September 4, 2020

Good Afternoon

I hope that today’s letter finds you preparing for an enjoyable holiday weekend. I am very excited for the start of a new school year. Although this is not necessarily the way that we have envisioned the start to the school year, I know that our current situation is temporary and that we will have our students back into the school building soon.

Communication is my most important and most challenging task these days. I apologize in advance for some of the redundancy of this and my previous letters. For reference purposes, I have linked my most recent letters below:

- August 28th
- September 1st
- September 2nd

Textbook and Material Pick-Up

Thank you to the approximately two thousand students, siblings and parents who participated in our materials-distribution event at the end of this week. This is a busy time of year and many families are currently on vacation or otherwise not available to pick up materials on such short notice. If you were unable to retrieve the necessary materials, please do the following:

- Email the student’s teachers to indicate that you were unable to pick up materials
  - Note: not all classes have books or materials to be distributed
- Come to East’s Main Entrance anytime next week (9/8-9/11) between 10am and 3pm to pick up your materials.
  - Please present the student ID or ID# at the time of pick up
- The first assignment for all classes, where a textbook was issued, will be for students to complete an electronic book form (google form). This form will
capture the book number and condition of the book you received. Remember, you are responsible for returning the book at the end of the school year.

**Student Email Accounts**

Students must set up their school email account before school starts.

- Click [HERE](#) for directions for setting up student email accounts
- If you need assistance, please contact tech support: studentsupport@chclc.org

**Google Classroom**

All classes will utilize Google Classroom.

- Students should have received an email, to their school email account, from each of their teachers providing the link to the Google Classroom for that class.
- For a very helpful video to access Google Classroom and Google Meet, please view this [three minute tutorial](#)

**Class Schedule**

Our traditional class schedule includes rotations for six different days. From that traditional schedule, we will be following only Day 5 and Day 6 schedules while on the Remote Learning Model. To review the Day 5 and Day 6 rotational schedule click [HERE](#). Please note that every Monday we will follow a special “straight eight” schedule where all classes will meet for thirty minutes.

- September 8th’s first class will be A-period and will begin at 9:30am
- Students do NOT log in for Study Hall
  - Study Hall is independent time

**Communication**
As I mentioned, communication is our most important and most challenging practice. In an effort to respond to questions and to provide you with support, please direct your communications to the following Grade Level and Department Supervisors:

**All class/instructional questions/concerns should be communicated to the classroom teacher before contacting an administrator. This will help to answer class-specific questions more effectively and efficiently.**

- **Grade Level and Department Supervisors**
  
  - **9th Grade** – Mr. Aaron Edwards (Mathematics, Business, Fine Arts, Performing and Related Arts); contact Mr. Edwards at aedwards@chclc.org
  
  - **10th Grade** – Dr. Matthew Covington (Science, World Language, Physical Education); contact Dr. Covington at rmcovington@chclc.org
  
  - **11th Grade** – Mr. Theodore Beatty (English, Social Studies, ESL); contact Mr. Beatty at tbeatty@chclc.org
  
  - **12th Grade** – Mr. George Zografos (Guidance, Special Education, CST); contact Mr. Zografos at gzografos@chclc.org
  
  - **Discipline and Facilities** – Mr. Lou Papa; contact Mr. Papa at lpapa@chclc.org
  
  - **Athletics** -- Mr. Michael Beirao; contact Mr. Beirao at mbeirao@chclc.org
  
  - **Student Activities** -- Mr. CJ Davis; contact Mr. Davis at cdavis@chclc.org
As always, please do not hesitate to contact me with any questions or concerns.

Thank you

Dennis Perry, Ed. D.

Principal

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