

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES
November 28, 2017

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on November 28, 2017.

The meeting was called to order by Dr. Dickinson at 7:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

(A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON NOVEMBER 22, 2017.

(B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON NOVEMBER 22, 2017.

(C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON NOVEMBER 22, 2017.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin	Mrs. Jane Scarpellino
Mrs. Kathy Judge	Mrs. Ruth Schultz
Mrs. Carol A. Matlack	Mr. Ken Tomlinson
Mrs. Lisa Saidel	Dr. J. Barry Dickinson

Dr. Edward Wang – absent

Student Representatives:

Joshua Sodicoff, H.S. East	Carlee Cohen, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington and Dr. F. Mahan.

Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCES MATTER AND SCHOOL SAFETY. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Dr. Dickinson read the Pledge of Allegiance.

Mrs. Scarpellino made and Mrs. Matlack seconded a motion to adjourn to Executive Session for matters pertaining to human resources. All Board members present voted in favor of the motion.

Dr. Dickinson called the Regular Meeting to order in public session from the Executive Session at
7:15 P.M.

Mrs. Judge made and Mrs. Matlack seconded a motion to approve the Minutes of the Regular Meeting dated October 17, 2017. Executive Session Meeting dated October 17, 2017.

Ayes - 7 No - 0
Dr. Wang – absent
Mr. Tomlinson abstained

Presentations:

Dr. Meloche and Mrs. Wilson presented certificates to students from the following teams:

- East Tennis Team: Winner of the American Division of the Olympic Conference
- West Girls Soccer: South Jersey Group 3 Finalists
- West Girls Cross Country: Qualified for States for the First Time in School History

Correspondence:

Mrs. Judge reported on the Garden State Coalition Schools and New Jersey School Boards Association Legislative update and upcoming meetings.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

Dr. Dickinson made a clarifying statement about a statement he had made during the last Board Meeting. He also congratulated Mr. Goodwin, Mrs. Saidel and Mrs. Matlack on their recent re-election to the Board of Education.

Superintendent's Comments:

Dr. Meloche announced that the secondary schools have issued their first reports cards. He commented on upcoming elementary conferences, senior students making college applications, high school plays, fall and winter concerts, change in bond referendum date, presentation of "Cherry Hill 2020" at the next Board meeting. He also mentioned Barclay School security vestibule, construction at East and December Board meeting dates.

The floor was opened for public discussion. There being no public discussion Dr. Dickinson called the meeting to order for the purpose of considering and voting on the items presented on the Action Agenda which is incorporated as part of the minutes.

ACTION AGENDA
November 28, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Resolution Approving a Rider to Services Agreement for the 2016-2017 School Year
2. Resolution Approving Professional Services Agreement for the 2017-2018 School Year
3. Approval of Out of District Student Placements for the 2017-2018 School Year
4. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
5. Approval of Special Education Settlement Agreement

ITEM 1. RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT FOR THE 2016-2017 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION
AND
PROFESSIONAL EDUCATION SERVICES, INC. TO PROVIDE HOME INSTRUCTION SERVICES

WHEREAS, effective July 1, 2016, the Cherry Hill Board of Education awarded a services contract to Professional Education Services, Inc. (“PESI”), for the provision of home instruction services (the “Services”) for the July 1, 2016 through June 30, 2017 period, with a maximum expenditure of \$22,000.00;

WHEREAS, due to an increased need for the Services during the 2016/2017 contract-year, the parties amended the agreement to increase the total contract cost by \$7,500.00 to an amount not to exceed \$29,500.00 for that period;

WHEREAS, due to an additional increased need for the Services during the 2016/2017 contract-year, the parties must amend the agreement to increase the total contract cost by \$3,889.36 to an amount not to exceed \$33,389.36 for that period; and

WHEREAS, PESI has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by PESI for the period July 1, 2016 to June 30, 2017 shall not exceed Thirty-Three Thousand Three Hundred and Eighty-Nine Dollars and Thirty-Six Cents (\$33,389.36) with no change in existing rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the contract with PESI, incorporating the above expenditure limitation into the contract.

Resolution #56-11’17

ACTION AGENDA
November 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT FOR 2017-2018 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION
AND
THE COOPER HEALTH SYSTEM TO PROVIDE READING/MULTI-SENSORY REMEDIATION
SERVICES AT POLITZ DAY SCHOOL

WHEREAS, pursuant to the Individuals with Disabilities Education Act (“IDEA”), the Board desires to engage the services of The Cooper Health System (“Provider”) for the provision of specialized tutoring and supplemental instruction related to reading/multi-sensory remediation services (the “Services”) to students who need special assistance at the Politz Day School;

WHEREAS, The Provider employs individuals certified by the State of New Jersey as teachers, who are either certified in reading/language arts or who have received training in specialized reading programs, to provide the Services;

WHEREAS, the Board, pursuant to its authority under *N.J.S.A.* 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, The Cooper Health System proposes to charge the Board \$75.00 per hour for each instruction session with an individual and \$85.00 per hour for each small group instruction session (up to 4 students);

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby approves a professional services contract between the Board and The Cooper Health System for the provision of reading/multi-sensory remediation services for the period July 1, 2017 through June 30, 2018, at a cost of Seventy-Five Dollars (\$75.00) per hour for each individual instruction session and Eighty-Five Dollars (\$85.00) per hour for each small group instruction session (IDEA, Part B funds); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with The Cooper Health System upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the school district in accordance with the requirements of *N.J.S.A.* 18A:18A-5(a) (1).

Resolution #57-11’17

ACTION AGENDA
November 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the November 2017 cycle. There are 14 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Out of Dist Fee	Amt
Bancroft*	4001204	7/7/17-6/30/18	58,038	28,980	10,318	5,152		102,488
Garfield Park Academy	4002564	9/8/17-6/30/18	53,189					53,189
GCSSSD	3005738	9/7/17-6/30/18	37,800				3,000	40,800
GCSSSD	3005692	9/7/17-6/30/18	37,800				3,000	40,800
GCSSSD	3007797	9/7/17-6/30/18	37,800	39,960			3,000	80,760
GCSSSD	3013420	9/7/17-6/30/18	37,800	39,960			3,000	80,760
GCSSSD - Vo Tech	3002368	9/7/17-6/30/18	23,400				6,120	29,520
GCSSSD - Vo Tech	3004118	9/7/17-6/30/18	23,400				6,120	29,520
Hampton Academy	3014801	9/6/17-6/30/18	45,135					45,135
Katzenbach	3007351	9/11/17-6/30/18	77,115	35,000				112,115
New Hope Academy	3001916	9/5/17-6/30/18	40,900					40,900
YALE	3004617	10/2/17-6/30/18	52,813					52,813
YALE	4002483	9/18/17-6/30/18	49,677					49,677
YALE	3018394	9/27/17-6/30/18	53,780					53,780
								812,257

*Contract received 10/26/17.

Resolution #58-11'17

ACTION AGENDA
November 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Laurie Lausi East	American Choral Directors 2018 National Conference, Pittsburgh, PA	3/7-11, 2018	\$275.00 Registration
B	Heather Lockart East	American Choral Directors 2018 National Conference, Pittsburgh, PA	3/7-11, 2018	\$275.00 Registration
C	Cheryl DeLuca Woodcrest	14 th Annual Symposium for Speech-Language Therapists, Glassboro, NJ	3/9/18	\$189.00 Registration
D	Alena Brooks Barton	14 th Annual Symposium for Speech-Language Therapists, Glassboro, NJ	3/9/18	\$189.00 Registration
E	Shirley Green Harte	14 th Annual Symposium for Speech-Language Therapists, Glassboro, NJ	3/9/18	\$189.00 Registration
F	Lori Combs Kilmer	14 th Annual Symposium for Speech-Language Therapists, Glassboro, NJ	3/9/18	\$189.00 Registration
G	Toni Tomei Barclay	Smart but Scattered (Executive Dysfunction at Home and in School), Cherry Hill, NJ	1/30/18	\$199.00 Registration

ACTION AGENDA
November 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
H	Farrah Mahan Malberg	ASCD Empower 18, Boston, MA	3/23-26, 2018	\$1,991.50 Registration/Air/ Lodging/Meals
I	Violeta Katsikis Malberg	ASCD Empower 18, Boston, MA	3/23-26, 2018	\$1,991.50 Registration/Air/ Lodging/Meals
J	Jared Peltzman Johnson	ASCD Empower 18, Boston, MA	3/23-26, 2018	\$2,091.50 Registration/Air/ Lodging/Meals
K	Farrah Mahan Malberg	Leaders to Learn From 2018, Washington, DC	4/11-12, 2018	\$1,359.35 Registration/ Lodging/Mileage/ Tolls/Parking/Meals
L	Violeta Katsikis Malberg	Leaders to Learn From 2018, Washington, DC	4/11-12, 2018	\$1,359.35 Registration/ Lodging/Mileage/ Tolls/Parking/Meals
M	Amanda Duncan Sharp	14 th Annual Symposium for Speech-Language Therapists, Glassboro, NJ	3/9/18	\$189.00 Registration

ITEM 5. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3005411 on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

Resolution #59-11'17

Motion: Mrs. Saidel Second: Mrs. Judge Vote: Ayes - 8 No - 0
 Dr. Wang – absent

Exceptions:

Item #2 Resolution Approving Professional Services Agreement for the 2017/2018 School Year (Cooper Health Systems)

Motion: Mrs. Saidel Second: Mrs. Judge Vote: Ayes - 7 No - 0-1*
 Dr. Wang – absent

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems.

Item #3 Approval of Out of District Student Placements for the 2017/2018 School Year (Bancroft Neuro Health)

Motion: Mrs. Saidel Second: Mrs. Judge Vote: Ayes - 7 No - 0-1*
 Dr. Wang – absent

*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for Shared Service Agreement Between Gloucester Township and The Cherry Hill Board of Education
3. Resolution for the Award of Bids
4. Resolution Approving an Agreement for the Provision of Financial / Human Resources Services Software
5. Resolution for the Award of Transportation
6. Resolution Authorizing the Use of Contracts with Approved Keystone Purchasing Network for Vendors to Provide Goods and Services
7. Resolution Approving Cherry Hill Homeless / Foster Students Out of District Placements for the 2017/2018 School Year
8. Resolution for the Award of Change Orders
9. Approval of License Agreement for the Liacouras Center – Graduation H. S. East, June 19, 2018
10. Approval of License Agreement for the Liacouras Center – Graduation H. S. West, June 19, 2018
11. Resolution for the Cancellation of Outstanding Checks
12. First Reading of Policy
13. Approval of Non Public Schools Security and Technology Plans
14. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR SEPTEMBER 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2017

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending September 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR SEPTEMBER 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$16,306,476.37	Payroll Dates: 10/13/17;10/30/17 & 11/15/17
Food Service	\$294,169.82	10/23/17
SACC Bill List	<u>\$856.44</u>	11/28/17
Grand Total	<u><u>\$16,601,502.63</u></u>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated November 28, 2017, 1st Bill List in the amount of \$2,575.00, the 2nd Bill List in the amount of \$4,170,611.26 and the 3rd Bill List in the amount of \$318,107.76 be approved as submitted.

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR SHARED SERVICE AGREEMENT
BETWEEN GLOUCESTER TOWNSHIP AND THE CHERRY
HILL BOARD OF EDUCATION

RESOLVED, upon the recommendation of the Superintendent of Schools and the Assistant Superintendent, Business/Board Secretary, that the Cherry Hill Board of Education hereby approves the Shared Services Agreements between the Board and Gloucester Township for the following service for a period effective immediately upon passage of this resolution and ending December 31,2017:

- Signage

FURTHER RESOLVED, that the Business/ Secretary or her designee is authorized and directed to execute such Agreements on behalf of the Board upon final approval by the Board Solicitor.

Resolution #60-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1718-14 – EXTERIOR DOOR REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOLS SITES AND WALL REPAIR AND RELATED WORK AT MANN ELEMENTARY SCHOOL (11-14-17)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for exterior door replacement and related work at various locations and wall repair and related work at Mann Elementary School (“Project”)

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on November 14, 2017 at 2:00 p.m.;

WHEREAS, seven (7) contractors submitted bids in the following amounts:

<u>Bidders</u>	<u>Base Bid</u>	<u>Alternate SOC-1A</u>	<u>Alternate SOC-1B</u>	<u>Total Base Bid plus Alternates</u>
Pirozzi General Contracting	\$323,718.00	\$42,959.00	\$29,280.00	\$395,957.00
W.J. Gross, Inc.	355,000.00	13,590.00	36,000.00	\$404,590.00
Coastal Land Contractors	441,064.00	55,401.00	21,663.00	\$518,128.00
D.A. Nolt, Inc. Garozzo & Scimeca Construction	465,576.00	43,357.00	17,921.00	\$526,854.00
Levy Construction Co., Inc.	517,180.00	50,200.00	19,530.00	\$586,910.00
J.H. Williams Enterprises	559,600.00	39,000.00	26,000.00	\$624,600.00
	677,000.00	47,000.00	27,000.00	\$751,000.00

WHEREAS, the Board’s administration has recommended that the Board award the contract in the amount of the base bid plus alternates;

WHEREAS, the Board’s administration has determined that Pirozzi General Contracting submitted the lowest responsive/responsible bid, for a total amount of \$395,957.00;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Pirozzi General Contracting for the Project in the amount of Three Hundred Ninety Five Thousand Nine Hundred Fifty Seven Dollars (\$395,957.00), and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

Resolution #61-11’17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS - continued

- b) #1718-17 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – MCKINNEY-VENTO TRANSPORTATION AND REGULAR EDUCATION – 2017/2018 SCHOOL YEAR (11-17-17)

RECOMMENDATION:

It is recommended that BID #1718-17 STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – MCKINNEY-VENTO TRANSPORTATION AND REGULAR EDUCATION – 2017/2018 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

Type	Vendor	# of Routes	Per Diem	Aide (if needed)	Inc/Dec	Total Annual Cost
Regular Ed	Hillmans	3	\$123.00	\$44.00	\$0.99	\$46,494.00
Regular Ed	Hillmans	1	\$139.00	\$62.00	\$0.99	\$17,514.00

No vendors submitted bids for the McKinney-Vento line items, these routes will be re-bid.

Resolution #62-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS continued

- c) #1718-19 – STUDENT TRANSPORTATION SERVICES – SCHOOL RELATED ACTIVITIES – MIDDLE SCHOOL WINTER ATHLETICS – 2017/2018 SCHOOL YEAR (11-17-17)

RECOMMENDATION:

It is recommended that BID #1718-19 – STUDENT TRANSPORTATION SERVICES – SCHOOL RELATED ACTIVITIES – MIDDLE SCHOOL WINTER ATHLETICS – 2017/2018 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

<u>Rosa</u>		
Total Runs	9	
Hillman's Total Runs Won	0	
McGough Total Runs Won	9	\$4,185.00
Total Runs Bid	9	\$4,185.00
<u>Carusi</u>		
Total Runs	16	
Hillman's Total Runs Won	3	\$1,195.00
McGough Total Runs Won	13	\$6,525.00
Total Runs Bid	16	\$7,720.00
<u>Beck</u>		
Total Runs	12	
Hillman's Total Runs Won	3	\$1,155.00
McGough Total Runs Won	9	\$4,325.00
Total Runs Bid	12	\$5,480.00

Resolution #63-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

**ITEM 4. RESOLUTION APPROVING AN AGREEMENT FOR THE
PROVISION OF FINANCIAL / HUMAN RESOURCES SERVICES
SOFTWARE**

WHEREAS, on or about October 18, 2017 the Cherry Hill Board of Education published an advertisement which solicited proposals pursuant to the competitive contracting provisions of *N.J.S.A. 18A:18A-4.1 et seq.* for the provision of Financial / Human Resources Services Software and

WHEREAS, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighted assessment criteria established by the District; and

WHEREAS, proposals were received on November 16, 2017 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal of Computer Solutions, Inc. as advantageous to the School District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a software contract between the Board and Computer Solutions, Inc. in accordance with the terms of the Requests for Proposal and Computer Solutions Inc.'s response, for an initial term of December 1, 2017 through December 31, 2018, with the option to renew for up to four additional years; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the contract with Computer Solutions, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-4.5g*.

Resolution #64-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) 1:1 AIDE, ADDED AIDE AND WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bancroft (Cherry Hill)	BN-2A (1:1 Aide)	BN-2	Safety Bus Service, Inc.	1	10/25/17-6/18/18	144	n/a	\$75.00	\$10,800.00
Barclay Early Childhood Center	BCV-14A (Added Aide)	BCV-14	T&L Transportation, Inc.	1	11/1/17-6/19/18	144	n/a	\$40.00	\$5,760.00
Barclay Early Childhood Center	BCV-14W (Wheelchair Van)	BCV-14	T&L Transportation, Inc.	1	11/1/17-6/19/18	144	\$75.00	n/a	\$10,800.00

Resolution #65-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION - continued

b) MCKINNEY-VENTO / DCP&P

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Williamstown High School (Williamstown, NJ)	Q-MT1017	Cherry Hill, NJ	All Occasions Transport Service	1	10/30/17-12/22/17	36	\$260.00	n/a	\$9,360.00
Clara Barton Elementary School	Q-CB10	Camden, NJ	First Student Inc. (Lawnside, NJ)	2	11/1/17-12/22/17	34	\$210.00	n/a	\$7,140.00
Rosa International Middle School & James H. Johnson Elementary School	Q-WB917	Willingboro, NJ	All Occasions Transport Service	2	10/23/17-12/22/17	41	\$220.00	n/a	\$9,020.00
Cherry Hill High School East	Q-CE11	Camden, NJ	First Student Inc. (Lawnside, NJ)	1	11/6/17-12/22/17	31	\$217.00	n/a	\$6,727.00
Cherry Hill High School East/Cherry Hill Alternative High School	Q-P917	Pennsauken, NJ	West Berlin Bus Service	2	10/3/17-12/22/17	54	\$274.00	n/a	\$14,796.00

Account Code: 11-000-270-511-83-0001
 11-000-270-514-83-0001

Resolution #66-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION – continued

c) JOINTURES – EXTENDED SCHOOL YEAR AND REGULAR SCHOOL YEAR

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following routes for the regular school year:

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Salem County Special Services / Jointure (Joiner)	Y521	Ranch Hope Strang School Alloway, NJ	B,R. Williams, Inc.	1	9/7/17-6/15/18	180	n/a	n/a	\$6,535.80

Account Code: 11-000-270-514-83-0001

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following routes for the extended school year.

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Salem County Special Services / Jointure (Joiner)	SS452	Ranch Hope Strang School Alloway, NJ	B,R. Williams, Inc.	1	7/10/17-8/17/17	22	n/a	n/a	\$620.18

Account Code: 11-000-270-514-83-0002

Resolution #67-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 6. RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED KEYSTONE PURCHASING NETWORK FOR VENDORS TO PROVIDE GOODS AND SERVICES

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 52:34- 6.2(b)(3), may by resolution and without advertising for bids, purchase any goods or services under any National contracts entered into on behalf of the KPN; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods or services utilizing KPN; and

WHEREAS, the Cherry Hill Board of Education intends to enter into contracts with KPN through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current National contracts;

Now, Therefore, Be It Resolved, that the Cherry Hill Board of Education authorizes the Assistant Superintendent for Business to advertise according to Local Finance Notice 2012-10 to purchase certain goods or services from those approved KPN, pursuant to all conditions of the individual National contracts; and

Be It Further Resolved, that the duration of the contracts between the Cherry Hill Board of Education and KPN shall be according to law, LFN 2012-10 and any amended law forthcoming.

Resolution #68-11'17

ITEM 7. RESOLUTION APPROVING CHERRY HILL HOMELESS / FOSTER STUDENTS OUT OF DISTRICT PLACEMENTS FOR THE 2017/2018 SCHOOL YEAR

Board approval is requested for the following out of district tuition contracts for the 2017/2018 school year during the November 2017 cycle.

Student I.D.	To District	Term	Amount
3018301	Lindenwold	9/7/17-6/30/18	\$10,454.00
3003225	Washington Twp.	8/30/17-6/30/18	\$17,983.00

Resolution #69-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 8. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #1617-7 FOUNDATION DRAINAGE AND EXTERIOR WALL REPLACEMENT AND RELATED WORK – PHASE II AT CHERRY HILL HS EAST (3-2-17)

RECOMMENDATION:

Board approval is requested for Change Order 002, Project – Bid #1617-7 – Foundation Drainage and Exterior Wall Replacement and Related Work at High School East be issued to Fasolino Contracting Corporation, Sewell, NJ to be deducted from Allowance No. 1 as follows:

The following is to be deducted from Allowance No. 1:

Balance amount of Allowance No. 1		\$12,990.46
Demolition of mortar and masonry infill required at Area C, 1 st floor sills	(\$1,594.20)	
Removal of concealed receptacle at Corridor B-02 (Area B, 2 nd Floor)	(\$304.53)	
Fasteners for Area D parapet	(\$317.58)	
Area C, parapet modifications due to existing conditions	(\$872.20)	
	Total	<u>(\$3,088.51)</u>
Remaining amount in Allowance No. 1.		\$9,901.95

The deductions from these allowances will not affect the original contract amount of \$1,989,995.00.

Resolution #70-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

**ITEM 9. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER – GRADUATION H.S. EAST, JUNE 19, 2018**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Tuesday, June 19, 2018 at 4:00 p.m. in the amount of \$17,500.00 for Rental, Parking and other Fees.

Account Code: 11 000 240 590 50 0001

Resolution #71-11’17

**ITEM 10. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER – GRADUATION H.S. WEST, JUNE 19, 2018**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Thursday, June 19, 2018 at 11:00 a.m. in the amount of \$17,500.00 for Rental, Parking and other Fees.

Account Code: 11 000 240 590 55 0001

Resolution #72-11’17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 11. RESOLUTION FOR THE CANCELLATION OF OUTSTANDING CHECKS

CURRENT ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
248605	2.17	8/5/2015	Robert Bonnet
250511	79.00	11/3/2015	Ciaran Brett
252423	15.00	1/20/2016	Shawn X. Ellis
252469	17.60	1/20/2016	Joyce Humbert-Nece
252817	55.00	2/3/2016	Edward Mossop
252870	400.00	2/3/2016	South Jersey Intersch. Swimming Assoc.
253496	375.00	2/29/2016	Oakcrest H. S. Chess Team
253666	235.00	3/17/2016	Haddonfield Baseball
255341	44.64	5/16/2016	Louis Tortu
256069	58.00	6/21/2016	Brian Van Blunk
	<u>1,281.41</u>		

PAYROLL ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
668505	1309.4	12-04-2015	Joseph, Steffy M
673982	100.93	01-29-2016	Moran, Patrick T
679542	55.03	03-11-2016	Leitner, Ashley E
681171	430.44	03-18-2016	Pettersen, Linda G
687684	525.89	05-06-2016	Bastian, Carol R
688627	646.56	05-06-2016	Demarco, Justin J
690464	4.79	05-20-2016	Covington, Karl H
690465	4.55	05-20-2016	Demarco, Justin J
690466	1.38	05-20-2016	Abate, Maura A
690469	1.46	05-20-2016	Belinsky, Charles E
690478	3.47	05-20-2016	Davis Jr, Jacob A
690483	17.22	05-20-2016	Endreson, Desiree P
690496	24.62	05-20-2016	Popoli, Virginia A
690497	4.79	05-20-2016	Potgieter, Frederik J
690499	1.38	05-20-2016	Sariahmed, Lutfi
690500	1.46	05-20-2016	Sheikh, Faisal S
690502	21.39	05-20-2016	Teasley, Carma L
690540	4.92	05-20-2016	Howe, Paul J
690548	5.40	05-20-2016	Miller, Joanne M
690557	4.92	05-20-2016	Sharpley, Patricia
690563	0.31	05-20-2016	Lamorgia, Mark A

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 11. RESOLUTION FOR THE CANCELLATION OF OUTSTANDING CHECKS - continued

PAYROLL ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
690564	0.97	05-20-2016	Rivera, Anibal
690583	114.11	05-20-2016	McVeigh, Maria E
690593	27.89	05-20-2016	McWilliams, Katelyn M
692362	871.11	06-03-2016	Bellino, Mary J
692823	134.81	06-03-2016	Billingsley, Heather A
693266	300.51	06-03-2016	Wright, Nicholas E
693660	52.07	06-08-2016	Sheikh, Faisal S
	<u>4,671.78</u>		

EAST ACTIVITIES ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
8984	416.10	11/23/2015	Powers, Debbie
8994	64.16	11/30/2015	DeBlecourt, Jacob
9257	90.00	3/4/2016	NJAJE
9560	60.00	5/5/2016	Jiang, Ming
9654	70.00	6/3/2016	Engle, Jean
	<u>700.26</u>		

WEST ACTIVITIES ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
7274	55.00	3/17/2016	Trinidad, Sara
7410	25.00	5/12/2016	Kim, Dennis
7432	50.00	5/12/2016	Villaman, Brittany
7445	25.00	5/12/2016	Yoder, Casey
7446	25.00	5/12/2016	Kitchenman, Amy
7447	25.00	5/12/2016	Poole, Joseph
7548	33.75	6/7/2016	McGonigle, Samantha
7550	33.75	6/7/2016	Mikhael, Elvira-Marie
	<u>272.50</u>		

Resolution #73-11'17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 12. FIRST READING OF POLICY

- Policy 7481: Unmanned Aircraft Systems (Drones)
- Policy 2700: Services to Non Public School Students
- Policy 7100: Long Range Facilities Planning
- Policy 7101: Educational Adequacy of Capital Projects
- Policy 7102: Site Selection and Acquisition
- Policy 7130: School Closing
- Policy 7300: Disposition of Property

RECOMMENDATION:

It is recommended that the policies by approved for first reading as presented.

ITEM 13. APPROVAL OF NON PUBLIC SCHOOLS SECURITY AND TECHNOLOGY PLANS

Be it resolved that the Board of Education does hereby approve the following Non Public Schools Security and Technology Plans as on file with the Board Secretary:

Technology

<u>School</u>	<u>Plan</u>
Cherry Hill Montessori	Purchase Kindle Tablets – Reading Program
King’s Christian School	Purchase Projectors/Projection Peripheral – Curriculum Enhancement
Politz Day School of Cherry Hill	Purchase iPads to support new curriculum
Camden Catholic	Purchase Dell Computers & Star Assessment Program

Security

<u>School</u>	<u>Plan</u>
Cherry Hill Montessori	Security devices for doors
King’s Christian School	Door Entry System
Politz Day School of Cherry Hill	Security Monitoring Additions, Lock Upgrade, Door Upgrade
Camden Catholic	Updating of the Public Address System

Resolution #74-11’17

ACTION AGENDA
November 28, 2017

B. BUSINESS AND FACILITIES

ITEM 14. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District	Various books	Subaru Loves Learning Initiative	\$2,000.00

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 8 No - 0
Dr. Wang – absent

Exceptions:

Item #1 Approval of Bill List (Bayada Home Health Care)

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 7 No - 0-1*
Dr. Wang – absent

*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 7 No - 0-1*
Dr. Wang – absent

*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Changes—Non-Certificated
7. Other Compensation—Certificated
8. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Mary Bakey	Malberg	Senior Accountant (.8)	\$79,891	12/07/17	Personal

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Jennifer Franco	CHHS West– Athletic Trainer (Replacing J. Laird)	On or about 1/02/18-6/30/18	\$50,200 (Bachelors, Step 2) Prorated

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Jennifer Franco	CHHS West – Athletic Trainer	On or about 1/02/18-6/30/18	\$5,094 Prorated

(c) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Ashley Taconet	The College of NJ	3/12/18-5/04/18	Elizabeth Walsh & Linda Dilger / Woodcrest

(d) Practicum Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Amanda Doto	Rowan	1/16/18-5/07/18	Diane Bonanno/Barton

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(e) Curriculum Committee - Science

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the Science curriculum committee to develop and revise existing Physics curriculum effective 12/01/17-6/30/18 at the rate of \$35.71/hr.

Name

Name

Mark Brandreth
Daria Hall

Aileen Constans
Jennifer Tan

(f) Holiday SACC Program

RECOMMENDATION:

Be it resolved that the person listed be approved for the Holiday SACC Program at Cooper Elementary as a School Nurse effective 2/16/18-6/30/18 in accord with the data presented.

Name

Hourly Rate

Beverly Thomas \$45.20

(g) Circle Club—Supervisors

RECOMMENDATION:

Be it resolved that the persons listed be approved to serve as Circle Club Supervisors at CHHS West effective on or about 11/16/17-on or about 5/17/18 at the rate of \$42.60/hr for 1.5 hours a week.

Name

Name

Jeanine Caplan Chelsea Ronayne

(h) Circle Club—Substitute Supervisors

RECOMMENDATION:

Be it resolved that the persons listed be approved to serve as Circle Club Substitutes Supervisors at CHHS West once a week effective on or about 11/16/17 - on or about 5/17/18, at the rate of \$42.60/hr for 1.5 hours a week.

Name

Name

Name

Name

Sarah Jamrogowicz
Katelyn McWilliams

Bridget Garrity-Bantle
Dina Campbell-Mathias

Karen Howard
Caroline Babula

Lisa Besser
Aaron Burt

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—NON-CERTIFICATED - continued

(i) Affirmative Action Officer

RECOMMENDATION:

Be it resolved that the persons listed be appointed as Affirmative Action Officers for the 2017-18 school year.

<u>Name</u>	<u>School</u>
Jayne Schafer	Barclay
Maryann Alomar	Barton
Asia Brown	Cooper
Sarah Egan	Harte
Lee Anne Keesal	Johnson
Jeffrey Davis/Maureen DiVietro	Kilmer
Eileen Steidle	Kingston
Amy Hawthorne	Knight
Suzanne Vender	Mann
Christina Robertson	Paine
Jacqueline Sleeth	Sharp
Alicia Lomba/Nicholas Baldoni	Stockton
Annette Page	Woodcrest
James Southard	Beck
Danielle Scibilia	Carusi
John Young	Rosa
Jennifer DiStefano	CHHS East
Margaret Strimel	CHHS West
Judith Tait	Alternative High School

(j) Evaluations

RECOMMENDATION:

Be it resolved that all current CST Case Managers be approved to provide Learning, Psychological, and/or Social Evaluations effective 12/01/17-6/30/18, at the rate of \$250/evaluation.

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Susan Blaker	Woodcrest– EDCC/SACC, Teacher II/Substitute Teacher II (30 hrs/wk)	11/29/17-6/30/18	\$11.00
Mario Castelan	CHHS West – Educational Assistant (Replacing M. Elmowitz – 32.5 hrs/wk)	On or about 11/29/17-6/30/18	\$10.22
Katherine Lee	Kingston – Educational Assistant (Replacing D. Watson – 32.5 hrs/wk)	On or about 11/29/17-6/30/18	\$10.22
Monica Mallinder	Knight – Educational Assistant (Replacing D. Lieberman – 30 hrs/wk)	On or about 11/29/17-6/30/18	\$10.22
Rita Palma	Stockton/Woodcrest – SACC, Teacher II/EDCC, Substitute Teacher II (23.75 hrs/wk)	On or about 11/29/17-6/30/18	\$11.00
Lauren Trunfio	Harte – SACC, Aide II (13.75 hrs/wk)	On or about 11/29/17-6/30/18	\$8.44

(b) Washington, D.C. Trip

RECOMMENDATION:

Be it resolved that Joseph DiCarlo, Jr. from Beck Middle School be approved to participate in the overnight trip to Washington, DC effective 5/29/18-5/30/18 at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate of \$12.09. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate.

(c) Circle Club—Educational Assistant Supervisors

RECOMMENDATION:

Be it resolved that the persons listed be approved to serve as Circle Club Educational Assistant Supervisors at CHHS West effective on or about 11/16/17-on or about 5/17/18 at the rate of \$21.10/hr for 1.5 hours a week.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Patricia Buffo	Gina Bateman	Mona Elmowitz	Elba Fekete

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED - continued

(d) Circle Club—Educational Assistant Substitute Supervisors

RECOMMENDATION:

Be it resolved that Kayla Snyder be approved to serve as Circle Club Educational Assistant Substitutes Supervisors at CHHS West once a week effective on or about 11/16/17 - on or about 5/17/18, at the rate of \$21.10/hr for 1.5 hours a week.

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Rachel Amsden	CHHS West – Special Education	Leave with pay 10/13/17-11/27/17 (am); Leave without pay 11/27/17 (pm)-5/25/18
Caryn Cutler	Cooper – Special Education	Leave with pay 11/13/17-11/14/17; Leave without pay 11/15/17-11/24/17
Alicia Demarco	Kilmer – 4 th Grade	Leave with pay 10/17/17- 11/24/17
Susan Fox	CHHS East – English	Leave without pay 10/03/17-1/01/18
Kelly Hands-McKenzie	Carusi – Assistant Principal	Leave with pay 10/23/17-1/25/18; Leave without pay 1/26/18-6/30/18 (revised for dates)
Cynthia Jaffe	Barclay – OT	Intermittent leave with pay 10/18/17-1/19/18
Elisa Kaplow	Cooper – Teacher Coach	Leave without pay 11/20/17-1/01/18 (leave extended)
Larissa Kohler	Carusi – Mathematics	Leave with pay 12/01/17-1/11/18; Leave without pay 1/12/18-2/09/18
Juliane Lane	Beck – Guidance	Leave with pay 11/30/17-1/04/18 Leave without pay 1/05/18-5/31/18
Marissa Markus	Beck – Special Education	Leave with pay 2/05/18-3/19/18; Leave without pay 3/20/18-6/30/18
Andrea Marshall	Rosa – Special Education	Leave with pay 10/27/17-11/27/17
Janet McGrath	Beck – STEM	Leave with pay 1/08/18-1/26/18; Leave without pay 1/29/18-5/31/18
John Munday	CHHS West/East – Latin	Leave with pay 10/25/17-11/10/17
Emily Murray	Mann – 3 rd Grade	Leave with pay 2/12/18-4/13/18; Leave without pay 4/16/18-6/30/18
Elizabeth Nieradka	Carusi – Language Arts	Leave without pay 9/1/17-6/30/18 (revised for dates)

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cynthia Nieves	Beck – Humanities	Leave with pay 11/01/17-12/01/17
Paula Pennington	Knight – Teacher Coach	Leave with pay 10/16/17-11/03/17
Elizabeth Reilly- Stern	Harte – Media Specialist	Leave without pay 11/15/17-12/07/17
Alexandra Romano	Rosa – Science	Leave with pay 10/25/17-11/30/17; Leave without pay 12/01/17-3/26/18 (revised for dates)

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Elizabeth Alper	Harte – Educational Assistant	Leave without pay 10/30/17-11/17/17
Maureen Barreras	Cooper – SACC, Teacher II	Leave with pay 11/07/17-11/21/17; Leave without pay 11/22/17-12/15/17
Jean Bowman	Cooper–SACC/EDCC, Teacher II	Leave with pay 9/01/17-11/14/17; Leave without pay 11/15/17-1/01/18 (revised)
Marilyn Cohen	Kilmer – SACC, Teacher II	Leave without pay 9/01/17-TBD
Alexis Hayes	Rosa – Educational Assistant	Leave with pay 10/11/17-10/25/17; Leave without pay 10/26/17- 11/16/17
Karen Hicks	CHHS East – Educational Assistant	Leave with pay 9/25/17- 10/16/17 Leave without pay 10/17/17-TBD (revised)
Denise Kuczykowski	Woodcrest – EDCC, Teacher II	Leave without pay 9/26/17-10/13/17; Leave with pay 10/16/17-10/20/17; Leave without pay 10/23/17-11/03/17 (revised)
Pamela Lam	Cooper – Educational Assistant	Intermittent leave without pay 10/02/17-2/02/18
Susan Overs-Dehart	Paine – Educational Assistant	Leave without pay 9/01/17-10/31/17 (revised)
Virginia Pelfrey	Harte – Educational Assistant	Leave with pay 10/10/17-10/13/17; Leave without pay 10/16/17-10/18/17; Intermittent leave without pay 10/19/17-1/01/18
Juan Santana	CHHS East – Cleaner	Leave with pay 10/31/17-11/21/17; Leave without pay 11/22/17-11/24/17

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Karen Santhin	Mann – SACC, Teacher II	Leave without pay 1/25/18-2/02/18
Lisa Semple	Sharp – Educational Assistant	Intermittent leave without pay 9/01/17-1/01/18
Stephanie Stahl	Barclay – Exceptional Educational Assistant	Leave with pay 10/02/17-10/17/17; Leave without pay 10/18/17-1/01/18
Nancy Walsh	Kilmer – SACC, Aide	Leave with pay 10/23/17-12/01/17; Leave without pay 12/04/17-12/05/17
Lisa Zimmerman	Barclay – Educational Assistant	Leave with pay 10/25/17-10/31/17

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Santina Digneo	Kilmer –SACC, Teacher II/EDCC Substitute Teacher II (\$19.96/hr., 12.25 hrs/wk)	Kilmer – SACC, Teacher II (23.75 hrs/wk)	11/02/17-6/30/18	\$19.96
Hadva Levin	Knight – SACC Teacher II/Substitute Teacher II (\$20.77/hr., 15 hrs/wk)	Knight/Cooper – SACC, Teacher II/Site Leader (25 hrs/wk)	11/06/17-6/30/18	\$20.77

ITEM 7. OTHER COMPENSATION--CERTIFICATED

(a) Salary Adjustment Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/17-6/30/18.

<u>Name</u>	<u>School</u>	<u>From Column</u>	<u>Step</u>	<u>Salary</u>	<u>To Column</u>	<u>Step</u>	<u>Salary</u>
Rachel Amsden	CHHS West	B	4	\$50,650	C	4	\$51,795

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION--CERTIFICATED - continued

(a) Salary Adjustment Credits Earned - continued

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Laura Barker	Kilmer	F	9	\$59,047	G	9	\$61,107
Kristin Coleman	Beck	E	10	\$58,361	F	10	\$60,192
Stefanie Eglin	Kilmer/Kingston	D	7	\$53,979	E	7	\$55,811
Lisa Feinstein	Johnson	E	14	\$73,644	F	14	\$75,475
Katie Ferrara	Mann	B	4	\$50,650	C	4	\$51,795
Brian Grillo	CHHS West	D	8	\$54,589	F	8	\$58,252
Lauren Giordano	Kingston	B	9	\$53,095	C	9	\$54,240
Sarah Jamrogowicz	CHHS West	B	16	\$82,341	D	16	\$84,630
Katelyn McWilliams	CHHS West	B	5	\$50,910	C	5	\$52,055
Amy Meyer (.8)	Barclay	E	2	\$43,457	F	2	\$44,922
Rebecca Muller	Beck	E	6	\$55,321	F	6	\$57,152
Linda Patterson	Knight	B	17	\$95,848	C	17	\$96,993
Kimberly Pennock	Rosa	C	16	\$83,486	E	16	\$86,462
Sukhpreet Singh	CHHS East	E	11	\$59,576	G	11	\$63,467
Nora Smaldore	CHHS East	F	9	\$59,047	G	9	\$61,107
Sarah Thomas	Mann	E	5	\$55,031	F	5	\$56,862

(b) Parent Son/Daughter Human Growth And Development

RECOMMENDATION:

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development in accord with the data presented.

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Lillian Bylone	Barton	4/10/18
Lillian Bylone	Barton	4/12/18
Jennifer Fleischmann	Cooper	2/21/18
Jennifer Fleischmann	Cooper	2/28/18
Kevin Flood	Harte	2/07/18
Theresa DiMedio	Harte	2/07/18

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED - continued

(b) Parent Son/Daughter Human Growth And Development - continued

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Leeanne Keesal	Johnson	5/16/18
John Lauk	Johnson	5/16/18
Ophillia Dominique	Kilmer	4/25/18
John Lauk	Kilmer	4/25/18
Jacquelyn Naddeo	Kingston	2/08/18
Stephen Bon	Kingston	2/08/18
Vincenzo Angelucci	Knight	3/14/18
Amy Hawthorne	Knight	3/14/18
Stacey Hollander	Mann	3/13/18
Timothy Dempster	Mann	3/14/18
Kelly Bass	Paine	2/17/18
Lisa Collins	Paine	2/17/18
Marci Shapiro-Goldman	Sharp	1/31/18
Marci Shapiro-Goldman	Sharp	3/13/18
Marie Smith	Stockton	5/17/18 (2 sessions)
Lynn Richter	Woodcrest	2/21/18
Dennis Gray	Woodcrest	2/28/18

(c) ESL Parent Workshops - Title III

RECOMMENDATION:

Be it resolved that the persons listed be approved to facilitate ESL Parent Workshops effective 1/17/18-3/21/18 at the rate of \$42.60/hr. Monies budgeted from Title III account #20-245-100-101-99-0101.

<u>Name</u>	<u>Name</u>
Kathleen Countey	Lisa Seward

(d) Payment to Presenter

RECOMMENDATION:

Be it resolved that Jennifer DiStefano be approved to present after school workshops effective 10/02/17-5/31/18 (revised for dates) at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.

ACTION AGENDA
November 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED - continued

(e) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Joshua Weinstein	Special Education	Beck	11/29/17-4/16/18	\$6,962

ITEM 8. OTHER MOTIONS – RESOLUTION FOR APPROVAL OF MERIT GOALS AND CRITERIA FOR THE SUPERINTENDENT 2017-18

RESOLVED, that the Cherry Hill Board of Education publicly affirms and adopts the merit goals and criteria for the Superintendent of Schools for the 2017-18 school year, as presented to the Board.

Motion Mrs. Judge Second Mrs. Scarpellino Vote Ayes - 8 No - 0
Dr. Wang – absent

ACTION AGENDA
November 28, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. First Reading of Policy
2. Uniform State Memorandum of Agreement
3. Waiver of Regulation 2340: Field Trips
4. Approval of Harassment/Intimidation/Bullying Decisions

ITEM 1. FIRST READING OF POLICY

- Draft Policy 1250: Civility
- Draft Policy 5330.04: Administering an Opioid Antidote

RECOMMENDATION:

It is recommended that the policies be approved for first reading as presented.

ITEM 2. UNIFORM STATE MEMORANDUM OF AGREEMENT

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the 2015 Revisions to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) and have determined that the school district will work with local law enforcement to discuss any matters of mutual concern:

NOW THEREFORE, BE IT

RESOLVED that the Board of Education approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) for the 2017-2018 school year.

ACTION AGENDA
November 28, 2017

D. POLICIES & LEGISLATION COMMITTEE

ITEM 3. WAIVER OF REGULATION 2340: FIELD TRIPS

It is recommended that the Regulation be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
CHHS West	National Music Competition	Myrtle Beach, SC	4/26-4/29/18	2

ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 03	Affirmed	17-18: 3657	Affirmed	17-18: 3759	Affirmed
17-18: 04	Affirmed	17-18: 3676	Affirmed	17-18: 3764	Affirmed
17-18: 05	Affirmed	17-18: 3679	Affirmed	17-18: 3765	Affirmed
17-18: 06	Affirmed	17-18: 3688	Affirmed	17-18: 3771	Affirmed
17-18: 3295	Affirmed	17-18: 3692	Affirmed	17-18: 3772	Affirmed
17-18: 3498	Affirmed	17-18: 3702	Affirmed	17-18: 3775	Affirmed
17-18: 3529	Affirmed	17-18: 3703	Affirmed	17-18: 3783	Affirmed
17-18: 3563	Affirmed	17-18: 3730	Affirmed	17-18: 3787	Affirmed
17-18: 3601	Affirmed	17-18: 3750	Affirmed		
17-18: 3656	Affirmed	17-18: 3755	Affirmed		

Motion: Mrs. Scarpellino Second: Mrs. Saidel Vote: Ayes - 8 No - 0
 Dr. Wang – absent

ACTION AGENDA
November 28, 2017

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS

Regular Meeting Minutes
November 28, 2017

Dr. Dickinson opened the floor for a second public discussion. There being no public discussion Dr. Dickinson called for the meeting to be adjourned.

Mrs. Judge made and Mr. Goodwin seconded a motion to adjourn at 7:59 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary