

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

June 13, 2017 @ 4:00 P.M.

AGENDA

Student Matters

- Student Matters
- Human Resources Matters

SPECIAL ACTION AGENDA

June 13, 2017

Presentations (continued):

Recognition of Cherry Hill High School West Football Team

Recognition of Cherry Hill High School West Boys' Soccer Team

Recognition of Cherry Hill High School East Girls' Tennis Team

Recognition of Cherry Hill High School East Girls' Swim Team

Recognition of Cherry Hill High School East Boys' Swim Team

Recognition of Marsha Pecker, retiring as Supervisor of English, Biology and Physical Science,
Cherry Hill High School East

Action Agenda

SPECIAL ACTION AGENDA
June 13, 2017

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

SPECIAL ACTION AGENDA

June 13, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 school year
2. Approval of the Perkins Grant for the 2017-2018 school year
3. Approval of Special Education Agreements for the 2016-2017 school year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Carol Matlack, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$787.83 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
B	Kathy Judge, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$782.93 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund

SPECIAL ACTION AGENDA

June 13, 2017

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Lisa Saidel, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-25, 2017	\$657.16 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
D	Eric Goodwin, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$787.45 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
E	Jane Scarpellino, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$782.93 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
F	Edward Wang, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-25, 2017	\$656.55 Registration/Mileage/Tolls/ Parking/Meals General Fund
G	Ken Tomlinson, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$787.83 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
H	Barry Dickinson, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$788.14 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
I	Ruth Shultz, Board Member	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$782.93 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
J	Joseph Meloche, Superintendent Malberg	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$784.79 Registration/Lodging/Mileage/ Tolls/Parking/Meals General Fund
K	Nancy Adrian, Malberg	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$784.79 Registration/Lodging/Mileage Tolls/Parking/Meals General Fund
L	Barbara Wilson, Public Information Officer Malberg	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$181.79 Registration/Mileage/Tolls/ Parking General Fund
M	Lynn Shugars, Asst. Supt./BA Malberg	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$181.79 Registration/Mileage/Tolls/ Parking General Fund
N	Lisa Ridgway, Asst. BA-Malberg Malberg	2017 Workshop and Exhibition, Atlantic City, NJ	10/23-26, 2017	\$181.79 Registration/Mileage/ Tolls/Parking General Fund

SPECIAL ACTION AGENDA

June 13, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF THE PERKINS GRANT FOR THE 2017-2018 SCHOOL YEAR

It is recommended that the Board approve the submission of the Perkins Grant FY 2018.

ITEM 3. APPROVAL OF SPECIAL EDUCATION AGREEMENTS FOR THE 2016-2017 SCHOOL YEAR

Janine Gentilini

To Provide Learning Evaluations for the 2016-17 school year

PO Amount \$4000, Increase of \$3500

for a total amount of \$7500

PO #17-01742 11-000-219-320-71-0001

Desiree Marasa

To provide Psychological Evaluations for the 2016-17 school year

PO Amount \$5000, increase of \$1000

For a total amount of \$6000

PO #17-01730 11-000-219-320-71-0001

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

June 13, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Approval of Bill List
2. Resolutions
3. Resolution for the Award of Bids

ITEM 1. APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated June 13, 2017 in the amount of \$ 385,226.78 and the 2nd Bill List dated June 13, 2017 in the amount of \$2,039,776.26 be approved as submitted.

ITEM 2. RESOLUTIONS

a) APPOINTMENT OF AUDITOR

WHEREAS, the Cherry Hill Board of Education ("Board") is required by law to appoint a licensed public school accountant to conduct its annual audit, and requires the provision of other accounting services; and

WHEREAS, the firm of Holman Frenia Allison, P.C is a licensed public school accountant qualified to perform the required services; and

WHEREAS, the board acknowledges the receipt, review and evaluation of Holman Frenia Allison, P.C's external peer/quality report and letter of comment as required by *N.J.A.C 6A:23-2.2(i)*; and

WHEREAS, the services to be rendered are professional services pursuant to *N.J.S.A 18A:18A-5*, in that they are to be performed by persons authorized by law to practice a recognized profession and whose practice is regulated by law, and therefore a contract for said services may be negotiated and awarded without public bidding; and

SPECIAL ACTION AGENDA

June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS- continued

WHEREAS, these professional services are necessary and are required by the Board of Education;

NOW, THEREFORE, BE, IT, RESOLVED by the Cherry Hill Board of Education that Michael Holt, Partner of Holman Frenia Allison, P.C , 618 Stokes Road, Medford, New Jersey, be appointed the Public School Accountant of this Board beginning July 1, 2017 until June 30, 2018 to perform the professional services ordinarily provided by a New Jersey Licensed Public School Accountant, including the examination of financial statements of the Board of Education for the fiscal year ending June 20, 2017 and performance of the annual audit required by law, and to receive such compensation as may be reasonable for such services; and be it

FURTHER RESOLVED, that the Board President is hereby authorized to execute all necessary contracts and documentation to effectuate the provision of the Services, contingent upon the approval of the contents and form of such contracts and documentation by the Board Solicitor;

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A 18A:18A-5a.(1)*.

b) **RESOLUTION TO MODIFY THE DISTRICT'S LONG RANGE FACILITIES PLAN (LRFP) – CAPITAL PROJECTS 2017-2018**

WHEREAS, the Cherry Hill Board of Education has identified a school facilities project for the capital portion of the Cherry Hill School District's 2017-2018 school budget; and

WHEREAS, the identified project is not currently included in the Long Range Facilities Plan ("LRFP") previously submitted to and approved by the New Jersey Department of Education; and

WHEREAS, the School District is required by law to amend its LRFP prior to seeking approval to undertake the identified capital project;

SPECIAL ACTION AGENDA

June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS - continued

NOW, THEREFORE, BE IT RESOLVED, that pursuant to *N.J.A.C. 6A:26-2.1 et seq.*, the Board of Education hereby authorizes submission of an application to the Commissioner of Education of New Jersey to amend the School District's LRFP to include the following capital school facilities project, to be submitted under the category of "Other Capital Project":

Modify existing main entrance vestibule, lobby and main office of Barclay Early Childhood Center to create a security vestibule for controlled building access, including interior modifications and installation of a video surveillance and security system which will incorporate a controlled access system;

And be it

FURTHER RESOLVED, the Board hereby authorizes and directs its Assistant Superintendent-Business and its Architect to take any steps necessary to effectuate the terms of this resolution and to submit the LRFP amendment to the New Jersey Department of Education.

c) **RESOLUTION APPROVING SUBMISSION OF SCHOOL FACILITIES PROJECT TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

WHEREAS, the Board of Education of the Township of Cherry Hill, Camden County (the "Board") has determined that a certain capital improvement project is required in the District; and

WHEREAS, the Board specifically desires to proceed with the following school facilities project, which will fall within the category of Other Capital Project (the "Project"):

Modify existing main entrance vestibule, lobby and main office of Barclay Early Childhood Center to create a security vestibule for controlled building access, including interior modifications and installation of a video surveillance and security system which will incorporate a controlled access system;

WHEREAS, the Board will fund the total cost of the Project through the use of available capital projects funds, including transfer of capital reserve account funds;

SPECIAL ACTION AGENDA

June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS - continued

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the Project as delineated above, and the Board further approves funding of the total cost of such Project through funds currently budgeted in capital outlay for the 2017-2018 school year, to be supplemented as necessary by funds to be transferred from the capital reserve account; and be it

FURTHER RESOLVED, that pursuant to *N.J.A.C. 6A:26-3.2*, the Board hereby authorizes and directs its Architect, Becica Associates, LLC, and its Assistant Superintendent-Business to prepare the necessary documentation and to submit applications to the New Jersey Department of Education in the usual course for filing and approval of the Project; and be it

FURTHER RESOLVED, that the Board President, Superintendent, and Assistant Superintendent-Business/Secretary are hereby authorized to execute any documents necessary to effectuate the terms of this Resolution.

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) **PROJECT #1617-18 – VESTIBULE MODIFICATIONS AND RELATED WORK AT BARCLAY EARLY CHILDHOOD CENTER (6-13-17)**

INFORMATION TO BE READY AT ACTION MEETING. Bid opens June 13, 2017

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Other Compensation—Non-Certificated
8. Approval of Sidebar Agreement
9. Approval of Sidebar Agreement
10. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Edith Birnbaum	CHHS West	Mathematics	\$56,246	7/01/17	Personal
Kathleen Connelly	Beck	Language Arts	\$54,655	7/01/17	Personal
Marcia Routh	Kilmer/Barton/ Sharp/Kingston	World Language	\$87,435	7/01/17	Retirement
William Russell	Johnson/Kilmer	Music	\$48,987	7/01/17	Personal
Sandra Sharp	CHHS West	Art	\$103,312	7/01/17	Retirement

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Hrly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Todd Sharofsky	Stockton	Site Leader, SACC	\$16.92	5/29/17	Personal

(b) Termination of Employment

RECOMMENDATION:

It is recommended that employee #5020 be terminated effective 6/06/17 for reasons on file in the office of Human Resources.

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

No appointments at this time.

(b) Evaluations

RECOMMENDATION:

Be it resolved that the persons listed (current CST Case Managers) be approved to provide additional* Learning and Social Evaluations effective 5/01/17-6/30/17, at the rate of \$250/evaluation (not to exceed \$500). Monies budgeted from account #11-000-219-104-71-0101.

<u>Name</u>	<u>Name</u>
Alan Goldberg	Sharon Pitts

*previously approved on 3/28/17

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling in accord with the data presented.

CHHS East – budget #11-000-218-104-50-0101

<u>Name</u>	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>6/21/17-6/30/17</u>	<u>1/200th of Salary</u> <u>7/01/17-8/31/17</u>
Mollie Crincoli	2	\$397.69	\$399.88
Cathleen Enderle	8	\$292.73	\$298.51
Eileen Lynch	8	\$529.72	\$532.46
Letitia Schuman	8	\$395.08	\$418.58
Carly Friedman	15	\$305.97	\$311.26
Tracye Walsh	8	\$437.18	\$459.49
Viney McClain	8	\$484.72	\$519.30
Roberto Figueroa	9	\$312.52	\$324.76
Darren Gamel	9	\$497.11	\$499.85
Jennifer DiStefano	8	\$474.42	\$509.00
Margaret Regan	9	\$516.57	\$519.30

CHHS West – budget #11-000-218-104-55-0101

<u>Name</u>	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>6/21/17-6/30/17</u>	<u>1/200th of Salary</u> <u>7/01/17-8/31/17</u>
Mollie Crincoli	2	\$397.69	\$399.88
Cynthia Snowden	3	\$484.72	\$519.30
Margaret Strimel	7	\$281.23	\$286.08
Melissa Franzosi	7	\$292.38	\$297.88
Brittany Gibbs	7	\$274.70	\$283.01
Nicholas Caputi	7	\$303.86	\$315.61
Michelle Pryor	9	\$516.56	\$519.30
Lisa Saffici	9	\$347.20	\$368.22
Todd Powers	7	\$263.49	\$271.61

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) Summer Program Scheduling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer scheduling at the rate of \$13.86/hour in accord with the data presented.

CHHS East-budget #11-000-218-104-50-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Carly Friedman	6/21/17-6/30/17	200
	7/01/17-8/31/17	
Paul Koester	6/21/17-6/30/17	100
	7/01/17-8/31/17	
Cathleen Enderle	6/21/17-6/30/17	100
	7/01/17-8/31/17	
Sharon Wames	6/21/17-6/30/17	50
	7/01/17-8/31/17	

CHHS West-budget #11-000-218-104-55-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Lisa Saffici	6/21/17-6/30/17	200
	7/01/17-8/31/17	
Paul Koester	6/21/17-6/30/17	100
	7/01/17-8/31/17	
Margaret Strimel	6/21/17-6/30/17	100
	7/01/17-8/31/17	

(e) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Jason Speller	CHHS East- Coach, Boys Baseball (budget #11-402-100-100-50-0101)	9/1/16-6/30/17	\$6828

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) Translation Services

RECOMMENDATION:

It is recommended that Lisa Seward be approved to provide translation of an ESL document on June 9, 2017, for a total of 2 hours at the rate of \$54.87/hr. (not to exceed \$109.74). Monies budgeted from account #11-240-100-320-72-0001.

(g) ESY Summer Program –
Occupational Therapy/Physical Therapy/Speech Therapy

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide Occupational Therapy/Physical Therapy and Speech Therapy for the ESY program effective 7/06/17-8/10/17 at the rate of \$45.20/hr. (not to exceed a total of \$50,000). Monies budgeted from account #11-204-100-106-71-0103.

Name

Amy Meyer (replacing N. Walsh)

(h) Related Service Evaluations

RECOMMENDATION:

Be it resolved that the person listed be approved for related service evaluations effective 6/22/17-8/31/17 at the rate of \$250/evaluation. Monies budgeted from account #11-000-219-104-71-0101.

Name

Amy Meyer (replacing N. Walsh)

(i) High School Social Studies Curriculum Writing

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the summer curriculum writing Committee effective 6/20/17-6/29/17 at the rate of \$35.71/hr (not to exceed 8 hrs/person-\$1,714.08). Monies budgeted from account #11-000-221-110-72-0101.

Name

Christopher Bova
Timothy Locke

Name

Charles Davis
Susan McKee

Name

Derek Field
Michael Rickert

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(j) Summer ESL Testing

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in ESL summer testing effective 6/21/17-8/31/17 at the rate of \$35.71/hr (not to exceed \$9427.44 – 264 hours). Monies budgeted from account #11-240-100-101-72-0101 and #20-245-100-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Jennifer Green	Nina Israel-Zucker	Michele Kains
Kristen McGrath	Kimyen Tran	Angela Capio

(k) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers for the ESY Summer Program effective 7/06/17-8/10/17 at the rate of \$45.20/hr (not to exceed \$245,000). Monies budgeted from account #11-204-100-101-71-0101.

<u>Name</u>	<u>Name</u>
Kaitlin Alvarez	Jillian Watson

(l) Summer IEP Meetings

RECOMMENDATION:

Be it resolved that the teachers who are affiliated with the Cherry Hill Education Association bargaining unit be approved to attend Summer IEP meetings effective 6/19/17-8/31/17 at the rate of \$35.71/hr. Monies budgeted from account #11-213-100-101-71-0101.

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

No appointments at this time.

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED – continued

(b) Substitute Teacher - EDCC

RECOMMENDATION:

Be it resolved that the persons listed (district SACC employees) be approved as substitute teachers for the EDCC program effective 5/01/17-6/30/17 in accord with the data presented. Monies budgeted from account #16-990-320-101-58-0002.

<u>Name</u>	<u>Hourly Rate</u>
Sharen Hoffman	\$12.62

(c) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be added to the approved list of educational assistants for the ESY Summer Program as effective 7/10/17-8/10/17 (not to exceed \$110,000). Monies budgeted from account #11-204-100-106-71-0101.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Matthew Agos	\$10.22	Megan Liedtka	\$10.22
Bette Brown	\$19.36	Jessica Pinto	\$10.22
Lisa Cobb	\$10.22	Karen Plizak	\$15.66
Robert Higgs	\$10.22	Katherine Steet	\$10.22
Jessica Hirsh	\$10.22	Debera Steiner-Silver	\$16.21
Gabrielle Kains*	\$11.53	Sharon Wright	\$10.70

*Exceptional Educational Assistant

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Mercedes Barrios Nunez	Barclay – Lead Cleaner (\$32,532- budget # 11-000-262-100-61-0100)	Barclay – Head Custodian (budget #11-000-262-100-61-0100)	6/14/17-6/30/17	\$33,532 (includes \$992 for boilers license) Prorated
Mary Thomas	Stockton- Educational Assistant (32.5-hrs/wk budget #11-190-100-160-33-0100)	Stockton- Educational Assistant (35 hrs/wk budget #11-190-100-160-33-0100)	9/01/17-6/30/18	\$13.76

(b) Salary Adjustment

SPECIAL ACTION AGENDA
June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED -continued

RECOMMENDATION:

Be it resolved that the salary of the person listed be adjusted for the 2016-17 school year in accord with data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>Salary</u> <u>To</u>	<u>Effective</u>
Aida Cordova	Cleaner – Johnson (budget #11-000-262-100-12-0100)	\$30,953	\$31,297 prorated (includes \$344 for boiler license)	6/01/17-6/30/17
Sonia Tejada	Cleaner – CHHS West (budget #11-000-262-100-55-0100)	\$30,953	\$31,297 prorated (includes \$344 for boiler license)	5/30/17-6/30/17

ITEM 6. OTHER COMPENSATION—CERTIFICATED

(a) Flex Options

RECOMMENDATION:

Be it resolved that Julia Rion be approved to facilitate professional development sessions on approved topics on 6/21/17 at the rate of \$53.56/hr (not to exceed a total of \$321.36). Monies budgeted from account #20-273-200-101-99-0101.

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—NON-CERTIFICATED

(a) SACC Site Leaders – Single Shift

RECOMMENDATION:

Be it resolved that the person listed be approved as single shift site leaders for the SACC program effective 3/23/17-6/30/17 for the 2016-17 school year at a stipend of \$300 person. Monies budgeted from account # 60-990-320-101-58-1001.

Site Leader– Single Shift SACC Program School

Jillian Arnold	Cooper AM EDCC
Lynne Brady	Woodcrest PM EDCC
Rosalie Briggs	Paine PM
JoAnn Buzby	Barton AM
Lisa Cobb	Kilmer PM
Marilyn Cohen	Kilmer AM
Donna Cooke	Mann AM
Colleen Corey	Woodcrest PM EDCC
Karen Dawson	Cooper PM EDCC
Dementra Evans	Knight AM
Jennifer Fasbinder	Cooper AM EDCC
Jennifer Flacco	Woodcrest PM
Dolores Franquiz	Barton PM
Nicole Gauntt	Woodcrest AM EDCC
Nicole Gilbert	Woodcrest AM EDCC
Maureen Purcell	Stockton PM
Karen Santhin	Mann PM
Shelia Shedaker	Woodcrest AM
Cindi Wallin	Paine AM

(b) SACC Site Leaders – Dual Shift

RECOMMENDATION:

Be it resolved that the person listed be approved as single shift site leaders for the SACC program effective 3/23/17-6/30/17 for the 2016-17 school year at a stipend of \$500 person. Monies budgeted from account # 60-990-320-101-58-1001.

Site Leader– Dual Shift SACC Program School Site Leader– Dual Shift SACC Program School

Shirley Armstrong	Johnson AM/PM	Hedva Levin	Sharp AM/Knight PM
Anna DeMarco	Stockton AM/PM	Todd Sharofsky	Stockton AM/PM
Jessica Filippini	Cooper AM/PM	Isolyn Vassall-Sabir	Mann PM
Maria Greenwood	Kingston AM/PM		

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—NON-CERTIFICATED - continued

(c) Peer Coaches

RECOMMENDATION:

Be it resolved that the persons listed be approved as Peer Coaches for the SACC program effective 3/23/17-6/30/17 for the 2016-17 school year at a stipend of \$300 per person. Monies budgeted from account #60-990-320-101-58-1001.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
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Nicole Gilbert	Jennifer Fasbinder	Anna DeMarco	Jennifer Fillipponi
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ITEM 8. APPROVAL OF SIDEBAR AGREEMENT

(a) CHEA Sidebar Agreement

Be it resolved that the sidebar agreement regarding tuition reimbursement for summer courses between the Cherry Hill Board of Education and Cherry Hill Education Association be approved as presented effective 5/31/17.

(b) CHEA Sidebar Agreement

Be it resolved that the sidebar agreement minimum salaries for Grades V, VI, VII (cleaners) between the Cherry Hill Board of Education and Cherry Hill Education Association be approved as presented effective 6/06/17.

(c) CHEA Sidebar Agreement

Be it resolved that the sidebar agreement regarding retroactive pay between the Cherry Hill Board of Education and Cherry Hill Education Association be approved as presented effective 6/06/17.

ITEM 9. APPROVAL OF SIDEBAR AGREEMENT

Resolved, that the Cherry Hill Board of Education approve the sidebar agreements between the Board and the following majority representatives pertaining to premium contributions for vision and dental insurance:

- Cherry Hill Education Association
- Cherry Hill Association of School Administrators
- Cherry Hill Campus Police Association of Cherry Hill Fraternal Order of Police Lodge #28
- Cherry Hill Associated Supervisory Personnel
- Educational Assistants of Cherry Hill

And be it further resolved, that the Board President is authorized and directed to execute the sidebar agreements with each of the named associations on behalf of the Board.

SPECIAL ACTION AGENDA

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. OTHER MOTIONS

- (a) Approval of Merit Goals and Criteria for the Superintendent submission to County

RESOLVED, that the Cherry Hill Board of Education authorizes the Assistant Superintendent for Business/Business Administrator to submit the completion of previously approved merit goals and criteria for the Superintendent of Schools for the 2017-18 school year to the Executive County Superintendent for approval prior to the Board's action to approve.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

June 13, 2017

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
16-17: 2873		16-17: 3086		16-17: 3153	
16-17: 2908		16-17: 3087		16-17: 3158	
16-17: 2951		16-17: 3090		16-17: 3159	
16-17: 2971		16-17: 3092		16-17: 3161	
16-17: 3018		16-17: 3096		16-17: 3162	
16-17: 3019		16-17: 3101		16-17: 3163	
16-17: 3033		16-17: 3103		16-17: 3166	
16-17: 3039		16-17: 3109		16-17: 3172	
16-17: 3042		16-17: 3111		16-17: 3175	
16-17: 3046		16-17: 3114		16-17: 20	
16-17: 3050		16-17: 3120		16-17: 21	
16-17: 3056		16-17: 3124		16-17: 22	
16-17: 3068		16-17: 3125		16-17: 23	
16-17: 3073		16-17: 3142			
16-17: 3077		16-17: 3143			

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

June 13, 2017

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

memorandum

Date: June 7, 2017

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 4:00 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

June 13, 2017 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: J. Barry Dickinson, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
June 13, 2017

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

June 13, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
2. Approval of Elementary Science Curriculum
3. Approval of Out of District Placements for the 2016-2017 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Linda Weiss Paine	Expository Writing Instruction, New York, NY	8/21-23, 2017	\$620.00 Registration Title I Funds
B	Mary Kline Paine	Expository Writing Instruction, New York, NY	8/21-23, 2017	\$620.00 Registration Title I Funds

BOARD WORK SESSION

June 13, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ELEMENTARY SCIENCE CURRICULUM

It is recommended that the Board approve the adoption of the elementary science curriculum as discussed at the June 5, 2017 Curriculum and Instruction Committee Meeting.

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the June 2017 cycle. There are 2 submissions.

Vendor	ID	Term	RSY	RSY Aide	Out of County Fee	Amt
BCSSSD	2010157	4/3/17-6/16/17	\$13,015	\$10,487	\$875	\$24,377
Bancroft*	3018097	7/5/16-6/30/17	\$6,800			\$6,800
Total						\$31,177

**Increase to P.O. 17-03790 for in-home support services.*

BOARD WORK SESSION

June 13, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Transfer of Current Year Surplus to Reserve
6. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR APRIL 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of April 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of April 30, 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF APRIL 2017**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION
June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

c) FOOD SERVICE OPERATING STATEMENT FOR APRIL 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending April 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR APRIL 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of April 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	/17- /17
SACC	\$	/17 - /17
Food Service	\$	/17
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated in the amount of \$ be approved as submitted.

BOARD WORK SESSION

June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **APPOINTMENT OF FOOD SERVICE MANAGEMENT COMPANY**

WHEREAS, following issuance of a Request for Proposals for provision of a Food Service Management Program, the Cherry Hill Board of Education awarded a Food Service Management contract for the 2013-14 school year to Aramark Educational Services, LLC, Philadelphia, PA, (hereinafter “ARAMARK”) as most advantageous to the District, price and other factors considered; and

WHEREAS, the Board and Aramark previously renewed the agreement for the 2014/2015, 2015/2016 and 2016/2017 school years, and are in agreement to renew the contract for the 2017/2018 school year;

NOW, THEREFORE, BE IT

RESOLVED, that the Cherry Hill Board of Education accepts ARAMARK’s proposal for the renewal of its contract for provision of food service management services for the period July 1, 2017 through June 30, 2018, in accordance with the terms of its original response to the District’s Request for Proposals for Food Service Management Program, its proposed budget dated May 8, 2017 and its proposed Food Service Management Company Addendum for the 2017/2018 school year, including but not limited to the following fees and guarantees:

1. A “meal equivalent” to be provided by ARAMARK shall be determined by dividing the total of cash receipts, other than from sales of National School Lunch and Breakfast Program meals or ASSP meals or Cash Equivalents by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by ARAMARK shall be the amount of One Dollar (\$1.00);
2. ARAMARK shall be reimbursed for all Reimbursable Items, including an allowance for its General and Administrative Expense of \$0.0550 per meal served under the National School Lunch and Breakfast Programs and ASSP Program and Meal Equivalent served. In addition, ARAMARK shall receive a Management Fee of \$0.0407 per meal for each National School Lunch and Breakfast Program meal and ASSP meal served and Meal Equivalent served;
3. The number of National School Lunch and Breakfast Program meals and After School Snack Program meals served to children shall be determined by actual count. Meal Equivalents shall be determined as set forth in Paragraph 1 above;

BOARD WORK SESSION
June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) APPOINTMENT OF FOOD SERVICE MANAGEMENT COMPANY continued

4. ARAMARK guarantees to the Board a food service program profit for the 2017/2018 school year in the amount of Ninety One Thousand Four Hundred and Fifty Two Dollars (\$91,452). If the profit generated by the food service program is less than this amount, ARAMARK has agreed to, and shall, reimburse the Board for the amount by which this guarantee is not met.

and be it

FURTHER RESOLVED, that the Board authorizes and directs its Assistant Superintendent-Business to execute an appropriate form of agreement with ARAMARK and any other documents necessary to effectuate the terms of this Resolution, upon the approval of the form of same by the Board Solicitor.

BOARD WORK SESSION
June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) RESOLUTION APPROVING MEAL PRICES FOR 2017/2018

RESOLVED, that the Cherry Hill Board of Education approves the following meal prices to be charged by Aramark Educational Services, LLC for the District's food service program for the 2017/2018 school year:

Breakfast – student paid:

	<u>2016/2017 Price</u>	<u>2017/2018 Price</u>
Elementary School	\$1.65	\$1.65
Middle School	\$1.90	\$1.90
High School	\$2.00	\$2.00

Breakfast – Reduced Meals:

District-wide: \$.30

Lunch – student paid:

	<u>2016/2017 Price</u>	<u>2017/2018 Price</u>
Elementary School	\$2.65	\$2.75
Middle School	\$2.90	\$2.90
High School	\$3.00	\$3.00

Lunch – Reduced Meals:

District-wide: \$0.40

A la carte Milk Purchase:

District-wide: \$0.75

Adult Meal:

District-wide: \$4.30

c) A RESOLUTION TO AUTHORIZE PARTICIPATION IN HORIZON BLUE CROSS BLUE SHIELD HEALTH BENEFITS PROGRAM OF THE STATE OF NEW JERSEY

INFORMATION TO BE READY FOR ACTION MEETING.

BOARD WORK SESSION

June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS**

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing cooperative purchasing agreements through the following cooperatives;

New Jersey:

Educational Data

Educational Services Commission of New Jersey

Hunterdon County Educational Services Commission

Camden County Educational Services Commission

National:

US Communities

National IPA

PEPPM

National Joint Powers Alliance

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved cooperative purchasing agreements as listed below for the 2017/2018 school year pursuant to all conditions of the individual awarded bids; and

BOARD WORK SESSION

June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS -continued**

BE IT FURTHER RESOLVED that Lynn E. Shugars, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods.

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award</u>
School Specialty	General Teaching Supplies	Ed-Data	7781952922
General Chemical	Custodial Supplies	Educational Services Commission	MRESC 14/15-34
Network Services (Penn Jersey Paper) Aruba Networks Inc (E-Plus Technology/Comm Solutions)	Janitorial and Sanitation Supplies	National IPA	151148
Barracuda (E-Plus Technology)	Data Communications Equipment	NJ State Contract	88133
Cisco (E-Plus Technology)	Data Communications Equipment	NJ State Contract	88792
Dell Computer Corporation	NASPO Valuepoint Computer	NJ State Contract	87720
Vertical Communications (RFP Solutions)	Telecommunications Equipment and Services	NJ State Contract	89967
Staples Advantage	Office Supplies	NJ State Contract	80809
WB Mason, Inc	Copy Paper	Ed-Data	SPLS8004
Apple Education	Apple Educational Products	Ed-Data	EDS-NJ-8223
Tanner North Jersey Furniture	Furniture	Educational Services Commission	MRESC 15/16-69
Keyboard Consultants	Interactive Whiteboards	Ed-Data	6259-6848
Keyboard Consultants	SMART Board Technology	Ed-Data	6598-2015
Supplyworks	Janitorial Supplies	Educational Services Commission	ESCNJ 16/17-28
Virco	Education Furniture	US Communities	12-22
SHI International Corporation	Software License & Related Services	US Communities	SV-15-0028-13
Asphalt Solutions, LLC	Macadam (Repaving) Service and Repair	NJ State Contract	89851
Asphalt Solutions, LLC	Masonry Service and Repair	Ed-Data	6887
Nasco	Various Teaching Supplies	Ed-Data	6888
		Ed-Data	Various

BOARD WORK SESSION
June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- e) RESOLUTION APPROVING DENTAL PLAN WITH DELTA DENTAL OF NEW JERSEY INC.

Resolved, that the Cherry Hill Board of Education ratifies and approves the agreement between the Board of Delta Dental of New Jersey Inc. for provision of dental insurance to District employees for the period of July 1, 2017 through June 30, 2019.

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1718-8 – INTERPRETATION AND TRANSLATION SERVICES (5-31-17)

INFORMATION TO BE READY FOR ACTION MEETING.

- b) #1718-1 – STUDENT TRANSPORTATION SERVICES SCHOOL RELATED ACTIVITIES ATHLETICS 2017/2018 SCHOOL YEAR (6-8-17)

INFORMATION TO BE READY FOR ACTION MEETING.

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bancroft (Haddonfield)	Q-BNW1/Wheelchair	n/a	First Student, Inc. (Lawnside)	1	6/1/17-6/20/17	14	\$235.00	\$46.00	\$3,934.00

Account Code: 11-000-270-514-83-0001

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Camp Paine	#1, #2, #3, #4, #5 and #6	n/a	Hillman's Bus Service, Inc.		7/10/17 8/3/17	16	\$194.49	n/a	\$18,671.04

Account Code: 20-233-200-500-99-0140

BOARD WORK SESSION
June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION continued

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Cherry Hill High School East	Q-MDM3	Marlton, NJ	Hillman's Bus Service, Inc.	1	6/1/17-6/12/17	8	\$214.00	n/a	\$1,712.00

Account Code: 11-000-270-511-83-0001

ITEM 5. TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

WHEREAS, N.J.S.A 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41(a) permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Cherry Hill Board of Education wishes to deposit current year general fund unanticipated revenue and unexpended line item appropriations into a Capital Reserve account at year end, and

WHEREAS, the Cherry Hill Board of Education has determined that up to Five Million Dollars (\$5,000,000) may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Cherry Hill Board of Education that it hereby authorizes the district's Assistant Superintendent – Business to make this transfer consistent with all applicable laws and regulations.

BOARD WORK SESSION

June 13, 2017

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East	Monetary- To be used for attending the VEX World Championship	TD Bank	\$1,000
East	Monetary- To be used for 30 Google Expedition kits	Cherry Hill Education Foundation	\$9,636.35 *
East	Monetary- To be used to upgrade heating system in greenhouse	Sustainable Jersey	\$2,000
Carusi	Monetary- To be used for 8th grade STEM & Science Instruction	Exxon Mobile Corp.	\$1,000
Cooper	Monetary- To be used for 5 Chromebooks	PTA Cooper School	\$1,431.95
West	Monetary- To be used for Professional Development activities	Scholarship America	\$1,000
West	Monetary- To be used for 5 Acoustic Shells for Performing Ensembles	Cherry Hill Education Foundation	\$12,500*
West	Monetary- To be used to buy art equipment and supplies for Art Dept.	Pat's Select Pizza/Grill	\$1,000
Kingston	Monetary- To be used for new stage curtains and valance	Kingston PTA	\$5,800
Kingston	Refinish stage flooring	Parent Volunteer	\$2,500

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Other Compensation—Certificated
8. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

- (a) Resignations

No resignations at this time.

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

- (a) Resignations

No resignations at this time.

ITEM 3. APPOINTMENTS—CERTIFICATED

- (a) Regular

No appointments at this time.

BOARD WORK SESSION

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(b) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in the environmental residency program at Mt. Misery effective 10/01/17-6/01/18 at the rate of 1/187 of starting salary \$258.70/diem for Tuesday through Thursday and \$75.00 for Friday. Monies budgeted from account # 11-190-100-890-72-2000.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Linda Ascola	Donald Brubaker	Elaine Bryan
Norma Carter	Clifford Ireland	John McCormick
Peggy Novicki	George Patton	Ronald Roberts
Hugh (William) Robertson	Susanne Pizzutlilla (nurse)	Andrea Gurst (nurse)
Susan O'Toole Bruce (nurse)	Kathleen Butler (nurse)	

(c) Mathematics Summer Writing Committee

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the summer curriculum writing committee to develop and revise existing K-12 mathematics curriculum effective 7/01/17-8/31/17 at the rate of \$35.71/hr (not to exceed \$7,142.00-200 hrs). Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Sarah Anderson	Genevieve Barnes	Emily Batt	Elizabeth Begley
Michelle Brill	Anthony Brocco	Jeanine Caplan	Lisa Castillo
Lindsay Ciemiengo	Kathleen Connelly	Stephanie Digneo	Joseph Dilks
Allison Dillon	Danielle Douglas	Min Felix	Karen Fulcher
Lisa Gilbert	Denise Horton	Patricia Hosgood	Jeffrey Killion
Lanie Leipow	Michael Mancinelli	David Martin	Kathleen McEleney
Patrick McHenry	Paul McNally	Kristina Murphy	Carol Pletcher
Ann Sattel	Nicole Santana	William Semus	Jacqueline Sleeth
Eileen Steidle	James Thompson	Kevin Tully	James Wence

BOARD WORK SESSION

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(d) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants) be approved as substitute teacher effective 9/01/17-6/30/18. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Brian Hueber	Charlotte Burton	Debera Steiner-Silver	Susan Murphy

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

No appointments at this time.

(b) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be added to the approved list of educational assistants for the ESY Summer Program as educational assistants effective 7/10/17-8/10/17 (not to exceed \$110,000). Monies budgeted from account #11-204-100-106-71-0101.

<u>Name</u>	<u>Hourly Rate</u>
Lisa Cobb	\$10.22
Gabrielle Kains	\$11.53

(c) ESY Summer Program – Travel Training

RECOMMENDATION:

Be it resolved that Irving Wolf be approved for ESY travel training effective 7/06/17-8/10/17 at the rate of *\$29.61/hr (not to exceed \$3,800). Monies budgeted from account #11-204-100-101-71-0101.

*Hourly rate to be adjusted pending outcome of the guidelines finally established and approved.

BOARD WORK SESSION

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jennifer Cyr	Johnson – 4 th Grade	Leave with pay 5/08/17-6/21/17(am); Leave without pay 6/21/17(pm)-6/30/17
Christa Edolo	Rosa – Social Worker	Leave with pay 6/19/17-6/21/17; Leave with pay 7/1/17-7/5/17; Leave without pay 7/6/17-8/31/17(revised for dates)
Victoria Fieni	Stockton – 5 th Grade	Leave with pay 5/22/17-6/07/17; Leave without pay 6/08/17-10/13/17 (revised for dates)
Elise Kaplow	Cooper – Teacher Coach	Leave with pay 3/15/17-5/09/17; Leave without pay 5/10/17-7/04/17 (revised for dates)
Kevin Krutoff	Beck – Special Education	Leave with pay 5/09/17-5/10/17; Leave without pay 5/11/17-5/23/17
Erik Radbill	CHHS East/Alternative High School – Special Education	Leave with pay 3/10/17-5/12/17; Intermittent leave with pay 5/15/17-5/26/17 (revised for dates)
Michael Skalski	Woodcrest – 5 th Grade	Leave with pay 4/17/17-5/24/17

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ana Berrios	Barclay – SACC, Teacher II	Leave without pay 4/21/17-TBD
Tamika Clark-Harrison	Rosa – Educational Assistant	Leave with pay 4/20/17-4/28/17; Leave without pay 5/01/17-6/02/17

BOARD WORK SESSION

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED-continued

(a) Leave of Absence, With/Without Pay

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Esther Fishman	Harte – Educational Assistant	Leave with pay 5/12/17-5/19/17; Leave without pay 5/22/17-TBD
Marianne Harms	Sharp – Educational Assistant	Intermittent leave without pay 5/29/17-6/30/17
Danielle Korte	Barclay – Educational Assistant	Leave with pay 4/17/17 (am); Leave without pay 4/17 (pm)-5/30/17
Susan Loney	Knight/Harte – SACC, Teacher II	Leave without pay 4/21/17-4/28/17
Juanita Rivera	Carusi – Lead Cleaner	Leave without pay 4/27/17-7/07/17 (revised for dates)
Lisa Sagan	Carusi – Educational Assistant	Leave with pay 5/08/17-6/30/17 (revised for dates)
Cynthia Valentino	Stockton – Educational Assistant	Leave without pay 4/05/17-6/30/17 (revised for dates)

ITEM 7. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenters—Title I Identified Students

RECOMEMNDATION:

Be it resolved that Mary Kline be approved as a presenter for the Lesson Development for Title I identified students for 3 days: July 11, 12, and August 28, 2017 for 6 hrs/day at the rate of \$53.56/hr. (not to exceed \$964.08). Monies budgeted from account #20-233-200-101-27-0101.

(b) Title I “At Promise” Kids

RECOMMENDATION:

Be it resolved that the persons listed be approved to attend a workshop on lesson development for Title I identified students for 3 days: July 11, 12, and August 28, 2017 at the rate of \$104.50 a day per person (not to exceed \$3,448.50). Monies budgeted from account #20-233-200-101-27-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Michael Cheeseman	Maureen Gravante	Candace Keenan
Anita Plum	Kristina Potter	Carolyn Robey
Nicole Santana	Michelle Swartz	Caroline Speakman
Marci Weiner	Linda Weiss	

BOARD WORK SESSION

June 13, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED- continued

(c) Payment to Presenters—Title I Identified Students

RECOMEMNDATION:

Be it resolved that Genna Wilensky be approved as a presenter for the Lesson Development for Title I identified students on August 3, 2017 for 6 hrs/day at the rate of \$53.56/hr. (not to exceed \$321.36). Monies budgeted from account #20-233-200-101-27-0101.

(d) Title I “At Promise” Kids

RECOMMENDATION:

Be it resolved that the persons listed be approved to attend a workshop on lesson development for Title I identified students on August 3, 2017, at the rate of \$104.50 a day per person (not to exceed \$836). Monies budgeted from account #20-233-200-101-27-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Jeanne Dunlevy	Maureen Gravante	Dana Hawkey
Jennifer McCarron	Kristina Potter	Michelle Swartz
Marci Weiner	Linda Weiss	

ITEM 8. OTHER MOTIONS

(a) Approval of Employee Assistance Program

RECOMMENDATION:

Be it resolved that the letter of renewal dated 5/04/17 of the Employee Assistance Program, Employer Services Agreement between Rutgers University Behavioral Healthcare EAP and the Cherry Hill Public Schools be approved as presented.

BOARD WORK SESSION

June 13, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Second Reading of Policies
2. First Reading of Policies

ITEM 1. SECOND READING OF POLICIES

- Draft Bylaw 0000.02: Introduction
- Draft Policy 1510: Americans with Disabilities Act
- Draft Policy 2415.06: Unsafe School Choice Option
- Draft Policy 2464: Gifted and Talented Students
- Draft Policy 2622: Student Assessment
- Draft Policy 5460: High School Graduation
- Draft Policy 8350: Records Retention

RECOMMENDATION:

It is recommended that the policies be approved for second reading as presented.

ITEM 2. FIRST READING OF POLICIES

- Draft Policy 1511: Board of Education Website Accessibility
- Draft Policy 5610: Suspension
- Draft Policy 5620: Expulsion
- Draft Policy 8505: Local Wellness Policy/Nutrient Standards for Meals and Other Foods
- Draft Policy 8660: Transportation by Private Vehicle

RECOMMENDATION:

It is recommended that the policies be approved for first reading as presented.

BOARD WORK SESSION
June 13, 2017

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS