



*Cherry Hill*  
PUBLIC SCHOOLS

# **WE RETURN TO LEARN PLAN**

**The Road Forward!**  
**2021 - 2022 Academic Year**

**DRAFT**

**Reopening Plan**

In Compliance with *The Road Forward*  
from The New Jersey Department of Education

**Adopted by the Cherry Hill Board of Education on**

**August XX, 2021**

***Revised:***

## **Cherry Hill Public Schools WE Return to Learn Plan Continuity of Learning Guide**

July 27, 2021

Dear Cherry Hill Public Schools Community,

I am excited for the 2021-2022 academic year to begin in Cherry Hill!

Our district has certainly experienced the full set of challenges brought on by COVID-19. As we prepare to welcome the staff back on September 2, 2021 and the students on September 9, 2021, we are committed to:

- The health & safety of students and staff members.
- Regularly scheduled school days for all students.
- Breakfast and Lunch being available and scheduled for students.
- Working in partnership with the New Jersey Department of Education, New Jersey Department of Health, and the Camden County Department of Health to remain informed about the status of community health.
- Communicating information transparently with the students, families, staff members, and community.

This Continuity of Learning Plan is a living document and it will be updated as needed during the course of the year. School specific information will be shared by building principals and classroom teachers.

We will continue to focus on the physical and mental health of our students and staff members as we progress through the year.

Sincerely,

Dr. Joseph N. Meloche  
Superintendent, Cherry Hill Public Schools

### **District Mission Statement**

We shall provide all children with an education that develops open-minded thinkers with the strong academic and interpersonal skills to thrive in an ever-changing world and make it a better place for all.

### **District Goals 2020-2025**

*Building upon our strong foundations of academic excellence, inclusion, voice, and cultural proficiency, we will:*

#### **Student Wellness**

Create frameworks of learning and supports for all students to develop the skills needed for social and emotional wellness.

#### **Purpose & Passion**

Develop highly engaging learner-centered experiences within an environment that promotes voice, choice, and passion for learning.

#### **Connecting Beyond Our Classrooms**

Provide resources, opportunities, and experiences for our students to connect to the world beyond their classrooms and to become informed and empathetic agents of change in the world.

## **Introduction**

Cherry Hill Public Schools (CHPS) is committed to providing a high-quality education for all of our students. With guidance from the New Jersey Department of Education (NJDOE), the New Jersey Department of Health (NJDOH), the Camden County Department of Health (CCDOH), our District has revised the WE Return to Learn Plan to ensure learning opportunities for students continue in an environment that is safe and that promotes community health..

We have approached this work with the health and safety of students, staff, and families as the number one priority. Thoughtful consideration was given to the guidelines as outlined by the Center for Disease Control, American Academy of Pediatrics, and the New Jersey Department of Education. We appreciate your understanding, patience, flexibility, and partnership in this process, as we adapt during these unprecedented times. It is our intention to continue to provide a comprehensive, high quality educational learning experience for students.

This outline of the CHPS WE Return to Learn Plan is a living document and it will be adapted as circumstances impacting our schools, including federal, state, and local guidance, evolve. We strive to be as transparent as possible regarding the District’s plan for maintaining the continuity of education. For more information, including our full WE Return to Learn Plan, please see our website at <https://www.chclc.org/Page/1720>.

## **Student Social, Emotional, Mental Health**

- All professionals are available to support students, staff, and families. This support network includes, but is not limited to, teachers, school counselors, Child Study Team, SACs, nurses, librarians, and contracted mental health professionals for targeted students.
- Counselors will continue to provide direct counseling as well as check-ins. Special consideration will be given to students who struggle to reacclimate to the in-person setting, students identified by teachers or parents for I&RS, students with underlying mental health issues, concerns or pre-existing mental health conditions.
- Counselors will continue to review 504 Plans and review accommodations that may be needed for the return to school. Counselors will also monitor plans and assure timelines are met.
- I&RS teams will meet routinely to review areas of student need or support.
- The district will provide targeted training to school counseling staff as we anticipate students will have needs beyond what has been traditionally addressed in the school setting. This yearlong training will increase the capacity of counseling staff to better address the mental health needs of students and help facilitate the transition back to school.
- The district will be offering a mental health concierge service via Care Solace which is a 24/7 multilingual Care Concierge team that connects students, families and staff with available, verified mental health providers and substance use treatment programs matched to their needs. Counselors, nurses, and child study team members will have access to internal referrals working with parents to quickly and effectively offer mental health supports. A link to Care Solace will also be available on our website to students, staff, and their families for confidential access to supports as needed.
- Counselors at the Elementary Level will continue to facilitate the Second Step Social and Emotional Learning curriculum in collaboration with classroom teachers.
- As a result of a competitive grant, transitional Coaches will be available at Barton, Carusi and West to work directly with students to provide academic, mental and emotional support.

## **Staff Social, Emotional, Mental Health**

- The Employee Assistance Program remains available to support employees.

- The district will be offering a mental health concierge service via Care Solace which is a 24/7 multilingual Care Concierge team that connects students, families and staff with available, verified mental health providers and substance use treatment programs matched to their needs.

**First Days of School**

Schools will open following traditional daily schedules:

- Elementary Schools - 9:00am to 3:30pm (September 9, 2021 is **9:00am - 1:00pm**)
- Middle Schools - 8:00am to 3:00pm
- High Schools - 7:30am to 2:30pm

Details on bus transportation will be shared with families in mid-August.  
 Details on breakfast and lunch protocols will be shared by building principals.

There will be a heavy emphasis on the social, emotional and mental wellness of students, staff, and families.

<b>Social Emotional Learning</b>	<ul style="list-style-type: none"> <li>• School Counselors provide support and resources for Social Emotional Learning</li> <li>• Collaborate with School Counselors to identify and address trauma related concerns and to establish appropriate supports.</li> </ul>
<b>Engaging All Learners</b>	<ul style="list-style-type: none"> <li>• School Ready Plan to address and support students who need additional help and attention.</li> <li>• Establish a communication protocol</li> </ul>
<b>Classroom/Instructional Routines</b>	<ul style="list-style-type: none"> <li>• Establish Classroom Norms</li> <li>• Morning Routine/End of Day Routine</li> <li>• Movement around the classroom</li> <li>• Personal Belongings/Supply Expectations</li> <li>• Social Distancing in Classrooms</li> <li>• Small Group Instruction</li> <li>• Team/Community Building</li> <li>• Social Emotional Check-Ins</li> <li>• Use of formative assessments to determine students’ academic needs</li> </ul>
<b>Health and Safety Procedures/Routines</b>	<ul style="list-style-type: none"> <li>• Mask Expectations</li> <li>• Arrival/Dismissal Procedures</li> <li>• Moving around the building and between classes</li> <li>• Movement around the classroom</li> <li>• Social Distancing Expectations</li> <li>• Bathroom Expectations</li> <li>• Proper hand washing and use of sanitizer</li> <li>• Lunch Procedures/Expectations</li> <li>• Recess Expectations</li> <li>• Emergency Drills</li> <li>• Practice and learn school “Keep Safe” procedures. Use visual cues throughout the building to remind students of expectations.</li> </ul>
<b>Technology Expectations/Virtual Platforms (See the Virtual Learning Platform)</b>	<ul style="list-style-type: none"> <li>• Digital Citizenship Expectations</li> <li>• Live Instruction/Session Norms</li> <li>• District supported virtual platforms</li> <li>• Username/Passwords</li> <li>• Google Classroom</li> </ul>

	<ul style="list-style-type: none"> <li>● Submitting Assignments</li> <li>● Checking Assignment Feedback</li> <li>● Instructional Platforms and Usage             <ul style="list-style-type: none"> <li>○ Use online resources in school to familiarize students with the technology and set clear expectations. (i.e. Google Classroom, Zearn, Flipgrid, etc)</li> </ul> </li> </ul>
<b>Parent Communication</b>	<ul style="list-style-type: none"> <li>● Communicate daily schedule (including Encore)</li> <li>● Health &amp; Safety Protocols</li> <li>● Virtual Training Sessions for Families</li> <li>● Classroom Expectations</li> <li>● Navigating Google Classroom</li> <li>● Virtual Platforms (Usernames/Passwords)</li> <li>● Submitting Assignments</li> </ul>

**Grading**

The standards based report card will be used to grade students at the elementary level. It is the expectation that all work submitted will be completed by the student, either independently or with minimal support. **Work that has not been completed in an independent manner or with minimal support will be returned.**

**Professional Development**

In preparation for the 2021 - 2022 school year, teachers will participate in based professional development sessions beginning in September 2021. Time will be dedicated during the September 2021 inservice days to ensure that teachers are prepared to welcome students back to school. The district will continue to provide in-district professional development sessions as well as Flex Option sessions.

**Student Flow, Entry, Exit, and Common Areas**

Building principals will publish guidelines for arrival and departure locations at each school building. Locations will be identified to minimize large gatherings of students and staff and to promote unobstructed travel into and within the building. Appropriate signage will be displayed throughout the school buildings reminding students and staff to maintain social distancing of 3 feet apart, as often as is possible, while in school.

**Screening, Mask Expectations, and Personal Hygiene**

The health and safety of our students and staff is our first priority. Our students and staff are the most important part of who we are as a community. Students and staff should always be cautious and should stay home if they are not feeling well or are exhibiting any symptoms related to COVID-19.

**Screening**

All students and staff members are required to screen at home before leaving for school every day.

- Do you have any of these symptoms that are not caused by another condition?
  1. Fever, at or above 100, or chills
  2. Cough
  3. Shortness of breath or difficulty breathing
  4. Fatigue
  5. Muscle or body aches
  6. Headache
  7. Recent loss of taste or smell
  8. Sore throat
  9. Congestion
  10. Nausea or vomiting
  11. Diarrhea

- Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms?
- Close contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).
- Have you had a positive COVID-19 test for active virus in the past 10 days?
- Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?

Any student or staff member who is exhibiting possible symptoms of COVID-19 will be sent to the nurse's office for additional screening and continuous monitoring of symptoms. Each school will have a medical isolation space for any student or staff member who is exhibiting possible symptoms of COVID-19. The individual will be monitored by the nurse and will be required to leave the school facility to see their primary care physician.

Any positive report of a case of COVID-19 for a student or a staff member will immediately be reported to the school nurse. The school nurse will notify the Camden County Department of Health and will follow the direct guidance from the Department of Health regarding next steps. Compliance with the recommendations will be enforced. Staff members that test positive for COVID19 will report that information to Nancy Adrian or Keila Rosado in the Human Resource Department.

### **Mask Expectations**

Masks that cover the nose and mouth [must be worn](#).

Masks will be worn:

- By any adult in the building
  - At all times, unless they are in a room by themselves
- By students
  - All times
  - On buses
  - In the hallway
  - In the cafeteria/APR (once seated and physically eating mask will be removed)
  - Going to, and in, the restroom
  - In classrooms
- Masks should be washed every day of use and/or before being used again, or if visibly soiled or damp/wet.
- Disposable masks will be available if needed.

Any visitor entering the school buildings during the academic day will be screened, including a temperature check, upon arrival and before admittance to the school building.

Masks will be optional in the case of extreme heat inside the schools or outside the schools

- Students may remove their masks under certain circumstances
  - When the individual is exposed to extreme heat
  - When the individual is eating or drinking
  - When the individual is engaged in high-intensity aerobic or anaerobic activity
- As a District, we define extreme heat as a temperature or heat index above 79 degrees
  - Information about the [National Weather Service Heat Index](#) is available online.
  - Most of our classrooms are air conditioned; therefore, the most recent exception for masks in extreme heat indoors does not apply to most of our indoor spaces.

### **Personal Hygiene and Respiratory Etiquette**

Healthy personal hygiene practices will be defined and reviewed with staff members so they can reinforce these practices with students. Appropriate signage will be displayed in school buildings reinforcing proper personal hygiene.

Proper handwashing strategies include:

- washing with soap and water for at least 20 seconds
- washing after using the bathroom
- washing before eating
- washing after nose blowing, coughing, or sneezing
- if soap and water are not available, students and staff will use an alcohol-based hand sanitizer

Hand sanitizer will be provided in all classrooms, at building entrances and other needed areas of the school building.

Hand hygiene should take place:

- upon arrival to school
- before and after snacks
- when entering/departing classrooms
- after blowing nose, sneezing, or coughing
- when hands are visibly soiled.

Students and families will be reminded to wash their reusable face masks to keep them clean.

Students and staff will be encouraged to cover coughs and sneezes.

### **Accommodations for Students and Staff**

Students and staff may request accommodations based upon a documented need. Parents are encouraged to contact the building principal to discuss the steps necessary to address the documented need. Staff are to contact the Director of Human Resources. Additional information for staff is available in the Staff Center on the District website.

### **Contact Tracing**

Contact tracing is the process used to identify those who come into contact with people who have tested positive for many contagious diseases – such as measles, HIV, and COVID-19 – and is a long-standing practice in New Jersey and around the world.

Contact tracing goes hand in hand with testing. It is part of the process of supporting patients with suspected or confirmed infection. Here's how it works:

- When you test positive for COVID-19, in addition to providing you with support, the lab that tested you loads your test data onto the State's secure epidemiological surveillance system called the Communicable Disease Reporting and Surveillance System (CDRSS).
- Your positive case is then shared with your Local Health Department, who will call you to determine close contacts that you may have spread the virus to.
- A close contact is anyone you spent 15 minutes or more with over a 24-hour period and were within 6 feet of while you were infectious (2 days before onset of symptoms to 10 days after, or two days before your positive test if you didn't have any symptoms).
- Contact tracers – trained professionals from the community -- get in touch with your contacts to recommend next steps like self-quarantining and to share resources about how those people can get tested.
- NOTE: Your information is confidential. Your name will not be released to your contacts or your COVID-19 status
- Contacts are provided with education, information, and support to understand their risk, what they should do to separate themselves from others who are not exposed, how they should monitor themselves for



illness, and the possibility that they could spread the infection to others even if they themselves do not feel ill.

- Local Health Departments across New Jersey have been conducting contact tracing for COVID-19 since the State identified the first case on March 4, 2020.
- The information that Local Health Departments are collecting is limited in scope, detail, use, and dissemination solely to what's necessary to identify, trace, contain, and treat COVID-19.

It is important to note that contact tracing is a decades-old common practice in public health. It is not the same thing as "exposure notification" or "digital alerting" tools. These consumer apps, such as those created with Google and Apple's API, are not contact tracing tools. These apps function as a way for the public to track if they have come into contact with a person who has tested positive and entered that information into their phone.

For more information, visit the [New Jersey COVID-19 Testing and Contact Tracing Information Page](#).

The school nurse will work with the Camden County Department of Health to assist in contact tracing. Families will be contacted directly by telephone if a child is considered a close contact.

## **Special Education and Related Services**

### **Self Contained classes**

Students in special classes will continue the programs of study as identified in their IEPs including related services. Students participating in a general education classroom for primary instruction will continue to do so as documented in the IEP.

Students in Out of District placements will continue to follow the schedule of their designated school.

Behavioral and therapeutic services will continue for students who have the service identified in the IEP or as part of their special education program.

### **Special Education - Mainstreamed students, In-class Resource, Pull Out Resource**

Students who are mainstreamed, have in-class resource and/or pull-out resource services will continue to receive special education services in the general education setting.

### **Related Services - OT,PT, Speech, CST**

Related service providers will continue to provide services as specified in IEPs.

### **IEP Meetings**

IEP meetings will be held both in person and virtually as agreed upon by the parent and the case manager.

### **Incorporation of IEP/504 Accommodations**

The District remains committed to providing meaningful access for all students including our students with disabilities. This includes providing a free and appropriate public education while recognizing the need to protect the health and safety of students with disabilities and those individuals providing education, specialized instruction, and related services to these students. Students eligible for special education and related services or those with 504 plans will receive needed accommodations, supports and services outlined in these plans, to the maximum extent possible. Special education staff work with general education teachers on accommodations and modifications to assignments to ensure access to the general education curriculum. As appropriate, special education staff will provide instruction in areas identified within the student's IEP. Related Services such as Speech and Language Therapy, Occupational Therapy, and Physical Therapy will continue to provide services as specified in students' IEPs.

## **ESL Services**

Students will continue to receive services based on language development and acquisition levels from the ESL teacher.

## **Meals Access**

- Breakfast will be served Monday through Friday.
  - Building principals will share specific details of the meal distribution procedures for individual schools.
- Lunch will be served Monday through Friday.
  - Building principals will share specific details of the meal distribution procedures for individual schools.
- The community feeding waiver from the US Department of Agriculture has been extended through the 2021-2022 academic year. We will be able to distribute meals for all students without payment.
- ALL FAMILIES are encouraged to complete Free and Reduced Meal applications, which may be found and completed [here](#).
- Students may bring a reusable water bottle with them to school..

## **School Aged Child Care (SACC)**

SACC, School-Age Child Care, offers before and after school programs for the children attending one of the K-5 schools in the district. Registration closed on June 1st. Complete this link to be added to the waitlist:

<https://signnow.com/s/yPBFzaxV>

Additional details about SACC are available on the District [website](#).

## **School Trips**

Approval for field trips will be determined on a trip by trip basis and will be considered based upon the community health status at the time of the trip.

Staff members will complete and submit the appropriate paperwork, adhering to appropriate time frames for review and consideration.

## **Visitors to Schools**

Safety and security protocols will continue to be in place at all District facilities. There will be limited access for visitors to school buildings. This includes PTA, Art Goes to School, Bookmates, Assemblies. Meetings (504, IEP, guidance, etc) will be held both in person and virtually. Outside organizations will be able to use buildings or facilities after receiving approval following the submission of the appropriate forms. Building principals will share specific guidelines to families regarding contacting the school, dropping off/picking up materials, etc.

## **Science Labs**

Hands on science labs will be conducted. Appropriate accommodations will be made by the classroom teacher in preparing for and implementing each lab.

## **District Assessments and Standardized Testing**

The NJDOE will administer the Start Strong assessments in Fall 2021 to all students in English language arts (ELA) grades 4-10, Mathematics grades 4-8, Algebra I, Geometry and Algebra II, and in Science grades 6, 9, and 12. Start Strong assessments are shorter in length than the NJSLA, and will be administered in person, statewide, during the

testing window of September 13, 2021 to October 22, 2021. It is expected that NJSLA will be administered in Spring of 2022, but the state has not yet released the schedule. Information about Fall Start Strong assessments and Spring NJSLA will be shared when made available. Information about the PSAT exams scheduled for Wednesday October 13, 2021 can be found at [www.collegeboard.org](http://www.collegeboard.org).

## **Athletics**

As a New Jersey State Interscholastic Athletic Association (NJSIAA) member school district, Cherry Hill Public Schools is following the NJSIAA protocols and procedures for the 2021-2022 school year. High school sporting activities under the jurisdiction of the New Jersey Interscholastic Athletic Association (NJSIAA) must abide by NJSIAA protocols, which shall consider NJDOH guidance. This “Guidance for Sports Activities” published by the New Jersey Department of Health (NJDOH) is intended to guide organizations that oversee sports activities as they resume operations to ensure the health and safety of staff, participants, and their families. The Guidance addresses skill-building drills and team-based practices as described in the Centers for Disease Control and Prevention (CDC) Guidance on Youth Sports. NJDOH also encourages organizers to keep informed of guidance from the CDC, which may change regularly. Note that this document does not apply to sports-related activities during school hours, such as physical fitness classes, which continue to be guided by Executive Order No. 175 and related guidance materials from the Departments of Education and Health.

<https://www.njsiaa.org/sites/default/files/documents/2021-07/njdoe-guidance-for-sports-activities-5-28-21.pdf>

- *The public health data on which this document is based can and do change frequently.*

## **Physical Education**

### **To be revised**

Students should come to school dressed to participate in PE class.

## **Attendance**

Student attendance will be taken daily at every school and by class periods at the middle and high schools. Attendance will be reflected in the Genesis Student Management System.

## **Communication**

**Between schools and families** - Google Classroom, Blackboard and Genesis Parent Portal are the best ways for families to keep up to date on their children’s learning material, assignments, grades, schedule, and school updates. Teachers communicate via email, phone, and/or videoconferencing, depending on circumstances and need. Email is an efficient way to communicate with teachers. Families are encouraged to check their email regularly for communication from their school and the district.

**Between the district and community** - The district website will serve as the primary location for storing information related to the WE Return to Learn Plan and the reopening of schools. The district website, [www.chclc.org](http://www.chclc.org), provides access to all 19 schools.

## **Technology Support**

Students and families can request technical assistance by submitting an email to [studentsupport@chclc.org](mailto:studentsupport@chclc.org). When emailing for technical support, please provide the following information:

Your first and last name, phone number, child’s first and last name, child’s ID number, and a detailed description of the problem.

Teachers and staff can request technical support by completing a Request for Service (RFS) in the CHPS Staff Center. Please complete the RFS form in its entirety and provide a detailed description of the problem.

If students need a device or internet connectivity, please send an email to [studentsupport@chclc.org](mailto:studentsupport@chclc.org). The devices will allow access to a keyboard enabled device and which students require district support in achieving internet connectivity for their home. Devices will be distributed to all students who request them. Internet support will be provided through internet providers or mobile wifi devices to be distributed to families. Any students whose situation changes may contact the building principal or the technical assistance email address listed above to make a new request to borrow a device.

### **Devices**

If students have a district issued device they must bring the device with them to and from school. We are not a 2:1 district. Students who do not have a district issued device will be provided with a device at school.

### **Parent University**

To ensure that parents, guardians, caregivers, and those who have supported students during these unprecedented times are equipped to manage learning within an in-person/hybrid/ remote learning environment, we will be providing Parent Education Courses. The courses will be pre recorded and available online. The courses will be facilitated by the District Technology Coach. The courses will be posted in late August.

### **Pandemic Response Teams**

The Director of Operations will chair the district’s Pandemic Response Team and will report directly to the Superintendent.

Pandemic Response Teams will continue to meet at all 19 schools. The Pandemic Response Team members will include: School Principal, Child Study Team Member, School Counselor, School Nurse, Member of the School Safety Team, Teachers, Head Custodian, Parent, student (at the high school level). The school based teams will report out to the district level team.

### **Transportation**

Transportation will be provided for all students who are eligible to receive transportation as established by the guidelines of [Policy 8600 - Transportation](#) and [Policy 8670 - Transportation of Special Needs Students](#). Students are required to wear a mask at the bus stop and during their entire time on the bus. Bus seats will be assigned to every student. Students are expected to remain in their assigned seats for the duration of their time on the bus. Students who live at the same address will be permitted to sit in the same seat on the bus. The bus driver will wear a mask the entire time on the bus. The high touch areas will be disinfected in between each bus run.

### **Facilities Cleaning Practices**

A revised cleaning procedure manual has been developed for use in all district facilities. This comprehensive manual establishes schedules for increased clearing and disinfection, including targeted cleaning of high touch surfaces and objects. A sanitization schedule for restrooms will be used and there is a monitoring checklist that will be reviewed by supervisory staff.

The enhanced cleaning and disinfection protocols established for the 2020-2021 academic year will remain in place for the 2021-2022 academic year.

**Cleaning and Disinfection**

- The District will continue its COVID cleaning protocols which includes daily traditional cleaning methods and the use of disinfecting/sanitizing misters for enhanced cleaning.
  - All District buildings will be cleaned daily in accordance with established custodial protocols and checklists.
  - All District buildings will be disinfected with misters after daily cleaning is completed.
  - Quality control will be maintained by the night time custodial supervisory staff using on site inspections and checklists.
  - At least twice daily, disinfecting misters will be used on high touch surfaces such as entrances, vestibules, door handles, nurse’s offices, alternate nurse’s offices, locker rooms and bathrooms.
  - Disposable sanitizing wipes will be available in all classrooms for wipe downs in between classes.
  - Cafeteria tables and chairs and serving areas will be cleaned and sanitized in between each meal service.
  - High touch areas on buses will be disinfected in between District routes.
  - Playground equipment will be disinfected with misters at least once daily.

**Ventilation**

- The District will continue to maintain its HVAC equipment in accordance with manufacturer’s guidelines and adhere to it’s Indoor Air Quality Plan.
  - Filters in unit ventilators and other HVAC equipment, that conform to the manufacturer’s specifications, will be changed quarterly. Filter logs will be maintained.
  - Portable air purifiers will be placed in classrooms, instructional spaces, and offices for September of 2021.
  - Weather permitting, screened windows can be opened as long as indoor air temperature is maintained between 68 and 79 degrees.
  - In excessive heat, if air conditioners are cooling the room, the windows will remain closed.
  - Rooms with window air conditioning units can be used in fan only mode during warmer months.
  - All fresh air dampers located in unit ventilators will be open to the maximum to allow the most outside air mixture while maintaining indoor temperature, while not exposing the unit coils to freezing.
  - HVAC Systems will run in the evening and on weekends to maximize air circulation.
  - The District is evaluating school building HVAC rooftop units, split systems, chillers and cooling towers for replacements, using ESSER and ARP funds.
  - A tentative bond referendum is in the planning stages to address univents (original to the buildings) and other HVAC equipment throughout the District.

**Cleaning and disinfecting after notification of a confirmed case of COVID-19**

- As long as routine cleaning and disinfecting have been done regularly (at least daily), additional cleaning measures are not necessary unless the COVID-19 positive person is in school on the day school officials are notified of the positive test. Depending on when the person with COVID-19 was last on site, it may be difficult to know what areas they were in and what objects or surfaces they may have touched after they became sick.
- If an individual becomes ill with COVID symptoms and meets COVID-19 exclusion criteria while in school (refer to COVID-19 Regional Risk Matrix):
  - Cleaning staff should clean and disinfect all areas used by the ill person such as offices, classrooms, bathrooms, common areas, and shared electronic equipment (like tablets, touch screens, keyboards, remote controls), focusing especially on frequently touched surfaces.
  - Once the area has been appropriately disinfected, it can be opened for use.

**Diagnostic and Screening Testing**

All students and staff members are required to [screen at home](#) before leaving for school every day.

Do you have any of these symptoms that are not caused by another condition?

<b><u>Category A</u></b>		<b><u>Category B</u></b>	
Chills	Sore Throat	Fever (100.0 or higher)	Shortness of breath
Rigors (shivers)	Nausea	Vomiting	Difficulty breathing
Myalgia (muscle aches)	Fatigue	Diarrhea	New loss of smell
Headache	Congestion or runny nose	Cough	New Loss of taste

- Students who are sick should not attend school in-person. If **two or more** of the fields under **Category A** are checked off OR at least **one** field under **Category B** is checked off, please keep your child home, notify their health care provider for additional guidance, and follow up with your school. For students with chronic illness, only new symptoms, or symptoms worse than baseline, should be used to fulfill these criteria
- Within the past 14 days, have you had contact with anyone that you know had COVID-19 or COVID-like symptoms?
  - Contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).
- Have you had a positive COVID-19 test for an active virus in the past 10 days?
- Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection?
- Any student or staff member who is exhibiting possible symptoms of COVID-19 will be sent to the nurse’s office for additional screening and continuous monitoring of symptoms. Each school will have a medical isolation space for any student or staff member who is exhibiting possible symptoms of COVID-19. The individual will be monitored by the nurse and will be required to leave the school facility to see their primary care physician.  
Any positive report of a case of COVID-19 for a student or a staff member will immediately be reported to the school nurse. The school nurse will notify the Camden County Department of Health and will follow the direct guidance from the Department of Health regarding next steps.

**Efforts to provide vaccinations to educators, other staff, and students, if eligible**

- The Human Resources Office worked with Rite Aid Pharmacy and the Camden County Department of Health to schedule staff members for their vaccinations, at local Rite Aids and at the Camden County Megasite in Blackwood.
- Students, 16 years of age and older, were provided the opportunity to be bused from HS East and HS West to the Burlington County Megasite to be vaccinated.
- Vaccination Clinics, for students above the age of 12, were held at:
  - Carusi Middle School on May 26, 2021 and June 16, 2021
  - Beck Middle School on May 28, 2021 and June 18, 2021
  - Barton Elementary School on July 28, 2021
  - Beck Middle School on July 29, 2021
 Clinics are currently scheduled for:
  - Barton Elementary School on August 18, 2021
  - Beck Middle School on August 19, 2021
- The Human Resources Department will continue efforts to provide available opportunities for staff and students to be vaccinated during the 2021 - 2022 academic year.

## **Preparing for Illness**

Schools should ensure that procedures are in place to identify and respond to when a student or staff member becomes ill with COVID-19 symptoms.

- Closely monitor daily reports of staff and student attendance/absence and identify when persons are out with COVID-19 symptoms.
- Establish procedures for safely transporting anyone who is sick to their home or to a healthcare facility. If you are calling an ambulance or bringing someone to the hospital, try to call first to alert them that the person may have COVID-19.
- Designate an area or room away from others to isolate individuals who become ill with COVID-19 symptoms while at school.
  - An area separate from the nurse’s office would be ideal for the isolation area so the nurse’s office can be used for routine visits such as medication administration, injuries and non COVID-19 related visits.
  - Ensure there is enough space for multiple people placed at least 6 feet apart.
  - Ensure that hygiene supplies are available, including additional cloth masks, facial tissues, and alcohol-based hand sanitizer.
  - School nurses should use Standard and Transmission-Based Precautions based on the care and tasks required.
  - Staff assigned to supervise students waiting to be picked up do not need to be healthcare personnel and should follow social distancing guidelines.

## **COVID-19 Symptoms**

Those at increased risk to contract COVID-19 include:

- Older adults
- People who have serious chronic medical conditions like:
  - Cancer
  - Chronic kidney disease
  - COPD
  - Immunocompromised state from solid organ transplant
  - Obesity (body mass index of 30 or higher)
  - Serious heart conditions, such as heart failure, coronary artery disease, or cardiomyopathies
  - Sickle cell disease
  - Type 2 diabetes

Signs and symptoms of COVID-19 in children may be similar to those of common viral respiratory infections or other childhood illnesses. The overlap between COVID-19 symptoms and other common illnesses means that many people with symptoms of COVID-19 may actually be ill with something else. This is even more likely in young children, who typically have multiple viral illnesses each year. Individuals with COVID-19 have had a wide range of symptoms reported – ranging from mild to severe illness. There is not a single symptom that is uniquely predictive of a COVID-19 diagnosis. A COVID-19 viral test is needed to confirm if someone has a current infection. Symptoms may appear 2-14 days after exposure to the virus and include the following:

- Fever or chills;

- Cough;
- Shortness of breath or difficulty breathing;
- Fatigue;
- Muscle or body aches;
- Headache;
- New loss of taste or smell;
- Sore throat;
- Congestion or runny nose;
- Nausea or vomiting;
- Diarrhea.

**Parents should not send students to school when sick.**

School staff have plans to isolate students with overt symptoms of any infectious disease that develop during the school day. For school settings, CDC recommends that students and staff with the following symptoms be promptly isolated from others and excluded from school:

- At least two of the following symptoms: fever (measure or subjective), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose; OR
- At least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, new taste disorder.
- If you are exhibiting the above symptoms it is recommended that you follow up with your healthcare provider. Do not come to school sick. The nurse is not at liberty to make a medical diagnosis.

**When Illness Occurs Within the School Setting**

Children and staff with COVID-19 symptoms will be placed away from others and asked to wear a face covering/mask until they can be sent home. Per state policy, all students’ (age 2 and older) noses and mouths should be covered with a mask or cloth face covering. If a mask is not tolerated by the ill student or staff member due to their illness, other staff should be sure to adhere to the universal face covering policy and follow social distancing guidelines (6 ft. away).

- Ask ill student (or parent) and staff about potential exposure to COVID-19 in the past 14 days:
  - Close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19
  - Travel to an area with a high level of COVID-19 transmission
    - International travel advisory:  
<https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>
  - Individuals will be sent home and referred to a healthcare provider for evaluation on whether testing is needed. Testing for COVID-19 is recommended for persons with COVID-19 symptoms.
    - If COVID-19 risk is low (or COVID-19 Regional Risk Matrix, green), ill individuals without potential exposure to COVID-19 will follow the NJDOH School Exclusion List. No public health notification is needed UNLESS there is an unusual increase in the number of persons who are ill (over normal levels), which might indicate an outbreak.
    - If ill students have potential COVID-19 exposure OR if COVID-19 risk is moderate or high (COVID-19 Regional Risk Matrix, yellow or orange), they will be excluded according to the COVID-19 Exclusion Criteria.



- Schools will notify the Local Health Department when students or staff are ill and have potential COVID-19 exposure, are ill when COVID-19 risk level is high (orange), or when they see an increase in the number of persons with compatible symptoms. Schools will be prepared to provide the following information when consulting with the LHD:
  - Contact information for the ill persons;
  - The date the ill person developed symptoms, tested positive for COVID-19 (if known), and was last in the building;
  - Types of interactions (close contacts, length of contact) the person may have had with other persons in the building or in other locations;
  - Names, addresses, and telephone numbers for ill person’s close contacts in the school;
  - Any other information to assist with the determination of next steps.
- Clean and disinfect all areas used by the person who is sick as outlined in the cleaning and disinfection section, including the isolation area within 24 hours. Once the area has been appropriately disinfected, it can be opened for use.
- Notify the school community as per school protocol.

### **When Someone Tests Positive for COVID-19**

Schools will communicate to parents and staff the critical importance of notifying school authorities if they test positive for COVID-19. Schools will notify the Local Health Department and provide the following information, where available:

- Contact information for the person(s) who tested positive for COVID-19;
- The date the COVID-19 positive person developed symptoms (if applicable), tested positive for COVID-19 (if known), and was last in the building;
- Types of interactions (close contacts, length of contact) the person may have had with other persons in the building or in other locations;
- Names, addresses, and telephone numbers for ill person’s close contacts in the school;
- Any other information to assist with the determination of next steps. As long as routine cleaning and disinfecting have been done regularly (at least daily), additional cleaning measures are not necessary unless the COVID-19 positive person is in school on the day school officials are notified of the positive test.
- Notify the school community as per school protocol.

### **COVID-19 Illness and Test Result Scenarios**

**Standard exclusion criteria:** If ill individuals have been given an alternate diagnosis by a healthcare provider, they will follow the NJDOH School Exclusion List.

**COVID-19 exclusion criteria:** Ill individuals with suspected or known COVID-19 will stay home until at least 10 days have passed since symptom onset and at least 24 hours have passed after resolution of fever without fever reducing medications and improvement in symptoms. Persons who test positive for COVID-19, but who are asymptomatic should stay home for 10 days from the positive test result.

LHDs will use the COVID-19 Exclusion Table when providing guidance for schools on exclusion based on the level of COVID-19 risk in their region.

**Outbreaks:** While schools must report single cases to their Local Health Department, the Local Health Departments will work with schools to determine if there is an outbreak. An outbreak in school settings is defined as two or more laboratory-confirmed COVID-19 cases among students or staff with onsets within a 14-day period, who are epidemiologically linked, do not share a household, and were not identified as close contacts of each other in another setting during standard case investigation or contact tracing.

# Contingency Plans

*If directed by an Executive Order from the Governor or a written directive from the New Jersey Department of Health/Camden County Department of Health, the Cherry Hill School District will be prepared to transition to:*

**Hybrid Instruction**

**or**

**Full Remote Instruction**

**TBD**

## 2021-2022 School Calendar

The [2021-2022 school calendar](#) is in effect, and thus weekends, holidays, and Winter Break (December 24-January 4) will occur as scheduled.

### CHERRY HILL PUBLIC SCHOOLS 2021-2022 CALENDAR

SEPTEMBER 2021							FEBRUARY 2022							
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	
				1	2	3	4			1	2	3	4	5
5	6	7	8	9	10	11	6	7	8	9	10	11	12	
12	13	14	15	16	17	18	13	14	15	16	17	18	19	
19	20	21	22	23	24	25	20	21	22	23	24	25	26	
26	27	28	29	30			27	28						

**September (15 Student Days)**  
 2,3 Full Day Teacher in-service  
 6 Labor Day  
 7,8 Schools Closed  
 9 Students report—1st Day  
 Early Dismissal—Elementary & Middle School Only  
 16 Schools Closed

OCTOBER 2021							MARCH 2022						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
					1	2			1	2	3	4	5
3	4	5	6	7	8	9	6	7	8	9	10	11	12
10	11	12	13	14	15	16	13	14	15	16	17	18	19
17	18	19	20	21	22	23	20	21	22	23	24	25	26
24	25	26	27	28	29	30	27	28	29	30	31		
31													

**October (20 Student Days)**  
 11 Full Day Teacher in-service

**November (18 Student Days)**  
 4, 5 NJEA Convention  
 25, 26 Thanksgiving Recess

**December (17 Student Days)**  
 TBD Early Dismissal Elementary & Middle School Conferences  
 24 - 31 Winter Recess

NOVEMBER 2021							APRIL 2022							
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	
													1	2
7	8	9	10	11	12	13	3	4	5	6	7	8	9	
14	15	16	17	18	19	20	10	11	12	13	14	15	16	
21	22	23	24	25	26	27	17	18	19	20	21	22	23	
28	29	30					24	25	26	27	28	29	30	

**January (20 Student Days)**  
 1 Winter Recess  
 17 Martin Luther King's Birthday

**February (18 Student Days)**  
 1 Full Day Teacher in-service  
 21 Presidents' Day

**March (23 Student Days)**

DECEMBER 2021							MAY 2022							
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	
				1	2	3	4	1	2	3	4	5	6	7
5	6	7	8	9	10	11	8	9	10	11	12	13	14	
12	13	14	15	16	17	18	15	16	17	18	19	20	21	
19	20	21	22	23	24	25	22	23	24	25	26	27	28	
26	27	28	29	30	31		29	30	31					

**April (15 Student Days)**  
 15-22 Spring Break

**May (21 Student Days)**  
 30 Memorial Day

**June (15 Student Days)**  
 17 Schools Closed  
 22 Graduation – East  
 22 Graduation – West  
 22 Last Day of School  
 23 Full Day Teacher in-service

**182 Student Days/187 Teacher Days**

**Incident Weather Make Up Days:**  
 Feb 21st  
 April 22nd  
 April 21st  
 April 20th

[Revised 6/30/2021]

If additional days are needed for either students and/or staff, they will be added to the end of the school year accordingly.

- No classes on days that are shaded.
- Circle indicates early dismissal for all students and staff.
- Last three days of school are early dismissal for elementary & middle schools. Schools will provide details.
- Early dismissal times: Grades Pre-K-5: 1pm; Grades 6-8: 12:15 pm; Grades 9-12: 11:45 am.

This calendar is subject to change! Check the district website ([www.chcl.org](http://www.chcl.org)) for updates.