

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

February 12, 2013

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on February 12, 2013.

The meeting was called to order by Mrs. Judge at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON February 7, 2013.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON February 7, 2013.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON February 7, 2013.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mr. Seth Klukoff
Dr. J. Barry Dickinson	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mrs. Kathy Judge

Mr. Elliott Roth – absent

Student Representatives:

Christopher Blandy, H. S. West  
Andrew Adler, H.S. East Alternate

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Mr. P. Todd, and Ms. L. Weathington.

Mrs. Judge led the Pledge of Allegiance.

Board of Education Work Session and Special Action Meeting Minutes  
February 12, 2013

Mrs. Judge read the following notice in accordance with the Open Public Meetings Act at 6:15 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT AND HUMAN RESOURCES MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge called the Board of Education Work Session and Special Action meeting to order in public session from the Executive Session at 6:45 P.M.

Presentations:

1. The H.S. West Jazz Combo performed a sampling of jazz standards from 6:45 – 7:00 p.m.
2. The Board recognized a number of students from H.S. East, H.S. West, Beck, Carusi, and Rosa for their outstanding musical accomplishments.
3. Cast members of H.S. West's upcoming musical Grease performed a song from the show.

Public Discussion:

There being no public discussion, Mrs. Judge called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 10 which follow.

## **SPECIAL ACTION AGENDA**

**February 12, 2013**

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**

## SPECIAL ACTION AGENDA

February 12, 2013

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

*The Superintendent recommends the following:*

1. *Approval of Bill List*

### **ITEM 1. FINANCIAL REPORTS**

#### **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated February 12, 2013 in the amount of \$2,064,856.45 be approved as submitted.

Motion: Mr. Klukoff Second: Mr. Robbins Vote: Ayes - 8 No - 0  
Mr. Roth - absent

**SPECIAL ACTION AGENDA**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Other Compensation—Certificated
4. Other Motions

**ITEM 1. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Obed Espada	CHHS East-Math (Long term substitute for N. Nguyen on leave of absence-budget #11-140-100-101-50-0100)	3/03/13-6/03/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Lakisha Taylor	CHHS West-Special Education (Long term substitute-budget #11-213-100-101-55-0100)	3/02/13-6/30/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Angela Raneiro	Beck-Guidance (Long term substitute for J. Lane on leave of absence-budget #11-000-218-104-40-0100)	On or about 2/13/13- 6/04/13	\$46,277 prorated (Bachelors-step 1)
Victoria Malandro	Stockton-Grade 4 (Long term substitute for E. Winters on leave of absence-budget # 11-120-100-101-33-0100)	3/18/13-6/30/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Mallory Chase	Barton/Johnson-Music (Long term substitute for A. Henderson on leave of absence-budget #11-120-100-101-03/12-0100)	2/21/13-6/04/13	\$46,277 prorated (Bachelors-step 1)

**SPECIAL ACTION AGENDA**

**February 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Lora Shinault	Knight-Grade 1 (Long term substitute for E. Sharpe on leave of absence-budget #11-120-100-101-21-0100)	8/29/12-4/15/13 (contract extended)	\$46,277 prorated (Bachelors-step 1)
Nicholas Wright	CHHS East-Science (Long term substitute for E. DeMichele-budget #11-140-100-101-50-0100)	1/29/13-5/29/13	\$46,277 prorated (Bachelors-step 1)
Nicole Gaspari	Kilmer-Grade 1 (Long term substitute for K. Helms on leave of absence-budget #11-120-100-101-15-0100)	3/21/13-6/30/13	\$46,277 prorated (Bachelors-step 1)

(b) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2012-13 school year effective 2/13/13-6/30/13 (unless otherwise indicated). Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Arielle Caldas	Cathy Korngut	Erica Haradon-Brooks (effective 3/06/13-6/30/13)	George Irwin

(c) Homebound Tutor

**RECOMMENDATION:**

It is recommended that the persons listed be approved as homebound tutors effective 2/13/13-6/30/13 at the rate of \$41.03/hr. Monies budgeted from account #11-150-100-101-71-0101.

<u>Name</u>	<u>Name</u>
Dennis Stein	Jeovanni Guzman

**SPECIAL ACTION AGENDA**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Susan Schafer	Harte-Educational Assistant (Replacing D. Wolf-30 hrs/wk-budget #11-213-100-106-09-0100)	2/04/13-6/30/13	\$9.07
Gloria Briones	Kilmer-Educational Assistant (newly created positing-30 hrs/wk-budget #11-231-100-106-15-0100)	2/04/13-6/30/13	\$9.07
Amy Weiler	Paine-Educational Assistant, Title I (Replacing K. Garvin-30 hrs/wk-budget #20-231-100-106-27-0100)	2/11/13-6/30/13	\$9.07
Alexis Doria	District-Program Aide, II (budget #60-990-320-106-58-0001)	On or about 2/13/13-6/30/13	\$7.25

(b) Substitute Educational Assistant

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants for the 2012-13 school year effective 2/13/13-6/30/13 (unless otherwise noted). Monies budgeted from account #11-190-100-106-98-0101/11-000-240-105-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Arielle Caldas	Karyl Murray	Melissa Reynik	Diana Gambacorta Rosati
Cathy Korngut	Hope Lapinson		

**SPECIAL ACTION AGENDA**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

It is recommended that the persons listed be approved for teaching an additional class at CHHS West effective 2/11/13-6/19/13 in accord with the data presented. Monies budgeted from account #11-140-100-101-55-0100.

<u>Name</u>	<u>Additional Class</u>
Kevin Tully	\$3681
Angela Berlehner	\$4054
Edith Birnbaum	\$4054
Timothy Querns	\$3605
Lisa Aleardi	\$6511

**ITEM 4. OTHER MOTIONS**

(a) Ratification of Memorandum of Agreement-  
Educational Assistants of Cherry Hill

**RESOLVED**, that the Cherry Hill Board of Education hereby ratifies and adopts the Memorandum of Agreement dated 1/10/13 between the negotiating teams of the Board of Education and the Educational Assistants of Cherry Hill, directs that the terms of the Memorandum be implemented, and authorizes its President and Secretary to execute a successor Collective Negotiations Agreement incorporating the terms and conditions of the Memorandum.

Motion Mrs. Horiates Second Mr. Goodwin Vote Ayes - 8 No - 0  
Mr. Roth - absent



**SPECIAL ACTION AGENDA**

February 12, 2013

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. Waiver of Procedure F-3: Secondary Field Trips

**ITEM 1. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trips listed below.

School	Trip	Location	Dates	# School Days Missed
Carusi Middle School – approved 7/24/12	French Students	Quebec, Canada	February 14-18, 2013	<u>3</u> [2] Now three due to loss of 2/18 for Sandy
Beck Middle School	French Students	Quebec, Canada	February 14-18, 2013 (leaving after school day on 2/14)	<u>2</u> [1] Now requires a waiver
Cherry Hill High School East	DECA State Conference	Cherry Hill	February 27, 2013 (2pm)- March 1, 2013 (11am)	1.5
Cherry Hill High School West	DECA State Conference	Cherry Hill	February 27, 2013 (2pm)- March 1, 2013 (11am)	1.5

Motion Mr. Robbins Second Mr. Goodwin Vote Ayes - 8 No - 0  
Mr. Roth - absent

## **SPECIAL ACTION AGENDA**

**February 12, 2013**

### **E. STRATEGIC PLANNING COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
February 12, 2013

Mrs. Judge called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for February 26, 2013 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda. Mr. Devereaux distributed and reviewed the 2013-2014 preliminary budget information with the board.

Second Public Discussion:

1. The budget representative for Kingston asked if facility repairs will still be made.
2. A speaker posed a question on a bond, lobbying for more state aid.

Mrs. Cohen made and Mr. Klukoff seconded a motion to adjourn at 8:07 P.M.

Respectfully submitted,

James Devereaux  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** February 6, 2013

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:15 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**February 12, 2013      All Purpose Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen

Administrative Liaison: Lawyer Chapman

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

### Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Kathy Judge, J. Barry Dickinson

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates

### Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

## **BOARD WORK SESSION**

**February 12, 2013**

### **PRESENTATIONS**

- *H. S. West Jazz Combo performing before the Board Work Session meeting – 6:45 – 7:00 P.M.*
- *Performance by H.S. West students who are participating in the production of “Grease”*
- *Recognition of students from East, West, Beck, Carusi, and Rosa for selection into various instrumental and vocal music groups*
  
- *Acknowledge School Board Recognition Month .....Zone PTA*

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

# **BOARD WORK SESSION**

**February 12, 2013**

## **A. CURRICULUM & INSTRUCTION**

### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Out of District Tuition Contracts for the 2012-2013 school year

### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Marco Fernandez- Obregan Bldg. & Grounds	Second Annual Sustainable Schools Conference – Monroe Township, NJ	3/15/13	\$138.39 Registration, Mileage District Funds

**BOARD WORK SESSION**

**February 12, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS - continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	LaCoyya Weathington – Central	Legal Training – Module 3: Staff Rights and Responsibilities and Module 4: Special Education – Robbinsville, NJ	4/17/13	\$210. 68 Registration, Mileage, Tolls CHASA Funds
C	Marta Audino – Central	LRP’s National Institute on Legal Issues of Educating Individuals with Disabilities – Long Beach, CA	4/29 – 5/2/13	Not to Exceed \$1,159.70 Registration CHASA Funds
D	Maureen Reusche- Central	Second Annual NJ Sustainable Schools Conference	3/15/13	\$433.96 Registration- team of 4, Mileage, Tolls District funds
E	Joseph Oyola – Bldg. & Grounds	Advanced Small Engine Repair – New Brunswick, NJ	3/21-22/13	\$563.20 Registration, Mileage District Funds

**ITEM 2. APPROVAL OF OUT OF DISTRICT TUITION CONTRACTS FOR THE 2012-2013 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2012-13 school year during the February 2013 cycle. There are five submissions, all of which are new placements.

VENDOR	ID	TERM	TUITION	Aide	Out of District Fee	AMOUNT
Archway	3013351	1/16/13-6/30/13	\$19,001	\$12,870		\$31,871
Eden Institute	2031414	1/14/13-6/30/13	\$37,212	\$13,024		\$50,236
Gloucester Co SSSD	2021120	9/24/12-6/30/13	\$32,310		\$3,000	\$35,310
New Hope Academy	2020560	1/08/13-6/18/13	\$22,460			\$22,460
YCS-Fort Lee	2010516	9/6/12-6/30/13	\$52,137			\$52,137

## **BOARD WORK SESSION**

**February 12, 2013**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools**
- **Enhance communication with and outreach to internal and external stakeholders.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Acceptance of Donations
6. Adoption of 2013-2014 Budget
7. Maximum Travel Expenditure

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2012
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2012
- c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2012
- d) SACC FINANCIAL REPORT FOR DECEMBER 2012
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) VENDORS
- c) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS
- d) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
- e) RESOLUTION FOR SHARED SERVICES AGREEMENT BETWEEN THE SOUTH JERSEY TECHNOLOGY PARTNERSHIP (SJTP) AND THE CHERRY HILL BOARD OF EDUCATION

#### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #SMSAT-021513 – SPRING 2013 MIDDLE SCHOOL ATHLETIC TRANSPORTATION (2-15-13)



**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #BN-X – BANCROFT SCHOOL, HADDONFIELD, NJ – SHUTTLE
- b) ROUTE #Q-RL – REAL CENTER, LAUREL SPRINGS, NJ
- c) ROUTE #SJ-3X – ST. JOHN OF GOD, WESTVILLE, NJ – SHUTTLE WITH AIDE

**ITEM 5. ACCEPTANCE OF DONATIONS**

**ITEM 6 ADOPTION OF 2013-2014 BUDGET**

**ITEM 7. MAXIMUM TRAVEL EXPENDITURE**

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2012**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2012**

It is recommended that the 2012/2013 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2012**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending December, 2012 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR DECEMBER 2012**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2012 be accepted as submitted.

**BOARD WORK SESSION**

February 12, 2013

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	<b>Payroll Dates:</b>
SACC	\$	<b>thru</b>
Grand Total	\$	

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f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A75181	Fairlite Electric	Electrical equipment and supplies (bulbs)	3-31-13	\$5,000
A83453	GovDeals Inc.	Auctioneering services: internet auctions to sell surplus property	1-28-16	25,000

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR MICROCOMPUTERS (PEPPM) VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the PEPPM National Contract Program for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods utilizing the PEPPM National Contract Program; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced PEPPM National Contract Program Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current PEPPM National Contract Program which expires December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved PEPPM National Contract Program Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced PEPPM National Contract Program Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Amount Not to Exceed</u>
524104	ePlus Technology, Inc.	Barrarcuda	\$200,000

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED U. S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the U. S. Communities Government Purchasing Alliance National Coop for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the U. S. Communities Government Purchasing Alliance National Coop; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced U. S. Communities Government Purchasing Alliance National Coop vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current U. S. Communities Government Purchasing Alliance National Coop which expires December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved U. S. Communities Government Purchasing Alliance National Coop Vendors as listed below for the 2012/2013 school year pursuant to all conditions of the bid awarded product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced U. S. Communities Government Purchasing Alliance National Coop Vendors not to exceed the amounts stated shall be as follows:

<u>Agreement Number</u>	<u>Lead Agency</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Amount Not to Exceed</u>
12-22	Fresno Unified School District	Amsan	Cleaning supplies, equipment and custodial related products, services and solutions	\$100,000

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

d) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor that has been awarded a first renewal on Bid #A-51 through the Camden County Cooperative Pricing System, said bid expires January 31, 2014.

**OFFICE SUPPLIES – BID #A-51**

Office Basics, Boothwyn, PA

e) **RESOLUTION FOR SHARED SERVICES AGREEMENT BETWEEN THE SOUTH JERSEY TECHNOLOGY PARTNERSHIP (SJTP) AND THE CHERRY HILL BOARD OF EDUCATION**

RESOLVED, that the Cherry Hill Board of Education hereby approves the Shared Services Agreement between the Board and the South Jersey Technology Partnership (SJTP) for technology equipment.

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #SMSAT-021513 – SPRING 2013 MIDDLE SCHOOL ATHLETIC  
TRANSPORTATION (2-15-13)

INFORMATON TO BE READY FOR ACTION MEETING. Bid opens February 15,  
2013



**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #BN-X – BANCROFT SCHOOL, HADDONFIELD, NJ – SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for T&L Transportation, Inc. to transport (1) one classified student on a shuttle from Laurel Lanes Bowling, Maple Shade to home as listed below.

Route: BN-X  
School: Bancroft, Haddonfield  
Company: T&L Transportation, Inc.  
Original Route: BN-2  
Original Bid: # 4698  
Date(s): January 15-April 9 (Tuesdays only)  
Cost per diem: \$75.00  
Total # of days: (12) Twelve  
Total Cost: \$900.00

PO#13-06540  
Account Code: 11-000-270-514-83-0001

- b) ROUTE #Q-RL – REAL CENTER, LAUREL SPRINGS, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman Bus Service, Inc. It is recommended that prior administrative approval be ratified to grant Hillman Bus Service, Inc. to transport (1) one classified student to/from Real Center, Laurel Springs, NJ as listed below.

Route: Q-RL  
School: Real Center, Laurel Springs  
Company: Hillman Bus Service, Inc.  
Date(s): 2/6/13-6/18/13  
Cost per diem: \$132.00  
Total # of days: (88) Eighty eight  
Total Cost: \$11,616.00

PO#13-06645  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #SJ-3X – ST. JOHN OF GOD, WESTVILLE, NJ – SHUTTLE  
WITH AIDE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for McGough Bus Company, Inc. to transport (1) one classified student on a shuttle with an aide from school to home as listed below.

Route: SJ-3X

School: St. John of God, Westville

Company: McGough Bus Company, Inc.

Original Route: SJ-1

Original Bid: #5222

Date(s): Wednesday's only-2/20, 2/27, 3/6, 3/13, 3/20, 3/27

Cost per diem: \$85.00

Aide cost: \$20.00

Total # of days: (6) Six days

Total Cost: \$630.00

PO#13-06647

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

February 12, 2013

**B. BUSINESS AND FACILITIES****ITEM 5. ACCEPTANCE OF DONATIONS**

<b><u>SCHOOL</u></b>	<b><u>DONATION</u></b>	<b><u>GROUP OFFERING DONATION</u></b>	<b><u>VALUE</u></b>
Mann ES	Logo Carpet (\$500); 6 Murals & Graphics for All Purpose Room (\$2,975) & Installation (\$500)	Mann PTA	\$4,470
Carusi MS	Grant for iPods previously approved – Changed to iPads	Cherry Hill Education Foundation	\$4,579.95
Beck, Carusi, & Rosa MS	3000 baskets (1000/school); 3 carts; (1 per school); 6 lids for cans (2 per school)	Cherry Hill Education Foundation*	\$4,346
Barton ES	Non-Fiction Reading in the Classroom	Cherry Hill Education Foundation*	\$1,695
Cooper ES	Technology Integration – Projector and Laptops	Cherry Hill Education Foundation*	\$5,000
Knight ES	Poetry Open Mic (Microphones and Books)	Cherry Hill Education Foundation*	\$1,275
Paine ES	Reading Incentive Race – Field Trip to Camden Aquarium	Cherry Hill Education Foundation*	\$900
Sharp / Woodcrest ES	“Battle of the Books”	Cherry Hill Education Foundation*	\$1,237

Cherry Hill Education Foundation Grants are monetary.

\*Unexpended funds will be returned to Cherry Hill Education Foundation

**BOARD WORK SESSION**

**February 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ADOPTION OF 2013-2014 BUDGET**

BE IT RESOLVED, to approve the 2013-2014 school district budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$	\$
Special Revenue Fund		
Debt Service Fund		
Total Base Budget	\$	\$

**ITEM 7 MAXIMUM TRAVEL EXPENDITURE**

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2012/2013 school year is \$ and the district has spent \$ as of March , 2013; now, therefore be it

**BOARD WORK SESSION**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leave of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Non—Certificated
9. Abolishment of Job Description
10. Revised Job Descriptions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Carol Chambers	Johnson-Librarian (\$95,069)	7/01/13	Retirement
Joyce Wohlrab	Beck-Language Arts (\$90,948)	7/01/13	Retirement
Mary Reynolds	Kingston-Special Education (\$95,069)	7/01/13	Retirement

**BOARD WORK SESSION**

**February 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Lois Cohen	Stockton-Educational Assistant (\$15,419)	7/01/13	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Nursing Experience

**RECOMMENDATION:**

It is recommended that the persons listed, who are students at Jefferson School of Nursing, be approved for a clinical nursing experience in accord with the data presented.

February 13, 2013-March 28, 2013

<u>Name</u>	<u>Cooperating Nurse/School</u>	<u>Name</u>	<u>Cooperating Nurse/School</u>
Katherine Stoudt	Jacqueline Naddeo/Kingston	Allison Martin	Michele Taylor/Carusi
Lindsey Morrison	Cheryl Osnayo-Joy Atkins/CHHS East		

March 1, 2013-May 31, 2013

<u>Name</u>	<u>Cooperating Nurse/School</u>	<u>Name</u>	<u>Cooperating Nurse/School</u>
Sara Bryan	Marci Shapiro- Goldman/Sharp	Aimee Girard	Cheryl Osnayo-Joy Atkins/CHHS East

**BOARD WORK SESSION**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Nursing Experience

**RECOMMENDATION:**

It is recommended that the persons listed, who are students at Our Lady Of Lourdes School of Nursing, be approved for a clinical nursing experience in accord with the data presented.

March 12, 2013

<u>Name</u>	<u>Cooperating Nurse/School</u>	<u>Name</u>	<u>Cooperating Nurse/School</u>
Stephanie Sylvester	Carolyn Gorman/Barclay	Brittany Brown	Jacqueline Naddeo//Kingston

(c) Field Experience

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicole Gross	Camden County	2/13/13-3/15/13	Kathryn Ripple-Gilmour/Sharp
Andrew Balmer	Camden County	2/13/13-3/15/13	Lisa Gilbert/Sharp
Andrea Grasso	Camden County	2/13/13-3/15/13	Gregory Gagliardi/CHHS East
Desiree Green	Camden County	2/13/13-3/15/13	Melissa Ciavarella/Carusi
Joseph Borden	Rowan	2/21/13-2/28/13	Chai Chuenmark/Rosa
Nicholas Colacicco	Rowan	2/21/13-2/28/13	Chai Chuenmark/Rosa
John Cosgrove	Rowan	2/21/13-2/28/13	Chai Chuenmark/Rosa
Rebecca Crowell	Rowan	2/21/13-2/28/13	Chai Chuenmark/Rosa

**BOARD WORK SESSION**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(c) Field Experience - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Adrienne DiSipio	Rowan	2/21/13-2/28/13	Robyn Housman/Rosa
Jonathan Entrekin	Rowan	2/21/13-2/28/13	Robyn Housman/Rosa
Steven Iafrate	Rowan	2/21/13-2/28/13	Robyn Housman/Rosa
Magan Kustera	Rowan	2/21/13-2/28/13	Robyn Housman/Rosa

(d) Field Experience

**RECOMMENDATION:**

It is recommended that Jennifer Besthoff, student at Rowan University be approved for a field experience as part of her psychology internship effective 2/13/13-6/18/13 with Tanya Myers, Kristen Corkery, Lori Miller as the cooperating special education teachers.

(e) Practicum Student

**RECOMMENDATION:**

It is recommended that Karina Katsikis, student at Rowan University be approved for a school psychology shadow practicum effective 2/13/13-6/18/13 at Barclay School with Toni Tomei Culleton as the cooperating psychologist.

(f) Co-Curricular

**RECOMMENDATION:**

It is recommended that the person listed be approved for the co-curricular position listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Kellyn Riley*	CHHS West-Assistant Coach, Girls LaCrosse (budget #11-402- 100-100-55-0101)	9/01/12-6/30/13	\$3452

\*Outside district employee



**BOARD WORK SESSION**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(g) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Erin Creek	Amanda Squillace	Kingston	\$550 prorated	11/20/12-6/30/13
Joy Patterson-Gross	Ainsley Karl-Cannon	Kingston	\$550 prorated	11/05/12-6/30/13
Lauren Turk	Victoria Malandro	Stockton	\$550 prorated	3/18/13-6/30/13 (contract extended)
Carol Pletcher	Lora Shinault	Knight	\$550 prorated	2/04/13-2/12/13 (contract extended)
Erica DeMichele	Nicholas Wright	CHHS East	\$550 prorated	11/20/12-2/06/13 (contract extended)

(h) Curriculum Development

**RECOMMENDATION:**

It is recommended that the persons listed be approved for creating hands-on science activities for their grade levels at Johnson Elementary School at the rate of \$35.71/hr (not to exceed \$1776.09). Monies budgeted from account #20-091-100-101-12-0000.

Name

Susan Murawczyk  
Raymond Anderson  
Alisa Zmijewski

Name

Arezou Montgomery  
Susan Miller

**BOARD WORK SESSION**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ninh Nguyen	CHHS East-Math	Leave of absence without pay 1/08/13-5/30/13 (leave extended)
Diane Oesau	Mann-Media Specialist	Leave with pay 4/29/13-6/30/13
Theresa Paparo	Cooper-Grade 1	Leave with pay 5/02/13-6/12/13; without pay 6/13/13-6/30/13
Amy Whitcraft	CHHS East-Health & P.E.	Leave with pay 4/10/13-5/15/13; without pay 5/16/13-6/30/13
Erica Winters	Stockton-Grade 4	Leave with pay 8/29/12-9/20/12; without pay 9/21/12-6/30/13 (leave extended)
Wendy Sullivan	Barton-Grade 4	Leave with pay 3/08/13-4/29/13; without pay 4/30/13-6/30/13
Kristine Helms	Kilmer-Grade 1	Leave with pay 3/25/13-4/24/13; without pay 4/25/13-6/30/13
Karen Potter	Johnson-Resource Room	Leave with pay 1/07/13-1/11/13
Marlene Houlihan	Beck-Science	Leave with pay 1/03/13-1/25/13; without pay 1/28/13-2/01/13
Estelle Sharpe	Knight-Grade 1	Leave without pay 8/29/12-2/08/13
Susan Esposito	Johnson-Grade 4	Leave without pay 1/02/13-6/30/13 (revised for dates)
Grace Smith	Beck-Math	Leave with pay 1/23/13-4/22/13

**BOARD WORK SESSION**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kathleen Ricchezza	Kilmer-Educational Assistant	Leave with pay 1/09/13-2/20/13
Sima Patel	Paine-Educational Assistant	Leave without pay 3/04/13-6/14/13
Scott Goldhagen	Harte-Educational Assistant	Leave without pay 1/14/13-until a determination is made regarding a return to work date
Borka Bijarder	CHHS East-Cleaner	Leave with pay 1/30/13-2/20/13
Geronimo Afanador	Knight-Head Custodian	Leave with pay 10/03/12-1/31/13 (leave extended)
Linda Badtorff	Barton-Educational Assistant	Intermittent leave without pay 9/07/12-3/01/13
Eddy Arias	Barton-Cleaner	Leave with pay 3/11/13-3/18/13
Yvonne Greenberg	CHHS West-Educational Assistant	Leave with pay 2/18/13-2/19/13; without pay 2/20/13-2/22/13

**ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment—Credits Earned

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/13-6/30/13.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Laura Barker	Kilmer	D	6	\$50,436	E	6	\$52,268
Desiree Caldwell	Harte	E	10	\$56,044	F	10	\$57,875
Lisa Campisi	Woodcrest	F	10	\$57,875	G	10	\$59,935

**BOARD WORK SESSION**

February 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS****ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED** - continued(a) Salary Adjustment—Credits Earned - continued

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Jeanine Caplan	CHHS East	E	15	\$77,559	F	15	\$79,390
Barbara Clarke	Kilmer	D	16A	\$87,801	E	16A	\$89,633
Deborah Drelich	CHHS East	B	17	\$90,948	C	17	\$92,093
Rachel Fiore	Cooper	F	8	\$55,701	G	8	\$57,761
Cathleen Fargo	Rosa	C	7	\$49,977	D	7	\$51,121
Christina Giannopoulos	Barclay	B	2	\$46,477	C	2	\$47,622
Scott Goldthorp	Rosa	F	5	\$53,412	G	5	\$55,472
Monica Gonzalez	CHHS East	E	12	\$60,850	F	12	\$62,681
Marie King	CHHS East	D	5	\$49,749	E	5	\$51,581
Kristina Kowalski	Paine	B	5	\$47,460	D	5	\$49,749
Steven Koch	Kilmer	E	6	\$52,268	F	6	\$54,099
Susan Melograna	CHHS East	C	7	\$49,977	D	7	\$51,121
Emily Murray	Mann	F	9	\$56,730	G	9	\$58,790
Karen Russo	Kilmer	F	10	\$57,875	G	10	\$59,935
Susan Stofflet	CHHS East	B	2	\$46,477	C	2	\$47,622
Ashley Szwajkowski	Johnson	B	4	\$46,887	C	4	\$48,032
Sheri Turner	Barclay	C	12	\$57,874	D	12	\$59,018
Wendy Wong	Mann	E	10	\$56,044	F	10	\$57,875

**BOARD WORK SESSION**

**February 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE-NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the person listed be reassigned for the 2012-13 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Karen Plizak	Knight-Teacher II, SACC	District-Substitute Teacher II, SACC	2/18/13-6/30/13	\$11.00

**ITEM 8. OTHER COMPENSATION—NON-CERTIFICATED**

(a) Additional Payment for Head Custodians

**RECOMMENDATION:**

It is recommended that the head custodian listed be approved for an additional \$160/month to compensate for the use of black seal during lunch hours effective 12/22/12-1/31/13 (extended).

<u>School</u>	<u>Name</u>	<u>School</u>
Kingston	Michael Moebius (Long term substitute for G. Afanador on leave of absence-budget #11-000-262-100-21-100)	Knight

**ITEM 9. ABOLISHMENT OF JOB DESCRIPTION**

**RECOMMENDATION:**

It is recommended that the job description listed be abolished effective 2/27/13.

- Grounds Crew Leader – Fields

**BOARD WORK SESSION**

**February 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 10. REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

It is recommended that the job descriptions listed be revised as presented effective 2/27/13.

- Assistant Manager Grounds
- Grounds Crew Leader-Grade II
- Groundkeeper-Grade I

**BOARD WORK SESSION**

**February 12, 2013**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
<b>12-13:</b>			<b>12-13:</b>	
<b>12-13:</b>			<b>12-13:</b>	

**BOARD WORK SESSION**

**February 12, 2013**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**