

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

August 9, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on August 9, 2016.

The meeting was called to order by Mrs. Matlack at 6:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON AUGUST 3, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON AUGUST 3, 2016.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON AUGUST 3, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mr. Ken Tomlinson
Mrs. Kathy Judge	Mrs. Carol A. Matlack

Mr. Steven Robbins arrived at 6:40 P.M.

Mrs. Lisa Saidel – absent

Mrs. Jane Scarpellino – absent

Student Representatives:

Kaitlyn Boyle, H.S. East

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, and Dr. F. Mahan.

Board of Education Work Session and Special Action Meeting Minutes  
August 9, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO A STUDENT MATTER, HIB HEARINGS, SETTLEMENT AGREEMENTS AND HUMAN RESOURCES MATTER. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack led the Pledge of Allegiance.

Mrs. Judge made and Mr. Roth seconded a motion to adjourn to Executive Session for matters pertaining to a student matter, HIB hearings, settlement agreements and Human Resources matter at 6:00 P.M. All Board members present voted in favor of the motion.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:05 P.M.

Public Discussion:

The floor was opened for public discussion. There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

# SPECIAL ACTION AGENDA

August 9, 2016

## A. CURRICULUM & INSTRUCTION

### Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2016-2017 school year
2. Resolution Approving an Increase in Expenditure for Services for the 2015-2016 school year
3. Resolution Approving Riders to Professional Services Agreement for the 2015-2016 school year
4. Approval of Non Public School Textbooks for 2016-2017 school year
5. Approval of Non Public School Technology for 2016-2017 school year
6. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired for the 2016-2017 school year
7. Approval of Virtua Health Intern Program at West High School
8. Approval of Special Education Settlement Agreement
9. Approval of Special Education Settlement Agreement

### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Lynn Shugars Administration	A Review of OPRA and Records Retention, Trenton, NJ	8/17/16	\$39.78 Mileage/Parking General Funds
B	Lisa Ridgway Malberg	A Review of OPRA and Records Retention, Trenton, NJ	8/17/16	\$39.78 Mileage/Parking General Funds

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Farrah Mahan Central	SGO Scoring & Tracking Tool Workshop, Sewell, NJ	8/15/16	\$10.23 General Funds

**ITEM 2. RESOLUTION APPROVING AN INCREASE IN EXPENDITURE FOR SERVICES FOR THE 2015-2016 SCHOOL YEAR**

**FOR HOMEBOUND SERVICES PROVIDED  
BY PROFESSIONAL EDUCATION SERVICES, INC.**

**WHEREAS**, the Board of Education previously approved and authorized Professional Education Services, Inc. ("PESI") to provide homebound services to District pupils for the 2015-2016 school year, in an amount not to exceed \$17,000;

**WHEREAS**, due to additional needs for homebound services, on June 28, 2016, the Board authorized an increase in expenditures in the amount of \$5,000 for homebound services, with no increase in rates;

**WHEREAS**, due to additional needs for homebound services, the Board must increase its expenditures once again to reflect an increase of \$2,400 for homebound services, with no increase in rates; and

**WHEREAS**, PESI has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total amount of services to be provided by PESI to the Cherry Hill School District for the 2015-2016 school year shall not exceed Twenty-Four Thousand Four Hundred Dollars (\$24,400).

P.O. # 16-01531  
Account # 11-150-100-320-71-0001

**Resolution #48-8'16**

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. RESOLUTION APPROVING RIDERS TO SERVICES AGREEMENTS FOR THE 2015-2016 SCHOOL YEAR**

**3a) BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND REHAB CONNECTION, P.C. TO PROVIDE OCCUPATIONAL/PHYSICAL THERAPY SERVICES**

**WHEREAS**, effective July 1, 2015, the Cherry Hill Board of Education approved a professional services contract between the Board and Rehab Connection, P.C. for the provision of Occupational/Physical Therapy services (the "Services") to certain District pupils for the July 1, 2015 through June 30, 2016 period;

**WHEREAS**, due to an increased need for the Services, the Board must increase its expenditures by \$13,057.25 for the Services via Rider to the contract, increasing its expenditures under the contract from \$181,500.00 to \$194,557.25 for the 2015/2016 contract term; and

**WHEREAS**, Rehab Connection, P.C. has agreed to the above change in the maximum contract amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for the services provided by Rehab Connection, P.C. for the 2015/2016 contract term shall not exceed One Hundred Ninety-Four Thousand Five Hundred and Fifty-Seven Dollars and Twenty-five Cents (\$194,557.25), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Board Secretary to execute a Rider to the contract with Rehab Connection, P.C., incorporating the above expenditure limitation into the contract.

P.O. # 16-00270

Account # 11-000-216-320-71-0001

**Resolution #49-8'16**

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. RESOLUTION APPROVING RIDERS TO SERVICES AGREEMENTS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

**3b) BETWEEN THE CHERRY HILL BOARD OF EDUCATION  
AND KEVIN J. COHEN TO PROVIDE AUGMENTATIVE  
COMMUNICATION AND ASSISTIVE TECHNOLOGY SERVICES**

**WHEREAS**, effective September 9, 2015, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Kevin J. Cohen for the provision of Augmentative Communication and Assistive Technology Services (the “Services”) to certain District pupils for the period September 9, 2015 through June 30, 2017;

**WHEREAS**, due to an increased need for such services during the 2015/2016 contract-year, the Board and Kevin Cohen amended the agreement to increase the total contract cost by \$6,800.00, to an amount not to exceed \$73,300.00 for that period;

**WHEREAS**, due to an additional increased need for such services during the 2015/2016 contract-year, the Board and Kevin Cohen must amend their agreement to increase the total contract cost by \$2,920.62, to an amount not to exceed \$76,220.62, for the 2015/2016 period; and

**WHEREAS**, Kevin Cohen has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for services provided by Kevin J. Cohen for the period September 9, 2015 through June 30, 2016, shall not exceed Seventy-Six Thousand Two Hundred Twenty Dollars and Sixty-Two Cents (\$76,220.62), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Kevin J. Cohen incorporating the above expenditure limitation into the contract.

P.O. # 16-01766  
Account # 11-000-216-320-71-0001

**Resolution #50-8’16**

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. RESOLUTION APPROVING RIDERS TO SERVICES AGREEMENTS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

**3c) BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND  
INVO HEALTHCARE ASSOCIATES, LLC FOR THE PROVISION  
OF SPEECH THERAPY, OCCUPATIONAL THERAPY AND CST SERVICES**

**WHEREAS**, effective July 1, 2015, the Cherry Hill Board of Education approved a professional services contract between the Board and Invo Healthcare Associates, LLC for the provision of speech therapy, occupational therapy and Child Study Team services (“the Services”) to certain District pupils for the July 1, 2015 through June 30, 2016 period;

**WHEREAS**, due to an increased need for the Services, the Board increased its expenditures by \$120,000.00 for the Services via Rider to the contract, increasing its expenditures under the contract from \$1,677,000.00 to \$1,797,000.00 for the 2015/2016 contract term, with no change to contract service rates;

**WHEREAS**, due to an additional increased need for the Services, the Board must increase its expenditures by \$25,000.00 for the Services via Rider to the contract, increasing its expenditures under the contract from \$1,797,000.00 to \$1,822,000.00 for the 2015/2016 contract term, with no change to contract service rates;

**WHEREAS**, Invo Healthcare Associates, LLC has agreed to the above change in the maximum amount for the Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for speech and occupational therapy services and CST services provided by Invo Healthcare Associates, LLC from July 1, 2015 to June 30, 2016 shall not exceed One Million Eight Hundred Twenty-Two Thousand Dollars (\$1,822,000.00), with no change to contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Invo Healthcare Associates, LLC, incorporating the above expenditure limitation into the contract.

P.O. # 16-00269  
Account # 11-000-216-320-71-0001

**Resolution #51-8’16**

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR**

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

Cherry Hill Montesorri

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>	<u>Mftr/ Distributor</u>
Math Multi-Volume Student Book	Houghton Mifflin	618590978	K	Houghton Mifflin
Math Practive Workbook	Houghton Mifflin	618415459	K	Houghton Mifflin
Math Practice Book	Houghton Mifflin	618698736	K	Houghton Mifflin
Spectrum Reading	EPS	704578	K	School Specialty
Spectrum Language Arts	EPS	704587	K	School Specialty
Spectrum Writing	EPS	704623	K	School Specialty
Spectrum Math	EPS	704560	K	School Specialty
Handwriting ABC Journal	Zaner-Bloser	978-0-8808-5943-1	K	Zaner-Bloser
Handwriting My Story Journal	Zaner-Bloser	978-1-4531-1848-1	K	Zaner-Bloser
American Symbols Book Collection	Capstone Press	1505146J	K	Nasco Early Learning
Is It Living or Nonliving? Book Set	Capstone Press	EL12327J	K	Nasco Early Learning
Guided Science Readers Super Set: Animals	Scholastic Teaching Resources	1507271J	K	Nasco Early Learning

Katz JCC Sari Isdaner Early Childhood Center

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>	<u>GR</u>
Math- Harcourt math	Harcourt	13:978-0-153-52221-5	K
Reading-Your Turn Practice Book	McGraw Hill	978-0-02-119-363-9	K



**SPECIAL ACTION AGENDA**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR**

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

Cherry Hill Montesorri

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Manufacturer</u>	<u>Part #</u>
Leapfrog Leapreader Reading & Writing System - Green	Toys R Us	LeapFrog	778173
LeapFrog LeapStart Shapes & Colors Activity Book	Toys R Us	LeapFrog	569520
LeapFrog LeapStart Math Activity Book	Toys R Us	LeapFrog	562104
LeapFrog LeapStart Daily Routines Activity Book	Toys R Us	LeapFrog	541962
LeapFrog LeapStart Read and Write Activity Book	Toys R Us	LeapFrog	542206
LeapFrog LeapStart First Day of School Activity Book	Toys R Us	LeapFrog	541970
LeapFrog LeapStart STEM Activity Book	Toys R Us	LeapFrog	542222

**ITEM 6. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED FOR 2016-2017 SCHOOL YEAR**

It is requested that the Services Contracts with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2016-2017 academic school year.

Amount not to exceed \$50,000  
11-000-216-320-71-0001  
PO #17-01681

**Resolution #52-8'16**

**ITEM 7. APPROVAL OF VIRTUA HEALTH INTERN PROGRAM AT WEST HIGH SCHOOL**

It is requested that the Board approve a partnership between Cherry Hill High School West and Virtua Health, Inc. designed for rising seniors pursuing a career in healthcare. Experiences in the healthcare profession in the state of the art learning lab and exposure to experimental learning opportunities will be provided. This item was discussed at the June 6, 2016 C&I Committee Meeting.

**ITEM 8. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3004693, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 9. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 7103888, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

Motion Mr. Tomlinson Second Mrs. Judge Vote Ayes - 7 No - 0

Mrs. Saidel – absent

Mrs. Scarpellino – absent

## **SPECIAL ACTION AGENDA**

**August 9, 2016**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. *Approval of Bill List*
2. *Resolutions*
3. *Resolution for the Approval of Bids*

### **ITEM 1. FINANCIAL REPORTS**

#### **APPROVAL OF BILL LIST**

It is recommended that the 1<sup>st</sup> Bill List dated August 9, 2016 in the amount of \$1,586,136.57 and the 2<sup>nd</sup> Bill List dated August 9, 2016 in the amount of \$987,362.35 be approved as submitted.

### **ITEM 2. RESOLUTIONS**

#### **RESOLUTION APPOINTING SCHOOL ALLIANCE INSURANCE FUND COMMISSIONER**

BE IT RESOLVED, by the School Board of Cherry Hill Township, County of Camden, State of New Jersey, that it hereby appoints Lynn Shugars as the School Alliance Insurance Fund Commissioner.

and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the following:

1. Lynn Shugars  
(Fund Commissioner)
2. School Alliance Insurance Fund

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

**BID #1617-5 – STUDENT TRANSPORTATION SERVICES SCHOOL  
RELATED ACTIVITIES FALL HIGH SCHOOL ATHLETICS 2016/2017 SCHOOL YEAR**

**INFORMATION:**

Specifications for the procurement of a vendor to provide two hundred and eighty six (286) line items of student transportation for fall high school athletics for the 2016/2017 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillman’s Bus Service, Inc., West Berlin, NJ	286	\$105,610.00
Maytav Bus Company, Philadelphia, PA	252	108,940.00
First Student, Inc., Berlin, NJ	72	41,965.00

**RECOMMENDATION:**

It is recommended that two hundred and eighty six (286) line items from BID #1617-5 – STUDENT TRANSPORTATION SERVICES SCHOOL RELATED ACTIVITIES FALL HIGH SCHOOL ATHLETICS 2016/2017 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
Hillman’s Bus Service, Inc., West Berlin, NJ	215	\$80,835.00
Maytav Bus Company, Philadelphia, PA	70	23,400.00
First Student, Inc., Berlin, NJ	1	275.00

<u>PO#</u>	<u>Account Code</u>
17-02812	11-000-270-512-50-2500
17-02811	11-000-270-512-50-2500
17-02810	11-000-270-512-50-2500
17-02814	11-000-270-512-55-2500
17-02813	11-000-270-512-55-2500

**Resolution #53-8’16**

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 7 No - 0  
Mrs. Saidel – absent  
Mrs. Scarpellino – absent

Exceptions:

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 6 No - 0-1\*

Mrs. Saidel – absent  
Mrs. Scarpellino – absent

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 6 No - 0-1\*

Mrs. Saidel – absent  
Mrs. Scarpellino – absent

\*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Non-Affiliated Certificated
6. Contract Renewals—Non-Affiliated—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Neil Harrington	Woodcrest-Guidance (\$61,194)	On or about 9/28/16	Personal
Carolyn Gorman	Barclay-Nurse (\$96,44)	10/01/16	Retirement
Jenai Gonzalez	Harte-Grade 3 (\$50,534)	On or about 10/05/16	Personal
Ann Feinleib	CHHS East-German (\$50,003)	On or about 10/05/16	Personal

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Patricia Babnew	Johnson-Educational Assistant (\$10,200)	7/01/16	Personal
Ann Cush	Paine-Educational Assistant (\$11,980)	7/01/16	Personal
Michelle Swartz	Paine-Educational Assistant (\$11,980)	7/01/16	Personal
Samantha Gariano	Knight-Educational Assistant (\$11,500)	7/01/16	Personal
Andrea Pizzo	Mann-Educational Assistant (\$10,200)	7/01/16	Personal
Thomas Fazio	Marlkress-Building & Grounds (\$44,360)	9/01/16	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Kevin Finn	CHHS West-Special Education (Replacing L. Giordano-budget #11-213- 100-101-5-0100)	9/01/16-6/30/17	\$52,698 (Masters-step 1)
Caroline Speakman	Paine-Grade 5 (Replacing S. Davis-budget #11-120-100-101-27-0100)	9/01/16-6/30/17	\$48,777 (Bachelors-step 2)
Hannah Choi	Paine-Grade 1 (new position-budget #11- 120-100-101-27-0100)	9/01/16-6/30/17	\$48,777 (Bachelors-step 2)
Michelle Swartz	Paine-Special Education (Replacing G. Wilensky-budget #11-213-100-101-27-0100)	9/01/16-6/30/17	\$52,698 (Masters-step 1)

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Jennifer Mullen	Mann-Kindergarten (Replacing A. Delgado-budget #11-110-100-101-24-0100)	9/01/16-6/30/17	\$48,777 (Bachelors-step 2)
Samantha Gariano	Knight-Special Education (Replacing J. Thurman-budget #11-213-100-101-21-0100)	9/01/16-6/30/17	\$48,777 (Bachelors-step 2)
Caroline Babula	CHHS West-Special Education (Replacing A. Whitehead-revised for assignment-budget #11-213-100-101-55-0100)	9/01/16-6/30/17	\$52,898 (Masters-step 2)
Jennifer VanGinhoven	Johnson-Title I (Replacing E. Martines-budget #20-233-100-101-12-0100)	9/01/16-6/30/17	\$59,134 (Masters+15-step 9)
Meg Ruesch	Beck-Math (Replacing R. Okuda-budget #11-130-100-101-40-0100)	9/01/16-6/30/17	\$52,698 (Masters-step 1)
Angela Capio	CHHS East/Beck-ESL (Replacing A. Spence (budget #11-240-100-101-50/40-0100)	9/01/16-6/30/17	\$49,722 (Bachelors+15-step 1)
Kelly Bass	Barton/Paine-Health & P.E. (Replacing J. Smith-budget #11-120-100-101-03/27-0100)	9/01/16-6/30/17	\$48,577 (Bachelors-step 1)

(b) Regular – Grant Funded-Title I

**RECOMMENDATION:**

Be it resolved that the persons listed be re-appointed to the positions indicated in accord with the data presented. Salaries are funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary*</u>
Suzann Clarke	CHHS West-.4 English Support, Title I (Semi-annual appointment-budget #20-233-100-101-55-0100)	7/01/16-6/30/17	\$22,922 (.4 of Masters-step 9)

(c) Athletic and Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed in the report on file in the office of Human Resources dated 8/08/16, which shall become a part of the official minutes of this meeting, be reemployed for the 2016-17 school year effective 7/01/16-6/30/17.

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Tabitha Robinson	Malberg-Accounts Payable Clerk (Replacing G. Costa-budget #11-000-251-100-90-0100)	On or about 8/10/16-6/30/17	\$38,628*
Danielle Filippone	Knight-Educational Assistant (Replacing E. Adofo-Mensah-25 hr/swk-budget #11-213-100-106-21-0100)	9/01/16-6/30/17	\$9.34
Aida Cordova	Rosa-Cleaner (Replacing M. Torres-budget #11-000-262-100-48-0100)	8/10/16-6/30/17	\$30,953 prorated
Lisa Davis	Mann-Educational Assistant (Replacing A. DiGiamberdino-30 hrs/wk-budget #11-214-10-106-24-0100)	9/01/16-6/30/17	\$9.34
James Hollander	Marlkress-HVAC Controls Lead (Replacing R. Williams-budget #11-000-261-100-86-0100)	8/08/16-6/30/17 (revised for start date)	\$52,000 prorated
Kevin Faller	CHHS East-Campus Police (Replacing J. Wood-budget #11-000-266-100-50-0100)	9/01/16-6/30/17	\$42,000

\*Salary to be adjusted pending verification of previous experience

(b) Lunch Supervision

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to supervise students daily 3.75 hrs/wk. during the lunch period for a total of 129 hrs/each at Barclay School effective 9/06/16-6/16/17 (full days only-not to exceed \$5440) in accord with the data presented. Monies budgeted from account #11-213-100-106-61-0101.

<u>Name</u>	<u>Frequency</u>	<u>Hourly Rate</u>	<u>Total Amount</u>
Bette Brown	5 x per week	\$18.80 (revised for hourly rate)	\$2347.80



**SPECIAL ACTION AGENDA**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON—CERTIFICATED** - continued

(c) ESY Summer Program

**RECOMMENDATION:**

Be it resolved that the persons listed be added to the previously approved list of educational assistants for the ESY Program effective 7/11/16-8/11/16 (not to exceed \$102,000). Monies budgeted from account #11-204-100-106-71-0101.

<u>Name</u>	<u>Hourly Rate</u>
Melissa Simon	\$10.97 (revised for hourly rate)
Diana Gambacorta Rosati	\$10.97 (revised for hourly rate)
Jayne Hessian	\$ 9.34 (start date of 7/17/16)

**ITEM 5. CONTRACT RENEWALS—NON-AFFILIATED- CERTIFICATED  
STAFF 2016-17 SCHOOL YEAR**

(a) Non-Affiliated Salaries

**RECOMMENDATION:**

Be it resolved that the salaries of the non-affiliated certificated staff members listed in the report on file in the office of Human Resources be adjusted according to the guidelines implemented effective 7/01/16-6/30/17.

**ITEM 6. CONTRACT RENEWALS—NON-CERTIFICATED/  
NON-AFFILIATED STAFF - 2016-17 SCHOOL YEAR**

(a) Non-Affiliated Salaries

**RECOMMENDATION:**

Be it resolved that the salaries of the non-affiliated staff members listed in the report on file in the office of Human Resources be adjusted according to the guidelines implemented effective 7/01/16-6/30/17.

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2016-17 school year as the same salary previously approved for the 2016-2017 school year effective 9/01/16-6/30/17 in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Mary Rose Ruggieri	Rosa-Special Education (budget #11-204-100-101-48-0100)	Kingston-Grade 5 (Replacing M. Webb-budget #11-120-100-101-18-0100)
Jada Thurman	Knight-Special Education (budget #11-204-100-101-21-0100)	Rosa-Special Education (Replacing J. Albuquerque-budget #11-213-100-101-48-0100)
Christine Mays	Knight-Grade 1 (budget #11-120-100-101-21-0100)	Johnson-Grade 1 (new position-budget #11-120-100-101-12-0100)
Danielle Redel	Harte-Grade 1 (budget #11-120-100-101-09-0100)	Sharp-Grade 1 (new position-budget #11-120-100-101-30-0100)
Kara LaGamba	Woodcrest-Special Education (budget #11-213-100-101-36-0100)	Woodcrest-Guidance (Replacing N. Harrington-budget #11-000-218-104-36-0100)
Lindsay Jones	Stockton/Woodcrest-Special Education-Kindergarten (inclusion-budget #11-213-100-101-33/36-0100)	Woodcrest-Special Education-Grade 2 (inclusion-budget #11-213-100-101-36-0100)
Lisa Feinstein	Kilmer-Teacher Coach (was LTS-11 month-budget #11-120-100-101-30-0100)	Sharp-Grade 5 (budget #11-120-100-101-30-0100, 10 month -\$69,440- Masters-step 13)

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the person listed be reassigned for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Kieran Schwarz	CHHS West-Exceptional Educational Assistant (budget # 11-212-100-106-55-0100)	CHHS West-Secretary (Replacing T. White-budget #11-000-240-105-55-0100)	8/10/16-6/30/17	\$38,628* prorated

\*Salary to be adjusted pending verification of previous employment

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED** - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>
Christopher Puche	Beck-Exceptional Educational Assistant (budget #11-000-217-40-0100)	CHHS West-Exceptional Educational Assistant (budget #11-000-217-55-0100)
Susan Joslin	Rosa-Exceptional Educational Assistant (budget #11-000-217-106-48- 0100)	CHHS West-Exceptional Educational Assistant (budget #11-000-217106-55- 0100)

**ITEM 9. OTHER COMPENSATION—CERTIFICATED**

(a) Training of SACC and EDDC Staff

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for training of SACC and EDDC effective 8/25/16 in accord with the data presented. Monies budgeted from account #60-990-320-104-58-0109.

<u>Name</u>	<u>Hourly</u>
Jennifer DiStefano	\$71.42 (not to exceed 2 hrs)
Lynn Richter	\$45.20 (not to exceed 2 hrs)

(b) Payment to Presenters

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as presenters for new teacher orientation on 8/26/16 for a total of 3 hrs/persons at the rate of \$71.42/hr (not to exceed \$1499.82). Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Lynn Bresnahan	Melissa Wohlforth	Jennifer Aristone
Megan Langman	Alison McCartney	Patrick McHenry
James Wence		



**SPECIAL ACTION AGENDA**  
**August 9, 2016**

**D. POLICIES AND LEGISLATION**

**ITEM 1. WAIVER OF POLICY 5117/8110: SCHOOL ATTENDANCE AREAS**

Resolved, for good cause shown, that the Cherry Hill Board of Education approves the waiver of attendance area on file in the office of the Superintendent, for student number 3015924, permitting the student to remain at Beck Middle School for the 2016-2017 school year, with transportation to be provided by the parents.

Motion Mr. Robbins Second Mr. Roth Vote Ayes - 7 No - 0  
Mrs. Saidel – absent  
Mrs. Scarpellino – absent

**SPECIAL ACTION AGENDA**

**August 9, 2016**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
August 9, 2016

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for August 23, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Presentation:

Mr. Bart gave a demonstration of Strauss-Esmay web site. A link will be on our home page by the start of school for access to revised and updated policies.

Mrs. Matlack opened the floor for a second public discussion.

Second Public Discussion:

Dr. Rickansrud, Principal at Paine Elementary School, introduced several of his recently hired staff members.

Mrs. Matlack called the meeting to order from public discussion.

Mr. Goodwin made and Dr. Dickinson seconded a motion to adjourn at 8:03 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** August 3, 2016

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:00 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**August 9, 2016 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Ken Tomlinson, Jr.

### Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Elliott Roth, Ken Tomlinson, Jr.

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino

### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins

Administrative Liaison: Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

### Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel



## **BOARD WORK SESSION**

**August 9, 2016**

### **PRESENTATIONS**

Demonstration of Strauss-Esmay web site – Don Bart

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

## **BOARD WORK SESSION**

**August 9, 2016**

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of High School Textbooks
2. Approval of Out of District Student Placements for 2016-2017 School Year
3. Attendance at Conferences and Workshops for the 2016-2017 school year
4. Resolution Approving a Rider to Professional Services Agreement for the 2016-2017 school year

#### **ITEM 1. APPROVAL OF HIGH SCHOOL TEXTBOOKS**

It is recommended that the Board approve textbooks Cracking the AP English Literature and Composition Exam by The Princeton Review and AP English Literature and Composition Crash Course by Research & Education Association to be used by the students at East and West High Schools as outlined in the AP English Literature Curriculum.

**BOARD WORK SESSION**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the August 2016 cycle. There are 85 submissions.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>ESY</b>	<b>ESY Aide</b>	<b>Extra</b>	<b>Res</b>	<b>Amt</b>
Archbishop Damiano	7103956	7/5/16-6/30/17	43,064	31,081	7,417	5,353			86,915
Archbishop Damiano	3002936	7/5/16-6/30/17	43,064	31,081	7,417	5,353			86,915
Archway	3006705	7/1/16-6/30/17	35,856		6,972				42,828
Archway	3011210	7/1/16-6/30/17	35,856		6,972				42,828
Archway	3009816	7/1/16-6/30/17	35,856	25,200	6,972	4,900			72,928
Archway	3000872	7/1/16-6/30/17	35,856	25,200	6,972	4,900			72,928
Bancroft	2010381	7/7/16-6/30-17	57,314	27,720	10,190	4,928			100,152
Bancroft	3003851	7/7/16-6/30/7	57,314	27,720	10,190	4,928			100,152
Bancroft	3004105	7/7/16-6/30/17	57,314	27,720	10,190	4,928			100,152
Bancroft	3013003	7/7/16-6/30-17	52,091	27,720	9,261	4,928			94,000
Bancroft	3017417	7/7/16-6/30/17	52,091	27,720	9,261	4,928			94,000
Bancroft	7104033	7/7/16-6/30/17	57,314	27,720	10,190	4,928			100,152
Bancroft	3017751	7/7/16-6/30/17	57,314	27,720	10,190	4,928			100,152
Bancroft	7103969	7/7/16-6/30/17	57,314	27,720	10,190	4,928			100,152
Bancroft	3014421	7/7/16-6/30/17	57,314	31,680	10,190	5,632		238,382	343,198
Bancroft	3018386	7/7/16-6/30/17	57,314	27,720	10,190	4,928			100,152
Bridge Academy	3001084	6/27/16-6/30/17	41,543		3,700				45,243
Brookfield Academy	3016549	7/11/16-6/30/17	50,760		5,640				56,400
Brookfield Transition	7104008	9/1/16-6/30/17	39,960						39,960
Crescent Hill	3010640	7/1/16-6/30/17	59,577		9,930				69,507
Durand Academy	3004693	7/6/16-6/30/17	62,181	114,300	12,081	22,225	29,025		239,812
Durand Academy	3000791	7/6/16-6/30/17	62,181	33,300	12,091	6,475	30,100		144,147
Durand Academy	3001868	7/6/16-6/30/17	62,181	33,300	12,091	6,475	18,675		132,722

**BOARD WORK SESSION**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR-CONTINUED**

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>ESY</b>	<b>ESY Aide</b>	<b>Extra</b>	<b>Res</b>	<b>Amt</b>
Durand Academy	3012981	7/6/16-6/30/17	62,181	33,300	12,081	6,475	12,900		126,937
Durand Academy	3010806	7/6/16-6/30/17	62,181	33,300	12,091	6,475			114,047
Durand Academy	3001641	7/6/16-6/30/17	62,181	33,300	12,091	6,475	38,025		152,072
Durand Academy	3002324	7/6/16-6/30/17	62,181	33,300	12,091	6,475			114,047
Durand Academy	2011471	7/6/16-6/30/17	62,181	33,300	12,091	6,475	120,400		234,447
Durand Academy	2021641	7/6/16-6/30/17	62,181	33,300	12,091	6,475	43,050		157,097
Durand Academy	2021639	7/6/16-6/30/17	62,181	33,300	12,091	6,475			114,047
Durand Academy	3008463	7/6/16-6/30/17	62,181		12,091				74,272
Durand Academy	3000704	7/6/16-6/30/17	62,181		12,091				74,272
Eden Institute	3000932	7/5/16-6/30/17	76,607		18,635		10,731		105,973
Gloucester Co SSSD	3005738	7/11/16-8/11/16			4,060				4,060
Gloucester Co SSSD	3007797	7/11/16-8/11/16			4,060				4,060
Gloucester Co SSSD	3001416	7/11/16-8/11/16			4,060				4,060
Hollydell School	3003437	7/5/16-6/30/17	71,685		13,541				85,226
Hollydell School	2021423	7/5/16-6/30/17	71,685	34,020	13,541	6,426			125,672
Hollydell School (new)	3016811	7/5/16-6/30/17	71,685		13,541				85,226
Katzenbach	3007351	7/11/16-8/6/17			3,300	3,200			6,500
Kingsway	3017718	6-6/30/17	40,853	27,360	6,582	4,408			79,203
Kingsway	3001507	7/5/16-6/30/17	40,853		6,582				47,435
Kingsway	3011802	7/5/16-6/30/17	40,853		6,582				47,435
Kingsway	3013605	7/5/16-6/30/17	51,207	31,768	8,250	4,408			95,633
Kingsway	3016728	7/5/16-6/30/17	40,853	27,360	6,582	4,408			79,203
Kingsway	2021617	7/5/16-6/30/17	40,853		6,582				47,435
Kingsway	2021634	7/5/16-6/30/17	40,853	27,360	6,582	4,408			79,203

**BOARD WORK SESSION**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR-CONTINUED**

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>ESY</b>	<b>ESY Aide</b>	<b>Extra</b>	<b>Res</b>	<b>Amt</b>
Larc School	3012956	7/6/16-6/30/17	43,440		7,240				50,680
Larc School	3015299	7/6/16-6/30/17	43,440		7,240				50,680
Larc School	3013692	7/6/16-6/30/17	43,440		7,240				50,680
Mill Creek School	3008497	9/6/16-6/30/17	45,540						45,540
Mill Creek School	3003432	9/6/16-6/30/17	45,540						45,540
Newgrange School	2031308	9/6/16-6/30/17	55,714						55,714
Orchard Friends	3003210	7/5/16-6/30/17	39,713		4,500				44,213
Willowglen Academy	2010255	7/5/16-6/30/17	48,984		8,164				57,148
YALE	2031594	7/5/16-6/30/17	48,195		8,033				56,228
YALE	2021665	7/5/16-6/30/17	48,195		8,033				56,228
YALE	2020956	7/5/16-6/30/17	54,047		9,008				63,055
YALE	3002865	7/5/16-6/30/17	54,047		9,008				63,055
YALE	2031662	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3014295	7/5/16-6/30/17	61,856		10,310				72,166
YALE	3001059	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3008543	7/5/16-6/30/17	61,856		10,310				72,166
YALE	3017755	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3011792	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3003196	7/5/16-6/30/17	50,042	34,200	8,341	5,700			98,283
YALE	3007264	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3004464	7/5/16-6/30/17	61,856	34,200	10,310	5,700			112,066
YALE	3001599	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3011498	7/5/16-6/30/17	50,042		8,341				58,383
YALE	3002211	7/5/16-6/30/17	48,195		8,033				56,228

**BOARD WORK SESSION**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR-CONTINUED**

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>ESY</b>	<b>ESY Aide</b>	<b>Extra</b>	<b>Res</b>	<b>Amt</b>
YALE	3008572	7/5/16-6/30/17	61,856		10,310				72,166
YALE	3011734	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3009943	7/5/16-6/30/17	48,195		8,033				56,228
YALE	2020640	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3013283	7/5/16-6/30/17	54,047		9,008				63,055
YALE	3002316	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3002317	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3003114	7/5/16-6/30/17	61,856	34,200	10,310	5,700			112,066
YALE	3011588	7/5/16-6/30-17	48,195		8,033				56,228
YALE	3003348	7/5/16-6/30/17	48,195		8,033				56,228
YALE	2020502	7/5/16-6/30/17	48,195		8,033				56,228
YALE	3006365	7/15/16-6/30/17	61,856		10,310				72,166
YALE	3006293	7/5/16-6/30/17	54,047		9,008				63,055
YALE	2011807	7/5/16-6/30/17	54,557		9,093				63,650
<b>Total</b>									<b>6,771,776</b>

**BOARD WORK SESSION**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	John A. Vargas Facilities	Basic Pesticide Training Core Class, Westampton, NJ	10/5/2016	\$99.00 Registration General Funds
B	John A. Vargas Facilities	Public Grounds Management Certificate, New Brunswick, NJ	11/9-10, 2016 12/5,12/9,12/16, 12/20, 2016 1/13/17	\$1,928.66 Registration/Mileage/ Tolls General Funds

**BOARD WORK SESSION**

**August 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. RESOLUTION APPROVING A RIDER TO SERVICES AGREEMENT FOR THE 2016-2017 SCHOOL YEAR**

**BETWEEN THE BOARD AND INTERACTIVE KIDS  
TO PROVIDE BEHAVIORAL CONSULTATION SERVICES**

**WHEREAS**, the Board and Interactive Kids (“Provider”) are parties to an agreement (the “Agreement”) for the provision of behavioral consultation services (the “Services”) for the period beginning September 9, 2015 and ending June 30, 2017;

**WHEREAS**, under the terms of the Agreement, the total expenditure for the period September 9, 2015 through June 30, 2016 was set at \$399,000.00;

**WHEREAS**, the parties must amend the Agreement to reflect the same total contract cost of \$399,000.00 for the period July 1, 2016 through June 30, 2017; and

**WHEREAS**, Provider has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for the services provided by Provider for the period July 1, 2016 to June 30, 2017 shall not exceed Three Hundred Ninety-Nine Thousand Dollars (\$399,000.00), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Board Secretary to execute a Rider to the services contract with Provider, incorporating the above expenditure limitation into the contract.

P.O. # 17-00267

Account # 11-204-100-320-71-0001



## **BOARD WORK SESSION**

**August 9, 2016**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Acceptance of Donations

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

##### **a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of June 30, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

##### **b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

##### **c) FOOD SERVICE OPERATING STATEMENT FOR JUNE 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending June 2016 be accepted as submitted.

**BOARD WORK SESSION**

**August 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** continued

d) SACC FINANCIAL REPORT FOR JUNE 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of June 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the 1st bill list dated \_\_\_\_\_, 2016 in the amount of \$ \_\_\_\_\_ and the 2<sup>nd</sup> bill list dated \_\_\_\_\_, 2016 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**August 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION FOR THE USE OF AWARDED VENDORS THROUGH STATE CONTRACTS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2016/2017 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that Lynn E. Shugars, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	New Jersey State <u>Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
81393	Major Petroleum	Fuel oil #2 - heating	6-30-17	\$35,000

b) **ALTERNATIVE METHOD OF COMPLIANCE – TOILET ROOMS FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS**

It is recommended that approval be granted to submit to the County Superintendent's Office the District's alternative method of toilet room compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii at Stockton, Barclay, and Barton by providing toilet rooms outside the classroom in lieu of individual toilet rooms in each classroom with the children being supervised by educational assistants.

**BOARD WORK SESSION**

**August 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cooper ES	Landscaping & remodeling of courtyard	V. DeFrancesco, Eagle Scout Candidate, Troop 170	\$650
District	Monetary – funds to be used for HS Athletic Improvements	Synapse Sports	\$12,100

**BOARD WORK SESSION**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Non-Certificated
3. Assignment/Salary Change—Non-Certificated
4. Other Compensation—Certificated

**ITEM 1. APPOINTMENTS—CERTIFICATED**

(a) Field Placement

**RECOMMENDATION:**

Be it resolved that the person listed, who is a student at Jefferson College be approved for a field placement effective 9/29/16-11/17/16.

Name

Cooperating Teacher

Richard Jeffries

Linda Petz-Johnson/Paine

(b) Student Teacher

**RECOMMENDATION:**

Be it resolved that the person listed for approved for student teaching in accord with the data presented.

Name

College/University

Effective Dates

Cooperating Teacher/School

Megan Sanders

Stockton

9/01/16-12/15/16

Joyce Humpert-Nece/Carusi

**BOARD WORK SESSION**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(c) Mentors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Carrie Skey	Angela Carroll	Barton	9/01/16-6/30/17	\$550
Jennifer Tan	Lisa Besser	CHHS West	9/01/16-12/31/16	\$550
Jessica Semar	Beth Coffey	CHHS West	9/01/16-6/30/17	\$550

(d) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the person listed (district educational assistants) be approved as a substitute teacher effective 9/01/16-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Lisa Davis

**ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Todd Jarecki	Sharp-Cleaner	Leave with pay 7/01/16-7/25/16; without pay 7/26/16-8/05/16
Debbie Maista	Malberg-Payroll Clerk	Leave without pay 6/01/16-8/12/16
Keila Rosado	Malberg-Human Resources Coordinator	Leave with pay 10/17/16-1/06/17; without pay 1/09/17-4/30/17

**BOARD WORK SESSION**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2016-17 school year effective 7/25/16-6/30/17 at the same salaries previously approved for the 16-17 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Rosemarie Maxwell	Knight-Lead Cleaner (budget #11-000-262-100-21-0100)	Kilmer-Lead Cleaner (Replacing B. Hidalgo-budget #11-000-262-100-15-0100)
Joseph Miller	Malberg-Cleaner (budget #11-000-262-100-60-0100)	Kilmer-Cleaner (Replacing A. Tejada-budget #11-000-262-100-15-0100)
Ana Tejada	Kilmer-Cleaner (budget #11-000-262-100-15-0100)	Knight-Cleaner (Replacing M. Torres-budget #11-000-262-100-21-0100)
Breilyn Hidalgo	Kilmer-Lead Cleaner (budget #11-000-262-100-15-0100)	Knight-Lead Cleaner (Replacing R. Maxwell-budget #11-000-262-100-21-0100)

**ITEM 4. OTHER COMPENSATION—CERTIFICATED**

(a) Mentor/Buddy Teacher Training

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the mentor/buddy teacher training effective 8/30/16-8/31/16 at the rate of \$104.50/per person. Monies budgeted from account #11-120-100-101-98-0102.

**ELEMENTARY – August 30<sup>th</sup>, 2016**

<u>Name</u>	<u>School</u>
Kristi Patrizzi	Sharp
Carolyn Robey	Paine
Kathryn Pendleton	Stockton
Elizabeth Eagle	Barton
Ellen Trombetta	Johnson/Cooper
Jacqueline Sleeth	Sharp
Denise Horton	Knight
Linda Weiss	Paine

**BOARD WORK SESSION**

August 9, 2016

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. OTHER COMPENSATION—CERTIFICATED** - continued

(a) Mentor/Buddy Teacher Training- continued

ELEMENTARY (continued) – August 30<sup>th</sup>, 2016

<u>Name</u>	<u>School</u>
Melissa Wohlforth	Woodcrest
Gail Gersie	Harte/Johnson
Maureen DiVietro	Kilmer
Amanda Aslanian	Mann
Melissa Reitano	Johnson
Kara LaGamba	Woodcrest
Mary Ann Alomar	Barton
Kelly Bankert	Barclay
Denise Roskey	Kilmer
Joanne Rizzo	Johnson
Dawn Schafle	Kingston
Emily Batt	Harte
Kristine Williamson	Mann
John Aiello	Cooper
Dianna Morris	Mann
Sara Gilgore	Paine/Barton
Eileen Steidle	Kingston
Linda Patterson	Knight
Linda Dilger	Woodcrest
Emily Sierra	Knight
Lisa Badger	Kilmer/Knight/Barton
Kathryn Ripple-Gilmour	Sharp
Jada Thurman	Knight
Caryn Cutler	Cooper
Lori Miller	Barclay
Christopher Wiley	Mann
Cynthia Libetti	Kingston
Nina Bart	Paine
Maria Hafner	Paine
Beth Alcamo	Paine
Genna Wilensky	Paine
Richard Beckman	Sharp/Harte
Mary Kline	Paine
Tessa Wellborn	Baron
Christine Morrell	Barton
Hilary Daniels	Barton
Carrie Skey	Barton



**BOARD WORK SESSION**

**August 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. OTHER COMPENSATION—CERTIFICATED** - continued

(a) Mentor/Buddy Teacher Training- continued

MIDDLE SCHOOL/HIGH SCHOOL – August 31<sup>st</sup>, 2016

<u>Name</u>	<u>School</u>
Kathleen Scott	Carusi
Meredith Callahan	Carusi
Sherrilynne Buttenbaum Adamson	CHHS West
Donna Morocco	Beck
Jonathan Hunt	Carusi
Benjamin Acquesta	Carusi
Gregory Gagliardi	CHHS East
Denise Augustyn	Carusi
Laura Gertel	Beck
Gregory Louie	Carusi
Michael Deffner	Carusi
Rachel Solomon	Carusi
Mary Radbill	CHHS East
Cynthia O'Reilly	CHHS East
Kevin Pedrick	CHHS East
Kelly Hoyle	CHHS East
Dana Tete	CHHS East
James DiCicco	CHHS West
Michael Melograna	CHHS East
Jeffrey Killion	CHHS East
Cathleen Fargo	Rosa
Min Felix	Rosa
Alexandra Romano	Rosa
Kimberly Pennock	Rosa
Sonia Singh	CHHS East
Teresa Convery	Rosa
Susan Young	Rosa
Genevieve Barnes	CHHS East
Jennifer Aristone	Rosa
Susan Mark	Rosa
Susan Cappuccio	Rosa
Sharon Ferguson	CHHS West
Christopher Bova	CHHS West
Jessica Semar	CHHS West
Edith Birnbaum	CHHS West
Jennifer Tan	CHHS West
Carole Roskoph	CHHS West

**BOARD WORK SESSION**

**August 9, 2016**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**