

2023 SACC SUMMER CAMP

STUDENT REGISTRATION FORM

Download, Save & Email completed registration forms to STEP.Registration@chclc.org

All items in RED MUST be completed.

Child's Student ID#

Office Use	Medical	Custody	Other
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Child's Last Name	Child's First Name	School	Birthdate	Gender	Grade in Sept. 2023

List siblings in this Camp: Name: _____ Name: _____

A registration form is needed for each child.

Each child is required to participate for a minimum of two days during each chosen week.

Indicate your child's summer camp schedule by placing an "X" on the days each week that your child will attend.

Our camp's start date will alter if weather make-up dates extend the school year.

Due to the summertime closure of the school district on Fridays, SACC Summer Camp is not open on Fridays.

Week 1	June 26 th – June 29 th	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday
Week 2	July 3 rd , July 5 th – 6 th	<input type="checkbox"/> Monday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday
Week 3	July 10 th – July 13 th	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday
Week 4	July 17 th – July 20 th	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday
Week 5	July 24 th – July 27 th	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday
Week 6	July 31 st – August 3 rd	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday
Week 7	August 7 th – August 10 th	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday
Week 8	August 14 th – August 17 th	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday

Family Information Needed	Parent / Guardian #1 (please x appropriate <input type="checkbox"/> <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other If other, indicate relationship_____	Parent / Guardian #2 (please x appropriate <input type="checkbox"/> <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other If other, indicate relationship_____
Name		
Street Address		
City, State, Zip		
Home Phone		
Cell Phone		
E-mail		
Work Phone		
Child resides with	#1 Parent / Guardian <input type="checkbox"/> Yes <input type="checkbox"/> No	#2 Parent / Guardian <input type="checkbox"/> Yes <input type="checkbox"/> No
Custodial restrictions?	If yes, indicate and attach a certified copy of the court order signed by the Judge. <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, indicate and attach a certified copy of the court order signed by the Judge. <input type="checkbox"/> Yes <input type="checkbox"/> No

Child's Last Name	Child's First Name
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Only list adults who have permission to pick up your child from camp at any time. Authorized adults (18 years of age and older) require the child's name, the child's student ID number, and adult photo ID. Email notification is needed of any change in an adult who will have permission to pick up your child. This also applies to pick-ups in case of an emergency.

NAME	CELL PHONE	HOME PHONE	WORK PHONE

Share relevant **care information** that you have shared with your child's school that would be useful in meeting your child's needs in the camp. The camp nurse will administer medications once per camp day at midday. Parents with specific concerns regarding medical or care needs should contact the SACC Office by email and attach it to their registration form. A phone communication and/or meeting may be scheduled by the nurse. All children must be potty-trained. Parents or legal guardians may arrange to administer medications to their child during the hours of camp if needed.

Allergies: _____

Medical Conditions/Disabilities: _____

Current Medications/Dosage: _____

Check here if bringing medication for your child. Parents must provide physician's documentation and a signed school district "Medication Authorization Form" which permits the nurse to dispense medication. Ask your home school nurse to provide this documentation to the SACC Summer Camp Nurse.

At this program, does your child require: Epi-Pen Yes No Inhaler Yes No

Personal, social, emotional, speech, language, educational, physical, health, familial situations, etc.: _____

Are there any behaviors that we may see in your child that is likely to need adult attention? What have you found is the best way to handle this?

Indicate activities to be encouraged or restricted. _____

Lunch	My child will typically take the daily lunch provided by the camp. My child will always bring their own lunch from home.	<input type="checkbox"/> Yes <input type="checkbox"/> No (The lunch provided is one option per day. No alternatives will be provided. Examples include Pizza, Breakfast Items, Chicken Items, and Sandwiches) <input type="checkbox"/> Yes <input type="checkbox"/> No
T-Shirt Size	My child's t-shirt size is:	<input type="checkbox"/> Child Small <input type="checkbox"/> Child Medium <input type="checkbox"/> Child Large <input type="checkbox"/> Child X-Large <input type="checkbox"/> Adult Small <input type="checkbox"/> Adult Medium <input type="checkbox"/> Adult Large
Photo Release	I give permission for the SACC Summer Camp to use any photos taken of my child during the SACC Summer Camp.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, names will not be used.)

MEDICAL PERMISSION: If a medical emergency arises, the staff will first attempt to contact a parent. If the parent cannot be reached or the emergency is such that immediate medical attention is necessary, your child will be treated by Professional Emergency Personnel. Enrollment in the camp allows the program's nurse access to your child's school health care plan and district medical paperwork. Medical and care information will be shared with the Coordinator, camp supervisors, and lead teachers in order to care for the children.

CARE INFORMATION: Failure to provide medical care information or special care information will result in suspension from the program until the information is provided and time can be allocated for a needs assessment and care planning.

RELOCATION: It may be necessary to relocate the children and staff to another school in the district due to an unforeseen situation at the camp such as a utility outage, work being conducted at the school, or other situations that may occur. The relocation to another school would be by district-approved school buses and could take place on extremely short notice. Families would be contacted as soon as possible by the SACC Office or the District Notification System.

PARENTAL PERMISSION: I give permission for my child to participate in camp field trips, swimming at the swim club, and other camp activities. The children will be bussed to and from the school to the Woodcrest Recreation Association. I accept full responsibility for my child's acts while in the camp and release and absolve the Board of Education from any liability.

ADDITIONAL SACC SUMMER CAMP INFORMATION

Prior to enrolling, consider the long hours of SACC Summer Camp and the activities, as they might be too challenging of an experience to be successful and to do well. Please refer to the Behavior Management and Discharge Policy (below).

SACC SUMMER CAMP TUITION

- The registration deadline is April 1, 2023, unless the camp is full prior to.
- The tuition balance for weeks 1, 2, 3, and 4 is due by May 22, 2023. The tuition balance for weeks 5, 6, 7, and 8 is due by June 22, 2023.
- Any changes or cancellations made on or after June 1, 2023, must result in the forfeit of the tuition paid.
- We do not provide a make-up day, credit, or refund when a camper does not attend a registered day. It is expected that campers will attend on the days registered as that is when we assign staffing, supports, and commit funding for the campers.
- If your child will, also, be attending Extended School Year (ESY) please send an email notification to the SACC Office. This program is not altered to accommodate other schedules.

BEHAVIOR MANAGEMENT AND DISCHARGE POLICY

The SACC Summer Camp will apply discipline in agreement with the School District's Code of Student Conduct policy and Anti-Bullying policy. Effective programs require an orderly environment where all children are entitled to a safe and pleasant experience. Positive behavior in children is encouraged and reinforced. The emphasis on positive behavior creates an atmosphere of mutual respect and the appreciation of individual differences among staff, students, and parents as well as the respect for District and community property. Students are expected to conduct themselves in keeping with their level of maturity and in such a way as to demonstrate proper regard for the rights and welfare of other students. The policies assist students with the establishment of the boundaries between acceptable and unacceptable behavior in an atmosphere that encourages children to grow in self-discipline.

- Children are to respect the rights and welfare of others, including the right to be a part of programs in an environment that is orderly and disciplined.
- Students are expected to know and exercise positive modes of behavior and good manners.
- Children assume personal responsibility for acting with respect and civility and shall not contribute to any infraction which may be observed.
- Students abide by school rules that have been developed to assure the safety of all those in the school community.
- Children should communicate with peers and those in authority with respect and consideration, and assume responsibility for one's own behavior and speech.
- Students respect school property and help to keep it free from damage.
- At times a child may be redirected, provided time to sit and reflect, or asked to suggest better ways to handle a situation in the future.

The SACC Summer Camp cannot serve children who display chronically disruptive behavior.

- Disruptive behavior is defined as verbal, physical, or other forms of abuse or activity including acts that instill a sense of anxiety and fear in other students which may cause distress or a reluctance to attend a program. This may include but is not limited to: physical or emotional harm to other children, bullying, verbal harassment of peers or staff, an unauthorized departure from the school grounds, ignoring or disobeying the rules which guide behavior during the program, or behavior that requires constant attention.
- These examples of situations leading to termination are just examples and are not exclusive causes. If a child cannot adjust to the program setting and behave appropriately, the child may be discharged. Suspension from the program and discharge from the program is at the discretion of the coordinators.
- Reasonable efforts are made to assist children to adjust to the program settings. Staff members consider the interests of the children in their group and seek suggestions in planning activities and class rules. Staff members confer with parents of children who have special needs to help the children participate successfully in the programs.
- Disruptive behavior will be written in an incident report which will be given to the parent/guardian to read and sign. The report is then sent to the SACC/STEP Office. When a child receives three written behavior-related reports, the child will be suspended effective at the end of the day of the third report.
- During the first week of the suspension, the parents/guardians, staff member, and a Coordinator or Camp Supervisor will confer to collaboratively identify the problem, develop strategies to solve the problem and determine the conditions for reinstatement.
- Parents/guardians will be responsible for the payment of tuition during the period of suspension or until the child is withdrawn by the parents/guardians or discharged by a Coordinator or Supervisor.
- If a child is reinstated into the program and receives another behavior-related incident report, the Coordinator or Supervisor may discharge the child immediately, including if necessary, notifying the parent/guardian or emergency contact to come and get the child.
- If the severity of a problem is great enough to threaten the safety of the child or other children in the program, the discharge will be effective immediately after the Camp Supervisor consults with the Coordinator and/or Assistant Coordinator who will notify the parent/guardian or emergency contact.

I certify that the information provided on this SACC Summer Camp form is accurate, true, and complete.

Signature of Parent / Guardian #1 _____ Signature of Parent / Guardian # 2 _____