to exceed \$8,350
 Account code: 20-253-200-300-99-0000

ACTION AGENDA
October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Dr. Charles Idler

Idler Educational Testing

To provide Learning Evaluations and Psychological Evaluations for the 2016-2017 school year

Amount not to exceed \$2,500

Account code: 11-000-219-320-71-0001

Resolution #83-10’16

Kennedy Health Systems

To provide drug screenings for the 2016-2017 school year

Amount not to exceed \$13,000

Account code: 11-000-213-320-71-0001

Resolution #84-10’16

Cooper Health

To provide learning reading/multi-sensory remediation services to Politz Day School

Amount not to exceed \$13,500

Account code: 20-251-200-300-59-0000

Resolution #85-10’16

ACTION AGENDA
October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the October 2016 cycle. There are 13 submissions.

| Vendor | ID | Term | RSY | RSY Aide | ESY | OOD Fee | Amt |
|-----------------------|---------|-----------------|--------|----------|-------|---------|---------|
| Burlington Co. SSD | 3018033 | 9/8/16-6/30/17 | 42,855 | | | 3,150 | 46,005 |
| Burlington Co. SSD | 3002401 | 9/8/16-6/30/17 | 46,854 | | | 3,150 | 50,004 |
| Burlington Co. SSD | 2031627 | 9/8/16-6/30/17 | 46,854 | | | 3,150 | 50,004 |
| Burlington Co. SSD | 3005740 | 9/8/16-6/30/17 | 46,854 | | | 3,150 | 50,004 |
| Garfield Park Academy | 3018181 | 7/11/16-6/30/17 | 53,010 | | 5,890 | | 58,900 |
| GCVT | 3004118 | 9/8/16-6/30/17 | 22,500 | | | 5,940 | 28,440 |
| GCVT | 3002368 | 9/8/16-6/30/17 | 22,500 | | | 5,940 | 28,440 |
| New Hope Academy | 2021467 | 7/5/16-8/11/16 | | | 4,772 | | 4,772 |
| New Hope Academy | 3003614 | 7/5/16-8/11/16 | | | 4,772 | | 4,772 |
| New Hope Academy | 3001415 | 9/2/16-6/30/17 | 40,900 | | | | 40,900 |
| Willowglen Academy | 3000872 | 9/12/16-6/30/17 | 48,984 | | | | 48,984 |
| YALE | 2010255 | 9/8/16-6/30/17 | 54,047 | | | | 54,047 |
| YALE | 3000695 | 9/12/16-6/30/17 | 61,856 | 34,200 | | | 96,056 |
| | | | | | | TOTAL | 561,328 |

Resolution #86-10-16

ITEM 5. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

The King's Christian School

| <u>Product Name and Description</u> | <u>Vendor/Distributor</u> | <u>Part #</u> |
|-------------------------------------|---------------------------|---------------|
| HP Chromebook 11 11.6 Inches Black | Promevo | X9U02UT#ABA |
| Google Chrome Mgmt. Console, Educ. | Promevo | CROSSWDISEDU |

ACTION AGENDA
October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 6. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2016-17\$1,900Encumbered under P.O. 17-01681

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2016-17 academic school year during the October 2016 cycle.

| SCHOOL | I.D. | LEVEL | COST | DATES |
|--------|---------|-------|----------|----------------|
| Rosa | 3006362 | 1 | \$ 1,900 | 9/1/16-6/30/17 |
| | | | \$ 1,900 | |

Resolution #87-10'16

ITEM 7. APPROVAL OF RESEARCH BY DR. THOMAS POWER FROM CHILDREN'S HOSPITAL OF PHILADELPHIA (CHOP)

Approval of research by Dr. Thomas Powers from CHOP to submit a proposal for participation in the organization skills program to conduct research study on students who have organizational skill issues. This was presented at the October 5, 2016 Curriculum and Instruction Committee Meeting.

ITEM 8. APPROVAL FOR DR. TERESA BENZWIE TO MENTION BARCLAY EARLY CHILDHOOD IN BOOK

It is requested that the Board approve for Dr. Teresa Benzwie, author, to mention Barclay Early Childhood in her book titled "Dancing to Learn". This was presented at the October 5, 2016 Curriculum and Instruction Committee Meeting.

ITEM 9. APPROVAL OF MT. MISERY MILEAGE

It is requested that the following Rosa Middle school staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of November 15-18, 2016, November 29-December 2, 2016 and December 6-9, 2016. The cost is \$0.31 per mile for the one-way trip of 27.2 miles at a cost of \$8.43 per trip. Monies budgeted from account # 11-190-100-580-72-2000

| <u>NAME</u> | | <u>NAME</u> | |
|-------------|-----------|-------------|--------|
| Natalie | Alonso | Sarina | Hoell |
| Chris | Del Rossi | Alex | Roman |
| Min | Felix | Marcia | Ruberg |

ACTION AGENDA

October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 10. RESOLUTION APPROVING AGREEMENTS FOR THE 2016-2017 SCHOOL YEAR

10a) BETWEEN THE BOARD AND INTERACTIVE KIDS, LLC FOR PROGRAMMATIC TRAINING AND SUPPORT SERVICES AND OTHER SERVICES

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined that it is necessary to retain the services of Interactive Kids, LLC, to provide ABA Programmatic Training and Support Services, ongoing Programmatic Support and a Picture Exchange Communication workshop during the 2016-2017 school year; and

WHEREAS, Interactive Kids has in the past successfully provided services under contract with the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby approves a services agreement between the Board and Interactive Kids, LLC for the provision of ABA Programmatic Training and Support Services, ongoing programmatic support and a Picture Exchange Communication workshop during the 2016/2017 school year, in an amount not to exceed Thirty Thousand Nine Hundred Thirty-Five Dollars (\$30,935.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the services contract with Interactive Kids, LLC.

Account code: 20-253-200-300-99-0000

Resolution #88-10’16

ACTION AGENDA

October 18, 2016

A. CURRICULUM & INSTRUCTION

ITEM 10. RESOLUTION APPROVING AGREEMENTS FOR THE 2016-2017 SCHOOL YEAR

10b) BETWEEN THE BOARD AND THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT TO PROVIDE TEACHER OF THE DEAF SERVICES

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that it is in its best interests to enter into an agreement with the Burlington County Special Services School District (“BCSSSD”) for the provision of Teacher of the Deaf services (“TOD”); and

WHEREAS, BCSSSD is a special education public school district which offers K-12 educational and therapeutic services;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves the provision of TOD services by BCSSSD via an agreement between the Board and BCSSSD for the term November 1, 2016 through June 30, 2017, for a total amount not to exceed Fifty-Four Thousand Six Hundred and Forty Dollars (\$54,640); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an agreement with BCSSSD upon final approval of the agreement’s form by the Board solicitor.

Account code: 11-000-216-320-71-0001

Resolution #89-10’16

Motion _____ Mrs. Saidel _____ Second _____ Mrs. Judge _____ Vote _____ Ayes - 9 No - 0

Exceptions:

Item #3 Approval of Agreements for 2016-2017 School Year \$17,500 and Under (Cooper Health)

Motion _____ Mrs. Saidel _____ Second _____ Mrs. Judge _____ Vote _____ Ayes - 8 No - 0-1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR AUGUST 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of August 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF AUGUST 2016**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR AUGUST 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending August 2016 be accepted as submitted.

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

d) SACC FINANCIAL REPORT FOR AUGUST 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of August 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|-----------------------|---------------------------|
| Payroll & FICA | \$5,258,191.00 | Payroll Date: 9/30/2016 |
| Food Service | \$76,334.74 | 10/18/2016 |
| SACC | <u>\$7,650.42</u> | 9/20/2016 thru 10/10/2016 |
| Grand Total | <u>\$5,342,176.16</u> | |

f) APPROVAL OF BILL LIST

It is recommended that the 1st bill list dated October 18, 2016 in the amount of \$236.39, the 2nd bill list dated October 18, 2016 in the amount of \$997,596.30 and the 3rd bill list dated October 18, 2016 in the amount of \$2,469,203.66 be approved as submitted.

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor for the 2016/2017 school year who has been awarded a bid through the Educational Data Services, said bid expires on February 29, 2017.

| <u>Copy Duplicator Supplies</u> | <u>Amount Not to Exceed</u> |
|---------------------------------|-----------------------------|
| W. B. Mason, Bid #8026 | \$200,000 |

Resolution #90-10'16

b) **FALL PLAY EXPENSE – HIGH SCHOOL EAST**

In anticipation of revenue in the amount of \$13,560.00, it is recommended that High School East be given permission to procure the following items for the Fall Play “THE MIRACLE WORKER” without exceeding the stated amounts.

| | |
|-----------------------------|-----------------|
| Royalties | \$660.00 |
| Costumes | 1,000.00 |
| Lighting | 600.00 |
| Printing | 850.00 |
| Music | -0- |
| Set construction | 2,500.00 |
| Sound equipment | 1,500.00 |
| Make-up | 200.00 |
| Publicity | 800.00 |
| Showcase photos and scripts | <u>1,113.17</u> |
| | \$9,223.17 |

Anticipated Profit – \$4,336.83

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **FALL PLAY EXPENSE – HIGH SCHOOL WEST**

In anticipation of revenue in the amount of \$5,550.00, it is recommended that High School West be given permission to procure the following items for the Fall Play “THE ODD COUPLE (Female version)” without exceeding the stated amounts.

| | |
|-----------------------------|------------|
| Royalties | \$650.00 |
| Costumes | 150.00 |
| Lighting | 100.00 |
| Printing | 350.00 |
| Set construction | 1,700.00 |
| Sound | 750.00 |
| Make-up | 50.00 |
| Publicity | -0- |
| Showcase photos and scripts | <u>-0-</u> |
| | \$3,750.00 |

Anticipated Profit – \$1,800.00

d) **AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT**

It is recommended that the Agreement between the Cherry Hill Board of Education and the Jewish Community Center, Cherry Hill, NJ be approved for the estimated time period of November 2016 through February 2017 at a rate of \$110.00 per lane per hour for pool rental, in an amount not to exceed \$19,800.00 for the regular season in compliance with the specifications and conditions of the agreement on file in the Business Office dated October 5, 2016 for High School East.

2016/2017 school year budget – pending certification of funds
Account Code: 11-402-100-590-50-0001

Resolution #91-10’16

e) **AUTHORIZATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT**

It is recommended that the Agreement between the Cherry Hill Board of Education and the Boys & Girls Club of Camden County be ratified for the estimated time period beginning November 2015 to the end of February 2016 at a rate of \$180.00 per day for pool rental in an amount not to exceed \$5,400.00 for the regular season in compliance with the specifications and conditions of the agreement on file in the Business Office dated August 16, 2016 for High School West.

2016/2017 school year budget – pending certification of funds
Account Code: 11-402-100-590-55-0001

Resolution #92-10’16

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1617-12 – STUDENT TRANSPORTATION SCHOOL RELATED ACTIVITIES WINTER & SPRING SPORTS REBID – EAST HS REBID (10-11-16)

INFORMATION:

Specifications for the procurement of a vendor to provide six hundred four (604) line items of student transportation for Winter and Spring Sports Rebid, East HS Spring Sports Bid for the 2016/2017 school year were advertised and solicited with the following results.

| <u>BIDDER</u> | <u>LINE ITEMS</u> | <u>BID TOTAL</u> |
|-------------------------------------|-------------------|------------------|
| Hillmans, West Berlin, NJ | 413 | \$162,140.93 |
| T & L Transportation, Gibbsboro, NJ | 52 | 15,744.00 |

RECOMMENDATION:

It is recommended that three hundred eighty-two (382) line items from BID #1617-12 – STUDENT TRANSPORTATION SCHOOL RELATED ACTIVITIES WINTER & SPRING SPORTS REBID, EAST HS SPRING BID 2016/2017 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

| <u>BIDDER</u> | <u>LINE ITEMS</u> | <u>BID TOTAL</u> |
|-------------------------------------|-------------------|------------------|
| Hillmans, West Berlin, NJ | 340 | \$137,819.87 |
| T & L Transportation, Gibbsboro, NJ | 42 | 12,424.00 |

Account Code: 11-000-270-512-XX-2500

Resolution #93-10'16

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-CWC1 – HIGH SCHOOL WEST AND CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ AND WESTMONT, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service, Inc. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, Inc. to transport (2) two McKinney-Vento students, one student residing in Camden, NJ to / from Cherry Hill High School West and one student residing in Westmont, NJ to / from John A. Carusi Middle School, as listed below.

Route: Q-CWC1 / Quote

School: Cherry Hill High School West and John A. Carusi Middle School

Company: West Berlin Bus Service, Inc.

Cost per diem: \$292.00

Date(s): 9/6/16 thru 10/31/16

Total # of days: (37) Thirty-Seven

Total Cost: \$10,804.00

2016/2017 school year budget – pending certification of funds.

Account Code: 11-000-270-511-83-0001

Resolution #94-10'16

- b) ROUTE #Q-MEB1 – HIGH SCHOOL EAST AND BECK MIDDLE SCHOOL / MCKINNEY-VENTO, MT. LAUREL, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (2) two McKinney-Vento students residing in Mt. Laurel, NJ to / from Cherry Hill High School East and Henry C. Beck Middle School, as listed below.

Route: Q-MEB1 / Quote

School: Cherry Hill High School East and Henry C. Beck Middle School

Company: Hillman's Bus Service, Inc.

Cost per diem: \$220.00

Date(s): 9/6/16 thru 9/16/16

Total # of days: (9) Nine

Total Cost: \$1,980.00

2016/2017 school year budget – pending certification of funds.

Account Code: 11-000-270-511-83-0001

Resolution #95-10'16

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #Q-MEB2 – HIGH SCHOOL EAST / MCKINNEY-VENTO, MT. LAUREL, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Mt. Laurel, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-MEB2 / Quote
School: Cherry Hill High School East
Company: Hillman's Bus Service, Inc.
Cost per diem: \$108.00
Date(s): 9/19/16 thru 1/23/17
Total # of days: (78) Seventy-Eight
Total Cost: \$8,424.00

2016/2017 school year budget – pending certification of funds.
Account Code: 11-000-270-511-83-0001

Resolution #96-10'16

- d) ROUTE #Q-MRS2 – BECK MIDDLE SCHOOL / MCKINNEY-VENTO, MT. LAUREL, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Mt. Laurel, NJ to / from Henry C. Beck Middle School, as listed below.

Route: Q-MRS2 / Quote
School: Henry C. Beck Middle School
Company: Hillman's Bus Service, Inc.
Cost per diem: \$168.00
Date(s): 9/19/16 thru 1/23/17
Total # of days: (78) Seventy-Eight
Total Cost: \$13,104.00

2016/2017 school year budget – pending certification of funds.
Account Code: 11-000-270-511-83-0001

Resolution #97-10'16

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) ROUTE #Q-SW1 – HIGH SCHOOL WEST – DCP&P, SICKLERVILLE, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one DCP&P student residing in Sicklerville, NJ to Cherry Hill High School West, as listed below.

Route: Q-SW1 / Quote
School: Cherry Hill High School West
Company: Hillman's Bus Service, Inc.
Cost per diem: \$134.00
Date(s): 9/19/16 thru 11/4/16 (Pick-Up Only)
Total # of days: (32) Thirty-Two
Total Cost: \$4,288.00

2016/2017 school year budget – pending certification of funds.
Account Code: 11-000-270-511-83-0001

Resolution #98-10'16

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #BLRFP-052915 – DISTRICT LIGHTING UPGRADES PROJECT (6-2-15)

INFORMATION:

Board approval is requested for Change Order 001 be issued to Facility Solutions Group, Perth Amboy, NJ to provide installation of hard ceiling sensors, additional sensors and additional retrofits, change sensors, remove lighting measures and service calls at various locations throughout the district.

RECOMMENDATION:

It is recommended that Change Order 001 to provide installation of hard ceiling sensors, additional sensors and additional retrofits, change sensors, remove lighting measures and service calls at various locations throughout the district be issued to Facility Solutions Group, Perth Amboy, NJ.

| | |
|--------------------------|--------------|
| Original contract amount | \$407,530.00 |
| Plus CO 001 | 2,400.56 |
| New contract amount | \$409,930.56 |

Account Codes: 30-000-400-450-09-9115
30-000-400-450-45-9170
30-000-400-450-03-9105
30-000-400-450-40-9165
30-000-400-450-24-9140
30-000-400-450-12-9120
30-000-400-450-06-9110
30-000-400-450-18-9130
30-000-400-450-60-9190
30-000-400-450-15-9125
30-000-400-450-30-9150
30-000-400-450-33-9155
30-000-400-450-48-9175
30-000-400-450-21-9135
30-000-400-450-36-9160
30-000-400-450-50-9180
30-000-400-450-55-9185

Resolution #99-10'16

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- b) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16) continued

INFORMATION:

Board approval is requested for Change Order 001 to be issued to Falasca Mechanical, Inc., Vineland, NJ for deletion of tube radiation control valves and acoustical ceiling tile panels, additional interior wall repairs, concrete replacement, modification of condensate piping, additional sheet metal closures, additional concrete sidewalk replacement and light fixtures at High School East (no change to original contract amount).

RECOMMENDATION:

It is recommended that Change Order 001 for deletion of tube radiation control valves and acoustical ceiling tile panels, additional interior wall repairs, concrete replacement, modification of condensate piping, additional sheet metal closures, additional concrete sidewalk replacement and light fixtures at High School East (no change to original contract amount) be issued to Falasca Mechanical, Inc., Vineland, NJ.

Original PO #16-07171
Account Code: 30-000-400-450-50-8102

Resolution #100-10'16

- c) #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

INFORMATION:

Board approval is request for Change Order 002 to be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ to reduce the unexpended allowance for the Harte Elementary School Sanitary Sewer Restoration and Storm Sewer Repair.

RECOMMENDATION:

It is recommended that Change Order 002 to reduce the unexpended allowance for the Harte Elementary School Sanitary Sewer Restoration and Storm Sewer Repair be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ

| | |
|---------------------|--------------------------|
| Contract amount | \$119,500.00 |
| Less CO 002 | <u><15,000.00></u> |
| New contract amount | \$104,500.00 |

Original PO #16-05147
Account Code: 30-000-400-450-09-8073

Resolution #101-10'16

ACTION AGENDA
October 18, 2016

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- d) #BSD-041216 – SITE DRAINAGE IMPROVEMENTS AND RELATED WORK AT BARCLAY EARLY CHILDHOOD CENTER (4-12-16)

INFORMATION:

Board approval is request for Change Order 001 to be issued to R. D. Zeuli, West Berlin, NJ for replacement and removal of asphalt and subgrade, provide topsoil, seed and additional concrete sidewalk at Barclay Early Childhood Center (no change to original contract amount).

RECOMMENDATION:

It is recommended that Change Order 001 for replacement and removal of asphalt and subgrade, provide topsoil, seed and additional concrete sidewalk at Barclay Early Childhood Center (no change to original contract amount) be issued to R. D. Zeuli, West Berlin, NJ.

Original PO #16-06604

Account Code: 30-000-400-450-61-8103

Resolution #102-10'16

ITEM 6. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---------------|---|--------------------------------------|-------------------|
| Johnson ES | 5 iPads 2 air; 5 apple care and 5 cases for storage | Johnson PTA | \$2,474.75 |
| Johnson ES | Rain Water Collection System; Welded Wire Fence and Plywood Sign and Drip Irrigation System | Cedric James Middleton | Total: \$1,084.38 |
| Kingston ES | Buddy Bench for playground area | Girl Scout Troop #30352 | \$800 |
| Mann ES | Used Smartboard Smart, Cable Installation- Room #19 | Karl Figueroa / Total Video Products | \$600 |

Motion Dr. Dickinson Second Mrs. Scarpellino Vote Ayes - 9 No - 0

Exceptions:

Item 1(f) Approval of Bill List (NJ American Water Co.)

Motion Dr. Dickinson Second Mrs. Scarpellino Vote Ayes - 8 No - 0-1*

*Mr. Robbins abstained due to a conflict with NJ American Water Co.

Item 1(f) Approval of Bill List (Bancroft Neuro Health)

Motion Dr. Dickinson Second Mrs. Scarpellino Vote Ayes - 8 No - 0-1*

*Mr. Tomlinson abstained due to a conflict with Bancroft Neuro Health.

ACTION AGENDA

October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Approval of Revised Job Descriptions
10. Ratification of Memorandum of Agreement—Educational Assistants

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------------|--|-------------------------|---------------|
| Christine Miles | Carusi-Assistant Principal (\$107,316) | On or about 11/18/16 | Personal |
| Andrea D’Elia | Beck-Head Coach, Cheerleading | 10/10/16 | Personal |
| Jennifer Sedlock | Cooper-Media Specialist (\$55,329) | On or about 11/28/16 | Personal |
| Zulmary Cartagena | Sharp-ESL (\$54,327) | On or about 11/30/16 | Personal |
| Joann Crane | Rosa-LDT-C (\$109,363) | 1/01/17 | Retirement |
| Diane Dressler | Barclay-.8 Speech/Language Specialist (\$79,537) | 3/01/17 | Retirement |

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------------|---|-----------------------|----------------------|
| Andrea D’Elia | Beck-Educational Assistant (\$11,180) | 10/10/16 | Personal |
| Danielle Davis | CHHS East-Educational Assistant (\$11,500) | 10/11/16 | Personal |
| Nichole Dilks | Knight, Teacher II, SACC (this position only) | 9/21/16 | Personal |
| Karen Lieberman | Cooper-Teacher, SACC | 9/26/16 | Personal |
| Robert Chatman | Carusi-Cleaner (\$30,953) | 10/21/16 | Personal |
| Caitlin Catanella | CHHS West-Educational Assistant (\$13,976) | 10/24/16 | Personal |
| Robin James | Harte-Teacher, SACC | 10/07/16 | Personal |
| Laine Bartolome | District-Substitute Program Aide, SACC | 9/29/16 | Declined Position |
| Allison Griffiths | Johnson/Knight-Educational Assistant | 9/29/16 | Declined Position |
| Claudia Halcomb | Stockton-Educational Assistant | 9/29/16 | Declined Position |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|----------------------|--|-----------------------|---------------|
| Christopher Halladay | CHHS West-Volunteer Athletic Aide, Basketball | 10/19/16-6/30/17 | ----- |
| Elizabeth Begley | CHHS West-Volunteer Athletic Aide, Swimming | 10/19/16-6/30/17 | ----- |

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating Teacher/School</u> |
|----------------|---------------------------|-----------------------|-----------------------------------|
| Rikki Cohen | Rider | 1/23/17-5/04/17 | Christina Giannopoulos/Barclay |
| Kirsten James | Rider | 1/23/17-5/04/17 | Sara Weber/Harte |
| Krysta Herrera | Rutgers | 1/18/17-5/05/17 | Alejandra Rivas-Mintz/CHHS West |

(c) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented (budget #11-140-100-101-98-0102).

| <u>Name</u> | <u>Protégé</u> | <u>School</u> | <u>Effective Date</u> | <u>Amount</u> |
|----------------|--------------------|---------------|--|--|
| Esther Alpizar | Christopher Caskey | CHHS East | 9/01/16-6/30/17 | \$ 550 |
| Jennifer Tan | Lisa Besser | CHHS West | 9/01/16-3/30/17 (revised for dates) | \$1000 prorated (revised for amount) |

(d) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teachers/School</u> |
|-------------------|---------------------------|------------------------|------------------------------------|
| Danielle Hertkorn | Camden County | 10/05/16-11/14/16 | Lori Duffy/Paine |
| Mildred LaVigna | Camden County | 10/05/16-11/14/16 | Lisa Gilbert/Sharp |
| SkyLAR Palmer | Camden County | 10/05/16-11/14/16 | Cynthia Libetti/Kingston |
| Amanda Doto | West Chester | 10/06/16-6/16/17 | Brittany Gibbs/CHHS West |

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 10/19/16-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------|-----------------|-------------|-----------------|
| Robert Higgs | Stephen DeCicco | Amy Moore | Lindsay Shulman |

(f) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|----------------------|--|-----------------------|----------------|
| Debra Faye | CHHS East-Assistant Director, Choreographer Fall Show (budget #11-401-100-100-50-0101) | 9/01/16-6/30/17 | \$2133 |
| Jason Speller | CHHS East-Assistant Coach, Boys Basketball (budget #11-402-100-100-50- 0101) | 9/01/16-6/30/17 | \$5725 |
| Dennis Gray | CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402-100- 100-50-0101) | 9/01/16-6/30/17 | \$2862 |
| Christopher Corey | CHHS East-Assistant Coach, Girls Basketball (budget #11-402-100-100-50- 0101) | 9/01/16-6/30/17 | \$5725 |
| Hope Phillips* | CHHS East-Assistant Coach, Girls Basketball (budget #11-402-100-100-50- 0101) | 9/01/16-6/30/17 | \$4128 |
| Michael Surrency | CHHS East-Assistant Coach, Indoor Track Boys/Girls (budget #11-402-100- 100-50-0101) | 9/01/16-6/30/17 | \$3920 |
| Jeffrey Bramnick* | CHHS East-Assistant Coach, Indoor Track Boys/Girls (budget #11-402-100- 100-50-0101) | 9/01/16-6/30/17 | \$3920 |

*Outside district employee

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Co-Curricular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|-------------------|---|---|----------------|
| Travis Boardman* | CHHS East-Co-Assistant Coach, Wrestling (budget #11-402-100-100-50-0101) | 9/01/16-6/30/17 | \$1726 |
| Janet Chow | CHHS East-Co-Advisor, Literary Magazine (budget #11-401-100-100-50-0101) | 9/01/16-9/30/16 1/17/17-6/30/17 (revised for dates) | \$ 560 |
| Lisa Castillo | Beck-Assistant Director, Junior School Drama (budget #11-401-100-100-40-0101) | 9/01/16-6/30/17 | \$1598 |
| Melissa Stoffers | Beck-Assistant Director, Junior School Drama (budget #11-401-100-100-40-0101) | 9/01/16-6/30/17 | \$1089 |
| Margaret Giordano | Beck-Co-Director, Newspaper (budget #11-401-100-101-40-0101) | 9/01/16-6/30/17 | \$ 931 |
| Donna Morocco | Beck-Co-Director, Newspaper (budget #11-401-100-101-40-0101) | 9/01/16-6/30/17 | \$ 850 |
| Brian Connolly | CHHS East-Co-Advisor, Literary Magazine (budget #11-401-100-100-50-0101) | 9/01/16-9/30/16 | \$1140 |
| | CHHS East-Advisor, Literary Magazine (budget #11-401-100-100-50-0101) | 10/03/16-1/16/17 | ----- |
| | CHHS East-Co-Advisor, Literary Magazine (budget #11-401-100-100-50-0101) | 1/17/17-6/30/17 | ----- |

*Outside district employee

(g) Additional Summer Hours – Guidance

RECOMMENDATION:

Be it resolved that H. Jane Rickansrud, counselor at Knight Elementary School be compensated for an additional day of summer employment during August 2016 at the per diem rate of \$541.44.

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed from Beck Middle School be added to the previously approved list to participate in the environmental residency program at Mt. Misery effective 10/18/16-10/21/16; 10/25/16-10/28/16; 11/01/16-11/04/16 at the overnight rate of \$190.98/night, per teacher (not to exceed 6 nights) for a total cost of \$1145.88/teacher (not to exceed \$33,230.52). Monies budgeted from account #11-130-100-101-72-2000.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|------------------|---|-------------------|
| Stacey Butler | Kristin Coleman | Christopher Corey |
| Karen Cornelius | Marianne Daily | John Deitelbaum |
| Amy Fowles | Kimberly Keyack | Kevin Krutoff |
| Marnie Malcarney | Rebecca Muller | Louis Tortu |
| Jerry Tritt | Albert Morales (no monetary compensation) | |

(i) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed from Rosa Middle School be added to the previously approved list to participate in the environmental residency program at Mt. Misery effective 11/15/16-11/18/16; 11/29/16-12/02/16; 12/06/16-12/09/16 at the overnight rate of \$190.98/night, per teacher (not to exceed 6 nights) for a total cost of \$1145.88/teacher (not to exceed \$33,230.52). Monies budgeted from account #11-130-100-101-72-2000.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-----------------------|--------------|---------------|-------------|
| Christopher Del Rossi | Sarina Hoell | Marcia Ruberg | John Young |
| Natalie Alonso | Min Felix | Alex Romano | |

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(j) Environmental Residency Program—Nurses

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in the environmental residency program at Mt. Misery based upon the nursing needs of each school effective 10/15/16-6/01/16 at the rate of 1/187 of starting salary \$258.70/diem for Tuesday through Thursday and \$75.00 for Friday. Monies budgeted from account #11-130-100-101-72-2000.

Name

Andrea Gurst

Name

Susan O’Toole Bruce

(k) Curriculum Committee

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the middle school humanities curriculum writing committee effective 11/01/16-12/09/16 for a total of 2 hrs/person at the rate of \$35.71/hr (not to exceed \$285.68). Monies budgeted from account #11-000-221-110-72-0101.

Name

Joshua Hare
Caryn Lipkowitz

Name

Jules Farkas
Lauren Miscioscia

(l) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed be compensated for attending an environmental residency in-service on 9/13/16-9/14/16 at the rate of \$34.49/hr. Monies budgeted from account #11-140-100-101-98-0102.

Name

Norma Carter

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary/Hourly Rate</u> |
|---------------------|---|---------------------------------|---------------------------|
| Brandi Mosko | Beck-Educational Assistant (Replacing A. Barrish-30 hrs/wk-budget #11-213-100-106-40-0100) | 9/16/16-6/30/17 | \$ 9.34 |
| Katherine Margiotti | Knight-Teacher, SACC (budget #60-990-320-101-58-0001) | 9/28/16-6/30/17 | \$12.65 |
| Pamela Augustin | CHHS West-Educational Assistant (Replacing C. Scanlan-32.5 hrs/wk-budget #11-213-100-106-55-0100) | On or about 10/19/16-6/30/17 | \$ 9.34 |

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------|-----------------------------|--|
| Amanda Fry | Harte-Grade 3 | Leave with pay 9/26/16-10/14/16; without pay 10/17/16-11/25/16 (revised for dates) |
| Caroline Buscher | Barton-Special Education | Leave with pay 11/28/16-1/13/17; without pay 1/16/17-2/28/17 |
| Karen Howard | CHHS West-Special Education | Leave with pay 9/01/16-10/09/16 (revised for dates) |
| Geraldine Hewlett | Rosa-World Language | Leave without pay 9/01/16-6/30/17 (leave extended) |
| Cathleen Enderle | CHHS East-Guidance | Leave with pay 9/30/16-11/08/16; without pay 11/09/16-2/10/17 (revised for dates) |
| Sharon Davis | CHHS West-LDT-C | Leave with pay 9/13/16-10/07/16 (leave extended) |
| Sara Valli | Harte-Grade 1 | Leave with pay 10/20/16-12/02/16; without pay 12/05/16-1/31/17 |

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

| Name | Assignment | Effective Date |
|----------------|------------|--|
| Elizabeth Shin | Beck-Music | Leave with pay 9/27/16-10/21/16; without pay 10/22/16-12/02/16 |

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-----------------|---------------------------------|---|
| Kathleen Haar | Kingston-Educational Assistant | Intermittent leave without pay 9/20/16-12/20/16 |
| Janice Wilensky | CHHS West-Educational Assistant | Intermittent leave with pay 9/01/16-12/30/16 |
| Laura Kolmins | Mann-Educational Assistant | Leave with pay 11/07/16-11/08/16; without pay 11/09/16-11/16/16 |
| Mary McKenzie | CHHS East-Secretary | Intermittent leave without pay 8/29/16-12/31/16 |
| Esther Fishman | Harte-Educational Assistant | Leave with pay 9/01/16-10/14/16 (leave extended) |
| Alice Fossell | CHHS West-Cleaner | Leave with pay 9/19/16-10/18/16 |

ACTION AGENDA
October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/16-6/30/17.

| <u>Name</u> | <u>School</u> | <u>From</u> <u>Column</u> | <u>Step</u> | <u>Salary</u> | <u>To</u> <u>Column</u> | <u>Step</u> | <u>Salary</u> |
|-----------------|----------------------|------------------------------|-------------|---------------|----------------------------|-------------|---------------|
| Min Felix | Rosa | C | 5 | \$51,392 | D | 5 | \$52,536 |
| Kristen McGrath | CHHS West/ Carusi | B | 3 | \$48,987 | E | 3 | \$53,108 |

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2016-17 school year at the same hourly rate previously approved for the 2016-17 school year.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> |
|-----------------------|--|---|-----------------------|
| Kathleen Shevlin | Stockton/Woodcrest- Program Aide, SACC (budget #60-990-320-101-58-0001) | Woodcrest-Program Aide, SACC (budget #60-990-320-101-58-0001) | 10/01/16-6/30/17 |
| Cary Gaul | Paine-Program Aide, SACC (budget #60-990-320-101-58- 0001) | Johnson-Program Aide, SACC (budget #60-990-320-101-58-0001) | 9/13/16-6/30/17 |
| Barbara Spence | Sharp-Program Aide, SACC (budget #60-990-320-101-58- 0001) | Knight-Program Aide, SACC (budget #60-990- 320-101-58-0001) | 9/13/16-6/30/17 |
| Suzanne Bohus | Cooper-Teacher II, SACC (budget #60-990-320-101-58- 0001) | Stockton-Teacher II, SACC (budget #60-990- 320-101-58-0001) | 9/28/16-6/30/17 |
| Kassandra Brinkman | Sharp/Harte-Teacher II, SACC (budget #60-990-320- 101-58-0001) | Sharp-Teacher II, SACC (budget #60-990- 320-101-58-0001) | 9/13/16-6/30/17 |
| Diana Maxwell | Beck-Educational Assistant (32.5 hrs/wk-budget #11-213-100- 106-40-0100) | Beck-Exceptional Educational Assistant (35 hrs/wk-budget #11-000- 217-106-40-0100) | 10/11/16-6/30/17 |

ACTION AGENDA

October 18, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –

continued

(a) Reassignment – continued

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> |
|-------------------------|---|---|-----------------------|
| Maria Grillo | Kingston .8/Johnson .2- Educational Assistant (30 hrs/wk-budget #11-190-100-106- 18/12-0100) | Kingston .8/Harte .2- Educational Assistant (30 hrs/wk-budget #11-190- 100-106-18/09-0100) | 9/01/16-6/30/17 |
| Ellen O’Donnell | Harte .6/Barton .4- Educational Assistant (30 hrs/wk-budget #11-190-100-106- 09/03-0100) | Johnson .6/Barton .4- Educational Assistant (30 hrs/wk-budget #11-190- 100-106-12/03-0100) | 9/01/16-6/30/17 |
| Shelly Hollingsworth | Kilmer .8/Harte .2- Educational Assistant (30 hrs/wk-budget #11-190-100-106- 15/09-0100) | Kilmer .8/Johnson .2- Educational Assistant (30 hrs/wk-budget #11-190- 100-106-15/12-0100) | 9/01/16-6/30/17 |

ITEM 9. APPROVAL OF REVISED JOB DESCRIPTIONS

RECOMMENDATION:

Be it resolved that the job description listed be revised and approved as presented effective 10/19/16.

- Human Resources Benefits Coordinator (Payroll Clerk, Class I-Employee Benefits Clerk)

**ITEM 10. RATIFICATION OF MEMORANDUM OF AGREEMENT—
EDUCATIONAL ASSISTANTS**

(a) **Ratification of Memorandum of Agreement-Educational Assistants**

RESOLVED, that the Cherry Hill Board of Education hereby ratifies and adopts the Memorandum of Agreement dated July 1, 2015 through June 30th, 2018 between the negotiating teams of the Board of Education and the Educational Assistants of Cherry Hill, directs that the terms of the Memorandum be implemented, and authorizes its President and Secretary to execute a successor Collective Negotiations Agreement incorporating the terms and conditions of the Memorandum.

Motion Mrs. Judge Second Mrs. Saidel Vote Ayes - 9 No - 0

ACTION AGENDA

October 18, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. NJQSAC Statement of Assurance
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. NJQSAC STATEMENT OF ASSURANCE

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District’s New Jersey Quality Single Accountability Continuum Statement of Assurance (NJQSAC) for 2016-2017 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the School District’s Statement of Assurance.

Resolution #103-10’16

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

| Incident Report No. | Board Determination | Incident Report No. | Board Determination | Incident Report No. | Board Determination |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 16-17:1635 | Affirmed | 16-17:1673 | Affirmed | 16-17:1726 | Affirmed |
| 16-17:1638 | Affirmed | 16-17:1682 | Affirmed | 16-17:1732 | Affirmed |
| 16-17:1648 | Affirmed | 16-17:1683 | Affirmed | 16-17:1736 | Affirmed |
| 16-17:1656 | Affirmed | 16-17:1684 | Affirmed | 16-17:1740 | Affirmed |
| 16-17:1668 | Affirmed | 16-17:1686 | Affirmed | 16-17:1748 | Affirmed |
| 16-17:1669 | Affirmed | 16-17:1703 | Affirmed | 16-17:1749 | Affirmed |
| 16-17:1671 | Affirmed | 16-17:1710 | Affirmed | | |
| 16-17:1672 | Affirmed | 16-17:1714 | Affirmed | | |

Motion Dr. Dickinson Second Mr. Goodwin Vote Ayes - 9 No - 0

ACTION AGENDA

October 18, 2016

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

Regular Meeting Minutes
October 18, 2016

Mrs. Matlack opened the floor for a second public discussion.

Second Public Discussion:

Speakers commented on Harassment, Intimidation, Bullying and Policy and Practices for same. Asked the Board to take HIB concerns brought before them seriously.

Mr. Redfearn, CHEA President, introduced a teacher from Johnson that talked about a new program that the principal instituted last year for students, Positive Behavior Interventions and Supports, and what a success it has been.

Mrs. Matlack called the meeting to order from public discussion and called for a motion for the public meeting to adjourn and go into a Second Executive Session for the purpose of discussing a student matter. No formal action will be taken.

Mr. Roth made and Mrs. Sidel seconded a motion for the public meeting to adjourn and go into Executive Session for matters pertaining to a student matter at 8:20 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary