

**CHERRY HILL PUBLIC SCHOOLS**  
Cherry Hill, New Jersey

**F-10**

**ADMINISTRATIVE PROCEDURE**  
**STUDENT FEE**

The Cherry Hill Board of Education has approved Policy # 3453.1: Student Fees for select extra curricular and co-curricular activities for all students in grades 6-12 beginning with the 2010-2011 school year. The purpose of this fee is to help defray the costs for of the active supplemental contracts issued to coaches/advisors, arrangements for transportation, officials, rental fees, uniforms, participation fees for these activities and which are funded by the general fund. **This is a one time fee per school year and permits students to participate in multiple activities.**

The fee collection and guidelines are as follows.

- All student fees and the completed Student Activity Form for athletics and extra curricular activities (see hand out for activities that require a fee) must be collected prior to the first try-out, organizational meeting or practice.
- Students who have not paid the student fee by the aforementioned dates may not participate in the activity until the financial obligation is met.
- Checks or money orders (not cash) are payable to Cherry Hill Schools and must be accompanied by a completed General Fee Form and mailed to the following addresses. Beginning in August 2012 parents may use PayPal to make on-line payments. There is a transaction fee (which is the responsibility of the parent) added to the cost of the activity fee when using this option. Any non-negotiable checks may be assessed a fee.

Cherry Hill High School East  
Guidance Office  
1750 K.resson Road  
Cherry Hill, NJ 08003-2598

Cherry Hill High School West  
Guidance Office  
210 1 Chapel Avenue, W  
Cherry Hill, NJ 08002-2099

Beck Middle School  
950 Cropwell Rd.  
Cherry Hill, NJ 08003-1499

Carusi Middle School  
315 Roosevelt Dr.  
Cherry Hill, NJ 08002-1599

Rosa International Middle School  
485 Browning Lane  
Cherry Hill, NJ 08003-3160

- *For Parents who have children in both high school and middle school- send the check to their home high school. The forms will be processed by the high schools and your child's name/request will be forwarded to the appropriate middle school.*
- ! *Or log onto to <http://www.chclc.org/parents/online-payments> to pay online. Additional information and payment instructions can be found at this website.*
- The student fee for activities will be waived for any student who qualifies for and is registered in the free and reduced lunch program. Please note that beginning with the 2010-2011 school year, if you have not registered for free and/or reduced lunch programs by October 1<sup>st</sup> of the current year, you will not be eligible for these services for the entire

school year, and this could impact a waiver request as well. Other exemptions shall be granted by the Superintendent or designee (i.e. building principals) for good cause.

- The payment of a student fee does not guarantee a certain amount of competition contest time, group activity event time, or certain roles, parts or designated responsibilities or a spot on the team or role in the activity.
- **The activity fee must be paid for try-outs and is nonrefundable.**
- The Head Coach/Advisor shall provide a final roster of students participating in the activity to Athletic Director/Building Principal.
- The district student fee as outlined in Policy 3453.1: Student Fees does not supplant any other fees assigned by the coach or advisor of the activity, any other supplemental costs or fundraising efforts.
- **The fees are non-refundable.**

**Student Fee Structure is as follows:**

- A. High School - \$80 per student (\$150 per family cap)
- B. Middle School - \$70 per student (\$150 per family cap)

*Please complete the form on the attached page and return to your school as directed above.*

Approved: August 24, 2010

Revised: June 26, 2012