

# CHERRY HILL PUBLIC SCHOOLS

## 2021-2022 APPLICATION FOR BARCLAY EARLY CHILDHOOD CENTER

The Cherry Hill School District will again be offering preschool inclusion classes during the 2021-2022 school year for Cherry Hill residents. The Inclusion Program began 22 years ago in an effort to provide our population of children with special needs the opportunity to be educated in the least restrictive environment alongside their typically developing peers. The classes will be held at the Barclay Early Childhood Center.

We offer a half-day program five days per week with morning classes from 9:00-11:30 and afternoon classes from 1:00-3:30. **Children must be three and no older than four years old on or before October 1, 2021.** As a result of overwhelming demand, we are *NOT able to accept requests for morning placements*; AM and PM spots will be assigned by a Drawing system. There is currently a **\$2,500.00 charge** for the school year (\$250.00 per month).

### NO TRANSPORTATION IS PROVIDED

If you are interested in enrolling your non-classified child in one of our classes, please fill out the attached application and return it on/or before **Monday, March 1, 2021 at 4:00 PM via email to [bmingin@chclc.org](mailto:bmingin@chclc.org) or US MAIL.** (Mailed applications must be postmarked by March 1, 2021) to the following address:

**Ms. Bonnie Mingin, Supervisor of Pupil Services  
Malberg Administration Building  
45 Ranoldo Terrace  
Cherry Hill, NJ 08034  
ATTN: 2021-2022 New Enrollments**

If the number of applications exceeds the number of available spots, a Drawing will be held to determine entry into the program. Families will be notified of their application status by mail sent no later than **March 26, 2021.** *Please do NOT call Barclay ECC or Ms. Mingin's office to inquire about Drawing results.* Those offered enrollment at Barclay will receive an Enrollment Notification Form and a Student Information Questionnaire. Families will return the Student Information Questionnaire, to Barclay School by 4:00 PM by **Friday, April 16, 2021.** **Failure to return the Student Questionnaire by the deadline shall constitute a declination of enrollment.** When school personnel receive the Student Information Questionnaire, AM/PM placement will be assigned and registration information will be provided. Applicants not initially offered admission will receive written notification and be assigned a place on a waiting list, based on their drawing sequence. Openings subsequently arising shall be filled from the waiting list in the order determined by the Drawing.

To help you learn more about our program, an **“Open-House”** will be held VIRTUALLY the afternoon of **Friday, February 5, 2021 at 2:00 PM.** An evening session will be held on **Monday, February 8, 2021 at 6:30 PM.** **These are ADULT ONLY information sessions.** For the electronic link, please visit our Website at <http://barclay.chclc.org> as the dates gets closer.

**Consistent with standard preschool practice, your child must be toilet trained.** Although accidents can be accommodated, toileting issues are a serious classroom concern. A child with a consistent problem may be asked to leave the program. As previously mentioned, you will be responsible for transporting your child to and from school in a punctual and reliable manner.

### **Important Points to Remember**

- 1. If your child is already a student at Barclay, there is no need to complete an application.**
- 2. Children MUST be residents of Cherry Hill.**
- 3. Transportation is NOT provided.**
- 4. We are NOT able to accept requests for morning placements.**
- 5. Children must be at least 3 and no older than 4 as of October 1, 2021.**
- 6. Children must be potty trained.**
- 7. Tuition for the school year of 2021-2022 is \$2,500.00. A deposit of \$30.00 (Check or Money Order only) will be accepted with your enrollment commitment form by May 21, 2021 and payments of \$250.00/month will begin August 15, 2021. Your AUGUST payment will be \$220.00 (using the \$30 deposit towards your first payment).**
- 8. The \$30.00 deposit is non-refundable should you decide not to attend.**
- 9. Tuition assistance is available for those individuals who qualify for free/reduced lunch. You must apply separately for tuition assistance. Details are provided in the First Day Welcome Packet. If applying for free/reduced lunch, a deposit of \$30.00 payment will need to be paid at the time of your acceptance of the placement. In the event you feel you will qualify for free or reduced tuition, please contact the Main Office regarding the August 15, 2021 payment.**

### **Important Dates at a Glance**

- |                                                  |                                                                                      |
|--------------------------------------------------|--------------------------------------------------------------------------------------|
| • Friday, February 5, 2021 2:00-3:00 PM*/Virtual | <b>Open House (Adults Only)</b>                                                      |
| • Monday, February 8, 2020 6:30-7:30 PM*/Virtual | <b>Open House (Adults Only)</b>                                                      |
| • Monday, March 1, 2021 at 4:00 PM               | <b>Applications Due</b>                                                              |
| • Friday, March 26, 2021                         | Notification Letter and Student Questionnaire Form Mailed                            |
| • Friday, April 16, 2021 4:00 PM                 | Student Questionnaire Form Due                                                       |
| • Week of May 15, 2021                           | Enrollment Commitment Form w/ AM/PM Placement Notification & Tuition Contract Mailed |
| • Friday, May 21, 2021                           | Enrollment Commitment Form & \$30.00 Deposit Due                                     |
| • Date to be determined                          | Deadline to CALL REGISTRATION for an APPOINTMENT                                     |

**Dates above are all are subject to change!**

\*February 5 and February 8 will be a VIRTUAL OPEN HOUSE meeting. A link to the virtual meeting will be posted on our website as the date gets closer.

# CHERRY HILL PUBLIC SCHOOLS

## 2021-2022 APPLICATION FOR BARCLAY EARLY CHILDHOOD CENTER

Please print and provide all information

Child's Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_

Parent Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Parent Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: (1) \_\_\_\_\_ (2) \_\_\_\_\_

**FIRST TIME BARCLAY FAMILY?** Please check Yes or No: YES \_\_\_\_\_ NO \_\_\_\_\_

**Please Check:**

**Gender:** Boy \_\_\_\_\_ Girl \_\_\_\_\_

**On October 1, 2021 my child will be:** 3 \_\_\_\_\_ 4 \_\_\_\_\_

I am interested in enrolling my child in the preschool inclusion class this fall. I understand this program is a half-day, five-days per week program and tuition will be **\$2,500.00 for the 2021-2022 school year.**

There is **NO TRANSPORTATION PROVIDED.** There are **NO** requests for AM sessions.

**My signature below indicates an understanding of and an agreement of with the terms on the application information page.**

Parent Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Please mail this application to the address below, or email to**

***bmingin@chclc.org.***

**These forms must be received by 4:00 pm on Monday, March 1, 2021**

**Ms. Bonnie Mingin, Supervisor of Pupil Services**

**Malberg Administration Building**

**45 Ranoldo Terrace**

**Cherry Hill, NJ 08034**

**ATTN: 2021-2022 New Enrollment**

**REMINDER:** If your child is already a student at Barclay, you do **NOT** need to complete this form.