

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

March 26, 2019

The regular monthly meeting of the Cherry Hill Township Board of Education was held at the Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on March 26, 2019.

The meeting was called to order by Mr. Goodwin at 6:00 P. M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON MARCH 21, 2019.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON MARCH 21, 2019.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON MARCH 21, 2019.

A roll call recorded the following Board Members as present:

Mrs. Carol A. Matlack	Mrs. Sally Tong
Mrs. Laurie Neary	Dr. Edward Wang
Mr. David Rossi	Mr. Eric Goodwin
Mrs. Lisa Saidel	

Mrs. Jane Scarpellino – arrived at 6:06 P.M.  
Mrs. Ruth Schultz – absent

Student Representatives:

Julia Langmuir, H.S. East	Sonia Kangaju, H.S. West
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Also in attendance were: Dr. J. Smith, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

Mr. Goodwin led the Pledge of Allegiance.

Regular Meeting Minutes  
March 26, 2019

Mr. Goodwin read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCE MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resource matters and legal matters. All Board members present voted in favor of the motion.

Mr. Goodwin called the Regular Meeting to order in public session from the Executive Session at 7:04 P.M.

Mr. Goodwin made and Mrs. Matlack seconded a motion to approve the Minutes of the Regular Meeting dated February 26, 2019, the Board Work Session and Special Action Meeting dated February 12, 2019. Town Hall Meetings dated February 7, 2019, February 9, 2019, February 21, 2019 and February 25, 2019. Executive Session Meetings dated February 12, 2019 and February 26, 2019.

Ayes - 8    No - 0  
Mrs. Schultz – absent

Regular Meeting Minutes  
March 26, 2019

Presentations:

None

Correspondence:

Mr. Rossi announced he will be resigning from the Board on June 12, 2019 because of a career opportunity for his wife.

Mr. Goodwin read a statement concerning the budget and the vote of the Board.

Student Representative Reports:

Miss Julia Langmuir and Miss Sonia Kangaju reported on East and West happenings.

Public Comment:

The floor was opened for public discussion. There being no public discussion Mr. Goodwin called the meeting to order for the purpose of Assistant Superintendent's comments and considering voting on the items presented and on the Action Agenda which is incorporated as part of the minutes.

Assistant Superintendent's Comments:

Dr. Smith thanked Town Council and Mayor Cahn for recognizing the East and West Girl's Wrestling Teams last evening.

Recognized Women's History Month.

Discussion Item:

Strategic Planning

The floor was turned over to Mrs. Matlack, she provided an update on the Ad Hoc Committee and surveys.

**ACTION AGENDA**

**March 26, 2019**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval of Eureka Math Resources for 2019-2020

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Gina Oh CHHS-East	2019 LaSalle University Summer Institute Philadelphia, PA	7/15-7/18/19	\$1,416.52 Registration/Mileage /Tolls Title IIA

**ACTION AGENDA**

**March 26, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**  
**FOR THE 2018-2019 SCHOOL YEAR** - continued

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST</u> <u>NOT TO EXCEED</u>
B	Farrah Mahan Malberg	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$698.80 Registration/Mileage Tolls/Parking
C	Kwame Morton CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$671.58 CHASA
D	Allison Staffin CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$671.58 CHASA
E	Colleen Atchison Knight	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$698.55 Registration/Mileage Tolls/Parking
F	Karen Bannett CHHS-East	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$663.23 Registration/Mileage Tolls/Parking
G	Lisa Campisi Woodcrest	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$709.46 Registration/Mileage Tolls/Parking
H	Lindsay Ciemiengo Carusi	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$673.81 Registration/Mileage Tolls/Parking
I	Heather Esposito CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$161.58 Mileage/Tolls/ Parking
J	Laurie Gibson-Parker Beck	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$707.48 Registration/Mileage Tolls/Parking
K	Elizabeth Holsman Stockton	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$652.50 Registration/Mileage Tolls/Parking
L	Tracy Linblad- Hensley CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$550.00 Registration
M	Theresa Nowakowski Markkress	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$678.02 Registration/Mileage Tolls/Parking
N	Cynthia O'Reilly CHHS-East	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$643.23 Registration/Mileage Tolls/Parking
O	Marc Plevinsky Markkress	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$678.02 Registration/Mileage Tolls/Parking

**ACTION AGENDA**

**March 26, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2018-2019 SCHOOL YEAR - continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
P	Toby Silverstein Rosa	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$703.02 Registration/Mileage Tolls/Parking
Q	Lisa Steel CHHS-West	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$711.58 Registration/Mileage Tolls/Parking
R	Nicole Sutton Kingston	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$581.46 Registration/Mileage Travel
S	Jennifer Taylor Barton	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$695.82 Registration/Mileage Tolls/Parking
T	Richard Worrell Carusi	ISTE 2019 Conference Philadelphia, PA	6/23-6/26/19	\$697.44 Registration/Mileage Tolls/Parking
U	James Riordan Stockton	Maximizing Effectiveness of Paraprofessionals Who Work With Students With Special Needs Cherry Hill, NJ	4/29/19 – 5/1/19	\$1095.00 Registration CHASA
V	Trina Scott Malberg	Schoolwide SEL Summer Institute, Chicago, IL	6/23/19-6/25/19	\$2061.45 Registration/Travel Meals/Lodging CHASA

**ITEM 2. APPROVAL OF EUREKA MATH RESOURCES FOR 2019-2020**

It is recommended that the Board of Education approve the grades K-5 mathematics resource Eureka Math including the digital platform Eureka Math Digital Suite as discussed in the Curriculum and Instruction meeting on March 4, 2019.

**Resolution #95-3'19**

Motion Dr. Wang Second Mrs. Matlack Vote Ayes - 8 No - 0  
Mrs. Schultz – absent

## ACTION AGENDA

March 26, 2019

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Approval of the Cherry Hill Campus Police Department Standing Orders
5. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

##### **a) BOARD SECRETARY’S CERTIFICATION FOR JANUARY 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2019 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending January 2019 as follows:

Increase \$0	Decrease \$0
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##### **b) TREASURER’S REPORT FOR JANUARY 2019**

The Board Secretary further certifies that as of January 31, 2019 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of January 2019.

**ACTION AGENDA**

**March 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2019

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2019

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending January 2019 be accepted as submitted.

e) SACC FINANCIAL REPORT FOR JANUARY 2019

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2019 be accepted as submitted.

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$11,030,347.86	Payroll Dates: 2/28/19 & 3/15/19
Food Service	<u>\$217,159.42</u>	3/4/19
Total	\$11,247,507.28	

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for March 26, 2019 in the amount(s) of \$4,396,773.86 be approved as submitted.

It is recommended that the SACC Bill List(s) for March 26, 2019 in the amount(s) of \$3,430.84 be approved as submitted.



**ACTION AGENDA**

**March 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

a) #1920-1 – ESY – 2019/2020 SCHOOL YEAR (3-14-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide five (5) line items of student transportation services were advertised and solicited.

It is recommended that Bid#1920-1 - Student Transportation Services to and from School for the Extended School Year 2019/2020 School Year for five (5) line items be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
First Student, Berlin, NJ	1	\$10,620.00
Laurel Enterprises, Southampton, NJ	4	<u>\$30,100.00</u>
Totals	5	\$40,720.00

**Resolution #96-3'19**

b) #1920-2 – SPECIAL EDUCATION – 2019/2020 SCHOOL YEAR (3-14-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide thirteen (13) line items of student transportation services were advertised and solicited.

It is recommended that Bid#1920-2 - Student Transportation Services to and from School for the Special Education 2019/2020 School Year for thirteen (13) line items be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
First Student, Berlin, NJ	1	\$49,860.00
Holcomb Trans, Bellmawr, NJ	2	\$106,462.00
Hillman's, Berlin, NJ	6	\$311,981.40
T&L, Gibbsboro, NJ	4	<u>\$234,650.00</u>
Totals	13	\$702,953.40

**Resolution #97-3'19**

**ACTION AGENDA**

**March 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS** – continued

c) #1920-3 – REGULAR EDUCATION – 2019/2020 SCHOOL YEAR (3-14-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide fifteen (15) line items of student transportation services were advertised and solicited.

It is recommended that Bid#1920-3 - Student Transportation Services to and from School for the Regular Education 2019/2020 School Year for fifteen (15) line items be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
Hillman's, Berlin, NJ	6	\$284,284.00
Holcomb Trans, Bellmawr, NJ	3	\$165,430.72
T&L, Gibbsboro, NJ	6	\$282,100.00
Totals	15	\$731,814.72

**Resolution #98-3'19**

**ACTION AGENDA**

**March 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS** – continued

- d) #1819-38 LOCKER REMOVAL AND RELATED WORK AT BECK MIDDLE SCHOOL (3-14-19)

**INFORMATION:**

Specifications for the procurement of a vendor to provide locker removal and related work at Beck Middle School were advertised and solicited with the following results.

<u>Bidder</u>	<u>SOC-1</u> Locker Removal and Related Work at Beck Middle School
W. J. Gross, Inc., Sewell, NJ	\$72,900
J. H. Williams Enterprises, Moorestown, NJ	85,000
Coastal Land Contractors, Pittsgrove, NJ	86,306
Dandrea Construction, Berlin, NJ	98,600
MJJ Construction, LLC, Atco, NJ	160,000

Levy Construction, Audubon, NJ and Nickerson Corporation, Bay Shore, NY picked up bid packages but did not submit a proposal.

**RECOMMENDATION:**

**It is recommended that BID #1819-38 LOCKER REMOVAL AND RELATED WORK AT BECK MIDDLE SCHOOL be awarded as follows based on the lowest responsive and responsible bidder.**

<u>Bidder</u>	<u>SOC-1</u> Locker Removal and Related Work at Beck Middle School
W. J. Gross, Inc., Sewell, NJ	\$72,900

**Resolution #99-3'19**

**ACTION AGENDA**

**March 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTES #S199E AND #CHSW – JOINTURES

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following:

School	Route	Host District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Cherry Hill High School West	S199E	Monroe Twp. Public Schools	Delaware City Bus Company	1	3/5/19-6/13/19	15	\$287.95	N/A	\$4,319.25
Cherry Hill High School West	CHSW	Hamilton Twp. School District	AM&FP Bus Company	1	3/6/19-6/21/19	15	\$236.00	N/A	\$3,540.00

**Resolution #100-3'19**

b) ROUTE #CHV-35A – ADDED AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bret Harte Elementary School	CHV-35A (Added Aide)	CHV-35	T & L Transportation, Inc.	1	3/4/19 – 6/21/19	72	n/a	\$35.00	\$2,520.00

**Resolution #101-3'19**

c) CONTRACT RENEWALS – 2019/2020 SCHOOL YEAR

It is recommended that the contract renewals for the 2019/2020 school year be approved and operated by their respective contractors. The Consumer Price Index (CPI) for student transportation contract renewals for the 2019/2020 school year is 1.45%.

Contract Type	Amount
Public	\$3,818,521.28
Spec. Ed In / Out	\$4,620,718.94
ESY In / Out	\$420,742.46

**Resolution #102-3'19**

**ACTION AGENDA**

**March 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 4. APPROVAL OF THE CHERRY HILL CAMPUS POLICE DEPARTMENT STANDING ORDERS**

It is recommended that the Cherry Hill Campus Police Department Standing Orders, effective March 2019 with a review date of March 2020, be approved by the Board of Education.

**ITEM 5. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Kilmer	Monetary- to be used for activity classroom carpet and storage bookshelves	Patient First	\$1,000.00

\*Unexpended funds will be returned to Cherry Hill Education Foundation

Mr. Goodwin stated that Item 4, Approval of the Cherry Hill Campus Police Department Standing Orders will be tabled until the April 9, 2019 meeting.

Motion Mr. Goodwin Second Mrs. Neary Vote Ayes - 8 No - 0  
Mrs. Schultz – absent

**ACTION AGENDA**

**March 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Brittany Ensign	Rosa	LDTC	5/20/19	Personal
Toni Tomei Culleton	Barclay	School Psychologist	7/01/19	Retirement

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Borka Bijader	CHHS East	Cleaner	6/01/19	Retirement
Rachel Gross	Mann	Educational Assistant	4/03/19	Personal
John Haley	Marlkress	Maintenance Person	1/23/19	Declined Position
Michelle Smith	Cooper	EDCC, Teacher II	4/01/19	Personal

**ACTION AGENDA**

**March 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

None at this time.

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Kenneth Manyin*	CHHS West – Volunteer Athletic Aide, Boys Lacrosse	9/01/18-6/30/19	--

\*Outside district employee

(c) Curriculum Writing – ELA

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as members of the high school ELA curriculum writing committee to revise existing 9-12 ELA curriculum, including board approved books effective 3/27/19-6/21/19 at the rate of \$35.71/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jonathan Blum	Sherrilynne Buttenbaum-Adamson	Brian Connolly	Tracy Cooper
Erika DeWitt	Heather Esposito	Andrea Hahn-Walsh	Margot MacKay
Nicole Mantuano	Alison McCartney	Mary Radbill	Dolores Reilly
Lacsamana			
Heather Vaughn			

(d) Student Teacher

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Hannah Dittloff	Rider	9/04/19-12/09/19	Laurie Lausi/CHHS East

**ACTION AGENDA**

**March 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(e) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Katelyn Aldrich	Widener	4/04/19	Christina Costantino & Kelli Bankert/Barclay
Jara Arroyo	Widener	4/04/19	Christina Costantino & Kelli Bankert/Barclay
Shoshana Bandler	Widener	4/04/19	Susan Donaldson & Vanessa Brittin/Barclay
Brenda Conrad	Widener	4/04/19	Susan Donaldson & Vanessa Brittin/Barclay
Ainsley Feyock	Widener	4/04/19	Kendall Fokin & Kristen Corkery/Barclay
Skyler Fortescue	Widener	4/04/19	Kendall Fokin & Kristen Corkery/Barclay
Jamie Gosselin	Widener	4/04/19	Heather Foote & Tanya Myers/Barclay
Ayanna Jenkins	Widener	4/04/19	Heather Foote & Tanya Myers/Barclay
Jamie Kahn	Widener	4/04/19	Vanessa Brittin & Lori Miller/Barclay
Sara Lujan	Widener	4/04/19	Susan Donaldson & Vanessa Brittin/Barclay
Nicolette Morrone	Widener	4/04/19	Vanessa Brittin & Lori Miller/Barclay
Kristen Rohrer	Widener	4/04/19	Diana Polito & Rachel Konchar/Barclay
Tiffany Tu	Widener	4/04/19	Lori Miller & Rachel Konchar/Barclay
Mellissa Walker	Widener	4/04/19	Jayne Schafer & Sheri Turner/Barclay

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Kathy Tran	CHHS West – High School Student Supervisor (Replacing B. Bird)	On or about 4/08/19-6/30/19	\$24,000 Prorated



**ACTION AGENDA**

**March 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Laura Barker	Kilmer – Special Education	Leave with pay 5/28/19-6/30/19
Kelly Burns	Stockton – Special Education	Leave without pay 3/26/19-4/05/19
Amanda Dickinson	Cooper – Occupational Therapist	Leave with pay 6/07/19-6/30/19
Sara Egan	Harte – Guidance Counselor	Leave with pay 2/19/19-2/28/19
Amy Fowles	Harte – Special Education	Leave with pay 2/27/19-3/15/19
Susan Fox	CHHS East – English	Leave without pay 2/04/19-3/19/19 (Revised for dates)
Renee Gavio	Barclay – Special Education	Leave without pay 4/01/19-6/30/19
Laurie Lausi	CHHS East – Music	Leave with pay 3/20/19-4/26/19
Christine Mays	Johnson – 2 <sup>nd</sup> Grade	Leave with pay 1/29/19-2/19/19; Leave without pay 2/20/19-3/29/19 (Revised for dates)
Arielle Peralta	Harte – 5 <sup>th</sup> Grade	Leave with pay 9/21/18-11/12/18(am) Leave without pay 11/12/18(pm)-3/15/19 (Revised for dates)
Andrea Schafer	Carusi - Mathematics	Leave with pay 3/20/19-4/30/19; Leave without pay 5/01/19-6/30/19 (Revised for dates)
Kathleen Scott	CHHS West – Special Education	Leave with pay 3/15/19-5/06/19; Leave without pay 5/07/19-6/30/19
Gretchen Seibert	Carusi – Humanities	Leave without pay 3/21/19-3/29/19
Megan Shaub	Sharp – Special Education	Leave with pay 3/22/19-5/06/19; Leave without pay 5/07/19-6/30/19
Michael Skalski	Woodcrest – 4 <sup>th</sup> Grade	Leave without pay 12/13/18-6/30/19
Louis Tortu	Beck – Mathematics	Leave without pay 3/12/19-3/22/19
Kimyen Tran	Kilmer – ESL	Leave with pay 4/15/19-5/30/19

**ACTION AGENDA**

**March 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Carolyn Barra	Beck – Educational Assistant	Leave with pay 1/16/19-2/01/19; Leave with pay 2/07/19-4/05/19
Jennifer Demarco	Malberg – Secretary, CST	Leave with pay 2/25/19-4/05/19
Elba Fekete	CHHS West – Educational Assistant	Leave with pay 2/20/19-2/27/19
Nercido Gonzalez	Kingston – Lead Cleaner	Leave with pay 2/11/19-2/15/19
Nelson Henriquez Gil	Kilmer – Head Custodian	Leave with pay 3/11/19-5/10/19
James Hoyle	CHHS West – Educational Assistant	Leave with pay 1/09/19-3/15/19
Hansa Kanzaria	CHHS West – Copy Machine Operator	Leave with pay 1/31/19-2/08/19
Maxy Kazandjian	Mann – Educational Assistant	Leave with pay 2/22/19-3/01/19
Diana Maxwell	Beck – Educational Assistant	Leave with pay 1/02/19-3/26/19; Leave without pay 3/27/19 (Revised for dates)
Aurora Nunez	Barton – Cleaner	Leave without pay 2/08/19-2/22/19
Yesamin Paredes- Diaz	Woodcrest – Cleaner	Leave with pay 3/14/19-3/28/19; Leave without pay 3/29/19-6/07/19
Roxana Stuart	Malberg – Receptionist	Leave with pay 1/02/19-2/22/19 (Revised for dates)
Deborah Tackett	Malberg – Administrative Assistant	Intermittent leave with pay 12/12/18- 6/12/19 (Revised for dates)
Danielle Tkacz	Woodcrest – SACC, Teacher II	Leave without pay 1/29/19-TBD

**ACTION AGENDA**

**March 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Lauren Routhenstein	Paine – Title I, Educational Assistant (\$11.01/hr. - 30 hrs./wk. – Budget #20-233-100-106-27-0100)	Paine – Title I, Teacher (New Position – Budget #20-233-100-101-27-0100)	4/01/19-6/30/19	\$50,200 (Bachelors, Step 2) Prorated

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year effective 4/01/19-6/30/19 at the same salary previously approved for the 2018-19 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Irving Aviles	Kilmer – Cleaner	Marlkress – Cleaner (Floater) (Replacing J. Gordon)
James Gordon	Carusi – Cleaner	CHHS West – Cleaner (Replacing J. Smith)
Olimpia Espinal	CHHS East – Cleaner	Carusi – Cleaner (Replacing P. Moses)
Terrell Jefferson	Carusi – Cleaner	CHHS West – Cleaner (Replacing T. Nguyen)
Philip Moses	Carusi – Cleaner	Kilmer – Cleaner (Replacing I. Aviles)
Tri Nguyen	CHHS West – Cleaner	Carusi – Cleaner (Replacing T. Jefferson)
Jeffrey Smith	CHHS West – Cleaner	CHHS East – Cleaner (Replacing O. Espinal)

Motion Mrs. Saidel Second Mrs. Scarpellino Vote Ayes - 8 No - 0  
Mrs. Schultz – absent

**ACTION AGENDA**

**March 26, 2019**

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. First Reading of Policies and Regulation

**ITEM 1. FIRST READING OF POLICIES AND REGULATION**

**RECOMMENDATION:**

Be it resolved that the policies and regulation listed be approved for first readings as revised.

- Draft Policy 2422: Health and Physical Education
- Draft Policy 2431.3: Practice and Pre-Season Heat Acclimation for School Sponsored and Extra-Curricular Activities
- Draft Policy 2610: Educational Program Evaluation
- Draft Policy 4219: Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- Draft Policy 5337: Service Animals
- Draft Policy 5756: Transgender Students
- Draft Policy and Regulation 7440: School District Security

Motion  Mrs. Scarpellino  Second  Mrs. Saidel  Vote  Ayes - 8 No - 0   
Mrs. Schultz – absent

## ACTION AGENDA

March 26, 2019

### E. STRATEGIC PLANNING

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

#### *Discussion item:*

- **Bond Referendum**

Regular Meeting Minutes  
March 19, 2019

Mr. Goodwin opened the floor for a second public discussion.

Second Public Discussion:

Mark Lippert commented on special education services for his daughter.

Rick Short commented on the Ad Hoc Committee and security concerns.

Jeff Potowitz commented on State Aid.

Andy McIlvaine commented on security concerns.

Ben Ovadia commented on the community working together and fund raising efforts.

Miriam Stern thanked Mr. Goodwin for his statement. Asked about moving public comment to earlier in the meeting. She is concerned about rebuilding the auditorium.

Anne Einhorn is concerned about the size of the public relations department. She is concerned about Board members who are being singled out in social media. She commented on grants.

Mr. Goodwin called the meeting to order from the recess for public comment and for a motion to adjourn.

Mrs. Matlack made and Mrs. Scarpellino seconded a motion to adjourn at 7:55 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary