

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

September 9, 2014

A Board of Education Work Session and Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on September 9, 2014.

The meeting was called to order by Mrs. Judge at 6:40 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON September 4, 2014.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON September 4, 2014.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON September 4, 2014.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mr. Seth Klukoff
Dr. J. Barry Dickinson	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
	Mrs. Kathy Judge

Student Representatives:

Alexa Chiaro, H.S. West Alternate

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Mr. J. Devereaux, Dr. J. Meloche, Ms. N. Adrian, Mr. D. Bart, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Mrs. Judge led the Pledge of Allegiance.

Board of Education Work Session and Special Action Meeting Minutes  
September 9, 2014

Mrs. Judge read the following notice in accordance with the Open Public Meetings Act at 6:40 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND LITIGATION. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

School Board Elections will be held on Tuesday, November 4, 2014. Two incumbents Mrs. Carol Matlack and Mr. Eric Goodwin will be running. Mrs. Lisa Saidel will join the incumbents in the general election.

Public Discussion:

1. The CHEA president commented and stated his concern on the first reading of policies 3283: Electronic Communications – Certificated Staff and 4283: Electronic Communications – Non-Certificated Staff.

Mrs. Judge called the meeting to order from public discussion for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 16 which follow.

**SPECIAL ACTION AGENDA**  
**September 9, 2014**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**The Superintendent recommends the following:**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2014-2015 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Barbara Kase- Avner, Beck M.S.	Concussion Management, Mullica Hill, NJ	9/16/14	\$149.00 General Funds

Motion Mrs. Matlack Second Mrs. Cohen Vote Ayes - 9 No - 0

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. *Approval of Bill List*
2. *Resolution - TTI*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated September 9, 2014 in the amount of \$2,967,502.39 be approved as submitted.

**ITEM 2. A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENTS WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES**

**WHEREAS**, the Cherry Hill Board of Education requires the services of a Licensed Site Remediation Professional (“LSRP”) for various projects; and

**WHEREAS**, based upon the advice of its Administration, the Board determines that TTI Environmental, Inc. (“TTI”) has been providing various professional environmental services to the Board in a satisfactory and cost effective manner, and

**WHEREAS**, TTI is qualified to provide LSRP services, which constitute professional services within the meaning of the Public School Contracts Law; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5a(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education accepts TTI’s proposal dated September 5, 2014 to provide LSRP/site remediation services for the District at an estimated cost of \$107,977.27, not to exceed a maximum expenditure of \$125,000.00; and be it

**FURTHER RESOLVED**, that the Assistant Superintendent-Business is authorized to execute an acceptance of TTI’s written proposal, which shall serve as the parties’ written contract in this matter; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a(1).

**Resolution #54-9’14**

Motion: Dr. Dickinson Second: Mr. Klukoff Vote: Ayes - 9 No - 0

**EXCEPTIONS:**

**Item #1 Approval of Bill List (NJ American Water Co.)**

Motion: Dr. Dickinson Second: Mr. Klukoff Vote: Ayes - 8 No - 0 - 1\*

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

**Item #1 – Approval of Bill List (Cooper Health Systems)**

Motion: Dr. Dickinson Second: Mr. Klukoff Vote: Ayes - 8 No - 0 - 1\*

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jennifer Nale	Beck-Educational Assistant (\$10,101)	7/01/14	Personal
Jennifer Carey	Harte-Educational Assistant (\$10,265)	7/01/14	Personal
Sanhidah Lowe	Cooper-Educational Assistant (\$14,315)	9/15/14	Personal
Kathryn McCormick	Sharp-Teacher, SACC	8/22/14	Declined Position

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Lindsay Lombardi	Harte .4/Knight .6-Health & P.E. (Replacing R. Valli-budget #11-120-100-101-09/21-0100)	9/01/14-6/30/15	\$48,577* (Bachelors-step 2)
Emily Briggs	Beck-World Language (Replacing C. Griffi-budget #11-130-100-101-40-0100)	9/01/14-6/30/15	\$48,377* (Bachelors-step 1)
Susan Dollarton	CHHS East-Volunteer, Fall/Winter Cheerleading	9/01/14-6/30/15	-----
Meredith Keller	Cooper-Special Education (Reassignment of J. Mihalecsko-budget #11-213-100-101-06-0100)	9/08/14-6/30/15	\$48,377 prorated (Bachelors-step 1)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

\*\*Salary/Step to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

\*\*\*Salary/Column/Step to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(b) Regular - Federal Grant Appointments

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Gregory Battipaglia	Barton-Title I Teacher (100% from Title I funds-budget #20-233-100-101-03-0100)	9/01/14-6/30/15	\$49,560 (Bachelors-step 5)
Edena DiMeola	Kilmer-.5 Title I Teacher (100% from Title I funds-budget #20-233-100-101-15-0100)	9/01/14-6/30/15	\$24,189 (.5 of Bachelors-step 1-also revised for salary)
Melissa Ciavarella	Carusi-Title I, Language Arts (100% from Title I funds-budget #20-233-100-101-45-0100)	9/01/14-6/30/15	\$52,698 (Masters-step 2)
Gretchen Seibert	Carusi-Title I, Language Arts (100% from Title I funds-budget #20-233-100-101-45-0100)	9/01/14-6/30/15	\$71,877 (Masters+30-step 13)
Richard Connor	CHHS West-Title, Math (100% from Title I funds-budget #20-233-100-101-55-0100)	9/01/14-6/30/15	\$52,898 (Masters-step 3)
Margot MacKay	CHHS West-Title, English (100% from Title I funds-budget #20-233-100-101-55-0100)	9/01/14-6/30/15	\$52,498 (Masters-step 1)
Heather Kurzeja	CHHS West-Title, English (100% from Title I funds-budget #20-233-100-101-55-0100)	9/01/14-6/30/15	\$48,377 (Bachelors-step 1)
Lisa Clendaniel	Barclay-Special Education (Reassignment of A. Wiecek-100% funding from IDEA PS--budget #20-253-100-101-99-0100)	9/01/14-6/30/15	\$19,351* (.4 of Bachelors-step 1)

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(c) Student Teaching

**RECOMMENDATION:**

It is recommended that the person listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Megan McSweeney	Rowan	9/02/14-12/17/14	Sara Weber/Harte

(d) Practicum Experience

**RECOMMENDATION:**

It is recommended that the person listed, who is a student at Wilmington University be approved for a practicum effective 9/01/14-10/31/14 in accord with the data presented.

<u>Name</u>	<u>Cooperating Teacher/School</u>
Rodrigo Giraldo	Cheryl Melleby/CHHS West

(e) Clinical Practice Experience

**RECOMMENDATION:**

It is recommended that the persons listed, who are students at Rowan University be approved for a clinical practice experience in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Gavin McCauley	9/02/14-10/24/14	Jonathan Hunt/Carusi
Monica Gonzalez	9/02/14-10/24/14	Dana Tete/CHHS East



**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(f) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend**</u>
Heidi Brunswick	CHHS West-Assistant Coach, Girls Fall Tennis (budget #11-402-100-100-55-0101)	9/01/14-6/30/15	\$2398
Christopher Miller	CHHS West-Co-Advisor, Indoor Marching Band (budget #11-401-100-100-55-0101)	9/01/14-6/30/15	\$2402
Steven Williams*	CHHS West-Assistant Coach, Fall Football (budget #11-402-100-100-55-0101)	9/01/14-6/30/15	\$1940
Joyce Wolfrom Roos*	CHHS West-Co-Advisor, Indoor Marching Band (revised from advisor- budget #11-401-100-100-55-0101)	9/01/14-6/30/15	\$3216
Michael Melograna	CHHS East-Head Coach, Fall Boys Soccer (budget #11-402-100-100-50-0101)	9/01/14-6/30/15	\$6828

\*Outside district employee

\*\*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(g) Summer Training and Collaboration

**RECOMMENDATION:**

It is recommended that payment be made to Andrea Marshall (correction of first name from previously approved agenda) for participation in Science and Communications Impaired Training and curricular revision on or about 8/25/14, 8/26/14 for a total of (5) hours each per day, at the rate of \*\$35.71/hour (not to exceed \$1071.30.) Monies budget from account #11-000-221-110-72-0101.  
\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(h) Nursing Policy

**RECOMMENDATION:**

It is recommended that the persons listed be approved to work on the nursing policy effective 9/01/14-10/31/14 at the rate of \*35.71/hr (not to exceed 3 hours each). Monies budgeted from account #11-000-213-100-71-0103.  
\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

Name

Name

Name

Barbara Kase-Avner

Cheryl Osnayo

Therese DiMedio

## SPECIAL ACTION AGENDA

September 9, 2014

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

#### RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Ashleigh Wallace	Sharp/Stockton-Teacher II, SACC (budget #60-990-320-101-58-0001)	8/25/14-6/30/15	\$11.00
Maria Jemas	District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001)	8/25/14-6/30/15	\$ 8.50
Cheryl McCloud	Woodcrest-Teacher II, SACC	8/25/14-6/30/15	\$11.00
Denise Lieberman	Harte-Educational Assistant (Replacing M. Davis-30 hrs/wk-budget #11-204-100-106-21-0100)	9/01/14-6/30/15	\$9.34
Marc Spivak	Harte-Educational Assistant (Replacing J. Carey-30 hrs/wk-budget #11-209-100-106-09-0100)	9/01/14-6/30/15	\$ 9.34
Ryann Braverman	Harte-Educational Assistant (Replacing J. Carey-32.5 hrs/wk-budget #11-209-100-106-09-0100)	9/01/14-6/30/15	\$ 9.34
Christine Badey	Harte- Educational Assistant (Replacing G. Rubin-32.5 hrs/wk-budget # 11-213-100-106-09-0100)	On or about 9/01/14-6/30/15	\$ 9.34
Amy Weiler	Paine-Educational Assistant (Replacing J. Swartz-30 hrs/wk-budget #11-212-100-106-27-0101)	9/01/14-6/30/15	\$ 9.45
Josephine Sbrocco	Beck-Educational Assistant (Replacing D. Gruber-32.5 hrs/wk-budget #11-213-100-106-40-0100)	9/01/14-6/30/15	\$ 9.34
Ellen Terzini	Beck-Educational Assistant (Reassignment of B. Mosko--32.5 hrs/wk- budget #11-209-100-106-40-0100)	9/01/14-6/30/15	\$13.20

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED** - continued

(b) Class Trip

**RECOMMENDATION:**

It is recommended that Barbara Jackson, educational assistant be approved to accompany a special education student on two class trips effective 3/04/14-3/08/14 and 5/01/14-5/04/14 at the rate of \$22.50/hr per 24 hour period in addition to her regular hourly rate. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate. Monies budgeted from account #11-000-217-10-66-0101.

**ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the person listed be approved for a reassignment for the 2014-15 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Kelly Hands-McKenzie	Beck-Guidance Counselor (budget #11-000-218-104-40-0100)	Carusi-Assistant Principal (Reassignment of D. Chinn-Parker-budget # 11-000-240-103-45-0100)	9/04/14-6/30/15	\$92,222 prorated

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a reassignment for the 2014-15 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Marie Kolbe	Mann/Stockton- Teacher II, SACC (budget #60-990-320-101- 58-0001)	Woodcrest- Teacher II, SACC (budget #60-990-320-101- 58-0001)	8/25/14-6/30/15	\$12.13
Anna Marie Marino	Barton-Teacher, SACC (budget #60-990-320-101- 58-0001)	District- Substitute Teacher, SACC (budget #60-990- 320-101-58-0001)	8/25/14-6/30/15	\$12.65
Constance Wilson	Harte-Teacher, SACC (budget #60-990-320-101- 58-0001)	Harte-Teacher II, SACC (budget #60-990-320-101- 58-0001)	8/25/14-6/30/15	\$14.41
Jasmine Ford	Woodcrest- Teacher II, SACC (budget #60-990-320-101- 58-0001)	District- Substitute Teacher II, SACC (budget #60-990-320-101- 58-0001)	8/25/14-6/30/15	\$11.00
Akenda Steward	Woodcrest- Program Aide, SACC (budget #60-990-320-101- 58-0001)	District- Substitute Program Aide, SACC (budget #60-990-320-101- 58-0001)	8/25/14-6/30/15	\$ 8.50

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER MOTIONS**

(a) Affiliation Agreements

**WHEREAS**, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

**WHEREAS**, parties desire to continue that arrangement for the 2014-15 school year;

**NOW, THEREFORE, BE IT RESOLVED** that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Our Lady of Lourdes School of Nursing

(b) Approval of Sidebar Agreement

**RECOMMENDATION:**

It is recommended that the sidebar agreement between Martin Sharofsky, President CHEA and the Cherry Hill Board of Education be approved effective 7/01/14-6/30/15.

(c) Substitute Teachers/Educational Assistants

**RECOMMENDATION:**

It is recommended that the substitute teachers/educational assistants in the report on file from Source4 Teachers dated 9/03/14, which is on file in the office of Human Resources be approved as presented.

Motion Mrs. Horiates Second Mrs. Cohen Vote Ayes - 9 No - 0

**SPECIAL ACTION AGENDA**

**September 9, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Waiver of Policy 3541: Student Transportation and Procedure T-16: Transportation – Day Care Providers:

**ITEM 1. WAIVER OF POLICY AND PROCEDURE**

Resolved, that the Cherry Hill Board of Education waive the applicable provisions of Board Policy 3541: Student Transportation and Procedure T-16; Transportation – Day Care Providers in order to permit the transportation of Kindergarten student number # 3015628 from the school of attendance to the student's after-school-care facility, on the following conditions:

1. The facility is more than one mile from the school;
2. The facility is currently on an established bus transportation route, and any subsequent revision to the route which results in the route no longer passing the facility will void this waiver;
3. A seat remains available on the bus for the student (i.e., the bus remains at or below capacity and the seat is not required for a student residing one mile or more from the school).

**Resolution #55-9-14**

Motion Mr. Goodwin Second Mrs. Cohen Vote Ayes - 9 No - 0

## **SPECIAL ACTION AGENDA**

**September 9, 2014**

### **E. STRATEGIC PLANNING COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**



Board of Education Work Session and Special Action Meeting Minutes  
September 9, 2014

Mrs. Judge called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for September 23, 2014 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Second Public Discussion:

The CHEA president commended administration and the facilities department for making the buildings ready for when the teachers return. He also thanked the administration staff for the new teacher orientation.

Mrs. Horiates made and Mr. Klukoff seconded a motion to adjourn at 7:48 P.M.

Respectfully submitted,

James Devereaux  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** September 4, 2014

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:40 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**  
**September 9, 2014 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Sherrie Cohen, Eric Goodwin, Seth Klukoff

### Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Steve Robbins, Kathy Judge

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson, Steve Robbins

### Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

**BOARD WORK SESSION**  
**September 9, 2014**

**PRESENTATIONS**

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**  
**September 9, 2014**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval Out of District Student Placements
2. Approval of Mt. Misery Mileage

**ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2014-15 school year during the September 2014 cycle. There are 69 submissions.

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>RSY Tuition</b>	<b>RSY Aide</b>	<b>ESY Tuition</b>	<b>ESY Aide</b>	<b>Extra</b>	<b>Total</b>
Bridge Academy	3002320	9/4/14-6/30/15	\$ 39,800					\$ 39,800
Bridge Academy	3002321	9/4/14-6/30/15	\$ 39,800					\$ 39,800
Burlington Co. SSD	2030646	7/3/14-7/31/14				\$ 3,060		\$ 3,060
Burlington Co. SSD	7104129	7/3/14-7/31/14				\$ 3,060		\$ 3,060
Burlington Co. SSD	3002401	7/3/14-7/31/14				\$ 3,060		\$ 3,060
CCC Garden State Pathways	7104032	9/3/14-6/30/15	\$ 2,354					\$ 2,354
Children's Ctr of Monmouth Co	7103871	7/1/14-6/30/15	\$ 50,570	\$ 28,800	\$ 10,676	\$ 6,080		\$ 96,126
Crescent Hill	3010640	7/1/14-6/30/15	\$ 51,563		\$ 8,594			\$ 60,157
Crescent Hill	2011873	7/1/14-6/30/15	\$ 51,563		\$ 8,594			\$ 60,157
Durand Academy	3001641	9/5/14-6/30/15	\$ 54,621	\$ 33,300			\$ 36,000	\$ 123,921
Durand Academy	2021641	7/7/14-6/30/15	\$ 54,621	\$ 33,300	\$ 10,621	\$ 6,475	\$ 40,050	\$ 145,067
Durand Academy	3000704	7/7/14-6/30/15	\$ 54,621		\$ 10,621			\$ 65,242
Durand Academy	3000791	7/7/14-6/30/15	\$ 54,621	\$ 33,300	\$ 10,621	\$ 6,475	\$ 10,250	\$ 115,267
Garfield Park Academy	3014812	7/7/14-6/30/15	\$ 49,500		\$ 5,500			\$ 55,000
Garfield Park Academy	3015350	9/3/14-6/30/15	\$ 49,500					\$ 49,500
Gloucester Co SSSD	3007797	7/7/14-8/7/14				\$ 3,900	\$ 3,180	\$ 7,080
Gloucester Co SSSD	3003851	7/7/14-8/7/14				\$ 3,900	\$ 3,180	\$ 7,080
Gloucester Co SSSD	7103884	7/7/14-8/7/14				\$ 3,900	\$ 3,180	\$ 7,080
Gloucester Co SSSD	2021634	7/7/14-8/7/14				\$ 3,900	\$ 3,180	\$ 7,080
Gloucester Co SSSD	7103839	7/7/14-8/7/14				\$ 3,900		\$ 3,900
Gloucester Co SSSD	3006105	7/7/14-8/7/14				\$ 3,900		\$ 3,900
Gloucester Co SSSD	2010831	7/7/14-8/7/14				\$ 3,900		\$ 3,900
Gloucester Co SSSD	3010659	7/7/14-8/7/14				\$ 3,900		\$ 3,900
Hollydell School	3001507	7/1/14-6/30/15	\$ 53,135			\$ 11,070		\$ 64,205
Hollydell School	3003437	7/1/14-6/30/15	\$ 66,419			\$ 14,022		\$ 80,441

**BOARD WORK SESSION****September 9, 2014****A. CURRICULUM & INSTRUCTION****ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS-  
CONTINUED**

Hollydell School	2021423	7/1/14-6/30/15	\$ 53,135		\$ 31,005	\$ 11,070	\$ 6,660	\$ 101,870
Hollydell School	3003437	7/1/14-6/30/15	\$ 66,419			\$ 14,022		\$ 80,441
Kingsway Learning	2020375	9/8/14-6/30/15	\$ 38,877					\$ 38,877
Kingsway Learning	3004865	7/2/14-6/30/15	\$ 50,694			\$ 8,449		\$ 59,143
Kingsway Learning	7103826	7/7/14-6/30/15	\$ 38,877			\$ 6,480		\$ 45,357
Kingsway Learning	3011802	7/2/14-6/30/15	\$ 50,694			\$ 8,449		\$ 59,143
Kingsway Learning	9900740	7/7/14-6/30/15	\$ 38,877			\$ 6,480		\$ 45,357
Kingsway Learning	2021617	7/7/14-6/30/15	\$ 50,694			\$ 8,449		\$ 59,143
Larc	3012956	9/4/14-6/30/15	\$ 41,809					\$ 41,809
Larc	2011691	7/8/14-6/30/15	\$ 41,809			\$ 6,969		\$ 48,778
Larc	7103907	7/8/14-6/30/15	\$ 41,809	\$ 23,400	\$ 6,969	\$ 3,900		\$ 76,078
Larc	3002263	7/8/14-6/30/15	\$ 41,809			\$ 6,969		\$ 48,778
Larc	3015299	7/8/14-6/30/15	\$ 41,809			\$ 6,969		\$ 48,778
Larc	3013692	7/8/14-6/30/15	\$ 41,809			\$ 6,969		\$ 48,778
Larc	7103918	7/8/14-6/30/15	\$ 41,809			\$ 6,969		\$ 48,778
Mill Creek School	2010369	9/2/14-6/30/15	\$ 43,020					\$ 43,020
Newgrange School	2031308	9/4/14-6/30/15	\$ 53,112					\$ 53,112
Newgrange School	7103970	9/4/14-6/30/15	\$ 53,112					\$ 53,112
YALE	2031594	7/7/14-6/30/15	\$ 45,555			\$ 7,593		\$ 53,148
YALE	3015870	9/8/14-6/30/15	\$ 45,555					\$ 45,555
YALE	3005624	9/8/14-6/30/15	\$ 45,555					\$ 45,555
YALE	2020657	9/8/14-6/30/15	\$ 45,555					\$ 45,555
YALE	3014287	7/7/14-6/30/15	\$ 45,555			\$ 7,593		\$ 53,148
YALE	3001049	9/8/14-6/30/15	\$ 45,555					\$ 45,555
YALE	7103854	9/8/14-6/30/15	\$ 45,555					\$ 45,555
YALE	3002211	7/7/14-6/30/15	\$ 45,555			\$ 7,593		\$ 53,148
YALE	3009943	7/7/14-6/30/15	\$ 45,555			\$ 7,593		\$ 53,148
YALE	2020640	7/7/14-6/30/15	\$ 45,555			\$ 7,593		\$ 53,148
YALE	2011872	7/7/14-6/30/15	\$ 45,555			\$ 7,593		\$ 53,148
YALE	3002316	7/7/14-6/30/15	\$ 45,555	\$ 32,143	\$ 7,593	\$ 5,358		\$ 90,649
YALE	3002317	7/7/14-6/30/15	\$ 45,555	\$ 32,143	\$ 7,593	\$ 5,358		\$ 90,649
YALE	3003348	7/7/14-6/30/15	\$ 45,555			\$ 7,593		\$ 53,148
YALE	7104047	9/8/14-6/30/15	\$ 45,555					\$ 45,555
YALE	2031567	9/8/14-6/30/15	\$ 45,555					\$ 45,555
YALE - Atlantic	3011498	7/7/14-6/30/15	\$ 55,446	\$ 32,143	\$ 9,241	\$ 5,358		\$ 102,188
YALE SOUTHEAST	3010806	7/7/14-6/30/15	\$ 59,262			\$ 9,877		\$ 69,139
YALE SOUTHEAST	3014295	7/7/14-6/30/15	\$ 59,262			\$ 9,877		\$ 69,139
YALE SOUTHEAST	3000695	7/7/14-6/30/15	\$ 59,262					\$ 59,262
YALE SOUTHEAST	3004464	7/7/14-6/30/15	\$ 59,262	\$ 32,143	\$ 9,877	\$ 5,358		\$ 106,640
YALE SOUTHEAST	3008572	7/7/14-6/30/15	\$ 59,262			\$ 9,877		\$ 69,139
YALE SOUTHEAST	3003114	7/7/14-6/30/15	\$ 59,262	\$ 32,143	\$ 9,877	\$ 5,358		\$ 106,640
YALE SOUTHEAST II	3006705	7/7/14-6/30/15	\$ 52,083			\$ 8,681		\$ 60,764
YALE SOUTHEAST II	2011807	7/7/14-6/30/15	\$ 52,083			\$ 8,681		\$ 60,764
YALE SOUTHEAST II	7103915	7/7/14-6/30/15	\$ 52,083	\$ 32,143	\$ 8,681	\$ 5,358		\$ 98,265

## **BOARD WORK SESSION**

**September 9, 2014**

### **A. CURRICULUM & INSTRUCTION**

#### **ITEM 2. APPROVAL OF MT. MISERY MILEAGE**

It is requested that the following Carusi staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of October 21 through October 24, 2014, October 28 through October 31, 2014 and November 11 through November 14, 2014. The cost is \$.31 per mile for a round trip of 57.7 miles @ a cost of \$17.60 per trip. The cost is budgeted to account # 11-190-100-580-66-2000.

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>First Name</u></b>
Acquesta	Benjamin	Onyx	Karen
Alvarez	Luke	Owens	Kevin
Antonelli	Paula	Pitzorella	Sue
Barclay	Parry	Robertson	Christine
Blumenstein	Rosie	Santucci	Denise
Bonnet	Bob	Schoen	Lisa
Bower	Katie	Semar	Zack
Brake	Kevin	Shima	Jan
Brown	Martha	Squazzo	Nicole
Browne	Joanna	Tedesco	Alex
Ciemiengo	Lindsay	Wolozen	Kim
Davidson	Joe	Cafagna	John - Principal
Foote	Katie	McKenzie	Kelly – Assistant Principal
Hare	Josh	Miles	Christine – Assistant Principal
James	Justin	Caporaletti	Leslie – Educational Assistant
Korff	Inez	McCargo	Carla – Educational Assistant
Krupa	Lydia	Reifsnyder	Joann – Educational Assistant
Ligas	Rina	Schaefer	Doris – Educational Assistant
Meder	Alex	Deitelbaum	John - Program Coordinator
Nece	Joyce		

## **BOARD WORK SESSION**

**September 9, 2014**

### **B. BUSINESS AND FACILITIES**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution of the Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey, Confirming a Resolution Adopted on May 28, 2013 in Connection with the Sale and Issuance of Not to Exceed \$16,150,000 Aggregate Principal Amount of Refunding School Bonds
6. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 17, 2015
7. Approval of License Agreement for the Liacouras Center – Graduation H.S. West, June 17, 201
8. Acceptance of Donations

### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2014
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2014
- c) FOOD SERVICE OPERATING STATEMENT FOR JULY 2014
- d) SACC FINANCIAL REPORT FOR JULY 2014
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #GCRMM-082914 – GENERAL CONSTRUCTION REPAIRS AND MINOR MODIFICATIONS (8-29-14)
- b) #WGRMM-091614 – WINDOW GLAZING, REPAIR AND MINOR MODIFICATIONS (9-16-14)

**BOARD WORK SESSION**

**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #CHV-48A – A. RUSSELL KNIGHT / ADDED AIDE
- b) ROUTE #BCV-13W – BARCLAY EARLY CHILDHOOD CENTER – WHEEL CHAIR VAN

**ITEM 5. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY, CONFIRMING A RESOLUTION ADOPTED ON MAY 28, 2013 IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$16,150,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS**

**ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION – H.S. EAST, JUNE 17, 2015.**

**ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION – H.S. WEST, JUNE 17, 2015.**

**ITEM 8. ACCEPTANCE OF DONATIONS**



**BOARD WORK SESSION**  
**September 9, 2014**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2014**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2014**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JULY 2014**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending July 2014 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JULY 2014**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of July 2014 be accepted as submitted.

**BOARD WORK SESSION**  
**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated \_\_\_\_\_, 2014 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**  
**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2014/2015 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
70256	Dell Marketing, LP	WSCA Computer Contract	12-31-14	\$2,000,000
74880	EB Fence, LLC	Fence, chain link (install & replace)	12-31-14	50,000
51145	Xerox Corporation	GSA/FSS Reprographics schedule use	3-31-15	250,000

**BOARD WORK SESSION**

**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded Bid #A-49/2014 through the Camden County Cooperative Pricing System, said bid expires February 28, 2015.

**COPY, COMPUTER PAPER AND ENVELOPES – BID #A-49/2014**

Office Basics, Boothwyn, PA  
W. B. Mason

Paper Mart

**BOARD WORK SESSION**

**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #GCRMM-081914 – GENERAL CONSTRUCTION REPAIRS AND MINOR MODIFICATIONS (8-19-14)

**INFORMATION:**

Specifications for the procurement of a primary and secondary vendor to provide General Construction Repairs and Minor Modifications on an as needed basis, for a two year award period, were advertised and solicited with the following results.

<u>BIDDER</u>	Coastal Land Contractors, <u>Pittsgrove, NJ</u>	J. H. Williams Enterprises, Inc. <u>Moorestown, NJ</u>
	Standard Billing <u>Rate/HR</u>	Standard Billing <u>Rate/HR</u>
Management	\$75.00	\$100.00
Administration	75.00	50.00
Apprentice (All trades)	75.00	60.00
Laborer	85.00	85.00
Average Hourly Rate	77.50	73.75

**RECOMMENDATION:**

It is recommended that a primary and secondary vendor for BID #GCRMM-081914 – GENERAL CONSTRUCTION REPAIRS AND MINOR MODIFICATIONS be awarded as follows based on the lowest responsive and responsible bidders, on an as needed basis, for a two year award period.

<u>BIDDER</u>	<u>Primary</u> J. H. Williams Enterprises, Inc. <u>Moorestown, NJ</u>	<u>Secondary</u> Coastal Land Contractors, <u>Pittsgrove, NJ</u>
	Standard Billing <u>Rate/HR</u>	Standard Billing <u>Rate/HR</u>
Management	\$100.00	\$75.00
Administration	50.00	75.00
Apprentice (All trades)	60.00	75.00
Laborer	85.00	85.00
*Average Hourly Rate	73.75	77.50

\*Award is based on Average Hourly Rate.

Account Code: 11 000 261 420 XX 0001

**BOARD WORK SESSION**

**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- b) #WGRMM-091614 – WINDOW GLAZING, REPAIR AND MINOR MODIFICATIONS (9-16-14)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens September 16, 2014.

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #CHV-48A – A. RUSSELL KNIGHT / ADDED AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport a classified student with an aide as listed below.

Route: CHV-48A / Added Aide  
School: A. Russell Knight Elementary  
Company: Hillman's Bus Service, Inc.  
Original Route: CHV-48  
Original Bid: #5047  
Date(s): 9/3/14 thru 6/17/15  
Cost per diem: \$48.00  
Total # of days: (182) One Hundred Eighty Two  
Total Cost: \$8,736.00

PO #15-03069  
Account Code: 11-000-270-514-83-0001

- b) ROUTE #BCV-13W – BARCLAY EARLY CHILDHOOD CENTER – WHEEL CHAIR VAN

**RECOMMENDATION:**

It is recommended that prior administrative approval be granted for Hillman's Bus Service, Inc. to transport one (1) classified student on a wheel chair van as listed below.

Route: BCV-13W/ Wheel chair van  
School: Barclay Early Childhood Center  
Company: Hillman's Bus Service, Inc.  
Original Route: BCV-13  
Original Bid: #4696  
Date(s): 9/5/14 thru 6/17/15  
Cost per diem: \$55.00  
Total # of days: (180) One Hundred Eighty  
Total Cost: \$9,900.00

PO# 15-03071  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY, CONFIRMING A RESOLUTION ADOPTED ON MAY 28, 2013 IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$16,150,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS**

**WHEREAS**, on January 20, 2005, the Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$35,245,000 aggregate principal amount of tax-exempt School Bonds dated January 20, 2005 (the “2005 Refunding School Bonds”); and

**WHEREAS**, the Board determined that the interest rate environment enabled it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the “Refunding School Bonds”) to refund all or a portion of the \$14,565,000 aggregate principal amount of the outstanding 2005 Refunding School Bonds maturing on February 15 in the years 2016 through 2019, inclusive (the “Refunded Bonds”); and

**WHEREAS**, the Board introduced a refunding school bond ordinance (the “Refunding Bond Ordinance”) on first reading by resolution of the Board on May 14, 2013, and

**WHEREAS**, on May 28, 2013, the Board held a public hearing on the Refunding Bond Ordinance and, by resolution (the “Resolutions”), finally adopted the Refunding Bond Ordinance and authorized the sale and issuance of the Refunding Bonds; and

**WHEREAS**, after such action on May 28, 2013, market conditions did not permit the refunding to move forward with the requisite amount of debt service savings; and

**WHEREAS**, the current interest rate environment has improved and the Board seeks to undertake the refunding with the requisite amount of debt service savings; and

**WHEREAS**, due to the passage of time since the adoption of the Resolution, the Board seeks to confirm the Resolution and determines to proceed with the issuance of the Refunding Bonds in the manner and on the terms set forth in the Resolution.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:**

**SECTION 1.** The resolution adopted by the Board on May 28, 2013 is hereby confirmed and such Resolution shall remain in full force and effect.

**SECTION 2.** This resolution shall take effect immediately.

**BOARD WORK SESSION**

**September 9, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION – H.S. EAST, JUNE 17, 2015.**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Wednesday, June 17, 2015 at 11:00 a.m. .in the amount of \$17,750.00 for Rental, Parking and other Fees. PO #15-00294.

Account Code: 11 000 240 590 50 0001

**ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 17, 2015**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Wednesday, June 17, 2015 at 4:00 p.m.in the amount of \$17,750.00 for Rental, Parking and other Fees. PO #15-02379.

Account Code: 11 000 240 590 55 0001

**ITEM 8. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Woodcrest, Harte and Sharp Elementary	Funds to purchase equipment to support 10 & under Tennis Curricula with the PE program	United States Tennis Assn, Middle States, Inc.	\$1,250



## **BOARD WORK SESSION**

**September 9, 2014**

### **C. HUMAN RESOURCES/NEGOTIATIONS**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Approval of Revised Job Descriptions

### **ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

#### **(a) Resignations**

#### **RECOMMENDATION:**

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Danny Patterson	Mann-Program Aide, SACC	8/27/14	Personal

**BOARD WORK SESSION**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Mentors

**RECOMMENDATION:**

It is recommended that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Carole Roskoph	Margot Mackay	CHHS West	9/01/14-2/01/15	\$1000 prorated

(b) Substitute Teachers

**RECOMMENDATION:**

It is recommended that that the person listed be approved as a substitute teacher for the 2014-15 school year effective 9/02/14-6/30/15. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Amy Weiler (district-educational assistant)

(c) Environmental Education Residency Program

**RECOMMENDATION:**

It is recommended that the persons listed from Carusi Middle School be approved to participate in the district's Environmental Education Residency Program at Mt. Misery during the weeks of 10/21/14-10/24/14, 10/28/14-10/31/14, 11/11/14-11/14/14 at the overnight rate of \$190.98 per night, per teacher (not to exceed 6 nights) for a cost of \$1145.88 per teacher. Total cost not to exceed \$36,648.96. Monies budgeted from account #11-130-100-101-66-2000.

Name

Benjamin Acquesta  
Parry Barclay  
Katie Bower  
Joanna Browne  
Katie Foote  
Inez Korff  
Alex Meder  
Kevin Owens

Name

Luke Alvarez  
Rosie Blumenstein  
Kevin Brake  
Lindsay Ciemiengo  
Josh Hare  
Lydia Krupa  
Joyce Nece  
Susanne Pitzorella

Name

Paula Antonelli  
Robert Bonnet  
Martha Brown  
Joseph Davidson  
Justin James  
Rina Ligas  
Karen Onyx  
Christine Robertson

**BOARD WORK SESSION**  
**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(c) Environmental Education Residency Program - continued

<u>Name</u>	<u>Name</u>	<u>Name</u>
Denise Santucci	Lisa Schoen	Zachary Semar
Janice Shima	Nicole Squazzo	Alex Tedesco
Kimberly Wolozen		

(d) Title IIA –Math ELA Study Group Assessment/Training

**RECOMMENDATION**

It is recommended that the persons listed be approved for participation in the Title IIA ELA Study Group Assessment Training/Planning on or about 9/30/14 for six hours each at the rate of \$35.71/hr. (not to exceed \$2142.60). Monies budgeted from account #20-275-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Thomas DiPatri	Chiarina Dorety	Susan Fox
Heather Esposito	Megan Langman	Alison McCartney
Kristen McGrath	Carolyn Messias	Allison Spence
Samantha Vanaman		

(e) Title IIA –Humanities ELA Study Group Assessment/Training

**RECOMMENDATION**

It is recommended that the persons listed be approved for participation in the Title IIA ELA Study Group Assessment Training/Planning on or about 9/30/14 for six hours each at the rate of \$35.71/hr. (not to exceed \$2142.60). Monies budgeted from account #20-275-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Christopher Bova	Charles Davis	Derek Field
Alison McCartney	Susan McKee	Megan Mikulski
Michael Rickert	Nancy Schmarak	Eunice Eunmo Sung
Jennifer Woolston		

**BOARD WORK SESSION**

**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(a) Environmental Education Residency Program

**RECOMMENDATION:**

It is recommended that the persons listed from Carusi Middle School be approved to participate in the district's Environmental Education Residency Program at Mt. Misery during the weeks of 10/21/14-10/24/14, 10/28/14-10/31/14, 11/11/14-11/14/14 at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate. Monies budgeted from account #11-190-100-106-66-2000.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Leslie Caporaletti Doris Schaefer	Carla McCargo	Joann Reifsnyder

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Leslie Wallace	CHHS West-Math (revised for school)	Leave with pay 9/02/14-1/01/15
Susan Miller	Johnson-Grade 5	Leave with pay 9/02/14-11/11/14; without pay 11/12/14-1/02/15
Tanya Myers	Barclay-Special Education	Leave with pay 11/03/14-12/04/14; without pay 12/05/14-5/01/15
Jessica Semar	CHHS West-English	Leave with pay 9/02/14-9/25/14; without pay 9/26/14-12/17/14
Marguerite Smaldore	CHHS East-English	Leave with pay 9/02/14-1/01/15
Wanda Cousins	Stockton-Special Education	Leave with pay 9/02/14-9/18/14; without pay 9/18/14-until a determination is made regarding a return to work date (revised for dates)

**BOARD WORK SESSION**  
**September 9, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Constance Wilson	Harte-Teacher, SACC	Leave without pay 4/08/14-6/30/14
Joseph Vennell	CHHS East-Cleaner	Leave with pay 7/07/14-7/25/14; without pay 7/28/14-9/30/14 (leave extended)
Annalee Earley	Mann-Cleaner	Leave without pay 8/21/14-10/29/14 (revised for dates)
Timika Smalls	Kilmer-Educational Assistant	Leave without pay 3/31/14-6/30/14 (revised for dates)

**ITEM 6. APPROVAL OF REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

It is recommended that the revised job descriptions listed be approved as presented effective 9/24/14.

- Assistant Director of Technology (revised from District Technology Manager)
- Coordinator, School Age Child Care

**BOARD WORK SESSION**

**September 9, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. NJQSAC Statement of Assurances Resolution
2. First Reading of Policies
3. Second Reading of Policies
4. Resolution for Recognition of Week of Respect
5. Resolution for Recognition of School Violence Awareness Week

**ITEM 1. NJQSAC STATEMENT OF ASSURANCE RESOLUTION**

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance (NJQSAC) for 2014-2015 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance.

**ITEM 2. FIRST READING OF POLICIES**

- Draft 3283: Electronic Communications – Certificated Staff
- Draft 4283: Electronic Communications – Non-Certificated Staff

**RECOMMENDATION:**

It is recommended that the policies be approved for first reading as presented.

**BOARD WORK SESSION**

**September 9, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. SECOND READING OF POLICIES**

- Draft Policy 5117: School Attendance Areas

**RECOMMENDATION:**

It is recommended that the policy be approved for second reading and adoption as presented.

**ITEM 4. RESOLUTION FOR RECOGNITION OF WEEK OF RESPECT**

**RECOMMENDATION:**

WHEREAS, Public Law 2010, Chapter 122 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 6, 2014 as “Week of Respect” and

WHEREAS, For the 2014-2015 school year, all public school districts and approved charter schools are required to designate the first full week in October as “Week of Respect” and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel to recognize the importance of character education; and to provide appropriate instruction focusing on preventing harassment, intimidation or bullying; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 6, 2014 as “Week of Respect” and directs the Superintendent to have all schools participate in activities appropriately designed to promote character education in our schools.

**BOARD WORK SESSION**

**September 9, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 5. RESOLUTION FOR RECOGNITION OF SCHOOL VIOLENCE  
AWARENESS WEEK**

**RECOMMENDATION:**

WHEREAS, Public Law 2001, Chapter 298 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 20, 2014 as “School Violence Awareness Week” and

WHEREAS, For the 2014-2015 school year, all public school districts and approved charter schools are required to designate the third week in October as School Violence Awareness Week; and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel and law enforcement personnel to discuss methods for keeping our schools safe from violence; to create school safety plans; and to recognize those students in need of help; and

WHEREAS, The Cherry Hill Public School district encourages the participation of law enforcement personnel in discussion of methods designed to keep our schools safe from violence and welcomes their participation in safety education for our children; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 20, 2014 as “Annual School Violence Awareness Week” and directs the Superintendent to have all schools participate in activities appropriately designed to prevent violence in our schools.



**BOARD WORK SESSION**

**September 9, 2014**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**