



Rosa International Middle School

485 Browning Lane, Cherry Hill, New Jersey 08003-3160
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Mr. George Guy, *Principal*
Ms. Alison McCartney, *Assistant Principal* · Dr. Al Morales, *Assistant Principal*



Rosa Raptor Family Handbook

2023-2024

August 2023

Dear Rosa Raptor students and families,

Welcome to the 2023-2024 school year! We are so excited to have our returning 7th and 8th grade Raptors. We also want to extend a hearty welcome to our new 6th, 7th and 8th grade Raptors.

Our motto is “#WE ARE...Raptors Rising!”. Do not forget to include our motto within your social media.

This school year we find ourselves completing Bond work over the summer. The results are new floor tiles in our upper and lower B-wings and new lockers in our upper and lower B-wings. We are also slowly phasing in new student chairs and desks.

This is also the first year of transition for middle school redistricting. We are so excited to welcome 6th grade students and families from Woodcrest, Knight, Mann and Johnson sending areas.

Rosa is in its 24th year of existence. During all that time we have and will endeavor to make Rosa a space in which students, staff, families and members of the larger community, are “seen, heard, and known” in significant ways. We look forward to you helping us accomplish this feat over the next school year.

Yours in making this a more equitable educational journey for all students,

George Guy, Principal

Rosa Daily Schedule

Regular Day:	8:00 AM - 3:00 PM
Early Dismissal:	8:00 AM - 12:15 PM
Delayed Opening:	10:00 AM - 3:00 PM

- At 7:50 AM, the bell rings to allow students into the building. Students arriving before 7:50 will wait in the gym, cafeteria or patio area.
- To be admitted to the building prior to 7:50 AM, a student must have a pass from a teacher.
- Students involved in after-school activities, athletics or detention may take the late bus. The late bus leaves Rosa at 4:30 PM every day.

Attendance

1. **To report an absence**, call the Attendance Desk at 856-616-8787 before 8:00 AM and leave a message. Students should check Google Classroom and message their teachers for missing work.
2. If your child has extended absences (three or more days), contact the Student Support Department and your child's guidance counselor at (856) 616-8787 (x3310).
3. **Students who arrive late to school** must enter the building through the main entrance and report to the Attendance Desk. Students will receive a late pass to go to class. A note from parent/guardian is recommended.
4. **Students leaving early** should bring a written note signed by the parent/guardian to the Attendance Desk upon arrival at school. They will receive an early dismissal pass.
 - a. When the student is picked up, the parent/guardian should meet the student in the lobby to meet them and sign them out.
 - b. Parents/Guardians will need to provide photo identification and the student identification number to enter the building.

Visitors

All visitors to the district schools must report to the main entrance and be buzzed in one at a time.

1. All parents/guardians will need to provide photo identification and the student ID number. An appointment may be needed to speak with a teacher, counselor or administrator.
2. All other visitors, including alumni, must establish an appointment prior to arriving at the school and will be required to present photo identification to be admitted to any school.
3. All visitors will be required to sign in to the building upon arrival and to sign out upon departure. All visitors will wear guest badges while they are in the building.

Parents/Guardians dropping off items for students should label the item with the student's name, grade and Learning Community (LC), and bring the item to the Front Desk by the main entrance. The parent/guardian will need to provide photo identification and the student ID number.

Transportation

1. Questions or concerns about transportation should be directed to the Transportation Office. The Office is open 7:00 AM - 4:30 PM daily, and can be reached directly at (856) 489-5851.
2. Bus routes and schedules will be available on the Genesis Parent Portal.
3. Parents/Guardians choosing to drop off or pick up their child from Rosa should use the parent drop-off loop located at the end of the building near the large parking lot.
 - a. Students will enter the building through the C-Wing doors.
 - b. **Please do not drop your child off in the main parking lot.** This is reserved for staff and handicapped parking, and is also used for buses. *We thank you in advance for your understanding and cooperation.*
4. Students involved in after-school activities, athletics or detention may take the late bus. The late bus departs from Rosa at 4:30 PM every day.
5. Students are only allowed to ride the bus to which they are assigned. They are not allowed to ride home on a friend's bus.

Meals

1. Breakfast is \$2.00 and is served in the cafeteria from 7:30-8:00 each morning.
2. Lunch is \$3.25. Students are scheduled for lunches with their LC.
3. Middle school students may bring cash and checks for their meal accounts.
4. Payment can be set up through PaySchools Central. PaySchools can also be used to pay student activities fees. Please visit www.payschoolscentral.com for more information.
5. The Cherry Hill Public Schools Food Services department is located at the following address <https://www.chclc.org/domain/977>.

Genesis

1. All student-related information will be available on the Genesis Parent Portal at the end of August. This includes student schedules, parent forms, technology agreements, and bus information.
2. Families and students can access Genesis throughout the year for grades, interim reports, parent forms and teacher communication.
3. Instructions for creating an account and logging on are available at chclc.org under the Parents tab.
4. If you have a question, please contact Rosa's Main Office at 856-616-8787.

Student Code of Conduct

Information about our Student Code of Conduct, for Middle School Students, can be found on the Rosa website.

Communication

1. If you have a question or concern about a specific subject, such as a project due date, grading, your child's seating, or an incident that occurred in that class, **please contact that particular teacher directly**.
 - a. You can contact a teacher at the school by phone at (856) 616-8787 by leaving a message. Your message should include your child's name, your phone number and when you can be reached. The teacher will return your call.
 - b. You can contact a teacher via email using the Rosa website: <https://www.chclc.org/domain/167>.
 - c. Please give the teachers 24 hours to return your call or to respond to your email. Our teachers work many hours, and they may be involved in after-school activities, such as sports or a club and may not be able to speak with you until the next day.
2. If you have a general question or concern that you would like all of the teachers on the Learning Community to be aware of, or information you need from them, you can **contact your child's advisor**.
 - a. Something in writing is greatly appreciated. For example, if your child has a change in medication, going on a family trip during the school year, your child reports that they are being teased, or they are consistently bringing home the wrong books, contact their advisor.
3. If you have a confidential matter that might impact your child overall, need a recommendation for a resource, have significant concerns regarding your child's social or behavioral functioning, or want to discuss something more in-depth, **please email or call your child's guidance counselor**.

Guidance Administrator: Alison McCartney at amccartney@chclc.org
Guidance/CST Secretary: Asia Del Valle at adelvalle@chclc.org
6th Grade: Natalie Alonso at nalonso@chclc.org
7th Grade: Diane Bonanno dbonanno@chcl.org
8th Grade: Kyle Beauchemin kbeauchemin@chclc.org
Student Assistance Counselor (SAC): Gina DeMonte at gdemonte@chclc.org
4. Parents and families of students with Individualized Education Plans (IEPs), should reach out directly to their child's Special Education teacher or the Child Study Team case managers.

Carolyn Grace: cgrace@chclc.org
Syreeta Harmon: sharmon@chclc.org
Maria Castro: mcastro@chclc.org
5. Students who need to call home throughout the day are welcome to make phone calls from the Main Office. No calls are permitted to be made on cell phones during the school day.

Grade Level Administrators

At Rosa, each grade level has an administrator assigned to that grade level. Below are the grade level administrator assignments:

- 6th grade-Dr. Al Morales amorales@chclc.org
7th grade-Ms. Alison McCartney amccartney@chclc.org

Technology

In addition to the District's Technology Acceptable Use Agreement, Rosa International Middle School will employ the following:

Chromebooks and Learning Devices

1. Please complete the technology forms available for parents in Genesis. We encourage parents and families to take advantage of the Chromebook loaner program.
2. **Please charge learning devices overnight!** Students will use learning devices regularly throughout the day.
3. No technology is permitted in Technology "Red Zones," unless specifically permitted by a teacher. Red zones are acknowledged with a sign and include hallways, bathrooms and the cafeteria.
4. If there is a concern with the school issued Chromebook, have the student report to the Student Support Office and see Ms. Del Valle.

Cell Phones

1. Cell phones are permitted in school. They may be used as learning devices only when instructed by a teacher in a Technology "Green Zone."
2. All student cell phones must be powered off and must remain inaccessible and out of sight, preferably in the student's locker, while the student is in the school building during school hours. The cell phone may be used before or after school.
3. Students may not use their cell phone during the day for communications. Students who need to call home throughout the day are welcome to make phone calls from the Main Office. No calls are permitted to be made on cell phones during the school day. We kindly ask parents not to call or text your child's cell phone during the school day.

Extracurricular Activities

1. Extracurricular clubs and activities will begin in early October. Information about clubs and meeting dates will be available on the Rosa website under Activities at this time.
2. Announcements: Students should listen to announcements in Advisory for information about club offerings and how to sign up.
3. Rosa Athletic Supervisor, Mr. Chris Del Rossi, will host parent meetings ahead of each sports season. The coaches, Mr. Del Rossi and our school nurse, Ms. Angela Mooney, will be available to answer questions. Packets for each sport will be available.
4. Students must be under the direct supervision of a staff member for all afterschool activities.

Lockers

1. All are issued a locker where there is sufficient space to keep a coat, backpack and school materials. Please note: *backpacks with wheels will not fit in student lockers.*
2. Assistance is always available if a student has any problems with his/her locker.

3. Students are able to use their locker before and after school, and during the school day as designated by their Learning Community teachers.
4. The district assumes no liability for damage to or theft of personally owned items brought into school.

Middle School Interim and Report Card Schedule

Interims Issued	Marking Period Ends	Report Card Dates
October 19, 2023	November 7, 2023	November 20, 2023
December 22, 2023	January 29, 2024	February 6, 2024
March 13, 2024	April 11, 2024	April 19, 2024
May 20, 2024	June 14, 2024	June 14, 2024*

**Snow/emergency dates could extend the date that final report cards are issued.*

Conference Schedule

Middle school students will have early dismissal (12:15pm) due to parent-student-teacher conference on the following dates:

Monday, December 4, 2023	6:00-8:00 pm
Tuesday, December 5, 2023	1:15-3:15 pm
Wednesday, December 6, 2023	6:00-8:00 pm
Thursday, December 7, 2023	1:15-3:15 pm

- Virtual and in-person options will be available.
- Parents/Guardians can sign up for a conference in Genesis. Be on the lookout for a Blackboard message in the fall with more information.
- If any of the above conference dates need to be canceled due to inclement weather, a make-up date will be announced. If this date is needed, all conferences will be held from 1:15-3:15 pm.