

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

February 27, 2018

The regular monthly meeting of the Cherry Hill Township Board of Education was held at the Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on February 27, 2018.

The meeting was called to order by Dr. Dickinson at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON FEBRUARY 22, 2018.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON FEBRUARY 22, 2018.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON FEBRUARY 22, 2018.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin	Mrs. Jane Scarpellino
Mrs. Kathy Judge	Mr. Ken Tomlinson
Mrs. Carol A. Matlack	Dr. Edward Wang
Mrs. Lisa Saidel	Dr. J. Barry Dickinson

Mrs. Ruth Schultz – absent

Student Representatives:

Lauren Atkin, H.S. East Alternate	Gay Brown, H.S. West Alternate
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson

Dr. Dickinson led the Pledge of Allegiance.

Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Mrs. Matlack seconded a motion to adjourn to Executive Session for matters pertaining to student matters and legal matters. All Board members present voted in favor of the motion.

Dr. Dickinson called the Regular Meeting to order in public session from the Executive Session at 7:02 P.M.

Mr. Goodwin made and Mrs. Matlack seconded a motion to approve the Minutes of the Regular Meeting dated January 23, 2018 and the Board Work Session, the Special Action Meeting dated January 9, 2018 and the Organization Meeting dated January 3, 2018. Executive Session Meetings dated January 9, 2018 and January 23, 2018.

Ayes - 8 No - 0

Exceptions:

January 9, 2018 Board Work Session and Executive Session.

*Dr. Dickinson abstained.

Ayes - 7 No - 0-1*

January 23, 2018 Board Work Session and Executive Session.

*Dr. Dickinson abstained.

Ayes - 7 No - 0-1*

Presentations:

Dr. Meloche, Mrs. Jenkins and Mrs. Wilson honored winners of the CHAACA Poster/Essay/Video Contest.

A video of “Goodnight My Someone” was presented as a preview of the High School East Spring Musical “The Music Man”.

Dr. Mahan presented the School Performance Report.

Correspondence:

Mrs. Matlack reported on the January 25, 2018 NJSBA joint meeting with Camden and Gloucester Counties that she attended with Mrs. Judge. She also reported on her attendance at the February 3, 2018 Black History Month Presentation as well as other District Meetings and got to read to students at Johnson Elementary School for the “Read Across America” celebration.

Mrs. Judge reported on her attendance at the Garden State Coalition of Schools meeting which was held in Cherry Hill last week and thanked other Board Members and Administration for attending. The next meeting will be held on March 28, 2018.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

Dr. Dickinson read a statement concerning school safety and protocols for public comment this evening.

The floor was opened for public discussion. There being no public discussion Dr. Dickinson called the meeting to order for the purpose of superintendent’s comments and considering and voting on the items presented on the Action Agenda which is incorporated as part of the minutes.

Superintendent’s Comments:

Dr. Meloche spoke about events in the district including upcoming plays at East and West High Schools.

ACTION AGENDA
February 27, 2018

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
3. Approval of Out of District Student Placements for the 2017-2018 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Marc Wisely Malberg	Safety Techniques & Personal Emergency Interventions Training, Villanova, PA	5/21-24, 2018	\$1,005.51 Registration/Mileage/ Tolls

ACTION AGENDA
February 27, 2018

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Scott Goldthorp Malberg	Shen Yun Performing Arts & Workshop, Newark, NJ	5/2/2018	\$342.17 Registration/Mileage/ Tolls/Parking ESEA – Title IIA
C	Farrah Mahan Malberg	Shen Yun Performing Arts & Workshop, Newark, NJ	5/2/2018	\$342.17 Registration/Mileage/ Tolls/Parking ESEA – Title IIA
D	Lawyer Chapman Alt HS	Leaders to Learn From 2018, Washington, DC	4/11-12, 2018	\$1,455.64 Registration/ Lodging/Mileage/ Tolls/Parking/Meals
E	Sean Sweeney Barton	Leaders to Learn From 2018, Washington, DC	4/11-12, 2018	\$1,565.61 Registration/ Lodging/Mileage/ Tolls/Parking/Meals
F	Joseph Baldasare CHHS West	Safe Schools Resource Officer/School Liaison Training	4/9-13, 2018	\$652.90 Registration, Mileage, Tolls
G	Joseph Meloche Malberg	ASCD Annual Conference 2018, Boston, MA	3/22-26/2018 (resubmission for change of travel, lower amount)	\$2,267.09 Registration, Airfare, Mileage, Tolls, Parking, Meals
H	James Wycoff Marlkrass	Preventative Maintenance, Energy Management, Financial Management and Purchasing Courses, Atlantic Cape Community College	3/24/18, 4/7/18, 4/14/18, 4/21/18, 4/28/18, 5/11/18, 5/12/18	\$1,525.28 Registration, Mileage, Tolls

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

ACTION AGENDA
February 27, 2018

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR - CONTINUED

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Jared Peltzman Johnson	2018 Annual Visible Learning Conference, Chicago, IL	7/8-11, 2018	\$1,983.44 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals
B	Farrah Mahan Malberg	2018 Annual Visible Learning Conference, Chicago, IL	7/8-11, 2018	\$1,983.00 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals
C	Violeta Katsikis Malberg	2018 Annual Visible Learning Conference, Chicago, IL	7/8-11, 2018	\$1,983.00 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals
D	George Guy Rosa	2018 National Principals Conference, Chicago, IL	7/10-13, 2018	\$2,083.85 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the February 2018 cycle. There are 3 submissions.

Vendor	ID	Term	RSY	RSY Aide	Out of Co. Fee	Amt.
BCSSSD*	4002657	1/16/18- 6/21/18	25,256		1,850	27,106
BCSSSD*	3006105	1/22/18- 6/21/18	23,313		1,778	25,091
Gibbsboro	4001979	1/16/18- 6/18/18	14,568	15,539		30,107
Total						82,304

*Lower adjusted amount

Resolution #97-2’18

Motion Mrs. Saidel Second Mrs. Matlck Vote Ayes - 8 No - 0
 Mrs. Schultz – absent

ACTION AGENDA
February 27, 2018

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Bids
3. Five Year Amendment of Long – Range Facilities Plan
4. Resolution Approving Cherry Hill McKinney-Vento Student Going Out of District for the 2017/2018 School Year
5. Resolution for the Award of Change Orders
6. Resolution to Rescind Award of Bid
7. Resolution for the Award of Transportation
8. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR DECEMBER 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

ACTION AGENDA
February 27, 2018

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2017

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending December 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR DECEMBER 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$10,714,085.23	Payroll Dates: 1/30/18-2/15/18
Food Service	\$660,699.08	2/27/18
SACC Bill List	<u>\$7,099.35</u>	2/27/18
Grand Total	<u><u>\$11,381,883.66</u></u>	

f) APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated February 27, 2018 in the amount of \$336,850.21, 2nd Bill List in the amount of \$359,582.27, 3rd Bill List in the amount of \$5,818.97 and the 4th Bill List in the amount of \$4,542,739.97 be approved as submitted.

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

a) #1718-24 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION TRANSPORTATION 2017/2018 SCHOOL YEAR (2-14-18)

No recommendation can be made as no bids were received.

ACTION AGENDA
February 27, 2018

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS - continued

b) #1718-22 – ROOFING REPAIR AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL LOCATIONS (2-21-18)

INFORMATION:

Specifications for the procurement of a vendor to provide Roofing Repair and Related Work at Various Cherry Hill Public School Locations were advertised and solicited with the following results.

<u>BIDDERS</u>	Alper Enterprises Inc. Moorestown, NJ	D.A. Nolt, Inc. Berlin, NJ	Jottan, Inc. Florence, NJ	McMullen Roofing Inc. Philadelphia, PA	Patriot Roofing, Inc. Jobstown, NJ	Tortorice Contractors, Inc. Sewell, NJ	United States Roofing Corp. Norristown, PA
<u>CONTRACT SOC-1</u> Roofing repair and related work at Barclay ECC, Harte and Mann Elementary Schools	\$83,000.00	\$153,784.00	\$86,897.00	\$240,020.00	\$139,100.00	\$141,860.00	\$112,850.00
<u>ALTERNATE BIDS</u>							
<u>ALTERNATE BID NO. SOC-1A</u> (Add to Base Bid): <u>Kingston Elementary School</u> - Roofing repair and related work as indicated on construction documents.	\$3,000.00	\$11,295.00	\$6,982.00	\$5,880.00	\$11,700.00	\$5,602.00	\$5,850.00
Total	\$86,000.00	\$165,079.00	\$93,879.00	\$245,900.00	\$150,800.00	\$147,462.00	\$118,700.00

RECOMMENDATION:

It is recommended that BID #1718-22 ROOFING REPAIR AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL LOCATIONS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDERS</u>	Alper Enterprises Inc. Moorestown, NJ
<u>CONTRACT SOC-1</u> Roofing repair and related work at Barclay ECC, Harte and Mann Elementary Schools	\$83,000.00
<u>ALTERNATE BIDS</u>	
<u>ALTERNATE BID NO. SOC-1A</u> (Add to Base Bid): <u>Kingston Elementary School</u> - Roofing repair and related work as indicated on construction documents.	\$3,000.00
Total	\$86,000.00

Resolution #98-2'18

ACTION AGENDA

February 27, 2018

B. BUSINESS AND FACILITIES

ITEM 3. FIVE-YEAR AMENDMENT OF LONG-RANGE FACILITIES PLAN

WHEREAS, *N.J.S.A. 18A:7G-4* requires the Board to amend its Long-range Facilities Plan (“LRFP”) on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and

WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

WHEREAS, the Board has previously contracted with its Architect, Becica Associates, to prepare an amended LRFP in compliance with such requirements, which has been accomplished; and

WHEREAS, this Board resolution amending the approved Long-range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (*N.J.S.A. 18A:7G-1 et seq.*), as amended by P.L. 2007, c. 137, and the applicable provisions of *N.J.A.C. 6A:26-1 et seq.* (Educational Facilities Code);

NOW, THEREFORE, BE IT

RESOLVED, that the Cherry Hill Board of Education hereby approves the latest amended Long-range Facilities Plan on file in the office of the Assistant Superintendent-Business and authorizes submission of same to the New Jersey Department of Education; and be it

FURTHER RESOLVED, the Board hereby authorizes and directs its Assistant Superintendent-Business and its Architect to take any steps necessary to effectuate the terms of this resolution and to submit the five-year LRFP amendment to the New Jersey Department of Education.

Resolution #99-2’18

ACTION AGENDA

February 27, 2018

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION APPROVING CHERRY HILL MCKINNEY-VENTO STUDENT GOING OUT OF DISTRICT FOR THE 2017/2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017/2018 school year during the February 2018 cycle.

<u>Student I.D.</u>	<u>To District</u>	<u>Term</u>	<u>Amount</u>
4002515	Haddon Heights	1/23/18-6/19/18	\$4,027.38

Resolution #100-2'18

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

a) BID #1718-18 – SITE IMPROVEMENTS AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL PROPERTIES (12-1-17)

INFORMATION:

Board approval is requested for Change Order 001, Bid #1718-18 – Site Improvements and Related Work at Various Cherry Hill Public School Properties, to be issued to Command Co. Inc., Egg Harbor City, NJ to provide fencing improvements at High Schools East (add \$11,715.00) and West (add \$10,090.00).

RECOMMENDATION:

It is recommended that Change Order 001, Bid #1718-15 – Site Improvements and Related Work at Various Cherry Hill Public School Properties to provide fencing improvements at High Schools East (add \$11,715.00) and West (add \$10,090.00) be issued to Command Co. Inc., Egg Harbor City, NJ.

Original contract amount	\$168,100.00
Plus Change Order 001	<u>21,805.00</u>
New contract amount	\$189,905.00

Resolution #101-2'18

ITEM 6. RESOLUTION TO RESCIND AWARD OF BID

Resolved, that the Cherry Hill Board of Education, pursuant to mutual agreement between the Board and the contractor, Peter V. Pirozzi General Contracting, LLC, hereby terminates for convenience the construction contract of Bid #1718-14 – Exterior Door Replacement and Related Work at Various Cherry Hill Public School Sites and Wall Repair and Related Work at Mann Elementary School, and authorizes its President to execute a Settlement Agreement with the contractor upon approval of the form of same by the Board Solicitor.

Resolution #102-2'18

ACTION AGENDA

February 27, 2018

B. BUSINESS AND FACILITIES

ITEM 7. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-GB118 – GIBBSBORO ELEMENTARY SCHOOL / ROUTE #BCS-3 – BURLINGTON COUNTY SPECIAL SERVICES

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Gibbsboro Elementary School	Q-GB118	n/a	West Berlin Bus Service, Inc.	1	1/30/18-6/19/18 (AM Only)	92	\$94.00	n/a	\$8,648.00
Burlington County Special Services	BCS-3	n/a	First Student, Inc. (Lawnside)	1	3/1/18-6/19/18	72	\$419.00	\$82.00	\$36,072.00

Account Code: 11-000-270-514-83-0001

Resolution #103-2'18

ACTION AGENDA

February 27, 2018

B. BUSINESS AND FACILITIES

ITEM 8. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Woodcrest	Monetary- To be used for a new library reading nook	Patient First	\$1,000.00
West	Monetary- To be used for a drone for broadcasting	Big Lots	\$2,000.00
Kilmer	Monetary- To be used for fine arts supplies	Patient First	\$1,000.00
Rosa	Monetary- To be used for technology supplements for band and orchestra	Cherry Hill Education Foundation	\$2,450.00 *
Kingston	Monetary- To be used for Lego walls	Cherry Hill Education Foundation	\$962.00 *
Barton	Monetary- To be used for Lego WeDo 2.0	Cherry Hill Education Foundation	\$1,199.00 *
East	Monetary- To be used for Art Clay Safety, Recycling and Sustainability Program	Cherry Hill Education Foundation	\$4,300.00 *
Johnson	Monetary- To be used for 1 Book 1 School initiative	Cherry Hill Education Foundation	\$2,985.00 *
Knight	Monetary- To be used for Sphero Edu.	Cherry Hill Education Foundation	\$2,549.00 *
East	Monetary- To be used for supplies and parts for Robotics at Rosa and Beck	Cherry Hill Education Foundation	\$3,000.00 *
Kilmer	Monetary- To be used for 4 Dell Mono Laser printers	Joyce Kilmer PTA	\$1,934.36

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion Mr. Goodwin Second Mrs. Matlack Vote Ayes - 8 No - 0
Mrs. Schultz – absent

Exceptions:

Item #1f) Approval of Bill List (CDW-G, Inc.)

Motion Mr. Goodwin Second Mrs. Matlack Vote Ayes - 7 No - 0-1*
Mrs. Schultz – absent

*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1f) Approval of Bill List (Bancroft Neuro Health)

Motion Mr. Goodwin Second Mrs. Matlack Vote Ayes - 7 No - 0-1*
Mrs. Schultz – absent

*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

ACTION AGENDA

February 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Approval of Sidebar Agreement

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Debra Orrio	CHHS West	Special Education Teacher	\$96,993	7/01/18	Retirement
Lynn Totoro	Johnson	Speech Language Specialist	\$98,137	7/01/18	Retirement
Dalia Gonzalez	Beck	World Language Teacher (Spanish)	\$87,777	4/23/18	Personal

ACTION AGENDA
February 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Hourly Rate/Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Ryan Jacoby	Barton	Educational Assistant	\$10.22	2/14/18	Declined Position
Kayla Snyder	CHHS West	Educational Assistant	\$13,021	2/22/18	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

None at this time.

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Gioia Covelli	Rosa - Assistant Coach, Boys & Girls Track (Spring)	9/01/17-6/30/18	\$2,727
Chai Chuenmark	Rosa - Assistant Coach, Boys & Girls Track (Spring)	9/01/17-6/30/18	\$3,538
Christopher Corey	Beck – Assistant Coach, Boys & Girls Track (Spring)	9/01/17-6/30/18	\$3,538
Joshua Hare	Carusi – Assistant Coach, Boys & Girls Track (Spring)	9/01/17-6/30/18	\$3,538
Alex Tedesco	Carusi – Assistant Coach, Boys & Girls Track (Spring)	9/01/17-6/30/18	\$3,056
Robert Hulme	CHHS East-Volunteer Athletic Aide, Girls Track (Spring)	9/01/17-6/30/18	-----

ACTION AGENDA

February 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 2/28/18-6/30/18.

Name

Svetlana Starikovsky

(d) Social Work Internship

RECOMMENDATION:

Be it resolved that the persons listed be approved for a Social Work internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Jade Motto	West Chester	9/01/18-6/20/19	Christa Edolo/Rosa

(e) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Kristina Segrest	Camden County	2/15/18-3/15/18	Jennifer Henry/Woodcrest
Jasmine Riel	Rutgers	9/05/18-12/21/18	Nicole Sutton/Kingston

(f) Practicum Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Annette Rainear	Rowan	9/04/18-12/20/18	Kathleen County/Sharp

ACTION AGENDA
February 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(g) CPR Training

RECOMMENDATION:

It is recommended that Barbara Kase-Avner be approved to CPR train 5 designees in each of the schools for the Cherry Hill Public School District for certification. Training will take place at 15 schools for 4 hours each at the hourly rate of \$53.56 effective 3/01/18-5/31/18.

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Tyneika Bond	Johnson –Title I, Educational Assistant (New Position 30 hrs/wk-budget #20- 233-100-106-12-0100)	2/28/18-6/30/18	\$10.22
Susan Murphy	Harte – SACC, Teacher (New Position-10 hrs/wk)	2/28/17-6/30/18	\$12.65
Christine Schneider	Barton – SACC, Teacher (New Position-10 hrs/wk)	2/28/18-6/30/18	\$12.65
Svetlana Starikovskiy	Sharp – Educational Assistant (Replacing L. Shralow-30 hrs/wk)	On or about 2/28/18-6/30/18	\$10.22
Erin Stewart	Barton – Educational Assistant (Replacing S. Muzyk-25 hrs/wk)	2/28/18-6/30/18	\$10.22

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Lisa Aleardi	CHHS West – Mathematics	Leave without pay 2/15/18-3/09/18 (leave extended)
Kelli Bankert	Barclay – Pre-Kindergarten	Leave with pay 4/23/18-5/04/18; Leave without pay 5/07/18-6/30/18

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Emily Batt	Harte – 2 nd Grade	Leave without pay 2/22/18-2/28/18
Lisa Castillo	Beck – Mathematics	Leave with pay 3/02/18-3/30/18
Linda Day-Strutz	Barton/Johnson – Art	Leave with pay 1/31/18-2/06/18
Anne Gillooly	Harte – 1 st Grade	Leave without pay 1/25/18 – 2/08/18
Marie Hunter	CHHS East – Special Education	Leave with pay 1/27/18-2/21/18; Leave without pay 2/22/18-6/30/18
Alicia Lomba	Stockton – Guidance	Intermittent leave without pay 2/01/18-5/01/18
Janet Merin	Rosa – Special Education	Leave with pay 12/12/17-3/15/18 Leave without pay 3/16/18-6/30/18 (revised for dates)
Debra Miller	Johnson – 5 th Grade	Leave with pay 1/19/18-1/25/18
Rebecca Muller	Beck – Special Education	Leave with pay 3/12/18-4/13/18; Leave without pay 4/16/18-6/30/18
Emily Murray	Mann – 3 rd Grade	Leave with pay 2/08/18-4/13/18; Leave without pay 4/16/18-6/30/18 (revised for dates)
Marcella Nazzario-Clark	Kilmer – Teacher Coach	Intermittent leave without pay 1/31/18- 4/30/18
Diane Oesau	Mann – Media Specialist	Leave without pay 2/15/18-2/21/18
Jennifer Patouhas	Mann – Kindergarten	Leave with pay 3/26/18-4/16/18; Leave without pay 4/17/18-6/30/18
Carolyn Robey	Paine – 1 st Grade	Leave with pay 2/12/18- 2/19/18
Linda Rotella	Kingston – 1 st Grade	Leave without pay 1/05/18-1/17/18 (revised for dates)
Stephany Sanchez-Villar	Harte/Knight/Johnson/Barton – Spanish	Leave with pay 1/29/18-1/30/18; Leave without pay 1/31/18-3/09/18
Andrea Tierney	Sharp/Harte – Art	Leave with pay 3/30/18-4/30/18; Leave without pay 5/01/18-6/30/18
Sara Weber	Harte – Kindergarten	Leave with pay 2/02/18-2/08/18

ACTION AGENDA
February 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Linda Badtorff	Barton – Educational Assistant	Leave with pay 11/30/17-12/18/17(am); Leave without pay 12/18/17(pm)-2/12/18 (revised for dates)
Suzanne Bohus	Barclay – Educational Assistant	Leave with pay 1/24/18-2/19/18; Leave without pay 2/20/18-3/02/18
Karen Dawson	Cooper – EDCC, Teacher	Leave with pay 11/01/17-1/16/18; Leave without pay 1/17/18-5/17/18
Michelle Derer	Kingston – Educational Assistant	Leave without pay 1/25/18-4/24/18
Yohanny Garden	Johnson – Head Custodian	Leave with pay 1/29/18-2/28/18
Janis Jones	Knight – Secretary	Intermittent leave with pay 1/22/18-4/20/18
Meagan Koller	Rosa – Educational Assistant	Leave without pay 1/15/18- 2/23/18
Danielle Korte	Barclay – Educational Assistant	Leave without pay 2/16/18-3/15/18
Lois Livecchi	Kilmer - SACC, Aide	Leave with pay 1/26/18-3/09/18
Kimberly Phillips	Stockton – Educational Assistant	Leave without pay 2/07/18-2/23/18
Dolores Sattin	Stockton – Educational Assistant	Leave with pay 1/11/18-1/19/18
Lisa Semple	Sharp – Educational Assistant	Intermittent leave without pay 9/01/17-1/22/18; Leave with pay 1/23/18-3/02/18(am); Leave without pay 3/02/18(pm)-4/30/18 (revised for dates)
Theresa Solomon	Malberg - Administrative Assistant	Leave with pay 2/12/18-3/23/18
Effie Svinos	Barclay – Educational Assistant	Intermittent leave without pay 1/29/18-4/27/18
Donna Tkacz	Kilmer – Secretary	Leave with pay 1/29/18-2/09/18
Cynthia Valentino	Stockton – Educational Assistant	Leave without pay 1/15/18-1/22/18

ACTION AGENDA

February 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hrly Rate</u>
John Doyle Jr.	Beck – Lead Cleaner (\$33,572)	Markkress-Maintenance (Replacing T. Bianco)	2/28/18-6/30/18	\$33,924 Prorated (includes \$344 for Boilers license)
Samuel Lopez- Nieves	Barton – Lead Cleaner (\$33,572)	Markkress-Maintenance (Replacing A. Martinez)	2/28/18-6/30/18	\$33,924 Prorated (includes \$344 for Boilers license)
Margaret Weber	Harte – SACC, Teacher II (\$11.00/hr., 23.75 hrs./wk.)	District – SACC, Substitute Teacher II	2/14/18-6/30/18	\$11.00

ITEM 8. APPROVAL OF SIDEBAR AGREEMENT

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and CHEA for the salary adjustment of staff member #5221 be approved as presented effective 7/01/17-6/30/18.

Motion Mrs. Judge Second Mr. Goodwin Vote Ayes - 8 No - 0
Mrs. Schultz – absent

Exceptions:

Item 3 (e) Appointments—Certificated – (Rutgers University)

Motion Mrs. Judge Second Mr. Goodwin Vote Ayes - 7 No - 0-1*
Mrs. Schultz – absent

Dr. Wang abstained due to a conflict of interest with Rutgers University.

Item 3 (f) Appointments—Certificated – (Rowan University)

Motion Mrs. Judge Second Mr. Goodwin Vote Ayes - 7 No - 0-1*
Mrs. Schultz – absent

Dr. Wang abstained due to a conflict of interest with Rowan University.

ACTION AGENDA

February 27, 2018

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING OF POLICIES

- Draft Policy 3437: Military Leave (Revised)
- Draft Policy 4437: Military Leave (Revised)
- Draft Policy 7440: School District Security (M) (Revised)
- Draft Policy 7441: Electronic Surveillance in School Buildings and on School Grounds (M) Revised
- Draft Policy 8507: Breakfast Offer Versus Serve (OVS) (M) (Revised)
- Draft Policy 8630: Bus Driver/Bus Aide Responsibility (M) (Revised)

RECOMMENDATION:

It is recommended that the policies be approved for second reading and adoption as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 13	Affirmed	17-18:4229	Affirmed	17-18:4250	Affirmed
17-18:4112	Pulled	17-18:4230	Affirmed	17-18:4263	Affirmed
17-18:4162	Pulled	17-18:4235	Affirmed	17-18:4268	Affirmed
17-18:4190	Affirmed	17-18:4239	Affirmed	17-18:4280	Affirmed
17-18:4201	Affirmed	17-18:4246	Affirmed	17-18:4281	Affirmed
17-18:4202	Affirmed	17-18:4247	Affirmed	17-18:4295	Affirmed
17-18:4224	Affirmed	17-18:4248	Affirmed		

Motion Mrs. Scarpellino Second Mrs. Saidel Vote Ayes - 8 No - 0
Mrs. Schultz – absent

ACTION AGENDA

February 27, 2018

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS

Regular Meeting Minutes
February 27, 2018

Dr. Dickinson opened the floor for a second public discussion.

Second Public Discussion:

Many students spoke in support of teacher Tim Locke, expressed concerns about the student safety and the principal of East High School.

This was followed by many parents and community members who spoke about mental health issues, security concerns, teacher Tim Locke and the perceived lack of response to the Parkland shootings. Mayor Cahn spoke about the Township and School Board working together. Some additional community members expressed concern about leadership in the District.

Dr. Dickinson called for the meeting to be adjourned.

Mrs. Matlack made and Mrs. Scarpellino seconded a motion to adjourn at 10:35 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary