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**May 24, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending March 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MARCH 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of March 2016 be accepted as submitted.

**ACTION AGENDA**  
**May 24, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** continued

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$6,903,380.12	Payroll Dates: 5/6/2016 & 5/6/2016 (retro pay)
Food Service	\$315,457.17	4/27/2016
SACC	<u>\$25,677.10</u>	4/19/2016 thru 5/16/2016
Grand Total	\$7,244,514.39	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated May 24, 2016 in the amount of \$2,969,992.35 be approved as submitted.

**ACTION AGENDA**  
**May 24, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **SCHOOL BUS EMERGENCY EVACUATION SECOND DRILLS REPORT**

SCHOOL	DATE & TIME	SCHOOL LOCATION	ROUTES	WALKERS	PRINCIPAL/ SUPERVISOR
Alternative High School	2/19/16 2:10PM	45 Ranoldo Terrace	AV1-6	All Transported	Mr. Riordan
High School East	4/6/16 6:50AM	1750 Kresson Road	E1-32, EW1-8, CHV75	Completed in 1st drill	Mr. Hulme
High School West	3/2/16 7:00AM	2101 Chapel Avenue	W1-16, WE1-4, CHV65-69	Completed in 1st drill	Ms. Gendelman
Beck Middle School	3/18/16 & 3/31/16 7:40AM	950 Cropwell Road	B1-19, CHV2-5,,CHV25	Yes	Dr. Russo / Dr. Perry
Carusi Middle School	4/25/16 8:00AM	315 Roosevelt Drive	C1-C20, CHV8,11,14, Q-PEN, Q-WS	Yes	Dr. Cafagna / Dr. Miles
Rosa Middle School	3/17/16 7:45AM	485 Browning Lane	R1-21, CHV10, CHV22, CHV24, CHV74	All Transported	Mr. Zografos
Barclay Pre-School	4/5/16 9AM & 3:30PM	1220 Winston Way	BCV3,4,5,8,10,11,12,13,14,15,17,18,19,28,29 BCV9,22,23,24,25,26,27	Completed in 1st drill	Ms. Rockhill
Barton Elementary School	3/29/16 9:00AM	223 Rhode Island Avenue	CB1-8, CHV26, BCV16	Completed in 1st drill	Mr. Sweeney
Cooper Elementary School	3/11/16 10:30AM	1960 Greentree Road	CHV15-20, JC1-2, JCK1-2MD	Completed in 1st drill	Ms. Taylor
Harte Elementary School	3/1/16 9:00AM	1909 Queen Ann Drive	BH1-3, CHV13,34-37	Completed in 1st drill	Dr. Burti / Debra Race
Johnson Elementary School	4/5/16 8:45AM	500 Kresson Road	JJ1-10, RS7, CHV28-CHV32, CHV79	Completed in 1st drill	Mr. Peltzman
Kilmer Elementary School	3/29/16 8:45AM	2900 Chapel Avenue	JK1-7	Completed in 1st drill	Ms. Tiernan
Kingston Elementary School	4/14/16 8:55AM	320 Kingston Road	CHV38-43, KG1-2, QVPH, QLK	Completed in 1st drill	Dr. Marble
Knight Elementary School	3/30/16 9:15AM	140 Old Carriage Road	RK1-RK6, CHV44-48	Yes	Mr. Park
Mann Elementary School	3/10/16 8:30AM	150 Walt Whitman Boulevard	HM1-5, CHV49-52	Completed in 1st drill	Ms. Dalal
Paine Elementary School	4/15/16 8:55, 9:05, 12:50	4001 Church Road	TP1-8, CHV53-56, TPK1-2	Completed in 1st drill	Dr. Rickansrud/C. Ackroyd
Sharp Elementary School	3/30/16 8:40AM	300 Old Orchard Road	JS1,3,5, CHV27,57-62	Completed in 1st drill	Mr. Miscioscia / Ms. Gilmour
Stockton Elementary School	3/17/16 8:40AM	200 Wexford Drive	RS1-6, RS-9, CHV63,64,76,77, BCV6	Completed in 1st drill	Mr. Baldoni/ Ms. Thomas
Woodcrest Elementary School	4/14/16 & 4/19/16 8:45AM	400 Cranford Drive	WC1-6, CHV72,73	Yes	Mr. Cohen

**ACTION AGENDA**

May 24, 2016

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16)

**RECOMMENDATION:**

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the replacement of the HVAC system at the Cherry Hill High School East’s A-Wing along with additional work relating thereto (the “Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on May 10, 2016 at 2:00 p.m;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-6208; and

WHEREAS, three (3) contractors submitted base bids and alternate bids in the following amounts:

<b><u>BIDDERS</u></b>	<b>Falasca Mechanical, Inc. Vineland, NJ</b>	<b>W.H.L. Enterprises, Inc. Metuchen, NJ</b>	<b>Worth &amp; Company Pipersville, PA</b>
<b><u>BASE BID</u> A- Wing HVAC System Replacement and Related Work at Cherry Hill High School East.</b>	<b>\$825,600</b>	<b>\$1,200,000</b>	<b>\$1,100,000</b>
<b><u>ALTERNATE BID</u> (Add to the Base Bid): Exterior wall brick vents.</b>	<b>\$18,800</b>	<b>\$42,000</b>	<b>\$15,000</b>
<b><u>ALTERNATE BID</u> (Add to the Base Bid): Condensation drain.</b>	<b>\$59,460</b>	<b>\$200,000</b>	<b>\$89,000</b>
<b><u>ALTERNATE BID</u> (Deduct from the Base Bid): Conference room (double Department Chair Office) adjacent to Secretary A-015.</b>	<b>&lt;\$17,433&gt;</b>	<b>&lt;\$22,000&gt;</b>	<b>&lt;\$5,000&gt;</b>
<b>TOTAL</b>	<b>\$886,427</b>	<b>\$1,420,000</b>	<b>\$1,119,000</b>

**ACTION AGENDA**

**May 24, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) **#1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16) continued**

**WHEREAS, the Board's administration has recommended that the Board award the contract in the amount of the base bid plus all three Alternates; and**

**WHEREAS, the Board's administration has determined that Falasca Mechanical, Inc. submitted the lowest responsive/responsible bid, inclusive of the three Alternates;**

**NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board's solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Falasca Mechanical, Inc. for the Project in the amount of Eight Hundred Eighty-Six Thousand Four Hundred and Twenty-Seven Dollars (\$886,427.00), inclusive of the three advertised Alternates; and be it**

**FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.**

**PO #16-07171**

**Account Code: 30-000-400-450-50-8102**

**ACTION AGENDA**

**May 24, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

b) **#1516-002 – RESOLUTION AWARDING CONTRACT FOR PARTIAL ELECTRICAL SYSTEM REPLACEMENT AT WOODCREST ELEMENTARY SCHOOL (4-13-16)**

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the partial replacement of the electrical system at the Woodcrest Elementary School (Project No. 15CH13017) (the “Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on April 13, 2016;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5069; and

WHEREAS, seven (7) contractors submitted base bids and alternate bids in the following amounts:

<b><u>BIDDERS</u></b>	<b>Electri-Tech, Inc. Dorothy, NJ</b>	<b>Brolley Electrical, Inc. Pedricktown, NJ</b>	<b>DC Building Systems. Toms River, NJ</b>	<b>ESCO Electric Contractors &amp; Engineers, Cherry Hill, NJ</b>	<b>Phillips Brothers Electrical Contractors, Inc., Glenmoore, PA</b>	<b>Ranco Construction, Inc. Southampton, NJ</b>	<b>Scalfo Electric, Inc. Vineland, NJ</b>
<b><u>BASE BID SOC-1 Partial Electrical Distribution System Replacement &amp; Related Work at Woodcrest Elementary School</u></b>	<b>\$47,500.00</b>	<b>\$72,431.00</b>	<b>\$82,000.00</b>	<b>\$49,878.00</b>	<b>\$107,232.00</b>	<b>\$65,300.00</b>	<b>\$57,000.00</b>
<b><u>TOTAL</u></b>	<b>\$47,500.00</b>	<b>\$72,431.00</b>	<b>\$82,000.00</b>	<b>\$49,878.00</b>	<b>\$107,232.00</b>	<b>\$65,300.00</b>	<b>\$57,000.00</b>

WHEREAS, the Board’s administration has determined that Electri-Tech, Inc., submitted the lowest responsive/responsible bid in the total amount of \$47,500.00;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Electri-Tech, Inc. for the Project, in the amount of Forty-Seven Thousand Five Hundred Dollars (\$47,500.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-07010

Account Code: 30-000-400-450-36-8101

**ACTION AGENDA**

**May 24, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-CSH – SHARP ELEMENTARY SCHOOL – DCP&P,  
CAMDEN, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service to transport (1) one DCP&P student residing in Camden, NJ to/from Joseph D. Sharp Elementary School, as listed below.

Route: Q-CSH / Quote  
School: Joseph D. Sharp Elementary School  
Company: West Berlin Bus Service  
Cost per diem: \$169.00  
Date(s): 5/4/16 thru 6/16/16  
Total # of days: (31) Thirty-One  
Total Cost: \$5,239.00

PO #16-06878  
Account Code: 11-000-270-511-83-0001

- b) ROUTE #Q-WAC – HIGH SCHOOL WEST AND ALTERNATIVE HIGH  
SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that administrative approval be granted for Holcomb Bus Service, Inc. to transport (2) two McKinney-Vento students residing in Camden, NJ to / from Cherry Hill High School West and Alternative High School, as listed below.

Route: Q-WAC / Quote  
School: Cherry Hill High School West and Alternative High School  
Company: Holcomb Bus Service, Inc.  
Cost per diem: \$217.00  
Date(s): 6/3/16 thru 6/16/16  
Total # of days: (10) Ten  
Total Cost: \$2,170.00

PO #16-07046  
Account Code: 11-000-270-511-83-0001

**ACTION AGENDA**

May 24, 2016

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION TO APPROVE THE RESTATED CHERRY HILL BOARD OF EDUCATION 403(b) RETIREMENT PLAN**

WHEREAS, the Cherry Hill Board of Education (“Board”) maintains the Cherry Hill Board of Education 403(b) Retirement Plan (“Plan”); and

WHEREAS, the Plan was duly adopted by the Board by a resolution approved at its December 16, 2008 meeting effective January 1, 2009, and amended by Board resolutions duly approved on December 15, 2009, November 27, 2012 and January 26, 2016; and

WHEREAS, the Board’s third party administrator, OMNI Group, Inc., has provided a restated plan incorporating the terms of the original plan and subsequent amendments in a successor document, and the Board deems it advisable to approve the restated Plan document;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies, approves and restates the Cherry Hill Board of Education 403(b) Plan in its entirety and approves the restated Model 403(b) Retirement Plan Adoption Agreement, on file in the office of the Assistant Superintendent-Business; and be it

BE IT FURTHER RESOLVED, that the Board’s Assistant Superintendent-Business/Board Secretary is authorized to execute on behalf of the Board the Model 403(b) Retirement Plan Adoption Agreement and any other documents necessary to effectuate the terms of this Resolution.

**ITEM 6. RESOLUTION AUTHORIZATION ADOPTION OF A 457(b) DEFERRED SAVINGS PLAN**

WHEREAS, the Cherry Hill Board of Education deems it beneficial to offer its employees an additional deferred retirement savings vehicle through the adoption of a 457(b) savings plan; and

WHEREAS, the Board currently utilizes the services of OMNI Group, Inc. (“OMNI”) as a third party administrator for the District’s 403(b) deferred savings plan, and the Board desires to utilize OMNI’s services for the 457(b) plan;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves and adopts the OMNI Group, Inc. Model 457(b) Deferred Compensation Plan, the Adoption Agreement for such plan, and the Authorization of Agency form for such plan, all on file in the office of the Assistant Superintendent-Business, and authorizes its Assistant Superintendent-Business to execute such forms and any other documents necessary to implement the 457(b) Plan and make it available to District employees.

**ACTION AGENDA**

**May 24, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 7. RESOLUTION APPOINTING AN ASSISTANT QUALIFIED PURCHASING AGENT**

**Resolved, that the Cherry Hill Board of Education appoints Assistant Business Administrator Lisa Ridgway as an Assistant Qualified Purchasing Agent to act in the absence of the Assistant Superintendent-Business, and authorizes Ms. Ridgway to execute Purchase Orders which will become effective on or after July 1, 2016.**

**ITEM 8. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District Middle Schools	Monetary – Mt. Misery Program	Cherry Hill Education Foundation and TD Bank, through the TD Bank Charitable Foundation*	\$5,000
Johnson ES	Monetary – Elmo Document Camera & Ceiling Projector (installed)	Cherry Hill Education Foundation*	\$2,278
Kilmer ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Paine ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Sharp ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Barton ES	Monetary – SmartBoard Room #7	Cherry Hill Education Foundation*	\$5,500
Barton ES	Monetary – SmartBoard Room #12	Cherry Hill Education Foundation*	\$5,500
East HS	Monetary – Shirts & Food for Freshman Orientation Program	Cherry Hill Education Foundation*	\$2,901
West HS	Monetary – Shirts & Cords “Peer Leader Program”	Cherry Hill Education Foundation*	\$2,030
<b>Carusi MS</b>	<b>Monetary – Support Community Garden Program</b>	<b>Whole Kids Foundation</b>	<b>\$2,000</b>

\*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Other Compensation—Certificated
9. Other Motions
10. Other Motions
11. Other Motions—Ratification of Memorandum of School Administrators

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Ana Delgado	Mann-Kindergarten (\$72,275)	7/01/16	Personal
Melissa Ciavarella	Carusi-Title I (\$53,108)	7/01/16	Personal
Erica Price	Malberg-Supervisor of Curriculum & Instruction (\$118,694)	7/01/16	Personal
Raymond Anderson	Harte-Grade 5 (\$72,275)	7/01/16	Personal
Megan McSweeny	Johnson-Grade 3 (\$48,577)	7/01/16	Personal
Cheryl Osnayo	CHHS East-Nurse (\$55,707)	7/01/16	Personal

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Timika Smalls	Kilmer-Educational Assistant (\$15,889)	7/01/16	Disability Retirement
<b>Angelo DiJoseph</b>	<b>Marlkress- Groundskeeper (\$31,604)</b>	<b>5/13/16</b>	<b>Personal</b>
<b>Taylor Brooks</b>	<b>Mann-Educational Assistant (\$11,050)</b>	<b>7/01/16</b>	<b>Personal</b>
<b>Joshua Grinbergs</b>	<b>Johnson-Site Leader, Teacher-SACC</b>	<b>6/17/16</b>	<b>Personal</b>
<b>Michelle Reynolds</b>	<b>Woodcrest-Educational Assistant (\$10,200)</b>	<b>5/31/16</b>	<b>Personal</b>
<b>Jane Ball</b>	<b>Kilmer-Educational Assistant (\$15,889)</b>	<b>7/01/16</b>	<b>Retirement</b>

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicholas Karcher	Kutztown	4/26/16-4/29/16	Nina Anastasia/Carusi

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Student Teaching

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Samuel Gorelick	Rutgers	9/07/16-12/16/16	Benjamin Acquesta/Carusi
Samuel Gorelick	Rutgers	10/24/16-12/16/16	Alexis Henderson/Barton-Harte
Christian Thomas	Rowan	9/19/16-10/26/16	Lindsay Karp/Knight
Christian Thomas	Rowan	10/31/16-12/07/16	Christopher Convery/Rosa
<b>Cassandra Sicolo</b>	<b>Montclair State</b>	<b>10/03/16-3/17/17</b>	<b>Parry Barclay/Carusi</b>

(c) Graduate School Internship

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a school and mental health counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Victoria Wong	Penn	2016-17 school year	Cathleen Enderle/Margaret Regan-CHHS East

(d) Externship Field Placement

**RECOMMENDATION:**

Be it resolved that Ann Gambuzza-Brugnolo, student at Rowan University be approved for an externship field placement effective 6/27/16-8/31/16 with Leanne Bernosky/Knight Elementary School as the cooperating LDT-C.

(e) Classroom Observation

**RECOMMENDATION:**

**Be it resolved that Veronica Lance, alternate route candidate, Rutgers University be approved for a 4 hour classroom observation in Chemistry at CHHS West effective 5/18/16-5/31/16 with Michelle Prough as the cooperating teacher.**

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(f) Field Experience

**RECOMMENDATION:**

Be it resolved that the persons listed by approved for intermediate fieldwork placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Lauren Guidotti	Stockton	9/06/16-12/15/16	Angela Naccarato/Harte
John Fecich	Rowan	9/19/16-10/26/16	John Lauk/Kilmer-Harte
John Fecich	Rowan	10/31/16-12/07/16	George Hanna/Carusi
<b>Benjamin Lefler</b>	<b>Temple</b>	<b>5/09/16-6/15/16</b>	<b>Michele Kains/Carusi</b>
<b>Elizabeth Pinto</b>	<b>Stockton</b>	<b>9/12/16-12/22/16</b>	<b>Karen Korobellis/Harte</b>

(g) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a co-curricular position in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Karen Lignana	CHHS West-Co-Advisor, Freshman Class (budget #11-401-100-100-55-0101)	9/01/15-3/31/16	\$ 917
Karen Lignana	CHHS West-Advisor, Freshman Class (budget #11-401-100-100-55-0101)	4/01/16-6/30/16	\$ 784
Karen Block	Beck-Co-Advisor, Peer Leaders (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$1265
Deborah Nemerofsky	Beck-Co-Advisor, Peer Leaders (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$1265

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(h) Nursing Policy and Procedure Committee

**RECOMMENDATION:**

Be it resolved that the nursing staff listed be approved as members of the policy and procedure committee in accord with the data presented

Lead Nurse—Not to Exceed \$1977.50—Monies budgeted from account #11-000-213-100-71-0105

<u>Name</u>	<u>Number of Hours</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Barbara Kase-Avner	50	7/01/16-8/31/16	\$39.55

Not to Exceed - \$3218.60 - Monies budgeted from account #11-000-213-100-71-0103

<u>Name</u>	<u>Number of Hours</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
	<u>Not to Exceed</u>		
Jacqueline Naddeo	20	7/01/16-8/31/16	\$43.85
Angela Mooney	20	7/01/16-8/31/16	\$37.92
Joy Atkins	20	7/01/16-8/31/16	\$38.77

(i) Family Life Curriculum

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as members of the Family Life Curriculum committee effective 7/01/16-8/31/16 at the rate of \$35.71/hr in accord with the data presented.

Not to Exceed \$1548.90-Monies budgeted from account #11-000-221-110-72-0101

<u>Name</u>	<u>School</u>	<u>Number of</u> <u>Hours</u>	<u>Not to Exceed</u>
Robin Olin	Cooper	10	\$636.50
Jacqueline Naddeo	Kingston	10	\$438.50
Lynn Richter	Woodcrest	10	\$473.90

**ACTION AGENDA**  
**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(j) Summer Employment - Student Activities

**RECOMMENDATION:**

Be it resolved that the person listed be approved for summer employment in accord with the data presented.

**CHHS West-Monies budgeted from account #11-401-100-100-55-0101**

<u>Name</u>	<u>Total Days</u> (not to exceed)	<u>Effective Dates</u>	<u>Per Diem Rate</u>
Carole Roskoph	10	7/01/16-8/31/16	\$456

**CHHS East- Monies budgeted from account #11-401-100-100-50-0101**

<u>Name</u>	<u>Total Days</u> (not to exceed)	<u>Effective Dates</u>	<u>Per Diem Rate</u>
Charles Davis	10	7/01/16-8/31/16	\$377.37

(k) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 5/25/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Carrie Mastowski	Marc Spivak	Sonia Lindsay	Lisa O'Rourke

(l) Kindergarten Summer Enrichment—Title I

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/05/16-8/01/16 at the rate of \$45.20/hr (not to exceed total program of \$4340). Monies budgeted from account #20-233-100-101-15-0140.

<u>Name</u>	<u>Name</u>
Hilary Meola	Jenna Martin

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(m) Summer Counseling

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for summer counseling in accord with the data presented. Monies budgeted from account #11-000-218-104-40-0101.

Beck Middle School – budget #11-000-218-104-40-0101

<u>Name</u>	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200<sup>th</sup> of Salary</u> <u>7/01/16-8/31/16</u>
Julie Lane	5	\$286.52
Margaret Malcarney	5	\$497.11
Regina Henry	5	\$265.54

(n) Summer Music Enrichment Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as teachers and substitute teachers (as needed) for summer music enrichment program 6/27/16-7/28/16 at the rate of \$45.20/hr in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u> <u># of hours</u>
Timothy Keleher	Program Director	60
Christine Macaulay	Beginning Band	52
Christine Macaulay	Intermediate Band	52
Timothy Keleher	Jazz Ensemble	52
Lisa Badger	Elementary & Secondary Chorus	52
Francesca Secrest	Beginning & Intermediate Orchestra	52

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED - continued**

**(o) Summer Enrichment Camp-Nurses**

**RECOMMENDATION:**

Be it resolved that the nurses listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) at the rate of \$45.20/hr in accord with the data presented. Monies budgeted from account #60-990-320-104-58-0007.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Lillian Barna	Lynn Richter	Leeanne Keesal

**(p) Summer Enrichment Camp-Site Supervisor**

**RECOMMENDATION:**

Be it resolved that Kathleen McEleney be approved as site supervisor, for summer enrichment camp, at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) at the rate of \$22.46/hour in accord with the data presented. Monies budgeted from account #60-990-320-101-58-0008.

**(q) Summer Enrichment Camp-Teachers**

**RECOMMENDATION:**

Be it resolved that the teachers listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) in accord with the data presented. Monies budgeted from account #60-990-320-101-58-0008.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
David Sonnheim	\$17.81	Michael Brown	\$17.46
Lisa Campisi	\$16.77	Alex Tedesco	\$15.20
Jodi Rosenfeld	\$19.47		

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED - continued**

**(r) ESY Summer Program**

**RECOMMENDATION:**

**Be it resolved that the persons listed be approved as teachers for the ESY Summer Program effective 7/07/16-8/11/16 at the rate of \$45.20/hr (not to exceed \$190,000). Monies budgeted from account #11-204-100-101-71-0101.**

**Name**

**John Aiello  
Amanda Aslanian  
Heather Bilingsley  
Jaynee Brosnan  
Kristin Coleman  
Kristen Corkery  
Joseph Daivdson  
Heather Farnath  
Amy Fowles  
Lauren Giordano  
Justin James  
Kevin Krutoff  
Rina Ligas  
Lauren Mann  
Bridget McDermet  
Robert Metzger  
Angela Naccarato-Francolino  
Marie O'Neil  
Susanne Pitzorella  
Erik Radbill  
Emily Sierra  
Gail Stulb  
Sheri Turner  
Linda Wander  
Kari Wilwohl  
Sioux Xenakis  
Bridget Schaeffer**

**Name**

**Vincenzo Angelucci  
Laura Barker  
Vanessa Brittin  
Nicole Ciccotelli  
Katie Collins  
Megan Curtis  
Cathleen Fargo  
Janene Fiore  
Christina Giannopoulos  
Annmarie Imperato  
Lindsay Jones  
Angela Lancos  
Gregory Louie  
Jennifer McCarron  
Katelyn McWilliams  
Justin Meyers  
Mindy Norlian  
Beth Pease  
Karen Potter  
Lisa Schoen  
Janice Simpson  
Ashley Szwajkowski  
Elizabeth Walsh  
Joshua Weinstein  
Theresa Wisniewski  
Zena Yukna  
Karen Fulcher**

**ACTION AGENDA**

May 24, 2016

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

**(s) Curriculum Writing—Biology**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as members of the school curriculum writing and planning in the area of Science for 24 hours/person (total 120 hours) at the rate of \$35.71/hr (not to exceed \$4285.20) effective 5/10/16-6/30/16. Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Nicholas Wright	Sukhpreet Singh	Mary Powelson
Theresa Fox	Rachel Amsden	Michelle Freundlich

**(t) Summer Counseling**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for summer counseling at Rosa Middle School in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed</u>	<u>1/200<sup>th</sup> of Salary</u> <u>7/01/16-8/12/16</u>
John Young	7/01/16-8/12/16	5	\$497.11
Natalie Alonso	7/01/16-8/12/16	5	\$273.28

**(u) Summer Scheduling**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as schedulers at Rosa Middle School at the rate of \$13.86/hr. in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed</u>
Jules Farkas	7/01/16-8/12/16	200
John Murtha	7/01/16-8/12/16	200
Scott Goldthorp	7/01/16-8/12/16	100

**ACTION AGENDA**  
**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Summer Employment – Copy Machine Operator

**RECOMMENDATION:**

Be it resolved that the employees listed be approved for summer employment in accord with the data presented.

<u>Name</u>	<u>School/Position</u>	<u>Effective Date</u>	<u>*Hourly Rate</u>
Hansa Kanzaria	CHHS West-Copy Machine Operator (budget #11-000-222-106-55-0101)	7/01/16-8/31/16 (20 days)	\$26.37
<b>Louise Head</b>	<b>CHHS EAST-Copy Machine Operator (budget #11-000-222-106-50-0101)</b>	<b>6/20/16-6/30/16; 7/01/16-8/31/16</b> (20 days)	<b>\$26.37</b>

\*Salary to be adjusted pending approval of salary guidelines finally established and approved by the Cherry Hill BOE

(b) Kindergarten Summer Enrichment—Title I

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/05/16-8/01/16 at the rate of \$13.20/hr (not to exceed total program of \$634). Monies budgeted from account #20-233-100-106-15-0140.

Name

Kathleen Ricchezza

**ACTION AGENDA**

May 24, 2016

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(c) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Jeffrey Mohn	Marlkress-Groundskeeper (Replacing A. DiJoseph-budget #11-000-263-100-86-0001)	On or about 5/25/16-6/30/16	\$29,500 prorated
Joseph Miller	Malberg-Night Cleaner (Replacing J. Castillo-budget #11-000-262-100-60-0100)	On or about 5/25/16-6/30/16	\$28,179 prorated

(d) **Summer Enrichment Camp-Teachers/Teachers II**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/20/16-8/19/16 (including a meeting on 6/01/16) in accord with the data presented. Monies budgeted from account #60-990-320-101-58-0008.

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Jillian Arnold	Teacher	\$17.03
Jessica Filipponi	Teacher	\$16.77
Dolores Franquiz	Teacher	\$15.81
Nicole Gilbert	Teacher	\$19.00
Nicole Gauntt	Teacher	\$17.37
Isolyn Vassall	Teacher	\$20.17
Todd Sharofsky	Teacher	\$16.44
Armani Cruz	Teacher	\$12.65
JoAnn Buzby	Teacher II	\$19.59
Donna Clark	Teacher II	\$15.00
Jennifer Loudenslager	Teacher II	\$12.65
Jane Rosi	Teacher II	\$13.12
Shirley Armstrong	Teacher II	\$15.75
Maureen Barreras	Teacher II	\$11.55
Susan Stoots-Dickinson	Teacher II	\$13.64

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

**(e) ESY Summer Program**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the ESY Summer Program as educational assistants effective 7/11/16-8/11/16 (not to exceed \$102,000). Monies budgeted from account #11-204-100-106-71-0101.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Natalie Alonso	\$ 9.34	Patricia Babnew	\$ 9.34
Charlotte Burton	\$14.55	Jennifer Bushong	\$15.10
Brenda Callari	\$15.10	Leslie Caporaletti	\$15.65
Fabiola Carrero	\$ 9.34	Donna Chinnici	\$14.55
Cathleen Clark	\$14.00	Lisa D’Antonio	\$15.10
Patricia Davies	\$ 9.40	Rebecca Devine	\$ 9.34
Nancy DiGiovanni	\$10.97	Nichole Dilks	\$11.53
Gale Ellien	\$15.10	Shawn Ferrell	\$10.97
Danielle Filippone	\$ 9.34	Esther Fishman	\$12.10
Jasmine Ford	\$ 9.34	Debra Formanek	\$13.20
Patricia Frisby	\$14.55	Anne Gallagher	\$12.10
Diana Gambacorta Rosati	\$ 9.34	April Gardiner	\$ 9.34
Susan Gorman	\$12.65	Kathleen Haar	\$14.55
Diane Greenberg	\$14.00	Eva Harbora	\$12.65
Ruth Hall	\$12.65	James Hoyle	\$15.65
Shelly Hollingsworth	\$ 9.40	Anthony Incollingo	\$14.00
Marilyn Hyman	\$15.65	Susan Joslin	\$14.55
Susan Johnston	\$12.65	Gabrielle Kains	\$10.97
Marilyn Keeling	\$12.10	Sharri Konce	\$ 9.34
Danielle Korte	\$10.97	Nadine Lamanna	\$15.10
Dawn Lanuez	\$ 9.40	Erika Levin	\$ 9.40
Claudia Long	\$14.55	Jeanne Markart	\$14.55
Rosemarie Martin	\$15.10	Carrie Mastowski	\$ 9.34
Diana Maxwell	\$15.10	Regina Melchiorre	\$15.10

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(e) **ESY Summer Program** - continued

<b><u>Name</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Name</u></b>	<b><u>Hourly Rate</u></b>
Mervat Mena	\$10.97	Caren Morgan	\$15.65
Susan Murphy	\$14.55	Caryn Murtha	\$ 9.34
Erika Nemerof	\$ 9.34	Fahmida Yeasmin	\$14.55
Dorothy Nicoletto	\$15.10	Virginia Pelfrey	\$10.42
Natalie Petroski	\$15.10	Lieren Pfannenstein	\$ 9.34
Michelle Pierce	\$15.10	Andrea Pizzo	\$ 9.34
Karen Plizak	\$13.20	Christopher Puche	\$11.53
Marilyn Radbill	\$13.20	Neina Reinert	\$15.10
Garwood Reynolds	\$ 9.34	Katherine Rollin	\$15.10
Leona Rothstein	\$13.20	Lisa Sagan	\$14.55
Lisa Sadowski	\$ 9.34	Mary Santacapito	\$15.10
Olga Sanchez	\$14.00	Steven Sharofsky	\$ 9.34
Dolores Sattin	\$15.65	Lynn Silverstein	\$14.55
Lindsay Shulman	\$ 9.34	Carol Solano	\$15.10
Janet Sippel	\$ 9.34	Debera Steiner-Silver	\$14.00
Jeanne St. Clair	\$14.00	Ellen Terzini	\$13.20
Nicole String	\$ 9.40	Ann Tirocke	\$14.00
Thomas Thomas	\$14.00	Cindy Velazquez	\$15.10
Erica Trunfio	\$12.65	Steven Walker	\$ 9.34
Nikolette Volpe	\$ 9.34	Deborah Wasson	\$14.00
Cynthia Wallin	\$15.65	Barbara Wilson	\$12.10
Ilene Windreich	\$14.55	Rosa Zayas	\$14.55
Sharon Zbik	\$ 9.40		

**ACTION AGENDA**

May 24, 2016

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ann Cottone	CHHS West-French	Leave with pay 4/18/16-4/19/16 a.m.; without pay 4/19/16 p.m.-5/06/16
<b>Helene Eksterowicz</b>	<b>Carusi-Psychologist</b>	<b>Leave with pay 4/01/16-6/08/16; without pay 6/09/16-6/30/16; 7/01/16-7/29/16; without pay 9/01/16-1/03/17 (revised for dates)</b>
Justin Meyers	Mann-Special Education	Leave without pay 11/01/16-1/06/17
Kathryn Pendleton	Stockton-Grade 3	Leave with pay 5/09/16-6/30/16; without pay 9/01/16-1/16/17
Cecil Leonard	CHHS East/West-Industrial Arts	Leave with pay 5/17/16-6/30/16
Susanne Casey	CHHS East-Science	Leave with pay 5/13/16-6/03/16
Sharon Davis	District-LDT-C	Leave without pay 4/11/16-5/17/16
Janet Merin	Rosa-Special Education	Leave with pay 4/21/16-4/28/16; 5/12/16-5/19/16; 6/02/16-6/10/16 (revised for dates)
Leslie Williams	Knight/Barton-Kindergarten	Leave without pay 3/21/16-6/30/16 (leave extended)
Francis Madison	CHHS West-Math	Leave with pay 4/18/16-6/30/16
<b>Geraldine Hewitt</b>	<b>Rosa-World Language</b>	<b>Leave with pay 5/16/16-5/26/16; without pay 5/27/16-6/30/16; 9/01/16-10/31/16 (revised for dates)</b>
<b>Paula Cardea</b>	<b>Rosa-Math</b>	<b>Leave with pay 5/05/16-5/11/16 a.m.; without pay 5/11/16 p.m.-5/31/16</b>
<b>Melissa Santiago</b>	<b>Paine-Grade 4</b>	<b>Leave with pay 6/13/16-6/30/16; without pay 9/01/16-10/14/16</b>
<b>Luke Alvarez</b>	<b>Carusi-Science</b>	<b>Leave with pay 4/20/16-4/29/16</b>
<b>Karen Russo</b>	<b>Beck-Assistant Principal</b>	<b>Leave with pay 7/11/16-10/05/16; without pay 10/06/16-11/23/16</b>
<b>Nicole Sutton</b>	<b>Kingston-Media Specialist</b>	<b>Leave with pay 9/01/16-9/16/16; without pay 9/19/16-11/30/16</b>
<b>Julie Cabnet</b>	<b>Rosa-Special Education</b>	<b>Leave without pay 9/01/16-11/04/16</b>
<b>Eileen Reilly</b>	<b>Stockton-Nurse</b>	<b>Leave with pay 11/09/15-5/18/16</b>

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b>Lauren Giordano</b>	<b>CHHS West-Special Education</b>	<b>Leave without pay 5/31/16-6/30/16 (revised for dates)</b>
<b>Michelle Taylor</b>	<b>Carusi-Nurse</b>	<b>Leave with pay 3/30/16-5/03/16</b>
<b>Natalie Wallace</b>	<b>Beck-Special Education</b>	<b>Leave with pay 4/13/16-5/03/16; without pay 5/04/16-6/30/16</b>
<b>Elizabeth Wegoye</b>	<b>Rosa-Language Arts</b>	<b>Leave with pay 5/09/16-6/30/16; without pay 9/01/16-10/07/16</b>

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b>Susan Loney</b>	<b>Harte-Teacher II, SACC</b>	<b>Leave without pay 5/01/16-6/30/16</b>
<b>Toni Carter</b>	<b>Barclay-Secretary</b>	<b>Leave with pay 5/05/16-6/16/16</b>
<b>Thomas Fazio</b>	<b>District-Groundskeeper</b>	<b>Leave without pay 4/19/16-until a determination is made regarding a return to work</b>
<b>Debbie Maista</b>	<b>Malberg-Payroll Clerk</b>	<b>Leave with pay 3/08/16-5/31/16; without pay 6/01/16-7/25/16 (revised for dates)</b>
<b>Theresa Malik</b>	<b>Paine-Educational Assistant</b>	<b>Leave without pay 4/04/16- 5/06/16 (revised for dates)</b>
<b>Karen Hicks</b>	<b>CHHS East-Educational Assistant</b>	<b>Leave without pay 4/29/16- 6/30/16</b>
<b>Michelle Derer</b>	<b>Kingston-Educational Assistant</b>	<b>Leave without pay 5/09/16- 5/20/16</b>
<b>Frank Tucci</b>	<b>CHHS West-Student Support Assistant</b>	<b>Leave with pay 4/26/16-5/03/16; without pay 5/04/16-5/13/16</b>
<b>Kathleen Haar</b>	<b>Kingston-Educational Assistant</b>	<b>Leave without pay 5/03/16- 5/16/16</b>
<b>Mary Matzer</b>	<b>Malberg-HR Benefits Coordinator</b>	<b>Leave with pay 2/17/16-5/13/16 (revised for dates)</b>
<b>Florence George</b>	<b>Marlkress-Secretary, Buildings &amp; Grounds</b>	<b>Leave with pay 4/04/16-9/14/16</b>
<b>Concetta Doney</b>	<b>Malberg-Assistant to Director of Human Resources</b>	<b>Leave with pay 5/06/16-5/13/16</b>

**ACTION AGENDA**  
**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment—Credits Earned

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/15-6/30/16.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Danielle Douglas	Johnson	B	2	\$48,777	C	2	\$ 49,922
Angela Mooney	Rosa	C	8	\$53,480	E	8	\$ 56,456
Danielle Newbill	Barton	C	12	\$62,417	E	12	\$ 65,393
Cheryl Osnayo	CHHS East	D	9	\$55,707	G	9	\$ 61,430
Bridget Schaeffer	Carusi	B	3	\$48,987	C	3	\$ 50,132
Christopher Willey	Mann	E	4	\$53,681	F	4	\$ 55,512
Christine Giannopoulos	Barclay	D	3	\$51,276	E	3	\$ 53,108
Susan Fortin	Woodcrest	F	17	\$100,469	G	17	\$102,529
Jennifer Tomasetti	Kilmer	F	16	\$90,565	G	16	\$ 92,625
Rosaria Norkus	Beck	D	15	\$80,940	G	15	\$ 86,663

(b) Salary Adjustment—Credits Earned

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/16-6/30/16.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Lauren Arno	Alternative High School	D	9	\$55,707	E	9	\$ 57,539
Lillian Barna	Barton	D	6	\$52,903	F	6	\$ 56,566
Leanne Bernosky	Knight	F	17	\$110,516	G	17	\$112,782
Danielle Douglas	Johnson	C	2	\$49,922	D	2	\$ 51,066

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED** - continued

(b) Salary Adjustment—Credits Earned - continued

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Lisa Feinstein	Kilmer	D	12	\$69,917	E	12	\$ 71,932
Rebecca Muller	Beck	C	4	\$50,705	D	4	\$ 51,849
Yusef Smith	CHHS West	D	10	\$56,904	E	10	\$ 58,736

(c) Reassignment

**RECOMMENDATION:**

Be it resolved that the person listed be reassigned for the 2016-17 school year in accord with the data presented at the same salary previously approved for the 2016-17 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Faith Holmgren	Johnson-Teacher Coach (budget #11- 230-100-101-12-0100)	Malberg-Teacher Coordinator (budget #11-000-221-110-72- 0100)	7/01/16-6/30/17

**ITEM 8. OTHER COMPENSATION— CERTIFICATED**

(a) Flex Options

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to facilitate professional development sessions on approved topics on 6/20/16 at the rate of \$53.56/hr (not to exceed a total of \$6427.20). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>
Mary Ann Alomar	Amanda Aslanian
Emily Cajigas	Jeanine Caplan
Kristen Hildebrand	Jacqueline Kamison
Karen Fulcher	Mary Kline
Angela Lancos	Kimberly Laskey

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER COMPENSATION— CERTIFICATED** - continued

(a) Flex Options - continued

<u>Name</u>	<u>Name</u>
Patrick McHenry	Susan Melograna
Dianna Morris	Linda Patterson
Paula Pennington	Jacqueline Schnapp
Jennifer Sedlock	Nora Smaldore
Christine Smith	Amanda Squillace

(b) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the person listed be approved for teaching an additional class at CHHS West effective 5/11/16-6/16/16. Monies budgeted from account #11-140-100-101-55-0100.

<u>Name</u>	<u>Amount</u>
Brian Drury	\$2437

**ITEM 9. OTHER MOTIONS**

(a) Approval of Employee Assistance Program

**RECOMMENDATION:**

Be it resolved that the letter of renewal dated 3/26/16 of the Employee Assistance Program, Employer Services Agreement between Rutgers University Behavioral Healthcare EAP and the Cherry Hill Public Schools be approved as presented.

**ITEM 10. OTHER MOTIONS**

(a) Approval of Employment Separation Agreement

**RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education approve the Employment Separation Agreement between the Board and employee #4631, on file in the office of the Director of Human Resources, and authorizes its President and Secretary to execute same on behalf of the Board.

**ACTION AGENDA**

**May 24, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 11. RATIFICATION OF MEMORANDUM OF AGREEMENT-  
SCHOOL ADMINISTRATORS**

**RESOLVED, that the Cherry Hill Board of Education hereby ratifies and adopts the Memorandum of Agreement dated May 16, 2016 between the negotiating teams of the Board of Education and the Cherry Hill Association of School Administrators directs that the terms of the Memorandum be implemented, and authorizes its President and Secretary to execute a successor Collective Negotiations Agreement incorporating the terms and conditions of the Memorandum.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

# ACTION AGENDA

May 24, 2016

## **D. POLICIES & LEGISLATION COMMITTEE**

### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. First Reading of Revised Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions
4. Approval of Resolution Supporting the Cherry Hill Township's Roadmap to our Future Document

### **ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

#### **FINANCES**

<b><u>Number</u></b>	<b><u>Title</u></b>
6111	Special Education Medicaid Initiative (SEMI) Program (M)
6112	Reimbursement of Federal and Other Grant Expenditures (M)
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation (M)
6230	Budget Hearing (M)
6311	Contracts for Goods or Services Funded by Federal Grants
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions (M)
6362	Contributions to Board Members and Contract Awards (M)
6421	Purchases Budgeted
6421.01	Environmentally Preferable Purchasing (Green Purchasing Policy)
6422	Budget Transfers (M)
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing
6450	Choice of Vendor

**ACTION AGENDA**

**May 24, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**  
**(continued)**

**FINANCES (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
6470	Payment of Claims (M)
6471	School District Travel (M)
6472	Tuition Assistance
6480	Purchase of Food Supplies (M)
6510	Payroll Authorization (M)
6511	Direct Deposit
6520	Payroll Deductions
6521	Retirement
6620	Petty Cash (M)
6640	Cafeteria Fund
6650	Scholarship Fund
6660	Student Activity Fund (M)
6700	Investments
6740	Reserve Accounts
6810	Financial Objectives (M)
6820	Financial Reports (M)
6830	Audit and Comprehensive Annual Financial Report (M)
6831	Withholding or Recovering State Aid
6832	Conditions of Receiving State Aid

**PROPERTY**

<b><u>Number</u></b>	<b><u>Title</u></b>
7100	Long-Range Facilities Planning (M)
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7230	Gifts, Grants, and Donations
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair (M)
7420	Hygienic Management (M)
7421	Indoor Air Quality Standards
7422	School Integrated Pest Management Plan (M)
7430	School Safety (M)
7432	Eye Protection (M)
7433	Hazardous Substances
7434	Smoking in School Buildings and on School Grounds (M)
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace (M)
7440	Security of School Premises
7441	Electronic Surveillance In School Buildings and On School Grounds
7450	Property Inventory

**ACTION AGENDA**

**May 24, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**  
**(continued)**

**PROPERTY (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
7460	Energy Conservation
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7522	School District Provided Technology Devices to Staff Members
7523	School District Provided Technology Devices to Pupils
7610	Vandalism
7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

**OPERATIONS**

<b><u>Number</u></b>	<b><u>Title</u></b>
8110	Attendance Areas
8130	School Organization (M)
8140	Pupil Enrollments (M)
8210	School Year
8220	School Day
8310	Public Records
8311	Managing Electronic Mail
8320	Personnel Records
8330	Pupil Records (M)
8335	Family Educational Rights and Privacy Act
8420	Emergency and Crisis Situations (M)
8441	Care of Injured and Ill Persons (M)
8442	Reporting Accidents
8451	Control of Communicable Disease (M)
8453	HIV/AIDS
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
8462	Reporting Potentially Missing or Abused Children (M)
8465	Hate Crimes and Bias-Related Acts (M)
8467	Weapons (M)
8468	Crisis Response
8470	Response to Concerted Job Action
8500	Food Services
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
8506	School Lunch Program Biosecurity Plan (M)
8507	Breakfast Offer Versus Serve (OVS)
8508	Lunch Offer Versus Serve (OVS)
8540	Free and Reduced Rate Meals
8600	Transportation (M)
8601	Pupil Supervision After School Dismissal (M)
8630	Bus Driver/Bus Aide Responsibility (M)

**ACTION AGENDA**

**May 24, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**  
**(continued)**

**OPERATIONS (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
8660	Transportation by Private Vehicle (M)
8670	Transportation of Disabled Pupils (M)
8690	Monitoring Devices on School Vehicles
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Pupil Accident Insurance
8770	School Board Insurance Group
8810	The Use of Cultural, Ethnic, or Religious Themes In Our Educational Program
8811	Observance of Holidays
8820	Opening Exercises

**ITEM 2. FIRST READING OF REVISED POLICIES**

**PROGRAM**

<b><u>Number</u></b>	<b><u>Title</u></b>
2110	Philosophy of Education/District Mission Statement (M)
2132	School District Goals and Objectives
2200	Curriculum Content (M)
2210	Curriculum Development (M)
2220	Adoption of Courses (M)
2230	Curriculum Guides (M)
2240	Controversial Issues
2260	Affirmative Action Program for School and Classroom Practices (M)
2270	Religion in the Schools
2271	The Use of Cultural, Ethnic, or Religious Themes in Our Educational Program
2310	Pupil Grouping
2312	Class Size
2330	Homework
2340	Field Trips
2360	Use of Technology
2361	Acceptable Use of Computer Networks/Computers and Resources (M)
2363	Use of Privately-Owned Technology
2411	Guidance Counseling (M)
2412	Home Instruction Due to Health Condition (M)
2415	No Child Left Behind Programs (M)

# ACTION AGENDA

May 24, 2016

## **D. POLICIES & LEGISLATION COMMITTEE**

### **ITEM 2. FIRST READING OF REVISED POLICIES (continued)**

#### **PROGRAM (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
2415.01	Academic Standards, Academic Assessments, and Accountability (M)
2415.02	Title I – Fiscal Responsibilities (M)
2415.03	Highly Qualified Teachers (M)
2415.04	Title I – District-Wide Parental Involvement (M)
2415.05	Pupil Surveys, Analysis and/or Evaluations (M)
2415.06	Unsafe School Choice Option (M)
2415.20	No Child Left Behind Complaints (M)
2416	Programs for Pregnant Pupils (M)
2417	Student Intervention and Referral Services (M)
2422	Health Education (M)
2423	Bilingual and ESL Education (M)
2425	Physical Education
2428.1	Standards-Based Instructional Priorities
2430	Co-Curricular Activities (M)
2431	Athletic Competition (M)
2431.3	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
2432	School Sponsored Publications
2435	NJSIAA Random Testing for Interscholastic Athletics
2436	Activity Participation Fee Program
2440	Summer Session
2460	Special Education (M)
2462	Pupil Placement-Basic Skills Improvement Program
2464	Gifted and Talented Pupils (M)
2466	Needless Public Labeling of Pupils with Disabilities (M)
2467	Surrogate Parents and Foster Parents (M)
2468	Independent Educational Evaluations
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
2510	Adoption of Textbooks
2520	Instructional Supplies (M)
2530	Resource Materials
2530.1	Philosophy and Policy on Learning Resource Center Materials
2531	Use of Copyrighted Materials
2551	Musical Instruments
2560	Live Animals in School

# ACTION AGENDA

May 24, 2016

## **D. POLICIES & LEGISLATION COMMITTEE**

### **ITEM 2. FIRST READING OF REVISED POLICIES (continued)**

#### **PROGRAM (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
2610	Educational Program Evaluation (M)
2622	Student Assessment (M)
2624	Grading System
2631	New Jersey Quality Single Accountability Continuum (QSAC)
2700	Services to Nonpublic School Pupils (M)

#### **STUDENTS**

<b><u>Number</u></b>	<b><u>Title</u></b>
5111.2	Open Enrollment
5111.3	Tuition – Nonresident Students
5112	Entrance Age
5114	Children Displaced by Domestic Violence
5116	Education of Homeless Children
5120	Assignment of Pupils (M)
5130	Withdrawal from School (M)
5200	Attendance (M)
5230	Late Arrival and Early Dismissal
5240	Tardiness
5250	Excusal from Class or Program
5300	Automated External Defibrillators (AEDs) (M)
5305	Health Services Personnel
5306	Health Services To Nonpublic Schools (M)
5307	Nursing Services Plan (M)
5308	Student Health Records (M)
5310)	Health Services (M)
5320	Immunization
5330	Administration of Medication (M)
5331	Management of Life-Threatening Allergies in Schools (M)
5332	Do Not Resuscitate Orders (M)
5335	Treatment of Asthma (M)
5337	Use of Service Animals for Student Needs
5338	Diabetes Management (M)
5339	Screening for Dyslexia (M)
5350	Pupil Suicide Prevention
5410	Promotion and Retention (M)
5411	Graduation From Eighth Grade
5420	Reporting Pupil Progress (M)
5430	Class Rank
5431	“Good Pupil” Status
5440	Honoring Pupil Achievement

**ACTION AGENDA**

**May 24, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. FIRST READING OF REVISED POLICIES (continued)**

**STUDENTS (continued)**

<b><u>Number</u></b>	<b><u>Title</u></b>
5460	High School Graduation (M)
5460.1	Graduation Ceremonies Early Graduation (M)
5465	
5466	Graduation and Yearbook Fees (M)
5500	Expectations for Pupil Conduct (M)
5511	Dress and Grooming
5513	Care of School Property (M)
5514	Pupil Use of Vehicles
5516	Use of Electronic Communication and Recording Devices (ECRD) (M)
5517	Pupil Identification Cards
5519	Dating Violence at School (M)
5520	Disorder and Demonstration
5530	Substance Abuse (M)
5533)	Pupil Smoking (M)
5535	Passive Breath Alcohol Sensor Device
5550	Disaffected Pupils (M)
5560	Disruptive Pupils (M)
5561	Use of Physical Restraint
5570	Sportsmanship
5600	Student Discipline/Code of Conduct (M)
5610	Suspension (M)
5611	Removal of Students for Firearms Offenses (M)
5612	Assaults on District Board of Education Members or Employees (M)
5613	Removal of Students for Assaults with Weapons Offenses (M)
5615	Suspected Gang Activity
5620	Expulsion
5700	Pupil Rights
5701	Plagiarism
5710	Pupil Grievance
5721	Independent Publications
5770	Pupil Right of Privacy
5820	Student Government
5830	Pupil Fund Raising
5841	Secret Societies
5842	Equal Access of Pupil Organizations
5850	Social Events and Class Trips
5860	Safety Patrol (M)
5880	Public Performances by Pupils

**ACTION AGENDA**

**May 24, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
<b>15-16:33</b>		15-16:1282	Affirmed	<b>15-16:1350</b>	
15-16:34	Affirmed	15-16:1283	Affirmed	<b>15-16:1359</b>	
<b>15-16:35</b>		15-16:1284	Affirmed	<b>15-16:1360</b>	
<b>15-16:36</b>		15-16:1285	Affirmed	<b>15-16:1361</b>	
<b>15-16:37</b>		15-16:1287	Affirmed	<b>15-16:1368</b>	
15-16:1244	Affirmed	15-16:1292	Affirmed	<b>15-16:1369</b>	
15-16:1245	Affirmed	<b>15-16:1295</b>		<b>15-16:1370</b>	
15-16:1246	Affirmed	<b>15-16:1336</b>		<b>15-16:1375</b>	
15-16:1262	Affirmed	15-16:1338	Affirmed	<b>15-16:1378</b>	
15-16:1269	Affirmed	15-16:1339	Affirmed	<b>15-16:1381</b>	
15-16:1272	Affirmed	<b>15-16:1348</b>		<b>15-16:1393</b>	
15-16:1273	Affirmed	<b>15-16:1349</b>			

**ITEM 4. APPROVAL OF RESOLUTION SUPPORTING THE CHERRY HILL TOWNSHIP’S ROADMAP TO OUR FUTURE DOCUMENT**

**WHEREAS**, Cherry Hill Township strives to save tax dollars, assure clean air and water, improve working and living environments and build a community that is sustainable economically, environmentally and socially; and

**WHEREAS**, the Township wishes to support a model of government that benefits our residents now and far into the future by exploring and adopting sustainable, economically sound, local government practices; and

**WHEREAS**, the Township hereby acknowledges that residents of the Township desire a stable, sustainable future for themselves and future generations; and

**WHEREAS**, the “Roadmap to our Future” document is the product of the Township’s Green Team 2+ year endeavor to develop a sustainable path for the community to follow; and

**WHEREAS**, the plan upholds environmental sustainability as a priority for the Township and establishes leadership qualities for our community to implement and follow; and

**ACTION AGENDA**

**May 24, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 4. APPROVAL OF RESOLUTION SUPPORTING THE CHERRY HILL TOWNSHIP'S ROADMAP TO OUR FUTURE DOCUMENT continued**

**WHEREAS**, the “Roadmap to Our Future” is a blueprint for building a sustainable future and maintaining the vitality of the Cherry Hill community for future generations; and

**WHEREAS**, all of the initiatives will be pursued through a strong partnership between the Mayor and Township Council with Sustainable Cherry Hill (SCH), the Cherry Hill Environmental Board (CHEB), the Cherry Hill Board of Education and all Township departments, staff and boards, as well as local business, home and property owners; and

**NOW, THEREFORE BE IT RESOLVED** by the Cherry Hill Board of Education, pursuant to this resolution, does hereby support the Township’s “Roadmap to Our Future” document and the continued efforts of the Cherry Hill Green Team.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**  
**May 24, 2016**

**E. STRATEGIC PLANNING**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**