



## Cherry Hill Middle School Meal Payment System

Dear Parent or Guardian:

Welcome to the Cherry Hill School District 12 SPOT Cafe, and the *Computerized Debit Point-of-Sale ("POS") System!* Each 12 SPOT Cafe Menu offers a wide variety of menu items. A lunch consists of one entree, two servings of fruits and vegetables and milk for \$2.90. The milk choices consist of 1% and fat-free white milk and fat free chocolate. Snack items (baked chips, pretzels, crackers, fruit juices and ice cream) and menu items can be purchased ala carte, and are not a part of the lunch.

The POS debit system allows you to prepay for your child's breakfast, lunch and/or a la carte purchases by cash or check, for a week, a month or even a year. Your money will be deposited into your child's debit account and all purchases will be deducted from this account when your child uses his/her personalized PIN number or swipes their student ID. If you have any questions regarding your child's account please do not hesitate to contact our office at 856-424-2316.

The debit system decreases the need for students to make daily cash payments, thus increasing the speed and flow of the lunch lines. However, since we cannot accept post-dated checks, please do not hesitate to pay via cash or money order if you anticipate any difficulties with rendering payment in the form of a check.

Cherry Hill School District's Food Service Department is excited to also provide parents a convenient, easy and secure online prepayment service to deposit money into their child's school meal account at any time. This service also provides parents the ability to view their child's account balance through a web site called [myschoolbucks.com](http://myschoolbucks.com). Parents will also have the ability to print out a copy of their child's eating history report. This history will show you all dates and times that your child has purchased a breakfast and/or a lunch within the past thirty day. **All you need is your child's name, student ID number and school zip code.**

- If you have more than one child in the District you can handle all online prepayments from the same online account. Payments may be made through an existing Pay Pal account or with a major credit or debit card. You may also pay by E-Check which will take 7-10 business days to process. In order to use the online prepayment service, a small convenience fee for each transaction will be assessed to cover the bank fees. The convenience fee is \$1.95 per deposit transaction. Parents placing money into multiple meal accounts will only be assessed the \$1.95 fee once per deposit transaction. Cherry Hill School District does not profit from the use of this site.

Please note that if your child receives free or reduced-price lunches, this system provides complete confidentiality, once again, using their PIN number or student ID. Whether your child eats once a week or every day, your child may use the new computerized POS system. This is how the POS System works for ***all students*** (Full Paid, Reduced and Free):

- Students may access their account by either swiping their ID card or entering their PIN number or student number in the keypad. The student number is assigned at registration and stays with their child throughout their school years.



- During meal service, the student will approach the cashier with their purchases and enter their PIN into a key pad or swipe their ID card. The student's account will appear on the cashier's computer screen. Your child's picture will appear on the screen for added security. The cost of the student purchases will automatically be deducted from the child's account balance, without the need for the daily exchange of cash.

- When an account reaches a low balance, the student will be notified, so that a deposit can be made within the next several days, thus avoiding a zero balance and a "No Charge" lock-out of the student from the system. If a student's account reaches a zero balance, the student would then be required to have cash for additional daily lunch purchases.

- Any debit balances in the account at the end of the year will be transferred to the student's account for the following year, even if they change schools.

- ***The balances will not be refunded.*** Please plan accordingly.

- At any time parents may request a list of their child's purchases for review.

Our cashiers will still be processing cash customers. Even if your child buys lunch only once or twice a week, he or she can still participate in the debit system.

During the first couple of weeks of the new school year, lines may be longer as students get used to the new system. Once the system is fully implemented, lines will move more quickly than they had before the system was in place.

Deposits can be made as soon as possible and at any time. Checks are to be made payable to "CHERRY HILL FOOD SERVICE". ***Please make certain that each new deposit is clearly identified as to your child's name, his/her school.***

If you have any questions concerning your cafeteria service or the POS system, please call our food service office at 856-424-2316. Thank you for your continued support and cooperation.

Sincerely,

Anne King / Operations Manager

**"This institution is an equal opportunity provider."**