

SPECIAL ACTION AGENDA

November 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Katrina Knott	Harte-Educational Assistant (Replacing M. McSweeny-32.5 hrs/wk-budget #11-213-100-106-09-0100)	On or about 11/09/15-6/30/16	\$9.34
Patricia Gunnarson	Markkress-Secretary, Building & Grounds (Replacing F. Scarduzzio-budget #11-000-262-100-86-0100)	On or about 11/11/15-6/30/16	*\$46,838 prorated

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) IDEA Grant

RECOMMENDATION:

Be it resolved that the person listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Bernadette Hickey	District-COTA (IDEA-PS FY15-16-budget #20-254-200-104-99-0100)	9/01/15-6/30/16	\$40,350

(c) Summer Employment

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer employment at Beck Middle School during the week of 8/17/15 for assisting in preparing for the 2015-16 school year (not to exceed 87 hrs.) in accord with the data presented. Monies budgeted from account #11-190-100-106-40-0100.

<u>Name</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>
Margaret DiNapoli	6	\$ 9.40
Debbie Formanek	25	\$13.20
Lisa O'Rourke	14	\$ 9.40
Carolyn Barra	42	\$12.65

SPECIAL ACTION AGENDA

November 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Teaching an Additional Class

RECOMMENDATION:

Be it resolved that the person listed be approved for teaching an additional Spanish class at Beck Middle School effective 10/16/15-6/30/16* in accord with the data presented.

<u>Name</u>	<u>Amount**</u>
Ramona Bregatta	\$13,942

*Or until a replacement is hired

**Amount to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Payment for Teaching an Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional Math class at CHHS East effective 10/26/15-3/02/16 in accord with the data presented.

<u>Name</u>	<u>Amount*</u>
Deena Freedman	\$6000
Elizabeth Keeley-Cain	\$7059
Jodi Rinehart	\$4268
Joanne Burgess	\$5386
Genevieve Barnes	\$4488

**Amount to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(c) Payment for Teaching an Additional Class

RECOMMENDATION:

Be it resolved that the person listed be approved for teaching an additional special education class at Harte Elementary School effective 10/12/15-6/30/16, 3 days/week-30 minutes/day.

<u>Name</u>	<u>Amount*</u>
Angela Francolino	\$2440

**Amount to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

SPECIAL ACTION AGENDA

November 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. OTHER MOTIONS

(a) Appointment of Interim Assistant Superintendent

RECOMMENDATION:

Be it resolved that James Gallagher be approved as the Interim Assistant Superintendent effective 11/16/15-4/30/16.

Be it further resolved that the contract of James Gallagher, Interim Assistant Superintendent effective 11/16/15-4/30/16, approved by the Executive County Superintendent, be approved.

Motion _____ Mrs. Judge _____ Second _____ Dr. Dickinson _____ Vote Ayes - 7 No - 0
Mrs. Colleen Horiates- absent
Mrs. Lisa Saidel – absent

Dr. Meloche introduced and welcomed Mr. Gallagher to the position of Interim Assistant Superintendent beginning November 16, 2015.

Mr. Gallagher thanked Dr. Meloche and the Board of Education for his appointment.

SPECIAL ACTION AGENDA

November 10, 2015

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Waiver of Policy 5117: Attendance Areas

1. APPROVAL OF WAIVER OF POLICY 5117: ATTENDANCE AREAS

- a) Resolved, that the Cherry Hill Board of Education waive the attendance restrictions of Policy 5117 in order to permit student number 3003257 to attend Beck Middle School instead of Carusi Middle School for good cause shown, with transportation to be provided by the student's parents.

- b) Resolved, that the Cherry Hill Board of Education waive the attendance restrictions of Policy 5117 in order to permit student number 3014870 to attend Carusi Middle School instead of Beck Middle School for good cause shown, with transportation to be provided by the student's parents.

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 7 No - 0
Mrs. Colleen Horiates- absent
Mrs. Lisa Saidel – absent

SPECIAL ACTION AGENDA

November 10, 2015

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

Board of Education Work Session and Special Action Meeting Minutes
November 10, 2015

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for November 24, 2015 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Public Discussion:

A speaker commented on the SACC Program's new administration and stated her concerns.

A speaker expressed concerns regarding Source 4Teachers and also commented on PARCC testing assessment.

Mrs. Judge made and Mr. Robbins seconded a motion to adjourn at 8:15 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: November 4, 2015

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

**EXECUTIVE SESSION 6:15 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

November 10, 2015 - Malberg Board Room**

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Lisa Conn

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Joseph Meloche

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
November 10, 2015

PRESENTATIONS

- Recognition of Commended and Semifinalist Students in the 2016 National Merit Scholarship Qualifying Test

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

November 10, 2015

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Out of District Student Placements for 2015-2016 school year
3. Approval of Mt. Misery Mileage
4. Approval of Non Public Textbook for 2015-2016 school year

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Kimberly Laskey Sharp	Best Practical Strategies to Ensure Your School Library Program-State Standards, Voorhees, NJ	1/27/16	\$239.00 Registration General Funds

BOARD WORK SESSION
November 10, 2015

A. CURRICULUM & INSTRUCTION

ITEM #2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the November 2015 cycle. There are 4 submissions (1 is new).

VENDOR	ID	TERM	RSY TUITION	RSY AIDE	ESY	ESY AIDE	AMT
Katzenbach	3007351	9/8/15-6/30/16	74,121	35,000			109,121
Ranch Hope/Strang (new)	3006332	8/10/15-6/30/16	42,572		2,366		44,938
Pennsville	2010255	7/6/15-8/14/15			7,878		7,878
YALE	3003196	8/3/15-6/30/16	51,002	33,428	1,417	929	86,776
							248,713

ITEM #3. APPROVAL OF MT. MISERY MILEAGE

It is requested that Bruce Krohn from Rosa be approved for mileage reimbursement to and from Mt. Misery during the week of October 13-16, 2015. The cost is \$.31 per mile for round trip of 54.83 miles at a cost of \$16.67 per round trip (not to exceed a total of \$66.68). Monies budgeted from account 11-190-100-580-72-2000.

ITEM #4. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2015-2016 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Information & Narrative Writing - Grade 6	Houghton-Mifflin Harcourt	978-0-325-04714-0

BOARD WORK SESSION

November 10, 2015

B. BUSINESS AND FACILITIES

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution to Accept Audit Report
6. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2015
- d) SACC FINANCIAL REPORT FOR SEPTEMBER 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION TO REVISE PURCHASE ORDER AMOUNT

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)
- b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)
- c) #HSSW-111015 – SANITARY SEWER RESTORATION – BRET HARTE ELEMENTARY SCHOOL (11-10-15)
- d) #NHA-102915 – STUDENT TRANSPORTATION SERVICES – SPECIAL EDUCATION – OUT OF DISTRICT – PER DIEM (11-13-15)

BOARD WORK SESSION

November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #NHX-1 – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE
- b) ROUTE #CIRCLE CLUB #1 – HIGH SCHOOL WEST - SHUTTLE
- c) ROUTE #CIRCLE CLUB #2 – HIGH SCHOOL WEST - SHUTTLE
- d) ROUTE #SGCB – CAMDEN COUNTY EDUCATION SERVICES COMMISSION / JOINTURE
- e) ROUTE #BLR-5 – BECK MIDDLE SCHOOL / SHUTTLE
- f) ROUTE #Q-EM – HIGH SCHOOL EAST – MCKINNEY-VENTO, MARLTON, NJ

ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT

ITEM 6. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION
November 10, 2015

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2015**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending September 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR SEPTEMBER 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2015 be accepted as submitted.

BOARD WORK SESSION
November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the 1st bill list dated _____, 2015 in the amount of \$ _____, 2015 in the amount of \$ _____ be approved as submitted.
and the 2nd bill listed _____, 2015 in the amount of \$ _____

BOARD WORK SESSION
November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
WSCA 89967	Dell Marketing LP	WSCA Computer Contract	3-31-17	2,000,000
89850	Dell Marketing, LP	Software license & related services	6-30-2020	90,000
51145	Xerox Corporation	GSA/FSS Reprographics Schedule Use	11-30-15	\$850,000

BOARD WORK SESSION
November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION TO REVISE PURCHASE ORDER AMOUNT**

It is recommended that approval be granted for the school year 2015/2016 for the Camden County Educational Commission to manage the services for Cherry Hill School District's Non-Public Schools student transportation and Aid-In-Lieu.

PO # 16-00136 (\$440,000) – No change
Account Code: 11 000 270 503 83 0001 – Aide In Lieu

PO #16-00245 (\$370,200) – Change – increased by \$20,200
Account Code: 11 000 270 511 83 0002 – Non-Public

Additional charge per CPI for 2015/16 school year not to exceed 1.34%.

BOARD WORK SESSION

November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)
- b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)
- c) #HSSW-111015 – SANITARY SEWER RESTORATION – BRET HARTE ELEMENTARY SCHOOL (11-10-15)

INFORMATION FOR ITEMS a), b), and c) TO BE READY FOR ACTION MEETING. Bids open November 10, 2015.

- d) #NHA-102915 – STUDENT TRANSPORTATION SERVICES – SPECIAL EDUCATION – OUT OF DISTRICT – PER DIEM (11-13-15)

INFORMATION FOR ITEM d) TO BE READY FOR ACTION MEETING. Bid opens November 13, 2015.

BOARD WORK SESSION

November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #NHX-1 – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: NHX-1 / Shuttle
School: New Hope Academy, Yardley, PA
Company: First Student, Inc. (Lawnside)
Original Route: NH-1
Cost per diem: \$259.00
Date(s): 10/13/15 thru 2/11/16 (Monday – Thursday only)
Total # of days: (60) Sixty
Total Cost: \$15,540.00

PO #16-04174
Account Code: 11-000-270-514-83-0001

b) ROUTE #CIRCLE CLUB #1 – HIGH SCHOOL WEST - SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman’s Bus Service Inc. to transport (7) seven classified students on a shuttle, from school to home as listed below.

Route: Circle Club #1 / Shuttle
School: Cherry Hill High School West
Company: Hillman’s Bus Service, Inc.
Cost per diem: \$61.89
Aide cost: \$11.11
Date(s): 10/8/15 thru 6/2/16 (Thursdays only)
Total # of days: (30) Thirty
Total Cost: \$2,190.00

PO #16-04175
Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION
November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

c) ROUTE #CIRCLE CLUB #2 – HIGH SCHOOL WEST - SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: Circle Club #2 / Shuttle
School: Cherry Hill High School West
Company: Hillman's Bus Service, Inc.
Cost per diem: \$62.62
Date(s): 10/8/15 thru 6/2/16 (Thursdays only)
Total # of days: (30) Thirty
Total Cost: \$1,878.60

PO #16-04176
Account Code: 11-000-270-514-83-0001

d) ROUTE #SGCB – CAMDEN COUNTY EDUCATION SERVICES
COMMISSION / JOINTURE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Camden County Educational Services Commission to provide transportation with a Jointure Contract for (1) one classified Cherry Hill student residing at a residential facility in Camden, NJ to / from Bankbridge Regional High School, as listed below.

Route: SGCB
School: Bankbridge Regional High School
Company: West Berlin Bus Service, Inc.
Cost route: 1/10 per month
Date(s): 10/13/15 thru 6/15/16
Total # of days: (156) One Hundred and Fifty-Six
Total Cost: \$16,200.00

PO #16-04422
Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) ROUTE #BLR-5 – BECK MIDDLE SCHOOL / SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one classified student on a shuttle, from school to home as listed below.

Route: BLR-5 / Shuttle
School: Henry C. Beck Middle School
Company: First Student, Inc. (Lawnside)
Cost per diem: \$95.00
Date(s): 10/16/15 thru 6/10/16 (Friday's only)
Total # of days: (28) Twenty-Eight
Total Cost: \$2,660.00

PO #16-04423
Account Code: 11-000-270-514-83-0001

f) ROUTE #Q-EM – HIGH SCHOOL EAST – MCKINNEY-VENTO,
MARLTON, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Marlton, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-EM / Quote
School: Cherry Hill High School East
Company: Hillman's Bus Service, Inc.
Cost per diem: \$284.84
Date(s): 10/26/15 thru 2/10/16
Total # of days: (66) Sixty-Six
Total Cost: \$18,799.44

PO #16-04616
Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION
November 10, 2015

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT

RESOLVED, that the annual audit for the 2014/2015 school year, as submitted by the District’s auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cooper ES	Moby Max Intervention & Enrichment Program	Cooper PTA	\$699
Harte ES	Monetary – Energy for the Arts Grant – to be spent on Art supplies	South Jersey Energy	\$1,000
Carusi MS	Monetary – Building Confidence & Leadership – T-shirts	Cherry Hill Education Foundation	\$1,000
*Unexpended funds will be returned to Cherry Hill Education Foundation			

BOARD WORK SESSION

November 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

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- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Non-Certificated
7. Approval of Revised Job Descriptions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Janet Kolodzey	Stockton-Grade 4 (\$88,128)	2/01/16	Retirement
Caitlin Catanella	Beck-Director, Cheerleading (this position only)	9/01/15	Personal

BOARD WORK SESSION
November 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joan Leonard	Barclay-Educational Assistant (\$15,889)	1/01/16	Retirement
Sara Parise	Mann-Educational Assistant	10/30/15	Declined Position

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Mentors

RECOMMENDATION:

Be it resolved that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Janine Cooney	Janet Jang	CHHS East	8/31/15-6/30/16	\$550

(b) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Bryan Baker	Temple	1/14/16-4/22/16	Brian Drury/CHHS West
Christina Jackson	Rutgers	1/20/16-5/06/16	Eileen Steidle/Kingston
Ashley Roller	Rutgers	1/20/16-5/06/16	Jules Farkas/Rosa
Genevieve Kelly	Drexel	1/04/16-4/08/16	Melissa Bergstrom/Knight
Rosemarie Del Rosario	Rutgers	1/25/16-5/06/16	Susan Donaldson/Barclay

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Classroom Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Patrick Moran	Burlington County	10/20/15-11/30/15	Robert Bonnet/Carusi

(d) Field Experience

RECOMMENDATION:

Be it resolved that the person listed be approved for a field experience placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
James Ball	Camden County	10/16/15-11/16/15	Tara Orsini/Sharp

(e) Practicum Placement

RECOMMENDATION:

Be it resolved that the person listed be approved for a practicum placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Annemek Van Laar	Rutgers	10/19/15-12/22/15	Jennifer Peifer/CHHS East

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Opal Minio	Carusi-Assistant Coach, Cross County-Fall (budget #11-402-100-100-45-0101)	9/01/15-6/30/16	\$5725
Caitlin Catanella	CHHS West-Director, Winter Cheerleading/Dance (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$3600
Christina Robertson	CHHS West-Head Coach, Winter Boys Swimming (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5478
Daniel Rogers	CHHS West-Head Coach, Winter Girls Swimming (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$7841
Rachel Friedman	CHHS East-Advisor, Mock Trial Team (budget #11-401-100-100-50-0101)	9/01/15-6/30/16	\$2216

*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(g) Substitute Teachers/Nurse

RECOMMENDATION:

Be it resolved that the persons listed be approved as substitute teachers/substitute nurses effective 11/21/15-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Nicole Weston (district educational assistant)	Jessica Giampierito (nurse)	Katrina Knott (district educational assistant)
Lieren Pfannenstein (district educational assistant)	Krystina Grayson	

(h) Curriculum Writing - ESL Technology

RECOMMENDATION:

Be it resolved that Cynthia O'Reilly be approved for eight hours to participate in curriculum writing to support informational technology effective 11/25/15-1/04/16 at the rate of *\$35.71/hr (not to exceed \$285.68). Monies budgeted from account #20-242-100-101-99-0101.

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

BOARD WORK SESSION

November 10, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(i) Occupational Therapy Internship

RECOMMENDATION:

Be it resolved that Suzannah Limkeman, student at Salus University be approved for an occupational therapy internship effective 3/07/16-3/11/16 at Barclay School with Cynthia Jaffe as the cooperating occupational therapist.

(j) Morning Supervision

RECOMMENDATION:

Be it resolved that the persons listed be approved for morning supervision at Carusi Middle School effective 11/01/15-6/30/16 at the rate of *\$22.46/hr (not to exceed \$6300). Monies budgeted from account #11-130-100-100-45-0101.

Name

Name

Name

Luke Alvarez

Joseph Davidson

George Hanna

Gregory Louie

Kenneth McCall

Kathryn Mead

Garwood Reynolds

Lisa Schoen

Bridget Schaeffer

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

Name

Assignment

Effective Date

Shana Bennett

Harte-Grade 3

Leave with pay 10/19/15-1/04/16

Angela Mooney

Rosa-Nurse

Leave with pay 11/10/15-12/18/15

Rachel Solomon

Carusi-Math

Leave with pay 10/27/15-11/06/15

Diane Dressler

Barclay-Speech/Language

Leave with pay 9/11/15-11/06/15
(leave extended)

Joann Crane

Rosa-LDT-C

Leave with pay 9/14/15-10/16/15

Jada Thurman

Knight-Special Education

Leave without pay 10/21/15-
11/06/15

Kathryn Cuartas

Mann-Special Education

Leave with pay 9/28/15-10/29/15;
without pay 10/30/15-4/27/16

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Dana Hawkey	Paine-Special Education	Leave with pay 1/04/16-1/08/16; without pay 1/11/16-4/01/16
Christopher Miller	Kilmer/Johnson/Cooper-Music	Leave without pay 11/30/15- 12/18/15
Sharon Schreiber	Johnson-Grade 1	Leave with pay 10/12/15-11/27/15; without pay 11/30/15-4/14/16

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jessica Filipponi	Cooper-Teacher, SACC	Leave with pay 10/22/15-10/23/15; without pay 10/26/15-10/27/15
Joan Leonard	Barclay-Educational Assistant	Leave with pay 10/05/15-10/16/15
Atiqa Khan	Kilmer-Teacher II, SACC	Leave with pay 10/06/15-10/06/15; without pay 10/07/15-10/23/15 (revised for dates)
Lori Jay	Paine-Educational Assistant	Leave without pay 10/14/15-11/23/15
Robin Rapport	Harte-Educational Assistant	Leave with pay 9/28/15-10/12/15
Timika Smalls	Kilmer-Educational Assistant	Leave with pay 10/01/15-10/14/15; without pay 10/19/15-until a determination is made regarding a return to work date
Marilyn Radbill	Carusi-Educational Assistant	Leave with pay 9/16/15-9/23/15
Stipo Lucic	Woodcrest-Lead Cleaner	Leave with pay 9/16/15-9/25/15
Tonette McDonough	CHHS West-Secretary	Leave with pay 9/08/15-10/06/15; without pay 10/07/15-1/01/16 (revised for dates)
Linda Pettersen	Mann-Educational Assistant	Leave with pay 10/19/15-10/28/15; without pay 10/29/15-11/30/15
Wilfredo Rodriguez	Marlkress-Assistant Manager, Building & Grounds	Leave with pay 9/18/15-10/28/15

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that hourly rate of the persons listed be adjusted for reassigned for the 2015-16 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lucila Bran	Stockton-Educational Assistant (25 hrs/wk-\$9.34 hr-budget #11-190-100-1106-33-0100)	Stockton-Exceptional Educational Assistant (32.5 hrs/wk-\$10.97/hr-budget #11-000-217-106-33-0100)	10/14/15-6/30/16
Amanda Barrish	Beck-Educational Assistant (32.5 hrs/wk-\$9.34/hr-budget #11-204-100-106-40-0100)	Beck-Exceptional Educational Assistant (32.5 hrs/wk-\$10.97/hr-budget #11-000-217-106-40-0100)	10/07/15-6/30/16

(b) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person listed be adjusted for verification of boiler license.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>From</u>	<u>To</u>
John Doyle, Jr.	CHHS West-Night Cleaner (budget #11-000-262-100-55-0100)	10/21/15-6/30/16	\$28,179 prorated	\$28,523 (includes \$344 for boiler license)

ITEM 7. APPROVAL OF REVISED JOB DESCRIPTIONS

RECOMMENDATION:

Be it resolved that the job descriptions listed be approved as presented effective 11/21/15.

- Principal Elementary School
- Principal Middle School
- Principal High School
- Assistant Principal, Middle School
- Assistant Principal, High School
- Accountant

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:684		15-16:771		15-16:802	
15-16:698		15-16:772		15-16:806	
15-16:706		15-16:777		15-16:807	
15-16:715		15-16:783		15-16:808	
15-16:716		15-16:784		15-16:809	
15-16:726		15-16:786		15-16:811	
15-16:728		15-16:788		15-16:822	
15-16:756		15-16:790		15-16:826	
15-16:762		15-16:793		15-16:827	
15-16:766		15-16:794			
15-16:767		15-16:795			
15-16:770		15-16:801			

BOARD WORK SESSION

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E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS