

**CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**July 12, 2016 @ 6:40 P.M.**

**AGENDA**

Attorney Client Privilege

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
July 12, 2016  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mrs. Carol Matlack, President  
Dr. J. Barry Dickinson, Vice President  
Mr. Eric Goodwin  
Mrs. Kathy Judge  
Mr. Steven Robbins  
Mr. Elliott Roth  
Mrs. Lisa Saidel  
Mrs. Jane Scarpellino  
Mr. Ken Tomlinson, Jr.

*Student Representatives to the Board of Education*

*Kaitlyn Boyle, H.S. East*                      *Molly Burch, H.S. West*  
*Ezra Nugiel, H.S. East Alternate*                      *Abby Spencer, H.S. West Alternate*

*Dr. Joseph Meloche, Superintendent*

*Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary*

*Dr. Farrah Mahan, Director of Curriculum*

*Ms. LaCoyya Weathington, Director of Pupil Services*

*Ms. Nancy Adrian, Director of Human Resources*

*Mr. Donald Bart, Director of Support Operations*

*Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Pledge of Allegiance*

*Public Discussion (up to three minutes per person)*

*Action Agenda*

**SPECIAL ACTION AGENDA**  
**July 12, 2016**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Steve Robbins, Jane Scarpellino, Ken Tomlinson, Jr.

**Business & Facilities Committee Members (blue)**

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Jane Scarpellino, Ken Tomlinson, Jr.

**Policy & Legislation Committee Members (green)**

Chairperson: Eric Goodwin

Administrative Liaison: Don Bart

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

**Strategic Planning (buff)**

Chairperson: Elliott Roth

Administrative Liaison: Lynn E. Shugars

Carol Matlack, Kathy Judge, Lisa Saidel

## **SPECIAL ACTION AGENDA**

July 12, 2016

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

**SPECIAL ACTION AGENDA**

**July 12, 2016**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. *Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated June 29, 2016 in the amount of \$963,768.78 be approved as submitted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignments/Salary Change – Non-Certificated
5. Other Compensation – Certified
6. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Allison Spence	Barton .5/CHHS East .5- ESL (\$53,681)	7/01/16	Personal
Kelly Germscheid	CHHS East-World Language (Spanish-\$52,335)	7/01/16	Personal
Annemarie Hunt	Stockton-Grade 1 (\$94,517)	7/01/16	Retirement

**SPECIAL ACTION AGENDA**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Angela Carroll	Barton-Title I (Replacing K. Staeck-budget #20-233-100-101-03-0100)	9/01/16-6/30/17	\$48,577 (Bachelors-step 1)
Joseph Campisi	District-Assistant Superintendent K-12 (Replacing J. Meloche-budget #11-000-230-100-72-0100)	On or about 11/01/16-6/30/17	\$165,000 prorated
Jessica Nuzzo	Beck-French (Replacing E. Briggs-budget #11-130-100-101-40-0100)	9/01/16-6/30/17	\$48,987 (Bachelors-step 3)
Emma Officer	Beck-Special Education (Replacing J. McCoy-budget #11-213-100-101-40-0100)	9/01/16-6/30/17	\$48,577 (Bachelors-step 1)

(b) Title I Summer Academy-  
Wrap Around and Child Care

**RECOMMENDATION:**

Be it resolved that the hourly rate of the persons listed be adjusted from the rate approved on the previous agenda for the wrap around and child care program at Paine Elementary School (including a meeting on 7/01/16). Monies budgeted from account #20-233-100-101-58-0140 (not to exceed \$21,000).

Nurses – Hourly Rate \$45.20

Name

Lillian Bloyne  
Lee Anne Keesal

Name

Lynn Richter

**SPECIAL ACTION AGENDA**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(c) Title I Booster Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Title I Summer Booster Program at Carusi Middle School effective 7/15/16-8/30/16 at the rate of \$45.20/hr (not to exceed a total of \$12,204). Monies budgeted from account #20-233-100-101-45-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Benjamin Acquesta	Rilana Alvarez	Luke Alvarez
Nina Anastasia	Paula Antonelli	Denise Augustyn
Parry Barclay	Rosemarie Blumenstein	Robert Bonnet
Katelyn Bower	Ayanna Boxley	Kevin Brake
Martha Brown	Joanna Browne	Carmella Buono-Tomasetti
Kathleen Burns	Meredith Callahan	Lindsay Ciemiengo
Kathleen Connelly	Michelle Cornoa	Michelle Corona
Richard D' Alessandro	Joseph Davidson	Deborah Jacobs
Michael Deffner	Allison Dillon	Danielle DiRenzo
Margaret Dolan	Thea Veronica Dorado	Jenna Dunn
Laura Farrington	Jacqueline Frockowiak	Jamie Grayson
Jamies Grenier	George Hanna	Joshua Hare
Christina Henes	Joyce Humpert-Nece	Jonathan Hunt
Lucia Ibanez-Torres	Justin James	Brian Kain
Donna Kelly	Thomas Kelly	Larissa Kohler
Beth Inez Korff	Lydia Krupa	Nicholas Lampe
Rina Lagas	Caryn Lipkowitz	Gregory Louie
Michelle Mader	Michele Martino	Kenneth McCall
Kathryn Mead	Alejandra Meder	Opal Minio
Anthony Musumeci	Elizabeth Nieradka	Kevin Owens
Susanne Pitzorella	Marcie Pullano	Richard Reidenbaker
Garwood Reynolds	Denise Santucci	Andrea Schaeffer
Lisa Schoen	Patricia Schuhl	Danielle Scibilia
Francesca Secrest	William Secrest	Gretchen Seibert
Zachary Semar	Rachel Solomon	Constance Spencer
Nicole Squazzo	Carolyn Strasle	Michele Taylor
Alex Tedesco	Patricia Tirado	Betsy Turgeon
Dana Ward	Theresa Wisniewski	Kimberly Wolozen
Richard Worrell	Brian Zaun	



**SPECIAL ACTION AGENDA**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(d) Curriculum Writing Middle School English

**RECOMMENDATION:**

Be it resolved that the person listed be approved as a member of the middle school English curriculum writing program effective 7/19/16-7/20/16 at the rate of \$35.71/hr (not to exceed \$428.52). Monies budgeted from account #11-000-221-110-72-0101.

Name

Michelle Corona

(e) Summer Music Enrichment Program

**RECOMMENDATION:**

Be it resolved that the positions listed be revised from the previously approved agenda of teachers and substitute teachers (as needed) for summer music enrichment program 6/27/16-7/28/16 at the rate of \$45.20/hr in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

Name

Position

Not to Exceed  
# of hours

Christine Macaulay

Jazz Ensemble

8

Lisa Badger

Beginning Band

26

**ITEM 3. APPOINTMENTS—NON—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the person listed be approved in accord with the data presented.

Name

Assignment

Effective Date

Salary

Natalie Petroski

Woodcrest-Secretary (Replacing J.  
Braswell-budget #11-000-240-105-36-0100)

7/18/16-6/30/17

\$38,628  
prorated

**SPECIAL ACTION AGENDA**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON—CERTIFICATED** - continued

(b) ESY Summer Program

**RECOMMENDATION:**

Be it resolved that Lisa Semple be added to the previously approved list of educational assistants for the ESY Program effective 7/11/16-8/11/16 at the rate of \$14.00/hr (not to exceed \$102,000). Monies budgeted from account #11-204-100-106-71-0101.

(c) Substitute Secretary

**RECOMMENDATION:**

Be it resolved that the person listed be approved as a substitute secretary effective on or about 7/13/16-6/30/17. Monies budgeted from account #11-000-230-100-98-0150.

Name

Diane Slotkin

**ITEM 4. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the persons listed, who are members of CHASP be adjusted due to the increase of lunch room coverage from \$250/year to \$500/year per the CHASP agreement effective 7/01/16 and that their salaries be adjusted accordingly.

Name

Name

Name

Name

Name

Raymond  
Hawthorne

Pierce McKie, Jr.

Sergio Pagan, Jr.

William Rosario

Joseph Sutton

**SPECIAL ACTION AGENDA**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Professional Development

**RECOMMENDATION:**

Be it resolved that the person listed be approved to participate in a professional development session to support the middle school English curriculum writing in accord with the data presented. Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Effective Date</u>	<u>Amount</u>
Michelle Corona	7/14/16	\$104.50 (not to exceed \$104.50)
Michelle Corona	7/18/16	\$104.50 (not to exceed \$104.50)

**ITEM 6. OTHER MOTIONS**

**RESOLVED**, that the contract of Joseph Campisi, Assistant Superintendent K-12 effective on or about 11/01/16-6/30/17, approved by the Executive County Superintendent, be approved.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**July 12, 2016**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

# memorandum

**Date:** July 7, 2016

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:40 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**July 12, 2016 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Steve Robbins, Jane Scarpellino, Ken Tomlinson, Jr.

### Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Jane Scarpellino, Ken Tomlinson, Jr.

### Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Donald Bart

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

### Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: Lynn E. Shugars

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

**BOARD WORK SESSION**

**July 12, 2016**

**PRESENTATIONS**

None

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

## **BOARD WORK SESSION**

**July 12, 2016**

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

#### DISCUSSION ITEM(S):

- Discussion and approval of The One and Only Ivan (Paine School)
- First Grade Proposal – Paine School

The Superintendent recommends the following:

1. Approval of High School Textbooks
2. Approval of Agreements for 2016-2017 school year \$17,500 and under

#### **ITEM 1. APPROVAL OF HIGH SCHOOL TEXTBOOKS**

It is recommended that the Board approve textbooks Cracking the AP English Literature and Composition Exam by The Princeton Review and AP English Literature and Composition Crash Course by Research & Education Association to be used by the students at East and West High Schools as outlined in the AP English Literature Curriculum.

**BOARD WORK SESSION**

**July 12, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER**

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Lois Albanese

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$1,000

PO 17-01726

Account 11-000-219-320-71-0001

Vicki Baker

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$7,000

PO 17-01727

Account 11-000-219-320-71-0001

Best Practices Psychiatry

To provide psychological & neuropsychological evaluations for the 2016-2017 school year

Amount not to exceed \$3,500

PO 17-01778

Account 11-000-219-320-71-0001



**BOARD WORK SESSION**

**July 12, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED**

Camden County Educational Services Commission  
To provide CST evaluations as needed for the 2016-2017 school year  
Amount not to exceed \$17,000  
PO 17-01780  
Account 11-000-219-320-71-0001

Camden County Educational Services Commission  
To provide Home Instruction for the 2016-2017 school year  
Amount not to exceed \$12,000  
PO 17-01781  
Account 11-150-100-320-71-0001

Jen Carroll  
To provide psychological evaluations for the 2016-2017 school year  
Amount not to exceed \$2,000  
PO 17-01740  
Account 11-000-219-320-71-0001

Centra  
To provide psychiatric evaluations for the 2016-2017 school year  
Amount not to exceed \$1,000  
PO 17-01736  
Account 11-000-219-320-71-0001

Josephine Colicelli  
To provide learning evaluations for the 2016-2017 school year  
Amount not to exceed \$2,000  
PO 17-01741  
Account 11-000-219-320-71-0001

Cooper Health System  
To provide neurological evaluations for the 2016-2017 school year  
Amount not to exceed \$10,000  
PO 17-01679  
Account 11-000-219-320-71-0001

Cross County Clinical  
To provide multilingual evaluations for the 2016-2017 school year  
Amount not to exceed \$16,000  
PO 17-01670  
Account 11-000-219-320-71-0001

**BOARD WORK SESSION**

**July 12, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED**

EIRC

To provide comprehensive evaluations for the 2016-2017 school year  
Amount not to exceed \$1,000  
PO 17-01735  
Account 11-000-219-320-71-0001

Genesis

To provide drug screenings for the 2016-2017 school year  
Amount not to exceed \$4,000  
PO 17-01734  
Account 11-000-213-320-71-0001

Janine Gentilini

To provide learning evaluations for the 2016-2017 school year  
Amount not to exceed \$2,000  
PO 17-01742  
Account 11-000-219-320-71-0001

Hampton Academy Educational Services

To provide Home Instruction for the 2016-2017 school year  
Amount not to exceed \$6,000  
PO 17-01779  
Account 11-150-100-320-71-0001

Barbara Hannmann

To provide psychological evaluations for the 2016-2017 school year  
Amount not to exceed \$2,000  
PO 17-01728  
Account 11-000-219-320-71-0001

Lynn Hart

To provide learning evaluations for the 2016-2017 school year  
Amount not to exceed \$6,000  
PO 17-01724  
Account 11-000-219-320-71-0001

Dr. Barbara Leech

To provide neuro-psychiatric evaluations for the 2016-2017 school year  
Amount not to exceed \$17,500  
PO 17-01744  
Account 11-000-219-320-71-0001

**BOARD WORK SESSION**

**July 12, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED**

Katherine Martin

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$2,500

PO 17-01725

Account 11-000-219-320-71-0001

Desiree Marasa

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$5,000

PO 17-017310

Account 11-000-219-320-71-0001

Stephanie Newcomb

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$1,000

PO 17-01777

Account 11-000-219-320-71-0001

Occupational Therapy Associates of Princeton, LLC (OTAP)

To provide occupational therapy services for the 2016-2017 school year

Amount not to exceed \$12,000

PO 17-01739

Account 11-000-216-320-71-0001

Onward Health

To provide substitute nursing services for the 2016-2017 school year

Amount not to exceed \$10,000

PO 17-01738

Account 11-000-217-320-71-0001

Jim Priest

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$9,000

PO 17-01731

Account 11-000-219-320-71-0001

Princeton Healthcare

To provide related services for the 2016-2017 school year

Amount not to exceed \$12,500

PO 17-01682

Account 11-000-216-320-71-0001

**BOARD WORK SESSION**

**July 12, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED**

REM Audiology Associates

To provide audiology services for the 2016-2017 school year

Amount not to exceed \$8,000

PO 17-01737

Account 11-000-219-320-71-0001

Riverside Publishing

Renewal of contract for Easy CBM Subscriber for Progress Monitoring for the 2016-2017 school year

Amount not to exceed \$9,200

PO 17-01680

Account 11-000-219-590-71-0001

Kim Seifring

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$15,000

PO 17-01743

Account 11-000-219-320-71-0001

Stephanie Romano Calkin

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$6,000

PO 17-01723

Account 11-000-219-320-71-0001

Cathleen Saxon Jenkins

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$1,000

PO 17-01729

Account 11-000-219-320-71-0001

Shayna Sukoneck

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$2,000

PO 17-01732

Account 11-000-219-320-71-0001

Gloria Wuhl

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$4,000

PO 17-01733

Account 11-000-219-320-71-0001

## **BOARD WORK SESSION**

**July 12, 2016**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

#### **DISCUSSION ITEM(S):**

- SDA Project Update
- Long Range Facilities Plan/Needs Assessment Proposal

#### ***The Superintendent recommends the following:***

1. Financial Reports
2. Resolution for the Award of Transportation
3. Resolution for the Award of Change Orders
4. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR MAY 2016
- d) SACC FINANCIAL REPORT FOR MAY 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) CONTRACT RENEWALS – 2016/2017 SCHOOL YEAR

#### **ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #HSS-111015 – SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

#### **ITEM 4. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**July 12, 2016**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of May 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MAY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending May 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MAY 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of May 2016 be accepted as submitted.

**BOARD WORK SESSION**

**July 12, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** continued

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated \_\_\_\_\_, 2016 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**July 12, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) **CONTRACT RENEWALS – 2016/2017 SCHOOL YEAR**

**INFORMATION:**

The Cherry Hill Transportation Department has the request to renew all 2016/2017 contracted bus routes per Mr. Bart's report dated July 7, 2016.

**RECOMMENDATION:**

It is recommended that the contract renewals for the 2016/2017 school year be approved and operated by their respective contractors.

Account No. 11-000-270-511-83-0001 Public  
11-000-270-514-83-0001 Special Ed  
11-000-270-503-83-0003 AIL Choice

**ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

a) **BID #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)**

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ to omit interior coating of manhole and provide additional precast concrete exterior ring (MH#1) and to omit interior coating of manhole and omit fiberglass ladder (MH#2), (deduct) \$4,000.00 at Harte Elementary School.

**RECOMMENDATION:**

It is recommended that Change Order 001 to omit interior coating of manhole and provide additional precast concrete exterior ring (MH#1) and to omit interior coating of manhole and omit fiberglass ladder (MH#2) at Harte Elementary School (deduct) \$4,000.00 be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ.

Original contract amount	\$123,500.00
Less CO 001	<u>&lt;4,000.00&gt;</u>
New contract amount	\$119,500.00

Original PO #16-05147

Account Code: 30-000-400-450-09-8073



**BOARD WORK SESSION**

**July 12, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>

\*Unexpended funds will be returned to Cherry Hill Education Foundation

**BOARD WORK SESSION**

July 12, 2016

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Appointments—Certificated
3. Leaves of Absence—Certificated
4. Leaves of Absence—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jennifer Caporale	CHHS West-Special Education (\$48,777)	7/01/16	Personal
Molly Webb	Kingston-Grade 5 (\$48,777)	7/01/16	Personal

**BOARD WORK SESSION**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Field Placement

**RECOMMENDATION:**

Be it resolved that the persons listed, who are students at Rowan University be approved for a field placement effective 9/28/16-11/23/16 at Barclay School.

<u>Name</u>	<u>Cooperating Teacher</u>
Samantha Emerson	Jean Mattia
Sarah Murphy	Jean Mattia
Megan Wolvin	Jayne Schaefer
Lauren Finlayson	Jayne Schaefer
Jazmine Martin	Kristin Corkery
Jessica Weiner	Kirstin Corkery
Rachael Schupak	Rachel Konchar
Jenna Fowler	Rachel Konchar
Kayla Harrison	Susan Donaldson
Sydney Thomson	Susan Donaldson
Justine Lorenz	Vanessa Brittin
Brie Stites	Vanessa Brittin

(b) Student Teacher

**RECOMMENDATION:**

Be it resolved that the persons listed for approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Stephanie Naling	Drexel	9/05/16-12/09/16	Carol Pletcher/Cooper
Kaylee Baldwin	Rider	9/07/16-12/15/16	Angela Naccarato/Harte

**BOARD WORK SESSION**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michelle Mader	Carusi-Special Education	Leave without pay 4/15/16-6/30/16; without pay 9/01/16-12/13/16 (revised for dates)
Amy Edinger	Malberg-Teacher Coach, Special Education	Leave with pay 5/31/16-6/30/16; with pay 7/01/16-7/25/16
Helene Eksterowicz	District-School Psychologist	Leave without pay 6/09/16-6/30/16; without pay 7/01/16-1/16/17 (revised for dates)
Kelly Hands-McKenzie	Carusi-Assistant Principal	Leave with pay 7/01/16-7/15/16; without pay 7/18/16-12/30/16 (revised for dates)

**ITEM 4. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kimberly Moritz	Malberg-Bid Coordinator/Expeditor	Leave without pay 5/06/16-6/30/16; without pay 7/01/16-7/04/16
Virginia Pelfrey	Harte-Educational Assistant	Leave with pay 6/03/16-6/13/16
Evi Kampouri-Lagonik	Sharp-Educational Assistant	Leave with pay 9/01/16-9/08/16; without pay 9/09/16-12/01/16
Susan McGunnigle	District-Field Technician	Leave with pay 7/13/16-8/09/16; without pay 8/10/16-9/07/16
Rosemarie Maxwell	Knight-Lead Cleaner	Leave without pay 5/09/16-5/13/16

**BOARD WORK SESSION**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2016-17 school year effective 9/01/16-6/30/17 in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Nittaya Klim	Stockton-Educational Assistant (32.5 hrs/wk-\$9.40/hr-budget #11-204-100-106-33-0100)	Woodcrest-Educational Assistant (32.5 hrs/wk-\$9.40/hr-budget #11-213-100-106-36-0100)
Pamela Lam	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$15.10/hr-budget #11-000-217-106-06-0100)	Cooper-Educational Assistant (32.5 hrs/wk-\$14.00/hr-budget #11-213-100-106-06-0100)
Samuel Lee	Cooper-Educational Assistant (32.5 hr/wk-\$9.34/hr-budget #11-213-100-106-06-0100)	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$10.97/hr-budget #11-000-217-106-06-0100)
Erica Trunfio	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$12.65/hr-budget #11-000-217-106-06-0100)	Cooper-Educational Assistant (32.5 hr/wk-\$11.53/hr-budget #11-204-100-106-06-0100)
Susan Stoots-Dickinson	Cooper-Educational Assistant (32.5 hr/wk-\$13.20/hr-budget #11-204-100-106-06-0100)	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$15.10/hr-budget #11-000-217-100-06-0100)
Laura Kolmins	Mann-Educational Assistant (27.5 hrs/wk-\$9.40/hr-budget #11-214-100-106-24-0100)	Mann-Educational Assistant (30 hrs/wk-\$9.40/hr-budget #11-214-100-106-24-0100)
Steven Sharofsky	Woodcrest-Educational Assistant (30 hrs/wk-\$9.40-budget #11-212-100-106-36-0100)	Woodcrest-Educational Assistant (27.5 hrs/wk-\$9.40-budget #11-212-100-106-36-0100)

**BOARD WORK SESSION**

**July 12, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(a) Payment to Presenters—Title I Identified Students

**RECOMEMNDATION:**

Be it resolved that Mary Kline listed be approved as a presenter for the Lesson Development for Title I identified students effective August 2016 for 3 days/6 hrs/day at the rate of \$53.56/hr. (not to exceed \$964.08). Monies budgeted from account #20-233-200-101-27-0101.

(b) Title I “At Promise” Kids

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to attend a workshop on lesson development for Title I identified students for 3 days in August 2016 for 15 teachers/day on a rotating basis at the rate of \$104.50/day (not to exceed \$4702.50). Monies budgeted from account #20-233-200-101-27-0101.

Name

Elizabeth Alcamo  
Michael Cheeseman  
Lori Duffy  
Jodi Gellman  
Maria Hafner  
Candace Keenan  
Jennifer McCarron  
Anita Plum  
Christina Robertson  
Rae Savett  
Karla Smith  
Linda Weiss

Name

Nina Bart  
Stephen Bon  
Lisa Davis  
Sara Gilgore  
Orville Harris  
Patricia Lee  
Marie O’Neil  
Kristina Potter  
Nicole Santana  
Jacqueline Schnapp  
Jasmine Vale  
Genna Wilensky

Name

Mary Carpenter  
Amanda Costanzo  
Jeanne Dunlevy  
Maureen Gravante  
Dana Hawkey  
Allyson Little  
Linda Petz  
Carolyn Robey  
Melissa Santiago  
Justin Smith  
Marci Weiner  
Jacob Weber

**ITEM 7. OTHER MOTIONS**

**RECOMMENDATION:**

Be it resolved that the sidebar agreement between the Cherry Hill Education Association and the Cherry Hill Board of Education be approved as presented.

**BOARD WORK SESSION**

**July 12, 2016**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**DISCUSSION ITEM(S):**

- Policy update

**NO ITEMS**

**BOARD WORK SESSION**

**July 12, 2016**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**DISCUSSION ITEM(S):**

- 1. District Goals 2016-2017**
- 2. Usage Agreement**