

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

January 8, 2019

A Board of Education Work Session and Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on January 8, 2019.

The meeting was called to order by Mr. Goodwin at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON JANUARY 3, 2019.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON JANUARY 3, 2019.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON JANUARY 3, 2019.

A roll call recorded the following Board Members as present:

Mrs. Carol A. Matlack	Mrs. Jane Scarpellino
Mrs. Laurie Neary	Mrs. Ruth Schultz
Mr. David Rossi	Mrs. Sally Tong
Mrs. Lisa Saidel	Dr. Edward Wang
	Mr. Eric Goodwin

Student Representatives:

Julia Langmuir, H.S. East	Sonia Kangaju, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Smith, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

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Mr. Goodwin read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCE MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Goodwin led the Pledge of Allegiance.

Mrs. Matlack made and Mrs. Scarpellino seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resource matters and legal matters at 6:30 P.M. All Board members present voted in favor of the motion.

Mr. Goodwin called the Board of Education Work Session and Special Action meeting to order in public session from the Executive Session at 7:04 P.M.

Correspondence:

Mrs. Matlack reported that she attended Mrs. Roskoph's English 4 class for student presentations. One was on open campus and another was on seniors being able to leave the campus.

Public Comment:

Andy McIlvaine asked some questions about the availability of the bill lists to the public and the formation of a bond committee.

Mr. Goodwin called the meeting to order from the recess for public comment for the purpose of considering and voting on the items presented in the Special Action Agenda which is incorporated as part of the minutes.

## **SPECIAL ACTION AGENDA**

**January 8, 2019**

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

**NO ITEMS**

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

*The Superintendent recommends the following:*

1. Approval of Bill List(s)

**ITEM 1. APPROVAL OF BILL LIST(S)**

It is recommended that the Bill List(s) for January 8, 2019, 1<sup>st</sup> Bill list in the amount of \$1,232.00, 2<sup>nd</sup> Bill List in the amount of \$4,039,841.05, and the 3<sup>rd</sup> Bill List in the amount \$21,532.48 be approved as submitted.

It is recommended that the SACC Bill List for January 8, 2019 in the amount of \$14,814.70 be approved as submitted.

Motion Mr. Goodwin Second Mrs. Schultz Vote Ayes - 6 No - 0  
Mrs. Neary – abstained  
Mr. Rossi – abstained  
Mrs. Tong – abstained

Exceptions:

Item #1 Approval of Bill List (Bayada Home Health Care)

Motion Mr. Goodwin Second Mrs. Schultz Vote Ayes - 5 No - 0-1\*  
Mrs. Neary – abstained  
Mr. Rossi – abstained  
Mrs. Tong – abstained

\*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

None at this time.

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Melissa Callahan	Harte	Educational Assistant	12/24/18	Personal
Kevin Clark	Mann	Educational Assistant	12/24/18	Personal
James Hoyle	CHHS West	Educational Assistant	7/01/19	Retirement
Olga Sanchez	Rosa	Educational Assistant	1/16/19	Personal

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

None at this time.

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Bruce Krohn	Rosa – Assistant Coach, Spring Softball	9/01/18-6/30/19	\$3,538
Heather Lockart	CHHS East – Assistant Director, Spring Show, Vocal	9/01/18-6/30/19	\$1,873*

\*Revised for amount

(c) Clinical Practice

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a clinical practice in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Allyson Peluso	LaSalle	1/02/19-5/10/19	Suzanne Vender/Mann

(d) Shadow Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a shadow experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Courtney Patterson	Rowan at BCC	1/02/19-3/29/19	Kathleen Connelly/Carusi

(e) Substitute Nurse – Class Trip

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as substitute nurse in accord with the data presented for school trips at the rate of \$175/day and \$175/night.

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Trip Location</u>
Andrea Gurst	Beck	5/21/19-5/22/19	Washington DC
Susan O'Toole Bruce	Rosa	6/05/19-6/06/19	Washington DC

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(f) Title I Approval for Guided Study

**RECOMMENDATION:**

Be it resolved that Paula Antonelli be approved for Title I Guided Study at Carusi Middle School effective 1/02/19-6/01/19 at the rate of \$42.60/hr. Monies budgeted from account #20-233-100-101-45-0101.

(g) Summer Enrichment Camp—Nurses

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for two planning meetings for the summer enrichment program at Woodcrest Elementary School on 3/05/19 & 5/07/19 at the rate of \$45.20/hr.

<u>Name</u>	<u>Name</u>
Leeanne Keesal	Lynn Richter

(h) STEP Program—Teachers

**RECOMMENDATION:**

Be it resolved that Eileen Steidle be approved for the STEP program effective 1/14/19-6/21/19 at the elementary schools at the rate of \$45.20/hr.

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hrly Rate/Salary</u>
Nina Bertelsen	CHHS West – Secretary (Replacing K. Schwarz)	1/22/19-6/30/19	\$41,302** Prorated
Kaela Newton	Kilmer – Educational Assistant (N. String – 25 hrs/wk.)	On or about 1/09/19-6/30/19	\$10.91
Alyson Nothnagel	Harte – Educational Assistant (Replacing R. Moffett – 30 hrs/wk.)	On or about 1/09/19-6/30/19	\$10.91
Christian Panus*	Paine – SACC, Teacher II (New Position– 13.75 hrs. /wk.)	12/01/18-6/30/19	\$11.00
Christopher Rossi	Marlkress – Field Technician (Replacing H. Anderson)	On or about 2/12/19-6/30/19	\$32,000 Prorated
Amber Shockley	Rosa – Educational Assistant (Replacing A. Hayes – 35 hrs/wk.)	On or about 1/09/19-6/30/19	\$10.91

\*Revised for location

\*\*Salary may be adjusted pending proof of experience

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(b) Holiday SACC Program

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the Holiday SACC Program at Cooper Elementary effective 2/15/19-6/21/19 in accord with the data presented.

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Rebecca Devine	Teacher	\$14.62
Richard Franco	Teacher II	\$11.00
Marie Hayes	Teacher II	\$11.00
Lauren Routhenstein	Teacher II	\$11.55
Donna Yokel	Teacher II	\$11.55

(c) Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as Educational Assistants for the Family Friendly program effective 1/09/19-6/21/19.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Nancy Puche	Paine	\$18.88
Margaret Weber	Paine/Kilmer	\$12.59

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Regina Moffett	Harte –Educational Assistant (30 hrs./wk. - \$11.11/hr.)	Harte –Educational Assistant (32.5 hrs./wk.)	1/02/19-6/30/19	\$11.11
Michelle Smith	Paine – SACC, Teacher II (8.25 hrs/wk) / Cooper – EDCC, Teacher II (17.5 hrs/wk - \$11.55/hr.)	Cooper – EDCC, Teacher II (17.5 hrs/wk)	9/05/18-6/30/19	\$11.55
Laurie Weiss	Sharp – SACC, Teacher II (22.5 hrs/wk - \$13.12/hr.)	Sharp – SACC, Teacher II (22.5 hrs/wk) / Cooper – EDCC, Teacher II (17.5 hrs/wk)	9/26/18-6/30/19	\$13.12

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED** - continued

(b) Salary Adjustment – Increase in Minimum Wage

**RECOMMENDATION:**

It is recommended that the hourly rate of the persons listed be adjusted to \$8.85/hr. effective 1/01/19-6/30/19 to meet state requirements for minimum wage.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Alexandra Birbilis	Lisa Hockel	Barbara Long	Candace North
Brooke Olin	Gillian Ranes	Jamal Reed	Aniyah Rijos
Brett Rosen	Sarah Shannon	Lauren Trunfio	

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(a) Flex Options

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to present flex option workshops effective 10/16/18-5/31/19 at the rate of \$53.56/hr. Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Emily Cajigas	Jeanine Caplan	Michelle Corona	Dawn Fichera
Jill Jeffers	Kathryn Ripple-Gilmour	Genna Wilensky	

(b) Parent Son/Daughter Human Growth And Development

**RECOMMENDATION:**

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development in accord with the data presented.

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Kelly Bass	Barton	1/17/19
Lynn Becker	Barton	2/13/19
Jennifer Fleischmann	Cooper	2/20/19
Michael Eng	Cooper	2/28/19
John Aiello	Cooper	2/28/19

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER COMPENSATION—CERTIFICATED** - continued

(b) Parent Son/Daughter Human Growth And Development - continued

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Kevin Flood	Harte	3/06/19
Therese DiMedio	Harte	3/06/19
Leeanne Keesal	Johnson	3/13/19
John Lauk	Johnson	3/13/19
Susan O'Toole Bruce	Kilmer	4/04/19
John Lauk	Kilmer	3/28/19
Jacquelyn Naddeo	Kingston	2/06/19
Stephen Bon	Kingston	2/06/19
Vincenzo Angelucci	Knight	3/13/19
Amy Hawthorne	Knight	3/13/19
Stacey Hollander	Mann	3/20/19
Stacey Hollander	Mann	3/21/19
Timothy Dempster	Mann	3/20/19
Timothy Dempster	Mann	3/21/19
Kelly Bass	Paine	2/06/19
Lisa Collins	Paine	2/06/19
Marci Shapiro-Goldman	Sharp	3/05/19
Marci Shapiro-Goldman	Sharp	3/13/19
Marie Smith	Stockton	4/04/19
Marie Smith	Stockton	4/11/19
Lynn Richter	Woodcrest	2/28/19
Lynn Richter	Woodcrest	3/07/19
Dennis Gray	Woodcrest	2/28/19

Motion Mrs. Schultz Second Mrs. Saidel Vote Ayes - 6 No 0

Mrs. Neary – abstained

Mr. Rossi – abstained

Mrs. Tong – abstained

Exceptions:

Item #3 (d) Appointments – Certificated (Rowan University)

Motion Mrs. Schultz Second Mrs. Saidel Vote Ayes - 5 No 0-1\*

Mrs. Neary – abstained

Mr. Rossi – abstained

Mrs. Tong – abstained

\*Dr. Wang abstained due to a conflict of interest with Rowan University.

**SPECIAL ACTION AGENDA**

**January 8, 2019**

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
195750	Affirmed	175460	Affirmed	175080	Affirmed
185638	Affirmed	175336	Affirmed	175071	Affirmed
185479	Affirmed	175214	Affirmed		
185477	Affirmed	175209	Affirmed		

Motion Mrs. Scarpellino Second Mrs. Matlack Vote Ayes - 6 No - 0  
Mrs. Neary – abstained  
Mr. Rossi – abstained  
Mrs. Tong – abstained

## **SPECIAL ACTION AGENDA**

**January 8, 2019**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

**NO ITEMS**

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Mr. Goodwin called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for January 22, 2019 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Discussion Item :

Bond Referendum

Mrs. Matlack opened the discussion by reviewing the discussions that took place at the December 18 board meeting. Mr. Goodwin then led discussions amongst the board members. A proposed timeline and recommended steps for a potential September 2020 Bond Referendum has been shared with the Board members. He asked for questions from the Board concerning the timeline. Questions were asked about the September date versus a November election. Questions were asked about the more urgent projects and when they should be addressed. The Board also discussed Board and community input. All Board members and the student representatives were given an opportunity to express their opinions, suggestions and concerns. Administration was asked to explore town hall meetings, social media, an ad hoc committee and to put the bond on the agenda as a standing item.

New Business:

Mr. Goodwin opened the floor for a second public comment.

Second Public Comment:

Andy McIlvaine- is encouraged by the discussions this evening. Feels that committee, board, and community discussions can go on at the same time. He spoke about the bond ad hoc committee that was formed in 1998.

Miriam Stern - is concerned that there was no wide spread advertisement of the discussions on the bond this evening. Feels that there needs to be a willingness to change direction if the board senses the public doesn't support it.

Kim Friddell - hopes the family life letters are going out to parents in multiple languages. Stated that she agrees that the ad hoc committee needs to be a cross section of representatives. She spoke about hosting a community cafe.

Jen Naddeo - Feels that current committees' members needs to be shared with the community because they currently are not. If a bond committee is formed, the members need to be shared.

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Jeff Potowitz – spoke about the State not funding special education costs as it should. He would not like to see county school districts formed.

Jennifer Brambaugh – feels this was an encouraging meeting to attend. Would like to see if other revenue sources could be obtained.

Rick Short – asked the Board not to set a date for the referendum until there can be community input and asks that the Board come back for one final community meeting. He hopes that all remaining schools get cameras by the summer through the budget, from the New Jersey bond, from Mayor Cahn or from the Township.

Eileen Doran – found the discussion refreshing, and wishes it had been advertised as being discussed tonight. Feels the public should know who the committee members are. Not having the vote on election day, is viewed as voter suppression.

Anne Einhorn - was part of a committee that supported the bond that was not a secret. Agrees the Board should go back to a committee of the whole. Feels the information should come from administration and professionals through the Board out to the public. Saw the same two Board members out at bond presentations. Would like to see more Board support.

Yonni Yaris – would like to see a security committee of parents formed. Is concerned about the January 2020 date and new board members could be elected. Feels that the public information office should be expanded.

Ben Ovadia – if September 2020 is the date, then two school budgets will be cut into to pay for repairs that need to be made. What does that mean in terms of staffing? What can be done in two years. November is seen as a "free time" to have the election. Fair funding is meeting on the 24th of this month.

Mr. Goodwin called the meeting to order from the recess for public comment.

Dr. Meloche announced January is National School Board Member Recognition Month. He asked that if community members have questions or concerns to contact the District by phone or the quick question mechanism on the website. He invited those that did not support the Board to meet with the District.

Mrs. Matlack made and Mrs. Schultz seconded a motion to adjourn at 9:38 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary

# APPENDIX A

**BOARD WORK SESSION**

**January 8, 2019**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval for Out of District Student Placements for 2018-2019 School Year

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Laura Harmon Kilmer	OAKE 2019 National Conference Columbus, OH	3/20-24/2019	\$365.00 Registration
B	LaCoyya Weathington Malberg	2019 Women’s Leadership Conference	3/14-15, 2019	\$430.29 Registration/Mileage /Tolls

**BOARD WORK SESSION**

**January 8, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019  
SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-2019 school year during the January 2019 cycle. There are 5 submissions.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>1:1 Bus Aide</b>	<b>Amt</b>
Archbishop Damiano*	4003780	9/6/18-6/30/19	\$44,672.40		\$44,672.40
Brookfield Academy	3005316	12/10/18-6/30/19	\$34,983.00		34,983.00
Garfield Park Academy	3004105	10/22/18-6/30/19		\$22,500.00	22,500.00
Hampton Academy**	3006750	9/5/18-6/30/19	9,071.04		9,071.04
Kingsway (Haddonfield)	4003655	12/6/18-6/30/19	38,324.40		38,324.40
<b>TOTAL</b>					<b>149,550.84</b>

\*Contract received 12/13/18

\*\*RSY tuition prorated to reflect the student transfer back to an in-district student on 10/23/18

## **BOARD WORK SESSION**

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### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Approval of Cherry Hill McKinney Vento/DCP&P Students Out of District Placement for the 2018/2019 School Year
3. Resolution for the Award of Transportation
4. Acceptance of Donations

### **ITEM 1. FINANCIAL REPORTS**

#### **a) BOARD SECRETARY’S CERTIFICATION FOR NOVEMBER 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of November 30, 2018 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending November 2018 as follows:

Increase \$0

Decrease \$0

#### **b) TREASURER’S REPORT FOR NOVEMBER 2018**

The Board Secretary further certifies that as of November 30, 2018 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of November 2018.

**BOARD WORK SESSION**

**January 8, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF NOVEMBER 2018

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2018

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending November 2018 be accepted as submitted.

e) SACC FINANCIAL REPORT FOR NOVEMBER 2018

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of November 2018 be accepted as submitted.

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$5,423,336.35	Payroll Dates: 12/21/18
Food Service	\$	/18
Total	\$	

g) APPROVAL OF BILL LISTS

It is recommended that the Bill List(s) for January 8, 2019 in the amount(s) of \$ \_\_\_\_\_ be approved as submitted.

It is recommended that the SACC Bill List(s) for January 8, 2019 in the amount(s) of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**January 8, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 2. APPROVAL OF CHERRY HILL McKINNEY VENTO/DCP&P STUDENTS OUT OF DISTRICT PLACEMENT FOR THE 2018/2019 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval of the 2018/2019 school year during the January 2019 cycle.

<u>Student I.D.</u>	<u>To District</u>	<u>Term</u>	<u>Amount</u>
4004057	Maple Shade	10/31/18-6/30/19	\$20,132.20
4004017	Somerdale	9/1/18-11/30/18	4,591.86
4003784	Winslow Township	9/1/18-6/30/19 Tuition	18,214.00
4003784	Winslow Township	9/1/18-6/30/19 Transportation	1,427.40

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) JOINTURES

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following:

School	Route	Joiner District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost Receivable
The Bridge Academy	BG-1	Moorestown Twp. Public Schools	T & L Transportation, Inc.	1	1/2/19-6/18/19	106	\$66.22	n/a	\$7,019.32

  

School	Route	Host District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Maude Wilkins School	ST-Pink 5	Maple Shade Board of Education	n/a	1	11/1/18-6/30/19	143	\$6.20	n/a	\$886.60

**ITEM 4. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Carusi	Monetary- to be used to purchase safety mats	Carusi PTA	\$1,872.00

\*Unexpended funds will be returned to Cherry Hill Education Foundation

**BOARD WORK SESSION**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated

**ITEM 1. LEAVES OF ABSENCE—CERTIFICATED**

- (a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Katelyn Bower	Malberg – Teacher Coach	Leave without pay 10/22/18-2/28/19 (Revised for dates)
Asia Brown	Cooper – 5 <sup>th</sup> Grade	Leave without pay 9/04/18-1/17/19 (Revised for dates)
Lorie Duffy	Paine – 2 <sup>nd</sup> Grade	Leave without pay 11/26/18-2/01/19 (Revised for dates)
Amy Edinger	Malberg – Teacher Coach	Leave without pay 11/15/18-12/14/18
Jaclyn Eppihimer	Barton – 4 <sup>th</sup> Grade	Leave without pay 10/19/18-6/30/19 (Revised for dates)
Katie Foley	Knight – 5 <sup>th</sup> Grade	Leave without pay 11/01/18-2/26/19 (Revised for dates)
Meredith Seidel	Beck – Mathematics	Leave without pay 9/04/18-6/30/19 (Revised for dates)
Michael Skalski	Woodcrest – 4 <sup>th</sup> Grade	Leave with pay 11/27/18-12/03/18 (am) Leave without pay 12/03/18 (pm)-2/01/19 (Revised for dates)
James Thompson	Rosa – Mathematics	Leave with pay 11/30/18-12/14/18

**BOARD WORK SESSION**

**January 8, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Charlotte Burton	Rosa – Educational Assistant	Leave with pay 12/03/18-2/01/19; Leave without pay 2/04/19-2/28/19
Anna Close	Woodcrest – Educational Assistant	Leave with pay 12/17/18-1/23/19
Rosemarie Maxwell	Kilmer – Lead Cleaner	Leave without pay 1/02/19-3/13/19
Patricia Sedlak	Sharp – Educational Assistant	Leave with pay 11/30/18-12/07/18
Effie Svinos	Barclay – Educational Assistant	Leave without pay 1/02/19-1/11/19
Deborah Tackett	Malberg – Administrative Assistant	Intermittent leave with pay 12/12/18-3/12/19
Danielle Verano	Malberg – Transportation Coordinator	Intermittent leave without pay 1/02/19-4/02/19
Holly Welsch	Barclay – Educational Assistant	Intermittent leave without pay 12/10/18-3/10/19

**BOARD WORK SESSION**

**January 8, 2019**

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

**NO ITEMS**

## **BOARD WORK SESSION**

**January 8, 2019**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

#### *Discussion item:*

- **Bond Referendum**