

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**October 18, 2016 @ 6:15 P.M.**

**AGENDA**

Student Matters

- Review HIB case recommendations

Negotiations E.A.C.H.



**ACTION AGENDA**  
**October 18, 2016**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Steve Robbins, Ken Tomlinson, Jr.

**Business & Facilities Committee Members (blue)**

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Elliott Roth, Ken Tomlinson, Jr.

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino

**Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

**Strategic Planning (buff)**

Chairperson: Elliott Roth

Administrative Liaisons: Joe Meloche, Lynn E. Shugars

Carol Matlack, Kathy Judge, Lisa Saidel

***PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE***



**ACTION AGENDA**  
**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
2. Approval of Agreements for 2017-2017 School Year for Professional Development Services - \$17,500 and Under
3. Approval of Agreements for 2016-2017 school year \$17,500 and under
4. Approval of Out of District Student Placements for 2016-2017 School Year
5. Approval of Non Public School Technology for 2016-2017 School Year
6. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired
7. Approval of Research by Dr. Thomas Power from Children's Hospital of Philadelphia (CHOP)
8. Approval for Dr. Teresa Benzwie to Mention Barclay Early Childhood in Book
9. Approval of Mt. Misery Mileage
10. Resolution Approving Agreements for the 2016-2017 school year

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Farrah Mahan Malberg	CCCC, Changes to Funding and Requirements: From NCLB to ESSA, Blackwood, NJ	11/17/16	\$5.36 Mileage General Funds

**ACTION AGENDA**  
**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Michelle Smith Malberg	CCCC, Changes to Funding and Requirements: From NCLB to ESSA, Blackwood, NJ	11/17/16	\$5.36 Mileage General Funds
C	Jennifer Sedlock Cooper	NJASL Fall Conference, Long Branch, NJ	11/18/16	\$110.00 Registration General Funds
D	Joseph Campisi Central	NJ Superintendents' Study Council, E. Orange, NJ	11/17/16 12/8/16 1/19/17 2/16/17 3/16/17 4/20/17 5/18/17	\$348.53 Travel General Funds
E	Maria McVeigh East H.S.	AP Spanish Workshop Language & Culture, Robbinsville, NJ	11/4/16	\$237.21 Registration/Travel Title IIA Funds
F	Joseph Meloche Malberg	2017 AASA National Conference on Education, New Orleans, Louisiana	3/2-4, 2017	\$2,284.39 Registration/ Air/Lodging/ Mileage/Meals/Tips General Funds
G	Joseph Meloche Malberg	NJ Assoc. of School Administrators- Superintendent Institute, Trenton, NJ	1/17/17	\$169.46 Registration General Funds
H	Chanette Orange Cooper	Excelling as a Manager or Supervisor, Voorhees, NJ	11/3/16	\$101.42 Registration/Mileage General Funds
I	Marcia Ruberg Rosa	Social Thinking-Social Communication & Executive Functioning, Mt. Laurel, NJ	5/8-9, 2017	\$347.20 Registration General Funds
J	Sarina Hoell Rosa	Social Thinking-Social Communication & Executive Functioning, Mt. Laurel, NJ	5/8-9, 2017	\$347.20 Registration General Funds
K	Julie O'Connor Rosa	Social Thinking-Social Communication & Executive Functioning, Mt. Laurel, NJ	5/8-9, 2017	\$347.20 Registration General Funds

**ACTION AGENDA**  
**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
L	Richard Simmers Central	E-rate Program Applicant Training, Philadelphia, PA	10/18/16	\$42.33 Mileage/Toll/Parking General Funds
M	Lauren Miscioscia Beck	Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ	12/8/16	\$61.53 Registration/ Mileage/Tolls Title IIA
N	Jenna Dunn Carusi	Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ	12/8/16	\$60.35 Registration/ Mileage/Tolls Title IIA
O	Jodi Morley Beck	Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ	12/8/16	\$61.53 Registration/ Mileage/Tolls Title IIA
P	Jennifer Aristone Rosa	Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ	12/8/16	\$62.59 Registration/ Mileage/Tolls Title IIA
Q	Alison McCartney Malberg	Facing History: Navigating Difficult Conversations in Your Classrooms, Union, NJ	12/8/16	\$61.16 Registration/ Mileage/Tolls Title IIA
R	Gina DeMonte Rosa	Basic Restorative Practices, Philadelphia, PA	11/14-17, 2016	\$794.68 Registration/Mileage/ Tolls/Parking General Funds
S	Angela Capiro Beck	Building Inclusive Educational Pathways for Undocumented Students, New Brunswick, NJ	10/21/16	\$92.60 Registration/Mileage Title II A Funds
T	Viney McClain East	Building Inclusive Educational Pathways for Undocumented Students, New Brunswick, NJ	10/21/16	\$92.91 Registration/Mileage Title II A Funds

**ACTION AGENDA**  
**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
U	Caryn Cutler Cooper	Reading/Writing the Orton-Gillingham Way: Perfect Together, Princeton, NJ	11/3/16	\$89.00 Registration General Funds
V	Angela Lancos Cooper	Reading/Writing the Orton-Gillingham Way: Perfect Together, Princeton, NJ	11/3/16	\$89.00 Registration General Funds
W	Justin Meyers Rosa	Community Based Instruction for Students with Disabilities, New Brunswick, NJ	11/28/16 12/7/16 1/18/17 2/15/17 3/29/17 4/26/17 5/17/17	\$172.10 Registration/Mileage General Funds
X	Evelyn Minutolo West HS	The Ultimate DECA Power Trip, Washington, DC	11/18-20, 2016	\$868.50 Registration/Rail/ Lodging General Funds
Y	Nancy Paley Barton	NCTM Regional Conference, Philadelphia, PA	11/1-2, 22016	\$290.00 Registration General Funds

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR FOR PROFESSIONAL DEVELOPMENT SERVICES - \$17,500 AND UNDER**

WHEREAS, the Cherry Hill Board of Education has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with vendors who provide professional development services;

WHEREAS school district personnel have compiled a list of qualified vendors who provide professional development services; and

WHEREAS, the total amount to be paid to any one vendor included on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that it hereby approves the appended list of vendors of professional development services as determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year.

Carolyn J. Burke

To provide a one-day full workshop for preschool aides and a two day follow up classroom coaching, observation and consultation; two classes per day  
 November, 2016 to February, 2017  
 Amount not to exceed \$8,350  
 Account code: 20-253-200-300-99-0000

**ACTION AGENDA**  
**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER**

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Dr. Charles Idler

Idler Educational Testing

To provide Learning Evaluations and Psychological Evaluations for the 2016-2017 school year

Amount not to exceed \$2,500

Account code: 11-000-219-320-71-0001

Kennedy Health Systems

To provide drug screenings for the 2016-2017 school year

Amount not to exceed \$13,000

Account code: 11-000-213-320-71-0001

Cooper Health

To provide learning reading/multi-sensory remediation services to Politz Day School

Amount not to exceed \$13,500

Account code: 20-251-200-300-59-0000



**ACTION AGENDA**  
**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the October 2016 cycle. There are 13 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	OOD Fee	Amt
Burlington Co. SSD	3018033	9/8/16-6/30/17	42,855			3,150	46,005
Burlington Co. SSD	3002401	9/8/16-6/30/17	46,854			3,150	50,004
Burlington Co. SSD	2031627	9/8/16-6/30/17	46,854			3,150	50,004
Burlington Co. SSD	3005740	9/8/16-6/30/17	46,854			3,150	50,004
Garfield Park Academy	3018181	7/11/16-6/30/17	53,010		5,890		58,900
GCVT	3004118	9/8/16-6/30/17	22,500			5,940	28,440
GCVT	3002368	9/8/16-6/30/17	22,500			5,940	28,440
New Hope Academy	2021467	7/5/16-8/11/16			4,772		4,772
New Hope Academy	3003614	7/5/16-8/11/16			4,772		4,772
New Hope Academy	3001415	9/2/16-6/30/17	40,900				40,900
Willowglen Academy	3000872	9/12/16-6/30/17	48,984				48,984
YALE	2010255	9/8/16-6/30/17	54,047				54,047
YALE	3000695	9/12/16-6/30/17	61,856	34,200			96,056
						TOTAL	561,328

**ITEM 5. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR**

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
HP Chromebook 11 11.6 Inches Black	Promevo	X9U02UT#ABA
Google Chrome Mgmt. Console, Educ.	Promevo	CROSSWDISEDU

**ACTION AGENDA**

**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2016-17 ....\$1,900 .....Encumbered under P.O. 17-01681**

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2016-17 academic school year during the October 2016 cycle.

SCHOOL	I.D.	LEVEL	COST	DATES
Rosa	3006362	1	\$ 1,900	9/1/16-6/30/17
			\$ 1,900	

**ITEM 7. APPROVAL OF RESEARCH BY DR. THOMAS POWER FROM CHILDREN’S HOSPITAL OF PHILADELPHIA (CHOP)**

Approval of research by Dr. Thomas Powers from CHOP to submit a proposal for participation in the organization skills program to conduct research study on students who have organizational skill issues. This was presented at the October 5, 2016 Curriculum and Instruction Committee Meeting.

**ITEM 8. APPROVAL FOR DR. TERESA BENZWIE TO MENTION BARCLAY EARLY CHILDHOOD IN BOOK**

It is requested that the Board approve for Dr. Teresa Benzwie, author, to mention Barclay Early Childhood in her book titled “Dancing to Learn”. This was presented at the October 5, 2016 Curriculum and Instruction Committee Meeting.

**ITEM 9. APPROVAL OF MT. MISERY MILEAGE**

It is requested that the following Rosa Middle school staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of November 15-18, 2016, November 29-December 2, 2016 and December 6-9, 2016. The cost is \$0.31 per mile for the one-way trip of 27.2 miles at a cost of \$8.43 per trip. Monies budgeted from account # 11-190-100-580-72-2000

<u>NAME</u>		<u>NAME</u>	
Natalie	Alonso	Sarina	Hoell
Chris	Del Rossi	Alex	Roman
Min	Felix	Marcia	Ruberg

**ACTION AGENDA**

**October 18, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 10. RESOLUTION APPROVING AGREEMENTS FOR THE 2016-2017 SCHOOL YEAR**

**10a) BETWEEN THE BOARD AND INTERACTIVE KIDS, LLC FOR PROGRAMMATIC TRAINING AND SUPPORT SERVICES AND OTHER SERVICES**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has determined that it is necessary to retain the services of Interactive Kids, LLC, to provide ABA Programmatic Training and Support Services, ongoing Programmatic Support and a Picture Exchange Communication workshop during the 2016-2017 school year; and

**WHEREAS**, Interactive Kids has in the past successfully provided services under contract with the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education hereby approves a services agreement between the Board and Interactive Kids, LLC for the provision of ABA Programmatic Training and Support Services, ongoing programmatic support and a Picture Exchange Communication workshop during the 2016/2017 school year, in an amount not to exceed Thirty Thousand Nine Hundred Thirty-Five Dollars (\$30,935.00); and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute the services contract with Interactive Kids, LLC.

Account code: 20-253-200-300-99-0000

**10b) BETWEEN THE BOARD AND THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT TO PROVIDE TEACHER OF THE DEAF SERVICES**

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that it is in its best interests to enter into an agreement with the Burlington County Special Services School District (“BCSSSD”) for the provision of Teacher of the Deaf services (“TOD”); and

**WHEREAS**, BCSSSD is a special education public school district which offers K-12 educational and therapeutic services;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves the provision of TOD services by BCSSSD via an agreement between the Board and BCSSSD for the term November 1, 2016 through June 30, 2017, for a total amount not to exceed Fifty-Four Thousand Six Hundred and Forty Dollars (\$54,640); and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute an agreement with BCSSSD upon final approval of the agreement’s form by the Board solicitor.

Account code: 11-000-216-320-71-0001

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR AUGUST 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of August 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF AUGUST 2016**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR AUGUST 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending August 2016 be accepted as submitted.

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** continued

d) SACC FINANCIAL REPORT FOR AUGUST 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of August 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$5,258,191.00	Payroll Date: 9/30/2016
Food Service	\$76,334.74	10/18/2016
SACC	<u>\$7,650.42</u>	9/20/2016 thru 10/10/2016
Grand Total	<u>\$5,342,176.16</u>	

f) APPROVAL OF BILL LIST

It is recommended that the 1<sup>st</sup> bill list dated October 18, 2016 in the amount of \$236.39, the 2<sup>nd</sup> bill list dated October 18, 2016 in the amount of \$997,596.30 and the 3<sup>rd</sup> bill list dated October 18, 2016 in the amount of \$2,469,203.66 be approved as submitted.

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor for the 2016/2017 school year who has been awarded a bid through the Educational Data Services, said bid expires on February 29, 2017.

<u>Copy Duplicator Supplies</u>	<u>Amount Not to Exceed</u>
W. B. Mason, Bid #8026	\$200,000

b) **FALL PLAY EXPENSE – HIGH SCHOOL EAST**

In anticipation of revenue in the amount of \$13,560.00, it is recommended that High School East be given permission to procure the following items for the Fall Play “THE MIRACLE WORKER” without exceeding the stated amounts.

Royalties	\$660.00
Costumes	1,000.00
Lighting	600.00
Printing	850.00
Music	-0-
Set construction	2,500.00
Sound equipment	1,500.00
Make-up	200.00
Publicity	800.00
Showcase photos and scripts	<u>1,113.17</u>
	\$9,223.17

Anticipated Profit – \$4,336.83

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) FALL PLAY EXPENSE – HIGH SCHOOL WEST

In anticipation of revenue in the amount of \$5,550.00, it is recommended that High School West be given permission to procure the following items for the Fall Play “THE ODD COUPLE (Female version)” without exceeding the stated amounts.

Royalties	\$650.00
Costumes	150.00
Lighting	100.00
Printing	350.00
Set construction	1,700.00
Sound	750.00
Make-up	50.00
Publicity	-0-
Showcase photos and scripts	<u>-0-</u>
	\$3,750.00

Anticipated Profit – \$1,800.00

d) AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT

It is recommended that the Agreement between the Cherry Hill Board of Education and the Jewish Community Center, Cherry Hill, NJ be approved for the estimated time period of November 2016 through February 2017 at a rate of \$110.00 per lane per hour for pool rental, in an amount not to exceed \$19,800.00 for the regular season in compliance with the specifications and conditions of the agreement on file in the Business Office dated October 5, 2016 for High School East.

2016/2017 school year budget – pending certification of funds  
Account Code: 11-402-100-590-50-0001

e) AUTHORIZATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT

It is recommended that the Agreement between the Cherry Hill Board of Education and the Boys & Girls Club of Camden County be ratified for the estimated time period beginning November 2015 to the end of February 2016 at a rate of \$180.00 per day for pool rental in an amount not to exceed \$5,400.00 for the regular season in compliance with the specifications and conditions of the agreement on file in the Business Office dated August 16, 2016 for High School West.

2016/2017 school year budget – pending certification of funds  
Account Code: 11-402-100-590-55-0001

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #1617-12 – STUDENT TRANSPORTATION SCHOOL RELATED ACTIVITIES WINTER & SPRING SPORTS REBID – EAST HS REBID (10-11-16)

**INFORMATION:**

Specifications for the procurement of a vendor to provide six hundred four (604) line items of student transportation for Winter and Spring Sports Rebid, East HS Spring Sports Bid for the 2016/2017 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillmans, West Berlin, NJ	413	\$162,140.93
T & L Transportation, Gibbsboro, NJ	52	15,744.00

**RECOMMENDATION:**

It is recommended that three hundred eighty-two (382) line items from BID #1617-12 – STUDENT TRANSPORTATION SCHOOL RELATED ACTIVITIES WINTER & SPRING SPORTS REBID, EAST HS SPRING BID 2016/2017 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillmans, West Berlin, NJ	340	\$137,819.87
T & L Transportation, Gibbsboro, NJ	42	12,424.00

Account Code: 11-000-270-512-XX-2500



**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-CWC1 – HIGH SCHOOL WEST AND CARUSI MIDDLE SCHOOL / MCKINNEY-VENTO, CAMDEN, NJ AND WESTMONT, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service, Inc. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, Inc. to transport (2) two McKinney-Vento students, one student residing in Camden, NJ to / from Cherry Hill High School West and one student residing in Westmont, NJ to / from John A. Carusi Middle School, as listed below.

Route: Q-CWC1 / Quote  
School: Cherry Hill High School West and John A. Carusi Middle School  
Company: West Berlin Bus Service, Inc.  
Cost per diem: \$292.00  
Date(s): 9/6/16 thru 10/31/16  
Total # of days: (37) Thirty-Seven  
Total Cost: \$10,804.00

2016/2017 school year budget – pending certification of funds.  
Account Code: 11-000-270-511-83-0001

- b) ROUTE #Q-MEB1 – HIGH SCHOOL EAST AND BECK MIDDLE SCHOOL / MCKINNEY-VENTO, MT. LAUREL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (2) two McKinney-Vento students residing in Mt. Laurel, NJ to / from Cherry Hill High School East and Henry C. Beck Middle School, as listed below.

Route: Q-MEB1 / Quote  
School: Cherry Hill High School East and Henry C. Beck Middle School  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$220.00  
Date(s): 9/6/16 thru 9/16/16  
Total # of days: (9) Nine  
Total Cost: \$1,980.00

2016/2017 school year budget – pending certification of funds.  
Account Code: 11-000-270-511-83-0001

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #Q-MEB2 – HIGH SCHOOL EAST / MCKINNEY-VENTO, MT. LAUREL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Mt. Laurel, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-MEB2 / Quote  
School: Cherry Hill High School East  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$108.00  
Date(s): 9/19/16 thru 1/23/17  
Total # of days: (78) Seventy-Eight  
Total Cost: \$8,424.00

2016/2017 school year budget – pending certification of funds.  
Account Code: 11-000-270-511-83-0001

- d) ROUTE #Q-MRS2 – BECK MIDDLE SCHOOL / MCKINNEY-VENTO, MT. LAUREL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Mt. Laurel, NJ to / from Henry C. Beck Middle School, as listed below.

Route: Q-MRS2 / Quote  
School: Henry C. Beck Middle School  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$168.00  
Date(s): 9/19/16 thru 1/23/17  
Total # of days: (78) Seventy-Eight  
Total Cost: \$13,104.00

2016/2017 school year budget – pending certification of funds.  
Account Code: 11-000-270-511-83-0001

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

e) ROUTE #Q-SW1 – HIGH SCHOOL WEST – DCP&P, SICKLERVILLE, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one DCP&P student residing in Sicklerville, NJ to Cherry Hill High School West, as listed below.

Route: Q-SW1 / Quote  
School: Cherry Hill High School West  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$134.00  
Date(s): 9/19/16 thru 11/4/16 (Pick-Up Only)  
Total # of days: (32) Thirty-Two  
Total Cost: \$4,288.00

2016/2017 school year budget – pending certification of funds.  
Account Code: 11-000-270-511-83-0001

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) #BLRFP-052915 – DISTRICT LIGHTING UPGRADES PROJECT (6-2-15)

**INFORMATION:**

Board approval is requested for Change Order 001 be issued to Facility Solutions Group, Perth Amboy, NJ to provide installation of hard ceiling sensors, additional sensors and additional retrofits, change sensors, remove lighting measures and service calls at various locations throughout the district.

**RECOMMENDATION:**

It is recommended that Change Order 001 to provide installation of hard ceiling sensors, additional sensors and additional retrofits, change sensors, remove lighting measures and service calls at various locations throughout the district be issued to Facility Solutions Group, Perth Amboy, NJ.

Original contract amount	\$407,530.00
Plus CO 001	2,400.56
New contract amount	\$409,930.56

Account Codes: 30-000-400-450-09-9115  
30-000-400-450-45-9170  
30-000-400-450-03-9105  
30-000-400-450-40-9165  
30-000-400-450-24-9140  
30-000-400-450-12-9120  
30-000-400-450-06-9110  
30-000-400-450-18-9130  
30-000-400-450-60-9190  
30-000-400-450-15-9125  
30-000-400-450-30-9150  
30-000-400-450-33-9155  
30-000-400-450-48-9175  
30-000-400-450-21-9135  
30-000-400-450-36-9160  
30-000-400-450-50-9180  
30-000-400-450-55-9185

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- b) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16) continued

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to Falasca Mechanical, Inc., Vineland, NJ for deletion of tube radiation control valves and acoustical ceiling tile panels, additional interior wall repairs, concrete replacement, modification of condensate piping, additional sheet metal closures, additional concrete sidewalk replacement and light fixtures at High School East (no change to original contract amount).

**RECOMMENDATION:**

It is recommended that Change Order 001 for deletion of tube radiation control valves and acoustical ceiling tile panels, additional interior wall repairs, concrete replacement, modification of condensate piping, additional sheet metal closures, additional concrete sidewalk replacement and light fixtures at High School East (no change to original contract amount) be issued to Falasca Mechanical, Inc., Vineland, NJ.

Original PO #16-07171  
Account Code: 30-000-400-450-50-8102

- c) #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

**INFORMATION:**

Board approval is request for Change Order 002 to be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ to reduce the unexpended allowance for the Harte Elementary School Sanitary Sewer Restoration and Storm Sewer Repair.

**RECOMMENDATION:**

It is recommended that Change Order 002 to reduce the unexpended allowance for the Harte Elementary School Sanitary Sewer Restoration and Storm Sewer Repair be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ

Contract amount	\$119,500.00
Less CO 002	<15,000.00>
New contract amount	\$104,500.00

Original PO #16-05147  
Account Code: 30-000-400-450-09-8073

**ACTION AGENDA**  
**October 18, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- d) #BSD-041216 – SITE DRAINAGE IMPROVEMENTS AND RELATED WORK AT BARCLAY EARLY CHILDHOOD CENTER (4-12-16)

**INFORMATION:**

Board approval is request for Change Order 001 to be issued to R. D. Zeuli, West Berlin, NJ for replacement and removal of asphalt and subgrade, provide topsoil, seed and additional concrete sidewalk at Barclay Early Childhood Center (no change to original contract amount).

**RECOMMENDATION:**

It is recommended that Change Order 001 for replacement and removal of asphalt and subgrade, provide topsoil, seed and additional concrete sidewalk at Barclay Early Childhood Center (no change to original contract amount) be issued to R. D. Zeuli, West Berlin, NJ.

Original PO #16-06604

Account Code: 30-000-400-450-61-8103

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Johnson ES	5 iPads 2 air; 5 apple care and 5 cases for storage	Johnson PTA	\$2,474.75
Johnson ES	Rain Water Collection System; Welded Wire Fence and Plywood Sign and Drip Irrigation System	Cedric James Middleton	Total: \$1,084.38
Kingston ES	Buddy Bench for playground area	Girl Scout Troop #30352	\$800
Mann ES	Used Smartboard Smart, Cable Installation- Room #19	Karl Figueroa / Total Video Products	\$600

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**

**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Approval of Revised Job Description

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Christine Miles	Carusi-Assistant Principal (\$107,316)	On or about 11/18/16	Personal
Andrea D’Elia	Beck-Head Coach, Cheerleading	10/10/16	Personal
Jennifer Sedlock	Cooper-Media Specialist (\$55,329)	On or about 11/28/16	Personal
Zulmary Cartagena	Sharp-ESL (\$54,327)	On or about 11/30/16	Personal
Joann Crane	Rosa-LDT-C (\$109,363)	1/01/17	Retirement
Diane Dressler	Barclay-.8 Speech/Language Specialist (\$79,537)	3/01/17	Retirement

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Andrea D’Elia	Beck-Educational Assistant (\$11,180)	10/10/16	Personal
Danielle Davis	CHHS East-Educational Assistant (\$11,500)	10/11/16	Personal
Nichole Dilks	Knight, Teacher II, SACC (this position only)	9/21/16	Personal
Karen Lieberman	Cooper-Teacher, SACC	9/26/16	Personal
Robert Chatman	Carusi-Cleaner (\$30,953)	10/21/16	Personal
Caitlin Catanella	CHHS West-Educational Assistant (\$13,976)	10/24/16	Personal
Robin James	Harte-Teacher, SACC	10/07/16	Personal
Laine Bartolome	District-Substitute Program Aide, SACC	9/29/16	Declined Position
Allison Griffiths	Johnson/Knight-Educational Assistant	9/29/16	Declined Position
Claudia Halcomb	Stockton-Educational Assistant	9/29/16	Declined Position

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Christopher Halladay	CHHS West-Volunteer Athletic Aide, Basketball	10/19/16-6/30/17	-----
Elizabeth Begley	CHHS West-Volunteer Athletic Aide, Swimming	10/19/16-6/30/17	-----



**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Student Teaching

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Rikki Cohen	Rider	1/23/17-5/04/17	Christina Giannopoulos/Barclay
Kirsten James	Rider	1/23/17-5/04/17	Sara Weber/Harte
Krysta Herrera	Rutgers	1/18/17-5/05/17	Alejandra Rivas-Mintz/CHHS West

(c) Mentors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented (budget #11-140-100-101-98-0102).

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Esther Alpizar	Christopher Caskey	CHHS East	9/01/16-6/30/17	\$ 550
Jennifer Tan	Lisa Besser	CHHS West	9/01/16-3/30/17 (revised for dates)	\$1000 prorated (revised for amount)

(d) Field Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Danielle Hertkorn	Camden County	10/05/16-11/14/16	Lori Duffy/Paine
Mildred LaVigna	Camden County	10/05/16-11/14/16	Lisa Gilbert/Sharp
Skylar Palmer	Camden County	10/05/16-11/14/16	Cynthia Libetti/Kingston
Amanda Doto	West Chester	10/06/16-6/16/17	Brittany Gibbs/CHHS West

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(e) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 10/19/16-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Robert Higgs	Stephen DeCicco	Amy Moore	Lindsay Shulman

(f) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Debra Faye	CHHS East-Assistant Director, Choreographer Fall Show (budget #11-401-100-100-50-0101)	9/01/16-6/30/17	\$2133
Jason Speller	CHHS East-Assistant Coach, Boys Basketball (budget #11-402-100-100-50- 0101)	9/01/16-6/30/17	\$5725
Dennis Gray	CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402-100- 100-50-0101)	9/01/16-6/30/17	\$2862
Christopher Corey	CHHS East-Assistant Coach, Girls Basketball (budget #11-402-100-100-50- 0101)	9/01/16-6/30/17	\$5725
Hope Phillips*	CHHS East-Assistant Coach, Girls Basketball (budget #11-402-100-100-50- 0101)	9/01/16-6/30/17	\$4128
Michael Surrency	CHHS East-Assistant Coach, Indoor Track Boys/Girls (budget #11-402-100- 100-50-0101)	9/01/16-6/30/17	\$3920
Jeffrey Bramnick*	CHHS East-Assistant Coach, Indoor Track Boys/Girls (budget #11-402-100- 100-50-0101)	9/01/16-6/30/17	\$3920

\*Outside district employee

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Travis Boardman*	CHHS East-Co-Assistant Coach, Wrestling (budget #11-402-100-100-50-0101)	9/01/16-6/30/17	\$1726
Janet Chow	CHHS East-Co-Advisor, Literary Magazine (budget #11-401-100-100-50-0101)	9/01/16-9/30/16 1/17/17-6/30/17 (revised for dates)	\$ 560
Lisa Castillo	Beck-Assistant Director, Junior School Drama (budget #11-401-100-100-40-0101)	9/01/16-6/30/17	\$1598
Melissa Stoffers	Beck-Assistant Director, Junior School Drama (budget #11-401-100-100-40-0101)	9/01/16-6/30/17	\$1089
Margaret Giordano	Beck-Co-Director, Newspaper (budget #11-401-100-101-40-0101)	9/01/16-6/30/17	\$ 931
Donna Morocco	Beck-Co-Director, Newspaper (budget #11-401-100-101-40-0101)	9/01/16-6/30/17	\$ 850
Brian Connolly	CHHS East-Co-Advisor, Literary Magazine (budget #11-401-100-100-50-0101)	9/01/16-9/30/16	\$1140
	CHHS East-Advisor, Literary Magazine (budget #11-401-100-100-50-0101)	10/03/16-1/16/17	-----
	CHHS East-Co-Advisor, Literary Magazine (budget #11-401-100-100-50-0101)	1/17/17-6/30/17	-----

\*Outside district employee

(g) Additional Summer Hours – Guidance

**RECOMMENDATION:**

Be it resolved that H. Jane Rickansrud, counselor at Knight Elementary School be compensated for an additional day of summer employment during August 2016 at the per diem rate of \$541.44.

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(h) Environmental Residency Program

**RECOMMENDATION:**

Be it resolved that the persons listed from Beck Middle School be added to the previously approved list to participate in the environmental residency program at Mt. Misery effective 10/18/16-10/21/16; 10/25/16-10/28/16; 11/01/16-11/04/16 at the overnight rate of \$190.98/night, per teacher (not to exceed 6 nights) for a total cost of \$1145.88/teacher (not to exceed \$33,230.52). Monies budgeted from account #11-130-100-101-72-2000.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Stacey Butler	Kristin Coleman	Christopher Corey
Karen Cornelius	Marianne Daily	John Deitelbaum
Amy Fowles	Kimberly Keyack	Kevin Krutoff
Marnie Malcarney	Rebecca Muller	Louis Tortu
Jerry Tritt	Albert Morales (no monetary compensation)	

(i) Environmental Residency Program

**RECOMMENDATION:**

Be it resolved that the persons listed from Rosa Middle School be added to the previously approved list to participate in the environmental residency program at Mt. Misery effective 11/15/16-11/18/16; 11/29/16-12/02/16; 12/06/16-12/09/16 at the overnight rate of \$190.98/night, per teacher (not to exceed 6 nights) for a total cost of \$1145.88/teacher (not to exceed \$33,230.52). Monies budgeted from account #11-130-100-101-72-2000.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Christopher Del Rossi	Sarina Hoell	Marcia Ruberg	John Young
Natalie Alonso	Min Felix	Alex Romano	

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(j) Environmental Residency Program—Nurses

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to participate in the environmental residency program at Mt. Misery based upon the nursing needs of each school effective 10/15/16-6/01/16 at the rate of 1/187 of starting salary \$258.70/diem for Tuesday through Thursday and \$75.00 for Friday. Monies budgeted from account #11-130-100-101-72-2000.

Name

Andrea Gurst

Name

Susan O’Toole Bruce

(k) Curriculum Committee

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as members of the middle school humanities curriculum writing committee effective 11/01/16-12/09/16 for a total of 2 hrs/person at the rate of \$35.71/hr (not to exceed \$285.68). Monies budgeted from account #11-000-221-110-72-0101.

Name

Joshua Hare  
Caryn Lipkowitz

Name

Jules Farkas  
Lauren Miscioscia

(l) Environmental Residency Program

**RECOMMENDATION:**

Be it resolved that the persons listed be compensated for attending an environmental residency in-service on 9/13/16-9/14/16 at the rate of \$34.49/hr. Monies budgeted from account #11-140-100-101-98-0102.

Name

Norma Carter

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Brandi Mosko	Beck-Educational Assistant (Replacing A. Barrish-30 hrs/wk-budget #11-213-100-106-40-0100)	9/16/16-6/30/17	\$ 9.34
Katherine Margiotti	Knight-Teacher, SACC (budget #60-990-320-101-58-0001)	9/28/16-6/30/17	\$12.65
Pamela Augustin	CHHS West-Educational Assistant (Replacing C. Scanlan-32.5 hrs/wk-budget #11-213-100-106-55-0100)	On or about 10/19/16-6/30/17	\$ 9.34

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Amanda Fry	Harte-Grade 3	Leave with pay 9/26/16-10/14/16; without pay 10/17/16-11/25/16 (revised for dates)
Caroline Buscher	Barton-Special Education	Leave with pay 11/28/16-1/13/17; without pay 1/16/17-2/28/17
Karen Howard	CHHS West-Special Education	Leave with pay 9/01/16-10/09/16 (revised for dates)
Geraldine Hewlett	Rosa-World Language	Leave without pay 9/01/16-6/30/17 (leave extended)
Cathleen Enderle	CHHS East-Guidance	Leave with pay 9/30/16-11/08/16; without pay 11/09/16-2/10/17 (revised for dates)
Sharon Davis	CHHS West-LDT-C	Leave with pay 9/13/16-10/07/16 (leave extended)
Sara Valli	Harte-Grade 1	Leave with pay 10/20/16-12/02/16; without pay 12/05/16-1/31/17

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued**

(a) Leave of Absence, With/Without Pay continued

Name	Assignment	Effective Date
Elizabeth Shin	Beck-Music	Leave with pay 9/27/16-10/21/16; without pay 10/22/16-12/02/16

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kathleen Haar	Kingston-Educational Assistant	Intermittent leave without pay 9/20/16-12/20/16
Janice Wilensky	CHHS West-Educational Assistant	Intermittent leave with pay 9/01/16-12/30/16
Laura Kolmins	Mann-Educational Assistant	Leave with pay 11/07/16-11/08/16; without pay 11/09/16-11/16/16
Mary McKenzie	CHHS East-Secretary	Intermittent leave without pay 8/29/16-12/31/16
Esther Fishman	Harte-Educational Assistant	Leave with pay 9/01/16-10/14/16 (leave extended)
Alice Fossell	CHHS West-Cleaner	Leave with pay 9/19/16-10/18/16

**ACTION AGENDA**  
**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment Credits Earned

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/16-6/30/17.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Min Felix	Rosa	C	5	\$51,392	D	5	\$52,536
Kristen McGrath	CHHS West/ Carusi	B	3	\$48,987	E	3	\$53,108

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2016-17 school year at the same hourly rate previously approved for the 2016-17 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kathleen Shevlin	Stockton/Woodcrest- Program Aide, SACC (budget #60-990-320-101-58-0001)	Woodcrest-Program Aide, SACC (budget #60-990-320-101-58-0001)	10/01/16-6/30/17
Cary Gaul	Paine-Program Aide, SACC (budget #60-990-320-101-58- 0001)	Johnson-Program Aide, SACC (budget #60-990-320-101-58-0001)	9/13/16-6/30/17
Barbara Spence	Sharp-Program Aide, SACC (budget #60-990-320-101-58- 0001)	Knight-Program Aide, SACC (budget #60-990- 320-101-58-0001)	9/13/16-6/30/17
Suzanne Bohus	Cooper-Teacher II, SACC (budget #60-990-320-101-58- 0001)	Stockton-Teacher II, SACC (budget #60-990- 320-101-58-0001)	9/28/16-6/30/17
Kassandra Brinkman	Sharp/Harte-Teacher II, SACC (budget #60-990-320- 101-58-0001)	Sharp-Teacher II, SACC (budget #60-990- 320-101-58-0001)	9/13/16-6/30/17
Diana Maxwell	Beck-Educational Assistant (32.5 hrs/wk-budget #11-213-100- 106-40-0100)	Beck-Exceptional Educational Assistant (35 hrs/wk-budget #11-000- 217-106-40-0100)	10/11/16-6/30/17



**ACTION AGENDA**

**October 18, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –**

continued

(a) Reassignment – continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Maria Grillo	Kingston .8/Johnson .2- Educational Assistant (30 hrs/wk-budget #11-190-100-106- 18/12-0100)	Kingston .8/Harte .2- Educational Assistant (30 hrs/wk-budget #11-190- 100-106-18/09-0100)	9/01/16-6/30/17
Ellen O'Donnell	Harte .6/Barton .4- Educational Assistant (30 hrs/wk-budget #11-190-100-106- 09/03-0100)	Johnson .6/Barton .4- Educational Assistant (30 hrs/wk-budget #11-190- 100-106-12/03-0100)	9/01/16-6/30/17
Shelly Hollingsworth	Kilmer .8/Harte .2- Educational Assistant (30 hrs/wk-budget #11-190-100-106- 15/09-0100)	Kilmer .8/Johnson .2- Educational Assistant (30 hrs/wk-budget #11-190- 100-106-15/12-0100)	9/01/16-6/30/17

**ITEM 9. APPROVAL OF REVISED JOB DESCRIPTION**

**RECOMMENDATION:**

Be it resolved that the job description listed be revised and approved as presented effective 10/19/16.

- Human Resources Benefits Coordinator (Payroll Clerk, Class I-Employee Benefits Clerk)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**

**October 18, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. NJQSAC Statement of Assurance
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. NJQSAC STATEMENT OF ASSURANCE**

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District’s New Jersey Quality Single Accountability Continuum Statement of Assurance (NJQSAC) for 2016-2017 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the School District’s Statement of Assurance.

**ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
16-17:1635		16-17:1673		16-17:1726	
16-17:1638		16-17:1682		16-17:1732	
16-17:1648		16-17:1683		16-17:1736	
16-17:1656		16-17:1684		16-17:1740	
16-17:1668		16-17:1686		16-17:1748	
16-17:1669		16-17:1703		16-17:1749	
16-17:1671		16-17:1710			
16-17:1672		16-17:1714			

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **ACTION AGENDA**

**October 18, 2016**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

**NO ITEMS**