



ARRIVAL & DISMISSAL

Dear Parent(s)/Guardian(s) of Malberg Early Childhood Center:

DROP OFF/PICK UP – PLEASE READ!

All students who are dropped off and picked up by their parent or designee will do so at Door 4. **NO STUDENTS WILL ENTER OR EXIT THROUGH THE MAIN ENTRANCE DURING ARRIVAL AND DISMISSAL.**

Doors will open for arrival drop-off at 9:30 am. Doors will open for dismissal pick up at 3:30 pm.

All parent(s) or designee(s) will be required to park on the street during arrival and dismissal. **NO CARS WILL BE PERMITTED TO ENTER THE PARKING LOT DURING ARRIVAL AND DISMISSAL.** Please be respectful of residents' driveway clearances when parking on the residential streets.

Please see the map below for door and parking locations.

Some safety considerations:

- Be very careful if walking behind parked cars. If the car is occupied, be certain that the driver sees you so as to not back up.
- Use the crosswalks and sidewalks.
- **DO NOT WALK IN BETWEEN BUSES.**
- Please hold your child's hand until handed over to our staff.

These procedures will begin on the first day of school. Please call if you should have any questions.

