

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**April 24, 2018 @ 6:15 P.M.**

**AGENDA**

Student Matters

- Review HIB case recommendations

Human Resources Matters

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**ACTION AGENDA**

April 24, 2018

Malberg Administration Building  
7:00 P.M Action Meeting

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Dr. J. Barry Dickinson, President  
Mr. Eric Goodwin, Vice President  
Mrs. Kathy Judge  
Mrs. Carol Matlack  
Mrs. Lisa Saidel  
Mrs. Jane Scarpellino  
Mrs. Ruth Schultz  
Mr. Ken Tomlinson, Jr.  
Dr. Edward Wang

*Student Representatives to the Board of Education*

*Joshua Sodicoff, H.S. East*  
*Lauren Atkin, H.S. East Alternate*  
*Carlee Cohen, H.S. West*  
*Gay Brown, H.S. West Alternate*

*Dr. Joseph Meloche, Superintendent*  
*Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary*  
*Dr. Joseph Campisi, Assistant Superintendent, K-12*  
*Dr. Farrah Mahan, Director of Curriculum*  
*Mrs. LaCoyya Weathington, Director of Pupil Services*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Pledge of Allegiance*

*Correspondence*

*Presentation:*

- *Budget Presentation- Mrs. Lynn E. Shugars*

*Representative Reports*

*Public Discussion (up to three minutes per person)*

*Superintendent's Comments*

*Action Agenda*

*Second Public Discussion (up to three minutes per person)*

**ACTION AGENDA**  
**April 24, 2018**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

**Business & Facilities Committee Members (blue)**

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

**Policy & Legislation Committee Members (green)**

Chairperson: Jane Scarpellino

Administrative Liaison: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

**Strategic Planning (buff)**

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

# ACTION AGENDA

April 24, 2018

## A. CURRICULUM & INSTRUCTION

### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Out of District Placements for the 2017-2018 School Year
3. Approval of Middle School Supplemental Literature Books for the 2018-2019 School Year
4. Approval of Middle School Summer Reading Books for the 2018-2019 School Year
5. Approval of High School Summer PSAT/SAT/ACT/ College Essay Summer Program

### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	LaCoyya Weathington	NJASA/NJAPSA Spring Leadership Conference , Atlantic City	May 16-18, 2018	\$1034.26 CHASA Funds Registration, Travel, Mileage

**ACTION AGENDA**

**April 24, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2017-2018 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Heather Esposito/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$175 Registration
C	Tracy Lindblad Hensley/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$212.30 Registration, Mileage, Tolls
D	Joseph Boiler/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$175 Registration
E	Allison Staffin/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$175 Registration
F.	<b>Lisa Ridgway/Malberg</b>	<b>NJASBO Annual Conference, Atlantic City</b>	<b>June 5-8, 2018</b>	<b>\$871.75 Registration, Lodging, Mileage, Tolls, Meals</b>
G.	<b>Deanna Denisar/Malberg</b>	<b>Rutgers University Public Purchasing Educational Forum</b>	<b>May 1-3, 2018</b>	<b>\$824.69 Registration, Lodging, Mileage, Meals</b>
H.	<b>Julie Bittinger/ Camden Catholic High School</b>	<b>Accelerating Use of the Target Language, Cherry Hill</b>	<b>May 4, 2018</b>	<b>\$219 Title II Funds Registration</b>

**ITEM 2 APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the April 2018 cycle. There is 1 submission.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>Amt</b>
Kingsway	3018402	4/16/18-6/30/18	13,836	7,920	21,756
<b>Total</b>					<b>21,756</b>

## ACTION AGENDA

April 24, 2018

### A. CURRICULUM & INSTRUCTION

#### ITEM 3. APPROVAL OF MIDDLE SCHOOL SUPPLEMENTAL LITERATURE BOOKS FOR THE 2018-2019 SCHOOL YEAR

It is recommended that the Board approve the middle school supplemental literature books listed below as discussed at the March 5<sup>th</sup> and April 10<sup>th</sup> Curriculum and Instruction Meetings.

<u>TITLE</u>	<u>AUTHOR</u>	<u>GRADE LEVEL</u>
Fish in a Tree	Lynda Mullaly Hunt	6
Counting by 7s	Holly Goldberg Sloan	7
The Boys in the Boat (Young Readers Adaptation): The True Story of an American Team's Epic Journey to Win Gold at the 1936 Olympics	Daniel James Brown	7
Running Dream	Wendelin Van Draanen	8

#### ITEM 4. APPROVAL OF MIDDLE SCHOOL SUMMER READING BOOKS FOR THE 2018-2019 SCHOOL YEAR

It is recommended that the Board approve the middle school summer reading list below for the 2018-2019 school year.

<u>TITLE</u>	<u>AUTHOR</u>	<u>GRADE LEVEL</u>
The City of Ember	Jeanne DuPrau	6
Fish in a Tree	Lynda Mullaly Hunt	6
Flipped	Wendelin Van Draanen	6
Hidden Talents	David Lubar	6
Inside Out and Back Again	Thanhaa Lai	6
The Boys in the Boat (Young Readers Adaptation): The True Story of an American Team's Epic Journey to Win Gold at the 1936 Olympics	Daniel James Brown	7
Counting by 7s	Holly Goldberg Sloan	7
The Crossover	Kwame Alexander	7
Island on Bird Street	Uri Orlev	7
The Alchemyst: The Secrets of the Immortal Nicholas Flamel	Michael Scott	7
Black Diamond: The Story of the Negro Baseball Leagues	Patricia and Frederick McKissack	8
Running Dream	Wendelin Van Draanen	8
Freak the Mighty	Rodman Philbrick	8
Bomb: The Race to Build – and Steal – The World's Most Dangerous Weapon	Steven Sheinken	8
Brown Girl Dreaming	Jacqueline Woodson	8

**ACTION AGENDA**

**April 24, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF HIGH SCHOOL SUMMER PSAT/SAT/ACT/COLLEGE  
ESSAY SUMMER CLASSES**

**It is recommended that the Board approve the High School Summer PSAT/SAT/ACT/College Essay Summer Classes as presented at the March 5, 2018 C&I Committee meeting.**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

## ACTION AGENDA

April 24, 2018

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Adoption of the 2018/2019 Budget
3. Maximum Travel Expenditure
4. Motion to Approve Use of Capital Reserve to Fund Approved Projects for the 2018/2019 School Year
5. **Resolution for Approval of Contract with Benecard Services LLC**
6. **Resolution for Approval of Contract with Horizon Blue Cross Blue Shield**
7. **Resolution for the Award of Change Orders**

### **ITEM 1. FINANCIAL REPORTS**

#### **a) BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR FEBRUARY 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of February 28, 2018 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2018

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2018

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending February 2018 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR FEBRUARY 2018

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of February 2018 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	<b>\$10,764,839.82</b>	<b>Payroll Dates: 3/29/18- 4/15/18</b>
SACC Bill List	<u><b>\$3,416.17</b></u>	<b>4/24/18</b>
Grand Total	<u><u><b>\$10,768,256.00</b></u></u>	

f) APPROVAL OF BILL LIST

It is recommended that the 1<sup>st</sup> Bill List dated April 24, 2018 in the amount of \$300,023.32, 2<sup>nd</sup> Bill List in the amount of \$3,563.00, 3<sup>rd</sup> Bill list in the amount of \$3,318,134.90, 4<sup>th</sup> Bill List in the amount of \$310,397.12, and the 5<sup>th</sup> Bill List in the amount of \$2,020,215.07 be approved as submitted.

**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 2. ADOPTION OF THE 2018/2019 BUDGET**

BE IT RESOLVED, to adopt the budget for the 2018/2019 school year for submission to the County Superintendent of Schools for Department of Education review as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$200,308,954	\$173,160,859
Special Revenue Fund	4,303,513	--
Debt Service Fund	<u>3,633,000</u>	<u>2,592,069</u>
Total Base Budget	\$208,245,467	\$175,752,928

**ITEM 3. MAXIMUM TRAVEL EXPENDITURE**

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2017/2018 school year is \$178,382 and the district has spent \$51,958 as of March 27, 2018 now, therefore be it

RESOLVED, that the District Board of Education hereby establishes the maximum travel expenditure amount for the 2018/2019 school year as \$166,930 in the general fund and estimated \$25,000 in the special revenue fund.

**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 4. MOTION TO APPROVE USE OF CAPITAL RESERVE TO FUND APPROVED PROJECTS FOR THE 2018/2019 SCHOOL YEAR**

Motion to approve the use of \$2,000,000 from Capital Reserve to fund three (3) Capital Projects for the 2018/2019 School Year.

Capital Projects List-0800 (CHERRY HILL TWP)		
Project Number	Description/Activity	Cost
8130	Security Upgrades at Paine & Woodcrest Elementary Schools	\$1,069,750
8131	Roofing at East High School Auditorium	600,000
8132	Wall Repairs at East High School	330,250

**ITEM 5. RESOLUTION FOR APPROVAL OF CONTRACT WITH BENECARD SERVICES,LLC.**

**WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a prescription insurance provider; and**

**WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and**

**WHEREAS, the District worked with its insurance broker, Conner, Strong & Buckelew, to develop and solicit a request for proposals from reputable insurance providers; and**

**WHEREAS, the District's administration and the Insurance Broker reviewed and evaluated proposals from various companies and have provided a recommendation to the Board for award;**

**NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Benecard Services, LLC for the provision of prescription insurance for the term of July 1, 2018 through June 30, 2019 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it**

**FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).**

**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 6. RESOLUTION FOR APPROVAL OF CONTRACT WITH  
HORIZON BLUE CROSS BLUE SHIELD**

**WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a health insurance provider; and**

**WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and**

**WHEREAS, the District worked with its insurance broker, Conner, Strong & Buckelew, to develop and solicit a request for proposals from reputable insurance providers; and**

**WHEREAS, the District's administration and the Insurance Broker reviewed and evaluated proposals from various companies and have provided a recommendation to the Board for award;**

**NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Horizon Blue Cross-Blue Shield for the provision of medical insurance for the term of July 1, 2018 through June 30, 2019 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it**

**Now, Therefore, Be It Resolved, that the Board approves an agreement with Horizon Blue Cross Blue Shield for the provision of medical insurance for the term of July 1, 2018 through June 30, 2019 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it**

**FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).**

**ACTION AGENDA**

April 24, 2018

**B. BUSINESS AND FACILITIES**

**ITEM 7. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) **BID #1718-18 - SITE IMPROVEMENTS AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL PROPERTIES (12/1/17)**

**INFORMATION:**

Board approval is requested for Change Order 002, Bid #1718-18 – Site Improvements and Related Work at Various Cherry Hill Public School Properties, to be issued to Command Co. Inc., Egg Harbor City, NJ to provide additional concrete and asphalt improvements at Kilmer (add \$8,100.00).

**RECOMMENDATION:**

It is recommended that Change Order 002, Bid #1718-15 – Site Improvements and Related Work at Various Cherry Hill Public School Properties to provide additional concrete and asphalt improvements at Kilmer (\$8,100.00) be issued to Command Co. Inc., Egg Harbor City, NJ.

Revised contract amount	\$189,905.00
Plus Change Order 002	<u>8,100.00</u>
New contract amount	\$198,005.00

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**

April 24, 2018

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated
6. Contract Renewals—Non-Certificated
7. Leaves of Absence—Certificated
8. Leaves of Absence—Non-Certificated
9. Assignment/Salary Change—Certificated
10. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
George Gehring	Rosa	Mathematics	\$103,860	7/01/18	Retirement

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Hourly Rate/ Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Mark Harris	Beck	Educational Assistant	\$10.22	4/10/18	Declined Position
Nicole String	Kilmer	Educational Assistant	\$9,737	4/23/18	Personal

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) **Regular**

None at this time.

(b) **Substitute Teachers**

**RECOMMENDATION:**

Be it resolved that Michael DeStefano (district educational assistant) be approved as substitute teachers effective 4/25/18-6/30/18.

(c) **Field Experience**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Cheryl Frank	Camden County	4/09/18-5/25/18	Christina Boyle/Woodcrest
Amber Windsor	Capella	9/01/17-6/19/18	John Young/Rosa

(d) **Externship Experience**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for LDT-C externship experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating LDT-C/School</u>
Robin Thorne	Rowan	6/26/18-8/07/18	Mary Kopczynski/Woodcrest

(e) **Nursing Observation**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to complete a nursing observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Nurse/School</u>
Brenna Strollo	The College of New Jersey	4/10/18	Amy Schurer/CHHS West

**ACTION AGENDA**

April 24, 2018

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Practicum Experience - ESL

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a ESL practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Annette Rainear	Rowan	9/04/18-12/20/18	Kathleen Countey/Sharp

(g) Substitute Nurse – Class Trip

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as substitute nurse in accord with the data presented for school trips at the rate of \$120/day and \$120/night.

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Trip Location</u>
Susan O’Toole Bruce	Rosa	3/01/18-3/02/18	Liberty Science Center
		6/06/18-6/07/18	Washington DC

(h) Mentors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Tracy Cooper	Cooper Gorelick	CHHS West	4/16/18-6/30/18	\$1,000 Prorated



**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

**(a) Regular**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Bryan Bird	CHHS West – School Supportive Assistant (Replacing L. Giannopoulos)	On or about 4/25/18-6/30/18	\$24,000 Prorated

**ITEM 5. CONTRACT RENEWALS—CERTIFICATED**

**(a) Substitute Teachers/Nurses & Mt. Misery**

**RECOMMENDATION:**

Be it resolved that the employees listed in Ms. Adrian’s report dated April 24, 2018, which shall become a part of the official minutes of this meeting, be approved for the 2018-19 school year.

**ITEM 6. CONTRACT RENEWALS—NON-CERTIFICATED**

**(a) Substitute Secretaries**

**RECOMMENDATION:**

Be it resolved that the employees listed in Ms. Adrian’s report dated April 24, 2018, which shall become a part of the official minutes of this meeting, be approved for the 2018-19 school year.

**ITEM 7. LEAVES OF ABSENCE—CERTIFICATED**

**(a) Leave of Absence, With/Without Pay**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kelli Bankert	Barclay – Pre-Kindergarten	Leave with pay 4/10/18-4/26/18; Leave without pay 4/27/18-6/30/18 (revised for dates)
Eloisa DeJesus-Woodruff	Kilmer – Principal	Leave with pay 4/06/18-4/24/18
Heather Foote	Barclay – Special Education	Leave without pay 9/01/18-1/01/19
Annamarie Imperato	Stockton – Special Education	Leave with pay 5/29/18-6/30/18; Leave without pay 9/04/18-1/01/19

**ACTION AGENDA**

April 24, 2018

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Keith Kovalevich	CHHS East – Health & PE	Leave without pay 5/21/18-6/30/18
Marissa Markus	Beck – Special Education	Leave without pay 9/01/18-11/16/18
Bridget McDermet	Harte – Special Education	Leave without pay 3/26/18-3/29/18
Rebecca Muller	Beck – Special Education	Leave with pay 3/12/18-4/16/18; Leave without pay 4/17/18-6/30/18 (revised for dates)
Emily Murray	Mann – 3 <sup>rd</sup> Grade	Leave without pay 9/01/18-1/01/19
Anita Plum	Paine – 3 <sup>rd</sup> Grade	Leave with pay 3/09/18-3/15/18
Kristina Potter	Paine – Special Education	Leave with pay 5/17/18-6/30/18
Alexandra Romano	Rosa – Science	Leave without pay 3/02/18-5/07/18 (leave extended)
Rae Savett	Paine – ESL	Leave without pay 3/30/18-5/04/18
Melissa Stoffers	Beck – Special Education	Leave with pay 9/18/17-11/10/17; Leave without pay 11/13/17-4/20/18 (revised for dates)

**ITEM 8. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michelle Derer	Kingston – Educational Assistant	Leave without pay 1/25/18-4/13/18
Karen Hicks	CHHS East – Educational Assistant	Leave with pay 9/25/17-10/16/17; Leave without pay 10/17/17-6/30/18 (revised for dates)
Rosemarie Maxwell	Kilmer – Lead Cleaner	Leave without pay 3/21/18-3/29/18
Christine Sawyer	Barclay – Educational Assistant	Intermittent leave without pay 3/20/18-6/30/18
Julia Smith	Mann – Educational Assistant	Leave without pay 5/15/18-5/25/18
Theresa Solomon	Malberg - Administrative Assistant	Leave with pay 2/12/18-5/03/18; Leave without pay 5/04/18-6/12/18 (revised for dates)
Danielle Verano	Malberg – Transportation Coordinator	Intermittent leave without pay 4/02/18-6/29/18

**ACTION AGENDA**

April 24, 2018

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

**(a) Salary Adjustment Credits Earned**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 2/01/18-6/30/18.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Elizabeth Holsman	Stockton	C	7	\$52,835	E	7	\$55,811
Meredith Keller	Cooper	B	4	\$50,650	C	4	\$51,795
Kimberly Keyack	Beck	B	16A	\$87,777	C	16A	\$88,922
Cheryl McMillan*	Barton	E	17	\$109,966	F	17	\$111,980
Dianna Morris	Mann	F	8	\$58,252	G	8	\$60,312
Gina Oh	CHHS East	F	16A	\$93,729	G	16A	\$95,789
Bridget Schaeffer	Carusi	D	5	\$53,199	F	5	\$56,862
Sara Weber	Harte	B	12	\$59,000	C	12	\$60,145

\*11-Month Employee

**ITEM 10. OTHER COMPENSATION—CERTIFICATED**

**(a) Payment for Additional Class**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented (revised for dates and/or amount).

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Joshua Weinstein	Special Education	Beck	11/29/17-4/20/18	\$7,290
Susan McKee	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$1,426 Prorated
Meghan Mikulski	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$1,233 Prorated
Marc Pierlott	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$1,311 Prorated
Julian Vann	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$850 Prorated

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 10. OTHER COMPENSATION—CERTIFICATED - continued**

**(b) Payment to Presenter**

**RECOMMENDATION:**

**Be it resolved that Genene Barnes be approved to present after school workshops effective 2/21/18-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**

**April 24, 2018**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. First Reading of Policy
2. Second Reading of Policies
3. Waiver of Regulation 2340: Field Trips
4. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. FIRST READING OF POLICY**

- Policy and Regulation 5561: Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (mandated revisions)

**RECOMMENDATION:**

It is recommended that the policy be approved for first reading as presented.

**ITEM 2. SECOND READING OF POLICIES**

- Policy 2431: Athletic Competition (revised)
- Policy 5512: Harassment, Intimidation, and Bullying (revised-mandatory)
- Policy 5533: Student Smoking (revised-mandatory)

**RECOMMENDATION:**

It is recommended that the policies be approved for second reading and adoption as presented.

**ITEM 3. WAIVER OF REGULATION 2340: FIELD TRIPS**

It is recommended that the Regulation be waived to accommodate the trip listed below.

<b>School(s)</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
Rosa Middle School	National History Day Competition	College Park, MD	6/10-6/15/18	4

**ACTION AGENDA**

**April 24, 2018**

**D. POLICIES & LEGISLATION COMMITTEE continued**

**ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING  
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 4457		17-18: 4530		17-18: 4560	
17-18: 4474		17-18: 4531		17-18: 4567	
17-18: 4484		17-18: 4536		17-18: 4574	
17-18: 4493		17-18: 4539		17-18: 4575	
17-18: 4494		17-18: 4553		17-18: 4599	
17-18: 4524		17-18: 4554		17-18: 4616	
17-18: 4527		17-18: 4556		17-18: 4633	
17-18: 4529					

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **ACTION AGENDA**

**April 24, 2018**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS