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**September 8, 2015**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION**

**RESOLVED**, That the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 14-15:552, affirming the Board's prior determination that the actions did constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

Motion Mr. Goodwin Second Mrs. Judge Vote Ayes - 5 No - 0 - 4\*

\*Mr. Goodwin, Mrs. Horiates, Mr. Robbins, and Mrs. Conn abstained

**SPECIAL ACTION AGENDA**

**September 8, 2015**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
September 8, 2015

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for September 29, 2015 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Second Public Discussion:

A speaker commented on negotiations.

Mrs. Judge made and Mrs. Saidel seconded a motion to adjourn at 8:32 P.M.

Respectfully submitted,

James Devereaux  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** September 3, 2015

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:15 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**September 8, 2015 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

### Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Lisa Conn

### Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Joseph Meloche

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

### Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

**BOARD WORK SESSION**  
**September 8, 2015**

**PRESENTATIONS**

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)



**BOARD WORK SESSION**

**September 8, 2015**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Agreements for 2015-2016 school year under \$17,500

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Shilpa Dala Mann	The Science of Character: Using Brain Science to Promote Student Regulation, Boston, MA	11/13-15, 2015	\$1,463.81 Registration/Air/Rail/ Bus/Lodging/Mileage/ Tolls/Parking/Meals/ Tips CHASA Funds

**BOARD WORK SESSION**  
**September 8, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Farrah Mahan Central	2015 Workshop, FY2016 ESEA, Title I, Part A, Sicklerville, NJ	10/9/15	\$43.48 Registration/Mileage General Funds
C	Michelle Smith Central	2015 Workshop, FY2016 ESEA, Title I, Part A, Sicklerville, NJ	10/9/15	\$43.48 Registration/Mileage General Funds
D	Farrah Mahan Central	Implementing an Effective Interdisciplinary Team I&RS Program, Mullica Hill, NJ	10/13/15	\$162.55 Registration/Mileage General Funds
E	LaCoyya Weathington Central	Implementing an Effective Interdisciplinary Team I&RS Program, Mullica Hill, NJ	10/13/15	\$162.55 Registration/Mileage General Funds
F	Lynne Vosbikian Rosa	Implementing an Effective Interdisciplinary Team I&RS Program, Mullica Hill, NJ	10/13/15	\$161.66 Registration/Mileage General Funds
G	Kelly McKenzie Carusi	Implementing an Effective Interdisciplinary Team I&RS Program, Mullica Hill, NJ	10/13/15	\$162.64 Registration/Mileage General Funds
H	Violeta Katsikis Central	48 <sup>th</sup> Annual Conference on Reading and Writing, New Brunswick, NJ	10/23/15	\$221.01 Registration/Mileage/ Tolls/Parking Title II Funds
I	Lynn Bresnahan Kingston	48 <sup>th</sup> Annual Conference on Reading and Writing, New Brunswick, NJ	10/23/15	\$221.32 Registration/Mileage/ Tolls/Parking Title II Funds
J	Mary Ellen Sigman Johnson	48 <sup>th</sup> Annual Conference on Reading and Writing, New Brunswick, NJ	10/23/15	\$221.94 Registration/Mileage/ Tolls/Parking Title II Funds

**BOARD WORK SESSION**  
**September 8, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
K	Nicole Overbey Harte	48 <sup>th</sup> Annual Conference on Reading and Writing, New Brunswick, NJ	10/23/15	\$222.56 Registration/Mileage/ Tolls/Parking Title II Funds
L	Mary Kline Paine	48 <sup>th</sup> Annual Conference on Reading and Writing, New Brunswick, NJ	10/23/15	\$220.80 Registration/Mileage/ Tolls/Parking Title II Funds
M	Edward Klitz Cooper	Office of School Linked Services Grantee Meeting, New Brunswick, NJ	10/21/15	\$32.53 Mileage General Funds
N	Edward Klitz Cooper	Family Friendly Statewide Meeting, New Brunswick, NJ	3/2/16	\$32.53 Mileage General Funds













**BOARD WORK SESSION**

**September 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded Bid #A37-15 through the Camden County Cooperative Pricing System, said bid expires February 29, 2016.

**COPY, COMPUTER PAPER AND ENVELOPES – BID #A37-15**

Office Basics, Boothwyn, PA  
W. B. Mason

Paper Mart

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

a) **#GENER-20150911 – EMERGENCY GENERATOR AND EXIT AND EMERGENCY LIGHTING REPLACEMENT**

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens September 18, 2015.

**BOARD WORK SESSION**  
**September 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #JOINTURE #SS421 – PENNSVILLE PUBLIC SCHOOL DISTRICT – PINELAND LEARNING CENTER

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Pennsville Public School District to provide transportation with a jointure contract for (1) one classified student to/from Pineland Learning Center as listed below.

Route: Jointure #SS421  
School: Pineland Learning Center  
Company: Pennsville Board of Education  
Date(s): 7/1/15 thru 8/31/15  
Total # of days: (44) Forty-Four  
Total Cost: \$3,097.65

PO #16-03168  
Account Code: 11-000-270-514-83-0002

- b) ROUTE #Q-VPH – CARUSI MIDDLE SCHOOL, KINGSTON ELEMENTARY SCHOOL AND ALTERNATIVE HIGH SCHOOL – MCKINNEY-VENTO – PINE HILL AND VOORHEES, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (3) three McKinney-Vento students residing in Pine Hill and Voorhees, NJ to / from John A. Carusi Middle School, Kingston Elementary School and Alternative High School, as listed below.

Route: Q-VPH / Quote  
School: John A. Carusi Middle School, Kingston Elementary School & Alternative High School  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$274.40  
Date(s): 9/1/15 thru 12/11/15  
Total # of days: (65) Sixty-Five  
Total Cost: \$17,836.00

PO #16-03174  
Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

**September 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #CHV-50W – MANN ELEMENTARY SCHOOL – WHEELCHAIR VAN

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport one (1) classified student, on a wheel chair van as listed below.

Route: CHV-50W / Wheelchair van  
School: Horace Mann Elementary School  
Company: Hillman's Bus Service, Inc.  
Original Route: CHV-50  
Cost per diem: \$55.00  
Date(s): 9/1/15 thru 6/16/16  
Total # of days: (182) One Hundred and Eighty-Two  
Total Cost: \$10,010.00

PO #16-03334  
Account Code: 11-000-270-514-83-0001

- d) ROUTE #Q-LK – KINGSTON ELEMENTARY SCHOOL – MCKINNEY-VENTO, LINDENWOLD, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (3) three McKinney-Vento students residing in Lindenwold, NJ to / from Kingston Elementary School, as listed below.

Route: Q-LK / Quote  
School: Kingston Elementary School  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$173.40  
Date(s): 9/1/15 thru 1/27/16  
Total # of days: (90) Ninety  
Total Cost: \$15,606.00

PO #16-03336  
Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

**September 8, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 5. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District Administration	Monetary – Busses for District “Star Games”	Cherry Hill Education Foundation	\$1,472
East, West and Alternative H.S.	Monetary – Dec & March Student Screening “Behavioral Health Works Screening”	Cherry Hill Education Foundation	\$3,500
Barton ES	Monetary – 4 Smartboards, Projector Epson, Warranty, Install	Cherry Hill Education Foundation	\$22,040
Harte ES	Monetary – 10 Appple ipads, 1 cart, Protection Plan – 5 <sup>th</sup> grade iPad Learning Lab	Cherry Hill Education Foundation	\$6,789
Kilmer ES	Monetary – 12 Chromebooks for Second Grade Students	Cherry Hill Education Foundation	\$3,804
Kilmer ES	Monetary – 26 Chromebooks & 1 Cart	Cherry Hill Education Foundation	\$9,705
West HS	Monetary – Class of 2019-T-Shirts (350)	Cherry Hill Education Foundation	\$1,171
Beck MS	Monetary – Continue 3 sustainable projects in 6 <sup>th</sup> , 7 <sup>th</sup> , & 8 <sup>th</sup> grades	Cherry Hill Education Foundation	\$2,000

\*Unexpended funds will be returned to Cherry Hill Education Foundation

**BOARD WORK SESSION**

September 8, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Maura Abate	Cooper/Mann-Guidance (\$52,698)	On or about 10/27/15	Personal











