

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

March 19, 2019 @ 5:45 P.M.

AGENDA

Student Matters

- Review HIB case recommendations
- HIB Hearings

Human Resource Matters

Legal Matters

SPECIAL ACTION AGENDA
March 19, 2019

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Dr. Edward Wang

Administrative Liaison: Dr. Farrah Mahan

Committee Members: Carol Matlack, Laurie Neary, Jane Scarpellino

Business & Facilities Committee Members (blue)

Chairperson: Ruth Schultz

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Carol Matlack, David Rossi

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Lisa Saidel

Administrative Liaison: Nancy Adrian

Committee Members: Laurie Neary, Ruth Schultz

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaison: Dr. Justin Smith

Committee Members: David Rossi, Sally Tong, Dr. Edward Wang

Strategic Planning Committee Members (buff)

Chairperson: Carol Matlack

Administrative Liaison: Dr. Joseph Meloche, Lynn E. Shugars

Committee Members: Eric Goodwin, Lisa Saidel, Sally Tong

SPECIAL ACTION AGENDA

March 19, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval of Affirmative Action Team

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Donean Chinn-Parker CHHS-West	Undoing Racism and Community Organizing Maplewood, NJ	3/29/19 – 3/31/19	\$881.86 Registration/Lodging Mileage/Tolls CHASA

ITEM 2. APPROVAL OF AFFIRMATIVE ACTION TEAM

It is recommended that an Affirmative Action Team be approved to conduct a needs assessment and develop a Comprehensive Equity Plan. Members are Justin Smith, Farrah Mahan, Nancy Adrian and LaCoyya Weathington.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

March 19, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Bill List(s)
2. Resolution for the Award of Bids
3. Preliminary 2019/2020 Budget
4. Maximum Travel Expenditure
5. Motion to Approve Use of Capital Reserve to fund Approved Projects for the 2019/2020 School Year

ITEM 1. APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for March 19, 2019, 1st Bill List in the amount of \$1,442,160.28, the 2nd Bill List in the amount of \$1,289,093.97 and the 3rd Bill List in the amount of \$1,296,609.44 be approved as submitted.

It is recommended that the SACC Bill List for March 19, 2019 in the amount of \$7,519.62 be approved as submitted.

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) **#1819-34 – WINDOW HARDWARE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (2-28-19)**

INFORMATION:

Specifications for the procurement of a vendor to provide window hardware replacement and related work at various Cherry Hill Public Schools were advertised and solicited with the following results.

<u>Bidder</u>	Garozzo & Scimeca Williamstown, NJ	1 st Westco Oaklyn, NJ	Twindows Philadelphia, PA
<u>SOC-1</u> Window Hardware Replacement and Related Work at Harte, Kilmer, Knight and Paine E.S.	\$250,250	\$103,950	N/R

SPECIAL ACTION AGENDA

March 19, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS - continued

- a) **#1819-34 – WINDOW HARDWARE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (2-28-19) – continued**

<u>Bidder</u>	Garozzo & Scimeca Williamstown, NJ	1 st Westco Oaklyn, NJ	Twindows Philadelphia, PA
<u>Alt. SOC-1A</u> (Add to the Base Bid): Window Hardware Replacement and Related Work at Sharp E.S.	\$64,450	\$29,540	N/R
<u>Alt. SOC-1B</u> (Add to the Base Bid): Window Hardware Replacement and Related Work at Stockton E.S.	37,290	17,835	N/R
<u>Alt. SOC-1C</u> (Add to the Base Bid): Window Hardware Replacement and Related Work at Woodcrest E.S.	50,125	21,750	N/R
<u>Alt. SOC-1D</u> (Add to the Base Bid): Window Hardware Replacement and Related Work at Beck M.S.	51,330	25,200	N/R
<u>Alt. SOC-2</u> (Add to the Base Bid): Window Hardware Replacement and Related Work at Sharp, Stockton, Woodcrest E.S., and Beck M.S.	204,195	94,285	N/R
<u>Alt. SOC-3</u> (Add to the Base Bid): Window Hardware Replacement and Related Work at Harte, Kilmer, Knight, Paine, Sharp, Stockton, Woodcrest E.S., and Beck M.S.	445,000	198,235	N/R

SPECIAL ACTION AGENDA

March 19, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS - continued

- a) #1819-34 – WINDOW HARDWARE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (2-28-19) – continued

RECOMMENDATION:

It is recommended that BID #1819-34 – WINDOW HARDWARE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOLS SITES be awarded as follows based on the lowest responsive and responsible bidder.

<u>Bidder</u>	1 st Westco Oaklyn, NJ
<u>Alt. SOC-3</u> (Add to the Base Bid): Window Hardware Replacement and Related Work at Harte, Kilmer, Knight, Paine, Sharp, Stockton, Woodcrest E.S., and Beck M.S.	\$198,235

ITEM 3. PRELIMINARY 2019/2020 BUDGET

BE IT RESOLVED, to approve the preliminary budget for the 2019/2020 school year for submission to the County Superintendent of Schools for Department of Education review as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$215,930,818	\$176,624,076
Special Revenue Fund	<u>4,815,170</u>	--
Total Base Budget	\$220,745,988	\$176,624,076

SPECIAL ACTION AGENDA
March 19, 2019

B. BUSINESS AND FACILITIES

ITEM 4. MAXIMUM TRAVEL EXPENDITURE

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2018/2019 school year is \$166,930 and the district has spent \$106,371 as of March 19, 2019 now, therefore be it

RESOLVED, that the District Board of Education hereby establishes the maximum travel expenditure amount for the 2019/2020 school year as \$183,755 in the general fund and estimated \$25,000 in the special revenue fund.

ITEM 5. MOTION TO APPROVE USE OF CAPITAL RESERVE TO FUND APPROVED PROJECTS FOR THE 2019/2020 SCHOOL YEAR

Motion to approve the use of \$9,900,000 from Capital Reserve to fund eight (8) Capital Projects for the 2019/2020 School Year.

Capital Projects List-0800 (CHERRY HILL TWP)		
<u>Project Number</u>	<u>Description/Activity</u>	<u>Cost</u>
8138	Fencing	\$250,000
8139	Stage Accessibility	250,000
8140	Roof Replacement at Mann, West, East	3,400,000
8132	Wall Repairs East	1,000,000
8141	Masonry Wall East	4,470,000
8142	Security Vestibules at East and West	530,000

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Other Compensation—Certificated
6. Other Compensation—Non-Certificated
7. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Ramona Bregatta	Beck	Media Specialist	5/13/19	Personal
Barbara Cohen	Kilmer	3rd Grade	7/01/19	Retirement
David Gurst	CHHS West	Health & Physical Education	7/01/19	Retirement
Michael Skalski	Woodcrest	4 th Grade	7/01/19	Personal

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Alyson Nothnagel	Harte	Educational Assistant	2/25/19	Personal
Esther Twum-Acheampong	Sharp	Educational Assistant	3/18/19	Personal

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Christopher Cottee*	Barton - .4 Title I Teacher (New Position- Budget # 20-233-100-101-03-0100)	3/08/19-6/30/19	\$20,458 (.4 Bachelors+15, Step 1) Prorated
Susan Weimer	CHHS East – School Nurse (Replacing J. Atkins)	On or about 4/29/19-6/30/19	\$52,289 (Bachelors+30, Step 1) Prorated

*Revised for location

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Scott Burnham*	CHHS East – Volunteer Athletic Aide, Boys Baseball (Spring)	9/01/18-6/30/19	--
Charles Davis	CHHS East – Assistant Coach, Girls Softball (Spring)	9/01/18-6/30/19	\$5,725
Alex Injaian*	CHHS West – Assistant Coach, Boys Baseball (Spring)	On or about 3/13/19-6/30/19	\$3,079 Prorated
Bradley Machinski*	CHHS West – Volunteer Athletic Aide, Boys Baseball (Spring)	9/01/18-6/30/19	--
David Martin*	CHHS East – Volunteer Athletic Aide, Boys Baseball (Spring)	9/01/18-6/30/19	--
Daniel McGinn*	CHHS East – Volunteer Athletic Aide, Boys Lacrosse (Spring)	9/01/18-6/30/19	--

*Outside district employee

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that Chelsea Burke (district educational assistant) be approved as a substitute teacher effective 3/20/19-6/30/19.

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(d) Clinical Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Mentor/School</u>
Lisa Davis	Rowan	4/29/19-6/21/19	Dr. Shilpa Dave/Principal

(e) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Josette Cottman	Camden County	3/25/19-4/30/19	Dina Dodd/Kilmer
Joel Guralnik	Camden County	3/25/19-4/30/19	Thomas Rosenberg/CHHS East

(f) Field Clinical Practice

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field clinical practice in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating SLP/School</u>
Rachel Levitz	LaSalle	2/20/19-5/10/19	Suzanne Vender/Mann

(g) Field Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for a field observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Staff/School</u>
Guadalupe Ballesteros	Camden County	3/01/19	Theodore Beatty/CHHS East
Emry Lloyd	Camden County	3/01/19-3/14/19	Amy Giampoala/CHHS West
Abigail Spencer	The College of New Jersey	2/26/19-3/26/19	Amanda Duncan/Sharp

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Elizabeth Alper	Rider	9/04/19-12/12/19	Joyce Doenges/Harte
Julianne Goldy	Rider	9/04/19-12/12/19	Crystal Atkinson/Knight

(i) Clinical Practice

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical practice in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Amanda Galbraith	Rowan	9/03/19-12/10/19; 1/21/20-5/06/20	Jaimie DeMarco/Harte
Michael Massaro	Rowan	10/30/19-12/10/19; 1/21/20-3/06/20	Alexis Henderson/Barton & Johnson
Marissa Olive	Rowan	9/03/19-12/10/19; 1/21/20-5/06/20	Joanna Stabile/Mann

(j) Curriculum Writing - Biology

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the Biology curriculum writing committee to develop and revise existing Biology curriculum effective 2/26/19-6/14/19 at the rate of \$35.71/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Michelle Freundlich	Brian Grillo	Gina Oh	Mary Powelson
Holly Sassinsky	Nicholas Wright		

(k) Curriculum Writing – AP Seminar & AP Research

RECOMMENDATION:

Be it resolved that Nicholas Wright be approved to develop the AP Seminar and AP Research curriculum effective 2/26/19-6/14/19 at the rate of \$35.71/hr.

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(l) Curriculum Writing - TAG

RECOMMENDATION:

Be it resolved that Nicole Sutton be approved as a member of the TAG Curriculum Writing Committee to revise existing 3-5 TAG curriculum units effective 2/26/19-6/21/19 at the rate of \$35.71/hr.

(m) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Brian Shields	Christopher Cottee	Barton	3/11/19-6/30/19	\$550 Prorated

(n) ESY Summer Program - Speech Therapy

RECOMMENDATION:

Be it resolved that Lynda Slimm be approved to provide Speech Therapy for the ESY program at the rate \$45.20/hr. effective 6/25/19-8/05/19.

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hrly Rate/Salary</u>
Kathleen Fallon*	Student Assistant Registration Coordinator (Replacing C. Kunz)	3/13/19-6/30/19	\$53,102 Prorated
Sabina Lee	Rosa – Educational Assistant (Replacing J. Cooper – 32.5 hrs. /wk.))	On or about 3/20/19-6/30/19	\$10.91
Lori Sky	District – SACC, Substitute Teacher II (New Position)	3/13/19-6/30/19	\$11.00
Gregory Valver	Markkress – Field Technician (Replacing D. Garden-Salce)	On or about 4/02/19-6/30/19	\$32,000 Prorated

*Revised for Salary

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Kelly Altenburg	English	CHHS West	3/18/19-6/21/19	\$4,136
Susan Avery	Special Ed.	Beck	3/11/19-6/21/19	\$6,090
Caroline Babula	English	CHHS West	3/18/19-6/21/19	\$3,076
Elizabeth Begley	Geometry	CHHS West	3/04/19-6/21/19	\$3,564
Angela Berlehner	Geometry	CHHS West	3/04/19-6/21/19	\$3,798
Michelle Brill	Geometry	CHHS West	3/04/19-6/21/19	\$6,656
Anthony Brocco	Geometry	CHHS East	3/22/19-5/03/19	\$1,687
Joseph Dilks	Computer	CHHS East	3/22/19-5/03/19	\$1,787
Heather Esposito	English	CHHS West	3/18/19-6/21/19	\$5,161
Kevin Finn	English	CHHS West	3/18/19-6/21/19	\$3,062
Deena Freedman	Computer	CHHS East	3/22/19-5/03/19	\$2,239
Karen Lignana	Pre-Calculus	CHHS West	3/04/19-6/21/19	\$6,537
Michael Mancinelli	Geometry	CHHS East	3/22/19-5/03/19	\$1,641
Beverly Vallies	Geometry	CHHS East	3/22/19-5/03/19	\$2,239
Taylor Warne	Geometry	CHHS West	3/04/19-6/21/19	\$3,267
Joshua Weinstein	Special Ed.	Beck	3/11/19-6/21/19	\$6,090
Jacqueline Weisman	Special Ed.	Beck	3/11/19-6/21/19	\$3,611

ITEM 6. OTHER COMPENSATION—NON-CERTIFICATED

(a) SACC Site Leaders – Single Shift

RECOMMENDATION:

Be it resolved that the person listed be approved as single shift site leaders for the SACC program effective 9/01/18-6/30/19 for the 2018-19 school year at a stipend of \$300/person.

<u>Site Leader– Single Shift</u>	<u>SACC Program School</u>
Maureen Barreras	Paine PM
Charlotte Burton	Johnson PM
JoAnn Buzby	Barton AM
Donna Cooke	Mann, AM
Demetra Evans	Knight AM
Jessica Filipponi	Woodcrest AM
Jennifer Flacco	Woodcrest PM
Dolores Franquiz	Barton PM
Karen Santhin	Mann PM
Sheila Shedaker	Johnson AM
Cynthia Wallin	Paine AM

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. OTHER COMPENSATION—NON-CERTIFICATED – continued

(b) EDCC Stipend

RECOMMENDATION:

Be it resolved that the persons listed be approved for the EDCC program effective 9/01/18-6/30/19 for the 2018-19 school year at a stipend of \$300.

<u>Name</u>	<u>EDCC Program School</u>
Jillian Arnold	Cooper AM
Lynne Brady	Woodcrest PM
Donna Cooke	Woodcrest AM
Colleen Corey	Woodcrest PM
Jennifer Fasbinder	Cooper AM
Jessica Filippini	Cooper PM
Nicole Gauntt	Woodcrest AM
Elizabeth Shannon	Cooper PM

(c) SACC Site Leaders – Dual Shift

RECOMMENDATION:

Be it resolved that the person listed be approved as dual shift site leaders for the SACC program effective 9/01/18-6/30/19 for the 2018-19 school year at a stipend of \$500 person.

<u>Site Leader– Dual Shift</u>	<u>SACC Program School</u>	<u>Site Leader– Dual Shift</u>	<u>SACC Program School</u>
Lisa Cobb	Kilmer AM/PM	Hedva Levin	Cooper AM/Knight PM
Anna DeMarco	Harte AM/ Cooper PM	Maureen Purcell	Sharp AM/PM
Maria Greenwood	Kingston AM/PM	Kathleen Shevlin	Stockton AM/PM

(d) SACC Site Leaders – Dual Shift

RECOMMENDATION:

Be it resolved that Armani Cruz be approved as dual shift site leader for the SACC program effective 9/01/18-6/30/19 (Harte PM) and 1/01/19-6/30/19 (Harte AM) for the 2018-19 school year at a prorated stipend of \$375.

SPECIAL ACTION AGENDA

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER MOTIONS

(a) Affiliation Agreements

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2018/2019 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Children's Hospital of Philadelphia

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

March 19, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
197468		197662		198019	
197469		197691		198023	
197470		197722		198107	
197524		197858		198233	
197592		197862		198509	

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

March 19, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

Discussion items:

- **Bond Referendum**

BOARD WORK SESSION

March 19, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
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- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

3. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Gina Oh CHHS-East	2019 LaSalle University Summer Institute Philadelphia, PA	7/15-7/18/19	\$1,416.52 Registration/Mileage /Tolls Title IIA

BOARD WORK SESSION

March 19, 2019

A. CURRICULUM & INSTRUCTION**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2018-2019 SCHOOL YEAR - continued**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Farrah Mahan Malberg	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$698.80 Registration/Mileage Tolls/Parking
C	Kwame Morton CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$671.58 CHASA
D	Allison Staffin CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$671.58 CHASA
E	Colleen Atchison Knight	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$698.55 Registration/Mileage Tolls/Parking
F	Karen Bannett CHHS-East	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$663.23 Registration/Mileage Tolls/Parking
G	Lisa Campisi Woodcrest	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$709.46 Registration/Mileage Tolls/Parking
H	Lindsay Ciemiengo Carusi	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$673.81 Registration/Mileage Tolls/Parking
I	Heather Esposito CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$161.58 Mileage/Tolls/ Parking
J	Laurie Gibson-Parker Beck	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$707.48 Registration/Mileage Tolls/Parking
K	Elizabeth Holsman Stockton	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$652.50 Registration/Mileage Tolls/Parking
L	Tracy Linblad-Hensley CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$550.00 Registration
M	Theresa Nowakowski Marlkress	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$678.02 Registration/Mileage Tolls/Parking
N	Cynthia O'Reilly CHHS-East	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$643.23 Registration/Mileage Tolls/Parking
O	Marc Plevinsky Marlkress	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$678.02 Registration/Mileage Tolls/Parking
P	Toby Silverstein Rosa	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$703.02 Registration/Mileage Tolls/Parking

BOARD WORK SESSION

March 19, 2019

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2018-2019 SCHOOL YEAR - continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
Q	Lisa Steel CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$711.58 Registration/Mileage Tolls/Parking
R	Nicole Sutton Kingston	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$581.46 Registration/Mileage Travel
S	Jennifer Taylor Barton	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$695.82 Registration/Mileage Tolls/Parking
T	Richard Worrell Carusi	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$697.44 Registration/Mileage Tolls/Parking
U	James Riordan Stockton	Bureau of Education & Research Cherry Hill, NJ	4/29/19 – 5/1/19	\$1095.00 Registration CHASA

BOARD WORK SESSION

March 19, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION FOR JANUARY 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2019 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending January 2019 as follows:

Increase \$0	Decrease \$0
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b) **TREASURER’S REPORT FOR JANUARY 2019**

The Board Secretary further certifies that as of January 31, 2019 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of January 2019.

BOARD WORK SESSION

March 19, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2019

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2019

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending January 2019 be accepted as submitted.

e) SACC FINANCIAL REPORT FOR JANUARY 2019

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2019 be accepted as submitted.

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /19
Food Service	\$	/19
Total	\$	

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for March 26, 2019 in the amount(s) of \$ be approved as submitted.

It is recommended that the SACC Bill List(s) for March 26, 2019 in the amount(s) of \$ be approved as submitted.

BOARD WORK SESSION
March 19, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #1920-1 – ESY – 2019/2020 SCHOOL YEAR (3-14-19)
- b) #1920-2 – SPECIAL EDUCATION – 2019/2020 SCHOOL YEAR (3-14-19)
- c) #1920-3 – REGULAR EDUCATION – 2019/2020 SCHOOL YEAR (3-14-19)
- d) #1819-38 LOCKER REMOVAL AND RELATED WORK AT BECK MIDDLE SCHOOL (3-14-19)

INFORMATION FOR ITEMS a) b) c) and d) TO BE READY FOR ACTION MEETING. Bids open March 14th.

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTES #S199E AND #CHSW – JOINTURES

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Host District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Cherry Hill High School West	S199E	Monroe Twp. Public Schools	Delaware City Bus Company	1	3/5/19-6/13/19	65	\$287.95	N/A	\$18,716.75
Cherry Hill High School West	CHSW	Hamilton Twp. School District	AM&FP Bus Company	1	3/6/19-6/21/19	70	\$236.00	N/A	\$16,520.00

- b) ROUTE #CHV-35A – ADDED AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bret Harte Elementary School	CHV-35A (Added Aide)	CHV-35	T & L Transportation, Inc.	1	3/4/19 – 6/21/19	72	n/a	\$35.00	\$2,520.00

BOARD WORK SESSION

March 19, 2019

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Kilmer	Monetary- to be used for activity classroom carpet and storage bookshelves	Patient First	\$1,000.00

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated

ITEM 1. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Amanda Dickinson	Cooper – Occupational Therapist	Leave with pay 6/07/19-6/30/19
Amy Fowles	Harte – Special Education	Leave with pay 2/27/19-3/15/19
Renee Gavio	Barclay – Special Education	Leave without pay 4/01/19-6/30/19
Laurie Lausi	CHHS East – Music	Leave with pay 3/20/19-4/26/19
Christine Mays	Johnson – 2 nd Grade	Leave with pay 1/29/19-2/19/19; Leave without pay 2/20/19-3/29/19 (Revised for dates)
Arielle Peralta	Harte – 5 th Grade	Leave with pay 9/21/18-11/07/18(am) Leave without pay 11/07/18(pm)-3/15/19 (Revised for dates)
Kathleen Scott	CHHS West – Special Education	Leave with pay 3/15/19-5/06/19; Leave without pay 5/07/19-6/30/19
Michael Skalski	Woodcrest – 4 th Grade	Leave without pay 12/13/18-6/30/19
Louis Tortu	Beck – Mathematics	Leave without pay 3/12/19-3/22/19
Kimyen Tran	Kilmer – ESL	Leave with pay 4/15/19-5/30/19

BOARD WORK SESSION

March 19, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Carolyn Barra	Beck – Educational Assistant	Leave with pay 1/16/19-2/01/19; Leave with pay 2/07/19-4/05/19
Elba Fekete	CHHS West – Educational Assistant	Leave with pay 2/20/19-2/27/19
Nercido Gonzalez	Kingston – Lead Cleaner	Leave with pay 2/11/19-2/15/19
Hansa Kanzaria	CHHS West – Copy Machine Operator	Leave with pay 1/31/19-2/08/19
Diana Maxwell	Beck – Educational Assistant	Leave with pay 1/02/19-3/26/19; Leave without pay 3/26/19-TBD
Aurora Nunez	Barton – Cleaner	Leave without pay 2/08/19-2/22/19
Roxana Stuart	Malberg – Receptionist	Leave with pay 1/02/19-2/22/19 (Revised for dates)
Deborah Tackett	Malberg – Administrative Assistant	Intermittent leave with pay 12/12/18-6/12/19 (Revised for dates)

BOARD WORK SESSION

March 19, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. First Reading of Policies and Regulation

ITEM 1. FIRST READING OF POLICIES AND REGULATION

RECOMMENDATION:

Be it resolved that the policies and regulation listed be approved for first readings as revised.

- Draft Policy 2422: Health and Physical Education
- Draft Policy 2431.3: Practice and Pre-Season Heat Acclimation for School Sponsored and Extra-Curricular Activities
- Draft Policy 2610: Educational Program Evaluation
- Draft Policy 4219: Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- Draft Policy 5337: Service Animals
- Draft Policy 5756: Transgender Students
- Draft Policy and Regulation 7330: School District Security

BOARD WORK SESSION

March 19, 2019

E. **STRATEGIC PLANNING**

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

Discussion item:

- **Bond Referendum**