

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**April 29, 2014 @ 6:15 P.M.**

**AGENDA**

Student Matters

- HIB cases

Human Resources Matter

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**ACTION AGENDA**

April 29, 2014

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by \_\_\_\_\_

**ROLL CALL**

Mrs. Kathy Judge, President  
Mrs. Carol Matlack, Vice President  
Mrs. Sherrie Cohen  
Dr. J. Barry Dickinson  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mr. Seth Klukoff  
Mr. Steven Robbins  
Mr. Elliott Roth

***Student Representatives to the Board of Education***

*Lydia George-Koku, H.S. East*  
*Sagar Desai, H.S. East Alternate*

*Ryan Gallagher, H.S. West*  
*Valerie Wilson, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent*  
*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*  
*Dr. Joseph Meloche, Assistant Superintendent, Pre-K – 12*  
*Ms. LaCoyya Weathington, Director of Pupil Services*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mr. Donald Bart, Director of Support Operations*  
*Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

**Pledge of Allegiance**

**Approval of Minutes:** Regular Meeting dated, March 25, 2014 and the Board Work Session/Special Action meeting dated March 11, 2014. Executive Sessions dated March 11, 2014 and March 25, 2014.

**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_ **VOTE** \_\_\_\_\_

Correspondence

Presentation:

- School Green Team Presentations – Malberg All Purpose Room – 6:45 p.m.
- Recognition of the Math Counts Rosa Team and Individual Winners.....B. Wilson
- Recognition – H.S. West Dance Team.....B. Wilson
- Public Hearing on the Proposed 2014-2015 Budget.....J. Devereaux

Board Representative Reports

Public Discussion (up to three minutes per person)

Superintendent's Comments

Action Agenda

Second Public Discussion (up to three minutes per person)

**ACTION AGENDA**  
**April 29, 2014**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Carol Matlack

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Steve Robbins, Sherrie Cohen

**Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

**Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

**Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

***PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE***



# ACTION AGENDA

April 29, 2014

## A. CURRICULUM & INSTRUCTION

### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2013-2014 school year
2. Approval of Contract for 2013-2014 School Year
3. Approval of Out of District Student Placements
4. Approval of Non Public Schools Technology

### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Maureen Reusche Central	NJASA/NJAPSA 32 <sup>nd</sup> Annual Spring Conference, Atlantic City, NJ	May 21-23, 2014	\$601.57 Registration/Mileage/ Tolls/Parking General Funds

## ACTION AGENDA

April 29, 2014

### A. CURRICULUM & INSTRUCTION

#### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR-continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B.	Michael Nuzzo Central	Updates & Workshop for School Security, Atlantic City, NJ	May 29-30, 2014	\$258.52 Registration/Lodging/ Mileage/Tolls/Parking General Funds
C	Maureen Reusche Central	Garden State Coalition of Schools 23 <sup>rd</sup> Annual Meeting, Monroe Twp., NJ	May 28, 2014	\$95.51 Registration/Mileage/ Tolls General Funds
D	Carol Matlack Central	Garden State Coalition of Schools 23 <sup>rd</sup> Annual Meeting, Monroe Twp., NJ	May 28, 2014	\$96.49 Registration/Mileage/ Tolls General Funds
E	Kathy Judge Central	Garden State Coalition of Schools 23 <sup>rd</sup> Annual Meeting, Monroe Twp., NJ	May 28, 2014	\$96.11 Registration/Mileage/ Tolls General Funds
F	Joseph Meloche Central	Garden State Coalition of Schools 23 <sup>rd</sup> Annual Meeting, Monroe Twp., NJ	May 28, 2014	\$95.51 Registration/Mileage/ Tolls General Funds
G	LaCoyya Weathington Central	NJASA/NJAPSA Spring Conference, Atlantic City, NJ	May 23, 2014	\$249.00 Registration CHASA Funds
H	<b>James Devereaux Central</b>	<b>N.J. Assoc. of School Business Officials, Atlantic City, NJ</b>	<b>June 4-5, 2014</b>	<b>\$150.00 Registration General Funds</b>

## ACTION AGENDA

**April 29, 2014**

### A. CURRICULUM & INSTRUCTION

#### ITEM 2. APPROVAL OF CONTRACT FOR 2013-2014 SCHOOL YEAR

Camden County Educational Services Commission IDEA B Services for Non-Public Schools

**RESOLVED**, that the Cherry Hill Board of Education approves a contract with the Camden County Educational Services Commission for provision of Educational Services for IDEA B for the period September 1, 2013 through June 30, 2014 in the amount not to exceed \$160,298.00 on file in the business office, and authorizes its Assistant Superintendent, Business/Board Secretary to execute same on behalf of the Board.

The following services will be provided by the Commission under this Contract.

		Not to Exceed
Instructional Assistants 2 – FT	Camden Catholic High	\$58,950
Instructional services	St. Andrews	\$2,500
Instructional Assistant 2.5 days per week	King’s Christian	\$15,000
Resource Room Teacher 1 day per week	Politz Foundation	\$15,900
Instructional Assistants 8.5 days per week	Resurrection	\$55,916
School Counselor .5 day per week	Resurrection	\$12,032.
	Total	\$160,298

PO #14-05751

**ACTION AGENDA**

April 29, 2014

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2013-2014 school year during the April 2014 cycle. There are 5 students, 4 new placements and one transfer.

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>TUITION</b>	<b>AMOUNT</b>	<b>P.O.</b>
Archway (NEW)	3013431	1/21/14-6/14/14	\$19,124	\$19,124	14-06780
Brookfield Elementary (NEW)	3002865	2/21/14-6/30/14	\$22,000	\$22,000	14-06621
Brookfield Elementary (NEW)	3005692	3/6/14-6/30/14	\$19,525	\$19,525	14-06592
Hampton Academy (TRANSFER)	2020956	2/25/14-6/30/14	\$22,643	\$22,643	14-06566
New Hope Academy (NEW)	3001703	3/17/14-6/11/14	\$12,430	\$12,430	14-06593

**ITEM 4 A-B. APPROVAL OF NON-PUBLIC SCHOOLS TECHNOLOGY 2013-2014**

**ITEM 4 A.** It is recommended that the Board approve the technology request for the Non Public School listed below for the 2013-2014 school year funded by the Non-Public Technology Grant.

J. C. C.

2 – Toshiba Chromebook CB30 13.3 Chrome 2 GB 16 GB SSD  
Mfg. #PLM01U-008005

**ITEM 4 B.** It is recommended that the Board approve the technology request for the Non Public School listed below for the 2013-2014 school year. Will be funded via the NCLB Title II funds.

Camden Catholic

7 – iPad Air Wi-Fi 16GB – Space Gray  
7 – Apple Care for iPad  
1 – iPad Air Smart Case Yellow  
2 – iPad Air Smart Case Blue  
2 – iPad Air Smart Case Black  
2 – iPad Air Smart Case Red  
10 – Apple Tv  
10 - Apple HDMI to HDMI Cables  
9 - H-Squared TV Tray

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **ACTION AGENDA**

**April 29, 2014**

### **B. BUSINESS AND FACILITIES**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Resolution for the Award of Change Orders
5. Resolution Amending Authorization of Network Service Agreement between Cherry Hill Board of Education and Comcast Business Communications LLC.\
6. Resolution Approving Rider – Between – The Cherry Hill Board of Education and Concord Engineering Group, Inc.
7. Adoption of the 2014-2015 budget
8. Maximum Travel Expenditure
9. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2014
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2014
- c) FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2014
- d) SACC FINANCIAL REPORT FOR FEBRUARY 2014
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) APPROVAL OF ARCHITECTURAL SERVICES AGREEMENTS

#### **ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-YAMT – Y.A.L.E. SCHOOL ATLANTIC (MULLICA TWP., NJ)
- b) ROUTE #Q-TA – TITUSVILLE ACADEMY, TITUSVILLE, NJ
- c) ROUTE #Q-OF1 – ORCHARD FRIENDS SCHOOL, RIVERTON, NJ
- d) ROUTE #BN-3W – BANCROFT ELEMENTARY SCHOOL, HADDONFIELD, NJ - WHEEL CHAIR



**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #BRHRR-72710 – ROOFTOP HVAC EQUIPMENT REPLACEMENT AND ROOF RESTORATION AT BECK MIDDLE SCHOOL (7-27-10)

**ITEM 5. RESOLUTION AMENDING AUTHORIZATION OF NETWORK SERVICE AGREEMENT BETWEEN CHERRY HILL BOARD OF EDUCATION AND COMCAST BUSINESS COMMUNICATIONS LLC**

**ITEM 6. RESOLUTION APPROVING RIDER – BETWEEN – THE CHERRY HILL BOARD OF EDUCATION AND CONCORD ENGINEERING GROUP, INC.**

**ITEM 7. ADOPTION OF THE 2014-2015 BUDGET**

**ITEM 8. MAXIMUM TRAVEL EXPENDITURE**

**ITEM 9. ACCEPTANCE OF DONATIONS**

## ACTION AGENDA

April 29, 2014

### **B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2014**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of February 28, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2014**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2014**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending February 2014 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR FEBRUARY 2014**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of February 2014 be accepted as submitted.

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$14,180,657.86	Payroll Dates: 3/28/2014, 4/11/2014 & 4/25/2014
SACC	\$21,033.02	3/18/2014 thru 4/21/2014
Food Service	<u>\$332,056.93</u>	4/29/2014
Grand Total	\$14,533,747.81	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated April 29, 2014 in the amount of \$2,674,847.36 be approved as submitted.

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
75721	H A Dehart & Son Inc.	Snow plow parts, and grader and loader blades	1-19-15	\$20,000
74880	EB Fence, LLC	Fence, chain link (install & replace)	5-31-14	50,000
73740	Marlton NAPA Auto Parts	Automotive parts for heavy duty vehicles	3-17-15	40,000
85580	Griffith Electric Supply Co	Electrical Equipment And Supplies North, Central And South Regions	12-31-15	100,000

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

**b) APPROVAL OF ARCHITECTURAL SERVICES AGREEMENTS**

**Resolved, that the Cherry Hill Board of Education approves separate architectural service agreements with its Architect of Record, Becica Associates, LLC, for the Section 15 grant projects listed on Exhibit A in accordance with the proposals submitted by Becica Associates, and authorizes its Board Secretary to execute same upon approval of the final form of the agreements by the Board Solicitor:**

## ACTION AGENDA

April 29, 2014

### B. BUSINESS AND FACILITIES

Exhibit A  
Architectural Services

#### ARCHITECTURAL SERVICES

School Name	NJDOE Project #	SDA Project #	SDA Grant #	Year Funded	Project Description	Becica Proposal
Cherry Hill High School-East	0800-030-14-1040-G04	0800-030-14-G1LB	G5- 5033	FY 13-14	Emergency generator replacement	31,150
Alternative High School	0800-060-14-1018-G04	0800-060-14-G1LE	G5- 5036	FY 13-14	Fire detection and alarm system replacement	8,375
					Emergency generator	11,050
Bret Harte Elementary School	0800-068-14-1020-G04	0800-068-14-G1LK	G5- 5042	FY 13-14	Fire alarm system replacement	15,075
Henry C. Beck Middle School	0800-073-14-1022-G04	0800-073-14-G1LP	G5- 5047	FY 13-14	Fire alarm system replacement	33,175
Rosa International Middle School	0800-074-14-1023-G04	0800-074-14-G1LR	G5- 5049	FY 13-14	Fire alarm replacement	15,900
					Curtain wall replacement	28,000
Horace Mann Elementary School	0800-075-14-1024-G04	0800-075-14-G1LT	G5- 5051	FY 13-14	Fire alarm system replacement	11,600
James F. Cooper Elementary School	0800-083-14-1025-G04	0800-083-14-G1LV	G5- 5053	FY 14-15	Fire alarm system replacement	15,865
Joseph D. Sharp Elementary School	0800-100-14-1027-G04	0800-100-14-G1MA	G5- 5058	FY 14-15	Fire alarm replacement	14,710
Kingston Elementary School	0800-110-14-1029-G04	0800-110-14-G1ME	G5- 5061	FY 13-14	New Emergency generator system, emergency/exit lighting system replacement	13,850
Stockton Elementary School	0800-113-14-1030-G04	0800-113-14-G1MH	G5- 5065	FY 14-15	Fire alarm system replacement	18,030
Thomas Paine Elementary School	0800-115-14-1031-G04	0800-115-14-G1MJ	G5- 5067	FY 14-15	Fire alarm system replacement	16,550
Woodcrest Elementary School	0800-130-14-1038-G04	0800-130-14-G1MM	G5- 5070	FY 14-15	Fire alarm system replacement	17,220
					New Emergency generator system, emergency/exit lighting system replacement	12,950

Total Becica Proposals

263,500

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE #Q-YAMT – Y.A.L.E. SCHOOL ATLANTIC (MULLICA TWP., NJ)

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service Inc. to transport (1) one classified student to/from school as listed below.

Route: Q-YAMT / Quote

School: Y.A.L.E. School Atlantic (Mullica Twp., NJ)

Company: Holcomb Bus Service, Inc.

Date(s): 4/2/14 thru 6/20/14

Cost per diem: \$264.00

Aide cost: \$50.00

Total # of days: (51) Fifty-One

Total Cost: \$16,014.00

PO# 14-06497

Account Code: 11-000-270-514-83-0001

b) ROUTE #Q-TA – TITUSVILLE ACADEMY, TITUSVILLE, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from En Route Bus Service, LLC. It is recommended that approval be granted for En Route Bus Service, LLC to transport (1) one McKinney Vento student residing in Cherry Hill, NJ to/from Titusville Academy in Titusville, NJ as listed below.

Route: Q-TA/ Quote

School: Titusville Academy, Titusville, NJ

Company: En Route Bus Service, LLC

Date(s): 5/1/14 thru 6/20/14

Cost per diem: \$325.00

Total # of days: Forty one (41)

Total Cost: \$13,325.00

PO#14-06498

Account Code: 11-000-270-514-83-0001

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

c) ROUTE #Q-OF1 – ORCHARD FRIENDS SCHOOL, RIVERTON, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from McGough Bus Company, Inc. It is recommended that prior administrative approval be ratified for McGough Bus Company, Inc. to transport (1) one classified student to/from Orchard Friends School as listed below.

Route: Q-OF1/ Quote  
School: Orchard Friends School, Riverton, NJ  
Company: McGough Bus Company, Inc.  
Date(s): 4/11/14 thru 6/20/14  
Cost per diem: \$295.00  
Total # of days: Forty five (45)  
Total Cost: \$13,275.00

PO#14-06499  
Account Code: 11-000-270-514-83-0001

d) ROUTE #BN-3W – BANCROFT ELEMENTARY SCHOOL, HADDONFIELD, NJ – WHEEL CHAIR

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport one classified student on a wheel chair van as listed below.

Route: BN-3W/ Wheel chair van  
School: Bancroft Elementary School, Haddonfield, NJ  
Company: Hillman's Bus Service, Inc.  
Original Route: BN-3  
Original Bid: # 5127  
Date(s): 3/24/14 thru 5/9/14  
Cost per diem: \$55.00  
Total # of days: (30) Thirty  
Total Cost: \$1,650.00

P.O. #14-06500  
Account Code: 11-000-270-514-83-0001



**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) **BID #BRHRR-72710 – ROOFTOP HVAC EQUIPMENT REPLACEMENT AND ROOF RESTORATION AT BECK MIDDLE SCHOOL (7-27-10)**

**INFORMATION:**

Board approval is requested for Change Order 004 to be issued to A. A. Duckett, Glassboro, NJ to provide a credit for construction deficiencies (deduct \$18,000.00) at Beck Middle School. Original purchase order #14-02981 to be reduced by \$18,000.00 with this change order.

**RECOMMENDATION:**

Resolved, upon recommendation of the Assistant Superintendent, Business and Architect, that the Board approves Change Order 004 to A. A. Duckett, Glassboro, NJ to provide a credit to the Board for construction deficiencies at Beck Middle School (deduct \$18,000.00) and that the original purchase order #14-02981 be reduced by \$18,000.00 based upon this change order.

Original PO #11-02981

Account Code: 30 000 450 450 40 8012

**ITEM 5. RESOLUTION AMENDING AUTHORIZATION OF NETWORK SERVICE AGREEMENT BETWEEN CHERRY HILL BOARD OF EDUCATION AND COMCAST BUSINESS COMMUNICATIONS LLC**

WHEREAS, on February 25, 2014, the Cherry Hill Board of Education approved a contract with Comcast Business Communications, LLC (“Comcast”) for provision of managed network services to the Cherry Hill Public School District for an initial term of 24 months at a total cost of \$59,636.02 per month; and

WHEREAS, the final contract cost has subsequently been determined to be \$42,227.00 per month for basic Ethernet Private Line Services, Ethernet Dedicated Internet Services and local telephone service;

NOW, THEREFORE, BE IT

RESOLVED, that the Board’s February 25, 2014 resolution be and is hereby amended to reflect a final contract cost of \$42,227.00 per month for provision of managed network services by Comcast during the initial term of its contract; and be it

FURTHER RESOLVED, that all other terms of the Board’s February 25, 2014 resolution awarding the contract to Comcast are hereby ratified and affirmed as originally adopted.

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 6. RESOLUTION APPROVING RIDER – BETWEEN – THE CHERRY HILL BOARD OF EDUCATION AND CONCORD ENGINEERING GROUP, INC.**

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(a), on April 26, 2013, the Board entered into an agreement with Concord Engineering Group, Inc. for the provision of professional engineering services in connection with various construction projects, including equipment replacement projects, as follows:

Construction documents:	\$295,000.00
Bid and Award Services:	\$ 12,000.00
Construction Administration:	\$ 95,000.00
Commissioning:	<u>\$ 30,500.00</u>
TOTAL	\$432,500.00

WHEREAS, the agreement with Concord Engineering Group, Inc. was entered into before the Board was advised by State officials that it could apply to the New Jersey Department of Education (hereinafter “DOE”) and the New Jersey Schools Development Authority (hereinafter “NJSDA”) for funding for portions of the construction work;

WHEREAS, the Board anticipates NJSDA funding support for the School Facilities Projects in accordance with DOE approved final eligible costs;

WHEREAS, the Concord Agreement must be amended to reflect the NJSDA funding and certain NJSDA requirements; and

, the Board and Concord Engineering Group, Inc. have agreed to amend the agreement for professional engineering services without changing the cost of the services relating thereto, by including additional provisions required pursuant to law, with all other provisions of the existing agreement to remain in full force and effect;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby authorizes its President and Board Secretary to execute a Rider to the professional engineering services agreement with Concord Engineering Group, Inc., incorporating language therein that is required under NJSDA regulations and other laws.

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 7. ADOPTION OF THE 2014-2015 BUDGET**

BE IT RESOLVED, to approve the preliminary budget for the 2014-2015 school year for submission to the County Superintendent of Schools for Department of Education review as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	<b>\$178,201,894</b>	<b>\$155,481,994</b>
Special Revenue Fund	<b>4,102,000</b>	<b>0</b>
Debt Service Fund	<u><b>4,225,000</b></u>	<u><b>3,014,200</b></u>
Total Base Budget	<b>\$186,528,894</b>	<b>\$158,496,194</b>

^^

**ITEM 8. MAXIMUM TRAVEL EXPENDITURE**

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2013/2014 school year is \$192,650 and the district has spent \$36,052 as of March 6, 2014 now, therefore be it

RESOLVED, that the District Board of Education hereby establishes the maximum travel expenditure amount for the 2014/2015 school year as \$168,350.

**ACTION AGENDA**

**April 29, 2014**

**B. BUSINESS AND FACILITIES**

**ITEM 9. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
West HS	1 Life Fit Leg Curl Machine 1 Life Fit Plate Laden Squat Press 2 Life Fit ISO Bench Press	Philadelphia Phillies	\$3,000 \$3,900 \$4,000
Johnson ES	Monetary for Johnson ES Community Garden	Darden Restaurant Foundation c/o Sustainable Cherry Hill	\$1,000
Mann ES	Monetary for 2 Smartboards	Mann PTA	\$11,020
District STAR Games	Monetary Donation for STAR Games	Cherry Hill Education Foundation	\$5,000
Barton ES	Monetary for Resource Texts	Cherry Hill Education Foundation	\$1,346
Cooper ES	Monetary for National Geographic Engage Reading program	Cherry Hill Education Foundation	\$4,700
Sharp ES	Monetary for Resource Books	Cherry Hill Education Foundation	\$2,029
Carusi MS	Monetary for Yamaha Baritone Saxophone	Cherry Hill Education Foundation	\$4,250
Carusi MS	Monetary for 75 Logitech –H540 On-Ear Headsets	Cherry Hill Education Foundation	\$3,345
Rosa MS	Monetary for Epson PL93XGA LCD 2600 LUM Projector	Cherry Hill Education Foundation	\$612
*Unexpended funds will be returned to Cherry Hill Education Foundation			

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## ACTION AGENDA

April 29, 2014

### **C. HUMAN RESOURCES/NEGOTIATIONS**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leave of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Approval of Job Description
11. Approval of Revised Job Description

### **ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

#### **(a) Resignations**

#### **RECOMMENDATION:**

**It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>	<b><u>Reason</u></b>
Erica Winters	Stockton-Grade 4 (\$61,233)	7/01/14	Personal
Lee Ann Halbert	Mann-Nurse (\$63,521)	7/01/14	Personal
Lindsay Watkins	Stockton-Resource Room (\$56,884)	7/01/14	Personal
Shirley Perkins	Stockton-Grade 4 (\$95,337)	7/01/14	Retirement

**ACTION AGENDA**

**April 29, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

**(a) Resignations**

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>	<b><u>Reason</u></b>
Natalie Maher	Woodcrest-Educational Assistant (\$17,538)	7/01/14	Retirement
Marilyn Franklin	Johnson-Secretary to the Principal (\$46,838)	9/01/14	Retirement
Gregory Rubin	Harte-Educational Assistant (\$11,062)	5/05/14	Personal
Richard Booth	Marlkress-Assistant Manager, Grounds (\$56,000)	5/05/14	Personal
Meredith Keller	Sharp-Educational Assistant (\$10,101)	4/10/14	Personal
Lisa Hockel	Paine-Program Aide, SACC	4/28/14	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

**(a) Student Teaching**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<b><u>Name</u></b>	<b><u>College/University</u></b>	<b><u>Effective Dates</u></b>	<b><u>Cooperating Teacher/School</u></b>
Sarah Roadside	Rider	1/26/15-5/07/15	Tracy Cooper/CHHS West
Randy Ball	Rider	1/26/15-5/07/15	Anthony Musumeci/Carusi
John Cosgrove	Rowan	9/17/14-10/27/14	John Lauk/Kilmer

**ACTION AGENDA**

**April 29, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Janine Cooney	Kristin McGrath	CHHS East	\$550 prorated	2/20/14-6/30/14
<b>Sandra Wilcox</b>	<b>Deborah Roth</b>	<b>Stockton</b>	<b>\$550 prorated</b>	<b>5/07/14-6/30/14</b> (contract extended)
<b>Jennifer Peifer</b>	<b>Julie Cairone</b>	<b>CHHS East</b>	<b>\$550 prorated</b>	<b>4/04/14-4/29/14</b> (contract extended)
<b>Jeanne Dunlevy</b>	<b>Jamie Swartz</b>	<b>Paine</b>	<b>\$550 prorated</b>	<b>4/01/14-6/30/14</b>

(c) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2013-14 school year effective 4/29/14-6/30/14. Monies budgeted from account #11-120-00-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>
Dawn Lanuez	John Rosser

(d) Extended School Year Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the 2014 extended school year program effective 6/23/14-7/31/14. Monies budgeted from account #11-204-100-101-71-0102.

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Gail Ward	Teacher in Charge	\$500
Melissa Gallagher	Teacher in Charge	\$500

**ACTION AGENDA**

April 29, 2014

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(e) **Title I Tutors**

**RECOMMENDATION:**

It is recommended that the persons listed be approved as Title I tutors at the rate of \$42.60/hr. in accord with the data presented.

**Kingston – budget #20-232-100-101-18-0101 - Effective 4/01/14-6/16/14 (not to exceed \$4150)**

<u>Name</u>	<u>Name</u>	<u>Name</u>
Josephine Sbrocco	Janice Hardin	Joy Patterson-Gross
Lynn Kahan	Lynn Bresnahan	Jamie Swartz
Eileen Steidle	Asia Brown	Jenna Kleinman
Lindsay Hooper		

**Kilmer – budget #20-232-100-101-15-0101 - Effective 3/12/14-6/16/14 (not to exceed \$7200)**

<u>Name</u>	<u>Name</u>	<u>Name</u>
Karen Russo	Amanda Costanzo	Mary Ellen MacLeon

**Barton – budget #20-232-100-101-03-0101 – Effective 4/01/14-6/04/14 (not to exceed \$500)**

<u>Name</u>
Gregory Battipaglia

(f) **Charting Immunizations**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for charting immunizations in accord with the data presented.

**3 Hours Each – Monies budgeted from account #11-000-213-100-71-0104**

<u>Name</u>	<u>School</u>	<u>Effective Dates</u>	<u>Hourly Rate</u>
Carolyn Gorman	Barclay	6/25/14-6/30/14	\$67.18
		7/01/14-8/31/14	\$67.18*
Lillian Barna	Barton	6/25/14-6/30/14	\$36.16
		7/01/14-8/31/14	\$36.16*
Robin Olin	Cooper	6/25/14-6/30/14	\$53.72
		7/01/14-8/31/14	\$53.72*



**ACTION AGENDA**

April 29, 2014

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) **Charting Immunizations** - continued

**3 Hours Each – Monies budgeted from account #11-000-213-100-71-0104**

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Effective Dates</u></b>	<b><u>Hourly Rate</u></b>
Amy Hawthorne	Knight	6/25/14-6/30/14	\$68.00
		7/01/14-8/31/14	\$68.00*
Marci Shapiro-Goldman	Sharp	6/25/14-6/30/14	\$40.36
		7/01/14-8/31/14	\$40.36*
Eileen Reilly	Stockton	6/25/14-6/30/14	\$66.37
		7/01/14-8/31/14	\$66.37*
Lynn Richter	Woodcrest	6/25/14-6/30/14	\$40.25
		7/01/14-8/31/14	\$40.25*
Therese DiMedio	Harte	6/25/14-6/30/14	\$42.78
		7/01/14-8/31/14	\$42.78*
Jacquelyn Naddeo	Kingston	6/25/14-6/30/14	\$39.35
		7/01/14-8/31/14	\$39.35*

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(g) **Charting Sports Physicals**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for charting sports physicals in accord with the data presented.

**15 Hours Each – Monies budgeted from account #11-000-213-100-71-0104**

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Effective Dates</u></b>	<b><u>Hourly Rate</u></b>
Barbara Kase-Avner	Beck	6/25/14-6/30/14	\$37.96
		7/01/14-8/31/14	\$37.96*
Michele Taylor	Carusi	6/25/14-6/30/14	\$58.61
		7/01/14-8/31/14	\$58.61*
Angela Mooney	Rosa	6/25/14-6/30/14	\$35.94
		7/01/14-8/31/14	\$35.94*

**ACTION AGENDA**

April 29, 2014

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(g) **Charting Sports Physicals** - continued

**20 Hours Each – Monies budgeted from account #11-000-213-100-71-0104**

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Effective Dates</u></b>	<b><u>Hourly Rate</u></b>
Marie Smith	CHHS West	6/25/14-6/30/14 7/01/14-8/31/14	\$58.61 \$58.61*
Michele Sondeen	CHHS West	6/25/14-6/30/14 7/01/14-8/31/14	\$34.50 \$34.50*
Joy Atkins	CHHS East	6/25/14-6/30/14 7/01/14-8/31/14	\$37.73 \$37.73*
Cheryl Osnayo	CHHS East	6/25/14-6/30/14 7/01/14-8/31/14	\$38.61 \$38.61*

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(h) **Conducting Sports Physicals**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for conducting sports physicals in accord with the data presented.

**CHHS West (6.5 hrs/each) – Monies budgeted from account #11-000-213-100-71-0102**

<b><u>Name</u></b>	<b><u>Effective Date</u></b>	<b><u>Hourly Rate</u></b>
Michelle Sondeen	6/26/14	\$34.50
Michele Taylor	6/26/14	\$58.61
Barbara Kase-Avner	6/26/14	\$37.96
Lillian Barna	6/26/14	\$36.16

**CHHS East – (5 hrs/each) - Monies budgeted from account #11-000-213-100-71-0102**

<b><u>Name</u></b>	<b><u>Effective Date</u></b>	<b><u>Hourly Rate</u></b>
Joy Atkins	7/31/14	\$37.73*
Cheryl Osnayo	7/31/14	\$38.61*
Angela Mooney	7/31/14	\$35.94*
Barbara Kase-Avner	7/31/14	\$37.96*

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**ACTION AGENDA**

April 29, 2014

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

**(i) Outside Evaluations**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for five outside social evaluations effective 4/30/14-6/30/14 at the rate of \$250/evaluation (not to exceed a total of \$1250). Monies budgeted from account #11-000-219-104-71-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Diane Bruce	James Southard	Joanne Merriman-Miller

**(j) Learning Evaluations**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for outside learning evaluations effective 4/30/14-6/30/14 at the rate of \$250/evaluation. Monies budgeted from account #11-000-219-104-71-0101.

<u>Name</u>	<u>Name</u>
Andrea Finkel (10 evaluations- not to exceed \$2500))	Renee Johnson (5 evaluations- (not to exceed \$1250))

**(k) Regular**

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Deborah Roth	Stockton-Special Education (Replacement substitute for J. Boecklen on leave of absence-budget #11-213-100-101- 33-0100)	5/07/14-6/30/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Andrea Weinberg	CHHS East-Math (Replacement substitute for J. Rinehart on leave of absence-budget #11-140-100-101-50-0100)	5/21/14-6/19/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Meredith Keller	Knight-Grade 3 (Replacement substitute for M. Bergstrom on leave of absence-budget #11-120-100-101-21-0100)	4/10/14-6/30/14	\$48,377 prorated (Bachelors-step 1)

**ACTION AGENDA**

**April 29, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

**(k) Regular** - continued

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>	<b><u>Salary</u></b>
<b>Edena DiMeola</b>	<b>Johnson-Grade 4 (Replacement substitute for R. Anderson on leave of absence-budget #11-120-100-101-12-0100)</b>	<b>3/31/14-5/16/14</b>	<b>\$48,377 prorated (Bachelors-step 1)</b>
<b>Natalie Wolf</b>	<b>Carusi-Language Arts (Replacement substitute for O. Minio on leave of absence-budget #11-130-100-101-45-0100)</b>	<b>4/24/14-6/30/14 (revised for dates)</b>	<b>\$48,377 prorated (Bachelors-step 1)</b>

**(l) Practicum Placement**

**RECOMMENDATION:**

It is recommended that the persons listed, students at Rutgers University be approved for a practicum placement at Carusi Middle School effective 6/30/14-7/31/14 (summer ESY program).

**Name**

**Name**

**Laura Moore**

**Madeline Gralish**

**(m) Classroom Observation**

**RECOMMENDATION:**

It is recommended that Nicole Shapiro, student at Monmouth University be approved for a 25 hour internship at CHHS West effective 4/21/14-5/05/14 with Carole Roskoph and Adam Kovalevich as the cooperating teachers.

**ACTION AGENDA**

**April 29, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED – continued**

**(n) Summer Training and Collaboration**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for participating in assessment training and drafting of ELA/Humanities aligned formative assessments/instruction plans effective 6/25/14-6/27/14 at the rate of \$35.71/hr (not to exceed \$23,568.60) for a total of 660 hrs. Monies budgeted from account #20-272-200-101-99-0101.

**Name**

Jennifer Aristone  
Karen Barry  
Michelle Corona  
Thomas DiPatri  
Chiarina Dorety  
Heather Esposito  
Susan Fox  
Laura Gertel  
Joyce Humpert-Nece  
Rachel Israelite  
Megan Langman  
Carolyn Messias  
Donna Morocco  
Rosaria Norkus  
Carole Roskoph  
Denise Santucci  
Carolyn Strasle  
Jennifer Taylor  
Carma Teasley  
Sara Valli  
Sandra Wilcox  
Michael Rickert

**Name**

Carol Bastian  
Steven Baughman  
Mary Bellino  
Susan Bryson  
Mary Carpenter  
Lisa Ehmann  
Kerry Floyd  
Melissa Gardner  
Christina Hughes  
Katrina LaCovara  
Janese Leidy  
Kathleen McEleney  
Christina Morrell  
Tara Orsini  
Theresa Paparo  
Carolyn Robey  
Meghan Mikulski  
Lauren Miscioscia  
Anthony Musumeci  
Cynthia Nieves  
Karen Onyx  
Cynthia O'Reilly

**Name**

Marie Curry Desuarez  
David Helgeson  
Michael Cheeseman  
Kimberly Laskey  
Christopher Bova  
Charles Davis  
Christopher DelRossi  
Jennifer Dolan  
Leah Dryden  
Derek Field  
Joshua Hare  
Caryn Lipkowitz  
Christy Marrella  
Wendy McDermott  
Brendan McGovern  
Susan McKee  
Samantha Vanaman  
Crystal Atkinson  
Nancy Schmarak  
Eunice Eunmo Sung  
Jennifer Woolston  
Hilary Daniels

**ACTION AGENDA**

**April 29, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

**(a) Regular**

**RECOMMENDATION:**

**It is recommended that the person listed be appointed to the position indicated in accord with the data presented.**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>	<b><u>Hourly Rate</u></b>
Maria Walton	District-Substitute Program Aide II, SACC (budget #60-990-320-106-58-0001)	4/30/14-6/30/14	\$8.25

**(b) Substitute Educational Assistant**

**RECOMMENDATION:**

**It is recommended that Lisa Mainor be approved as a substitute educational assistant effective 4/30/14-6/30/14. Monies budgeted from account #11-190-100-106-98-0150.**

## ACTION AGENDA

April 29, 2014

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

#### RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michael Cheeseman	Paine-Media Specialist	Leave with pay 2/19/14-2/25/14
Natalie Stanzione	Beck-Special Education	Leave without pay 5/05/14-5/09/14
Caryn Lipkowitz	Carusi-Humanities	Leave with pay 3/13/14- <b>4/07/14 a.m.</b> ; without pay <b>4/07/14 p.m.-until a determination is made regarding a return to work date</b>
Janet Boecklen	Stockton-Special Education	Leave without pay 2/03/14-5/02/14; without pay 5/05/14-6/30/14 (leave extended)
Kimberly Blinsinger	Mann/Woodcrest-Music	Leave with pay 5/19/14-6/30/14
Paula Saillard	CHHS East-World Language	Leave with pay 4/10/14-5/09/14
Dina Campbell-Mathis	CHHS West-Special Education	Leave with pay 6/13/14-6/30/14
<b>Elizabeth Lanza</b>	<b>Harte-Special Education</b>	<b>Leave without pay 3/24/14-4/11/14</b>
<b>Ayanna Boxley</b>	<b>Carusi-Speech/Language Specialist</b>	<b>Leave with pay 3/18/14-3/27/14</b>
<b>Rachel Israelite</b>	<b>Rosa-Language Arts</b>	<b>Leave without pay 10/07/14-1/01/15</b>
<b>Marie McPherson</b>	<b>CHHS East-Science</b>	<b>Leave with pay 5/19/14-6/30/14;</b> <b>without pay 9/02/14-10/31/14</b>
<b>Sherri Lattanzio</b>	<b>Kingston-Grade 1</b>	<b>Leave with pay 2/27/14-3/03/14</b>
<b>Nicole Glazebrook</b>	<b>Barclay-Speech/Language Specialist</b>	<b>Leave without pay 5/26/14-6/30/14;</b> <b>without pay 9/02/14-1/02/15</b>
<b>Eloisa DeJesus-Woodruff</b>	<b>Stockton-Principal</b>	<b>Leave with pay 4/01/14-5/12/14;</b> <b>without pay 5/13/14-8/22/14 (revised for dates)</b>
<b>Charles Belinsky</b>	<b>Woodcrest/Sharp-Health &amp; P.E.</b>	<b>Leave without pay 3/31/14-4/18/14</b>
<b>Carole Roskoph</b>	<b>CHHS West-English</b>	<b>Leave with pay 3/24/14-3/28/14</b>
<b>Jodi Rinehart</b>	<b>CHHS East-Math</b>	<b>Leave without pay 1/23/14-6/17/14 (leave extended)</b>
<b>Maria Castro</b>	<b>Kingston-School Psychologist</b>	<b>Leave with pay 5/19/14-6/30/14;</b> <b>without pay 7/01/14-10/31/14</b>
<b>Danielle DiRenzo</b>	<b>Carusi/CHHS West-ESL</b>	<b>Leave with pay 4/28/14-6/05/14</b>
<b>Richard Reidenbaker</b>	<b>Carusi-Teacher Coach</b>	<b>Leave with pay 3/03/14-4/21/14</b>
<b>Opal Minio</b>	<b>Carusi-Language Arts</b>	<b>Leave with pay 4/23/14-6/20/14;</b> <b>without pay 6/23/14-6/30/14 (revised for dates)</b>

**ACTION AGENDA**

**April 29, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cathy Korngut Timika Smalls	Barclay-Educational Assistant Kilmer-Educational Assistant	Leave without pay 4/21/14-4/25/14 Leave with pay 3/04/14-3/28/14; without pay 3/31/14-until a determination is made regarding a return to work date
Keila Rosado	Malberg-HR Coordinator	Intermittent leave without pay 3/24/14-6/30/14
<b>Linda Badtorff</b>	<b>Barton-Educational Assistant</b>	<b>Intermittent leave without pay 3/12/14-6/30/14</b>
<b>Anna Palladino</b> <b>Mindy Siegel</b>	<b>Cooper-Educational Assistant</b> <b>Beck-Educational Assistant</b>	<b>Leave with pay 3/11/14-5/02/14</b> <b>Leave with pay 3/13/14-4/11/14</b>
<b>Deborah McClure</b>	<b>Barton-Educational Assistant</b>	<b>Leave with pay 1/30/14-until a determination is made regarding a return to work date</b>
<b>Jeanne St. Clair</b>	<b>CHHS West-Educational Assistant</b>	<b>Leave with pay 2/18/14-3/28/14</b>
<b>Ann Close</b>	<b>Woodcrest-Educational Assistant</b>	<b>Leave with pay 5/13/14-6/30/14</b>
<b>Rosemarie Maxwell</b>	<b>Knight-Cleaner</b>	<b>Leave without pay 4/22/14-5/02/14</b>



**ACTION AGENDA**

April 29, 2014

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) **Reassignment**

**RECOMMENDATION:**

It is recommended that the person listed be approved for a reassignment for the 2014-15 school year.

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>	<b><u>Salary</u></b>
Rebecca Metzger	CHHS West- Assistant Principal (budget #11-000-240-103- 55-0100)	Malberg- Supervisor of Special Education (resignation of J. Moody-budget #11-000-221-104- 71-0100)	7/01/14-6/30/15	\$110,096

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) **Reassignment**

**RECOMMENDATION:**

It is recommended that the person listed be approved for a reassignment for the 2013-14 school year.

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Nelson Henriquez Gil	Beck-Lead Cleaner (Replacing J. Sutton-budget #11- 000-262-100-40-0100- \$29,759 prorated includes \$992 for boiler license)	Beck-Lead Cleaner (budget #11-000-262-100- 40-0100-\$29,758 prorated includes \$992 for boiler license-revised for salary)	3/26/14-6/30/14

**ACTION AGENDA**

**April 29, 2014**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED**

**(a) Tuition Reimbursement—CHASA**

**RECOMMENDATION:**

It is recommended that the person listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-280-98-0002.

<u>Name</u>	<u>Amount</u>
William Marble	\$840

**(b) Payment to Presenters**

**RECOMMENDATION:**

It is recommended that the persons listed be approved to present an after school workshop from 2/06/14-5/30/14 at the rate of \$53.56/hr (not to exceed \$428.48). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>
Christine Morrell	Jennifer Taylor

**ITEM 10. APPROVAL OF JOB DESCRIPTION**

**RECOMMENDATION:**

It is recommended that the job description listed be approved as presented effective 4/30/14.

- Teacher Coordinator

**ITEM 11. APPROVAL OF REVISED JOB DESCRIPTION**

**RECOMMENDATION:**

It is recommended that the revised job descriptions listed be approved as presented effective 4/30/14.

- Assistant Shift Manager – Night Shift (Custodial and Maintenance)
- Coordinator of Research and Assessment

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**

**April 29, 2014**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. First Reading of Policy
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. FIRST READING OF POLICIES**

- Draft Policy 4111: Recruitment, Selection and Hiring (Certificated)
- Draft Policy 4211: Recruitment, Selection and Hiring (Non-Certificated)
- Draft Policy 5131.5: Vandalism/Violence

**RECOMMENDATION:**

It is recommended that the policies listed above be approved for first reading as submitted.

**ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
13-14:148			13-14:157	Affirmed
13-14:149	Affirmed		13-14:158	
13-14:150	Affirmed		13-14:159	
13-14:151	Affirmed		13-14:160	
13-14:152			13-14:161	
13-14:153			13-14:162	
13-14:154	Affirmed		13-14:163	
13-14:155	Affirmed		13-14:164	
13-14:156	Affirmed			

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **ACTION AGENDA**

**April 29, 2014**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

NO ITEMS