

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

September 13, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on September 13, 2016.

The meeting was called to order by Mrs. Matlack at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON SEPTEMBER 8, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON SEPTEMBER 8, 2016.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON SEPTEMBER 8, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Jane Scarpellino
Mr. Steven Robbins	Mr. Ken Tomlinson
	Mrs. Carol A. Matlack

Student Representatives:

Ezra Nugiel, H.S. East Alternate	Abby Spencer, H.S. West Alternate
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes  
September 8, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCES MATTERS AND NEGOTIATIONS UPDATE. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Saidel made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resources matters and negotiations update at 6:15 P.M. All Board members present voted in favor of the motion.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Matlack led the Pledge of Allegiance.

Public Discussion:

Mrs. Matlack opened the floor for public discussion. There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of the PARCC 2016 Score Presentation and considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

Presentations:

Dr. Mahan, Mrs. Holmgren, and Mrs. Sadwin gave the PARCC 2016 Score Presentation. Questions from the Board were answered by the presenters and Dr. Meloche.

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Non Public School Textbooks for 2016-2017 school year
2. Approval of Non Public School Technology for 2016-2017 School Year
3. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
4. Approval of Out of District Student Placements for 2016-2017 School Year
5. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired 2016-17
6. Approval of Family Friendly Proposal
7. Approval of the Fiscal Impact of the Professional Development Plan
8. Approval of Contractual Agreement with Dr. John O’Breza
9. Approval of Special Education Settlement Agreement

**ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR**

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

Discovery Corner

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>
Science 2012 Student Edition	Pearson	9780328527489	k
Elementary Social Studies	Pearson	9780328703371	k

**ITEM 2. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR**

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

Delaware Valley Foxman Torah

<u>Product Name and Description</u>	<u>Vendor</u>	<u>Mftr</u>	<u>Part #</u>
Viewsonic PJD5155 SVGA HDMI Projector	Staples	ViewSonic	Item # 1564453 Part # PJD5155

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Scott Goldthorp Central	NJ Science Convention, Princeton, NJ	10/25-26, 2016	\$25.85 Mileage General Funds
B	John A. Vargas Facilities	Public Grounds Management Certificate, New Brunswick, NJ	11/9-10, 2016 12/5,12/9,12/16, 12/20, 2016 1/3/17 (previously approved 8/23/16, new date)	\$1,928.66 Registration/Mileage/ Tolls General Funds
C	Michelle Smith Central	Data Analysis That Improves Schools, Blackwood, NJ	10/14/16 (previously approved 8/23/16, new date & location)	\$155.29 Registration/Mileage General Funds
D	Violeta Katsikis Central	Data Analysis That Improves Schools, Blackwood, NJ	10/14/16 (previously approved 8/23/16, new date & location)	\$155.29 Registration/Mileage General Funds

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
E	Scott Goldthorp Central	Data Analysis That Improves Schools, Blackwood, NJ	10/14/16	\$165.29 Registration/Mileage General Funds
F	Faith Holmgren Central	Data Analysis That Improves Schools, Blackwood, NJ	10/14/16 (previously approved 8/23/16, new date & location)	\$155.29 Registration/Mileage General Funds
G	Rebecca Metzger Central	Project Management Workshop, Cherry Hill, NJ	10/20/16	\$199.00 Registration General Funds
H	Karen Rockhill Barclay	Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ	9/15/16 10/28/16	\$10.32 Mileage General Funds
I	Tanya Myers Barclay	Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ	9/15/16 10/28/16	\$10.32 Mileage General Funds
J	Kristen Corkery Barclay	Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ	9/15/16, 10/28/16	\$10.32 Mileage General Funds
K	Violeta Katsikis Central	Dyslexia: What Educators Need to Know, Blackwood, NJ	10/6/16	\$159.29 Registration/Mileage General Funds
L	Marcella Nazzario- Clark Central	Dyslexia: What Educators Need to Know, Blackwood, NJ	10/6/16	\$160.41 Registration/Mileage General Funds
M	Noni Steinmetz Resurrection Catholic	Achieving Fast Results for Struggling Readers, Cherry Hill, NJ	10/24/16	\$245.00 Registration Title IIA
N	Allison Staffin West H.S.	NJ PSA/FEA/NJ ASCD Fall Conference, Long Branch, NJ	10/20-21, 2016	\$401.50 Lodging/Mileage/ Meals CHASA Funds

**SPECIAL ACTION AGENDA**  
**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the September 2016 cycle. There are 30 submissions.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>ESY</b>	<b>ESY Aide</b>	<b>Extra</b>	<b>Res</b>	<b>Amt</b>
Archway	3015303	7/1/16-6/30/17			6,972				6,972
Bancroft	7104035	7/5/16-6/30/17	34,944		6,272				41,216
Bancroft	3018097	7/5/16-6/30/17	20,000						20,000
Bancroft	3004018	7/7/16-6/30/17	57,314	27,720	10,190	4,928			100,152
Burlington Co. SSD	3018033	7/1/16-7/29/16			3,670	4,900			8,570
Burlington Co. SSD	3002401	7/1/16-7/29/16			3,670				3,670
Burlington Co. SSD	2031627	7/1/16-7/29/16			3,670	4,900			8,570
Durand	2021639	7/6/16-6/30/17					53,800		53,800
Gloucester Co SSSD	3005738	7/11/16-8/11/16				3,300			3,300
Gloucester Co SSSD	3007797	7/11/16-8/11/16				3,300			3,300
Hampton Academy	2030646	7/11/16-6/30/17	45,216	25,830	1,900	900			73,846
Hampton Academy	3017831	9/7/16-6/30/17	45,216						45,216
Kingsway	3015337	7/5/16-6/30/17	51,207	27,360	8,250	4,408			91,225
Kingsway	2020375	9/6/16-6/30/17	40,853						40,853

**SPECIAL ACTION AGENDA**  
**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR-CONTINUED**

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Extra	Res	Amt
Kingsway	3004865	9/6/16-6/30/17	40,853						40,853
Larc School	2011691	7/6/16-6/30/17	43,440		7,240				50,680
New Hope Academy	3001703	9/1/16-6/30/17	40,900						40,900
New Hope Academy	3001916	9/1/16-6/30/17	40,900						40,900
New Hope Academy	2021467	9/1/16-6/30/17	40,900						40,900
New Hope Academy	3003614	9/1/16-6/30/17	40,900						40,900
Newgrange School	3000806	9/6/16-6/30/17	55,714						55,714
Ranch Hope/Strang	3006018	7/12/16-6/30/17	55,925		10,564				66,489
Ranch Hope/Strang	3006332	7/5/16-6/30/17	55,925		10,564				66,489
YALE	3005474	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3014287	9/8/16-6/30/17	48,195						48,195
YALE	3012276	7/5/16-6/30/17	48,195		8,033				56,228
YALE	7104124	9/1/16-6/30/17	48,195						48,195
YALE	2031567	9/8/16-6/30/17	48,195						48,195
YALE	3018387	7/5/16-6/30/17	48,195	34,200	8,033	5,700			96,128
YALE	3011498	7/5/16-6/30/17		34,200		5,700			39,900
								<b>Total</b>	<b>1,342,484</b>

**Resolution #64-9\*16**

**ITEM 5. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2016-17 ....\$7,600 .....Encumbered under P.O. 17-01681**

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2016-17 academic school year during the September 2016 cycle.

SCHOOL	I.D.	LEVEL	COST	DATES
Camden Catholic*	Non Public	1	\$ 1,900	9/1/16-6/30/17
CHHS West	3000414	1	\$ 1,900	9/1/16-6/30/17
CHHS West	3000769	1	\$ 1,900	9/1/16-6/30/17
Larc School	2011691	1	\$ 1,900	9/1/16-6/30/17
			\$ 7,600	

\*Charged to Non Public Funds

**Resolution #65-9\*16**

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 6. APPROVAL OF FAMILY FRIENDLY PROPOSAL**

It is recommended that the Family Friendly Proposal (renewal package) and acceptance of funding from the State of New Jersey be approved as submitted for the 2016-2017 school year.

**ITEM 7. APPROVAL OF THE FISCAL IMPACT OF THE PROFESSIONAL DEVELOPMENT PLAN**

It is requested that the Board approve the fiscal impact of the Professional Development Plan for the District and 19 schools for the 2016-2017 school year.

**Resolution #66-9'16**

**ITEM 8. APPROVAL OF THE CONTRACTUAL AGREEMENT WITH DR. JOHN O'BREZA**

It is requested that the Board approve the contractual agreement with Dr. John O'Breza. Dr. John O'Breza agrees to provide professional development and mentoring to the principals of the Cherry Hill Public Schools district for the 2016-2017 school year. There will be seven (7) mentoring sessions scheduled by level and will consist of sessions of no more than 90 minutes not to exceed a total of \$6,000. Money budgeted to account 20-273-200-300-99-0000.

**Resolution #67-9'16**

**ITEM 9. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3008712, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

**Resolution #68-9'16**

Motion  Mrs. Saidel  Second  Mrs. Scarpellino  Vote  Ayes - 9 No - 0

Exceptions:

Item #4  Approval of Out of District Student Placements for 2016-2017 School Year (Bancroft Neuro Health)

Motion  Mrs. Saidel  Second  Mrs. Scarpellino  Vote  Ayes - 8 No - 0-1\*

\*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

Item #8  Approval of Contractual Agreement with Dr. John O'Breza

Motion  Mrs. Saidel  Second  Mrs. Scarpellino  Vote  Ayes - 8 No - 0-1\*

\*Mr. Roth voted no.



**SPECIAL ACTION AGENDA**  
**September 13, 2016**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

*The Superintendent recommends the following:*

1. *Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the 1<sup>st</sup> Bill List dated September 13, 2016 in the amount of \$163,734.80; the 2<sup>nd</sup> Bill List dated September 13, 2016 in the amount of \$968,531.32 and the 3<sup>rd</sup> Bill List dated September 13, 2016 in the amount of \$1,892,111.16 be approved as submitted.

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 9 No - 0

Exceptions:

Item #1 Approval of Bill List (Cooper Health Systems)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems.

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (CDW-G, Inc.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

\*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated
8. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Risa Cohen	Beck-Head Coach, Girls Spring Softball (this position only)	7/01/16	Personal

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Amanda Kaufman	Knight/Johnson-Educational Assistant (\$10,200)	7/01/16	Personal
Nikolette Volpe	Beck-Educational Assistant (\$11,050)	7/01/16	Personal
Patrick Moran	Johnson-Educational Assistant (\$10,200)	7/01/16	Personal
Ryan Brydzinski	Cooper/Stockton-Educational Assistant (\$10,200)	7/01/16	Personal
Zachary Tannoia	Harte-Educational Assistant (\$11,050)	7/01/16	Personal
Louisa Coffin-Tilsner	Knight-Teacher II, SACC (this position only)	7/01/16	Personal
Syde Orange	Cooper-Teacher, SACC	8/30/16	Declined Position

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
David Green	CHHS West-Volunteer Athletic Aide, (Football)	9/01/16-6/30/17	-----
Jaimie DeMarco	Harte-Grade 3 (Replacing J. Gonzales-budget #11-120-100-101-09-0100)	9/01/16-6/30/17	\$48,577 (Bachelors-step 1)

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Kevin Finn	CHHS West-Special Education (Replacing L. Giordano-budget #11-213-100-101-5-0100)	On or about 9/26/16-6/30/17 (revised for dates)	\$52,698 (Masters-step 1)
Andrew Graff	CHHS East- .8 German (Replacing A. Feinleib-budget #11-140-100-101-50-0100)	9/12/16-6/30/17	\$48,110 prorated (.8 Masters+30-step 8)

(b) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistants/secretary) be approved as substitute teachers effective 9/01/16-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Deborah Jastrow	Amy Hinkle	Linda Bieberbach	Caleb Bishop
Lauren Tomasello			

(c) 2016 College Essay/SAT/PSAT Summer Tutorial Program

**RECOMMENDATION:**

Be it resolved that the person listed be added to the previously approved list for a college essay and SAT/PSAT tutorial program effective on the dates indicated at the rate of \$45.20/hr. (total of a not to exceed amount of \$21,112.75). Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Total Amount</u>	<u>Number of Classes</u>	<u>Number of Hours</u>	<u>Effective Date</u>
Carole Roskoph	\$723.20	1	16	Week of 8/08/16

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** -continued

(d) School Rotations for CHOP Psychiatry

**RECOMMENDATION:**

Be it resolved that the persons listed who are Psychiatry fellows at The Children’s Hospital of Philadelphia be approved for a school rotation with Theresa Molony/Elementary-Middle Schools and Dale Schulz/High Schools as the cooperating psychiatrists in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>
Adrienne Clark	9/19/16-11/27/16
Juliet Muzere	11/28/16-2/05/17
Barbara Robles-Ramanurthy	2/06/17-4/16/17
Andi Fu	4/17/17-6/25/17
Stacy McAllister	4/17/17-5/21/17

(e) Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Family Friendly program effective 9/21/16-6/09/17. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Michael Cheeseman	Supervising Teacher/Paine	\$28.08
Judith Cuning	Supervising Teacher/Kilmer	\$28.08
Laura Barker	Teacher/Kilmer	\$22.46
Maureen DiVietro	Teacher/Kilmer	\$22.46
Michael Jankaitis	Teacher/Kilmer	\$22.46
Candice Keenan	Teacher/Paine	\$22.46
April Kon	Teacher/Kilmer	\$22.46
Maryellen MacLean	Teacher/Kilmer	\$22.46
Jenna Martin	Teacher/Kilmer	\$22.46
Hillary Meola	Teacher/Kilmer	\$22.46
Myra Nicoletti	Teacher/Kilmer	\$22.46
Kristina Potter	Teacher/Paine	\$22.46
Allison Pezzner	Teacher/Kilmer	\$22.46
Melissa Santiago	Teacher/Paine	\$22.46
Karla Smith	Teacher/Paine	\$22.46
Nicole Schopfer	Teacher/Kilmer	\$22.46
Caroline Speakman	Teacher/Paine	\$22.46
Deana Travers	Teacher/Kilmer	\$22.46
Ilene Windreich	Teacher/Kilmer	\$22.46

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** -continued

(f) Student Teacher

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

Name	College/University	Effective Dates	Cooperating Teacher/School
Jessica McGlynn	Temple	9/23/16-12/22/16	Rachel Konchar/Barclay
Sally Marsh	Temple	9/23/16-12/22/16	Rachel Konchar/Barclay

(g) Title I Homework Club

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to provide Homework Club Supervision for Title I students at CHHS West effective 9/20/16-6/09/17 at the rate of \$42.60/hr (not to exceed \$426/wk or \$15,000 total.) Monies budgeted from account #20-233-100-101-55-0101.

<u>Name</u>	<u>Name</u>
Aaron Burt	Elizabeth Begley
Elena Lattin	Leslie Wallace
Edith Birnbaum	Karen Lignana
Michelle Brill	Sherrilynn Bittenbaum Adamson
Heather Kurzeja	

Be it further resolved that the persons listed be approved to provide Homework Club Supervision for Title I students at CHHS West effective 9/20/16-6/09/17 at the rate of \$42.60/hr (not to exceed \$426/wk or \$15,000 total) in the event that one of the primary supervisors is unavailable. Monies budgeted from account #20-233-100-101-55-0101.

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** -continued

(g) Title I Homework Club - continued

<u>Name</u>	<u>Name</u>
Sherrilynne Buttenbaum Adamson	Lisa Aleardi
Steven Ansert	Angela Berlehner
Tracy Cooper	Brian Drury
Thomas DiPatri, Jr.	Walter Stern
Heather Esposito	Paul McNally
Sharon Ferguson	Timothy Querns
Andrea Hahn-Walsh	Kirpa Chohan
Daniel Herman	Kevin Tully
Adam Kovalevich	Melissa Wilkins
Megan Langman	Carolyn Messias
Molly McHugh	Dolores Reilly
Carole Roskoph	Jessica Semar

(h) Title I—Circle Club

**RECOMMENDATION:**

Be it revised that the persons listed be approved to serve as Circle Club Supervisors effective on or about 9/26/16-on or about 6/02/16 at the rate of \$42.60/hr (1.5 hrs/wk-not to exceed \$63.90/wk and \$2175 total) Monies budgeted from account # 20-233-100-101-55-0101.

<u>Name</u>	<u>Name</u>
Heather Farnath	Janice Simpson

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Sarah Penn	Harte-Educational Assistant (Replacing M. Spivak-32.5 hrs/wk-budget #11-213-100-106-09-0100)	On or about 9/01/16-6/30/17	\$9.34
Brittany Dwyer	Sharp-Educational Assistant (Replacing M. Myer-30 hrs/wk-budget #11-204-100-106-30-0100)	On or about 9/01/16-6/30/17	\$9.34
Charlie Thompson	Paine-Educational Assistant (Replacing M. Swartz-32.5 hrs/wk-budget #11-212-100-106-27-0100)	On or about 9/01/16-6/30/17	\$9.34
Lori Sky	Mann-Educational Assistant (Replacing A. Pizzo-30 hrs/wk-budget #11-214-100-106-24-0100)	On or about 9/01/16-6/30/17	\$9.34
Brian Hueber	Johnson-Educational Assistant (Replacing P. Moran-30 hrs/wk-budget #11-204-100-106-12-0100)	On or about 9/01/16-6/30/17	\$9.34
Tara Treppiedi	CHHS West-Educational Assistant (Replacing A. Incollingo-32.5 hrs/wk-budget #11-213-100-106-55-0100)	On or about 9/01/16-6/30/17	\$9.34
Katherine Margiotti	Barclay-Educational Assistant (Replacing R. DelRosario-30 hrs/wk-budget #11-216-100-106-61-0100)	On or about 9/01/16-6/30/17	\$9.34
Joseph DiCarlo	Beck-Educational Assistant (Replacing N. Volpe-32.5 hrs/wk-budget #11-213-100-106-40-0100)	On or about 9/01/16-6/30/17	\$9.34
Alissa Rodriquez	Harte-Educational Assistant (Replacing Z. Tannoia-32.5 hrs/wk-budget #11-213-100-106-09-0100)	On or about 9/01/16-6/30/17	\$ 9.34



**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Timothy Kerper	Marlkress-Groundsman, Grade 1 (Replacing W. Howell-budget #11-000-263-100-86-0100)	On or about 9/14/16-6/30/17	\$29,500 prorated
Rebecca Devine	Johnson-Teacher II, SACC (also educational assistant-budget #60-990-320-101-58-0001)	9/01/16-6/30/17	\$11.00
Christine Cox	CHHS East-Educational Assistant (new position-32.5 hrs/wk-budget #11-213-100-106-50-0100)	On or about 9/01/16-6/30/17	\$ 9.34

(b) Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Family Friendly program effective 9/21/16-6/09/17. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Faith Cheetham	Kilmer	\$12.10
Helen Gallagher	Kilmer	\$18.80
Nancy DiGiovanni	Paine	\$10.97
Donna Tkacz	Kilmer	\$21.10

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2016-17 school year at the same salaries previously approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Barbara Clarke	Mann-Special Education (budget #11-213-100-101-24-0100)	Mann .6/Johnson .4-Special Education (budget #11-213-100-101-24/12-0100)
Dianna Morris	Mann .6/Johnson .4-Special Education (budget #11-213-100-101-24/12-0100)	Mann-Special Education (budget #11-213-100-101-24-0100)

**ITEM 6. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Sheila Shedaker	Johnson-Teacher II, SACC (budget #60-990-320-101-58-0001)	Woodcrest-Teacher II, SACC/Site Leader (budget #60-990-320-101-58-0001)	9/01/16-6/30/17	\$15.10
Leona Rothstein	Carusi-Exceptional Educational Assistant (35 hr/wk-\$15.10/hr- budget #11-000-217-106-45-0100)	Carusi- Educational Assistant (35 hr/wk- budget #11-212-100-106-45-0100)	9/01/16-6/30/17	\$13.20

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED** - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Danielle Guernon	Harte-Educational Assistant (30 hrs/wk-budget #11-213-100-106-09-0100)	Harte-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-09-0100)	9/01/16-6/30/17	\$ 9.34
Cynthia Kunz	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-06-0100)	Kilmer-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-15-0100)	9/01/16-6/30/17	\$10.97
Katrina Knott	Harte-Educational Assistant (32.5 hrs/wk-budget #11-209-100-106-09-0100)	Harte-Educational Assistant (30 hrs/wk-budget #11-209-100-106-09-0100)	9/01/16-6/30/17	\$ 9.34
John Doyle, Jr.	CHHS East-Cleaner (budget #11-000-262-100-50-0100)	Beck-Lead Night Cleaner (Replacing N. Henriquez-Gill-budget #11-000-262-100-40-0100)	9/14/16-6/30/17	\$32,532 prorated (includes \$992 for boiler license)

**ITEM 7. OTHER COMPENSATION—CERTIFICATED**

(a) Mentor/Buddy Teacher Training

**RECOMMENDATION:**

Be it resolved that the person listed be added to the approved list for the mentor/buddy teacher training effective 8/31/16 at the rate of \$104.50/per person. Monies budgeted from account #11-120-100-101-98-0102.

**MIDDLE SCHOOL/HIGH SCHOOL – August 31<sup>st</sup>, 2016**

<u>Name</u>	<u>School</u>
Megan Langman	CHHS West

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER COMPENSATION—CERTIFICATED** - continued

(b) 2016 College Essay/SAT/PSAT Summer Tutorial Program

**RECOMMENDATION:**

Be it resolved that the person listed be added to the previously approved list for a college essay and SAT/PSAT tutorial program effective on the dates indicated at the rate of \$45.20/hr. (total of a not to exceed amount of \$21,112.75). Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Total Amount</u>	<u>Number of Classes</u>	<u>Number of Hours</u>	<u>Effective Date</u>
Genevieve Barnes	\$ 723.20	1	16	Week of 8/08/16

(c) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Alexander Falat	Science	CHHS East	9/06/16-6/30/17	\$13,326
Lisa Aleardi	Math	CHHS West	9/06/16-12/02/16	\$15,883 prorated
Kevin Tully	Math	CHHS West	9/06/16-12/02/16	\$ 8535 prorated
Melissa Wilkins	Math	CHHS West	9/06/16-12/02/16	\$ 8726 prorated

**ITEM 8. OTHER MOTIONS**

(a) Affiliation Agreements

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2016-17 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER MOTIONS – continued**

(a) Affiliated Agreements

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Thomas Jefferson University

Motion       Mrs. Judge       Second       Mr. Goodwin       Vote   Ayes - 9 - No - 0

**SPECIAL ACTION AGENDA**

**September 13, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Uniform State Memorandum of Agreement
2. Approval of Cherry Hill Public Schools' HIB Self Assessments and Statements of Assurances

**ITEM 1. UNIFORM STATE MEMORANDUM OF AGREEMENT**

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the 2016 Revisions to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) and have determined that the school district will work with local law enforcement to discuss any matters of mutual concern;

NOW THEREFORE, BE IT

RESOLVED that the Board of Education approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) for the 2016-2017 school year.

**SPECIAL ACTION AGENDA**  
**September 13, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. APPROVAL OF CHERRY HILL PUBLIC SCHOOLS' HIB SELF ASSESSMENTS AND STATEMENTS OF ASSURANCES**

**RECOMMENDATION:**

It is recommended that each Cherry Hill Public Schools' Self Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and Statements of Assurances for the period of July 1, 2015 through June 30, 2016 be submitted to the New Jersey Department of Education as required in N.J.S.A. 18: 17-46.

**SCHOOL SELF ASSESSMENT SUMMARY**

SCHOOL	15-16 Grades	SCHOOL	15-16 Grades
BARCLAY	49	KNIGHT	60
BARTON	60	MANN	55
COOPER	54	PAINE	52
HARTE	60	SHARP	67
JOHNSON	58	STOCKTON	65
KILMER	67	WOODCREST	63
KINGSTON	54		
BECK	60	EAST	72
CARUSI	65	WEST	61
ROSA	60	ALTERNATIVE	60

Motion Mr. Robbins Second Mrs. Scarpellino Vote Ayes - 9 No - 0

**SPECIAL ACTION AGENDA**  
**September 13, 2016**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

**NO ITEMS**



Board of Education Work Session and Special Action Meeting Minutes  
September 13, 2016

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for September 27, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

New Business:

None

Mrs. Matlack opened the floor for a second public discussion.

Second Public Discussion:

A speaker commented on PARCC, the turf fields and floating a bond.

Mrs. Matlack called the meeting to order from public discussion and called for a motion for the public meeting to adjourn and go into a Second Executive Session for the purpose of discussing negotiations.

Mr. Goodwin made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to negotiations at 9:08 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** September 8, 2016

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:15 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**  
**September 13, 2016 - Malberg Board Room**

### BOARD OF EDUCATION COMMITTEES

#### Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Ken Tomlinson, Jr.

#### Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Elliott Roth, Ken Tomlinson, Jr.

#### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino

#### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins

Administrative Liaison: Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

#### Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

**BOARD WORK SESSION**  
**September 13, 2016**

**PRESENTATIONS**

- PARCC 2016 Score Presentation

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**  
**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Approval of Research by Dr. Joseph Boyle from Temple University
2. Approval of Leanne Bernosky Research
3. Approval of Non Public School Technology for 2016-2017 School Year
4. Approval of Non Public School Textbooks for 2016-2017 school year
5. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year

**ITEM 1. APPROVAL OF RESEARCH BY DR. JOSEPH BOYLE FROM TEMPLE UNIVERSITY**

Approval of research by Dr. Joseph Boyle, Professor from Temple University, at Rosa Middle School through the National Science Foundation grant on Argumentation, Reasoning, and Evidence skills to support Science learning. This was presented at the September 6, 2016 Curriculum and Instruction Committee Meeting.

**ITEM 2. APPROVAL OF LEANNE BERNOSKY RESEARCH**

It is recommended that the Board approve Leanne Bernosky at Knight, Barton and Paine Elementary Schools to conduct research to support completion of doctoral requirements at Grand Canyon University as discussed at the Curriculum and Instruction Committee Meeting on September 6, 2016.

**ITEM 3. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR**

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

**The King's Christian School**

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
ASUS Chromebook 13.3 Black	Promevo	C300SA-DS02
Google Chrome Mgmt Console	Promevo	CROSSWDISEDU

**BOARD WORK SESSION**

**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR**

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
World History	Houghton Mifflin	978-061869010-7
Progress in Math Grade 1	William Sadlier	978 0 8215 3601 2
Progress in Math SE Grade 4	William Sadlier	978 0 8215 3604 9
Vocab Workshop Grade 4	William Sadlier	978 0 8215 8004 2
Vocab Workshop Grade 5	William Sadlier	978 0 8215 8005 9
Progress in Math Grade 4	William Sadlier	978 0 8215 8234 3
Progress in Math Grade 5	William Sadlier	978 0 8215 5105 9
Grammar Workshop Grade 3	William Sadlier	978 1 4217 1053 2
Grammar Workshop Grade 4	William Sadlier	978 1 4217 1054 9
Sonrisas Level III	Sonrisas	Quote
Kindergarten Handwriting	Zaner Bloser	978 1 4531 1794 1
Grade 1 Handwriting	Zaner Bloser	978 1 4531 1795 8
Grade 2 Cursive	Zaner Bloser	978 1 4531 1797 2
Grade 3 Handwriting	Zaner Bloser	978 1 4531 1798 9

**BOARD WORK SESSION**

**September 13, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Don Bart Malberg	Technical Assistance Session for McKinney-Vento Students, Princeton, NJ	10/21/16	\$25.85 Mileage General Funds
B	Chris Sheehan Resurrection Catholic	Number and Number Sense and the Problem of Teaching Algorithms, Glassboro, NJ	11/3/16	\$149.00 Registration Title II Funds

## **BOARD WORK SESSION**

**September 13, 2016**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Tuition Agreement with ETTC, Camden County Technical Schools, Gloucester Township Campus
5. Acceptance of Donations

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

##### **a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

##### **b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2016**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

##### **c) FOOD SERVICE OPERATING STATEMENT FOR JULY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending July 2016 be accepted as submitted.

**BOARD WORK SESSION**  
**September 13, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** continued

d) SACC FINANCIAL REPORT FOR JULY 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of July 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated \_\_\_\_\_, 2016 in the amount of \$ \_\_\_\_\_ be approved as submitted.



**BOARD WORK SESSION**  
**September 13, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded bids through the Camden County Cooperative Pricing System.

**COPY, COMPUTER PAPER AND ENVELOPES – BID #A26-16**

(Bid expires February 28, 2017)

W. B. Mason

Paper Mart

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) **ROUTE #Q-MDM1 – HIGH SCHOOL EAST – MCKINNEY-VENTO, MARLTON, NJ**

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Marlton, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-MDM1 / Quote

School: Cherry Hill High School East

Company: Hillman's Bus Service, Inc.

Cost per diem: \$208.00

Date(s): 9/6/16 thru 1/20/17

Total # of days: (86) Eighty-Six

Total Cost: \$17,888.00

PO #17-03438

Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

**September 13, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

continued

- b) ROUTE #Q-MHM – MANN ELEMENTARY SCHOOL – DCP&P,  
GLENDDORA, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one DCP&P student residing in Glendora, NJ to / from Horace Mann Elementary School, as listed below.

Route: Q-MHM / Quote  
School: Horace Mann Elementary School  
Company: First Student, Inc. (Lawnside)  
Cost per diem: \$155.00  
Date(s): 9/6/16 thru 2/28/17  
Total # of days: (111) One Hundred and Eleven  
Total Cost: \$17,205.00

PO #17-03437  
Account Code: 11-000-270-514-83-0001

- c) ROUTE #QS-BMT – BARCLAY EARLY CHILDHOOD CENTER – DCP&P,  
GLENDDORA, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc., to transport (1) one classified DCP & P student residing in Glendora, NJ to/from Barclay Early Childhood Center, for extended school year, as listed below.

Route: QS-BMT  
School: Barclay Early Childhood Center  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$223.23  
Date(s): 7/18/16 thru 8/11/16 (Monday thru Thursday Only)  
Total # of days: (16) Sixteen  
Total Cost: \$3,571.68

P.O. #17-03453  
Account Code: 11-000-270-514-83-0002

**BOARD WORK SESSION**

**September 13, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. TUITION AGREEMENT WITH ETTC, CAMDEN COUNTY  
TECHNICAL SCHOOLS, GLOUCESTER TOWNSHIP CAMPUS**

INFORMATION TO BE READY FOR ACTION MEETING.

**ITEM 5. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Barton ES	Monetary – 30 Chromebooks	Barton PTA	\$7,700
District All Elementary Schools	Science books that support K-5 science	Subaru	\$1,000
Sharp ES	Classroom Carpets (3) Bound 9x12 ft. each	Sharp PTA	\$600
West HS	Monetary – Empire Mock Trial	Cherry Hill Education Foundation	\$3,600*

**BOARD WORK SESSION**

**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Heather Baker	Cooper-Teacher, SACC	7/01/16	Personal
Debra Stout	Kingston-Program Aide, SACC	7/01/16	Personal
Michele Sample	Knight-Teacher II, SACC	7/01/16	Personal

**BOARD WORK SESSION**  
**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Field Placement

**RECOMMENDATION:**

Be it resolved that the persons listed, who are students at Rowan University be approved for a field placement effective 9/28/16-11/23/16.

<u>Name</u>	<u>Cooperating Teacher</u>
Kristen Mizia	Megan Manns/Mann
Kevin Moore	Megan Manns/Mann

(b) Mentors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Jennifer Tan	Elizabeth Begley	CHHS West	9/01/16-6/30/17	\$550
Donna Morocco	Caitlin Sullivan	Beck	9/01/16-6/30/17	\$550
Jessica Semar	Jenny Bello	CHHS West	9/01/16-12/31/16	\$1000 prorated
Min Felix	Gioia Covelli	Rosa	9/01/16-6/30/17	\$550
Maureen Duffy	Karen Barnett	Stockton	9/01/16-6/30/17	\$550
Sandra Wilcox	Julia Kozak	Stockton	9/01/16-6/30/17	\$550
Melissa Bergstrom	Samantha Gariano	Knight	9/01/16-6/30/17	\$550
Maureen DiVietro	Andrew Prettelt	Kilmer	9/01/16-6/30/17	\$550
Linda Weiss	Michele Swartz	Paine	9/01/16-6/30/17	\$550
Emily Batt	Jaimie DeMarco	Harte	9/01/16-6/30/17	\$550

**BOARD WORK SESSION**  
**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Paul Crozier	District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001)	On or about 9/28/16-6/30/17	\$8.50
Alexandra Nester	Harte-Teacher, SACC (budget #60-990- 320-101-58-0001)	On or about 9/28/16-6/30/17	\$12.65
Michael Roney	Harte-Program Aide, SACC (budget #60-990-320-106-58-0001)	On or about 9/28/16-6/30/17	\$13.75

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Renee Gavio	Barclay-Special Education	Leave with pay 9/01/16-9/19/16; without pay 9/20/16-12/22/16
Nicole Sutton	Kingston-Media Specialist	Leave with pay 9/01/16-9/15/16; without pay 9/16/16-11/30/16
Julie Cabnet	Mann-Special Education	Leave without pay 9/01/16- 10/31/16 (revised for dates)
Stephanie Weiss	Rosa-Special Education	Leave without pay 9/01/16- 12/30/16 (leave extended)
Karen Howard	CHHS West-Special Education	Leave with pay 9/01/16-9/23/16
Francis Madison	CHHS West-Math	Leave with pay 9/01/16-10/05/16; without pay 10/06/16-12/02/16
Elizabeth Wegoye	Rosa-Language Arts	Leave without pay 9/01/16- 11/23/16; without pay 11/24/16- 2/22/17 (leave extended)

**BOARD WORK SESSION**  
**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Evi Kampouri-Lagonik	Sharp-Educational Assistant	Leave with pay 9/01/16-9/12/16; without pay 9/13/16-12/05/16
Dawn Hoffman	CHHS East-Secretary	Leave with pay 9/08/16-9/16/16
Keisha Nelson	CHHS West-Student Advocate	Leave with pay 9/01/16-9/19/16; without pay 9/19/16-12/30/16

**ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the person listed be reassigned for the 2016-17 school year at the same salary previously approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Robin Olin	Cooper-Nurse (budget #11-000-213- 104-06-0100)	Barclay-Nurse (Replacing C. Gorman- budget #11-000-213- 104-61-0100)	10/01/16-6/30/17

**BOARD WORK SESSION**  
**September 13, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the person Angel Gomez, district groundsman be adjusted effective 8/25/16-6/30/17 for obtaining a boiler license.

<u>Name</u>	<u>From</u>	<u>To</u>
Angel Gomez	\$30,953	\$31,297 (includes \$344 for boiler license)

**ITEM 8. OTHER COMPENSATION—NON—CERTIFICATED**

(a) Additional Payment for Head Custodians

**RECOMMENDATION:**

It is recommended that the head custodians listed be approved for an additional \$160/month to compensate for the use of black seal during lunch hours effective 10/15/15-4/13/16.

<u>Name</u>	<u>School</u>	<u>Name</u>	<u>School</u>
David Shade (budget #11-000-262-100-61-0100)	Barclay	Jose Afanador (budget #11-000-262-100-03-0100)	Barton
David Robinson (budget #11-000-262-100-06-0100)	Cooper	Lester Jones (budget #11-000-262-100-09-0100)	Harte
Yohanny Garden (budget #11-000-262-100-12-0100)	Johnson	Nelson Henriquez-Gil (budget #11-000-262-100-15-0100)	Kilmer
Cenobia Vinas (budget #11-000-262-100-18-0100)	Kingston	William Buff (budget #11-000-262-100-21-0100)	Knight
Sara Pacheco (budget #11-000-262-100-27-0100)	Paine	Edward Perrino (budget #11-000-262-100-30-0100)	Sharp
Humberto Estevez (budget #11-000-262-100-33-0100)	Stockton	Eddy Arias (budget #11-000-262-100-36-0100)	Woodcrest
John Read (budget #11-000-262-100-60-0100)	Alternative High School/Central Administration		



**BOARD WORK SESSION**

**September 13, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Policy Renumbering: Standards of Proficiency
2. Resolution for Recognition of Week of Respect
3. Resolution for Recognition of School Violence Awareness Week
4. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. POLICY RENUMBERING**

The Superintendent recommends that Policy 2623 [# 6147]: Standards of Proficiency be renumbered to align with the Strauss Esmay policy numbering system.

**ITEM 2. RESOLUTION FOR RECOGNITION OF WEEK OF RESPECT**

**RECOMMENDATION:**

WHEREAS, Public Law 2010, Chapter 122 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 3, 2016 as “Week of Respect” and

WHEREAS, For the 2016-2017 school year, all public school districts and approved charter schools are required to designate the first full week in October as “Week of Respect” and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel to recognize the importance of character education; and to provide appropriate instruction focusing on preventing harassment, intimidation or bullying; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 3, 2016 as “Week of Respect” and directs the Superintendent to have all schools participate in activities appropriately designed to promote character education in our schools.

**BOARD WORK SESSION**  
**September 13, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. RESOLUTION FOR RECOGNITION OF SCHOOL VIOLENCE AWARENESS WEEK**

**RECOMMENDATION:**

WHEREAS, Public Law 2001, Chapter 298 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 17, 2016 as “School Violence Awareness Week” and

WHEREAS, For the 2016-2017 school year, all public school districts and approved charter schools are required to designate the third week in October as School Violence Awareness Week; and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel and law enforcement personnel to discuss methods for keeping our schools safe from violence; to create school safety plans; and to recognize those students in need of help; and

WHEREAS, The Cherry Hill Public School district encourages the participation of law enforcement personnel in discussion of methods designed to keep our schools safe from violence and welcomes their participation in safety education for our children; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 17, 2016 as “Annual School Violence Awareness Week” and directs the Superintendent to have all schools participate in activities appropriately designed to prevent violence in our schools.

**ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISION**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

Incident Report No.	Board Determination
16-17:1558	

## **BOARD WORK SESSION**

**September 13, 2016**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

#### **Discussion Item**

- **Cherry Hill Board of Education and Cherry Hill Township Turf Field Usage Agreement**