

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

December 19, 2017 @ 6:15 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

Human Resources Matters

- Negotiations
- Legal Matters Update

ACTION AGENDA
December 19, 2017

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaisons: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
December 19, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Out of District Student Placements for the 2017-2018 School Year
2. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year

ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR THE 2017-2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the December 2017 cycle. There are 5 submissions.

| Vendor | ID | Term | RSY | RSY Aide | ESY | Amt |
|--------------------------|----------------|-------------------------|---------------|-----------------|--------------|----------------|
| Bonnie Brae* | 3006332 | 7/10/17-6/30/18 | 64,800 | | 7,200 | 72,000 |
| Garfield | 3015281 | 11/20/17-6/30/18 | 39,301 | | | 39,301 |
| Hunterdon County ESC | 3014963 | 10/2/17-6/30/18 | 36,135 | | | 36,135 |
| Salem County SSSD | 3000872 | 10/19/17-6/30/18 | | 38,438 | | 38,438 |
| YALE** | 3006293 | 7/5/17-6/30/18 | 57,966 | | 9,661 | 67,627 |
| | | | | | Total | 253,501 |

*Contract received on 11/28/17.

**Contract received on 11/20/17.

ACTION AGENDA
December 19, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|-----------------------------------|---|----------------------|--|
| A | Jared Peltzman Johnson | Leaders to Learn from 2018, Washington, DC | 4/11-12, 2018 | \$1,358.73 Registration/ Lodging/Mileage/ Tolls/Parking/Meals |
| B | Jim Wence Central | AMTNJ Winter Conference, Monroe Twp., NJ | 2/7/18 | \$213.21 Registration/Mileage/ Tolls Title IA |
| C | Pat McHenry Central | AMTNJ Winter Conference, Monroe Twp., NJ | 2/7/18 | \$213.21 Registration/Mileage/ Tolls Title IA |
| D | Michelle Smith Central | AMTNJ Winter Conference, Monroe Twp., NJ | 2/7/18 | \$213.21 Registration/Mileage/ Tolls Title IA |
| E | Dennis Perry East HS | AMTNJ Winter Conference, Monroe Twp., NJ | 2/7/18 | \$214.20 Registration/Mileage/ Tolls Title IA |

ACTION AGENDA
December 19, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|--------------------------------------|---|-------------------------------------|--|
| F | Kwame Morton West HS | AMTNJ Winter Conference, Monroe Twp., NJ | 2/7/18 | \$213.21 Registration/Mileage/ Tolls Title IA |
| G | Genna Wilensky Paine | Seeing Stars – Lindamood Bell Workshop, Plainsboro, NJ | 3/20-21, 2018 | \$797.61 Registration/Mileage Title IA |
| H | Karen Sinai Politz Day School | Significantly Strengthen Your STEM Instruction, Cherry Hill, NJ | 2/1/18 | \$229.00 Registration Title IA |
| I | Tami Krupnick Politz Day School | Significantly Strengthen Your STEM Instruction, Cherry Hill, NJ | 2/1/18 | \$229.00 Registration Title IA |
| J | Linda Moskowitz Politz Day School | Significantly Strengthen Your STEM Instruction, Cherry Hill, NJ | 2/1/18 | \$229.00 Registration Title IA |
| K | Barbara Wolf Politz Day School | Significantly Strengthen Your STEM Instruction, Cherry Hill, NJ | 2/1/18 | \$229.00 Registration Title IA |
| L | Linda King Central | Employee Training & Safety Education, Cherry Hill, NJ | 1/20, 1/27, 2/3, 2/17, 2018 | \$646.00 Registration |
| M | Linda King Central | Financial Operations, Cherry Hill, NJ | 3/3, 3/17, 4/7, 4/21, 4/28, 2018 | \$556.00 Registration |

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Change Orders
5. Resolution for the Award of Transportation
6. Resolution Approving Transfer of Funds to Allow for Proper Funding of Construction Project – Crawl Space Ventilation and Modifications at Barton Elementary School
7. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR OCTOBER 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of October 31, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2017

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending October 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR OCTOBER 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of October 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|-----------------------------------|-------------------------------|---|
| Payroll & FICA | \$11,913,785.59 | Payroll Dates: 11/15/17 – 12/15/17 |
| Food Service | \$287,886.92 | 11/22/17 |
| SACC Bill List (1 st) | \$340.00 | 12/19/17 |
| SACC Bill List (2 nd) | <u>\$5,584.04</u> | |
| Grand Total | <u>\$12,207,596.55</u> | |

f) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated December 19, 2017 in the amount of \$13,052.52 and \$2,618,714.56 be approved as submitted.

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT**

WHEREAS, pursuant to N.J.A.C. 6A:27-11.2, all school bus emergency first drills have been successfully completed at all schools as indicated. Reports are kept on file in the Transportation Department office.

| SCHOOL | DATE & TIME | SCHOOL LOCATION | ROUTES | WALKERS | PRINCIPAL/ SUPERVISOR |
|--------------------------------|--|----------------------------|---|---------|----------------------------------|
| Alternative High School | 9/19/17 2:15PM | 45 Ranoldo Terrace | AV1-AV6 | n/a | Dr. Lawyer Chapman |
| High School East | 10/18/2017 6:50AM | 1750 Kresson Road | E1-32, EW1-8, Q-P917 | n/a | Mr. Lou Papa |
| High School West | 9/27/2017 7:25AM | 2101 Chapel Avenue | WE1-4, W1-16, CHV23, 65-69 | n/a | Ms. Donean Chinn- Parker |
| Beck Middle School | 10/12&13/17 8:00AM | 950 Cropwell Road | B1-19, CHV2-5, 25 | Yes | Mr. Bernard O'Connor |
| Carusi Middle School | 10/4/2017 8:00AM | 315 Roosevelt Drive | C1-20, CHV-8,11,14 | Yes | Dr. John Cafagna |
| Rosa Middle School | 9/12/17 7:30AM | 485 Browning Lane | R1-R21, CHV10,22,24,74 | n/a | Mr. George Guy |
| Barclay Early Childhood Center | 10/13/17 8:45,9:30,12:45 / 10/20/17 1:30 | 1220 Winston Way | BCV3,4,5,8,9,10,12- 15,17,18,19,20,22-28 | Yes | Ms. Karen Rockhill |
| Barton Elementary School | 9/28/17 9:15AM | 223 Rhode Island Avenue | CBI-CB8 , JS4, CHV12,21,26 | Yes | Mr. Sean Sweeny |
| Cooper Elementary School | 10/11/2017 9:30AM | 1960 Greentree Road | JC1-2, CHV15,16,18,19,20 | Yes | Ms. Rebecca Tiernan |
| Harte Elementary School | 9/28/2017 8:45AM | 1909 Queen Ann Drive | BH1-4, CHV13,34-37 | Yes | Dr. Neil Burti |
| Johnson Elementary School | 10/18/2017 9:00AM | 500 Kresson Road | JJ1-10, CHV28-32,79 | Yes | Mr. Jared Peltzman |
| Kilmer Elementary School | 9/19/2017 9:05AM | 2900 Chapel Avenue | JK1-7, TP-5, BCV-7 | Yes | Mrs. Eloisa DeJesus- Woodruff |
| Kingston Elementary School | 10/16/2017 9:05AM | 320 Kingston Road | KG1,2, CHV38-43 | Yes | Dr. William Marble |
| Knight Elementary School | 9/28/17 9:00AM | 140 Old Carriage Road | RK1-6, RKK1-3, CHV44- 48 | Yes | Mr. Eugene Park |
| Mann Elementary School | 9/25/17 8:45AM | 150 Walt Whitman Boulevard | HM1,2,3,5, CHV49-52 | No | Dr. Shilpa Davé |
| Paine Elementary School | 11/3/2017 8:30AM, 12:30PM | 4001 Church Road | TP1-4, TP-6, TP-8, TPK- 3, CHV53-56 | Yes | Dr. Kirk Rickansrud |
| Sharp Elementary School | 9/20/17 8:40AM | 300 Old Orchard Road | JS-1,JS-3, JS-5, CHV27, CHV57-CHV62 | Yes | Mr. Ric Miscioscia |
| Stockton Elementary School | 9/29/17 8:40AM | 200 Wexford Drive | RS1-7, 9, CHV63,64,76,77, BCV-6 | Yes | Mr. Jim Riordan |
| Woodcrest Elementary School | 10/10/2017 9:00AM | 400 Cranford Drive | WC2,4,5,6, CHV71,72,73 | Yes | Mr. Jonathan Cohen |

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1718-20 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – MCKINNEY-VENTO TRANSPORTATION AND REGULAR EDUCATION RE-BID – SPECIAL EDUCATION TRANSPORTATION 2017/2018 SCHOOL YEAR (12-13-17)

RECOMMENDATION:

It is recommended that Bid #1718-20 – student transportation services to and from school – McKinney-Vento transportation regular education, special education and regular education re-bid for the 2017/2018 school year be awarded as follows based on the lowest responsive and responsible bidder.

| Type | Vendor | # of Routes | Per Diem | Aide (if needed) | Inc/Dec | Total Annual Cost |
|-----------------------|---------------------------------|--------------------|-----------------|-------------------------|----------------|--------------------------|
| McKinney Vento | Holcomb Trans., LLC | 1 | \$282.00 | \$69.00 | \$1.00 | \$31,020.00 |
| McKinney Vento | T&L | 1 | \$99.00 | \$ - | \$0.50 | \$10,890.00 |
| McKinney Vento | First Student (Lawnside) | 1 | \$249.00 | \$100.00 | \$1.50 | \$28,635.00 |
| Regular Ed | First Student (Lawnside) | 1 | \$229.00 | \$100.00 | \$1.50 | \$25,190.00 |

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS - continued

b) #1718-18 – SITE IMPROVEMENTS AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL PROPERTIES (12-1-17)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for Site Improvements and Related Work at Various Cherry Hill Board of Education Sites (“Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on December 1, 2017 at 2:00 p.m.;

WHEREAS, eight (8) contractors submitted bids in the following amounts:

| <u>Bidders</u> | <u>Base Bid</u> | <u>Alternate SOC-1A</u> | <u>Alternate SOC - 1B</u> | <u>Alternate SOC-1C</u> | <u>Total Base Bid plus Alternates</u> |
|-------------------------------|-----------------|-------------------------|---------------------------|-------------------------|---------------------------------------|
| Asphalt Solutions | 104,090 | 16,500 | 15,298 | 15,298 | 151,186 |
| Command Co. Inc. | 127,000 | 11,700 | 14,700 | 14,700 | 168,100 |
| S. Batasta Construction, Inc. | 150,000 | 19,900 | 26,500 | 27,750 | 224,150 |
| A-Tech Concrete Co. | 183,000 | 19,000 | 16,000 | 16,000 | 234,000 |
| Coastal Land Contractors | 161,782 | 28,958 | 28,931 | 25,615 | 245,286 |
| Levy Construction Co. Inc. | 195,600 | 32,800 | 22,000 | 22,000 | 272,400 |
| W.J. Gross, Inc. | 269,830 | 16,070 | 15,190 | 15,190 | 316,280 |
| General Civil Company | 348,660 | 24,610 | 16,820 | 33,640 | 423,730 |

WHEREAS, the Board’s administration has recommended that the Board award the contract in the amount of the base bid plus alternates;

WHEREAS, the Board’s administration has determined that the lowest bid be rejected because the bidder, Asphalt Solutions, is not properly qualified by the State of New Jersey, Division of Property Management and Construction, in one of the categories required by the bid specifications;

WHEREAS, the Board’s administration has determined that Command Co., Inc. submitted the lowest responsive/responsible bid, for a total amount of \$168,100;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Assistant Superintendent-Business, that the Board hereby awards a construction contract for the Project to Command Co., Inc. in the amount of One Hundred Sixty Eight Thousand One Hundred Dollars (\$168,100); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) SOFFIT REPLACEMENT AT KINGSTON ELEMENTARY SCHOOL
 PROJECT #1617-6 (3-17-17)

RECOMMENDATION:

Board approval is requested for Change Order 001, Project #1617-6 Soffit Replacement at Kingston Elementary School be issued to Coastal Land Contractors, Pittsgrove, NJ to reduce the unexpended allowance (deduct) \$27,500.00.

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) SHUTTLE WITH WHEELCHAIR / WHEELCHAIR

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

| School | Route | Original Route | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|----------------------------------|----------------------|----------------|--------------------------------|---------------|---|--------|---------------------|--------------------|-------------|
| Rosa International Middle School | ROSA-X1 (Shuttle WC) | n/a | First Student, Inc. (Lawnside) | 1 | 11/29/17-6/13/18 (Tuesday & Wednesday Only) | 53 | \$219.00 | \$52.00 | \$14,363.00 |
| Bancroft School (Haddonfield) | Q-BNW3 / Wheelchair | n/a | First Student, Inc. (Lawnside) | 1 | 12/1/17-12/20/17 | 14 | \$255.10 | \$51.00 | \$4,285.40 |

Account Code: 11-000-270-514-83-0001

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- continued

b) MCKINNEY-VENTO / DCP&P

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

| School | Route | Transport From | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|---|----------------|-----------------------|---|---------------|------------------------|-----------|---------------------|--------------------|-------------------|
| Longfellow Elementary School | Q-P1117 | Collingswood, NJ | First Student, Inc. (Lawnside) | 1 | 11/14/17-12/22/17 | 27 | \$219.10 | n/a | \$5,915.70 |
| John A. Carusi Middle School, Kingston Elementary School | Q-P1217 | Pennsauken, NJ | All Occasions Transport Services, Inc. | 2 | 12/8/17-2/28/18 | 50 | \$160.00 | n/a | \$8,000.00 |

Account Code: 11-000-270-511-83-0001

| School | Route | Transport From | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|----------------------|---------|----------------|-------------------------------|---------------|------------------|--------|---------------------|--------------------|------------|
| Archway Lower School | Q-MA17D | Pennsauken, NJ | West Berlin Bus Service, Inc. | 1 | 12/1/17-12/22/17 | 16 | \$139.00 | n/a | \$2,224.00 |

Account Code: 11-000-270-514-83-0001

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- continued

c) ADDED AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

| School | Route | Original Route | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|-----------------------|-----------------------|----------------|--------------------------|---------------|------------------|--------|---------------------|--------------------|------------|
| Garfield Park Academy | GP-1A (Added Aide) | GP-1 | T&L Transportation, Inc. | 1 | 11/27/17-6/22/18 | 133 | n/a | \$45.00 | \$5,985.00 |

Account Code: 11-000-270-514-83-0001

d) REGULAR EDUCATION

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

| School | Route | Original Route | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|---|------------------------|----------------|-----------------------------|---------------|------------------|--------|-------------------------|--------------------|-------------|
| Cherry Hill H.S. East, Henry C. Beck Middle, Horace Mann, and Clara Barton Elementary Schools | E-20, B-10, HM-1, CB-4 | n/a | Hillman's Bus Service, Inc. | n/a | 11/1/17-11/30/17 | 18 | \$154.00 (per route) | n/a | \$11,088.00 |

Account Code: 11-000-270-511-83-0001

ACTION AGENDA
December 19, 2017

B. BUSINESS AND FACILITIES

ITEM 6. RESOLUTION APPROVING TRANSFER OF FUNDS TO ALLOW FOR PROPER FUNDING OF CONSTRUCTION PROJECT CRAWL SPACE VENTILATION AND MODIFICATIONS AT BARTON ELEMENTARY SCHOOL

BE IT RESOLVED that the following capital project is completed and has remaining funds in the local share budget, and

BE IT FURTHER RESOLVED that the capital project, Barton Crawl Space (Project #8095), has a need to increase the budget by \$200,000 due to the award of the project,

NOW, THEREFORE BE IT RESOLVED that the Board of Education does hereby approve reallocating the remaining local share of the capital projects to the Barton Crawl Space (Project #8095), as follows:

Transfer from:

Project #8101 (GS-5069) Woodcrest Electrical, Water Piping, HVAC (\$200,000)
Account # 30-000-400-450-36-8101

Transfer to:

Project #8095 (GS-5045) Barton Crawl Space \$200,000
Account # 30-000-400-450-03-8095

ITEM 7. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---------------|---|--------------------------------|--------------|
| Barton | Monetary- to be used to purchase a teleprompter | Patient First | \$1,000.00 |
| Carusi | Monetary- to be used for startup funds for N.D STEM Impact Plan | University of Notre Dame | \$1,000.00 |

Motion _____ Second _____ Vote _____

ACTION AGENDA

December 19, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Location</u> | <u>Assignment</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------|-----------------|-------------------|---------------|-----------------------|---------------|
| Steven Ferenzi | CHHS West | Art | \$59,000 | 7/01/18 | Retirement |

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Location</u> | <u>Assignment</u> | <u>Salary</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------|-----------------|-----------------------------------|---------------|-----------------------|---------------|
| Joyce Phillips | CHHS West | Exceptional Educational Assistant | \$17,531 | 12/25/17 | Personal |
| Nelli German | Malberg | Cleaner | \$32,277 | 01/01/18 | Personal |

ACTION AGENDA

December 19, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

None at this time.

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|------------------|---|-----------------------|---------------------|
| John Consuegra** | CHHS East-Volunteer Athletic Aide, Boys Lacrosse | 9/01/17-6/30/18 | ----- |
| LaCeda Nelson** | CHHS West – Director, Cheer-Dance (Winter) | 12/11/17-6/30/18 | \$2,410 Prorated |

**Outside District employee (New)

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 12/20/17-6/30/18.

| <u>Name</u> | <u>Name</u> |
|--------------|--------------|
| Martin Pells | Kayla Snyder |

(d) Substitute Nurse

RECOMMENDATION:

Be it resolved that Jennifer Niven be approved as a substitute nurse effective 12/20/17-6/30/18.

(e) Practicum in Speech Language

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum in speech language in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Specialist/School</u> |
|----------------|---------------------------|------------------------|--------------------------------------|
| Casey Matthews | La Salle | 1/23/18-5/11/18 | Lori Combs/Kilmer |

ACTION AGENDA

December 19, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Clinical Practice Placement

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical practice placement in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|----------------|---------------------------|---------------------------------------|-----------------------------------|
| Megan Ahern | Rowan | 1/16/18-5/04/18 & 9/04/18-12/20/18 | Maureen DiVietro/Kilmer |
| Marion Morrone | Rowan | 1/16/18-5/04/18 & 9/04/18-12/20/18 | Melissa Bergstrom/Knight |

(g) Fieldwork - OT

RECOMMENDATION:

Be it resolved that the persons listed be approved for a occupational therapy fieldwork placement in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating OT/School</u> |
|--------------------|----------------------------|------------------------|------------------------------|
| Rachelle Aningolan | University of the Sciences | 3/12/18-3/16/18 | Amanda Dickinson/Cooper |

(h) Classroom Observation - ESL

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|----------------|---------------------------|------------------------|-----------------------------------|
| Melanie Hudson | Grand Canyon University | 12/12/17-12/22/17 | Lisa Seward/Johnson |

ACTION AGENDA

December 19, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(i) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teachers/School</u> |
|------------------------|----------------------------------|-------------------------------|---|
| Kaley Harrison-Walker | University of Montana | 1/22/18-5/4/18 | Jodi Raditz, Susan Young, Lillian Halden, Jules Farkas / Rosa |
| Kakali Paramguru | Temple | 2/02/18-4/27/18 | Vanessa Brittin, Tracy Maita & Jayne Schafer/Barclay |
| Dina Terilla | Stockton | 1/26/18-4/28/18 | Sherrilynn Buttenbaum-Adamson/CHHS West |
| Marissa Williamson | Rowan | 1/29/18-3/07/18 | Timothy Dempster/Mann & Woodcrest |
| Marissa Williamson | Rowan | 3/19/18-4/23/18 | Robyn Housman/Rosa |
| Matthew Adams | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Antonina Bernard | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Nicolette Biddle | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Layne Centrella Mossop | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| James Chiara | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Daniel Eyerman | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Aimee Ferez | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Kayode Gloster | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Raymond King | Rowan | 2/23/18-3/23/18 | Lauri Lausi/CHHS East |
| Molly McDonald | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Kathryn Pepe | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Elisabeth Pirolli | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Samantha Ruvo | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Madison Schille | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Joshua Springer | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Alexandra Vitarelli | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Kayleigh Whitmore | Rowan | 2/23/18-3/23/18 | Heather Lockart/CHHS East |
| Kirsten Hoffman | Rowan | 2/02/18-3/29/18 | Melissa McNab/Rosa |
| Markus Nurnberg | Rowan | 2/02/18-3/29/18 | Melissa McNab/Rosa |
| Keri Puleio | Rowan | 2/02/18-3/29/18 | Melissa McNab/Rosa |

ACTION AGENDA

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(j) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|--------------|---------------------------|------------------------|---|
| Dina Terilla | Stockton | 9/04/18-12/08/18 | Sherrilyne Bittenbaum-Adamson/CHHS West |

(k) Weight Room Supervision

RECOMMENDATION:

Be it resolved that Brian Wright be approved as Weight Room Supervisory at CHHS West effective 12/20/17-6/30/18 at the hourly rate of \$22.46, not to exceed 90 hours and \$2,200.

(l) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed from Rosa Middle School be approved to participate in the environmental residency program at Mt. Misery effective 2/28/18-3/02/18; 3/06/18-3/09/18; and 3/20/18-3/23/18, at the overnight rate of \$190.98/night, per teacher for a total cost of \$1145.88/teacher.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|----------------------|--------------------------|----------------|---------------------------|
| Cheryl Aboloff | Judithann Albuquerque | Natalie Alonso | Waleska Batista- Arias |
| Chai Chuenmark | Matthew Cieslik | Teresa Convery | John Deitelbaum |
| Christopher DelRossi | Stacie Dykes | Min Felix | Jennifer Heller |
| Edward Hernandez | Sarina Hoell | Katie Kostin | Bruce Krohn |
| Caryn Mazol | Brendan McGovern | Janet Merin | Justin Meyers |
| Julia O'Connor | Kimberly Pennock | Erin Riley | Marcia Ruberg |
| Gail Trocola | Elizabeth Wegoye | Susan Young | John Young |

No Monetary Compensation – Principal/Assistant Principals

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-------------|-----------------|-----------------|
| George Guy | Lynne Vosbikian | George Zografos |

ACTION AGENDA

December 19, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

None at this time.

(b) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed from Rosa Middle School be approved to participate in the district's environmental education residency program at Mt. Misery effective 2/28/18-3/02/18; 3/06/18-3/09/18; 3/20/18-3/23/18, at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate.

| <u>Name</u> | <u>Hourly Rate</u> | <u>Name</u> | <u>Hourly Rate</u> |
|----------------|--------------------|----------------------------|--------------------|
| Staci Boiskin | \$12.09 | Charlotte Burton | \$16.78 |
| Jamie Cooper | \$10.42 | Noelle Drake-Hollingsworth | \$10.70 |
| Clare Gillooly | \$11.53 | Meagan Koller | \$10.22 |
| Tara Kuroda | \$10.42 | Conor McVeigh | \$10.22 |
| Zachary Taylor | \$10.22 | | |

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|------------------------------------|--|--|
| Lisa Aleardi | CHHS West – Mathematics | Leave with pay 9/01/17-12/07/17 (am); Leave without pay 12/07/17 (PM)-2/14/18 (revised for dates) |
| Christine Buchanan Julie Cabnet | CHHS West – Home Economics Mann – Special Education | Leave with pay 11/08/17-12/01/17 Leave with pay 2/07/18-2/13/18; Leave without pay 2/14/18-6/30/18 |
| Alicia DeMarco Brian Hanlon | Kilmer – 4 th Grade Rosa – Special Education | Leave with pay 10/17/17-11/30/17 Leave with pay 11/27/17-12/01/17; Leave without pay 12/04/17-TBD |
| Elise Kaplow | Kilmer – Teacher Coach | Leave without pay 1/02/18-TBD (leave extended) |

ACTION AGENDA

December 19, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------------|--------------------------------------|--|
| Larissa Kohler | Carusi – Mathematics | Leave with pay 11/28/17-1/11/18; Leave without pay 1/12/18-2/09/18 (revised for dates) |
| Juliane Lane | Beck – Guidance | Leave with pay 11/22/17-12/21/17; Leave without pay 12/22/17-5/21/18 |
| Judianne Mayo | Harte – Special Education | Leave with pay 11/07/17-11/24/17 |
| Cynthia Nieves | Beck – Humanities | Leave with pay 11/01/17-12/08/17 (revised for dates) |
| Elizabeth Reilly-Stern | Harte – Media Specialist | Leave without pay 11/15/17-11/30/17 (revised for dates) |
| Michael Robinson | Woodcrest/Harte – Art | Leave without pay 11/27/17-1/15/18 |
| Dana Tete | CHHS East – Special Education | Leave with pay 10/11/17-12/08/17 |

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|------------------------------------|--|--|
| Elizabeth Alper | Harte – Educational Assistant | Leave without pay 10/30/17-11/17/17 |
| Linda Badtorff | Barton – Educational Assistant | Leave with pay 11/30/17-12/14/17; Leave without pay 12/15/17-2/12/18 |
| Maureen Barreras | Cooper – SACC, Teacher II | Leave with pay 11/07/17-11/21/17 (am); Leave without pay 11/21/17 (pm)- 1/01/18 (revised for dates) |
| Roberta Croce | Alternative High School – Educational Assistant | Intermittent Leave without pay 11/29/17- 2/28/18 |
| Karen Dawson | Cooper – EDCC, Teacher | Leave with pay 11/01/17-1/05/18 |
| John Earl | District –Floating Head Custodian | Leave with pay 11/27/17-12/08/17 |
| Bernadette Hickey | Barclay – COTA | Leave with pay 12/12/17-1/15/18 |
| Juan Santana | CHHS East – Cleaner | Leave with pay 10/31/17-11/20/17; Leave without pay 11/21/17-11/30/17 (revised for dates) |
| Esther Twum- Acheampong | Sharp – Educational Assistant | Leave with pay 12/18/17-12/19/17; Leave without pay 12/20/17-12/22/17 |
| Nancy Walsh | Kilmer – SACC, Aide | Leave with pay 10/23/17-12/01/17 |

ACTION AGENDA

December 19, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Effective Dates</u> | <u>Amount</u> |
|-------------------|-------------------|---------------|------------------------|---------------|
| Erik Radbill* | English | CHHS East | 9/27/17-12/08/17 | \$3,776 |
| Monica Gonzalez* | English | CHHS East | 9/27/17-12/08/17 | \$3,567 |
| Tanitra Rogers* | Study Skills | CHHS East | 9/27/17-12/08/17 | \$2,757 |
| Michelle Macconi* | English | CHHS East | 9/27/17-12/08/17 | \$2,757 |
| David Allen* | English | CHHS East | 9/27/17-12/08/17 | \$4,536 |
| Andrea Schafer | Mathematics | Carusi | 12/18/17-2/09/18 | \$1,753 |
| Thea Dorado | Mathematics | Carusi | 12/18/17-2/09/18 | \$1,506 |

*Revised for dates and amount

(b) Payment to Presenter

RECOMMENDATION:

Be it resolved that the persons listed be approved to present after school workshops effective 1/02/18-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---------------|------------------|-------------------|-----------------|
| Jamie Grenier | Alison McCartney | Lauren Miscioscia | Linda Patterson |

Motion _____ Second _____ Vote _____

ACTION AGENDA
December 19, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING OF POLICIES

- Draft Policy 1250: Civility
- Draft Policy 5330.04: Administering an Opioid Antidote

RECOMMENDATION:

It is recommended that the policies be approved for second reading and adoption as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

| <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 17-18: 08 | | 17-18: 3799 | | 17-18: 3842 | |
| 17-18: 09 | | 17-18: 3800 | | 17-18: 3863 | |
| 17-18: 3769 | | 17-18: 3801 | | 17-18: 3864 | |
| 17-18: 3771 | | 17-18: 3812 | | 17-18: 3871 | |
| 17-18: 3789 | | 17-18: 3816 | | 17-18: 3873 | |
| 17-18: 3795 | | 17-18: 3830 | | 17-18: 3874 | |
| 17-18: 3796 | | 17-18: 3838 | | 17-18: 3877 | |
| 17-18: 3797 | | 17-18: 3839 | | 17-18: 3879 | |
| 17-18: 3798 | | 17-18: 3840 | | 17-18: 3894 | |

Motion: _____ Second: _____ Vote: _____

ACTION AGENDA
December 19, 2017

E. STRATEGIC PLANNING

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Approval of the “Cherry Hill 2020: Clear Vision for the Future” Plan

ITEM 1. APPROVAL OF THE “CHERRY HILL 2020: CLEAR VISION FOR THE FUTURE” PLAN

RECOMMENDATION:

It is recommended that the Board approve the “Cherry Hill 2020: Clear Vision for the Future” Plan.

Motion_____Second_____Vote_____