

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

September 13, 2011 @ 6:45 P.M.

AGENDA

NEGOTIATIONS

- CHEA
- CHASA
- EACH

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

SPECIAL ACTION AGENDA

Malberg Administration Building – All Purpose Room
September 13, 2011
7:00 PM

Meeting called to order by - _____

ROLL CALL

Mr. Seth Klukoff, President
Mrs. Kathy Judge, Vice President
Mrs. Sherrie Cohen
Mr. Eric Goodwin
Mrs. Colleen Horiates
Mrs. Carol Matlack
Mr. Steven Robbins
Mr. Elliott Roth
Mr. Wayne Tarken

Student Representatives to the Board of Education

Jackie Susuni, H.S. East
Lily Campbell, H.S. East Alternate

Wendy Cheng, H.S. West
Jeremy Rotblat, H.S. West Alternate

Dr. Maureen Reusche, Superintendent
Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary
Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12
Dr. Marianne Gaffney, Assistant Superintendent, Curriculum & Instruction
Ms. Nancy Adrian, Director of Human Resources
Mr. Donald Bart, Director of Support Operations
Mrs. Susan Bastnagel, Public Information Officer

Mr. Paul Green – Board Solicitor

Public Discussion (up to three minutes per person)
Action Agenda

SPECIAL ACTION AGENDA

September 13, 2011

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steve Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Kathy Judge, Colleen Horiates, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: James Riordan, Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Seth Klukoff, Steve Robbins, Wayne Tarken

SPECIAL ACTION AGENDA

September 13, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Professional Consultants for Cherry Hill (under \$17,500)
2. Approval of Attendance at Conferences and Workshops
3. Approval of Tuition Agreement

ITEM 1. APPROVAL OF PROFESSIONAL CONSULTANTS FOR CHERRY HILL

A RESOLUTION AUTHORIZING THE APPROVAL OF A LIST OF APPROVED PROFESSIONAL CONSULTANTS TO CONDUCT EVALUATIONS AND PROVIDE SERVICES AS REQUIRED BY N.J.A.C. 6A:14-2.5 and N.J.A.C. 6A:14-3.4

WHEREAS, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction and Student Services for the 2011-2012 school year; and be it

FURTHER RESOLVED, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

FURTHER RESOLVED, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

SPECIAL ACTION AGENDA

September 13, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF PROFESSIONAL CONSULTANTS FOR CHERRY HILL

(continued)

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

Genesis Counseling Center
To provide early intervention services
September 2011 – June 2012
Not to exceed \$4,000
PO # 12-03699

Kennedy Health System
To provide drug screenings
September 2011 – June 2012
Not to exceed \$13,000
PO # 12-03701

University of Medicine & Dentistry of New Jersey
To provide medical inspector services
September 2011 – June 2012
Not to exceed \$17,000
PO # 12-03704

SPECIAL ACTION AGENDA

September 13, 2011

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|------------------------|---|---------|--|
| A | James Wence Central | Association of Math Teachers Lawrenceville, NJ | 9/21/11 | \$130.00 Registration General Funds |
| B | Patrick McHenry | Association of Math Teachers Lawrenceville, NJ | 9/21/11 | \$152.84 Registration, Mileage General Funds |

ITEM 3. APPROVAL OF TUITION AGREEMENT WITH HADDONFIELD BOARD OF EDUCATION

Motion approving a tuition agreement with the Haddonfield Board of Education for the time period September 2011 through June 2012 in the amount of \$51,491.00.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA
September 13, 2011

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

1. *Approval of Bill List*

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated September 13, 2011 in the amount of \$2,190,943.25 be approved as submitted.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Assignment/Salary Change—Non-Certificated
6. Assignment/Salary Change – Non-Affiliated
7. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|------------------|--|-----------------------|---------------|
| Phyllis Thurston | Malberg-Free & Reduced Lunch Program (budget #61-910-310-104-57-0101) | 9/08/11 | Personal |

SPECIAL ACTION AGENDA
September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|-------------------|---|--|---|
| Leslie Williams | Knight-Grade 1 (Reassignment of E. Schultz-budget #11-120-100-101-21-0100) | 9/01/11-6/30/12 | \$51,581 (Masters-step 5) |
| Margaret Giordano | Carusi-Language Arts-Title I (new Position-budget #20-232-100-101-45-0100) | 9/01/11-6/30/12 | \$46,887 (Bachelors-step 4) |
| Linda Slimm | District-Speech Language Therapist (New Position-budget #11-000-216-101-71-0100) | On or about 11/01/11- 6/30/12* | \$67,717 prorated (Masters+15-step 13) |
| Julia Makofsky | Kingston-Special Education (Long term substitute for J. Patterson on leave of absence-budget #11-213-100-101-18-0100) | 9/01/11-3/27/12 (revised for dates) | *\$50,598 prorated (Masters-step 2) |
| Karen Larsen | Kilmer-Grade 4 (Reassignment of S. Redfearn-budget #11-120-100-101-15-0100) | 9/01/11-6/30/12 | \$54,899 (Masters-step 9) |
| Andrea Hahn-Walsh | CHHS West-English (Reassignment of M. Levy-budget #11-140-100-101-55-0100) | 9/01/11-6/30/12 | \$46,277 (Bachelors-step 1) |
| Brien Gorham | CHHS East-English (Long term substitute for K. Hoyle on leave of absence-budget #11-140-100-101-50-0100) | 9/02/11-10/04/11 | \$49,749 prorated (Bachelors-step 8) |

*Pending confirmation of DOE certification

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(a) Regular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|------------------|--|--|---|
| Elizabeth Wegoye | Rosa-Language Arts (Reassignment of G. Seibert- budget #11-130-100-101-48- 0100) | 9/01/11-6/30/12 | \$47,422 (Bachelors + 15-step 1) |
| Tiffany Weiss | Woodcrest- Grade 5 (Long term substitute for C. Madden on leave of absence-budget #11- 120-100-101-36-0100) | 9/02/11-6/30/12 | \$46,277 prorated (Bachelors-step 1) |
| Egeria Ferrer | CHHS East-Spanish (Long term substitute for A. Boucher on leave of absence-budget #11- 140-100-101-50-0100) | On or about 9/12/11-6/30/12 | \$59,935 (Masters+30-step 10) |
| Lauren Kelly | Kilmer-Grade 4 (Long term substitute for T. Kershner on leave of absence-budget #11- 120-100-101-15-0100) | 9/08/11-3/27/12 (revised for dates) | \$47,460 prorated (Bachelors-step 5) |

(b) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|------------------|---|-----------------------|---------------|
| Ryan James | CHHS East- Assistant Football Coach (budget #11- 402-100-100-50-0101) | 9/01/11-6/30/12 | \$6431 |
| Jonathan Flowers | CHHS West-Director, Vocal Workshop (in lieu of R. Lieberman-budget #11-401- 100-100-55-0101) | 9/01/11-6/30/12 | \$1963 |
| Rachel Lieberman | CHHS West-Director, Concert Choir (in lieu of J. Flowers-budget #11-401-100- 100-55-0101) | 9/01/11-6/30/12 | \$1963 |

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(c) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2011-12 school year effective 9/27/11-6/30/12. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|---------------------|----------------------|-------------------|
| Charles Musumeci | Drew Gardner | Benjamin Kukainis |
| Arlene Feldman | Diana Ragasa-Tavares | Nicholas Burpulis |
| Cynthia Persichetti | Rebecca Green | Amanda Reiser |
| Shahidah Lowe | Shelly Mosen | Kristin Lawrence |
| Kevin Owens | Patricia Frisby | Susan Stofflet |
| Chamblyn Traino | Gabriela Strifler | Ann Paolini |
| Dana Marniche | Melissa Ciavarella | Kathryn Joslin |
| Thomas Fazio, Jr. | George Stalle | Vincent Miracola |
| Michael Miracola | Dorothy Rowan | Matt Alemi |
| Lora Shinault | Amanda Orliner | Michael Rossi |
| Allison Browning | Michael Kauffman | |

(d) Summer Employment—Nursing

RECOMMENDATION:

It is recommended that Angela Mooney, nurse at Rosa Middle School be approved for charting sports physicals for a total of 15 hours effective 7/01/11-8/31/11 at the rate of a \$36.78/hour. Monies budgeted from account #11-000-213-100-71-0102.

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate/ Salary</u> |
|----------------------|---|--------------------------------|--------------------------------|
| Kim Phillips | Kingston-Educational Assistant (new position-32.5 hr/wk-budget #11-190-100-106-18-0100) | 9/01/11-6/30/12 | \$9.07 |
| Nancy Purcell | Mann- Educational Assistant (new position-32.5hr/wk-budget #11- 214-100-106-24-0100) | 9/01/11-6/30/12 | \$9.07 |
| Jamie Swartz | Paine- Educational Assistant (new position-30 hr/wk-budget #11- 212-100-106-24-0100) | 9/01/11-6/30/12 | \$9.07 |
| Heather Concannon | Stockton- Exceptional Educational Assistant (Resignation of W. Santana-30 hr/wk -budget #11-000-217-106-24-0100) | 9/01/11-6/30/12 | \$10.65 |
| Courtney Marro | Rosa- Educational Assistant (Reassignment of E. Croce-31.25 hr/wk-budget #11-214-100-106-48- 0100) | 9/01/11-6/30/12 | \$ 9.07 |
| Jenna Gravenstine | Beck- Educational Assistant (new position-30 hr/wk-budget #11- 204-100-106-40-0100) | 9/01/11-6/30/12 | \$ 9.07 |
| Faith Cheetham | Kilmer- Educational Assistant (new position-30 hr/wk-budget #11- 209-100-106-15-0100) | On or about 9/01/11-6/30/12 | \$ 9.07 |

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED - continued

(a) Regular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate/ Salary</u> |
|----------------------------|---|--------------------------------|--------------------------------|
| Sonia Lindsay | Kilmer- Educational Assistant (new position-30 hr/wk-budget #11-209-100-106-15-0100) | On or about 9/01/11-6/30/12 | \$9.07 |
| Mary Sobel | Cooper-Educational Assistant (Replacing S. Sampson-32.5 hrs/wk- budget #11-213-100-106-06-0100) | 9/08/11-6/30/12 | \$9.07 |
| Grace Woods | Kilmer- Exceptional Educational Assistant (new position-30 hr/wk-budget #11-000- 217-106-15-0100) | On or about 9/01/11-6/30/12 | \$9.07 |
| Gloria Gifford | Mann- Educational Assistant (transfer of Yiche-32.5 hr/wk-budget #11-214-100-106-24-0100) | 9/01/11-6/30/12 | \$9.07 |
| Michelle Pierce | Johnson- Exceptional Educational Assistant (new position-30 hr/wk-budget #11-000- 217-106-15-0100) | 9/01/11-6/30/12 | \$12.81 |
| Nicole Gaspari | Kilmer- Exceptional Educational Assistant (new position-30 hr/wk-budget #11-000- 217-106-15-0100) | 9/01/11-6/30/12 | \$10.65 |
| Jocelyn Tavaréz | Kilmer- Educational Assistant (New position-30 hr/wk-budget #11- 209-100-106-15-0100) | On or about 9/01/11-6/30/12 | \$9.07 |
| Stacy Silberman | Beck- Exceptional Educational Assistant (new position-30 hr/wk- budget #11-000-217-106-40-0100) | 9/08/11-6/30/12 | \$10.65 |
| Deborah Ditore- Tabbita | District-Substitute Teacher, SACC (budget #60-990-320-101- 58-0001) | 9/01/11-6/30/12 | \$11.00 |
| Patricia Ryan | Malberg-Free & Reduced Lunch Program (budget #61-910- 310-104-57-0101) | 9/14/11-6/30/11 | \$11.00 |

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Substitute Educational Assistant

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants for the 2011-12 school year effective on the dates indicated. Monies budgeted from account #11-190-100-106-98-0101.

| <u>Name</u> | <u>Name</u> |
|------------------|----------------|
| Tara Orichowskyj | Myra Nicoletti |

ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Salary</u> |
|------------------|--|--|-----------------------|----------------------------------|
| Marjorie Levy | CHHS West-English (budget #11-140-100-101-55-0100) | CHHS West-English Title I Support (budget Title SY2011-12-#20-232-100-101-55-0100) | 9/01/11-6/30/12 | \$97,960 (Masters+30-step 17) |
| Lisa Campisi | Woodcrest-Resource Room (budget #11-213-100-101-36-0100) | Woodcrest-Grade 4 (budget #11-120-100-101-36-0100) | 9/01/11-6/30/12 | \$54,899 (Masters-step 9) |
| Maureen DiVietro | Woodcrest-Grade 4 (budget #11-120-100-101-36-0100) | Woodcrest-Special Education (budget #213-100-101-36-0100) | 9/01/11-6/30/12 | \$89,948 (Bachelors-step 17) |

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED –

continued

(a) Reassignment - continued

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Salary</u> |
|----------------|--|---|-----------------------|--|
| Jill Price | Barton .6/Knight .4- ESST (Reassignment of P. Pennington- budget #11-230- 100-101-03- 0100/#11-230-100- 101-21-0100) | Kilmer-Basic Skills (Reassignment of P. Pennington- budget #11-230- 100-101-15-0100) | 9/01/11-6/30/12 | \$71,379 (Masters-step 14) (column/step revised also) |
| Michelle Kains | Kilmer/Johnson- ESST (budget # 11-230-100-101- 15-0100/ 11-230- 100-101-21-0100) | Sharp .25 - ESL (budget #11-240- 100-101-30- 0100)/ Cooper .25 - ESL (budget #11- 240-100-101-06- 0100)/ Kilmer-.5 Basic Skills (budget #11-230- 100-101-15-0100) | 9/01/11-6/30/12 | \$97,960 (Masters+30-step 17) |

(b) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary of Sara Weber, Kindergarten teacher at Harte Elementary School be adjusted from \$48,832 (Bachelors-step 7) to \$49,749 (Bachelors-step 8) due to verification of continued employment.

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the person listed be reassigned for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|---------------|--|--|-----------------------|--------------------|
| Marilyn Cohen | Kilmer-Teacher II/Site Leader, SACC (4.75 hrs/day-\$11/hr- budget #60-990- 320-101-58-0001) | Kilmer-Teacher II/Site Leader, SACC (5 hrs/day-budget #60-990-320-101- 58-0001) | 9/01/11-6/30/12 | \$11.55 |

(b) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary of Theresa Sherlock, child study team secretary at Malberg be adjusted from \$37,800 to \$44,800 effective 7/01/11-6/30/12 due to verification of previous experience.

SPECIAL ACTION AGENDA

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-AFFILIATED

RECOMMENDATION:

It is recommended that the salaries of the non-affiliated staff members listed in the report on file in the office of Human Resources, which shall become a part of the official minutes of this meeting, be adjusted according to the guidelines implemented effective 7/01/11-6/30/12.

ITEM 7. OTHER COMPENSATION - CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

It is recommended that Edward Hernandez, Spanish teacher at Rosa Middle School be compensated for teaching an additional Spanish class effective 9/01/11-6/30/12 at a salary of \$11,212. Monies budgeted from account #11-130-100-101-48-0100.

Motion_____Second_____Vote_____

SPECIAL ACTION AGENDA

September 13, 2011

D. POLICY & LEGISLATION COMMITTEE

Long Range Plan Goals:

- *“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

NO ITEMS

memorandum

Date: September 8, 2011

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:45 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action
September 13, 2011 All Purpose Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: James Riordan, Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

BOARD WORK SESSION

September 13, 2011

Welcome New Teachers to District.....Dr. Maureen Reusche, Superintendent

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

September 13, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Mt. Misery Mileage
3. Approval of Family Friendly Proposal (renewal packet) and Acceptance of Funding from State of New Jersey
4. Approval of Out of District Student Placements

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|----------------------------------|--|-----------|---|
| A | Dr. Lawyer Chapman Central | Education Trust Conference – Washington, DC | 11/3-5/11 | \$1,142.50 Registration, Lodging, Train, Meals CHASA Funds |

BOARD WORK SESSION

September 13, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---------|---------------------------------|---|-------------|--|
| B | Alicia Lomba Rosa | Nat. Forum on Char. Ed. - San Francisco, CA | 10/19-22/11 | \$1,938.50* Character Ed Grant |
| C | Jennifer Aristone Rosa | Nat. Forum on Char. Ed. – San Francisco, CA | 10/19-22/11 | \$1,938.50* Character Ed Grant |
| D | Kirk Rickansrud Carusi | Nat. Forum on Char. Ed.- San Francisco, CA | 10/19-22/11 | \$1,113.50* CHASA Funds |
| E | Christie Robertson Carusi | Nat. Forum on Char. Ed. San Francisco, CA | 10/19-22/11 | \$1,113.50* Character Ed Grant/ District Funds |
| F | Theresa Wisniewski Carusi | Nat. Forum on Char. Ed. – San Francisco, CA | 10/19-22/11 | \$1,938.50* Character Ed Grant/ District Funds |
| G | Ric Miscioscia Carusi | Nat. Forum on Char. Ed. – San Francisco, CA | 10/19-22/11 | \$1,938.50* Character Ed Grant/ General Funds |
| H | Mona Noyes Central | Nat. Forum on Char. Ed. – San Francisco, CA | 10/19-22/11 | \$1,823.50* Character Ed Grant General Funds |
| B- H | See above | Approved by County Supt. on 8/30/11 | | * Adjustment to meal allowance -\$35 less than previously approved on 8/23/11 |
| I | Marta Audino Central | Pearson Digital Learning – 2011 Northeast Exec. Mtg. - Chandler, AZ | 10/12-14/11 | -0- |
| J | Michelle Smith Central | Pearson Digital Learning – 2011 Northeast Exec. Mtg. – Chandler, AZ | 10/12-14/11 | -0- |

BOARD WORK SESSION
September 13, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|-------------------------------------|--|-------------|---|
| K | Marta Audino Central | Safety Techniques Train-The-Trainer – Villanova, PA | 11/3-4/11 | \$493.14 Registration, Mileage, Tolls General Funds |
| L | Dr. Neil Burti Alternative H.S. | Safety Techniques Train-The-Trainer – Villanova, PA | 11/3-4/11 | \$450.00 Registration General Funds |
| M | Dr. Neil Burti – Alternative H.S | Personal Emerg. Interventions Train The Trainer – Villanova, PA | 12/12-13/11 | \$275.00 Registration General Funds |
| N | Marta Audino Central | Personal Emerg. Interventions Train The Trainer – Villanova, PA | 12/12-13/11 | \$318.14 Registration, Mileage, Tolls General Funds |
| O | Michelle Smith Central | Nat. Council of Teachers of Mathematics – Atlantic City, NJ | 10/19-21/11 | \$499.00 Registration, Transportation, Meals General Funds |
| P | Patrick McHenry Central | Nat. Council of Teachers of Mathematics – Atlantic City, NJ | 10/19-21/11 | \$499.00 Registration, Transportation, Meals General Funds |
| Q | Jim Wence Central | Nat. Council of Teachers of Mathematics – Atlantic City, NJ | 10/19-21/11 | \$499.00 Registration, Transportation, Meals General Fund |
| R | Dr. Maureen Reusche - Central | NJASA – What Does the Supt. Need to Know About Business Operations – Trenton, NJ | 12/13/11 | \$214.84 Registration, Mileage General Funds |
| S | Dr. Maureen Reusche – Central | NJASA – It is Always About Leadership – Trenton, NJ | 3/15/12 | \$214.84 Registration, Mileage General Funds |
| T | Marianne Gaffney Central | NJ School Development Council Conference – New Brunswick, NJ | 10/05/11 | \$55.00 Registration Title II Funds |

BOARD WORK SESSION

September 13, 2011

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF MT. MISERY MILEAGE

It is requested that the following staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of October 18-November 1st. 2011. The cost is \$.31 per mile for a round trip of 56.7 miles at a cost of \$17.58 per trip. The cost is budgeted to account # 11-190-100-580-66-0002.

| | | |
|---------------------|-------------------|------------------------------|
| Amoroso, Lindsay | Grayson, Jamie | Reidenbaker, Rich |
| Anastasia, Nina | Korff, Inez | Rice, Mary |
| Antonelli, Paula | Krupa, Lydia | Rickansrud, Kirk |
| Bacani, Tara | Ligas, Rina | Robertson, Christie-Guidance |
| Blumenstein, Rosie | Minio, Opal | Santucci, Denise |
| Bonnet, Bob | Miscioscia, Ric | Semar, Zachary |
| Boxley, Ayanna | Nece, Joyce | Shima, Janice |
| Brake, Kevin | Nicolais, Tiffani | Stinson, Eric - |
| Brown, Martha | Onyx, Karen | Tedesco, Alex |
| Caporaletti, Leslie | Parker, Donean | Wisniewski, Theresa |
| Carrel, Anne | Peglise, Joyce | Jeff Heller |
| Frockowiak, Jackie | Pitzorella, Sue | |

ITEM 3. APPROVAL OF FAMILY FRIENDLY PROPOSAL

It is recommended that the Family Friendly Proposal (renewal packet) and acceptance of funding from the State of New Jersey be approved as submitted.

BOARD WORK SESSION
September 13, 2011

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the September 2011 cycle. There are twenty eight students (two new student placements).

OUT OF DISTRICT TUITIONS (September 2011)

| VENDOR | ID | TERM | TUITION | RES | AIDE | ESY | ESY AIDE | EXTRA | AMOUNT |
|-----------------------|---------|---------------|----------|-----|----------|---------|----------|----------|-----------|
| Bridge Academy | 3002320 | 7/2011-8/2011 | | | | \$2,300 | | | \$2,300 |
| Bridge Academy | 9800450 | 7/2011-8/2011 | | | | \$2,280 | | | \$2,280 |
| Brookfield Academy | 7104008 | 9/2010-6/2012 | \$44,100 | | | | | | \$44,100 |
| Brookfield Elementary | 3002226 | 9/2011-6/2012 | \$23,940 | | | | | | \$23,940 |
| Durand Academy | 3001641 | 9/2011-6/2012 | \$48,811 | | \$33,300 | | | \$34,800 | \$116,911 |
| Durand Academy | 2010157 | 9/2011-6/2012 | \$48,811 | | \$33,300 | | | | \$82,111 |
| Gloucester Co SSD | 3003930 | 7/2011-8/2011 | | | | \$3,825 | \$3,060 | | \$6,885 |
| Gloucester Co SSD | 3007797 | 7/2011-8/2011 | | | | \$3,825 | \$3,060 | | \$6,885 |
| Gloucester Co SSD | 2031621 | 7/2011-8/2011 | | | | \$3,825 | | | \$3,825 |
| Gloucester Co SSD | 3003851 | 7/2011-8/2011 | | | | \$3,825 | \$3,060 | | \$6,885 |
| Gloucester Co SSD | 7103884 | 7/2011-8/2011 | | | | \$3,825 | \$3,060 | | \$6,885 |
| Gloucester Co SSD | 3003114 | 7/2011-8/2011 | | | | \$3,825 | \$3,060 | | \$6,885 |
| Gloucester Co SSD | 7103725 | 7/2011-8/2011 | | | | \$3,825 | \$1,530 | | \$5,355 |
| Gloucester Co SSD | 2031468 | 7/2011-8/2011 | | | | \$3,825 | | | \$3,825 |
| Gloucester Co SSD | 2021634 | 7/2011-8/2011 | | | | \$3,825 | | | \$3,825 |
| Gloucester Co SSD | 7103839 | 7/2011-8/2011 | | | | \$3,825 | | | \$3,825 |
| Hampton Academy | 3002169 | 9/2011-6/2012 | \$46,660 | | \$31,684 | | | | \$78,344 |
| Kingsway Learning | 9900740 | 9/2011-6/2012 | \$41,870 | | \$25,065 | | | | \$66,935 |
| Kingsway Learning | 3009549 | 9/2011-6/2012 | \$41,870 | | \$25,065 | | | | \$66,935 |
| Mill Creek School | 2030286 | 9/2011-6/2012 | \$38,700 | | | | | | \$38,700 |
| YALE | 7103854 | 9/2011-6/2012 | \$43,604 | | | | | | \$43,604 |
| YALE | 2021545 | 9/2011-6/2012 | \$43,604 | | | | | | \$43,604 |
| YALE | 3001505 | 9/2011-6/2012 | \$43,604 | | | | | | \$43,604 |
| YALE | 9900276 | 9/2011-6/2012 | \$43,604 | | | | | | \$43,604 |
| YALE NORTH | 3001599 | 9/2011-6/2012 | \$45,612 | | | | | | \$45,612 |
| YALE NORTH | 2020812 | 9/2011-6/2012 | \$43,604 | | | | | | \$43,604 |
| YALE NORTH | 2021639 | 7/2011-6/2012 | \$43,604 | | \$30,000 | \$7,268 | | | \$80,872 |
| YALE SOUTHEAST II | 7103915 | 9/2011-6/2012 | \$47,981 | | | | | | \$47,981 |

28 students (two new placements)

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Contract Renewals
6. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2011
- b) SACC FINANCIAL REPORT FOR JULY 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR JULY 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #TRCHW-081711 – IN-DISTRICT SCHOOL TRANSPORTATION ROUTE (1) (8-17-11)
- b) #TSEBG-081711 – SPECIAL ED TRANSPORTATION ROUTES (2) (8-17-11)
- c) BID FOR TRANSPORTATION – SPECIAL EDUCATION – IN AND OUT OF DISTRICT TWO (2) ROUTES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #BANKE-A – BANKBRIDGE DEVELOPMENT CENTER, SEWELL, NJ – ADDITIONAL AIDE
- b) ROUTE #QBRDG2 – BRIDGE ACADEMY, LAWRENCEVILLE, NJ
- c) ROUTE #QDUR-X – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE AND AIDE
- d) ROUTE #QKATZDF-X KATZENBACH SCHOOL, TRENTON, NJ – SHUTTLE AND AIDE
- e) ROUTE #QKLS-6 – KILMER ELEMENTARY SCHOOL
- f) ROUTE #QOFS-X – ORCHARD FRIENDS SCHOOL, RIVERTON, NJ - SHUTTLE
- g) ROUTE #QRK-2 – KNIGHT ELEMENTARY SCHOOL WITH AIDE
- h) ROUTE #QWW – MC KENNY-VENTO – WILLINGBORO
- i) ROUTE #QYALA – YALE, AUDUBON, N J WITH AIDE
- j) CAMBRIDGE SCHOOL, PENNINGTON, NJ - JOINTURE

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

- a) BID #RMINS-051909 – REPAIR OF MUSICAL INSTRUMENTS
(5-19-09)

ITEM 6. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JULY 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR JULY 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of July 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2011**

It is recommended that the 2010/2011 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

d) FOOD SERVICE OPERATING STATEMENT FOR JULY 2011

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending July, 2011 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|---------------|---------------------|
| Payroll & FICA | \$ | Payroll Date |
| SACC | \$ | thru |
| Grand Total | <u>\$</u> | |

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated, , 2011 in the amount of \$ be approved as submitted.

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

| <u>Contract Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>New Jersey State Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|------------------------|-------------------|---------------------------|--|-----------------------------|
| A65043 | Major Petroleum | Gasoline, Automotive | 10-31-11 | \$100,000 |
| A67097 | Major Petroleum | Fuel Oil #2 (heating) | 10-31-11 | 36,000 |
| A67098 | Majestic Oil Co., | Fuel Oil #2 (heating) | 10-31-11 | 36,000 |
| A67094 | Pedroni Fuel | Fuel Oil #2 (heating) | 10-31-11 | 36,000 |
| A67093 | Riggins Inc. | Fuel Oil #2 (heating) | 10-31-11 | 36,000 |

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #TRCHW-081711 – IN-DISTRICT SCHOOL TRANSPORTATION ROUTE (1)
(8-17-11)

INFORMATION:

Specifications for the procurement of a vendor to provide one (1) line item of in district transportation for public school were advertised and solicited with the following results.

| <u>BIDDER</u> | <u>PER DIEM RATE</u> |
|---------------------------------------|----------------------|
| First Student, Berlin, NJ | \$66.80 |
| Holcomb Bus Service, Inc., New Jersey | 163.25 |
| McGough Bus Co., Sewell, NJ | 120.00 |
| Laurel Enterprises, Southampton, NJ | 199.00 |
| T & L Transportation, Gibbsboro, NJ | 78.00 |

RECOMMENDATION:

It is recommended that prior administrative approval for BID #TRCHW-081711 – IN-DISTRICT SCHOOL TRANSPORTATION ROUTE (1) for public school be ratified as follows based on the lowest responsive and responsible bidder. PO #12-03497

| <u>BIDDER</u> | <u>ROUTE #</u> | <u>PER DIEM RATE</u> | <u>INC/DEC RATE PER MILE</u> | <u>PER ANNUM RATE</u> |
|------------------------------------|---|------------------------------|--------------------------------------|-------------------------------|
| First Student, Inc., Berlin, NJ | SW20 – HS West – home to school/round trip | \$66.80 | \$1.00 | \$12,157.60 |

Account Code: 11 000 270 511 83 0001

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

b) #TSEBG-081711 – SPECIAL ED TRANSPORTATION ROUTES (2) (8-17-11)

INFORMATION:

Specifications for the procurement of a vendor to provide two (2) line items of transportation for special education, out of district were advertised and solicited with the following results.

| <u>BIDDER</u> | <u>LINE ITEMS</u> | <u>BID TOTAL</u> |
|---|-------------------|------------------|
| T & L Transportation, Gibbsboro, NJ | 2 | \$277.50 |
| First Student, Inc., Berlin, NJ | 2 | 450.60 |
| Safety Bus Service, Inc., Pennsauken, NJ | 2 | 504.22 |
| McGough Bus Co., Sewell, NJ | 1 | 258.00 |
| Laurel Enterprises, Southampton, NJ | 2 | 378.00 |
| Hillman's Bus Service, Inc., West Berlin, NJ | 2 | 460.00 |
| Holcomb Bus Service, Inc., Bellmawr, NJ | 2 | 329.95 |
| Student Transportation of America, Williamstown, NJ | 2 | 565.00 |

RECOMMENDATION:

It is recommended that prior administrative approval for BID #TSEBG-081711 – SPECIAL ED TRANSPORTATION ROUTES (2) for two line items of transportation for special education, out of district, be ratified as follows based on the lowest responsive and responsible bidder. PO #'s 12-03498 and 12-03499

| <u>BIDDER</u> | <u>ROUTE #</u> | <u>PER DIEM RATE</u> | <u>INC/DEC RATE PER MILE</u> | <u>PER ANNUM RATE</u> |
|---|---|------------------------------|--------------------------------------|-------------------------------|
| T & L Transportation, Gibbsboro, NJ | GARF – Garfield Park Academy, Willingboro, NJ – home to school/round trip | \$119.00 | .50 | \$21,777.00 |
| T & L Transportation, Gibbsboro, NJ | BRDGA – The Bridge Academy, Lawrenceville, NJ – home to school/round trip | 158.50 | .50 | 28,847.00 |

Account Code: 11 000 270 514 83 0001

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- c) BID FOR TRANSPORTATION – SPECIAL EDUCATION – IN AND OUT OF DISTRICT TWO (2) ROUTES (9-15-11)

INFORMATION TO BE READY FOR ACTION AGENDA. Bid opening September 15, 2011.

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #BANKE-A – BANKBRIDGE DEVELOPMENT CENTER, SEWELL, NJ – ADDITIONAL AIDE

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide an additional aide, BANKE-A, for classified students, under original bid#5127 for Out of District Bankbridge Development Center with T&L Transportation Inc. from 9/6/11-6/30/12, 182 days at \$40.00 per diem totaling \$7,280.00.

RECOMMENDATION:

It is recommended approval be granted to T&L Transportation Inc. to provide an additional aide, BANKE-A, for classified students, under original bid#5127 for Out of District Bankbridge Development Center, from 9/6/11-6/30/12, 182 days at \$40.00 per diem totaling \$7,280.00. P.O# 12-03601

Account Code: 11 000 270 514 83 0001

- b) ROUTE #QBRDG2 – BRIDGE ACADEMY, LAWRENCEVILLE, NJ

INFORMATION:

The Cherry Hill Transportation Department has been requested to transport classified students on quote for Out of District Bridge Academy on route QBRDG2 from 9/1/11-1/19/12, Monday, Tuesday, Thursday and Friday, 9:45am-1:55pm, Wednesdays 9:15am – 12:30pm, 90 days at \$177.00 per diem totaling \$15,930.00. September 1 and 2nd dismissal at 1:15pm.

RECOMMENDATION:

It is recommended approval be granted to Holcomb Bus Service. to transport classified students on quote for Out of District Bridge Academy on route QBRDG2 from 9/1/11-1/19/12, Monday, Tuesday, Thursday and Friday, 9:45am-1:55pm, Wednesdays 9:15am – 12:30pm, 90 days at \$177.00 per diem totaling \$15,930.00. September 1 and 2nd dismissal at 1:15pm. P.O.#12-03600

Account Code: 11 000 270 514 83 0001

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #QDUR-X – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE AND AIDE

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide a shuttle and aide, on quote, on route QDUR-X for classified students for Out of District Durand Academy with T&L Transportation, Inc. from 9/8/11-6/20/12, Mondays pick up at 4:00pm, Tuesdays and Thursdays pick up at 3:30pm, 111 days at \$80.00 per diem and \$25.00 for aide totaling \$11,655.00.

RECOMMENDATION:

It is recommended approval be granted to T&L Transportation Inc. to provide a shuttle and aide, on quote, on route QDUR-X for classified students for Out of District Durand Academy from 9/8/11-6/20/12, Mondays pick up at 4:00pm, Tuesdays and Thursdays pick up at 3:30pm, 111 days at \$80.00 per diem and \$25.00 for aide totaling \$11,655.00. P.O.#12-03599

Account Code: 111 000 270 514 83 0001

- d) ROUTE #QKATZDF-X KATZENBACH SCHOOL, TRENTON, NJ – SHUTTLE AND AIDE

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide a shuttle and aide, on quote on route QKATZDF-X for classified students to Out of District Katzenbach School with Laurel Enterprises, Inc. from 9/1/11-6/30/12, Tuesdays and Wednesdays only at 5:30pm, 74 days at \$150.21 per diem and \$55.00 for aide totaling \$15,185.54.

RECOMMENDATION:

It is recommended approval be granted to Laurel Enterprises, Inc. to provide a shuttle and aide, on quote on QKATZDF-X, for classified students to Out of District Katzenbach School with Laurel Enterprises, Inc. from 9/1/11-6/30/12, Tuesdays and Wednesdays only at 5:30pm, 74 days at \$150.21 per diem and \$55.00 for aide totaling \$15,185.54. P.O.#12-03603

Account Code: 11 000 270 514 83 0001

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) ROUTE #QKLS-6 – KILMER ELEMENTARY SCHOOL

INFORMATION:

The Cherry Hill Transportation Department has been requested to transport classified students on quote with Hillman Bus Service, Inc. to/from In District School, Kilmer on route QKLS-6 from 9/6/11-6/30/12, 182 days at \$96.15 per diem totaling \$17,499.30.

RECOMMENDATION:

It is recommended approval be granted to Hillman Bus Service, Inc. to transport classified students on quote to/from In District School, Kilmer on route QKLS-6 from 9/6/11-6/30/12, 182 days at \$96.15 per diem totaling \$17,499.30. P.O.# 12-03645

Account Code: 11 000 270 514 83 0001

f) ROUTE #QOFS-X – ORCHARD FRIENDS SCHOOL, RIVERTON, NJ - SHUTTLE

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide a shuttle on quote, on route QOFS-X for Out of District Orchard Friends School, for a noon shuttle (12:00pm) from Orchard Friends School to Cherry Hill East with Safety Bus Service Inc. from 9/1/11- 6/30/12, 182 days at \$59.99 per diem totaling \$10,918.18.

RECOMMENDATION:

It is recommended approval be granted to Safety Bus Service Inc. to provide a shuttle on quote, on route QOFS-X for Out of District Orchard Friends School, for a noon shuttle (12:00pm) from Orchard Friends School to Cherry Hill East from 9/1/11- 6/30/12, 182 days at \$59.99 per diem totaling \$10,918.18. P.O.# 12-03596

Account Code: 11 000 270 514 83 0001

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

g) **ROUTE #QRK-2 – KNIGHT ELEMENTARY SCHOOL WITH AIDE**

INFORMATION:

The Cherry Hill Transportation Department has been requested to transport classified students with an aide on quote with Hillman Bus Service, Inc. to/from In District School, Russell Knight on route QRK-2 from 9/6/11-9/30/11, 19 days at \$255.21 per diem and \$55.00 for aide totaling \$5,893.99.

RECOMMENDATION:

It is recommended approval be granted to Hillman Bus Service, Inc. to transport classified students with an aide on quote to/from In District School, Russell Knight on route QRK-2 from 9/6/11-9/30/11, 19 days at \$255.21 per diem and \$55.00 for aide totaling \$5,893.99.

P.O.# 12-03647

Account Code: 11 000 270 514 83 0001

h) **ROUTE #QWW – MC KENNY-VENTO – WILLINGBORO**

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide transportation on quote on route QWW for one Mc Kenny-Vento student residing in Willingboro. Holcomb Bus Service, Inc. will transport the student from Willingboro to High School West and return home from 9/6/11-1/27/12, 90 days at \$177.00 per diem totaling \$15,930.00.

RECOMMENDATION:

It is recommended approval be granted to Holcomb Bus Service, Inc. to provide transportation on quote on route QWW for one Mc Kenny-Vento student residing in Willingboro. Holcomb Bus Service, Inc. will transport the student from Willingboro to High School West and return home from 9/6/11-1/27/12, 90 days at \$177.00 per diem totaling \$15,930.00. P.O.#12-03644

Account Code: 11 000 270 514 83 0001

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- i) ROUTE #QYALA – YALE, AUDUBON, N J WITH AIDE

INFORMATION:

The Cherry Hill Transportation Department has been requested to transport classified students with an aide on quote with Hillman Bus Service, Inc. to/from Out of District School, Yale on route QYALA from 9/12/11-9/30/11, 15 days at \$212.83 per diem and \$50.00 for aide totaling \$3,942.45.

RECOMMENDATION:

It is recommended approval be granted to Hillman Bus Service, Inc. to transport classified students with aide on quote to/from Out of District School, Yale on route QYALA from 9/12/11-9/30/11, 15 days at \$212.83 per diem and \$50.00 for aide totaling \$3,942.45. P.O.# 12-03646

Account Code: 11 000 270 514 83 0001

- j) CAMBRIDGE SCHOOL, PENNINGTON, NJ - JOINTURE

INFORMATION:

The Cherry Hill Transportation Department has a request to provide a Jointure with Voorhees Township to transport one (1) Voorhees student along with our one (1) Cherry Hill student to Cambridge School (Pennington, NJ). Voorhees Township in forming a jointure with our district is utilizing Safety Bus Service, Inc. as the bus contractor, under a contract of \$44,344.30. Voorhees Township will reimburse Cherry Hill School District \$22,172.15 starting January 15, 2012.

RECOMMENDATION:

It is recommended approval be granted Cherry Hill Public Schools to have a jointure with Voorhees Township to transport one (1) Voorhees student along with our one (1) Cherry Hill student to Cambridge. In forming this jointure with Safety Bus Service, Inc., under a contract of \$44,344.30 Voorhees Township will reimburse Cherry Hill School District \$22,172.15, starting January 15, 2012. Original P.O. # 11-01672

Account Code: 11 000 270 514 83 0001

BOARD WORK SESSION

September 13, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

It is recommended that the following contracts be renewed for the 2011/2012 school year in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

a) **BID #RMINS-051909 – REPAIR OF MUSICAL INSTRUMENTS**
(5-19-09)

| <u>VENDOR</u> | <u>AWARD</u> | <u>FIRST RENEWAL 2010/2011</u> | <u>SECOND RENEWAL 2011/2012</u> |
|-----------------------------------|---|--------------------------------|------------------------------------|
| City Music Center, Kenilworth, NJ | | | |
| Fee rates | As below | As below | As below |
| Percentage Increase Annual | | 0% | 0% |
| Percentage Increase-Aggregate | | 0% | 0% |
| | <u>WOODWIND/ BRASSWIND Labor / Hour</u> | <u>STRING Labor / Hour</u> | <u>PERCUSSION Labor / Hour</u> |
| | \$15.00 | \$20.00 | \$15.00 |
| Parts Discount | 25-30% | 30-40% | 30-40% |

Account Code: 11-190-100-420-XX-0001

ITEM 6. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---------------|---------------------------------|----------------------------------|--------------|
| District | Mt. Misery Program 2011-2012 | TD Bank Charitable Foundation | \$5,000.00 |
| | | Cherry Hill Ed. Foundation* | \$2,892.00 |

*Unexpended funds will be returned to Cherry Hill Education Foundation.

BOARD WORK SESSION

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Approval of Job Description

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignation

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------|---|-----------------------|---------------|
| Drew Gardner | CHHS West-Assistant Coach, Football (this position only) | 7/01/11 | Personal |
| Sean Matthews | CHHS East-Assistant Coach, Football (this position only) | 7/01/11 | Personal |
| Eugene Park | Sharp-Teacher-in-Charge (this position only) | 7/01/11 | Personal |
| Paul Cynewski* | CHHS East-Assistant Coach, Football | 7/01/11 | Personal |
| Aziz Atweh | Kilmer/Rosa-Psychologist (\$59,938) | 11/08/11 | Personal |

*Outside district employee

BOARD WORK SESSION

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-----------------------|---|-----------------------|--------------------------|
| Saundra Page | Rosa-Educational Assistant (\$15,459) | 4/01/11 | Disability Retirement |
| William Thompson | District-Operations Supervisor (\$51,781) | 11/01/11 | Retirement |
| James Hannan | Stockton-Educational Assistant (\$10,014) | 9/01/11 | Personal |
| Suzanne O'Reilly | Cooper-Secretary (\$44,800) | 2/01/12 | Retirement |
| Helen Logan | Sharp-Educational Assistant (\$12,820) | 10/01/11 | Retirement |
| Evan Cheresick | Paine-Educational Assistant | 9/01/11 | Declined Position |
| Patricia Nicholson | Sharp-Exceptional Educational Assistant (\$13,238) | 7/01/11 | Personal |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating School/Teacher</u> |
|----------------|---------------------------|-----------------------|---|
| Ryan Staiger | William Patterson | 9/01/11-10/21/11 | Jennifer Ritter/Neil Mullens/CHHS East |
| Ryan Staiger | William Patterson | 10/24/11-12/07/11 | Gail Gersie/Johnson |
| Jessica Snyder | Eastern University | 9/1/11-12/23/11 | Timothy Dempster/Mann |

BOARD WORK SESSION

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Field Placement

RECOMMENDATION:

It is recommended that the persons listed be approved for a field placement in accord with the data presented:

| <u>Name</u> | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating School/Teacher</u> |
|---------------------|---------------------------|-----------------------|-----------------------------------|
| Martin Schoettler | Rowan | 10/31/11-12/07/11 | Timothy Dempster/Mann |
| Breeana Grossi | Rowan | 9/27/11-11/15/11 | Christy Marrella/Rosa |
| Katelyn Micek | Rowan | 9/27/11-11/15/11 | Christy Marrella/Rosa |
| Ailiya Filisky | Rowan | 9/27/11-11/15/11 | Susan Wellens/Rosa |
| Jaclyn Timpanaro | Rowan | 9/27/11-11/15/11 | Susan Wellens/Rosa |
| Brianna Pellecchia | Rowan | 9/27/11-11/15/11 | Jennifer Aristone/Rosa |
| Megan Kilborn | Rowan | 9/27/11-11/15/11 | Jenifer Aristone/Rosa |
| Amber Matalucci | Rowan | 9/27/11-11/15/11 | Christy Marrella/Rosa |
| Alaina Julia | Rowan | 9/27/11-11/15/11 | Carolyn Grossi/Rosa |
| Ryan Lesinski | Rowan | 9/27/11-11/15/11 | Carolyn Gross/Rosa |
| Katherine Short | Rowan | 9/27/11-11/15/11 | Kristen Kitz/Rosa |
| Grace Watson | Rowan | 9/27/11-11/15/11 | Kristen Kitz/Rosa |
| Sarah Dolezar | Rowan | 9/27/11-11/15/11 | Christopher Del Rossi/Rosa |
| Heather Newman | Rowan | 9/27/11-11/15/11 | Christopher Del Rossi/Rosa |
| Lindsay Cooker | Rowan | 9/27/11-11/15/11 | Corrine Camarote/Rosa |
| Brittany Colon | Rowan | 9/27/11-11/15/11 | Corrine Camarote/Rosa |
| Alex Masnaghetti | Rowan | 9/27/11-11/15/11 | Scott Goldthorp/Rosa |
| Sandra Celenze | Rowan | 9/27/11-11/15/11 | Scott Goldthorp/Rosa |
| Nahi Rai | Rowan | 9/27/11-11/15/11 | Carolyn Grossi/Rosa |
| Triana Hernandez | Rowan | 9/27/11-11/15/11 | Celina Espiallat/Rosa |
| Hedi Ayd | Rowan | 9/27/11-11/15/11 | Celina Espiallat/Rosa |
| Stefanie Crawford | Rowan | 9/27/11-11/15/11 | Lillian Halden/Rosa |
| Megan Daly | Rowan | 9/27/11-11/15/11 | Lillian Halden/Rosa |
| Jennifer Eisenstein | Rowan | 9/27/11-11/15/11 | Rachel Israelite/Rosa |
| Abigail Finn | Rowan | 9/27/11-11/15/11 | Rachel Israelite/Rosa |
| Angelina Fortini | Rowan | 9/27/11-11/15/11 | Kimberly Pennock/Rosa |
| Sade White | Rowan | 9/27/11-11/15/11 | Kimberly Pennock/Rosa |
| Delores Richards | Rowan | 9/27/11-11/15/11 | Carmella Tomasetti/Carusi |
| Danielle Corrigan | Rowan | 9/27/11-11/15/11 | Bob Bonnett/Carusi |

BOARD WORK SESSION
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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Field Placement - continued

| <u>Name</u> | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating School/Teacher</u> |
|------------------------|---------------------------|-----------------------|-----------------------------------|
| Doneisha Brown | Rowan | 9/27/11-11/15/11 | Elizabeth Bastnagel/Carusi |
| Byron Grimsley | Rowan | 9/27/11-11/15/11 | Joyce Humpert- Nece/Carusi |
| Trevor Ikrath | Rowan | 9/27/11-11/15/11 | Joyce Humpert- Nece/Carusi |
| Kaitlyn Knoedler | Rowan | 9/27/11-11/15/11 | Opal Minio/Carusi |
| Angela Merola | Rowan | 9/27/11-11/15/11 | Opal Minio/Carusi |
| Amanda Terebey | Rowan | 9/27/11-11/15/11 | Opal Minio/Carusi |
| Bree Allen | Rowan | 9/27/11-11/15/11 | Zachary Semar/Carusi |
| Sami Aneizi | Rowan | 9/27/11-11/15/11 | Zachary Semar/Carusi |
| Kristen Coyne | Rowan | 9/27/11-11/15/11 | Zachary Semar/Carusi |
| Justin McKay | Rowan | 9/27/11-11/15/11 | Marc Pierlott/Carusi |
| Samantha O'Mara | Rowan | 9/27/11-11/15/11 | Marc Pierlott /Carusi |
| Jenna Giovanniello | Rowan | 9/27/11-11/15/11 | Meredith Callan/Carusi |
| John Connelly | Rowan | 9/27/11-11/15/11 | Lindsay Amoroso/Carusi |
| Joshua Dubrow | Rowan | 9/27/11-11/15/11 | Lindsay Amoroso/Carusi |
| Stephanie Greco | Rowan | 9/27/11-11/15/11 | Lindsay Amoroso/Carusi |
| Eric Kiefer | Rowan | 9/27/11-11/15/11 | Paula Antonelli/Carusi |
| Michael Moore | Rowan | 9/27/11-11/15/11 | Paula Antonelli/Carusi |
| Harrison Riskie | Rowan | 9/27/11-11/15/11 | Paula Antonelli/Carusi |
| Alexander Rybyinski | Rowan | 9/27/11-11/15/11 | Allison Dillon/Carusi |
| Gabrielle Terzano | Rowan | 9/27/11-11/15/11 | Allison Dillon/Carusi |
| Cory Wright | Rowan | 9/27/11-11/15/11 | Allison Dillon/Carusi |
| Jadhel Gomez | Rowan | 9/27/11-11/15/11 | Michael Deffner/Carusi |

BOARD WORK SESSION

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Environmental Residency Program

RECOMMENDATION:

It is requested that the following persons, from Carusi Middle School, be approved to participate in the district's Environmental Education Program at Mt. Misery during the weeks from 10/18/11, 10/25/11 and 11/01/11. The overnight rate is \$190.98 per night, per teacher (not to exceed 3 nights) for a cost of \$572.94 per teacher. Monies budgeted from account # 11-130-100-101-66-0101.

Name

Lindsay Amoroso
Nina Anastasia
Paula Antonelli
Tara Bacani
Rosemarie Blumenstein
Robert Bonnet
Ayanna Boxley
Kevin Brake
Martha Brown
Anne Carrel

Name

Jamie Grayson
Inez Korff
Lydia Krupa
Rina Ligas
Opal Minio
Joyce Humpert Nece
Tiffani Nicolais
Karen Onyx
Joyce Pugliese
Susanne Pitzorella

Name

Richard Reidenbaker
Mary Rice
Christie Robertson
Denise Santucci
Zachary Semar
Janice Shima
Alex Tedesco
Theresa Wisnewski
Jacqueline Frockowiak

BOARD WORK SESSION

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Environmental Residency Program

RECOMMENDATION:

It is recommended that the educational assistants from Carusi Middle School, be approved for the Environmental Residency Program at Mt. Misery during weeks of 10/18/11 and 11/01/11 at the rate of \$22.50 per 24 hour period in addition to their regular hourly rates. Additionally, any hours above 40 shall be compensated at 1.5 times the regular hourly rate. Monies budgeted from account #11-190-100-106-66-0101.

Name

Name

Leslie Caporaletti

Eric Stinson

(b) Substitute Secretary

RECOMMENDATION:

It is recommended that the person listed be approved as a substitute secretary in accord with the data presented effective 9/01/11-6/30/12 (unless otherwise noted). Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-40-100-101-98-0101.

Name

Suzanne O'Reilly (effective 3/01/12)

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

Name

Assignment

Effective Date

Heather Frampton

CHHS East-Music

Leave with pay 10/03/11-11/01/11; without pay 11/02/11-1/02/12

Annette Boucher

CHHS East-Spanish

Leave without pay 9/01/11-6/30/12

BOARD WORK SESSION
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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|---------------------|---------------------------------|--|
| Angela Berlehner | CHHS West-Math | Leave with pay 10/17/11-11/11/11; without pay 11/14/11-3/05/12 (revised for dates) |
| Stacie Dykes | Rosa-Science | Leave with pay 10/24/11-12/02/11; without pay 12/05/11-1/27/12 |
| Crystal Atkinson | Knight-Grade 5 | Leave with pay 10/31/11-12/23/11; without pay 1/02/12-3/30/12 |
| Joy Patterson-Gross | Kingston-Special Ed (Inclusion) | Leave with pay 9/01/11-9/06/11; without pay 9/07/11-3/23/12 |

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------|---|--|
| Clarence Gable | Harte/Mann/Woodcrest-Maintenance | Leave with pay 7/28/11-9/23/11 |
| Stacy Sampson | Cooper-Educational Assistant | Leave without pay 9/01/11-6/30/12 |
| Lori Jay | CHHS East-Exceptional Educational Assistant | Leave without pay 9/01/11-9/30/11 |
| Edward Vezza | Barclay-Head Custodian | Leave with pay 7/15/11-11/11/11 |
| Monica Lazzaro | SACC-Teacher | Leave with pay 9/06/11-1/13/12; without pay 10/17/11-1/13/12 |
| Linda Badtorff | Barton-Educational Assistant | Intermittent leave without pay 9/06/11-1/31/12 |
| Patricia Fowler | Malberg-Human Resources Coordinator | Leave with pay 9/12/11-11/01/11 (leave extended) |
| Ann Tirocke | CHHS East-Educational Assistant | Leave with pay 9/06/11-12/08/11 |
| Mary Ann DelRossi | Alternative High School-Educational Assistant | Leave with pay 9/06/11-9/07/11; without pay 9/08/11-11/30/11 |

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|------------------|---|--|-----------------------|--------------------|
| Brenda Callari | Rosa-Educational Assistant (31.25 hr/wk-budget #11-204-100-106-48-0100) | Rosa-Educational Assistant (30 hr/wk-budget #11-204-100-106-48-0100) | 9/01/11-6/30/12 | \$12.81 |
| Dolores Franquiz | District-Teacher II, SACC (7.5 hr/wk-budget #60-990-320-101-58-0101) | District-Teacher II, SACC (12.5 hr/wk-budget #60-990-320-101-58-0101) | 9/01/11-6/30/12 | \$13.12 |
| Kathleen Sharkey | District-Teacher, SACC (2 hrs/day-budget #60-990-320-101-58-0001) | SACC-Substitute Teacher (budget #60-990-320-101-58-0001) | 9/01/11-6/30/12 | \$12.65 |
| Alice Skinner | District-Teacher II, SACC (2/75 hrs/day-budget #60-990-320-101-58-0001) | District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001) | 9/01/11-6/30/12 | \$11.00 |
| Rosalie Briggs | Paine-Teacher/Site Leader, SACC (4.75 hrs/day-budget #60-990-320-101-58-0001) | Paine-Teacher/Site Leader, SACC (5 hrs/day-budget #60-990-320-101-58-0001) | 9/01/11-6/30/12 | \$14.62 |

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –
continued

(a) Reassignment - continued

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|---------------------|--|---|-----------------------|--------------------|
| Joan O'Donnell | District-Substitute Program Aide, SACC (budget #60-990-320-101- 58-0001) | District, Substitute Teacher II, SACC (budget #60-990-320-101- 58-0001) | 9/01/11-6/30/12 | \$11.00 |
| Benjamin Machtinger | District-Substitute Program Aide, II, SACC (budget #60-990-320-106- 58-0001) | District-Substitute Program Aide, SACC (budget #60-990-320-106- 58-0001) | 9/01/11-6/30/12 | \$8.50 |
| Marie Hayes | District-Teacher II, SACC (budget #60-990-320-101- 58-0001) | District-Substitute Teacher II, SACC (budget #60-990-320-101- 58-0001) | 9/01/11-6/30/12 | \$11.00 |

BOARD WORK SESSION

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Teachers with Split Kindergarten

RECOMMENDATION:

It is recommended that the teachers listed, with split kindergartens, be approved for payment at the rate indicated for days actually worked from 9/01/11-6/30/12:

| <u>Name</u> | <u>Assignment</u> | <u>20 Minutes Per</u> <u>Day</u> <u>Sept-June</u> | <u>Rate</u> |
|------------------------|---|---|-------------|
| Ann Marie Cermak | Stockton/Woodcrest- (budget #11-213-100-101- 33-0100/#11-213-100-101- 36-0100) | Monday thru Friday | \$13.51 |
| Maryann Alomar | Barton/Knight- (budget #11-110-101-101-03- 0100/11-110-100-101-21- 0100) | Monday thru Friday | \$19.17 |
| Jacquelyn Mulligan | Stockton/Woodcrest- (budget #11-110-100-101- 33-0100/11-110-100-101- 36-0100) | Monday thru Friday | \$18.64 |
| Valerie Furlong | Cooper /Stockton- (budget #11-213-100-101- 06-0100/11-213-100-101- 33-0100) | Monday thru Friday | \$24.42 |
| Melissa Hale-Patterson | Sharp/Kingston- (budget #11-110-100-101- 30-0100/#11-110-100-101- 18-0100) | Monday thru Friday | \$11.88 |

BOARD WORK SESSION

September 13, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED - continued

(b) After School Detention/Saturday School Supervision

RECOMMENDATION:

It is recommended that the persons listed be approved for After School Detention, at the rate of \$22.46/hour and Saturday School Supervision, at CHHS West at the rate of \$38.48/hour effective 9/01/11-6/30/12. Monies budgeted from account #11-140-100-101-55-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-----------------|----------------|----------------------|
| Joseph Boiler | Andrea Tierney | Shawn Ellis-Williams |
| Michael Rickert | Traun Brodhead | Evelyn Minutolo |
| Karen Howard | Robin Schwartz | Katie Foote |
| Laura Campbell | Trish Sharpley | Jonathan Yanover |
| Frank Tucci | | |

ITEM 9. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

It is recommended that the revised job description listed be approved as presented effective 9/27/11.

- Teacher Coach-Instructional Technology (Revised for title from--Structured Learning Experience Coordinator)

It is further recommended that Waleska Batista-Arias be appointed to the position of district teacher coach, instructional technology (from Structured Learning Experience Coordinator) effective 9/27/11-6/30/12 at the salary of \$82,797 (Masters+30-step 14). Monies budgeted from accounts-80% budgeted to Title IIA-FY12-#20-272-200-101-99-0100 and 20% budgeted to Title I-FY12-#20-232-200-101-99-0100)

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of Second Reading of Policies
2. Abolishment of Procedure
3. Waiver of Procedure F-3: Secondary Field Trips

ITEM 1. APPROVAL OF SECOND READING OF POLICIES

- Draft Policy 5118: Non-Resident
- Draft Policy 5124: Reporting to Parents
- Draft Policy 6142.1: Electronic Communication

RECOMMENDATION:

It is recommended that the policies listed above be approved for second reading and adoption as presented.

ITEM 2. ABOLISHMENT OF PROCEDURE

- Procedure B-10: Harassment, Intimidation and Bullying

RECOMMENDATION:

It is recommended that the procedure be abolished as it has become part of Policy 5131: Harassment, Intimidation and Bullying, approved August 23, 2011.

ITEM 3. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

| School | Trip | Location | Dates | # School Days Missed |
|--------------------|----------------------------------|----------------|--------------|----------------------|
| Beck Middle School | 8 th grade trip to DC | Washington, DC | 5/22-23/2012 | 2 |

BOARD WORK SESSION
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E. STRATEGIC PLANNING

NO ITEMS