March 5, 2021

Dear High School East Students and Families,

“The only constant in life is change”
Heraclitus, Ancient Greek Philosopher

Among the many words and phrases that have entered our pandemic-related lexicon, none seem to resonate more with me than the above quote spoken several millennia ago. I am very excited about the current changes to recommendations and guidelines for schools and school events.

Every Monday will continue to be a full-Remote day for all students; however, the new bell schedule will go into effect on Monday, March 8th. Beginning on Tuesday, March 9th, students will have the opportunity to return to HS East for in-person classes all four days of the week or for two days each week. Students remaining in the Remote Model and students who are in person will follow the same bell schedule and day rotation as they currently do. The new bell schedule is below and is accompanied by important information to support this transition.

Highlights of the revisions to the schedule include the extension of time in between each period and an extension of the school day by 15 minutes. During these transitions, students will be able to visit the cafeteria, courtyard, and/or Annex to consume their snack/drink. Snacks are expected to be dry and nut free and drinks should include a straw. We ask that students not eat their snack in the hallways on their way to their next class.
Bell Schedule – beginning Monday, March 8th

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>7:30 - 8:00</td>
<td>School Meetings</td>
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<tr>
<td>8:05 - 9:05</td>
<td>Student Support</td>
</tr>
<tr>
<td>9:10 - 9:40</td>
<td>Morning Arrival</td>
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<tr>
<td>9:45 - 10:48</td>
<td>Block 1 (Periods A or C)</td>
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<td>11:00 - 12:03</td>
<td>Block 2 (Periods B or D)</td>
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<tr>
<td>12:15 - 1:18</td>
<td>Block 3 (Periods E or G)</td>
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<tr>
<td>1:27 - 2:30</td>
<td>Block 4 (Periods F or H)</td>
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</tbody>
</table>

Snacks

- During class, students will ask their teacher for permission to eat a snack (dry, nut free). The teacher will allow the students to go into the hallway to quickly consume the snack or drink.
- Students will be permitted to go to Cafeteria 1, Courtyard 1 and/or the Annex to consume a snack/drink between classes. Furniture has been arranged in these locations to support social distancing.
• Students are not permitted to consume a snack during hallway passing.

Hallway Passing

• The bell will sound at the end of each period as reflected on the schedule above and students will move to their next class. To avoid the potential for social gatherings in the hallways, students will be directed to report expeditiously to their next class or to Café 1, Courtyard 1 or Annex. Students will be given the time for the break, but they will do so from within their classrooms.
• All students must follow the established traffic patterns that exist. Stairwells have been designated as up only or down only. Students are expected to use the up and down stairwells accordingly.
• To support contact-tracing if necessary, bathrooms will not be open between classes.
• Students must wear their masks at all times during hallway passing. They are not to consume snacks during this time.

Social Distancing in Classrooms

• Currently, we have approximately 422 students scheduled for in-person learning 4 days a week and 133 students scheduled to attend 2 days a week. It is conceivable that these numbers will fluctuate over time with more students choosing to come in for in-person learning.
• Classes that are unable to provide 6ft of social distance between the students will be supplied with a 3-sided plexiglass trifold. It is important to note that the trifolds will only be supplied to classes unable to provide 6ft of social distance. Letters will be sent home to the students in each class where we are unable to maintain 6ft of social distance.
It is critically important that we work together to implement these protocols with fidelity. The safety of our entire community hinges on the individual adherence to the said protocols. Let me know if you have any questions, comments, or suggestions. Take care and be well!

Sincerely,

Dennis Perry, Ed.D.
Principal
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