

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

February 13, 2018

A Board of Education Work Session and Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on February 13, 2018.

The meeting was called to order by Dr. Dickinson at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON FEBRUARY 8, 2018.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON FEBRUARY 8, 2018.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON FEBRUARY 8, 2018.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin	Mrs. Jane Scarpellino
Mrs. Kathy Judge	Mrs. Ruth Schultz
Mrs. Carol A. Matlack	Dr. Edward Wang
Mrs. Lisa Saidel	Dr. J. Barry Dickinson

Mr. Ken Tomlinson – absent

Student Representatives:

Lauren Atkin, H.S. East Alternate	Gay Brown, H.S. West Alternate
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes  
February 13, 2018

Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, LEGAL MATTER AND HUMAN RESOURCES MATTER. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Dr. Dickinson led the Pledge of Allegiance.

Mrs. Saidel made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to student matters, legal matter and human resources matter at 6:15 P.M. All Board members present voted in favor of the motion.

Dr. Dickinson called the Board of Education Work Session and Special Action meeting to order in public session from the Executive Session at 7:11 P.M.

Presentations:

Dr. Meloche and Mrs. Wilson recognized the 2<sup>nd</sup> Place National Award with American Scholastic Press Association for the Rosa Middle School's staff and student Art and Literary Magazine "One World".

Public Discussion:

The floor was opened for public discussion. There being no public discussion, Dr. Dickinson called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

## SPECIAL ACTION AGENDA

February 13, 2018

### A. CURRICULUM & INSTRUCTION

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Out of District Student Placements for 2017- 2018 School Year
3. Approval of High School Course of Study Guide for 2018-2019 School Year
4. Approval to Amend Idea FY17-18 Budget to Reflect Carryover Funds
5. Approval of Special Education Settlement Agreement

#### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Richard Beckman Bret Harte	NJ Music Educators Conference, New Brunswick, NJ	2/23-24, 2018	\$170.00 Registration
B	William Marble Kingston	The Leaders to Learn From, Washington, DC	4/11-12, 2018	\$1,382.07 Registration/Lodging/ Mileage/Tolls/ Parking/Meals

**SPECIAL ACTION AGENDA**

**February 13, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Bridget Garrity-Bantle West HS	Facing the Future Conference, New Brunswick, NJ	3/23/18	\$175.00 Registration
D	Sharon Davis West HS	Facing the Future Conference, New Brunswick, NJ	3/23/18	\$175.00 Registration
E	Katelyn McWilliams West HS	Facing the Future Conference, New Brunswick, NJ	3/23/18	\$175.00 Registration
F	Lisa Feinstein Johnson	Heinemann-Strategies and Structures for Teaching Reading & Writing, Livingston, NJ	3/8/18	\$308.49 Registration/Mileage/ Tolls Title IIA Funds
G	Viji Nair Sharp	Heinemann-Strategies and Structures for Teaching Reading & Writing, Livingston, NJ	3/8/18	\$308.55 Registration/Mileage/ Tolls Title IIA Funds
H	Cheryl McMillan Barton	Heinemann-Strategies and Structures for Teaching Reading & Writing, Livingston, NJ	3/8/18	\$308.37 Registration/Mileage/ Tolls Title IIA Funds
I	Lynn Bresnahan Kingston	Heinemann-Strategies and Structures for Teaching Reading & Writing, Livingston, NJ	3/8/18	\$307.75 Registration/Mileage/ Tolls Title IIA Funds
J	Michelle Dowd Stockton	Heinemann-Strategies and Structures for Teaching Reading & Writing, Livingston, NJ	3/8/18	\$308.18 Registration/Mileage/ Tolls Title IIA Funds
K	George Zografos Rosa	IB Consultancy, Denver, CO	2/26-27, 2018	\$659.57 Air/Lodging/Meals/ Mileage/Parking
L	Michelle Smith Malberg	The Leaders to Learn From, Washington, DC	4/11-12, 2018	\$1,559.35 Registration/Lodging/ Mileage/Tolls/ Parking/Meals

**SPECIAL ACTION AGENDA**

**February 13, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017- 2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-2018 school year during the February 2018 cycle. There are 10 submissions.

Vendor	ID	Term	RSY	RSY Aide	Out of Dist. Fee	Amt.
Archway	4002661	1/23/18-6/30/18	20,116	13,160		33,276
Bancroft	4002677	1/17/18-6/30/18	29,194			29,194
BCSSSD	4002657	1/16/18-6/21/18	43,712		3,200	46,912
BCSSSD	3006105	1/22/18-6/21/18	41,963		3,200	45,163
Brookfield Academy	2010255	2/1/18-6/30/18	21,084			21,084
Brookfield Academy	3005411	1/22/18-6/30/18	20,971			20,971
GCSSSD	3015863	1/15/18-6/30/18	21,420		1,700	23,120
Kingsway	3015904	1/29/18-6/30/18	26,806			26,806
Ranch Hope/Strang	3018194	10/20/17-11/29/17	9,495			9,495
YALE	4002676	12/18/17-6/30/18	32,161			32,161
					Total	288,182

**Resolution #92-2'18**

**ITEM 3. APPROVAL OF THE HIGH SCHOOL COURSE OF STUDY GUIDE FOR 2018-2019 SCHOOL YEAR**

It is recommended that the Board approve the High School Course of Study Guide for 2018-2019 school year, as discussed at the Committee of the Whole meeting on December 5, 2017 and the Curriculum and Instruction Committee meeting on February 5, 2018.

**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL TO AMEND IDEA FY17-18 BUDGET TO REFLECT CARRYOVER FUNDS**

The Superintendent recommends approval of the revised 2018 IDEA grant to reflect carryover as detailed below:

IDEA FUNDING	Original 2017-2018	Carryover 2017-2018	Total
Basic			
.....Public	\$2,255,696	\$2.00	\$2,255,698
.....Non Public	\$243,620	\$199,341	\$442,961
	\$2,499,316	\$199,343	\$2,698,659
Preschool			
.....Public	\$110,344	\$36,888	\$147,232
.....Non Public	\$2,018	\$0	\$2,018
	\$112,362	\$36,888	\$149,250
Total	\$2,611,678	\$236,231	\$2,847,909

**Resolution #93-2'18**

**ITEM 5. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 2011706 on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

**Resolution #94-2'18**

Motion Mrs. Saidel Second Mrs. Schultz Vote Ayes - 8 No - 0  
Mr. Tomlinson – absent

**SPECIAL ACTION AGENDA**

**February 13, 2018**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*The Superintendent recommends the following:*

1. Approval of Bill List
2. Resolution for the Award of Bids
3. Resolution Approving Regular Education Tuition Student for the 2017/2018 School Year

**ITEM 1. APPROVAL OF BILL LIST**

It is recommended that the Bill Lists dated February 13, 2018 in the amounts of 1<sup>st</sup> Bill List \$1,994,160.62, the 2<sup>nd</sup> Bill List \$123,067.98, the 3<sup>rd</sup> Bill List \$257,696.06, the 4<sup>th</sup> Bill List \$2,620,249.49 and the SACC Bill List in the amount of \$14,916.57 be approved as submitted.

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- a) **#1718-23 SCHOOL RELATED ACTIVITIES / MIDDLE SCHOOL – SPRING SPORTS FOR THE 2017-2018 SCHOOL YEAR (1-31-18)**

**RECOMMENDATION:**

It is recommended that BID #1718-23 SCHOOL RELATED ACTIVITIES / MIDDLE SCHOOL – SPRING SPORTS FOR THE 2017-2018 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

Rosa		
Total Runs	15	
McGough Total Runs Won	8	\$3,787.50
Total Runs Bid	8	3,787.50
Carusi		
Total Runs	27	
McGough Total Runs Won	27	18,806.50
Total Runs Bid	27	18,806.50
Beck		
Total Runs	25	
McGough Total Runs Won	17	\$9,495.00
Total Runs Bid	17	\$9,495.00

**Resolution #95-2’18**

**SPECIAL ACTION AGENDA**

**February 13, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION APPROVING REGULAR EDUCATION TUITION  
STUDENT FOR THE 2017/2018 SCHOOL YEAR**

It is requested that the Board authorize the enrollment of a regular education tuition student from the Pine Hill Public School District for the 2017/2018 school year as follows.

<u>Student I.D.</u>	<u>From District</u>	<u>Term</u>	<u>Amount</u>
4002765	Pine Hill	2/1/18-6/19/18	\$13,273.00

**Resolution #96-2'18**

Motion: Mr. Goodwin Second: Mrs. Saidel Vote: Ayes - 8 No - 0  
Mr. Tomlinson – absent

Exceptions:

Item #1 Approval of Bill List (Cooper Health Systems)

Motion: Mr. Goodwin Second: Mrs. Saidel Vote: Ayes - 7 No - 0-1\*  
Mr. Tomlinson – absent

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Item #1 Approval of Bill List (CDW-G, Inc.)

Motion: Mr. Goodwin Second: Mrs. Saidel Vote: Ayes - 7 No - 0-1\*  
Mr. Tomlinson – absent

\*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 Approval of Bill List (Bayada Home Health Care)

Motion: Mr. Goodwin Second: Mrs. Saidel Vote: Ayes - 7 No - 0-1\*  
Mr. Tomlinson – absent

\*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.



**SPECIAL ACTION AGENDA**

**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Other Motions
8. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Debra Miller	Johnson	5 <sup>th</sup> Grade	\$59,576	7/01/18	Retirement
Elizabeth Davis	Paine	Social Worker	\$114,246	7/01/18	Retirement

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Omu Bah	CHHS West	Cleaner	\$31,993	2/01/18	Personal
Susan Baptiste	Malberg	Accounts Payable Clerk	\$52,477	6/01/18	Retirement
Catharine Buckwalter	Marlkress	Student Management System Coordinator	\$51,475	2/09/18	Personal

**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED** - continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Lauren Tomasello	Sharp	Educational Assistant	\$11,161	2/19/18	Personal
John Vargas	Marlkress	Assistant Manager – Grounds	\$53,534	2/12/18	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Per Diem</u>
Terry Haber	Kilmer - .6 Title I Teacher (New Position – Budget #20-233-100-101-15-0100)	On or about 2/14/18-6/30/18	\$32,593 .6 Masters, Step 2 Prorated
Robert Hulme	Beck - Interim Assistant Principal (Replacing K. Russo)	2/14/18-6/30/18	\$500

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Jason Speller	CHHS East – Assistant Coach, Boys Baseball (Spring)	9/01/17-6/30/18	\$5,725
Dennis Gray	CHHS East – Co-Assistant, Boys Baseball (Spring)	9/01/17-6/30/18	\$1,726
Griffen Colton*	CHHS East – Co-Assistant, Boys Baseball (Spring)	9/01/17-6/30/18	\$2,064
Elizabeth Breen	CHHS East – Assistant Coach, Girls Lacrosse (Spring)	9/01/17-6/30/18	\$5,725
Rebecca Wood*	CHHS East – Assistant Coach, Girls Lacrosse (Spring)	9/01/17-6/30/18	\$4,804

\*Outside District employee

**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Co-Curricular – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
William Troutman	CHHS East – Assistant Coach, Softball (Spring)	9/01/17-6/30/18	\$3,452
Michael Brown	CHHS East – Assistant Coach, Softball (Spring)	9/01/17-6/30/18	\$4,128
Roberto Figueroa	CHHS East – Assistant Coach, Boys Tennis (Spring)	9/01/17-6/30/18	\$2,727
Michael Surrency	CHHS East – Assistant Coach, Boys Track (Spring)	9/01/17-6/30/18	\$5,725
Jeffrey Bramnick*	CHHS East – Assistant Coach, Boys Track (Spring)	9/01/17-6/30/18	\$5,725
Christine Mason	CHHS East – Assistant Coach, Girls Track (Spring)	9/01/17-6/30/18	\$4,128
Conor McVeigh	CHHS East – Assistant Coach, Boys Volleyball (Spring)	9/01/17-6/30/18	\$2,398
Nicholas Caputi	CHHS West – Assistant Coach, Boys Baseball (Spring)	9/01/17-6/30/18	\$5,725
Justin Smith	CHHS West – Assistant Coach, Boys Baseball (Spring)	9/01/17-6/30/18	\$5,725
Ronald Myers*	CHHS West – Assistant Coach, Boys Baseball (Spring)	9/01/17-6/30/18	\$5,725
Thomas Stamatelos*	CHHS West – Assistant Coach, Boys Lacrosse (Spring)	9/01/17-6/30/18	\$5,725
Katelyn Bower	CHHS West – Assistant Coach, Girls Lacrosse (Spring)	9/01/17-6/30/18	\$5,725
Jessica Semar	CHHS West – Assistant Coach, Girls Lacrosse (Spring)	9/01/17-6/30/18	\$5,725
Lisa Besser	CHHS West – Assistant Coach, Softball (Spring)	9/01/17-6/30/18	\$4,804
Kellie Brining*	CHHS West – Assistant Coach, Softball (Spring)	9/01/17-6/30/18	\$3,452
James Cox*	CHHS West – Assistant Coach, Boys & Girls Track (Spring)	9/01/17-6/30/18	\$5,725
Hamisi Tarrant	CHHS West – Assistant Coach, Boys Track (Spring)	9/01/17-6/30/18	\$5,725
Katina Anthony	CHHS West – Assistant Coach, Girls Track (Spring)	9/01/17-6/30/18	\$4,804
Paul Derickson	CHHS West – Assistant Coach, Boys Volleyball (Spring)	9/01/17-6/30/18	\$2,727

\*Outside District employee

**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Co-Curricular – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
John Consuegra*	CHHS East-Volunteer Athletic Aide, Boys Lacrosse (Spring)	9/01/17-6/30/18	-----
Zachary Friedman*	CHHS East -Volunteer Athletic Aide, Boys Baseball (Spring)	9/01/17-6/30/18	-----
Kennith Manyin*	CHHS West-Volunteer Athletic Aide, Boys Lacrosse (Spring)	9/01/17-6/30/18	-----
David Martin	CHHS East-Volunteer Athletic Aide, Boys Baseball (Spring)	9/01/17-6/30/18	-----
Ali Pilurs*	CHHS West-Volunteer Athletic Aide, Girls Lacrosse (Spring)	9/01/17-6/30/18	-----
Timothy Querns	CHHS West-Volunteer Athletic Aide, Boys Baseball (Spring)	9/01/17-6/30/18	-----

\*Outside District employee

(c) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 2/14/18-6/30/18.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Rebecca Forrest	Ryan Jacoby	Yasmin Vega

(d) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation/field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
April Hemphill	Rutgers	1/25/18-1/26/18	Andrew Graff/CHHS East
John Imhof	The University of the Arts	1/29/18-6/15/18	Melissa McNab/Rosa

## SPECIAL ACTION AGENDA

February 13, 2018

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 3. APPOINTMENTS—CERTIFICATED – continued

##### (e) Field Experience

#### RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Jennifer Batezel	Rowan	2/07/18-4/11/18	Sheri Turner/Barclay
Dezhane Davis	Rowan	2/07/18-4/11/18	Jean Mattia-Butler/Barclay
Kyani Davis	Rowan	2/07/18-4/11/18	Jean Mattia-Butler/Barclay
Alysa Elwell	Rowan	2/07/18-4/11/18	Christina Costantino/Barclay
Rachel Januse	Rowan	2/07/18-4/11/18	Jayne Schafer/Tracy Maita/Barclay
Honesty Lemeshuk	Rowan	2/07/18-4/11/18	Jayne Schafer/Tracy Maita/Barclay
Courtney Mirrione	Rowan	2/07/18-4/11/18	Jean Mattia-Butler/Barclay
Rachel Pape	Rowan	2/07/18-4/11/18	Christina Costantino/Barclay
Lizedly Vazquez	Rowan	2/07/18-4/11/18	Sheri Turner/Barclay
Alyssa Barillari	Rowan	2/14/18-4/18/18	Marie Taylor/Cooper
Jennifer Batezel	Rowan	2/14/18-4/18/18	Marie Taylor/Cooper
Iris Campos	Rowan	2/14/18-4/18/18	Valerie Sweeten-Dippner/Cooper
Kyle Collins	Rowan	2/14/18-4/18/18	Valerie Sweeten-Dippner/Cooper
Kyani Davis	Rowan	2/14/18-4/18/18	Carol Pletcher/Cooper
Alexandra Deas	Rowan	2/14/18-4/18/18	Carol Pletcher/Cooper
Mark Donato	Rowan	2/14/18-4/18/18	Rachel Fiore/Cooper
Alysa Elwell	Rowan	2/14/18-4/18/18	Rachel Fiore/Cooper
Emily Flud	Rowan	2/14/18-4/18/18	Marie Curry De Suarez/Cooper
Lizedly Vasquez	Rowan	2/14/18-4/18/18	Marie Curry De Suarez/Cooper
Nicole Folsom	Rowan	2/14/18-4/18/18	June Stagliano/Mann
Stephanie Gasper	Rowan	2/14/18-4/18/18	June Stagliano/Mann
Candice Gavin	Rowan	2/14/18-4/18/18	Kristina Murphy/Mann
Angelica Giancaspro	Rowan	2/14/18-4/18/18	Kristina Murphy/Mann
Sarah Guerrier	Rowan	2/14/18-4/18/18	Joanna Stabile/Mann
Nina Innocenzi	Rowan	2/14/18-4/18/18	Joanna Stabile/Mann
Dooleyanne	Rowan	2/14/18-4/18/18	Sarah Boone/Mann
Katsimichas			
Jennifer Manno	Rowan	2/14/18-4/18/18	Sarah Boone/Mann
Ann Marie Martucci	Rowan	2/14/18-4/18/18	Christina Hughes/Johnson
Chelsea Swedo	Rowan	2/14/18-4/18/18	April Kon/Johnson

**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(e) Field Experience - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Kaelin Wiemer	Rowan	2/14/18-4/18/18	April Kon/Johnson
Sarah Yarema	Rowan	2/14/18-4/18/18	Joanne Rizzo/Johnson
Ma. Guadalupe Ballesteros	Camden County	2/01/18-2/15/18	Julie Schneider/CHHS West
Michael Tran	Camden County	1/29/18-2/15/18	Jenna Dunn/Carusi
Joshua Maron	Camden County	1/31/18-2/15/18	Dolores Reilly/CHHS West
Matthew Lubkermann	Camden County	2/01/18-2/15/18	Anthony Maniscalco/CHHS East
Jenny Hung	Camden County	2/14/18-3/14/18	Michele Kains/Beck

(f) Practicum Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Linda Bieberbach	Neumann University	2/05/18-4/29/18	April Greenwood & Lauren Mann/Kingston

(g) Spanish Internship

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a Spanish internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Alicia Cacheda	International University of La Rioja	2/14/18-6/19/18	Maria Rivas-Mintz/CHHS West

(h) Social Work Internship

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a Social Work internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Jan Rodgers	West Chester	9/01/18-6/20/19	Christa Edolo/Rosa

**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(i) High School Social Studies Curriculum Writing

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as members of the high school social studies curriculum writing committee to develop and revise existing 9<sup>th</sup>-12<sup>th</sup> grade social studies curriculum effective 2/15/18-5/01/18 at the rate of \$35.71/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Christopher Bova	Charles Davis	Derek Field
Timothy Locke	Susan McKee	Michael Rickert

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Choy Anthony	Johnson – SACC, Teacher II (New Position – 10 hrs/wk)	2/01/18-6/30/18	\$11.00
Lainie Bartolome	Sharp – SACC, Teacher II (New Position – 23.75 hrs/wk)	2/14/18-6/30/18	\$11.00
Chelsea Burke	CHHS West – Exceptional Educational Assistant (Replacing J. Phillips – 35 hrs/wk)	On or about 2/14/18-6/30/18	\$11.53
Rebecca Forrest	Barton – Educational Assistant (Replacing C. Monk – 33.75 hrs/wk)	1/30/18-6/30/18	\$10.22
Richard Franco	Barclay – Exceptional Educational Assistant (New Position – 18.75 hrs/wk)	2/05/18-6/30/18	\$11.53
Ryan Jacoby	Barton – Educational Assistant (Replacing S. Muzyk – 25 hrs/wk)	2/14/18-6/30/18	\$10.22
Jeanne Markart	Cooper – SACC, Teacher II (New Position – 10 hrs/wk)	2/08/18-6/30/18	\$11.00
Stephanie Naling	Cooper – SACC, Teacher II (New Position – 7.5 hrs/wk)	2/01/18-6/30/18	\$11.00
Yasmin Vega	Paine – Educational Assistant (Replacing W. Dimedio – 30 hrs/wk)	On or about 2/14/18-6/30/18	\$10.22
Margaret Weber	Kilmer – Educational Assistant (Replacing A. Pezzner – 30 hrs/wk)	2/14/18-6/30/18	\$10.22

**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(b) Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as Educational Assistants for the Family Friendly program effective 11/14/17-6/15/18 (revised for rate).

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Andrea Tortu	Kilmer	\$11.53

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Marilyn Cohen	Kilmer – SACC, Teacher II (25 hrs./wk., \$14.45/hr.)	District – SACC, Substitute Teacher II	1/26/18-6/30/18	\$11.00
Armani Cruz	Harte – SACC, Site Leader/Teacher (25 hrs./wk., \$14.62/hr.)	Harte – SACC, Site Leader/Teacher & Woodcrest – EDCC, Teacher (40 hrs./wk.)	1/29/18-6/30/18	\$14.62
Sandra-Lee Chase	District – SACC, Substitute Teacher II (\$11.00/hr.)	Stockton – SACC, Teacher II (10 hrs./wk.)	1/16/18-6/30/18	\$12.62
Angela Mecca	Barton – Educational Assistant (\$12,990)	Kingston – Secretary to the Principal (Replacing C. Clifford)	3/26/18-6/30/18	\$51,877 Prorated
Yesamin Paredes- Diaz	Stockton – Cleaner (\$28,000)	Woodcrest – Cleaner (Replacing L. Espinal Saladin)	2/01/18-6/30/18	\$28,000
Francisca Lebron	CHHS East – Cleaner (\$28,000)	Stockton – Cleaner (Replacing Y. Paredes Diaz)	2/01/18-6/30/18	\$28,000
Lloannie Espinal Saladin	Woodcrest – Cleaner (\$32,337)	Barclay – Cleaner (Replacing J. D’Ottavio)	2/01/18-6/30/18	\$32,337
Joseph Miller	Kilmer – Cleaner (\$32,337)	Malberg – Cleaner (Replacing N. German)	2/01/18-6/30/18	\$32,337
Irving Aviles	Paine – Cleaner (\$31,993)	Kilmer – Cleaner (Replacing J. Miller)	2/01/18-6/30/18	\$31,993
Francisca Vega	Alternative HS/Malberg – Lead Cleaner (\$32,580)	Paine – Cleaner	2/01/18-6/30/18	\$32,080



**SPECIAL ACTION AGENDA**  
**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(a) Payment to Presenter

**RECOMMENDATION:**

Be it resolved that Julian Vann be approved to present after school workshops effective 2/14/18-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.

(b) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Erik Radbill	Social Skills	CHHS East	2/14/18-6/30/18	\$6,397
Jennifer LaSure	Geometry	CHHS East	2/14/18-6/30/18	\$3,747
Deborah Drelich	Geometry	CHHS East	2/14/18-6/30/18	\$7,396
Katerina Lucic-Schumann	Social Skills	CHHS East	2/14/18-6/30/18	\$3,788
Linda Wander	Geometry	CHHS East	2/14/18-6/30/18	\$7,396
Felice Livecchi	Language Arts	Beck	2/14/18-6/30/18	\$7,396
Stephanie Weinstein	Language Arts	Beck	2/14/18-6/30/18	\$6,494

**SPECIAL ACTION AGENDA**

**February 13, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER MOTIONS**

(a) Affiliation Agreements

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2017-18 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

International University of La Rioja

**ITEM 8. OTHER MOTIONS**

(a) Legal Settlement

Resolved, that the Cherry Hill Board of Education approves the Settlement Agreement and General Release in the litigation filed under NJ DCR Docket No. D12HE-63362, OAL Docket No. CRT 0586-2014, and authorizes its President to execute same on behalf of the Board.

Motion: Mrs. Judge Second: Mrs. Matlack Vote: Ayes - 8 No - 0  
Mr. Tomlinson – absent

Exceptions:

Item #3(d) Appointments – Certificated (Rutgers University)

Motion: Mrs. Judge Second: Mrs. Matlack Vote: Ayes - 7 No - 0-1\*  
Mr. Tomlinson – absent

\*Dr. Wang abstained due to a conflict of interest with Rutgers University.

Item #3(e) Appointments – Certificated (Rowan University)

Motion: Mrs. Judge Second: Mrs. Matlack Vote: Ayes - 7 No - 0-1\*  
Mr. Tomlinson – absent

Mr. Tomlinson – absent

**SPECIAL ACTION AGENDA**

**February 13, 2018**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions
2. Waiver of Regulation 2340: Field Trips

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 10	Affirmed	17-18: 4086	Affirmed	17-18: 4127	Affirmed
17-18: 11	Affirmed	17-18: 4092	Affirmed	17-18: 4128	Affirmed
17-18: 12	Affirmed	17-18: 4095	Affirmed	17-18: 4129	Affirmed
17-18: 4029	Affirmed	17-18: 4096	Affirmed	17-18: 4134	Affirmed
17-18: 4030	Affirmed	17-18: 4099	Affirmed	17-18: 4136	Affirmed
17-18: 4040	Affirmed	17-18: 4101	Affirmed	17-18: 4143	Affirmed
17-18: 4052	Affirmed	17-18: 4102	Affirmed	17-18: 4160	Affirmed
17-18: 4061	Affirmed	17-18: 4111	Affirmed	17-18: 4162	Pulled
17-18: 4069	Affirmed	17-18: 4112	Pulled	17-18: 4174	Affirmed
17-18: 4071	Affirmed	17-18: 4113	Affirmed	17-18: 4183	Affirmed
17-18: 4075	Affirmed	17-18: 4124	Affirmed	17-18: 4195	Affirmed
17-18: 4079	Affirmed	17-18: 4125	Affirmed	17-18: 4220	Affirmed
17-18: 4080	Affirmed	17-18: 4126	Affirmed		

**ITEM 2. WAIVER OF REGULATION 2340: FIELD TRIPS**

It is recommended that the Regulation be waived to accommodate the trips listed below.

School(s)	Trip	Location	Dates	# School Days Missed
CHHS East and West	DECA	Atlantic City, NJ	2/27-3/1/18	3

Motion Mrs. Scarpellino Second Mrs. Judge Vote Ayes - 8 No - 0  
Mr. Tomlinson – absent

**SPECIAL ACTION AGENDA**

**February 13, 2018**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
February 13, 2018

Dr. Dickinson called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for February 27, 2018 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Second Public Discussion:

A speaker expressed concerns regarding security and spending on security measures.

A speaker commented about the Fair Funding Committee's efforts and other Board matters.

Speakers expressed concerns about bullying that have occurred at Kilmer Elementary School.

Dr. Dickinson called the meeting to order from the recess for public discussion.

Mrs. Matlack made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to human resources at 8:46 P.M. All Board members present voted in favor of the motion.

Dr. Dickinson called the meeting to order at 9:24 P.M. and for a motion to adjourn.

Mrs. Saidel made and Mrs. Judge seconded a motion to adjourn at 9:25 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** February 7, 2018

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:15 PM**

**SPECIAL ACTION MEETING—7:00 PM**

**BOARD WORK SESSION—Immediately following Special Action**

**February 13, 2018 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

### Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

### Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

### Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: J. Barry Dickinson, Kathy Judge, Lisa Saidel

**BOARD WORK SESSION**

**February 13, 2018**

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**

**February 13, 2018**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

6. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
7. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Marc Wisely Malberg	Safety Techniques & Personal Emergency Interventions Training, Villanova, PA	5/21-24, 2018	\$1,005.51 Registration/Mileage/ Tolls



**BOARD WORK SESSION**  
**February 13, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Scott Goldthorp Malberg	Shen Yun Performing Arts & Workshop, Newark, NJ	5/2/18	\$342.17 Registration/Mileage/ Tolls/Parking
C	Farrah Mahan Malberg	Shen Yun Performing Arts & Workshop, Newark, NJ	5/2/18	\$342.17 Registration/Mileage/ Tolls/Parking

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Jared Peltzman Johnson	2018 Annual Visible Learning Conference, Chicago, IL	7/8-11, 2018	\$1,983.44 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals
B	Farrah Mahan Malberg	2018 Annual Visible Learning Conference, Chicago, IL	7/8-11, 2018	\$1,983.00 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals

**BOARD WORK SESSION**

**February 13, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Violeta Katsikis Malberg	2018 Annual Visible Learning Conference, Chicago, IL	7/8-11, 2018	\$1,983.00 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals
D	George Guy Rosa	2018 National Principals Conference, Chicago, IL	7/10-13, 2018	\$2,083.85 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals

## **BOARD WORK SESSION**

**February 13, 2018**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolution for the Award of Bids
3. Five Year Amendment of Long – Range Facilities Plan
4. Resolution Approving Cherry Hill McKinney-Vento Student Going Out of District for the 2017/2018 School Year
5. Resolution for the Award of Transportation
6. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

##### **a) BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR DECEMBER 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**BOARD WORK SESSION**  
**February 13, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2017

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending December 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR DECEMBER 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	<b>Payroll Dates:</b> /18
Food Service	\$	/18
SACC Bill List	\$	/18
	<hr/>	
Grand Total	\$	
	<hr/> <hr/>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated \_\_\_\_\_, 2018 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

a) #1718-24 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION TRANSPORTATION 2017/2018 SCHOOL YEAR (2-14-18)

INFORMATION TO BE READY FOR ACTION MEETING.  
Bid opens February 14, 2018.

**BOARD WORK SESSION**

**February 13, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS** - continued

- b) #1718-22 – ROOFING REPAIR AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL LOCATIONS (2-21-18)

INFORMATION TO BE READY FOR ACTION MEETING.

Bid opens February 21, 2018.

**ITEM 3. FIVE-YEAR AMENDMENT OF LONG-RANGE FACILITIES PLAN**

WHEREAS, *N.J.S.A. 18A:7G-4* requires the Board to amend its Long-range Facilities Plan (“LRFP”) on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and

WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

WHEREAS, the Board has previously contracted with its Architect, Becica Associates, to prepare an amended LRFP in compliance with such requirements, which has been accomplished; and

WHEREAS, this Board resolution amending the approved Long-range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (*N.J.S.A. 18A:7G-1 et seq.*), as amended by P.L. 2007, c. 137, and the applicable provisions of *N.J.A.C. 6A:26-1 et seq.* (Educational Facilities Code);

NOW, THEREFORE, BE IT

RESOLVED, that the Cherry Hill Board of Education hereby approves the latest amended Long-range Facilities Plan on file in the office of the Assistant Superintendent-Business and authorizes submission of same to the New Jersey Department of Education; and be it

FURTHER RESOLVED, the Board hereby authorizes and directs its Assistant Superintendent-Business and its Architect to take any steps necessary to effectuate the terms of this resolution and to submit the five-year LRFP amendment to the New Jersey Department of Education.

**BOARD WORK SESSION**

February 13, 2018

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION APPROVING CHERRY HILL MCKINNEY-VENTO STUDENT GOING OUT OF DISTRICT FOR THE 2017/2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017/2018 school year during the February 2018 cycle.

<u>Student I.D.</u>	<u>To District</u>	<u>Term</u>	<u>Amount</u>
4002515	Haddon Heights	1/23/18-6/19/18	\$4,027.38

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE #Q-GB118 – GIBBSBORO ELEMENTARY SCHOOL

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Gibbsboro Elementary School	Q-GB118	n/a	West Berlin Bus Service, Inc.	1	1/30/18-6/19/18 (AM Only)	92	\$94.00	n/a	\$8,648.00

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**February 13, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Woodcrest	Monetary- To be used for a new library reading nook	Patient First	\$1,000.00
West	Monetary- To be used for a drone for broadcasting	Big Lots	\$2,000.00
Kilmer	Monetary- To be used for fine arts supplies	Patient First	\$1,000.00
Rosa	Monetary- To be used for technology supplements for band and orchestra	Cherry Hill Education Foundation	\$2,450.00 *
Kingston	Monetary- To be used for Lego walls	Cherry Hill Education Foundation	\$962.00 *
Barton	Monetary- To be used for Lego WeDo 2.0	Cherry Hill Education Foundation	\$1,199.00 *
East	Monetary- To be used for Art Clay Safety, Recycling and Sustainability Program	Cherry Hill Education Foundation	\$4,300.00 *
Johnson	Monetary- To be used for 1 Book 1 School initiative	Cherry Hill Education Foundation	\$2,985.00 *
Knight	Monetary- To be used for Sphero Edu.	Cherry Hill Education Foundation	\$2,549.00 *
East	Monetary- To be used for supplies and parts for Robotics at Rosa and Beck	Cherry Hill Education Foundation	\$3,000.00 *
Kilmer	Monetary- To be used for 4 Dell Mono Laser printers	Joyce Kilmer PTA	\$1,934.36

\*Unexpended funds will be returned to Cherry Hill Education Foundation

## BOARD WORK SESSION

February 13, 2018

### C. HUMAN RESOURCES/NEGOTIATIONS

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated

#### ITEM 1. LEAVES OF ABSENCE—CERTIFICATED

##### (a) Leave of Absence, With/Without Pay

#### RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Anne Gillooly	Harte – 1 <sup>st</sup> Grade	Leave without pay 1/25/18 – 2/08/18
Marie Hunter	CHHS East – Special Education	Leave with pay 1/27/18-2/21/18; Leave without pay 2/22/18-6/30/18
Alicia Lomba	Stockton – Guidance	Intermittent leave without pay 2/01/18-5/01/18
Janet Merin	Rosa – Special Education	Leave with pay 12/12/17-2/28/18 Leave without pay 3/01/18-5/30/18 (revised for dates)
Debra Miller	Johnson – 5 <sup>th</sup> Grade	Leave with pay 1/19/18-1/25/18
Rebecca Muller	Beck – Special Education	Leave with pay 3/12/18-4/13/18; Leave without pay 4/16/18-6/30/18
Emily Murray	Mann – 3 <sup>rd</sup> Grade	Leave with pay 2/08/18-4/13/18; Leave without pay 4/16/18-6/30/18 (revised for dates)
Marcella Nazzario-Clark	Kilmer – Teacher Coach	Intermittent leave without pay 1/31/18-4/30/18
Diane Oesau	Mann – Media Specialist	Leave without pay 2/15/18-2/21/18
Jennifer Patouhas	Mann – Kindergarten	Leave with pay 3/26/18-4/16/18; Leave without pay 4/17/18-6/30/18
Carolyn Robey	Paine – 1 <sup>st</sup> Grade	Leave with pay 2/12/18-3/23/18
Linda Rotella	Kingston – 1 <sup>st</sup> Grade	Leave without pay 1/05/18-1/17/18 (revised for dates)



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**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Linda Badtorff	Barton – Educational Assistant	Leave with pay 11/30/17-12/18/17(am); Leave without pay 12/18/17(pm)-2/12/18 (revised for dates)
Karen Dawson	Cooper – EDCC, Teacher	Leave with pay 11/01/17-1/16/18; Leave without pay 1/17/18-5/17/18
Michelle Derer	Kingston – Educational Assistant	Leave without pay 1/25/18-4/24/18
Yohanny Garden	Johnson – Head Custodian	Leave with pay 1/29/18-2/28/1/8
Janis Jones	Knight – Secretary	Intermittent leave with pay 1/22/18-4/20/18
Meagan Koller	Rosa – Educational Assistant	Leave without pay 1/15/18-2/21/18
Kimberly Phillips	Stockton – Educational Assistant	Leave without pay 2/07/18-2/23/18
Dolores Sattin	Stockton – Educational Assistant	Leave with pay 1/11/18-1/19/18
Lisa Semple	Sharp – Educational Assistant	Intermittent leave without pay 9/01/17-1/22/18; Leave with pay 1/23/18-3/02/18(am); Leave without pay 3/02/18(pm)-4/30/18 (revised for dates)
Effie Svinos	Barclay – Educational Assistant	Intermittent leave without pay 1/29/18-4/27/18
Donna Tkacz	Kilmer – Secretary	Leave with pay 1/29/18-2/09/18
Cynthia Valentino	Stockton – Educational Assistant	Leave without pay 1/15/18-1/22/18

## **BOARD WORK SESSION**

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### **D. POLICIES & LEGISLATION COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Second Reading of Policies

#### **ITEM 1. SECOND READING OF POLICIES**

- Draft Policy 3437: Military Leave (Revised)
- Draft Policy 4437: Military Leave (Revised)
- Draft Policy 7440: School District Security (M) (Revised)
- Draft Policy 7441: Electronic Surveillance in School Buildings and on School Grounds (M) Revised)
- Draft Policy 8507: Breakfast Offer Versus Serve (OVS) (M) (Revised)
- Draft Policy 8630: Bus Driver/Bus Aide Responsibility (M) (Revised)

#### **RECOMMENDATION:**

It is recommended that the policies be approved for second reading and adoption as presented.

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**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**