

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

November 15, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on November 15, 2016.

The meeting was called to order by Mrs. Matlack at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON NOVEMBER 9, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON NOVEMBER 9, 2016.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON NOVEMBER 9, 2016.

A roll call recorded the following Board Members as present:

| | |
|------------------------|-----------------------|
| Dr. J. Barry Dickinson | Mr. Elliot Roth |
| Mrs. Kathy Judge | Mrs. Lisa Saidel |
| Mr. Steven Robbins | Mr. Ken Tomlinson |
| | Mrs. Carol A. Matlack |

Mr. Eric Goodwin arrived at 6:33 P.M.
Mrs. Jane Scarpellino arrived at 6:34 P.M.

Student Representatives:

| | |
|----------------------------------|------------------------|
| Ezra Nugiel, H.S. East Alternate | Molly Burch, H.S. West |
|----------------------------------|------------------------|

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes
November 15, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack led the Pledge of Allegiance.

Mrs. Saidel made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to student matters at 6:30 P.M. All Board members present voted in favor of the motion.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:05 P.M.

Public Discussion:

The floor was opened for public discussion. There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

Presentations:

Dr. Meloche presented the District's Lead Remediation Plan.

Dr. Meloche introduced and welcomed Dr. Benavides, new Assistant Principal at Carusi Middle School.

SPECIAL ACTION AGENDA

November 15, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
2. Resolution Approving Professional Services Agreement
3. Resolution Approving Second Rider to Services Agreement
4. Approval of Non Public School Technology for 2016-2017 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|----------------------------------|---|----------------|---|
| A | Toby Skye Silverstein Rosa | NJ Assoc. of School Librarians Fall Conference, Long Branch, NJ | 11/17-18, 2016 | \$150.00 Registration General Funds |
| B | Melissa Conklin Cooper | NJ SACC Annual Conference, Princeton, NJ | 12/2/16 | \$181.04 Registration/Mileage General Funds |
| C | Robin Olin Barclay | Improving the Pre-K Environment for Young Children w/Disabilities, New Brunswick, NJ | 11/28/16 | \$35.49 Mileage General Funds |

SPECIAL ACTION AGENDA

November 15, 2016

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|---------------------------------------|--|---------------|---|
| D | Karen Rockhill Barclay | Improving the Pre-K Environment for Young Children w/Disabilities, New Brunswick, NJ | 11/28/16 | \$35.49 Mileage General Funds |
| E | Tanya Myers Barclay | Improving the Pre-K Environment for Young Children w/Disabilities, New Brunswick, NJ | 11/28/16 | \$35.49 Mileage General Funds |
| F | Kristen Corkery Barclay | Improving the Pre-K Environment for Young Children w/Disabilities, New Brunswick, NJ | 11/28/16 | \$35.49 Mileage General Funds |
| G | Lindsey Murphy Camden Catholic HS | Best Use of Technology in Library Program, Cherry Hill, NJ | 12/5/16 | \$245.00 Registration Title IIA Funds |
| H | Lawyer Chapman Alternative HS | 34 th Annual Effective Schools, Scottsdale, AZ | 2/20-23, 2017 | \$1,763.70 Registration/Air/ Lodging/Parking/Meals CHASA Funds |
| I | Peggy Hager East HS | QVC Tour, W. Chester, PA | 12/9/16 | \$156.06 Registration/Mileage/ Tolls Title IIA Funds |
| J | Greg deWolf East HS | QVC Tour, W. Chester, PA | 12/9/16 | \$100.00 Registration Title IIA Funds |
| K | Rachel Friedman East HS | QVC Tour, W. Chester, PA | 12/9/16 | \$100.00 Registration Title IIA Funds |
| L | Joanne Mctamney Camden Catholic HS | Using Cutting Edge Language Tools and Strategies to Enhance World Language Learning, Cherry Hill, NJ | 12/6/16 | \$249.00 Registration Title IIA |

SPECIAL ACTION AGENDA

November 15, 2016

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|-------------------------|--|-------------|---|
| M | Kris Broadbelt West | Leading the Co-teaching Dance with Dr. Murawski Monroe, NJ | 11/17/16 | \$149.00 Registration General Funds |
| N | Kelly Altenburg West | Leading the Co-teaching Dance with Dr. Murawski Monroe, NJ | 11/17/16 | \$149.00 Registration General Funds |
| O | Matt Covington West | Leading the Co-teaching Dance with Dr. Murawski Monroe, NJ | 11/17/16 | \$149.00 Registration General Funds |

ITEM 2. RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT

**BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND
THE SOUTHERN NEW JERSEY PERINATAL COOPERATIVE**

WHEREAS, the Board has determined that it is in its best interest to enter into a Professional Services Agreement with the Southern New Jersey Perinatal Cooperative (“SNJPC”) for the provision of nursing services to students attending nonpublic schools;

WHEREAS, N.J.S.A. 18A:40-23 et seq. requires the provision of nursing services to children attending nonpublic schools;

WHEREAS, the Commissioner of the New Jersey Department of Education has approved

WHEREAS, SNJPC’s personnel are registered with the New Jersey State Board of Medical Examiners with respect to each nurse providing services;

WHEREAS, SNJPC will provide nursing services at a cost of \$89.10 for each student enrolled in each of the participating nonpublic schools during the period July 1, 2016 through June 30, 2017, with a total cost not to exceed \$141,312.60;

WHEREAS, SNJPC will provide nursing services at the following nonpublic schools: Camden Catholic, Jewish Community Center, Congregation M’Kor Shalom, Resurrection Regional School, Discovery Corner, Kings Christian, Politz Day School and Cherry Hill Montessori; and

SPECIAL ACTION AGENDA

November 15, 2016

A. CURRICULUM & INSTRUCTION

ITEM 2. RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT-CONTINUED

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(a)(1), a contract retaining nursing services may be negotiated and awarded by the Board via resolution, at a public meeting, without public advertising for bids as same constitutes a professional service;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a Professional Services Agreement between the Board and SNJPC for the provision of nursing services for the period beginning July 1, 2016 and ending June 30, 2017, at the rate of Eight-Nine Dollars and Ten Cents (\$89.10) for each student enrolled in each of the above-referenced participating nonpublic schools; and be it

FURTHER RESOLVED, that the total expenditure for the above-referenced nursing services for the period beginning July 1, 2016 and ending June 30, 2017, shall not exceed One Hundred Forty-One Thousand Three Hundred and Twelve Dollars and Sixty Cents (\$141,312.60); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Professional Services Agreement with SNJPC upon final approval of the form of same by the Board Solicitor.

Account Codes:

20-509-100-500-59-0092
20-509-100-500-59-0035
20-509-100-500-59-0020
20-509-100-500-59-0025
20-509-100-500-59-0027
20-509-100-500-59-0043
20-509-100-500-59-0050
20-509-100-500-59-0060
20-509-100-500-59-0080

Resolution #104-11'16

SPECIAL ACTION AGENDA

November 15, 2016

A. CURRICULUM & INSTRUCTION

ITEM 3. RESOLUTION APPROVING SECOND RIDER TO SERVICES AGREEMENT

BETWEEN THE BOARD AND SAMOST JEWISH FAMILY & CHILDREN'S SERVICE ("JFCS") FOR THE PROVISION OF JOB COACHING AND SUPERVISION/TRANSPORTATION SERVICES

WHEREAS, effective September 9, 2015, following a competitive contracting process, the Cherry Hill Board of Education approved a contract between the Board and JFCS (the "Agreement") for the provision of Job Coaching and Supervision/Transportation Services (the "Services") for the term of September 9, 2015 through June 30, 2017;

WHEREAS, via rider to the Agreement, \$90,000.00 was set as the total approved expenditure for the period July 1, 2016 through June 30, 2017;

WHEREAS, the parties must amend the Agreement a second time to reduce the contract cost to \$76,000.00 for the period July 1, 2016 through June 30, 2017; and

WHEREAS, JFCS has agreed to the above maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the Services provided by JFCS for the period July 1, 2016 to June 30, 2017 shall not exceed Seventy-Six Thousand Dollars (\$76,000.00), with no change to existing contract service rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Board Secretary to execute a Rider to the services contract with JFCS, incorporating the above expenditure limitation into the contract.

Account Code: 11-204-100-320-71-0001

Resolution #105-11'16

ITEM 4. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

The King's Christian School

| <u>Product Name and Description</u> | <u>Vendor/Distributor</u> | <u>Part #</u> | <u>Amount</u> |
|-------------------------------------|---------------------------|---------------|-------------------|
| Chromebook 11 CEL/1.6 4GB | PCM | 14958044 | \$1,127.94 |
| OS MGT Console LIC | PCM | 13848996 | \$150.00 |
| OS MGT Console LIC EDU/ACER | PCM | 13848996 | \$27.06 |

SPECIAL ACTION AGENDA

November 15, 2016

A. CURRICULUM & INSTRUCTION

**ITEM 4. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017
SCHOOL YEAR-CONTINUED**

Discovery Corner Child Care

| <u>Product Name and Description</u> | <u>Vendor/Distributor</u> | <u>Manufacturer</u> | <u>Amount</u> |
|--|---------------------------|---------------------|----------------|
| | | | |
| Fujifilm - Instax mini 8 instant film Camera | Best Buy | Fujifilm | \$69.99 |

Politz Day School

| <u>Product Name and Description</u> | <u>Vendor/Distributor</u> | <u>Manufacturer</u> | <u>Amount</u> |
|-------------------------------------|---------------------------|---------------------|-------------------|
| | | | |
| IXL site license (renewal) | IXL Learning | IXL site licensing | \$1,519.00 |
| Grades 1 -8 125 students | | | |
| Math & ELA | | | |

Motion: Mrs. Saidel Second: Mrs. Judge Vote: Ayes - 9 No - 0

SPECIAL ACTION AGENDA

November 15, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. *Approval of Bill Lists*
2. *Resolutions*
3. *Resolution for the Award of Bids*
4. *Resolution Approving the Transfer of Local Share Funds to Allow for Proper Funding of Construction Project at Rosa Middle School*

ITEM 1. APPROVAL OF BILL LISTS

It is recommended that the 1st Bill List dated November 15, 2016 in the amount of \$3,575,102.27; 2nd Bill List dated November 15, 2016 in the amount of \$1,111,014.54 and the 3rd Bill List dated November 15, 2016 in the amount of \$1,471,384.09 be approved as submitted.

ITEM 2. RESOLUTIONS

a) SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Public Schools hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 for the Cherry Hill Public Schools in compliance with Department of Education requirements.

SPECIAL ACTION AGENDA

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor(s) who have been awarded for bids through the Educational Data Services.

| <u>Bid Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>Expiration Date</u> | <u>Amount Not to Exceed</u> |
|-------------------|----------------------|--|------------------------|-----------------------------|
| 6598 | Keyboard Consultants | MSRP Tech/AV/Computer/ Interactive Whiteboards | 12-1-16 | \$105,000 |

Resolution #106-116

SPECIAL ACTION AGENDA

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) **RESOLUTION AWARDED CONTRACT FOR SNOW REMOVAL SERVICES AT MULTIPLE DISTRICT LOCATIONS – BID #1617-13 SNOW REMOVAL 2016-2018 SCHOOL YEARS**

WHEREAS, the Cherry Hill Board of Education (“Board” or “District”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for snow removal services (Bid No. 1617-13) (“the Services”);

WHEREAS, bids were received for a single overall contract, publicly opened and read aloud at the Board’s offices on Thursday, November 3, 2016;

WHEREAS, two (2) contractors submitted bids;

WHEREAS, Eaise Design & Landscaping included dollar amounts at all locations for snow depths in excess of 24 inches, even though the bid form did not allow for the inclusion of such bids;

WHEREAS, the District’s specifications state that bidders are not permitted to make changes to the Bid Proposal Form or qualify their bids in any way;

WHEREAS, bidders are obligated to submit bids that are in conformance with the bid specifications in all respects;

WHEREAS, Eaise Design & Landscaping’s inclusion of bid amounts not permitted under the District’s specifications constitutes a material defect resulting in a non-responsive bid mandating rejection by the Board; and

WHEREAS, The Board’s administration has determined that TLC Landscape Company has submitted the only responsive bids for all specified District locations, which include the following average amounts for plowing and clearing walkways:

| <u>SCHOOL</u> | PLOWING Average Bid | CLEARING WALKWAYS Average Bid |
|---------------|------------------------|----------------------------------|
| Malberg | \$1,004 | \$1,328 |
| Barton | \$923 | \$1,767 |
| Cooper | \$1,091 | \$2,387 |
| Harte | \$605 | \$2,923 |
| Johnson | \$1,090 | \$1,861 |
| Kilmer | \$1,110 | \$2,651 |

SPECIAL ACTION AGENDA

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS continued

| <u>SCHOOL</u> | PLOWING Average Bid | CLEARING WALKWAYS Average Bid |
|---------------|------------------------|----------------------------------|
| Kingston | \$1,179 | \$1,770 |
| Knight | \$891 | \$1,240 |
| Mann | \$600 | \$1,857 |
| Paine | \$931 | \$1,325 |
| Sharp | \$895 | \$1,951 |
| Stockton | \$850 | \$1,424 |
| Woodcrest | \$1,335 | \$2,371 |
| Beck | \$1,290 | \$2,475 |
| Carusi | \$2,145 | \$2,299 |
| Rosa | \$1,662 | \$1,326 |
| East | \$4,782 | \$6,393 |
| West | \$3,379 | \$3,092 |
| Barclay | \$645 | \$2,562 |

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a contract to TLC Landscape Company for Snow Removal Services in the amounts set forth in its bid submission; and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

Account Code: 11-000-263-420-XX-0001

Resolution #107-11'16

SPECIAL ACTION AGENDA

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 4. A RESOLUTION APPROVING THE TRANSFER OF LOCAL SHARE FUNDS TO ALLOW FOR PROPER FUNDING OF CONSTRUCTION PROJECT AT ROSA MIDDLE SCHOOL

WHEREAS, the Board has commenced the construction project for fire alarm work at Rosa Middle School.

WHEREAS, due to higher costs associated with the fire alarm work at Rosa Middle School, and lower than expected costs for fire alarm work at Knight Elementary School, it is now necessary to transfer excess local funds from the budget line item for the Schools Development Authority (“SDA”) funded project at the Knight Elementary School to the budget line items established for the SDA funded projects at the Rosa Middle School; and

WHEREAS, the Board’s administration recommends that the following fund transfers be made to allow for the proper funding of the Projects:

| <u>School</u> | <u>Project Description</u> | <u>NJDOE STATE PLAN No.</u> | <u>SDA Grant No.</u> | <u>Budget Item No.</u> | <u>Local Share to Transfer</u> |
|----------------------|-----------------------------------|------------------------------------|-----------------------------|-------------------------------|---------------------------------------|
| Knight | Fire Alarm & Doors | 0800-058-14-1017 | G5-5035 | 8100 | (\$24,000.00) |
| Rosa | Fire-Alarm & Curtain Wall | 0800-074-14-1023 | G5-5049 | 8077 | \$24,000.00 |

NOW, THEREFORE, BE IT RESOLVED, that the Board, in accordance with the above schedule, hereby authorizes the transfer of Twenty Four Thousand Dollars (\$24,000.00) from budget line-item number 8100 to budget line-item number 8077.

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 9 No - 0

Exceptions:

Item #1 Approval of Bill List (Cooper Health Systems)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 8 No - 0-1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 8 No - 0-1*

*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

SPECIAL ACTION AGENDA

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|--------------|----------------------------|-----------------------|---------------|
| Melinda Hess | Johnson-Grade 2 (\$87,435) | 7/01/17 | Retirement |

SPECIAL ACTION AGENDA

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|------------------|---|-----------------------|-----------------|
| Alissa Rodriguez | Harte-Educational Assistant (\$11,050) | 10/17/16 | Personal |
| James Young | Rosa-Educational Assistant (\$12,562) | 11/10/16 | Personal |
| Erika Levin | Rosa-Educational Assistant (\$11,121) | 10/28/16 | Job Abandonment |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|-----------------|---|---------------------------------|---|
| Chelsea Ronayne | CHHS West-Special Education (Replacing J. Kanchi-budget #11-213-100-101-55-0100) | 11/14/16-6/30/17 | \$48,577* prorated (Bachelors-step 1) |
| Erik Ball | CHHS West-Special Education (Replacing J. Caporale-budget #11-213-100-101-55-0100) | On or about 1/15/17-6/30/17 | \$93,052 prorated (Masters-step 16A) |
| Amy Schurer | CHHS West-Nurse (Replacing M. Smith- budget #11-000-213-104-55-0100) | On or about 1/15/17-6/30/17 | \$48,777 prorated (Bachelors-step 2) |
| Julie Benavides | Carusi-Assistant Principal (Replacing C. Miles-budget #11-000-240-103-45-0100) | On or about 12/01/16-6/30/17 | \$95,416 prorated |

*Salary to be adjusted upon verification of master's degree awarded

SPECIAL ACTION AGENDA

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Title I Approval for Guided Study

RECOMMENDATION:

Be it resolved that the persons listed be approved for Title I Guided Study at Carusi Middle School effective 11/16/16-6/30/17 at the rate of \$42.60/hr (not to exceed \$60,000). Monies budgeted from account #20-233-100-101-45-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-----------------------|-----------------------|--------------------|
| Benjamin Acquesta | Alfredo Corona | Shanna Hetzel |
| Luke Alvarez | Michelle Corona | Jonathan Hunt |
| Rilana Alvarez | Richard D'Alessandro | Lucia Ibanez |
| Nina Anastasia | Joseph Davidson | Deborah Jacobs |
| Paula Antonelli | Michael Deffner | Justin James |
| Denise Augustyn | Allison Dillon | Donna Kelly |
| Parry Barclay | Margaret Dolan | Thomas Kelly |
| Rosemarie Blumenstein | Thea Dorado | Larissa Kohler |
| Robert Bonnet | Jenna Dunn | Inez Korff |
| Katelyn Bower | Helene Eksterowicz | Lydia Krupa |
| Ayanna Boxley | Laura Farrington | Nicholas Lampe |
| Kevin Brake | Jacqueline Frockowiak | Rina Ligas |
| Martha Brown | Allen Goldberg | Caryn Lipkowitz |
| Joanna Browne | Jamie Grayson | Gregory Louie |
| Kathleen Burns | Jamie Grenier | Alex Tedesco |
| Meredith Callahan | George Hanna | Michelle Martino |
| Lindsay Ciemiengo | Joshua Hare | Kenneth McCall |
| Kathleen Connelly | Christina Henes | Kathryn Mead |
| Alejandra Meder | William Segrest | Opal Minio |
| Gretchen Seibert | Abbe Morris | Zachary Semar |
| Joyce Nece | Rachel Solomon | Elizabeth Nieradka |
| Constance Spencer | Kevin Owens | Nicole Squazzo |
| Susanne Pitzorella | Carolyn Strasle | Marcie Pullano |
| Michele Taylor | Richard Reidenbaker | Garwood Reynolds |
| Patricia Torado | Denise Santucci | Carmella Tomasetti |
| Bridget Schaeffer | Betsy Turgeon | Andrea Schaefer |
| Dana Ward | Lisa Schoen | Theresa Wisniewski |
| Patricia Schuhl | Kimberly Wolozen | Danielle Scibilia |
| Richard Worrell | Francesca Secrest | Brian Zaun |

SPECIAL ACTION AGENDA

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Lunch Bunch

RECOMMENDATION:

Be it resolved that the persons listed be approved providers for the IEP mandated program, Lunch Bunch effective 9/16/16-6/16/17 at the rate of \$24.85 per ½ hour session (not to exceed \$3665.38/total of 112.50 hrs). Monies budgeted from account #11-204-100-101-12-0101.

| <u>Name</u> | <u>Name</u> |
|---------------------|-----------------|
| Norri Rowan McGrath | Deborah Penrod |
| Megan Curtis | Susan Pettijohn |
| Lynn Totoro | |

(d) Weight Room Supervision

RECOMMENDATION:

Be it resolved that the person listed be approved for the 2016-17 school year in accord with the data presented. Total cost of program not to exceed \$2246. Monies budgeted from account #11-402-100-100-55-0102.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Not To Exceed</u> | <u>Hourly Rate</u> |
|----------------------|-----------------------------------|-----------------------|----------------------|--------------------|
| Christopher Halladay | CHHS West-Weight Room Supervision | 9/01/16-6/30/17 | 100 hours | \$22.46 |

(e) Homework Club

RECOMMENDATION:

Be it resolved that Nina Zucker be approved as a member of the ELL homework club at Barton Elementary School effective 11/28/16-4/24/17 at the rate of \$42.60/hr (not to exceed 20 hrs-\$766.80). Monies budgeted from account #20-245-100-101-99-0101.

(f) Summer Employment—Nurses Charting Immunizations

RECOMMENDATION:

Be it resolved that the person listed be approved for charting immunizations in accord with the data presented total not to exceed \$2748.60. Monies budgeted from account #11-000-213-100-71-0104.

Middle School - Not to exceed 20 hrs/each - Effective 7/01/16-8/31/16

| <u>Name</u> | <u>School</u> | <u>Hourly Rate</u> | <u>Total Wages</u> |
|---------------|---------------|--------------------------------------|--|
| Angela Mooney | Rosa | \$40.86 (revised for hourly rate) | \$ 817.20 (revised for total wages) |

SPECIAL ACTION AGENDA

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|----------------|--|---------------------------------|--|
| Denise Finias | Woodcrest-Educational Assistant (Replacing S. Bennett-30 hrs/wk-budget #11-213-100-106-36-0100) | 10/19/16-6/30/17 | \$9.34 |
| Melissa Pierce | Malberg-H.R. Coordinator (Replacing C. Doney-budget #11-000-251-100-98-0100) | 12/05/16-6/30/17 | \$51,000 prorated |
| Melissa Meyer | Malberg-H.R. Benefits Coordinator (Replacing M. Matzer-budget #11-000-251-100-98-0100) | On or about 11/21/16-6/30/17 | \$51,000 prorated (revised for salary) |

ITEM 5. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenters

RECOMMENDATION:

Be it resolved that the persons listed be approved to present after school workshops effective 9/12/16-5/31/17 at the rate of \$53.56/hr (not to exceed a total of \$48,846.72). Monies budgeted from Title IIA account #20-273-200-101-99-0101.

| <u>Name</u> | <u>Name</u> |
|-------------------------|------------------|
| Richard Beckman | Stephen Bon |
| Bernadette Calnon-Buote | Carly Friedman |
| Laurie Gibson-Parker | Christine Miller |
| Margaret Regan | Maryann Alomar |
| Kelly Hoyle | Eileen Steidle |
| Dana Tete | |

SPECIAL ACTION AGENDA

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—CERTIFICATED - continued

(b) Compensation for Litigation

RECOMMENDATION:

Be it resolved that the teachers listed at Beck Middle School be compensated for participation in due process litigation. Monies budgeted from account #11-000-219-104-71-0101.

| <u>Name</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|------------------|-----------------------|----------------------------------|
| Amy Graves | 4 hours – 7/15/16 | \$67.95 (not to exceed \$543.60) |
| | 4 hours – 8/10/16 | |
| Valerie McDonald | 4 hours – 8/10/16 | \$55.91 (not to exceed \$223.64) |

Motion: Mrs. Judge Second: Mr. Roth Vote: Ayes - 9 No - 0

SPECIAL ACTION AGENDA

November 15, 2016

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

Board of Education Work Session and Special Action Meeting Minutes
November 15, 2016

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for November 29, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mrs. Matlack congratulated Mrs. Scarpellino, Mrs. Shultz and Mr. Wang on winning their Board seats.

Second Public Discussion:

Mrs. Matlack opened the floor for a second public discussion – no public discussion.

Mrs. Matlack called for a motion to adjourn the meeting.

Mrs. Judge made and Mr. Roth seconded a motion to adjourn at 8:07 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary

memorandum

Date: November 7, 2016

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:30 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action
November 15, 2016 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Steve Robbins, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Elliott Roth, Ken Tomlinson, Jr.

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
November 15, 2016

PRESENTATIONS

- Lead Remediation Plan – Dr. Meloche

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

November 15, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Approval of Agreements for 2016-2017 School Year for Professional Development Services - \$17,500 and Under
2. Approval of Agreements for 2016-2017 school year \$17,500 and under
3. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
4. Approval of Out of District Student Placements for 2016-2017 School Year

ITEM 1. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR FOR PROFESSIONAL DEVELOPMENT SERVICES - \$17,500 AND UNDER

WHEREAS, the Cherry Hill Board of Education has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with vendors who provide professional development services;

WHEREAS school district personnel have compiled a list of qualified vendors who provide professional development services; and

WHEREAS, the total amount to be paid to any one vendor included on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that it hereby approves the appended list of vendors of professional development services as determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year.

Penn Literacy Network

To provide "Critical Reading and Writing Workshop" at Camden Catholic High School

Amount not to exceed \$3,500

Account code: 20-273-200-300-59-0020

BOARD WORK SESSION

November 15, 2016

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER

WHEREAS, the Cherry Hill Board of Education (the "Board") has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Language & Literacy Associates for Multilingual & Multicultural Education

To provide Sheltered English professional development session to staff

Amount not to exceed \$7,500

Account code: 20-245-200-300-99-0000

BOARD WORK SESSION

November 15, 2016

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|----------------------------|---|--------------------------------|-------------------------------------|
| A | Karen Rockhill Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 12/16/16 1/20/17 2/23/17 | \$61.92 Mileage General Funds |
| B | Kristen Corkery Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 12/16/16 1/20/17 2/23/17 | \$61.92 Mileage General Funds |
| C | Tanya Myers Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 12/16/16 1/20/17 2/23/17 | \$61.92 Mileage General Funds |
| D | Karen Rockhill Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 3/7/17 | \$20.64 General Funds |

BOARD WORK SESSION

November 15, 2016

A. CURRICULUM & INSTRUCTION

**ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|----------------------------|---|-------------|-------------------------------|
| E | Kristen Corkery Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 3/7/17 | \$20.64 General Funds |
| F | Tanya Myers Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 3/7/17 | \$20.64 General Funds |
| G | Holly Welsch Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 3/7/17 | \$20.64 General Funds |
| H | Karen Rockhill Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 4/6/17 | \$20.64 General Funds |
| I | Tanya Myers Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 4/6/17 | \$20.64 General Funds |
| J | Kristen Corkery Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 4/6/17 | \$20.64 General Funds |

BOARD WORK SESSION
November 15, 2016

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the November 2016 cycle. There are 14 submissions.

| Vendor | ID | Term | RSY | RSY Aide | ESY | ESY Aide | Out of Dist Fee | Amt |
|---------------------|-----------|------------------|------------|-----------------|------------|-----------------|------------------------|----------------|
| Bonnie Brae | 2011530 | 9/6/16-6/30/17 | 66,600 | | | | | 66,600 |
| Bonnie Brae | 3015281 | 9/6/16-6/30/17 | 66,600 | | | | | 66,600 |
| Bonnie Brae | 3006332 | 10/12/16-6/30/17 | 57,350 | | | | | 57,350 |
| Burlington Co SSSD | 2031627 | 9/6/16-6/16/17 | | 37,750 | | | | 37,750 |
| Burlington Co SSSD | 3005740 | 9/12/16-6/16/17 | 46,854 | 37,750 | | | 3,150 | 87,754 |
| Gloucester Co SSSD | 3005738 | 9/8/16-6/30/17 | 36,540 | | | | 3,000 | 39,540 |
| Gloucester Co SSSD | 3005692 | 9/8/16-6/30/17 | 36,540 | | | | 3,000 | 39,540 |
| Gloucester Co SSSD | 3007797 | 9/8/16-6/30/17 | 36,540 | 36,720 | | | 3,000 | 76,260 |
| Gloucester Co SSSD | 3001416 | 9/8/16-6/30/17 | 36,540 | | | | 3,000 | 39,540 |
| Hampton Academy | 2030646 | 9/7/16-6/30/17 | | 4,707 | | | | 4,707 |
| Marie H. Katzenbach | 3007351 | 9/7/16-6/16/17 | 75,603 | 35,000 | | | | 110,603 |
| Strang School | 3016718 | 7/5/16-6/30/17 | 55,925 | | 10,564 | | | 66,489 |
| Strang School | 3003225 | 7/5/16-6/30/17 | 55,925 | 28,170 | 10,564 | 5,321 | | 99,980 |
| YALE | 3016763 | 10/4/16-6/30/17 | 56,357 | | | | | 56,357 |
| Total | | | | | | | | 849,070 |

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Transportation
3. Resolution for the Cancellation of Outstanding Checks
4. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2016

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2016

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2016

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending September 2016 be accepted as submitted.

BOARD WORK SESSION
November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

d) SACC FINANCIAL REPORT FOR SEPTEMBER 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|---------------|---------------------|
| Payroll & FICA | \$ | Payroll Date: |
| Food Service | \$ | |
| SACC | \$ | thru |
| Grand Total | \$ | |

f) APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated _____, 2016 in the amount of \$ _____ and the 2nd Bill List dated _____, 2016 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #BB-1A – BANKBRIDGE DEVELOPMENT CENTER / ADDED AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for T & L Transportation, Inc. to transport one (1) classified student, with an aide, as listed below.

Aide - per diem cost: \$40.00
Route: BB-1A / Added Aide
School: Bankbridge Development Center
Company: T & L Transportation, Inc.
Date(s): 9/9/16 thru 6/15/17
Total # of days: (180) One Hundred and Eighty
Total Cost: \$7,200.00

Account Code: 11-000-270-514-83-0001

- b) ROUTE #BCV-28A – BARCLAY EARLY CHILDHOOD CENTER / ADDED AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Safety Bus Service, Inc. to transport one (1) classified student, with an aide, as listed below.

Aide - per diem cost: \$46.00
Route: BCV-28A / Added Aide
School: Barclay Early Childhood Center
Company: Safety Bus Service, Inc.
Date(s): 9/6/16 thru 6/16/17
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$8,372.00

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

continued

- c) ROUTE #CHV-16W – JAMES F. COOPER ELEMENTARY SCHOOL /
WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Safety Bus Service, Inc. to transport one (1) classified student on a wheelchair van as listed below.

Route: CHV-16W / Wheelchair van
School: James F. Cooper Elementary School
Company: Safety Bus Service, Inc.
Original Route: CHV-16
Cost per diem: \$65.00
Date(s): 9/6/16 thru 6/16/17
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$11,830.00

Account Code: 11-000-270-514-83-0001

- d) ROUTE #CHV-38W – KINGSTON ELEMENTARY SCHOOL /
WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport one (1) classified student on a wheelchair van as listed below.

Route: CHV-38W / Wheelchair van
School: Kingston Elementary School
Company: Hillman's Bus Service, Inc.
Original Route: CHV-38
Cost per diem: \$70.00
Date(s): 9/6/16 thru 6/16/17
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$12,740.00

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

continued

- e) ROUTE #CHV-53W – THOMAS PAINE ELEMENTARY SCHOOL / WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport one (1) classified student on a wheelchair van as listed below.

Route: CHV-53W / Wheelchair van
School: Thomas Paine Elementary School
Company: Hillman's Bus Service, Inc.
Original Route: CHV-53
Cost per diem: \$65.00
Date(s): 9/6/16 thru 6/16/17
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$11,830.00

Account Code: 11-000-270-514-83-0001

- f) ROUTE #CM-1A – BURLINGTON COUNTY SPECIAL SERVICES / ADDED AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Safety Bus Service, Inc. to transport classified students, with an aide, as listed below.

Aide - per diem cost: \$68.00
Route: CM-1A / Added Aide
School: Burlington County Special Services
Company: Safety Bus Service, Inc.
Date(s): 9/19/16 thru 6/15/17
Total # of days: (171) One Hundred and Seventy-One
Total Cost: \$11,628.00

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

continued

- g) ROUTE #CM-1W – BURLINGTON COUNTY SPECIAL SERVICES / WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Safety Bus Service, Inc. to transport one (1) classified student on a wheelchair van as listed below.

Route: CM-1W / Wheelchair van
School: Burlington County Special Services
Company: Safety Bus Service, Inc.
Original Route: CM-1
Cost per diem: \$44.95
Date(s): 9/19/16 thru 6/15/17
Total # of days: (171) One Hundred and Seventy-One
Total Cost: \$7,686.45

Account Code: 11-000-270-514-83-0001

- h) ROUTE #EI-1A – EDEN INSTITUTE / ADDED AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for T & L Transportation, Inc. to transport (1) one classified student, with an aide, as listed below.

Aide - per diem cost: \$40.00
Route: EI-1A / Added Aide
School: Eden Institute
Company: T & L Transportation, Inc.
Date(s): 9/7/16 thru 6/21/17
Total # of days: (185) One Hundred and Eighty-Five
Total Cost: \$7,400.00

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

continued

- i) ROUTE #KM-1W – KINGSWAY LEARNING CTR., MOORESTOWN / WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport one (1) classified student on a wheelchair van as listed below.

Route: KM-1W / Wheelchair van
School: Kingsway Learning Ctr. (Moorestown)
Company: Holcomb Bus Service, Inc.
Original Route: KM-1
Cost per diem: \$65.00
Date(s): 9/6/16 thru 6/16/17
Total # of days: (183) One Hundred and Eighty-Three
Total Cost: \$11,895.00

Account Code: 11-000-270-514-83-0001

- j) ROUTE #NX-1X1 – NEW HOPE ACADEMY / SHUTTLE WITH AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Safety Bus Service, Inc. to transport (6) six classified students on a shuttle with an aide, from school to home, as listed below.

Route: NH-1X1 / Shuttle
School: New Hope Academy
Company: Safety Bus Service, Inc.
Cost per diem: \$189.99
Cost per diem aide: \$49.99
Date(s): 9/29/16 thru 2/28/17 (Monday thru Thursday only)
Total # of days: (75) Seventy-Five
Total Cost: \$17,998.50

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

continued

- k) ROUTE #Q-CWC2 – JOHN A. CARUSI MIDDLE SCHOOL /
MCKINNEY-VENTO, WESTMONT, NJ

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service, Inc. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Westmont, NJ to / from John A. Carusi Middle School, as listed below.

Route: Q-CWC2 / Quote

School: John A. Carusi Middle School

Company: West Berlin Bus Service, Inc.

Cost per diem: \$292.00

Date(s): 11/1/16 thru 1/31/17

Total # of days: (56) Fifty-Six

Total Cost: \$16,352.00

Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

November 15, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE CANCELLATION OF OUTSTANDING CHECKS

INFORMATION TO BE READY FOR ACTION MEETING.

ITEM 4. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---------------|--|--------------------------------|--------------|
| Harte ES | Monetary: 22 Dell Chromebook; 22 Google chrome OS Management Console License Education | Bret Harte PTA | \$6,300.58 |
| Harte ES | Monetary: 625 StayLock Perforted Black Mats for GaGa Court | Bret Harte PTA | \$2,371.94 |
| | | | |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Approval of Sidebar Agreement

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------|--------------------------------------|-----------------------|---------------|
| Dana Ward | Carusi-Guidance (\$103,312) | 3/01/17 | Retirement |
| June Harden | Sharp-Guidance Counselor (\$103,312) | 3/01/17 | Retirement |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|------------------|--|-----------------------|---------------|
| Olimpia Cordisco | District-Transportation Facilitator (\$42,000) | 12/01/16 | Retirement |
| Frank Tucci | CHHS West-Student Support Assistant (\$38,280) | 1/01/17 | Retirement |
| Christine Gordon | Harte-Educational Assistant (\$10,200) | 12/05/16 | Personal |
| Nancy Purcell | Mann-Educational Assistant (\$14,965) | 11/17/16 | Personal |
| Tara Treppiedi | CHHS West-Educational Assistant (\$11,050) | 11/21/16 | Personal |
| Shaina Booker | Mann/Woodcrest-Teacher, SACC | 11/14/16 | Personal |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Substitute Teachers /Nurses

RECOMMENDATION:

Be it resolved that the persons listed (*district educational assistants/secretary) be approved as substitute teachers/nurses effective 11/23/16-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---------------------|-------------------------|------------------|
| Jessica Good* | Esther Twum-Acheampong* | Brittany Dwyer* |
| Heather Tucci* | Tracy Edmond* | Roseanna Conway* |
| Diana Renna (nurse) | Susan Jones (nurse) | Fred Battee* |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|-------------------|---|-----------------------|----------------|
| Gregory Coolahan* | CHHS West-Assistant Coach, Winter Wrestling (budget #11-402-100-100-55-0101) | 9/01/16-6/30/17 | \$5725 |
| Paul Koester | CHHS West-Assistant Coach, Girls Winter Basketball (budget #11-402-100-100-55-0101) | 9/01/16-6/30/17 | \$5725 |
| Fred Battee IV | CHHS East-Co-Assistant Coach, Boys Winter Basketball (budget #11-402-100-100-50-0101) | 9/01/16-6/30/17 | \$1726 |
| Daniel McMaster | CHHS West-Assistant Coach, Boys Winter Basketball (budget #11-402-100-100-55-0101) | 9/01/16-6/30/17 | \$5725 |
| Edward Shaen* | CHHS West-Assistant Coach, Boys Winter Basketball (budget #11-402-100-100-55-0101) | 9/01/16-6/30/17 | \$5725 |
| Jennifer Peifer | CHHS East-Head Coach, Girls Spring Softball (budget #11-402-100-100-50-0101) | 9/01/16-6/30/17 | \$6828 |
| Justin Meyers | CHHS East-Head Coach, Boys Spring Lacrosse (budget #11-402-100-100-50-0101) | 9/01/16-6/30/17 | \$6828 |
| Jessica Michael | Beck-Director, Cheer Leading (budget #11-402-100-100-40-0101) | 10/26/16-6/30/17 | \$1949 |

*Outside district employee

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Curriculum Committee

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the social studies curriculum committee effective 11/15/16-12/09/16 at the rate of \$35.71/hr. (not to exceed \$428.52- for a total of 2 hrs/person.). Monies budgeted from account #11-000-221-110-72-0101.

| <u>Name</u> | <u>Name</u> |
|------------------|-----------------|
| Christopher Bova | Charles Davis |
| Derek Field | Timothy Locke |
| Susan McKee | Michael Rickert |

(d) Student Teacher

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|---------------------|---------------------------|------------------------|--|
| Chelsea Monahan | Seton Hall | 1/09/17-4/28/17 | Andreanna Katsikis/Knight Zena Yukna/Knight |
| Phillip Tarricone | Rutgers | 1/23/17-5/05/17 | Lauren Miscioscia/Beck |
| Lauren Guidotti | Stockton | 1/03/17-5/08/17 | Christine Mays/Johnson |
| Christopher Sheehan | Stockton | 1/03/17-5/08/17 | Cheryl Illiano/Harte |
| Harrison Bodenstein | University of the Arts | 3/06/17-5/05/17 | John Murtha/Rosa |
| Mariah Ritchie | University of the Arts | 3/06/17-5/05/17 | Rachel Siegel/CHHS West |
| Earnest Courtney | Rider | 1/23/17-5/04/17 | Janet McGrath/Beck |
| David Catalano | University of Delaware | 3/27/17-5/19/17 | Laurie Lausi/CHHS East |

(e) Practicum Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teachers/School</u> |
|------------------|---------------------------|------------------------|--|
| Kristen Thompson | Western Governors | 10/20/16-6/30/17 | Lisa Schoen/Carusi Bridget McDermet/Harte |
| Chao-An-Chen | Penn | 11/02/16-6/14/17 | Eileen Lynch/CHHS East |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) Student Observation—Speech/Pathology

RECOMMENDATION:

Be it resolved that Lauren Alvater be approved for a 25 hour Speech/Language Pathology observation at Rosa Middle School with Sarina Hoell as her cooperating Speech/Language Pathologist.

(g) Affirmative Action Officer

RECOMMENDATION:

Be it resolved that the persons listed be appointed as Affirmative Action Officers for the 2016-17 school year.

| <u>Name</u> | <u>Name</u> |
|---------------------|-------------------------|
| Jayne Schafer | Barclay |
| Maryann Alomar | Barton |
| Asia Brown | Cooper |
| Sarah Egan | Harte |
| Lee Anne Keesal | Johnson |
| Jeffrey Davis | Kilmer |
| Eileen Steidle | Kingston |
| Amy Hawthorne | Knight |
| Suzanne Vender | Mann |
| Christina Robertson | Paine |
| Jacqueline Sleeth | Sharp |
| Alicia Lomba | Stockton |
| Susan Fortin | Woodcrest |
| James Southard | Beck |
| Danielle Scibilia | Carusi |
| James Young | Rosa |
| Abbey Greenblatt | CHHS East |
| Margaret Strimel | CHHS West |
| Judith Tait | Alternative High School |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|---------------------|---|---------------------------------|--------------------|
| Robert Higgs | Harte-Teacher II, SACC (budget #60-990-320-101-58-0001) | 10/26/16-6/30/17 | \$11.00 |
| Roseanna Conway | Beck-Educational Assistant (Replacing A. D'Elia-32.5 hrs/wk-budget #11-204-100-106-40-0100) | On or about 11/23/16-6/30/17 | \$ 9.34 |
| Tracy Edmonds | Beck-Educational Assistant (Replacing J. DiCarlo-30 hrs/wk-budget #11-213-100-106-40-0100) | On or about 11/23/16-6/30/17 | \$ 9.34 |
| Elizabeth Alper | Harte-Educational Assistant (Replacing A. Rodriquez-32.5 hrs/wk-budget #11-213-100-106-09-0100) | 11/03/16-6/30/17 | \$ 9.34 |
| Christopher Farrell | Knight .6/Harte .4-Educational Assistant (Replacing A. Kaufman-30 hrs/wk-budget #11-190-100-106-21/09-0100) | On or about 11/23/16-6/30/17 | \$ 9.34 |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|----------------------------|--|--|
| Danielle Redel | Harte-Grade 5 | Leave with pay 9/01/16-9/22/16; without pay 9/23/16-1/16/17 |
| Lisa Ghaul | Knight/Cooper-Occupational Therapist | Leave with pay 12/05/16-3/02/17 |
| Elizabeth Shin | Beck-Music | Leave with pay 9/27/16- 10/21/16; without pay 10/22/16- 12/02/16 |
| Lauren Mann | Kingston-Special Education | Leave with pay 2/14/17-3/14/17; without pay 3/15/17-4/03/17 |
| Deborah Nemerofsky | Beck-Science | Leave with pay 10/27/16- 11/04/16 |
| Michele Mader | Carusi-Resource Room | Leave without pay 12/14/16- 6/30/17 (leave extended) |
| Dana Kleinman | Harte-Grade 3 | Leave with pay 9/01/16- 10/31/16; without pay 11/01/16- 4/17/17 |
| James Riordan | District-Director of Guidance | Leave with pay 10/25/16- 11/11/16 |
| Maryellen Funaro | CHHS West-Media Specialist | Leave with pay 9/01/16-11/02/16 |
| Cheryl Illiano | Harte-Grade 2 | Leave without pay 11/28/16- 12/30/16 (revised for dates) |
| Mollie Crincoli | Alternative High School-Guidance | Leave with pay 9/15/16-9/23/16 |
| Teresa D'Amico- Britton | Sharp/Woodcrest/Kingston-Music | Leave without pay 9/21/16- 12/07/16 (revised for dates) |
| Melissa Santiago | Paine-Grade 4 | Leave with pay 6/13/16-6/30/16; without pay 9/01/16-10/31/16 |
| Kathryn Ripple- Gilmour | Sharp-Grade 1 | Leave without pay 10/24/16- 10/28/16 |
| Suzanne Vender | Mann-Speech/Language Specialist | Intermittent leave without pay 9/01/16-12/01/16 |
| Jonathan Hunt | Carusi-Music | Leave without pay 1/01/17- 2/10/17 |
| Jennifer DiStefano | CHHS East-Substance Awareness Coordinator | Leave with pay 10/31/16- 12/02/16 |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED – continued

(a) Leave of Absence, With/Without Pay - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|--------------------|--|---|
| Jacqueline Schnapp | Woodcrest/Paine/Knight/Johnson- Environmental Supplemental Instruction | Leave with pay 10/06/16- 11/28/16 (revised for dates) |
| Christine Mays | Johnson-Grade 1 | Leave with pay 11/14/16- 11/25/16 |
| Sara Valli | Harte-Grade 1 | Leave with pay 10/17/16- 11/29/16; without pay 11/30/16- 12/14/16 (revised for dates) |
| Nicole Sutton | Kingston-Media Specialist | Leave with pay 9/01/16-9/15/16; without pay 9/16/16-12/06/16 (leave extended) |
| Jennifer Cyr | Johnson-Grade 4 | Leave with pay 12/20/16-1/03/17 |

ITEM 6. LEAVES OF ABSENCE—NON—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------|--------------------------------------|--|
| Kimberly Phillips | Stockton-Educational Assistant | Leave without pay 9/21/16- 12/05/16 (leave extended) |
| Marianne Harms | Sharp-Educational Assistant | Leave without pay 10/19/16- 10/28/16 |
| Hedva Levin | Knight/Sharp-Teacher, SACC | Leave with pay 11/01/16-11/02/16; without pay 11/03/16-11/17/16 |
| Alice Fossell | CHHS West-Cleaner | Leave with pay 9/19/16-10/18/16 |
| Ellen O'Donnell | Barton/Johnson-Educational Assistant | Leave without pay 10/17/16- 10/28/16 |
| Evelyn Wise | Malberg-Secretary | Leave with pay 10/31/16-11/04/16 |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/16-6/30/17.

| <u>Name</u> | <u>School</u> | <u>From</u> | | <u>Salary</u> | <u>To</u> | | <u>Salary</u> |
|-------------------|-----------------|---------------|-------------|---------------|---------------|---------------------------|---------------|
| | | <u>Column</u> | <u>Step</u> | | <u>Column</u> | <u>Step</u> | |
| Sharon Schreiber | Johnson | F | 17 | \$101,252 | G | 16A (revised for step) | \$96,943 |
| Kimberly Pennock | Rosa | B | 15 | \$ 77,261 | C | 15 (revised for step) | \$78,406 |
| Brian Kain | Beck/ Carusi | B | 14 | \$ 71,004 | C | 14 | \$72,149 |
| Bridget Schaeffer | Carusi | C | 4 | \$ 50,705 | D | 4 | \$51,849 |

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|------------------|--|---|-----------------------|--------------------|
| Constance Wilson | Harte/Knight-Teacher, SACC | Cooper-Teacher, SACC | 10/13/16-6/30/17 | \$17.88 |
| Diana Maxwell | Beck-Exceptional Educational Assistant (35 hrs/wk-\$15.10/hr-budget #11-000-217-106-40-0100) | Beck-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-40-0100) | 10/19/16-6/30/17 | \$15.10 |
| Brandi Mosko | Beck Educational Assistant (30 hrs/wk-budget #11-213-100-106-40-0100) | Beck-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-40-0100) | 10/21/16-6/30/17 | \$ 9.34 |

BOARD WORK SESSION

November 15, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED - continued

(a) Reassignment - continued

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|-------------------|---|---|-----------------------|--------------------|
| Joseph DiCarlo | Beck-Educational Assistant (32.5 hrs/wk- \$9.34 hr-budget #11- 213-100-106-40-0100) | Beck-Exceptional Educational Assistant (35 hrs/wk- budget #11-000-217- 106-40-0100) | 10/19/16-6/30/17 | \$ 10.97 |
| Lisa Hockel | Woodcrest/Stockton- Program Aide, SACC (\$9.75/hr- budget #60-990-320- 101-58-0001) | District-Substitute Program Aide, SACC (budget #60- 990-320-106-58-1001) | 11/04/16-6/30/17 | \$ 8.50 |
| Rebecca Devine | Johnson-Teacher II, SACC (\$11.00/hr- budget #60-990-320- 101-58-0001) | Johnson-Teacher, SACC (\$12.65/hr- budget #60-990-320- 101-58-0001) | 10/27/16-6/30/17 | \$12.65 |

ITEM 9. APPROVAL OF SIDEBAR AGREEMENT

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and Cherry Hill Education Association be approved as presented effective 11/08/16.

BOARD WORK SESSION

November 15, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”

The Superintendent recommends the following:

1. First Reading of Revised Policy
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. FIRST READING OF REVISED POLICY

- Draft Policy 6521: Retirement

RECOMMENDATION:

It is recommended that the revised policy be approved for first reading as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISION

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

| <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 16-17:1683 | | 16-17:1802 | | 16-17:1861 | |
| 16-17:1741 | | 16-17:1804 | | 16-17:1862 | |
| 16-17:1742 | | 16-17:1805 | | 16-17:1870 | |
| 16-17:1747 | | 16-17:1811 | | 16-17:1873 | |
| 16-17:1758 | | 16-17:1831 | | 16-17:1876 | |
| 16-17:1782 | | 16-17:1834 | | 16-17:1886 | |
| 16-17:1783 | | 16-17:1838 | | 16-17:1889 | |
| 16-17:1789 | | 16-17:1839 | | 16-17:1893 | |
| 16-17:1790 | | 16-17:1841 | | 16-17:1895 | |
| 16-17:1791 | | 16-17:1842 | | 16-17:1899 | |
| 16-17:1798 | | 16-17:1843 | | 16-17:1927 | |
| 16-17:1800 | | 16-17:1859 | | 16-17:2 | |

BOARD WORK SESSION

November 15, 2016

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS