

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

February 8, 2011

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on February 8, 2011.

The meeting was called to order by Mr. Klukoff at 6:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON February 3, 2011.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON February 3, 2011.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON February 3, 2011.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
Mrs. Kathy Judge	Mr. Seth Klukoff

Mr. Wayne Tarken arrived at 6:10 P.M.

Student Representatives:

Jonathan Silverstone, H. S. East
Samantha Farkas, H. S. West

Also in attendance were: Dr. D. Campbell, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Dr. M. Reusche, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Mr. P. Todd and Mr. J. Riordan.

Mr. Klukoff led the Pledge of Allegiance.

Board of Education Work Session and/or Special Meeting Minutes
February 8, 2011

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at 6:00 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO A STUDENT MATTER AND A LEGAL MATTER. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Cohen made and Mr. Goodwin seconded a motion to adjourn to Executive Session for matters pertaining to a student matter and a legal matter.

Mr. Klukoff called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:05 P.M.

Public Discussion:

1. A speaker commented on the budget.
2. A speaker commented on the substitute list and AESOP.

Mr. Klukoff called the meeting to order from public discussion for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 7 which follow.

SPECIAL ACTION AGENDA

February 8, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE ITRESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Thomas Houck Bldg. & Grounds	Athletic Field-Construction & Maintenance, New Brunswick, NJ	2/15-17, 2011	\$647.30 Registration/Mileage General Fund
B	Thomas Faz io Bldg. & Grounds	Athletic Field-Construction & Maintenance, New Brunswick, NJ	2/15-17, 2011	\$647.30 Registration/Mileage General Fund
C	Tom Carter Central	Athletic Field-Construction & Maintenance, New Brunswick, NJ	2/15-17, 2011	\$647.30 Registration/Mileage General Fund
D	Larry Dougherty Bldg. & Grounds	Athletic Field-Construction & Maintenance, New Brunswick, NJ	2/15-17, 2011	\$647.30 Registration/Mileage General Fund

Motion: Mr. Goodwin Second: Mrs. Cohen Vote: Ayes - 9 No - 0

SPECIAL ACTION AGENDA

February 8, 2011

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

1. Approval of Bill List

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated, February 8, 2011 in the amount of \$1,431,510.53 be approved as submitted.

Motion: Mr. Robbins Second: Mrs. Horiates Vote: Ayes - 9 No - 0

EXCEPTIONS:

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Mr. Robbins Second: Mrs. Horiates Vote: Ayes - 8 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (Youth Consultation Services)

Motion: Mr. Robbins Second: Mrs. Horiates Vote: Ayes - 8 No - 0 - 1*

*Mr. Roth abstained due to a conflict of interest with Youth Consultation Services.

SPECIAL ACTION AGENDA

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Assignment/Salary Change—Non-Certificated

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the person listed be appointed to the position indicated for the 2010-11 school year and in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Gina Pagliaro	Beck-Health & P. E. (Long term substitute for J. Malko-budget #11-130-100-101-40-0100)	2/09/11-3/01/11 (contract extended)	\$52,953 prorated (Masters-step 7)
Cheryl Tumolo	Harte-Grade 2 (Long term substitute for R. O’Neil on leave of absence-budget #11-120-100-101-09-0100)	12/15/10-3/17/11 (revised for dates)	\$46,887 prorated (Bachelors-step 3)
Gabriela Strifler	Barclay-Pre-School Inclusion (Long term substitute for A. Belkin-budget 11-213-100-101-61-0100)	2/04/11-3/17/11	\$46,277 prorated (Bachelors-step 1)

SPECIAL ACTION AGENDA

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Dates</u>	<u>Salary/Hourly Rate</u>
Pah Chao	Cooper-EDCC Teacher, SACC (Replacing-K. Levin-32.5 hrs/wk- budget #60-990-320-101-58-0001)	2/02/11-6/17/11	\$15.81
Cynthia Boyce	Malberg-Transportation Supervisor (newly created position-budget #11-000-270-110- 83-0001)	On or about 2/14/11-6/30/11	\$50,000 prorated
Christina Guerrieri	Harte-Educational Assistant (Reassignment of E. Plumlee- 30 hrs/wk-budget #11-190-100-106- 09-0100)	2/09/11-6/30/11	\$9.07
Allyson Browning	Sharp-Educational Assistant (Replacing P. Chao-32.5 hrs/wk- budget #budget #11-204-100-106-30- 0100)	2/03/11-6/30/11	\$9.07

ITEM 3. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the person listed be reassigned for the 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Elaine Plumlee	Harte- Educational Assistant (30 hrs/wk- budget #11-190- 100-106-09- 0100)	Harte-Exceptional Educational Assistant (new position- 30 hrs/wk-budget #11-000- 217-106-09-0100)	2/09/11-6/30/11	\$11.19

Motion Mrs. Judge Second Mrs. Cohen Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA

February 8, 2011

D. POLICY & LEGISLATION COMMITTEE

Long Range Plan Goals:

- *“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

NO ITEMS

Board of Education Work Session and/or Special Meeting Minutes
February 8, 2011

Mr. Klukoff called the Board Work Session to order from the Special Action meeting.

Presentations:

1. Mr. Devereaux presented an overview of the 2011-2012 budget.
2. Lori Braunstein and Brad Molotsky, Cherry Hill Township, gave a presentation on Sustainable Cherry Hill.

The proposed Action Agenda for February 22, 2011 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

The meeting was again recessed for public discussion.

1. A speaker commented on the proposed 2011-2012 budget and posed several questions.
2. President of the Cherry Hill Education Association commented on the Opportunity Scholarship Act and Voucher Program.
3. A speaker commented on the voucher bill.
4. Speakers commented on the Cherry Hill Vocal music program at H.S. West.

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO A HUMAN RESOURCES MATTER. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Tarken, Mr. Devereaux, and Mr. Green were excused for Executive Session meeting.

Mr. Roth made and Mrs. Horiates seconded a motion to adjourn to Executive Session for matters pertaining to a human resources matter at 10:10 P.M.

Mrs. Cohen made and Mr. Goodwin seconded a motion to adjourn at 10:45 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: February 3, 2011

To: Members, Board of Education

From: Dr. David Campbell, Superintendent

AGENDA

EXECUTIVE SESSION - 6:00 PM
SPECIAL ACTION MEETING - 7:00 PM
BOARD WORK SESSION—Immediately following Special Action

February 8, 2011 Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin
Administrative Liaison: Maureen Reusche
Committee Members: Colleen Horiates, Sherrie Cohen, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins
Administrative Liaison: James Devereaux
Committee Members: Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge
Administrative Liaison: Nancy Adrian
Committee Members: Sherrie Cohen, Colleen Horiates

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge
Administrative Liaison: James Riordan
Committee Members: Eric Goodwin, Seth Klukoff, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth
Administrative Liaison: James Devereaux
Committee Members: Steve Robbins, Seth Klukoff, Wayne Tarken

BOARD WORK SESSION

February 8, 2011

PRESENTATIONS

Sustainable Cherry Hill

L. Braunstein and B. Molotsky

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

February 8, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Mt. Misery Mileage
2. Approval of Attendance at Conferences and Workshops
3. Approval of Consultants for Cherry Hill

ITEM 1. APPROVAL OF MT. MISERY MILEAGE

1 (A)

Board approval is requested that the following employees from Beck Middle School be approved to receive mileage reimbursement to and from Mt. Misery during the weeks of March 29, April 5, and April 12, 2011. The cost is \$.31 per mile for a round trip of 49.8 miles at a cost of \$15.43 per round trip. The cost is budgeted to 11-190-100-580-66-0002.

Scott Klear	Lisa Lebenstein-Lipman	Jim Southard
Christopher Corey	Amy Graves	Barbara Kase-Avner
Marissa McKinney	Ann Allen	Linda Ascola
Louis Tortu	Barbara Ross	Michael Miracola
Clifford Ireland	Joe Di Carlo	Rose Casey
Melanie Wyckoff	Lisa Riess	Amy Fowles
Gary Haaf	Kelly Hands McKenzie	Deborah Nemerovsky
Ramona Bregatta	Marnie Malcarney	Al Morales
Karen Kuliczkowski	Julie Lane	Dennis Perry
Beth Kendall	Michael Sherman	Michelle Lanko
Val McDonald	Jeffrey Heller	Nancy Puche
Danielle DiRenzo	Carmelo Griffo	

1 (B)

Board approval is requested for John Deitelbaum from Carusi Middle School, as Mt. Misery Program Coordinator, be approved to receive mileage reimbursement to and from Mt. Misery during the week of March 29, 2011. The cost is \$.31 per mile for a round trip of 57.86 miles at a cost of \$17.94 per round trip. The cost is budgeted to 11-190-100-580-66-0002.

BOARD WORK SESSION

February 8, 2011

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Linda Pezzella Woodcrest	Developing Citizens of Character, Lawrenceville, NJ	3/15/11	\$115.40 Registration/Mileage General Fund
B	Debra Shumaker Resurrection Catholic	Differentiated Assessment & Grading, Cherry Hill, NJ	3/16-17, 2011	\$329.00 Registration Title IIA
C	Andrea Walsh Resurrection Catholic	Differentiated Assessment & Grading, Cherry Hill, NJ	3/16-17, 2011	\$329.00 Registration Title IIA
D	Elizabeth Rebbecchi Resurrection Catholic	Differentiated Assessment & Grading, Cherry Hill, NJ	3/16-17, 2011	\$329.00 Registration Title IIA
E	Maureen Reusche Malberg (NJ ASCD Member)	NJ ASCD 2011 Annual State Conference, E. Windsor, NJ (<i>NJ ASCD cancelled 1/12/11 due to weather</i>)	3/3/11 (<i>Previously BOE approved 11/23/10</i>)	\$174.60 Registration/Travel General Fund
F	Michelle Smith Malberg (NJ ASCD Non-Member)	NJ ASCD 2011 Annual State Conference, E. Windsor, NJ (<i>NJ ASCD cancelled 1/12/11 due to weather</i>)	3/3/11 (<i>Previously BOE approved 11/23/10</i>)	\$224.60 Registration/Travel General Fund

BOARD WORK SESSION

February 8, 2011

A. CURRICULUM & INSTRUCTION

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
G	Susan Fortin Woodcrest	Developing Citizens of Character, Lawrenceville, NJ	3/15/11	\$75.00 Registration General Fund
H	Maureen Reusche Malberg	The Newly Adopted Common Core Standards in Language Arts & Math, Monroe Twp., NJ <i>(Cancelled 2/01/11 due to weather)</i>	4/15/11 <i>(Previously BOE approved 12/21/10)</i>	\$112.76 Registration/Travel General fund
I	Michelle Smith Malberg	The Newly Adopted Common Core Standards in Language Arts & Math, Monroe Twp., NJ <i>(Cancelled 2/01/11 due to weather)</i>	4/15/11 <i>(Previously BOE approved 12/21/10)</i>	\$112.76 Registration/Travel General fund

ITEM 3. APPROVAL OF CONSULTANTS FOR CHERRY HILL

WHEREAS, the Cherry Hill Board of Education (the "Board") has determined that it is in the best interest of the School District to retain the services of professional consultants to provide consultative services for Progress Monitoring and Goal Setting; and

WHEREAS the Office of Curriculum, Instruction and Student Services has compiled specifications used to qualify providers to provide such consultant services, and the District has solicited quotations for the provision of such services through a fair and open process, including public advertising therefore; and

WHEREAS, the quotations have been received and reviewed by Cherry Hill Public Schools Administration; and

WHEREAS, only one quote was received for provision of services, and it is the recommendation of the Assistant Superintendent for Curriculum and Instruction that the quote be accepted, as the consultant is well qualified to provide the services and the rate and cost of the proposal is deemed reasonable in light of estimates of the scope and nature of services required; and

WHEREAS, each of the proposed contracts is below the bid threshold established by the Public School Contracts Law;

BOARD WORK SESSION

February 8, 2011

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF CONSULTANTS FOR CHERRY HILL-continued

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, upon the recommendation of the Superintendent of Schools and the Assistant Superintendent for Curriculum and Instruction, that the Board hereby approves the award of the following contract for the 2010-2011 school year, in accordance with the terms of the Board's specifications and the submitted proposals, subject to approval of the final form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that Board President and Secretary are authorized to sign an appropriate form of contract on behalf of the Board with the following named providers upon presentation of same by the Board Solicitor:

Professional Development Consultant – Progress Monitoring & Goal Setting

Barbara Monley
Not to exceed \$6,000.00
PO# 11-05761

Caroline D'Ippolito
Not to exceed \$6,000.00
PO# 11-05760

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Acceptance of Donations
6. Acceptance Of Education Jobs Grant

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2010
- b) SACC FINANCIAL REPORT FOR DECEMBER 2010
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2010
- d) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2010
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) SPRING PLAY EXPENSE – HIGH SCHOOL EAST
- c) SPRING PLAY EXPENSE – HIGH SCHOOL WEST
- d) DRAWING OF NAMES ELECTION BALLOT POSITION

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)
- b) #SMSAT-021511 – ATHLETIC TRANSPORTATION – SPRING SPORTS – MIDDLE SCHOOLS (2-15-11)
- c) #DHWSR-020811 – DOMESTIC HOT WATER SYSTEM REPLACEMENT AT HIGH SCHOOL EAST (2-8-11)
- d) #BMSCR-021511 – ROOFTOP HVAC EQUIPMENT REPLACEMENT PHASE II – CHILLER REPLACEMENT AND RELATED WORK – BECK MIDDLE SCHOOL (2-15-11)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #DUR-X2-MA – DURAND ACADEMY – ADDITIONAL AIDE
- b) ROUTE #DUR-2A – DURAND ACADEMY – ADDITIONAL AIDE

ITEM 5. ACCEPTANCE OF DONATIONS

ITEM 6. ACCEPTANCE OF EDUCATION JOBS GRANT

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR DECEMBER**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2010 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 30, 2010 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR DECEMBER 2010**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of December 2010 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2010**

It is recommended that the 2010/2011 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

d) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2010

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending December, 2010 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	
Food Services	\$	
SACC	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, in the amount of _____ be approved as submitted.

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2010/2011 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A72605	W. W. Grainger	MRO Supplies and Equipment	2-28-11	\$12,000

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **SPRING PLAY EXPENSE – HIGH SCHOOL EAST**

In anticipation of revenue in the amount of \$38,320.00, it is recommended that High School East be given permission to procure the following items for the Spring Play “PIPPIN” without exceeding the stated amounts.

Royalties	\$5,020.00
Costumes	5,000.00
Lighting	2,500.00
Printing	600.00
Sound Equipment	3,000.00
Set Construction	4,000.00
Miscellaneous	<u>6,500.00</u>
	\$26,620.00

Anticipated Profit \$11,700.00

c) **SPRING PLAY EXPENSE – HIGH SCHOOL WEST**

In anticipation of revenue in the amount of \$38,000.00, it is recommended that High School West be given permission to procure the following items for the Spring Play “HAIRSPRAY” without exceeding the stated amounts.

Royalties	\$7,000.00
Costumes	10,000.00
Lighting	5,000.00
Printing	1,000.00
Sound Equipment	5,000.00
Set Construction	7,000.00
Miscellaneous	<u>3,000.00</u>
	\$38,000.00

Anticipated Profit -0-

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **DRAWING OF NAMES ELECTION BALLOT POSITION**

WHEREAS, the Cherry Hill Board of Education is required by statute to approve the date and time of the drawing of names on the 2011 Board of Education election ballot; and

WHEREAS, Title 18A:14-13 requires that said drawing of names take place seven working days following the last day for filing petitions for the annual school election; and

WHEREAS, the last day to file petitions is Tuesday, March 8, 2011 at 4:00 P.M.

NOW, THEREFORE, BE IT RESOLVED, by the Cherry Hill Board of Education that the drawing for position of candidates on the 2011 School Election Ballot take place on Thursday, March 17, 2011 at 4:00 P.M. in the Board Room at the Malberg Administration Building, Ranoldo Terrace, Cherry Hill, New Jersey.

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

INFORMATION:

Specifications for the procurement of a vendor to provide landscaping services for the district were advertised and solicited with the following results.

VENDOR	Lipinski	Shearon	Industrial Commercial	Eaise	Tall Grass	Marksmen	All Green
<u>Base Bid</u>							
Barclay	\$945.00	\$360.00	\$1,390.00	\$360.00	\$950.00	\$928.85	\$395.00
Barton	\$980.00	\$420.00	\$1,390.00	\$260.00	\$860.00	\$683.85	\$420.00
Cooper	\$717.00	\$325.00	\$1,395.00	\$350.00	\$775.00	\$595.00	\$335.00
Harte	\$430.00	\$265.00	\$1,390.00	\$195.00	\$500.00	\$366.15	\$179.00
Johnson	\$1,680.00	\$850.00	\$1,480.00	\$850.00	\$1,875.00	\$1,136.15	\$850.00
Kilmer	\$980.00	\$603.75	\$1,480.00	\$500.00	\$1,500.00	\$652.88	\$815.00
Kingston	\$560.00	\$246.25	\$1,480.00	\$305.00	\$675.00	\$837.30	\$239.00
Knight	\$490.00	\$295.00	\$1,550.00	\$210.00	\$600.00	\$541.15	\$275.00
Mann	\$455.00	\$260.00	\$1,395.00	\$ 300.00	\$750.00	\$366.15	\$224.00
Paine	\$315.00	\$470.00	\$1,440.00	\$330.00	\$800.00	\$366.15	\$131.00
Sharp	\$770.00	\$ 400.00	\$1,440.00	\$310.00	\$1,100.00	\$673.68	\$335.00
Stockton	\$560.00	\$275.00	\$1,480.00	\$190.00	\$850.00	\$538.46	\$273.00
Woodcrest	\$945.00	\$260.00	\$1,475.00	\$240.00	\$1,200.00	\$834.62	\$499.00
Beck	\$ 1,575.00	\$900.00	\$1,520.00	\$ 770.00	\$2,150.00	\$953.08	\$600.00
Carusi	\$1,435.00	\$715.00	\$1,480.00	\$550.00	\$1,000.00	\$ 829.23	\$600.00
Rosa	\$1,260.00	\$535.00	\$1,398.00	\$300.00	\$1,600.00	\$1,039.23	\$495.00
East	\$980.00	\$ 460.00	N/B	N/B	\$675.00	\$670.38	\$375.00
West	\$560.00	\$335.00	N/B	N/B	\$1,000.00	\$848.08	\$450.00
Alternative HS	\$472.00	\$325.00	N/B	\$235.00	\$850.00	\$490.00	\$195.00

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

RECOMMENDATION:

It is recommended that BID #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE be awarded to a primary and secondary vendor as follows based on the lowest responsive and responsible bidder. The base bid is based on twelve (12) services which include cutting, trimming and edging, between April 1, 2011 and June 30, 2011 plus potential alternate services shown on following pages. Alternates may or may not apply.

		Primary Vendor	Base Bid	Estimated cost for 10/11*		Secondary Vendor	Base Bid	Estimated cost for 10/11*	Comments
Barclay	61	Shearon	\$360.00	\$4,320.00		Eaise	\$360.00	\$4,320.00	Shearon lower on alts
Barton	03	Eaise	\$260.00	\$3,120.00		All Green	\$420.00	\$5,040.00	
Cooper	06	Shearon	\$325.00	\$3,900.00		All Green	\$335.00	\$4,020.00	
Harte	09	All Green	\$179.00	\$2,148.00		Eaise	\$195.00	\$2,340.00	
Johnson	12	Eaise	\$850.00	\$10,200.00		All Green	\$850.00	\$10,200.00	Eaise lower on alts
Kilmer	15	Eaise	\$500.00	\$6,000.00		Shearon	\$603.75	\$7,245.00	
Kingston	18	All Green	\$239.00	\$2,868.00		Eaise	\$305.00	\$3,660.00	
Knight	21	Eaise	\$210.00	\$2,520.00		All Green	\$275.00	\$3,300.00	
Mann	24	All Green	\$224.00	\$2,688.00		Shearon	\$260.00	\$3,120.00	
Paine	27	All Green	\$131.00	\$1,572.00		Lipinski	\$315.00	\$3,780.00	
Sharp	30	Eaise	\$310.00	\$3,720.00		All Green	\$335.00	\$4,020.00	
Stockton	33	Eaise	\$190.00	\$2,280.00		All Green	\$273.00	\$3,276.00	
Woodcrest	36	Eaise	\$240.00	\$2,880.00		Shearon	\$260.00	\$3,120.00	
				\$48,216.00				\$57,441.00	
Beck	40	All Green	\$600.00	\$7,200.00		Eaise	\$770.00	\$9,240.00	
Carusi	45	Eaise	\$550.00	\$6,600.00		All Green	\$600.00	\$7,200.00	
Rosa	48	Eaise	\$300.00	\$3,600.00		All Green	\$495.00	\$5,940.00	
				\$17,400.00				\$22,380.00	
East	50	All Green	\$375.00	\$4,500.00		Shearon	\$460.00	\$5,520.00	
West	55	Shearon	\$335.00	\$4,020.00		All Green	\$450.00	\$5,400.00	
AHS	60	All Green	\$195.00	\$2,340.00		Eaise	\$235.00	\$2,820.00	
				\$10,860.00				\$13,740.00	
District-wide total				\$76,476.00				\$93,561.00	

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

RECOMMENDATION: continued

	Primary Vendor	Add Alt No. 2	Add Alt No. 3	Add Alt No. 4	Add Alt No. 5	Add Alt No. 6	Add Alt No. 7	Add Alt No. 8	Add Alt No. 9	Add Alt No. 10
		1st time edging per serv/ per linear foot	weed control per application	playground mulch per cubic yard	mulch beds per cubic yard	cleanup interior courtyards per service	leaf collection per service	weather related cleanup per man hour	vegetation control per square foot	seasonal flowers / plants per service
Barclay	Shearon	n/r	\$ 869.40	\$70.00	\$60.00	n/b	\$ 350.00	n/r	n/r	n/r
Barton	Eaise	\$ 0.10	\$1,530.00	\$40.00	\$40.00	\$560.00	\$ 900.00	\$35.00	\$ 0.50	n/r
Cooper	Shearon	n/r	\$ 826.50	\$70.00	\$60.00	n/b	\$ 350.00	\$35.00	n/r	n/r
Harte	All Green	\$ 0.15	\$1,145.00	\$47.00	\$49.00	n/a	\$1,250.00	\$40.00	\$15.00	\$165.00
Johnson	Eaise	\$ 0.10	\$5,100.00	\$40.00	\$40.00	\$250.00	\$2,800.00	\$35.00	\$ 0.50	n/r
Kilmer	Eaise	\$ 0.10	\$3,650.00	\$40.00	\$40.00	\$390.00	\$2,000.00	\$35.00	\$ 0.50	n/r
Kingston	All Green	\$ 0.15	\$1,360.00	\$47.00	\$49.00	n/a	\$1,200.00	\$40.00	\$15.00	\$165.00
Knight	Eaise	\$ 0.10	\$1,465.00	\$40.00	\$40.00	n/b	\$ 850.00	\$35.00	\$ 0.50	n/r
Mann	All Green	\$ 0.15	\$1,350.00	\$47.00	\$49.00	\$400.00	\$1,500.00	\$40.00	\$15.00	\$165.00
Paine	All Green	\$ 0.15	\$ 585.00	\$47.00	\$49.00	\$1,000.00	\$ 900.00	\$40.00	\$15.00	\$165.00
Sharp	Eaise	\$ 0.10	\$2,000.00	\$40.00	\$40.00	n/b	\$ 975.00	\$35.00	\$ 0.50	n/r
Stockton	Eaise	\$ 0.10	\$1,080.00	\$40.00	\$40.00	\$150.00	\$ 600.00	\$35.00	\$ 0.50	\$300.00
Woodcrest	Eaise	\$ 0.10	\$1,640.00	\$40.00	\$40.00	n/b	\$ 900.00	\$35.00	\$ 0.50	n/r
Beck	All Green	\$ 0.15	\$4,700.00	n/a	\$49.00	n/a	\$ 750.00	\$40.00	\$15.00	\$165.00
Carusi	Eaise	\$ 0.10	\$3,710.00	\$40.00	\$40.00	\$575.00	\$2,100.00	\$35.00	\$ 0.50	n/r
Rosa	Eaise	\$ 0.10	\$2,175.00	\$40.00	\$40.00	\$175.00	\$1,200.00	\$35.00	\$ 0.50	n/r
East	All Green	\$ 0.15	\$1,580.00	n/a	\$49.00	\$1,950.00	\$1,200.00	\$40.00	\$15.00	\$165.00
West	Shearon	n/r	\$ 826.50	\$70.00	\$60.00	n/b	\$ 360.00	\$35.00	n/r	n/r
AHS	All Green	\$ 0.15	\$1,350.00	n/a	\$49.00	\$800.00	\$ 750.00	\$40.00	\$15.00	\$165.00

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #LANDS-121410 – LANDSCAPING – DISTRICT – WIDE (12-16-10)

RECOMMENDATION: continued

	Secondary Vendor	Add Alt No. 2	Add Alt No. 3	Add Alt No. 4	Add Alt No. 5	Add Alt No. 6	Add Alt No. 7	Add Alt No. 8	Add Alt No. 9	Add Alt No. 10
		1st time edging per serv/ per linear foot	weed control per application	playground mulch per cubic yard	mulch beds per cubic yard	cleanup interior courtyards per service	leaf collection per service	weather related cleanup per man hour	vegetation control per square foot	seasonal flowers / plants per service
Barclay	Eaise	\$0.10	\$2,370.00	\$40.00	\$40.00	n/a	\$1,300.00	\$35.00	\$ 0.50	n/r
Barton	All Green	\$0.15	\$3,260.00	\$47.00	\$49.00	\$1,475.00	\$ 750.00	\$40.00	\$15.00	\$165.00
Cooper	All Green	\$0.15	\$1,975.00	\$47.00	\$49.00	n/a	\$ 600.00	\$40.00	\$15.00	\$165.00
Harte	Eaise	\$0.10	\$1,250.00	\$40.00	\$40.00	n/b	\$ 875.00	\$35.00	\$ 0.50	n/r
Johnson	All Green	\$0.15	\$6,385.00	\$47.00	\$49.00	\$ 750.00	\$1,750.00	\$40.00	\$15.00	\$165.00
Kilmer	Shearon	n/r	\$1,783.50	\$70.00	\$60.00	n/b	\$ 350.00	\$35.00	n/r	n/r
Kingston	Eaise	\$0.10	\$2,010.00	\$40.00	\$40.00	n/b	\$1,100.00	\$35.00	\$0 .50	n/r
Knight	All Green	\$0.15	\$1,810.00	\$47.00	\$49.00	n/a	\$ 750.00	\$40.00	\$15.00	\$165.00
Mann	Shearon	n/r	\$ 609.00	\$70.00	\$60.00	n/b	\$ 240.00	\$35.00	n/r	n/r
Paine	Lipinski	\$0.13	\$ 903.00	\$60.00	\$55.00	n/a	\$ 350.00	\$35.00	\$ 2.00	\$237.00
Sharp	All Green	\$0.15	\$2,350.00	\$47.00	\$49.00	n/a	\$ 750.00	\$40.00	\$15.00	\$165.00
Stockton	All Green	\$0.15	\$1,825.00	\$47.00	\$49.00	\$ 600.00	\$1,800.00	\$40.00	\$15.00	\$165.00
Woodcrest	Shearon	n/r	\$ 609.00	\$70.00	\$60.00	n/b	\$ 260.00	\$35.00	n/r	n/r
Beck	Eaise	\$0.10	\$5,840.00	\$40.00	\$40.00	n/a	\$3,200.00	\$35.00	\$ 0.50	n/r
Carusi	All Green	\$0.15	\$4,560.00	n/a	\$49.00	\$ 800.00	\$ 750.00	\$40.00	\$15.00	\$165.00
Rosa	All Green	\$0.15	\$3,555.00	n/a	\$49.00	n/a	\$ 750.00	\$40.00	\$15.00	\$165.00
East	Shearon	n/r	\$1,218.00	\$70.00	\$60.00	\$ 220.00	\$ 300.00	\$35.00	n/r	n/r
West	All Green	\$0.15	\$1,580.00	n/a	\$49.00	\$ 700.00	\$1,850.00	\$40.00	\$15.00	\$165.00
AHS	Eaise	\$0.10	\$1,640.00	\$40.00	\$40.00	\$ 190.00	\$ 900.00	\$35.00	\$ 0.50	n/r

PO # PENDING

n/r= non responsive

n/a= not applicable

n/b= no bid

Account Code: 11 000 263 590 XX 0001

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- b) #SMSAT-021511 – ATHLETIC TRANSPORTATION – SPRING SPORTS – MIDDLE SCHOOLS (2-15-11)

INFORMATION:

Specifications for the procurement of a vendor(s) to provide fifty-nine (59) line items of spring 2011 athletic transportation for the middle schools were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
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Account Code: 11 000 270 512 40 2500
11 000 270 512 45 2500
11 000 270 512 48 2500

RECOMMENDATION:

It is recommended that () line items from BID #SMSAT-021511 – ATHLETIC TRANSPORTATION – SPRING SPORTS – MIDDLE SCHOOLS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
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Beck Middle School

Carusi Middle School

Rosa Middle School

INFORMATION TO BE READY FOR ACTION MEETING. Bid Opening Feb. 15, 2011.

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- c) #DHWSR-020811 – DOMESTIC HOT WATER SYSTEM REPLACEMENT AT HIGH SCHOOL EAST (2-8-11)

INFORMATION:

Specifications for the procurement of a vendor to furnish all labor, material, equipment for the domestic hot water system replacement at High School East were advertised and solicited with the following results.

BIDDER

BID TOTAL

RECOMMENDATION:

It is recommended that BID #DHWSR-DOMESTIC HOT WATER SYSTEM REPLACEMENT AT HIGH SCHOOL EAST be awarded as follows based on the lowest responsive and responsible bidder.

BIDDER

BID AWARD

Account Code:

INFORMATION TO BE READY FOR ACTION MEETING. Bid Opening Feb. 8, 2011.

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- d) #BMSCR-021511 – ROOFTOP HVAC EQUIPMENT REPLACEMENT PHASE II – CHILLER REPLACEMENT AND RELATED WORK – BECK MIDDLE SCHOOL (2-15-11)

INFORMATION:

Specifications for the procurement of a vendor to provide rooftop HVAC equipment replacement phase II, chiller replacement and related work at Beck Middle School were advertised and solicited with the following results.

BIDDER

BID TOTAL

RECOMMENDATION:

It is recommended that BID #BMSCR-021511 – ROOFTOP HVAC EQUIPMENT REPLACEMENT PHASE II – CHILLER REPLACEMENT AND RELATED WORK – BECK MIDDLE SCHOOL be awarded as follows based on the lowest responsive and responsible bidder.

BIDDER

BID AWARD

Account Code:

INFORMATION TO BE READY FOR ACTION MEETING. Bid Opening Feb. 15, 2011.

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #DUR-X2-MA – DURAND ACADEMY – ADDITIONAL AIDE

RECOMMENDATION:

Board approval is requested to amend a previous motion made on November 23, 2010 to add an aide (route #DUR-X2-MA) required for a classified student on route #DUR-X2 on Mondays only at 4:00 pm from 1/24/11-6/13/11, seventeen (17) days, cost of aide \$20.00 per diem, totaling \$340.00. PO #11-05883

Account Code: 11-000-270-514-83-0001

b) ROUTE #DUR-2A – DURAND ACADEMY – ADDITIONAL AIDE

INFORMATION:

The Cherry Hill Transportation Department has the request to provide an additional aide for a classified student on route DUR (Durand) with Hillman Bus Company under original Bid#5456 at \$40.00 per diem from 11/29/10-6/14/11 (124 days) totaling \$4,960.00.

RECOMMENDATION:

It is recommended that prior administrative approval be ratified to grant Hillman Bus Company to provide an additional aide for a classified student on route DUR (Durand) with Hillman Bus Company under original Bid#5456 at \$40.00 per diem from 11/29/10-6/14/11 (124 days) totaling \$4,960.00. PO #11-05723

DUR-2A

Account Code: 11-000-270-514-83-0001

ITEM 5. ACCEPTANCE OF DONATIONS – Tentative

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District	Used HP Printers	Cherry Hill Education Foundation	\$4,000.00
Beck MS	Funds to purchase 8' x 10' Green House	Recycle Bank	\$4,175.00
Beck MS	350 feet Chain Link Fence – fully installed	Brian Houston, parent	\$3,500.00

*Unexpended funds will be returned to Cherry Hill Education Foundation.

BOARD WORK SESSION

February 8, 2011

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF EDUCATION JOBS GRANT

RECOMMENDATION;

It is recommended that the Board approve the acceptance of federal Education Jobs grant in the amount of \$547,383 which will be used during the 2011-2012 School Year as previously discussed at the Business & Facilities Committee meeting held on January 31, 2011.

BOARD WORK SESSION

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

0-Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Other Compensation—Non-Certificated
9. Abolishment of Job Descriptions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignation

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Francis Lodge	CHHS East-Science (\$69,777)	7/01/11	Retirement
James Scerbo	CHHS West-Assistant Coach, Boys Lacrosse (this position only)	9/01/10	Personal

BOARD WORK SESSION

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Pah Chao	Sharp-Educational Assistant (\$8934)	2/02/11	Personal
Gerard Schuler	CHHS East-Educational Assistant (\$9691)	7/01/11	Retirement
Florence Isner	CHHS East-Student Support Assistant (\$20,247)	11/01/10	Disability Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be approved for 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Lisa Gilbert	Johnson-Grade 1 (Long term substitute for R. Egbert on leave of absence-budget #11-120-100-101-12-0100)	3/17/11-3/21/11 (contract extended)	\$46,677 prorated (Bachelors-step 3)
Joseph Gall	Carusi-Music (Long term substitute for T. Kimler on leave of absence-budget #11-130-100-101-45-0100)	3/03/11-6/30/11 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Stephanie Sullo	Woodcrest-Special Education (Long term substitute for C. Madden on leave of absence-budget #11-213-100-101-36-0100)	4/01/11-6/01/11 (contract extended)	\$51,008 prorated (Masters-step 4)

BOARD WORK SESSION

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Title I After School Learning Lab

RECOMMENDATION:

It is recommended that the persons listed (who are being added to the recommendation previously approved) be approved on a rotating schedule for the after school learning lab program at Carusi Middle School effective 10/01/10-6/23/11 for 1.25 hours tutoring per day at the hourly rate of \$42.60 per teacher. Total cost not to exceed \$36,160. Monies budgeted from account #20-239-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Lydia Krupa	Kenneth McCall	Michele Martino	Luke Alvarez

(c) Title I Saturday Tutoring Program

RECOMMENDATION:

It is recommended that the persons listed be approved for teaching the Saturday Tutoring Program at Carusi Middle School effective 1/01/11-6/30/11 for a total for 396 hours at an hourly rate of \$42.60/per teacher. Total cost of the program not to exceed \$16,869.60. They will be used on a rotating schedule to provide tutoring after school to identified Title I students. Monies budgeted from account #20-239-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Benjamin Acquesta	Lindsay Amoroso	Paula Antonelli
Kristina Van Name	Rilana Alvarez	Meredith Callahan
Jamie Grenier	Kathleen Connelly	Steven Ansert
Lisa Schoen	Gail Ward	Jo Anna Marchio
Joyce Nece	Jenna Kantner	Andrea Lamb

BOARD WORK SESSION

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) Homebound Tutors

RECOMMENDATION:

It is recommended that the person listed be approved as a homebound tutor for the 2010-11 school year at the hourly rate of \$41.03. Monies budgeted from account #11-150-100-101-71-0101:

Name

James DiCicco

(e) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2010-11 school year effective 2/23/11-6/30/11. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

Name

James Price

Name

Linda Migliaccio

Name

Brenda Chambers

BOARD WORK SESSION

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Field Experience

RECOMMENDATION:

It is recommended that the persons listed who are students at Rowan University be approved for a field experience effective 2/17/11-4/07/11 at Beck Middle School and in accord with the data presented:

<u>Name</u>	<u>Cooperating Teacher/Grade</u>	<u>Name</u>	<u>Cooperating Teacher/Grade</u>
Ashley Del Vecchio	Cynthia Nieves, Grade 8	Nicole Fedor	Lisa Riess, Grade 6
Stephanie Marshall	Cynthia Nieves, Grade 8	Danielle Gels	Lisa Riess, Grade 6
Jacquelyn Rybak	Valerie McDonald, Grade 8	Chelsea Sewald	Karen Kuliczowski, Grade 6
Amanda Sounders	Valerie McDonald, Grade 8	Caitlin Conry	Lisa Lebenstein- Lipman, Grade 6
Olivia Bindig	Amanda Baker, Grade 8	Marisa Venaglia	Joyce Wohlrab, Grade 7
Melissa Cline	Amanda Baker, Grade 8	Daniel Dunne	Lauren Miscioscia, Grade 7, 8
Brittany DeLuca	Ann Allen, Grade 6	Samantha Caltabiano	Risa Cohen, Grade 8
Kristen Faust	Ann Allen, Grade 6	Kaitlyn Cassano	Joyce Wohlrab, Grade 7
Christina Garofalo	Rosaria Norkus, Grades 7- 8	Daniel Benevento	Wendy McDermott, Grade 7
Alicia Tullio	Rosaria Norkus, Grades 7-8	Kelly Vendetti	Wendy McDermott, Grade 7
Catherine Woelfel	Lisa Lebenstein-Lipman, Grade 6	Ashley Shropshire	Alla Rose, Grade 7
Melodie Jillson	Lauren Miscioscia, Grades 7-8	Jennifer Rothwell	Scott Klear, Grade 6
Michael Otto	Michael Winter, Grade 7	Allison Carty	Scott Klear, Grade 6

BOARD WORK SESSION

February 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(g) Field Experience

RECOMMENDATION:

It is recommended that the persons listed who are students at Camden County College be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Elise Griffiths	2/01/11-4/07/11	Eugene Park/Sharp
Robert Cochrane	2/01/11-4/07/11	Mary D'Alessandro/Sharp
Anna DeMarco	2/01/11-4/07/11	Kathy Ripple-Gilmour/Sharp

(h) Mentor Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as mentor teachers for the 2010-11 school year in accord with the data presented. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101-11-140-100-101-98-0101.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Stipend</u>
Lisa Hamill	Susan Stofflet	CHHS East	9/01/10-3/03/11	\$550 prorated

(i) HSPA Homebound Proctors

RECOMMENDATION:

It is recommended that the following counselors be approved for an amount of time not to exceed 15 hours each for Homebound/OOD HSPA and NJASK testing if the need arises effective 3/01/11-5/31/11 at the rate of \$41.03/hour. Monies budgeted from account #11-150-100-101-71-010.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Letitia Schuman	Cathleen Enderle	Carly Friedman
Tracye Walsh	Margaret Regan (HPSA only)	Darren Gamel
Roberto Figueroa	Eileen Lynch	Linda Elwell
George Zografos	Nicholas Caputi	Michelle Pryor
Margaret Strimel		

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(j) Practicum Experience

RECOMMENDATION:

It is recommended that the persons listed be approved for a practicum in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Matthew Mazza	Rowan	2/08/11	Laurie Lausi/CHHS East
Elizabeth Grande	Rutgers	5/16/11, 5/26/11	JoAnne Rizzo/Johnson
Christopher Focarile	Rutgers	5/16/11, 5/26/11	Darlene Newsom/Johnson
Sean Burg	Grand Canyon	2/02/11-6/30/11	Lauren Miscioscia/Beck

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Jane Abo	CHHS East-High School Student Supervisor (Replacing F. Isner-budget # 11-000-240-110-50-0100)	11/01/10-6/30/11	\$19,500 prorated
Ryan Thilo	District-Substitute Teacher, II (budget #60-990-320-101-58-0001)	2/23/11-6/30/11	\$11.00
Brittany Calhoun	District-Substitute Program Aide II, SACC (budget #60-990-320-106-58- 0001)	2/23/11-6/30/11	\$ 7.25

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Substitute Educational Assistants

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants/exceptional educational assistants in accord with the data presented effective 2/23/11-6/30/11. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-40-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Barry Lem	Leah Walker	Barbara Wilson
Kay Santos	Michelle Pierce	Rosemary Canuso
Karen Iuliucci	Heather Fischer	Vanessa Rosa
Kelly Keating	Shawn Mack	

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Anne McCaffery	CHHS East-English	Leave with pay 3/09/11-4/15/11; without pay 4/18/11-6/30/11
Chiarina Dorety	CHHS East-English	Leave with pay 5/02/11-6/10/11; without pay 6/13/11-6/30/11
Joy Malko	Beck-Health & P.E.	Leave without pay 1/03/11-2/25/11
Melissa Gallagher	Stockton-LDT-C	Leave with pay 2/07/11-2/11/11; without pay 2/14/11-6/30/11

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Andrea Belkin	Barclay-Special Education	Leave without pay 1/14/11-until a determination is made regarding a return to work date
Susan Young	Rosa-Science	Leave with pay 2/21/11-4/01/11; without pay 4/04/11-5/26/11
Rebecca Egbert	Johnson-Grade 1	Leave without pay 3/14/11-3/18/11 (leave extended)
Tamara Kimler	District-Music	Leave without pay 3/17/11-6/30/11 (leave extended)
Keri Alvarez	CHHS East-English	Leave with pay 3/11/11-3/21/11; without pay 3/22/11-6/30/11(leave extended)
Christine Bass	CHHS West-Music	Leave with pay 1/03/11-2/28/11 (leave extended)
Christa Madden	Woodcrest-Special Education	Leave without pay 3/30/11-5/27/11 (leave extended)
Jennifer Wojs-Robbins	Rosa-Science	Leave with pay 3/04/11-4/13/11; without pay 4/14/11-5/31/11

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jorge Lopez	Beck-Cleaner	Leave with pay 1/10/11-1/14/11
Joyce Harvey	Malberg-Accounts Payable Clerk	Leave with pay 1/10/11-1/20/11
Thomas Fazio	District-Grounds Crew Leader	Leave with pay 1/03/11-1/11/11
Diane Greenberg	Kingston-Educational Assistant	Leave with pay 1/20/11-1/28/11
Cindy Velazquez	Carusi-Educational Assistant	Leave without pay 1/04/11-2/28/11 (leave extended)

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the person listed be approved for a salary adjustment for credits earned effective 9/01/10-6/30/11:

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Paula Antonelli	Carusi	B	4	\$46,887	C	4	\$48,032

(b) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/11-6/30/11:

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Nina Anastasia	Carusi	E	11	\$57,302	F	11	\$59,133
Rachel Boswell	Carusi CHHS	B	5	\$47,460	E	5	\$51,581
Traun Brodhead	West	B	7	\$48,832	C	7	\$49,977
Desiree Caldwell	Harte	D	8	\$52,038	E	8	\$53,870
Barbara Clarke	Kilmer	B	15	\$73,438	C	15	\$74,583
Denise Klifto	Cooper	B	14	\$67,258	C	14	\$68,403
Alicia Lomba	Rosa	E	11	\$57,302	F	11	\$59,133
Michael Mancinelli	Beck	C	8	\$50,894	E	8	\$53,870
Rose Anne Noll	Harte	B	6	\$48,147	C	6	\$49,292
Stephanie Ramos- Dominko	Barclay	B	2	\$46,477	C	2	\$47,622
Kathy Ripple-Gilmour	Sharp	B	5	\$47,460	C	5	\$48,605
Louis Tortu	Beck	B	9	\$50,778	C	9	\$51,923

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED –

continued

(c) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2010-11 school year at the same salary previously approved for the 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Nicole Overbey	Harte-Grade 3 (budget #11-120-100-101-09-0100)	Harte-ISS Teacher (temporary reassignment-K. Kiehner on leave of absence-budget #11-230-100-101-09-0100)	2/14/11-3/17/11
Rachel O'Neil	Harte-Grade 2 (returning from leave of absence-budget #11-120-100-101-09-0100)	Harte-Grade 3 (temporary reassignment of N. Overbey-budget #11-120-100-101-09-0100)	2/14/11-3/17/11

ITEM 8. OTHER COMPENSATION—NON-CERTIFICATED

(a) Stipend for Assuming Additional Duties

RECOMMENDATION:

It is recommended that Thomas Houck and William Thompson, District Operational Supervisors be approved for assuming additional duties at a stipend of \$2500 each during the absence of the District's Director of Facilities Management effective 1/03/11-until a determination is made regarding his return to work date. Monies budgeted from account # 11-000-262-100-86-0100.

ITEM 9. ABOLISHMENT OF JOB DESCRIPTIONS

RECOMMENDATION:

It is recommended that the job descriptions which are listed in the report on file in the office of Human Resources and shall become a part of the official minutes of this meeting, be abolished as presented effective 2/23/11.

BOARD WORK SESSION

February 8, 2011

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of 2011-2012 District Calendar
2. Approval of Waiver of Procedure F-3: Secondary Field Trips
3. Approval of Requests for Physical Education Exemptions as Per Procedure P-27

ITEM 1. APPROVAL OF 2011-2012 DISTRICT CALENDAR

RECOMMENDATION:

It is recommended that the 2011-2011 district calendar be approved as submitted.

ITEM 2. APPROVAL OF WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the Procedure F-3: Secondary Field Trips be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
CHHS West & East	DECA	Cherry Hill	March 9-11, 2011	1.5

ITEM 3. APPROVAL OF REQUESTS FOR PHYSICAL EDUCATION EXEMPTIONS AS PER PROCEDURE P-27

RECOMMENDATION:

It is recommended that the students listed in a memorandum in the office of Dr. Lawyer Chapman be granted exemption from physical education classes as per Procedure P-27: Physical Education Exemption. The memorandum will be included in the minutes of this meeting.

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E. STRATEGIC PLANNING

No Items