

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**February 12, 2019 @ 6:00 P.M.**

**AGENDA**

Student Matters

- Review HIB case recommendations

Human Resource Matters

Legal Matters

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**AGENDA**

**EXECUTIVE SESSION – 6:00 P.M.**  
**SPECIAL ACTION AGENDA – 7:00 P.M.**  
**BOARD WORK SESSION – Immediately**  
**following**  
**Special Action Agenda**  
Malberg Administration Building – Board Room  
February 12, 2019

Meeting called to order by -

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**ROLL CALL**

Mr. Eric Goodwin, President  
Mrs. Lisa Saidel, Vice President  
Mrs. Carol Matlack  
Mrs. Laurie Neary  
Mr. David Rossi  
Mrs. Jane Scarpellino  
Mrs. Ruth Schultz  
Mrs. Sally Tong  
Dr. Edward Wang

*Student Representatives to the Board of Education*

*Julia Langmuir, H.S. East*   *Sonia Kangaju, H.S. West*  
*Craig Robinson, H.S. East Alternate*   *Norina Cobb, H.S. West Alternate*

*Dr. Joseph Meloche, Superintendent*

*Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary*  
*Dr. Justin Smith, Assistant Superintendent, Curriculum and Instruction*  
*Dr. Farrah Mahan, Director of Curriculum*  
*Mrs. LaCoyya Weathington, Director of Pupil Services*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mrs. Barbara Wilson, Public Information Officer*  
  
*Mr. Paul Green – Board Solicitor*

*Pledge of Allegiance*

*Presentations – Recognition of the Cherry Hill High School East Girls Cross Country Team and Tennis Teams.  
Recognition of the Cherry Hill High School West Football Team  
Preview of the Black History Program, “A Seat at the Table: A History of Firsts”  
Kindergarten Committee update – Dr. Farah Mahan*

*Correspondence*

*Fair Funding Committee Request  
First Public Comment – Agenda Items (up to three minutes per person)  
Special Action Agenda  
Second Public Comment (up to three minutes per person)*

## **SPECIAL ACTION AGENDA**

**February 12, 2019**

### **Board of Education Committees:**

#### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Dr. Edward Wang

Administrative Liaison: Dr. Farrah Mahan

Committee Members: Carol Matlack, Laurie Neary, Jane Scarpellino

#### **Business & Facilities Committee Members (blue)**

Chairperson: Ruth Schultz

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Carol Matlack, David Rossi

#### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Lisa Saidel

Administrative Liaison: Nancy Adrian

Committee Members: Laurie Neary, Ruth Schultz

#### **Policy & Legislation Committee Members (green)**

Chairperson: Jane Scarpellino

Administrative Liaison: Dr. Justin Smith

Committee Members: David Rossi, Sally Tong, Dr. Edward Wang

#### **Strategic Planning Committee Members (buff)**

Chairperson: Carol Matlack

Administrative Liaison: Dr. Joseph Meloche, Lynn E. Shugars

Committee Members: Eric Goodwin, Lisa Saidel, Sally Tong

**SPECIAL ACTION AGENDA**

February 12, 2019

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval to Accept the Reallocated Title I, Part A Funds

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Kwame Morton CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-14/2019	\$1,647.00 Registration/Travel/ Lodging/ Meals CHASA
B	Carole Roskoph CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019	\$2,312.00 Registration/Travel/ Lodging/ Meals Title I

**SPECIAL ACTION AGENDA**

**February 12, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Ashley Giles CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019	\$2,312.00 Registration/Travel/ Lodging/ Meals Title I
D	Hamisi Tarrant CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019	\$2,312.00 Registration/Travel/ Lodging/ Meals Title I
E	Brittany Gibbs CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019	\$2,312.00 Registration/Travel/ Lodging/ Meals Title I
F	Sue Mark Rosa	NJMEA February State Conference, E. Brunswick, NJ	2/21-23, 2019 <i>(previously approved 12/18/18; change for lodging)</i>	\$483.28 Registration/ Mileage/Lodging
G	Rebecca Metzger CHHS-East	NJASA Women's Conference Somerset, NJ	3/15/2019	\$245.64 Registration/Mileage Tolls CHASA
H	Allison Staffin CHHS-West	NJASA Women's Conference Somerset, NJ	3/15/2019	\$199.00 Registration CHASA
I	Joseph Dilks CHHS-East	Intro to Python Programming Camden, NJ	2/6-5/14/2019	\$467 Registration Title II
J	Derrick Levine Camden Catholic	DAANJ Annual Conference Atlantic City, NJ	3/12-15/2019	\$375.00 Registration Title II
K	Allison Staffin CHHS-West	Instructional Coaching Workshop Atlanta, GA	4/16-18/2019 <i>(previously approved 11/13/18; adjusted for airfare)</i>	\$1629.86 Registration/Travel/ Lodging/Meals CHASA
L	Megan Langman CHHS-West	Instructional Coaching Workshop Atlanta, GA	4/16-18/2019 <i>(previously approved 11/13/18; adjusted for airfare)</i>	\$1689.86 Registration/Travel/ Lodging/Meals

**SPECIAL ACTION AGENDA**

**February 12, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
M	Randy Smith Beck	Safe Schools Resource Officer/School Liaison Training Gloucester Twp., NJ	2/4-8/2019 <i>(previously approved 10/16/18; due to change in venue)</i>	\$596.34 Registration/Mileage
N	Linda King Malberg	NJSTS Annual NJ Pupil Transportation Conference Atlantic City, NJ	3/29/2019	\$211.52 Registration/Mileage/ Tolls
O	Sandra Schaefer Malberg	NJSTS Annual NJ Pupil Transportation Conference Atlantic City, NJ	3/29/2019	\$275.00 Registration

**ITEM 2. APPROVAL TO ACCEPT THE REALLOCATED TITLE I, PART A FUNDS**

It is requested that the Board approve the acceptance of the allocated Reallocated Title 1, Part A funds for HS West.

Funding Source  
Reallocated Title I, Part A

Public and Non Public Amount  
\$42,304.00

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**February 12, 2019**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

*The Superintendent recommends the following:*

1. Approval of Bill Lists
2. Non Public Schools Revised Security Plans

**ITEM 1. APPROVAL OF BILL LISTS**

It is recommended that the Bill Lists for February 12, 2019, 1<sup>ST</sup> Bill List in the amount of \$26,385.39, 2<sup>nd</sup> Bill List in the amount of \$2,240,565.61, the 3<sup>rd</sup> Bill List in the amount of \$3,997,951.13 and the 4<sup>th</sup> Bill List in the amount of \$157,873.52 be approved as submitted.

It is recommended that the SACC Bill List for February 12, 2019 in the amount of \$13,621.33 be approved as submitted.

**ITEM 2. NON PUBLIC SCHOOLS REVISED SECURITY PLANS**

Be it resolved that the Board of Education does hereby approve the following Non Public Schools revised Security Plans due to additional state funding as on file with the Board Secretary:

**Security**

<u>School</u>	<u>Plan</u>
Cherry Hill Montessori	Replace Fire and Surveillance devices for doors
M’Kor Shalom	Security Guard Service
Politz Day School of Cherry Hill	Security Guard Service
Camden Catholic	Security Cameras, Keyless Entry System, Security Upgrades System
Foxman Torah Institute	Perimeter Fencing
King’s Christian School	Keyless Entry System and Door Replacement
Katz JCC	Security Cameras, Additional Lighting, Equipment Upgrades
Resurrection Catholic	Security Upgrades, Entry System, Security Cameras, Cyber Security Upgrades, Security Training
Temple Beth Sholom	Security Upgrades

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## SPECIAL ACTION AGENDA

February 12, 2019

### C. HUMAN RESOURCES/NEGOTIATIONS

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated

#### ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

##### (a) Resignations

#### RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Derek Field	CHHS West	PLC Coordinator – Social Studies	2/06/19	Personal
Eileen Lynch	CHHS East	Guidance Counselor	4/01/19	Retirement
Jodi Raditz	Rosa	Assistant Coach, Track (Spring)	9/01/18	Declined Position

#### ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

##### (a) Resignations

#### RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Angelina Antenucci	Cooper/Stockton	Educational Assistant	2/04/19	Personal
Jamie Cooper	Rosa	Educational Assistant	2/13/19	Personal
Lisa Davis	Mann	Educational Assistant	2/07/19	Personal
David Garden-Salce	Marlkress	Field Technician	2/04/19	Personal
Danielle Korte	Barclay	Educational Assistant	2/15/19	Personal



**SPECIAL ACTION AGENDA**

**February 12, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED** - continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jeffrey Mohn	Markkress	Groundskeeper	2/22/19	Personal
Lisa O'Rourke	Beck	Educational Assistant	2/01/19	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Marion Morrone	Johnson – Elementary School Teacher (Replacing D. Douglas)	2/13/19-6/30/19	\$50,000 (Bachelors, Step 1) Prorated
Maureen Wade	Johnson - .5 Title I Teacher (New Position)	On or about 2/13/19-6/30/19	\$29,181 (.5 Masters, Step 10) Prorated

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Jodi Bloch	Rosa – Assistant Coach, Track (Spring)	9/01/18-6/30/19	\$2,398
Catherine Bon	Beck – Assistant Coach, Track (Spring)	9/01/18-6/30/19	\$3,056
John Consuegra*	CHHS East – Assistant Coach, Boys Lacrosse (Spring)	9/01/18-6/30/19	\$5,725
Christopher Corey	Beck – Assistant Coach, Track (Spring)	9/01/18-6/30/19	\$3,538
Joseph Cucinotti	Beck – Assistant Coach, Baseball	9/01/18-6/30/19	\$2,398
Nicholas Lampe	Carusi – Assistant Coach, Baseball (Spring)	9/01/18-6/30/19	\$2,398
Ali Pilurs*	CHHS West – Assistant Coach, Girls Lacrosse	9/01/18-6/30/19	\$3,452
Erin Redmond*	CHHS West – Volunteer Athletic Aide, Girls Lacrosse (Spring)	9/01/18-6/30/19	--
Bridget Schaefer	Carusi – Assistant Coach, Softball (Spring)	9/01/18-6/30/19	\$2,398

\*Outside district employee

**SPECIAL ACTION AGENDA**

**February 12, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(b) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Elizabeth Scharff*	Beck – Assistant Coach, Softball (Spring)	9/01/18-6/30/19	\$3,538
Alex Tedesco	Carusi – Assistant Coach, Track (Spring)	9/01/18-6/30/19	\$3,538
Kimberly Wolozen	Carusi – Assistant Coach, Track (Spring)	9/01/18-6/30/19	\$2,398

\*Outside district employee

(c) Substitute Nurses

**RECOMMENDATION:**

Be it resolved that Caroline Collins & Sarah Rodriguez be approved as a substitute nurse effective 2/13/19-6/30/19.

(d) Clinical Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a clinical experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Emily DeSimone	Rowan	2/06/19-4/03/19	Carolyn Messias/CHHS West

(e) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicole Gross	Temple	2/01/19-2/28/19	Kathryn Ripple-Gilmour/Sharp

(f) Curriculum Writing - Dance

**RECOMMENDATION:**

Be it resolved that Amy Giampoala be approved to participate in Fine Arts curriculum writing work for 30 hours between 2/13/19-6/30/19 at the rate of \$35.71/hr.

**SPECIAL ACTION AGENDA**

February 12, 2019

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(g) Curriculum Writing - TAG

**RECOMMENDATION:**

Be it resolved that Brian Shields and Tessa Wellborn be approved as members of the TAG Curriculum Writing Committee to revise existing 3-5 TAG curriculum units effective 2/12/19-6/21/19 at the rate of \$35.71/hr.

(h) Substitute Nurse – Senior Trip

**RECOMMENDATION:**

Be it resolved that Maureen Chorney, a district substitute nurse, be approved as a chaperone/school nurse for Cherry Hill High School East’s Senior Class Trip from 3/21/19-3/25/19 at the rate of \$175 per day and \$175 per night.

(i) At-Risk Tutor

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as at-risk tutors effective 9/17/18-6/14/19 at the hourly rate of \$42.60/hour in accord with the data presented.

<u>Name</u>	<u>Hours Per Week</u>	<u>Subject</u>
Genevieve Barnes	2.5	Mathematics
Teresa Fox	1.25	Science
Jennifer LaSure	2.5	Special Education
Susan Melograna	2.5	Mathematics
Ninh Nguyen	2.5	Mathematics
Tanitra Rogers	1.25	English/History
Joanne Burgess (Substitute)	2.5	Mathematics
Patricia Hosgood (Substitute)	2.5	Mathematics
Melissa Lampman (Substitute)	2.5	Mathematics

(j) Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Family Friendly program effective 2/13/19-6/21/19.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Steve Koch	Teacher/Kilmer	\$22.46

(k) Circle Club—Supervisors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to serve as Circle Club Supervisors at CHHS West once a week effective on or about 1/16/19-on or about 5/01/19 at the rate of \$42.60/hr.

<u>Name</u>	<u>Name</u>
Jeanine Caplan	Katelyn McWilliams

**SPECIAL ACTION AGENDA**

**February 12, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

- (l) Circle Club—Substitute Supervisors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to serve as Circle Club Supervisors at CHHS West effective 5/11/19, at the rate of \$42.60/hr. for 5 hours each.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Caroline Babula	Ashley Ball	Jeanine Caplan
Katelyn McWilliams	Natasha Serafini	

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

- (a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hrly Rate/Salary</u>
Alison Armendinger	Stockton – SACC, Aide II (New Position – 13.75 hrs. /wk.)	2/20/19-6/30/19	\$8.85
Steven Ascola	CHHS East – Exceptional Educational Assistant (Replacing J. DiCarlo– 35 hrs./wk.)	10/09/18-6/30/19	\$12.59*
Nina Bertelsen	CHHS West – Secretary (Replacing K. Schwarz)	1/22/19-6/30/19	\$46,102* Prorated
Joshua Bruno	Mann – Educational Assistant (Replacing K. Clark– 35 hrs./wk.)	On or about 2/13/19-6/30/19	\$10.91
Kristy Daddis	Kingston – Title I Educational Assistant (Replacing L. Bigham – 32.5 hrs. /wk. – Budget #20-233-100-106-18-0100)	On or about 2/13/19-6/30/19	\$10.91
Stephanie Fulton	Cooper – Exceptional Educational Assistant (Replacing S. Naling – 32.5 hrs. /wk.)	10/09/18-6/30/19	\$12.59*
Lori Kambeck	Paine – Exceptional Educational Assistant (New Position – 30 hrs./wk.)	10/17/18-6/30/19	\$12.59*
Dana Kayser-Smith	Kingston – Title I Educational Assistant (New Position – 32.5 hrs. /wk. – Budget #20-233-100-106-18-0100)	On or about 2/13/19-6/30/19	\$10.91
Esther Malul	CHHS East – Exceptional Educational Assistant (Replacing K. Hicks – 35 hrs./wk.)	On or about 2/13/19-6/30/19	\$12.59
Sharmila Nathan	Mann – Educational Assistant (Replacing L. Davis – 30 hrs./wk.)	On or about 2/13/19-6/30/19	\$10.91
Patrick Schwab	Beck – Educational Assistant (Replacing L. O'Rourke – 32.5 hrs. /wk.)	On or about 2/13/19-6/30/19	\$10.91

\*Revised for salary/hourly rate

**SPECIAL ACTION AGENDA**

**February 12, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** – continued

(b) Circle Club—Educational Assistant Supervisors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to serve as Circle Club Educational Assistant Supervisors at CHHS West once a week effective on or about 1/16/19-on or about 5/01/19, and for 5 hours on 5/11/19, at the rate of \$21.10/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Chelsea Burke	Cheryl Little	Elba Fekete

(c) Circle Club—Educational Assistant Substitute Supervisors

**RECOMMENDATION:**

Be it resolved that Patricia Buffo be approved to serve as Circle Club Educational Assistant Substitutes Supervisors at CHHS West once a week effective on or about 1/16/19 - on or about 5/01/19, and for 5 hours on 5/11/19, at the rate of \$21.10/hr.

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Maureen Barreras	Paine - SACC, Site Leader (\$13.12/hr. - 15 hrs. /wk.) / Harte - SACC, Teacher II (\$13.12/hr. - 10 hrs. /wk.)	Paine – SACC, Site Leader (15 hrs/wk) / District – SACC/EDCC, Substitute Teacher II	2/19/19-6/30/19	\$13.12
Mario Castelan	CHHS West – Educational Assistant (\$10.22/hr., - 35 hrs./wk.)	CHHS West – Exceptional Educational Assistant (35 hrs./wk.)	9/04/18-6/30/19	\$12.59*
Cynthia Kunz	Malberg – Student Assistant Registration Coordinator (\$42,302)	Malberg – Secretary, CST (Replacing S. Desjardins)	2/13/19-6/30/19	\$42,302
Cynthia Pandola	Sharp – SACC, Teacher II (\$12.62/hr. - 23.75 hrs./wk.)	Sharp – SACC, Teacher II (23.75 hrs./wk.) / District - EDCC, Substitute Teacher II	2/20/19-6/30/19	\$12.62

\*Revised for salary/hourly rate

**SPECIAL ACTION AGENDA**

**February 12, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Amy Giampoala	Art	CHHS West	1/25/19-6/30/19	\$4,403
Joslyn Johnson*	Art	CHHS West	9/01/18-1/24/19	\$4,628
Gregory Gagliardi	English	CHHS East	2/01/19-4/30/19	\$4,382
Anthony Maniscalco	English	CHHS East	2/01/19-4/30/19	\$3,402
Mary Radbill	English	CHHS East	2/01/19-4/30/19	\$4,866
Karen Simeonides	English	CHHS East	2/01/19-4/30/19	\$3,402
Samantha Vanaman	English	CHHS East	2/01/19-4/30/19	\$3,050

\*Revised for dates and amount

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

February 12, 2019

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF  
HARASSMENT/INTIMIDATION/BULLYING  
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<b><u>Incident Report No.</u></b>	<b><u>Board Determination</u></b>	<b><u>Incident Report No.</u></b>	<b><u>Board Determination</u></b>	<b><u>Incident Report No.</u></b>	<b><u>Board Determination</u></b>
196003		196532		196657	
196108		196541		196878	
196333		196636		196898	
196345					

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**  
**February 12, 2019**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

*Discussion item:*

- **Bond Referendum**



**BOARD WORK SESSION**

**February 12, 2019**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

3. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
4. Approval for Out of District Student Placements for 2018-2019 School Year

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Farrah Mahan Malberg	2019 Annual Visible Learning Conference Las Vegas, NV	7/6-9/2019	\$2,117.24 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals

**BOARD WORK SESSION**

February 12, 2019

**A. CURRICULUM & INSTRUCTION****ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR** - continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Violeta Katsikis Malberg	2019 Annual Visible Learning Conference Las Vegas, NV	7/6-9/2019	\$2,117.24 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals
C	Jared Peltzman Johnson	2019 Annual Visible Learning Conference Las Vegas, NV	7/6-9/2019	\$2,117.30 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals
D	Wendy Wong Beck	2019 NSTA National Conference on Science St. Louis, MO	4/10 - 14/2019	\$2,571.00 Registration/Travel/ Lodging/ Mileage/ Tolls/ Parking/Meals
E	Nancy Adrian Malberg	Current Issues in NJ Workers' Compensation Mt. Laurel, NJ	4/11/2019	\$279.00 Registration
F	Jenine Del Palazzo Malberg	Current Issues in NJ Workers' Compensation Mt. Laurel, NJ	4/11/2019	\$279.00 Registration
G	Anthony Saporito Malberg	2019 NJ Juvenile Officers' Annual Conference Atlantic City, NJ	5/30-31/2019	\$272.62 Registration/Mileage Parking
H	Angela Capio CHHS-East	NJTESOL/NJBE, Inc. 2019 Spring Conference New Brunswick, NJ	5/29 - 31/2019	\$544.28 Registration/Mileage Tolls/Parking Title III
I	Arielle Simon Paine	NJTESOL/NJBE, Inc. 2019 Spring Conference New Brunswick, NJ	5/29 - 31/2019	\$572.22 Registration/Mileage Tolls/Parking Title III
J	Barbara Cortese Camden Catholic	NJACAC Annual Conference Atlantic City, NJ	5/19-21/2019	\$250.00 Registration Title IIA
K	Nicole Barry Camden Catholic	NJACAC Annual Conference Atlantic City, NJ	5/19-21/2019	\$250.00 Registration Title IIA
L	Kyle Nichols Camden Catholic	NJACAC Annual Conference Atlantic City, NJ	5/19-21/2019	\$250.00 Registration Title IIA

**BOARD WORK SESSION**

**February 12, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR  
2018-2019 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-2019 school year during the February 2019 cycle. There is 1 submission.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>Amount</b>
YALE - Ellisburg	3006945	1/22/19- 6/30/19	\$30,742.21	30,742.21
			<b>TOTAL</b>	30,742.21

**BOARD WORK SESSION**

February 12, 2019

**B. BUSINESS AND FACILITIES**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

*The Superintendent recommends the following:*

1. Financial Reports
2. Approval of Cherry Hill McKinney Vento/DCP&P Out of District Placements for the 2018/2019 School Year
3. Resolution for the Award of Bids
4. Resolution for the Award of Change Orders
5. Acceptance of Donations

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION FOR DECEMBER 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2018 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending December 2018 as follows:

Increase \$0	Decrease \$0
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b) **TREASURER’S REPORT FOR DECEMBER 2018**

The Board Secretary further certifies that as of December 31, 2018 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of December 2018.

**BOARD WORK SESSION**

February 12, 2019

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2018

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

- d) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2018

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending December 2018 be accepted as submitted.

- e) SACC FINANCIAL REPORT FOR DECEMBER 2018

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2018 be accepted as submitted.

- f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /19
Food Service	<u>\$295,726.85</u>	1/15/19
Total	\$	

- g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for February 26, 2019 in the amount(s) of \$ be approved as submitted.

It is recommended that the SACC Bill List(s) for February 26, 2019 in the amount(s) of \$ be approved as submitted.

**BOARD WORK SESSION**

February 12, 2019

**B. BUSINESS AND FACILITIES**

**ITEM 2. APPROVAL OF CHERRY HILL MCKINNEY  
VENTO/DCP&P OUT OF DISTRICT PLACEMENTS FOR THE 2018/2019  
SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval of the 2018/2019 school year during the February 2019 cycle.

<u>Student I.D.</u>	<u>To District</u>	<u>Term</u>	<u>Amount</u>
3011621	Hackensack	1/25/19-6/25/19	\$8,862.89
4003905	Lenape	9/1/18-6/30/19	16,000.00
3012059	Stratford	9/5/18-6/30/19	19,515.50

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #1819-29 – TRANSPORTATION ATHLETICS –MIDDLE SCHOOL  
SPRING 2018/2019 SCHOOL YEAR (1-24-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide thirty five (35) line items of student athletic transportation services for Carusi Middle School were advertised and solicited.

It is recommended that thirty-five (35) line items of Spring Athletic Transportation for Carusi Middle School from BID #1819-29 – Transportation Athletics – Middle School Spring 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
McGough Bus Company, Sewell, NJ	35	\$21,952.50

**BOARD WORK SESSION**

**February 12, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS** - continued

- b) #1819-30 – TRANSPORTATION ATHLETICS –MIDDLE SCHOOL  
SPRING 2018/2019 SCHOOL YEAR (1-24-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide twenty five (25) line items of student athletic transportation services for Beck Middle School were advertised and solicited.

It is recommended that one (1) line item of spring athletic transportation for Beck Middle School from BID #1819-30 – Transportation Athletics – Middle School Spring 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
First Student, Berlin, NJ	1	\$562.50

Twenty four (24) line items are being rebid.

- c) #1819-31 – TRANSPORTATION ATHLETICS –MIDDLE SCHOOL  
SPRING 2018/2019 SCHOOL YEAR (1-24-19)

Specifications for the procurement of a vendor to provide ten (10) line items of student athletic transportation services for Rosa Middle School were advertised and solicited.

No recommendation can be made as no bids were received, this will be rebid.

- d) #1819-32 – TRANSPORTATION ATHLETICS – MIDDLE SCHOOL  
SPRING 2018/2019 SCHOOL YEAR (2-12-19)

- e) #1819-33 – TRANSPORTATION ATHLETICS – MIDDLE SCHOOL  
SPRING 2018/2019 SCHOOL YEAR (2-12-19)

INFORMATION FOR ITEM #'s 3 d) and e) TO BE READY FOR ACTION MEETING.  
Bids open February 12<sup>th</sup>.

**BOARD WORK SESSION**

February 12, 2019

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #1819-22 – VESTIBULE MODIFICATIONS AND RELATED WORK AT PAINE AND WOODCREST ELEMENTARY SCHOOLS (10-30-18)

**RECOMMENDATION:**

It is recommended that Change Order 001 (deduct \$7,622.00), BID #1819-22 – VESTIBULE MODIFICATIONS AND RELATED WORK AT PAINE AND WOODCREST ELEMENTARY SCHOOLS to reduce the allowance of \$25,000.00, be issued to J. H. Williams Enterprises, Moorestown, NJ (no change to original contract amount).

CO 001			
Paine Elementary School –			
Abatement work (deduct)	\$3,922.00		
Allowance		<u>(\$15,000.00)</u>	
Remaining allowance		\$11,078.00	
Woodcrest Elementary School –			
Abatement work (deduct)	3,700.00		
Allowance		<u>(10,000.00)</u>	
Remaining allowance		\$6,300.00	

**ITEM 5. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Sharp	Various classroom and instructional items	Sharp PTA	\$5,000.00
Kilmer	8 Dell Chrome books and Epson camera	Kilmer PTA	\$2,417.00

\*Unexpended funds will be returned to Cherry Hill Education Foundation



## BOARD WORK SESSION

February 12, 2019

### C. HUMAN RESOURCES/NEGOTIATIONS

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated
3. Approval of Job Description

#### ITEM 1. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

#### RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Emily Batt	Harte – 2 <sup>nd</sup> Grade	Leave with pay 2/25/19-3/22/19
Katelyn Bower	Malberg – Teacher Coach	Leave without pay 10/22/18-3/29/19 (Revised for dates)
Stephanie Corey	Mann/Woodcrest/Stockton/Cooper - Supplemental Instruction	Leave with pay 11/06/18-2/11/19; Leave without pay 2/12/19-6/30/19 (Revised for dates)
Rachel Eister	CHHS East – World Language	Leave with pay 1/04/19-2/28/19; Leave without pay 3/01/19-6/30/19
Susan Fox	CHHS East – English	Leave without pay 2/04/19-TBD
Cynthia Jaffe	Barclay – Occupational Therapist	Intermittent leave with pay 9/05/18- 3/05/19
Christine Mays	Johnson – 2 <sup>nd</sup> Grade	Leave with pay 1/29/19-2/19/19; Leave without pay 2/20/19-3/12/19
Joseph Meloche	Malberg – Superintendent	Leave with pay 1/14/19-TBD
Kathleen Scott	CHHS West – Special Education	Leave with pay 4/10/19-5/29/19; Leave without pay 5/30/19-6/30/19
Michael Skalski	Woodcrest – 4 <sup>th</sup> Grade	Leave with pay 11/27/18-12/12/18; Leave without pay 12/13/18-3/11/19 (Revised for dates)
Nicole Slattery	Harte – 5 <sup>th</sup> Grade	Leave without pay 5/01/19-6/30/19

**BOARD WORK SESSION**

**February 12, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jane Abo	CHHS East – HS Student Supervisor	Leave with pay 1/22/19-3/05/19
James Hoyle	CHHS West – Educational Assistant	Leave with pay 1/09/19-3/22/19
Diana Maxwell	Beck – Educational Assistant	Leave with pay 1/02/19-3/06/19; Leave without pay 3/07/19-TBD
Sasha McKelvie	Cooper – Educational Assistant	Leave with pay 3/04/19-3/22/19; Leave without pay 3/25/19-6/30/19
Lisa O’Rourke	Beck – Educational Assistant	Leave with pay 1/18/19-1/31/19

**ITEM 3. APPROVAL OF JOB DESCRIPTION**

**RECOMMENDATION:**

Be it resolved that the job description listed be approved as presented effective 2/27/19.

- World Language (Chinese) Teacher

**BOARD WORK SESSION**

**February 12, 2019**

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

**NO ITEMS**

**BOARD WORK SESSION**

**February 12, 2019**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

*Discussion item:*

- **Bond Referendum**