













**ACTION AGENDA**

**March 29, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #4. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR**

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2015-2016 school year.

**The King's Christian School**

<b><u>Subject - Textbook Name</u></b>	<b><u>Publisher</u></b>	<b><u>ISBN#</u></b>
Progress in Mathematics	Sadlier Oxford	978-0-8215-3600-1
Progress in Mathematics	Sadlier Oxford	978-0-8215-3602-5
Progress in Mathematics	Sadlier Oxford	978-0-8215-5113-4
Progress in Mathematics	Sadlier Oxford	978-0-8215-5140-2
Progress in Mathematics	Sadlier Oxford	978-0-8215-5105-9
Progress in Mathematics	Sadlier Oxford	978-0-8215-5106-6

**Camden Catholic High School**

<b><u>Subject - Textbook Name</u></b>	<b><u>Publisher</u></b>	<b><u>ISBN#</u></b>
Precalculus SE& My Math Lab	Pearson	9780133131932
Precalculus SE& My Math Lab	Pearson	9780133131932
Precalculus TE	Pearson	9780321837431

**ACTION AGENDA**

**March 29, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #5. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500**

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

**Jim Priest**

**To provide psychological evaluations for the 2015-16 school year**

**Original PO Amount \$7,000**

**Increase of \$2,000**

**Amount not to exceed \$9,000**

**PO #16-01547**

**11-000-219-320-71-0001**

**Lynn Hart**

**To provide learning evaluations for the 2015-16 school year**

**Original PO Amount \$3,000**

**Increase of \$2,500**

**Amount not to exceed \$5,500**

**PO #16-03463**

**11-000-219-320-71-0001**



**ACTION AGENDA**

**March 29, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #5. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500-CONTINUED**

**Katherine Martin**

**To provide psychological evaluations for the 2015-16 school year**

**Original PO Amount \$2,500**

**Increase of \$1,000**

**Amount not to exceed \$3,500**

**PO #16-01543**

**11-000-219-320-71-0001**

**ITEM #6. RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR**

**BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND TECHNOLOGY FOR EDUCATION AND COMMUNICATION CONSULTING, INC. ("TECC, INC."), TO PROVIDE SPEECH THERAPY AND RELATED SERVICES**

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that there is a need for speech therapy services, evaluations, social skills interventions and case load management at Cherry Hill High School East and speech therapy services for Cherry Hill Alternative High School for the period January 1, 2016 through June 30, 2016, and that the award of a contract to TECC, Inc. will allow for the provision of quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and TECC, Inc. for the provision of speech therapy and related services during the term January 1, 2016 through June 30, 2016, for a total amount not to exceed Forty-Two Thousand One Hundred and Twenty Dollars (\$42,120); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with TECC, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**PO #16-06188**

**Account Code: 11-000-216-320-71-0001**

**ACTION AGENDA**

**March 29, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #7. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR**

**BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND LEARNING TREE MULTICULTURAL/MULTILINGUAL EVALUATION & CONSULTING, INC. TO PROVIDE BILINGUAL EVALUATION SERVICES**

WHEREAS, effective July 1, 2015, the Cherry Hill Board of Education awarded a professional services contract to Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc. ("Learning Tree"), for the provision of bilingual evaluations of certain District pupils (the "Services") for the July 1, 2015 through June 30, 2016 period, with a maximum expenditure of \$20,000;

WHEREAS, the Board's Administration has determined that it is necessary to increase the total "not to exceed" amount required to provide the Services for the period July 1, 2015 to June 30, 2016 by \$8,000, allowing for a maximum expenditure of \$28,000; and

WHEREAS, Learning Tree has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by Learning Tree for the period July 1, 2015 to June 30, 2016 shall not exceed Twenty-Eight Thousand Dollars (\$28,000) with no change in existing rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the contract with Learning Tree, incorporating the above expenditure limitation into the contract.

**PO # 16-01756**

**Account Code 11-000-219-320-71-0001**

**ACTION AGENDA**

**March 29, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #8. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the March 2016 cycle. There is 1 submission.

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>RSY TUITION</b>	<b>RSY Aide</b>	<b>Total</b>
<b>Kingsway</b>	<b>2021634</b>	<b>2/23/16-6/30/16</b>	<b>16,116</b>	<b>12,312</b>	<b>28,428</b>
					<b>28,428</b>

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

## **ACTION AGENDA**

**March 29, 2016**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2015 AND JANUARY 2016
- d) SACC FINANCIAL REPORT FOR JANUARY 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

#### **ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #DA-X3 – DURAND ACADEMY / SHUTTLE
- b) ROUTE #BCS-1A – BURLINGTON COUNTY SPECIAL SERVICES / ADDED AIDE (1:1)
- c) ROUTE #Q-PEN – CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ

#### **ITEM 4. ACCEPTANCE OF DONATIONS**

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JANUARY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2015 AND JANUARY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending December 2015 and January 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JANUARY 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2016 be accepted as submitted.

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$8,943,919.82	Payroll Dates: 2/26/2016; 3/11/2016
Food Service	\$304,186.81	3/29/2016
SACC	<u>\$17,040.11</u>	2/17/2016 thru 3/14/2016
Grand Total	\$9,265,146.74	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated March 29, 2016 in the amount of \$1,764,643.78 be approved as submitted.

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
80999	BMI Educational Service	Library Supplies, School Supplies & Teaching Aids	2-28-17	\$7,000
81004	Brodart Company	Library supplies, school supplies & teaching aids	2-28-17	5,000
80987	Demco, Inc.	Library supplies, school supplies & teaching aides	2-28-17	20,000
80985	ETA Hand2Mind	Library supplies, school supplies & teaching aids	2-28-17	5,000
80978	Fisher Scientific	Library supplies, school supplies & teaching aids	2-28-17	7,000
81001	Frey Scientific	Library supplies, school supplies & teaching aids	2-28-17	10,000

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT** continued

Contract Number	Vendor	Commodity/ Service	New Jersey State Contract Expiration Date	Amount Not to Exceed
80982	Kurtz Bros., Inc.	Library supplies, school supplies & teaching aids	2-28-17	8,000
80991	Lakeshore Learning Materials	Library supplies, school supplies & teaching aids	2-28-17	25,000
80998	Lightspeed Technologies Inc.	Library supplies, school supplies & teaching aids	2-28-17	15,000
80911	Major Petroleum	Gasoline, automotive	2-28-17	100,000
80912	Majestic Oil Co.	Gasoline, automotive	2-28-17	100,000
80976	S & S Worldwide	Library supplies, school supplies & teaching aids	2-28-17	5,000
80992	Tequipment	Library supplies, school supplies & teaching aids	2-28-17	400,000
80996	Troxell Communications, Inc.	Library supplies, school supplies & teaching aids	2-28-17	5,000
80997	VWR Int'l. LLC dba Sargent Welch	Library supplies, school supplies & teaching aids	2-28-17	20,000
81002	Ward's Natural Science	Library supplies, school supplies & teaching aids	2-28-17	8,000



**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS  
THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded bids through the Camden County Cooperative Pricing System.

**OFFICE SUPPLIES – BID #A-1/2016**  
(Bid Expires February 28, 2018)  
Office Basics, Boothwyn, PA

**COPY, COMPUTER PAPER AND  
ENVELOPES – BID #A37-15**  
(Bid expires August 31, 2016)  
Office Basics, Boothwyn, PA  
W. B. Mason  
Paper Mart

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor for the 2015/2016 school year who has been awarded a bid through the Educational Data Services, said bid expires on September 30, 2016.

Copy Duplicator Supplies

Amount Not to Exceed

W. B. Mason, Bid #7629

\$200,000

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE #DA-X3 – DURAND ACADEMY / SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: DA-X3 / Shuttle  
School: Durand Academy  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$354.40  
Cost per diem aide: \$39.40  
Date(s): 3/7/16 thru 5/31/16 (Monday thru Thursday only)  
Total # of days: (45) Forty-Five  
Total Cost: \$17,721.00

PO #16-06035  
Account Code: 11-000-270-514-83-0001

b) ROUTE #BCS-1A – BURLINGTON COUNTY SPECIAL SERVICES /  
ADDED AIDE (1:1)

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one classified student, with an aide, as listed below.

Aide - per diem cost: \$95.00  
Route: BCS-1A / Added Aide (1:1)  
School: Burlington County Special Services  
Company: First Student, Inc. (Lawnside)  
Date(s): 2/23/16 thru 6/17/16  
Total # of days: (77) Seventy-Seven  
Total Cost: \$7,315.00

PO #16-06036  
Account Code: 11-000-270-514-83-0001

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #Q-PEN – CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, to transport (3) three McKinney-Vento students residing in Pennsauken and Camden, NJ to / from John A. Carusi Middle School, as listed below.

Route: Q-PEN/ Quote  
School: John A. Carusi Middle School  
Company: West Berlin Bus Service  
Cost per diem: \$275.00  
Date(s): 3/28/16 thru 6/16/16  
Total # of days: (58) Fifty-Eight  
Total Cost: \$15,950.00

PO #16-06117  
Account Code: 11-000-270-511-83-0001

**ACTION AGENDA**  
**March 29, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. ACCEPTANCE OF DONATIONS**

<b><u>SCHOOL</u></b>	<b><u>DONATION</u></b>	<b><u>GROUP OFFERING DONATION</u></b>	<b><u>VALUE</u></b>
Rosa MS	Monetary – Funds to be used in student activity fund	Target – Take Charge of Education	\$867.61
Harte ES	Monetary – Sensory Motor Room Supplies	Cherry Hill Education Foundation	\$3,397*
Johnson ES	Monetary – MacBook Pro	↓	\$3,088*
Kilmer ES	Monetary – Books	↓	\$3,426*
Kingston ES	Monetary – DeskCycles	↓	\$3,180*
Kingston ES	Monetary – Furniture for Library Media Center	↓	\$2,717*
Paine ES	Monetary – Chromebooks	↓	\$9,003*
Sharp ES	Monetary – Books	↓	\$2,000*
Carusi MS	Monetary – Saxophone & 4 Valve Euphonium	↓	\$6,463*
West HS	Monetary – Presentation Speaker	↓	\$2,000*
<b>Knight ES</b>	<b>Monetary- Furniture for Library Media Center</b>	↓	<b>\$2,717</b>
<b>District – tentative</b>	<b>Improvements to Brookfield Baseball Field</b>	<b>Cherry Hill Atlantic Little League &amp; grant from County &amp; Township for improvements to field</b>	<b>TBD</b>
*Unexpended funds will be returned to Cherry Hill Education Foundation			

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**ACTION AGENDA**

**March 29, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Bonnie Witt	Beck-Special Education (\$97,169)	7/01/16	Retirement
<b>Christine Graham</b>	<b>Rosa-Special Education</b> (\$101,060)	<b>7/01/16</b>	<b>Retirement</b>
<b>Ronda Lomborg</b>	<b>Paine-Basic</b> <b>Skills/Remedial (\$99,000)</b>	<b>7/01/16</b>	<b>Retirement</b>
<b>Karen Onyx</b>	<b>Carusi-Humanities</b> (\$101,060)	<b>7/01/16</b>	<b>Retirement</b>
<b>Mary Sindoni</b>	<b>Knight-Media Specialist</b> (\$101,060)	<b>7/01/16</b>	<b>Retirement</b>

**ACTION AGENDA**

**March 29, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jamie DeMarco	Harte-Educational Assistant (\$10,200)	2/26/16	Personal
<b>Emma Adofo-Mensah</b>	<b>Knight-Educational Assistant (\$15,325)</b>	<b>7/01/16</b>	<b>Retirement</b>
<b>Rachel Israelite</b>	<b>Rosa-Language Arts (\$55,970)</b>	<b>On or about 5/03/16</b>	<b>Personal</b>
<b>Shana Bennett</b>	<b>Harte-Grade 3 (\$55,167)</b>	<b>4/11/16</b>	<b>Personal</b>

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Daniel Clarke	CHHS East-Volunteer Athletic Aide, Track	3/29/16-6/30/16	-----
David Martin	CHHS East-Volunteer Athletic Aide, Baseball	3/29/16-6/30/16	-----
<b>Ali Pilurs</b>	<b>CHHS West-Volunteer Athletic Aide, Girls Lacrosse</b>	<b>3/07/16-6/30/16</b>	-----

**ACTION AGENDA**  
**March 29, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) **Co-Curricular**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Maria Lord	CHHS West-Co-Assistant Coach, Spring Girls Softball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$1726
Lisa Besser*	CHHS West-Co-Assistant Coach Spring Girls Softball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$1726
John Peruso*	CHHS East-Assistant Coach, Boys Lacrosse (budget #11-402-100-100-50-0101)	3/11/16-6/30/16	\$3209 prorated

\*Outside district employee

(c) **Student Teaching**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicole Melchiorre	Drexel	3/28/16-5/16/16	Tara DiBattista/Woodcrest
Anthony Parenti	Eastern	3/14/16-5/03/16	Joshua Hare/Carusi
Kaitlin Decker	Rider	1/23/17-5/04/17	Susan Fortin/Woodcrest
Michele Valianti	Rutgers	9/07/16-12/16/16	Diana Polito/Barclay

(d) **Mentors**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Jessica Semar	Paul Derickson	CHHS West	2/22/16-6/30/16	\$1000 prorated
Michael Rickert	Jennifer Caporale	CHHS West	2/22/16-6/30/16	\$1000 prorated



**ACTION AGENDA**  
**March 29, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(d) Mentors - continued

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
*Nancy Schmarak	Caroline Babula	CHHS West	3/28/16-6/30/16	<b>\$550 prorated</b>
<b>Cynthia O'Reilly</b>	<b>Jill Jeffers</b>	<b>Johnson</b>	<b>2/29/16-6/30/16</b>	<b>\$550 prorated</b>

\* Replacing S. Ferguson on leave of absence

(e) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 3/29/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>
Taylor Brooks	<b>Samuel Lee</b>
<b>Denise Lieberman</b>	<b>Leah Lewin</b>

**ITEM 4. APPOINTMENTS—NON—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
<b>Rikki Cohen</b>	<b>Cooper-Educational Assistant</b> (Replacing A. Palladino-27.5 hrs/wk- budget #11-213-100-106-06-0100)	<b>4/01/16-6/30/16</b>	<b>\$9.34</b>

**ACTION AGENDA**  
**March 29, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Denise Augustyn	Carusi-World Language	Leave with pay 2/08/16-2/12/16
Janet Merin	Rosa-Special Education	Leave with pay 2/24/16-3/08/16
Cheryl Illiano	Harte-Grade 2	Leave with pay 2/29/16-3/29/16; without pay 3/30/16-6/30/16
Kathleen Scott	CHHS West-Special Education	Leave with 11/12/15-1/07/16; without pay 1/08/16-6/30/16 (leave extended)
Christiana Giannopoulos	Barclay-Special Education	<b>Leave with pay 2/12/16-2/22/16; without pay 2/23/16-3/30/16 (revised for dates)</b>
Sharon Davis	Rosa-LDT-C	<b>Leave without pay 2/17/16-3/07/16 (revised for dates)</b>
Marie Hunter	CHHS East-Special Education	Leave with pay 4/04/16-5/10/16; without pay 5/11/16-6/30/16; without pay 9/01/16-10/04/16
Jada Thurman	Knight-Special Education	Leave without pay 10/21/15-4/19/16 (leave extended)
Elizabeth Wegoye	Rosa-Language Arts	Leave with pay 5/09/16-6/30/16; without pay 9/01/16-10/07/16
Thea Dorado	Carusi-Math	Leave with pay 2/08/16-2/17/16
Kathryn Pendleton	Stockton-Grade 3	Leave with pay 5/23/16-6/30/16; without pay 9/01/16-1/16/17
Kimberly Hall	Mann-Grade 5	Leave with pay 3/28/16-6/03/16; without pay 6/06/16-6/30/16; 9/01/16-2/08/17
Opal Minio	Carusi-Language Arts	Leave with pay 1/22/16-1/29/16
Vanessa Brittin	Barclay-Special Education	Leave with pay 2/19/16-2/26/16; without pay 2/29/16-3/04/16
Alicia Lomba	Stockton-Guidance	Leave without pay 12/18/15-5/13/16

**ACTION AGENDA**

**March 29, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b>Judithann Albuquerque</b>	<b>Rosa-Special Education</b>	<b>Leave with pay 2/16/16-3/11/16; without pay 3/14/16-until a determination is made regarding a return to work date (revised for dates)</b>
<b>Shawna Richetti</b>	<b>Woodcrest-Special Education</b>	<b>Leave without pay 3/02/16-3/08/16</b>
<b>Kelly Hands- McKenzie</b>	<b>Carusi-Assistant Principal</b>	<b>Leave without pay 7/01/16-8/31/16</b>
<b>Carly Friedman</b>	<b>CHHS East-Guidance</b>	<b>Leave without pay 9/01/16- 10/14/16 (leave extended)</b>
<b>Dana Hawkey</b>	<b>Paine-Special Education</b>	<b>Leave without pay 1/11/16-4/29/16 (leave extended)</b>
<b>Lori Miller</b>	<b>Barclay-Special Education</b>	<b>Leave with pay 5/02/16-5/03/16 a.m.; without pay 5/03/16 p.m.- 5/06/16</b>

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Francisca Vega	Alternative High School/Malberg-Lead Cleaner	Leave with pay 3/10/16-4/20/16; without pay 4/21/16-6/10/16
Katrina Knott	Harte-Educational Assistant	Leave without pay 2/16/16-until a determination is made regarding a return to work date
Mary Thomas	Stockton-Educational Assistant	Intermittent leave without pay 2/25/16-5/25/16
Kimberly Moritz	Malberg-Bid Coordinator	Leave with pay 3/10/16-5/05/16; without pay 5/06/16-6/02/16
<b>Juanita Rivera</b>	<b>Carusi-Lead Cleaner</b>	<b>Leave without pay 3/02/16-3/25/16</b>
<b>Theresa Malik</b>	<b>Paine-Educational Assistant</b>	<b>Leave without pay 4/04/16-6/30/16</b>

**ACTION AGENDA**

**March 29, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED** – continued

(a) Leave of Absence, With/Without Pay – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
John Earl	District-Floating Head Custodian	Leave without pay 2/15/16-until a determination is made regarding a return to work date (revised for dates)
Donna Reese	Rosa-Educational Assistant	Leave with pay 2/19/16-3/07/16
John Vargas	Marlkress-Assistant Manager, Grounds	Leave without pay 3/22/16-6/22/16
Mary Ott	Kingston-Educational Assistant	Leave with pay 2/22/16-until a determination is made regarding a return to work date

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the person listed be adjusted for obtaining a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Alice Fossell	CHHS West-Cleaner (budget #11-000-262-100-55-0100)	\$28,179 prorated	\$28,523 prorated (includes \$344 for boiler license)	3/01/16-6/30/16

**ACTION AGENDA**

March 29, 2016

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

**(b) Reassignment**

**RECOMMENDATION:**

Be it resolved that the person listed be reassigned for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>From</u> <u>Assignment</u>	<u>To</u> <u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
John Vargas	District- Assistant Shift Manager (\$46,011-budget #11-000-262-100- 86-0100)	District- Assistant Manager, Grounds (Replacing R. Booth-budget #11-000-263- 100-86-0100)	3/30/16-6/30/16	\$48,500 prorated

**ITEM 8. OTHER COMPENSATION—CERTIFICATED**

**(a) Payment to Presenters**

**RECOMMENDATION:**

Be it resolved that the person listed be added to the previously approved list of flex option presenters effective 9/11/15-5/21/16 at the rate of 53.56/hr (not to exceed a grand total of \$35,547.24). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Sarah Thomas	Christine Miles	James Wence	Trudi Figueroa

**(b) Payment to Presenter**

**RECOMMENDATION:**

Be it resolved that the person listed be approved for training of SACC and EDDC staff at a meeting held on 4/04/16 at the rate of \$71.42/hr. Monies budgeted from account #60-990-320-104-58-0109.

**Name**

**Jennifer Di Stefano**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## ACTION AGENDA

March 29, 2016

### **D. POLICIES & LEGISLATION COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. First Reading of Revised Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions
4. **Waiver of Procedure F-3: Secondary Field Trips**

### **ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for second reading and adoption.

#### **COMPREHENSIVE EQUITY PLAN**

<b><u>Number</u></b>	<b><u>Title</u></b>
2200	Curriculum Content
2260	Affirmative Action Program for School and Classroom Practices
2411	Guidance Counseling
2415.01	Academic Standards, Academic Assessments and Accountability
2416	Programs for Pregnant Pupils
2423	Bilingual and ESL Education
2425	Physical Education
2460	Special Education
2610	Educational Program Evaluation
2622	Student Assessment
3240	Professional Development for Teachers and School Leaders
4240	Staff Development: Inservice Education/Visitations/Conferences (Non-Certificated)
5111	Eligibility of Resident/Nonresident Pupils
5512	Harassment, Intimidation and Bullying
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services

**ACTION AGENDA**  
**March 29, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. FIRST READING OF REVISED POLICIES**

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

**TEACHING STAFF MEMBERS**

<b><u>Number</u></b>	<b><u>Title</u></b>
3111	Creating Positions
3112	Abolishing Positions
3124	Employment Contract
3125	Employment of Teaching Staff Members (M)
3125.2	Employment of Substitute Teachers
3126	Induction Program for Provisional Teachers
3130	Assignment and Transfer
3134	Assignment of Additional Duties
3141	Resignation
3142	Nonrenewal of Nontenured Teaching Staff Member
3143	Dismissal
3144	Certification of Tenure Charges
3144.12	Certification of Tenure Charges – Inefficiency (M)
3144.3	Suspension Upon Certification of Tenure Charge
3146	Conduct of Reduction in Force
3152	Withholding an Increment
3159	Teaching Staff Member/School District Reporting Responsibilities
3160	Physical Examination (M)
3161	Examination for Cause
3211	Code of Ethics
3211.3	Consulting Outside the District
3150	Discipline
3212	Attendance
3216	Dress and Grooming
3216.1	Staff Photo Identification System
3217	Use of Corporal Punishment
3218	Substance Abuse (M)
3221	Evaluation of Teachers (M)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
3224	3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)

**ACTION AGENDA**

**March 29, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. FIRST READING OF REVISED POLICIES**

**TEACHING STAFF MEMBERS (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
3232	Tutoring Services
3233	Political Activities
3244	In-Service Training (M)
3245	Research Projects by Staff Members
3270	Professional Responsibilities
3280	Liability for Pupil Welfare
3281	Inappropriate Staff Conduct
3282	Use of Social Networking Sites
3283	Electronic Communications Between Teaching Staff members and Students (M)
3310	Academic Freedom
3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
3324	Right of Privacy
3340	Grievance
3351	Healthy Workplace Environment
3362	Sexual Harassment (M)
3373	Tenure Upon Transfer or Promotion
3374	Tenure Upon Transfer to an Underperforming School
3381	Protection Against Retaliation
3410	Compensation
3420	Benefits
3425	Work Related Disability Pay
3431	Uncompensated Leave
3431.1	Family Leave (M)
3431.3	New Jersey's Family Leave Insurance Program
3432	Sick Leave
3432.1	Employee Absence - Reporting
3433	Vacations
3435	Anticipated Disability
3436	Personal Leave
3437	Military Leave
3439	Jury Duty



**ACTION AGENDA**

**March 29, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. FIRST READING OF REVISED POLICIES**

**SUPPORT STAFF MEMBERS**

<b><u>Number</u></b>	<b><u>Title</u></b>
4111	Creating Positions
4124	Employment Contract
4125	Employment of Support Staff Members (M)
4140	Termination
4145	Layoffs
4146	Nonrenewal of Nontenured Support Staff Member
4150	Discipline
4159	Support Staff Member/School District Reporting Responsibilities
4160	Physical Examination (M)
4161	Examination for Cause
4211.3	Consulting Outside the District
4212	Attendance
4215	Code of Ethics
4216	Staff Attire
4216.1	Staff Photo Identification System
4218	Substance Abuse (M)
4219	Commercial Driver Controlled Substance and Alcohol Use Testing (M)
4220	Employee Evaluation
4230	Outside Activities
4233	Political Activities
4250	Hours and Days of Work
4281	Inappropriate Staff Conduct
4282	Use of Social Networking Sites
4283	Electronic Communications Between Support Staff Members and Students (M)
4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
4324	Right of Privacy
4340	Grievance
4351	Healthy Workplace Environment
4352	Sexual Harassment (M)
4360	Support Staff Member Tenure
4410	Compensation
4413	Overtime Compensation
4415	Substitute Wages

**ACTION AGENDA**

**March 29, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. FIRST READING OF REVISED POLICIES**

**SUPPORT STAFF MEMBERS (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
4420	Benefits
4425	Work Related Disability Pay
4425.1	Modified Duty Early Return to Work Program – Support Staff Members
4431	Uncompensated Leave
4431.1	Family Leave (M)
4431.3	New Jersey’s Family Leave Insurance Program
4432	Sick Leave
4433	Vacations
4434	Holidays
4435	Anticipated Disability
4436	Personal Leave
4437	Military Leave
4438	Jury Duty

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:29	Affirmed	15-16:1126	Affirmed	<b>15-16:1150</b>	
15-16:30	Affirmed	<b>15-16:1131</b>		<b>15-16:1151</b>	
<b>15-16:31</b>		<b>15-16:1132</b>		<b>15-16:1152</b>	
15-16:1074	Affirmed	<b>15-16:1133</b>		<b>15-16:1153</b>	
15-16:1083	Affirmed	15-16:1136	Affirmed	<b>15-16:1154</b>	
15-16:1098	Affirmed	<b>15-16:1137</b>		<b>15-16:1157</b>	
15-16:1099	Affirmed	<b>15-16:1138</b>		<b>15-16:1158</b>	
15-16:1103	Affirmed	15-16:1140	Affirmed	<b>15-16:1161</b>	
15-16:1105	Affirmed	15-16:1141	Affirmed	<b>15-16:1164</b>	
15-16:1107	Affirmed	15-16:1142	Affirmed	<b>15-16:1166</b>	
15-16:1111	Affirmed	15-16:1143	Affirmed	<b>15-16:1170</b>	
15-16:1115	Affirmed	15-16:1145	Affirmed	<b>15-16:1176</b>	
15-16:1121	Affirmed	<b>15-16:1147</b>		<b>15-16:1180</b>	
15-16:1124	Affirmed	<b>15-16:1148</b>			

**ACTION AGENDA**

**March 29, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 4. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trips listed below.

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
CHHS East and West	DECA National Conference	Nashville, TN	April 23-27, 2016	3

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**BOARD WORK SESSION**

**March 29, 2016**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**